

9/11/2013 10:05 AM

MEETING AGENDA OF MAYOR AND COUNCIL OF HIGH BRIDGE BOROUGH

MEETING DATE: September 12, 2013 MEETING TIME: 7:30PM

MEETING PLACE: High Bridge Firehouse, 7 Maryland Ave.

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. **CALL TO ORDER:** Mayor calls meeting to order and makes the following statement: "Pursuant to the Open Public Meetings Act, notice of 2013 Meeting Dates was published in the Hunterdon County Democrat on January 10, 2013 and posted on the bulletin board at Borough Hall. Action may be taken."
2. **FLAG SALUTE:** Led by Mayor or presiding officer.
3. **ROLL CALL:**
4. **VISITORS:**
 - a. John Farrell, will be recognized of his volunteer work on the "Environmental Commission" and the "Green Team", Resolution #168-2013.
RESOLUTION #168-2013: Recognition of John Farrell for his service on the "Environmental Commission" and "Green Team".
Motion to adopt: ____ Second: ____ Roll Call Vote: _____
 - b. Darlene Green, Borough Planner, to discuss Escrow Fees in the "Borough of High Bridge Highland's Land Use Ordinance".
5. **MOTION TO DISPENSE WITH THE READING OF PRIOR MEETING MINUTES:**
Regular Meeting Minutes of August 15, 2013.
Motion to approve: ____ Second: ____ Roll Call Vote: _____
6. **MOTION TO APPROVE OR CORRECT PRIOR MEETING MINUTES:**
Regular Meeting Minutes of August 15, 2013.
Motion to approve: ____ Second: ____ Roll Call Vote: _____
7. **PUBLIC COMMENTS:** It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council.
8. **COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT: Reports on September 26, 2013**
 - a. Councilman Flynn: PLANNING & ENGINEERING
 - b. Councilwoman Hughes: PUBLIC HEALTH, ENVIRONMENTAL, SOLID WASTE/RECYCLING & OPEN SPACE
 - c. Councilwoman Scarcia: EDUCATION & MUNICIPAL COURT
 - d. Councilwoman Miller: INFORMATION, ECONOMIC DEVELOPMENT, CULTURAL & HERITAGE & EVENTS
 - e. Councilman Rapp: DEPARTMENT OF PUBLIC WORKS & RECREATION
 - f. Councilman Stemple: FINANCE & GOLF
 - g. Mayor Mark Desire: EXECUTIVE SERVICES & EMERGENCY SERVICES
9. **PUBLIC HEARING: 2nd reading.**

ORDINANCE #2013-17

ORDINANCE APPROPRIATING \$50,000.00 FROM THE CAPITAL IMPROVEMENT FUND(amend to Capital Fund Balance) FOR THE PURCHASE AND INSTALLATION OF A 60KW DIESEL GENERATOR (changed to 60-150KW Emergency Generator) FOR WELL #8 IN THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2013-17.

Motion to open:____ Second:____ Roll Call Vote: _____

Questions and Comments:

Mayor Desire asks for a motion to close the Public Hearing on Ordinance #2013-17.

Motion to close:____ Second:____ Roll Call Vote: _____

Mayor Desire asks for a motion to adopt Ordinance #2013-17 and states that Ordinance #2013-17 shall be published by title only in the Hunterdon County Democrat according to law.

Motion to adopt:____ Second:____ Roll Call Vote: _____

ORDINANCE #2013-18

ORDINANCE APPROPRIATING \$111,000.00 FROM THE CAPITAL IMPROVEMENT FUND FOR THE PURCHASE AND INSTALLATION OF TWO 2500 GALLON ABOVE GROUND FUEL TANKS IN THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2013-18.

Motion to open:____ Second:____ Roll Call Vote: _____

Questions and Comments:

Mayor Desire asks for a motion to close the Public Hearing on Ordinance #2013-18.

Motion to close:____ Second:____ Roll Call Vote: _____

Mayor Desire asks for a motion to adopt Ordinance #2013-18 and states that Ordinance #2013-18 shall be published by title only in the Hunterdon County Democrat according to law.

Motion to adopt:____ Second:____ Roll Call Vote: _____

ORDINANCE #2013-19

ORDINANCE PROVIDING FOR A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF \$300,000.00 BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, IN THE STATE OF NEW JERSEY, TO FUND PREPARATION AND EXECUTION OF A COMPLETE REVALUATION PROGRAM

Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2013-19.

Motion to open:____ Second:____ Roll Call Vote: _____

Questions and Comments:

Mayor Desire asks for a motion to close the Public Hearing on Ordinance #2013-19.

Motion to close:____ Second:____ Roll Call Vote: _____

Mayor Desire asks for a motion to adopt Ordinance #2013-19 and states that Ordinance #2013-19 shall be published by title only in the Hunterdon County Democrat according to law.

Motion to adopt:____ Second:____ Roll Call Vote: _____

10. CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately. None at this time.

11. WRITTEN COMMUNICATIONS:

- a. Notice of Public Hearing from JCP&L regarding Proposed Increases in Societal Benefits Charge.
- b. Notice of Public Hearing from NJTransit regarding Casino Revenue grant funded program, the Senior and Disabled Resident Transportation Assistance Program.
- c. Notice from Comcast regarding Channel Changes.
- d. Notice of Public Hearing from JCP&L regarding Basic Generation Service Charges.
- e. Notice from JCP&L announcing the Partnership with IBEW Local 102 to Enhance Response to Storms and Other Major Events., first Utility in NJ to Use Local Electrical Union.
- f. Utility report for month of August, 2013.
- g. Notice from Comcast regarding Price Change.
- h. Notice from Hunterdon County Solid Waste and Recycling Services regarding "Household Hazardous Waste Cleanup Day" to be held on November 9, 2013 at the County Complex Route 12, Flemington from 9 AM to 1PM.
- i. Certification of Funds for Hatch Mott MacDonald.
- j. Certification of Funds for Quest Environmental.
- k. Certification for Special Emergency Appropriation from CFO.
- l. Ordinance #2013-10 from Lebanon Twp., titled "An Ordinance to Revise, Amend and Supplement the Code of the Township of Lebanon Chapter 400, Titled "Zoning", Specifically Section 400-11 Titled "Conditional Uses".

12. UNFINISHED BUSINESS: None at this time.

- a. Leash Law discussion.

13. NEW ORDINANCES:

ORDINANCE #2013-20

BOROUGH OF HIGH BRIDGE HIGHLANDS PLANNING AREA LAND USE ORDINANCE, FOR SUBMISSION TO THE NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL TOWARD ACHIEVING PLAN CONFORMANCE WITH THE HIGHLANDS REGIONAL MASTER PLAN BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY

Mayor Desire asks for a motion to introduce Ordinance #2013-20

Motion to introduce:____Second:____ Roll Call Vote:_____

Mayor Desire states that Ordinance #2013-20 shall be published in its entirety in the Easton Express Times along with the Public Hearing date of September 26, 2013.

14. NEW BUSINESS:

a. **RESOLUTION #169-2013:** Approval for Michael Hann to attend Conference/Seminar for \$405.00 on October 16 & 17, 2013 In Atlantic City.

Motion to adopt:____Second:____ Roll Call Vote:_____

b. **RESOLUTION #170 -2013:** Approve the Hiring of Tara Riordan as Deputy Clerk at an annual salary of \$23,000 effective TBD.

Motion to adopt:____Second:____ Roll Call Vote:_____

c. **RESOLUTION#171-2013:** Approve Capital Budget Amendment.

Motion to adopt:____Second:____ Roll Call Vote:_____

d. **RESOLUTION#172-2013:** Approve Emergency Resolution for Revaluation.

Motion to adopt:____Second:____ Roll Call Vote:_____

e. **RESOLUTION #173 -2013:** Approve Re-advertisement for Professional Revaluation Bid.

Motion to adopt:____Second:____ Roll Call Vote:_____

f. **RESOLUTION #174-2013:** Amend Professional Services Contract for Quest Environmental.

Motion to adopt:____Second:____ Roll Call Vote:_____

g. **RESOLUTION #175-2013:** Approve Chapter 159, Refurbishing of the Commons Gazebo.

Motion to adopt:____Second:____ Roll Call Vote:_____

h. **RESOLUTION #176-2013:** Approve Refund of Outside Duty Reserve.

Motion to adopt:____Second:____ Roll Call Vote:_____

i. **RESOLUTION #177-2013:** Approve Refund of Tax Overpayment.

Motion to adopt:____Second:____ Roll Call Vote:_____

j. **RESOLUTION #178-2013:** Approve Refund of Raffle License to the High Bridge Ire Department.

Motion to adopt:____Second:____ Roll Call Vote:_____

k. **RESOLUTION #179-2013:** Approve Amending Professional Service Contract with Hatch Mott MacDonald.

Motion to adopt:____Second:____ Roll Call Vote:_____

l. **RESOLUTION #180-2013:** Approve Extension for Award of Cregar Road Phase III.

Motion to adopt:____Second:____ Roll Call Vote:_____

m. **RESOLUTION #181-2013:** Approve QPA Class for Jennifer Harrington at a cost of \$579.00.

Motion to adopt:____Second:____ Roll Call Vote:_____

n. **RESOLUTION #182-2013:** Approval to Submit a grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Cregar Road-Section V.

Motion to adopt:____Second:____ Roll Call Vote:_____

o. **RESOLUTION #183-2013:** Appoint Todd Honeycutt to the Environmental Commission filling an unexpired term until December 31, 2013.

Motion to adopt:____Second:____ Roll Call Vote:_____

15. PUBLIC COMMENTS: It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. No debating between residents. Comments should be addressed to Mayor and Council.

16. LEGAL ISSUES:

17. BILL LIST: Approval of Bills as signed and listed on the Bill Payment List.

Total Amount: _____

Motion to approve:____Second:____ Roll Call Vote:_____

18. EXECUTIVE SESSION: RESOLUTION # -2013:

Motion to adopt : _____Second: _____Roll Call Vote: _____

Motion to return to Open Session: _____ Second :_____Roll Call Vote:_____

19. ADJOURNMENT: Mayor Desire or presiding officer asks if there is any further business. If none, motion to adjourn:_____Second:_____Vote:_____

**Next Council Meeting- September 26, 2013, 7:30PM, Fire House, 7 Maryland Ave., High Bridge, NJ.
This will be a joint meeting with Planning Board/Bd of Adjustment to adopt the "Borough of High Bridge Highlands Land Use Ordinance. Ord. # 2013-20.**

EXECUTIVE SESSION ITEMS: (space for members of council and clerk to take notes on each item)
