

12/18/2013 5:10 PM

MEETING AGENDA OF MAYOR AND COUNCIL OF HIGH BRIDGE BOROUGH

MEETING DATE: December 19, 2013 MEETING TIME: 7:30PM

MEETING PLACE: High Bridge Firehouse, 7 Maryland Ave.

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. **CALL TO ORDER:** Mayor calls meeting to order and makes the following statement: "Pursuant to the Open Public Meetings Act, notice of 2013 Meeting Dates was published in the Hunterdon County Democrat on January 10, 2013 and posted on the bulletin board at Borough Hall. Action may be taken."
2. **FLAG SALUTE:** Led by Mayor or presiding officer.
3. **ROLL CALL:**
4. **VISITORS:**
5. **MOTION TO DISPENSE WITH THE READING OF PRIOR MEETING MINUTES:**
Regular Meeting Minutes of November 21, 2013.
Motion to approve: ____ Second: ____ Roll Call Vote: _____
6. **MOTION TO APPROVE OR CORRECT PRIOR MEETING MINUTES:**
Regular Meeting Minutes of November 21, 2013.
Motion to approve: ____ Second: ____ Roll Call Vote: _____
7. **PUBLIC COMMENTS:** It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council.
8. **COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT: Year End Goals December 19, 2013**
 - a. Councilman Flynn: PLANNING & ENGINEERING
 - b. Councilwoman Hughes: PUBLIC HEALTH, ENVIRONMENTAL, SOLID WASTE/RECYCLING & OPEN SPACE
 - c. Councilwoman Scarcia: EDUCATION & MUNICIPAL COURT
 - d. Councilwoman Miller: INFORMATION, ECONOMIC DEVELOPMENT, CULTURAL & HERITAGE & EVENTS
 - e. Councilman Rapp: DEPARTMENT OF PUBLIC WORKS & RECREATION
 - f. Councilman Stemple: FINANCE & GOLF
 - g. John Gregory: ADMINISTRATOR'S REPORT
 - h. Mayor Mark Desire: EXECUTIVE SERVICES & EMERGENCY SERVICES
9. **PUBLIC HEARING: 2nd reading.**

**ORDINANCE #2013-22
AN ORDINANCE OF THE BOROUGH OF HIGH BRIDGE
SETTING FORTH THE SALARIES AND WAGES OF
OFFICERS AND EMPLOYEES FOR THE YEAR 2013**

Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2013-22.

Motion to open: ____ Second: ____ Roll Call Vote: _____

Questions and Comments:

Mayor Desire asks for a motion to close the Public Hearing on Ordinance #2013-22

Motion to close: ____ Second: ____ Roll Call Vote: _____

Mayor Desire asks for a motion to adopt Ordinance #2013-22 and states that Ordinance #2013-22 shall be published by title only in the Hunterdon County Democrat according to law.

Motion to adopt: ____ Second: ____ Roll Call Vote: _____

ORDINANCE #2013-23
AN ORDINANCE TO AMEND CHAPTER 167, ARTICLE IV, OF THE CODE OF THE BOROUGH OF HIGH BRIDGE, ESTABLISHING HIGH BRIDGE HILLS GOLF RATES

Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2013-23.

Motion to open: ___ Second: ___ Roll Call Vote: _____

Questions and Comments

Mayor Desire asks for a motion to close the Public Hearing on Ordinance #2013-23.

Motion to close: ___ Second: ___ Roll Call Vote: _____

Mayor Desire asks for a motion to adopt Ordinance #2013-23 and states that Ordinance #2013-23 shall be published by title only in the Hunterdon County Democrat according to law.

Motion to adopt: ___ Second: ___ Roll Call Vote: _____

10. CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately. None at this time.

11. WRITTEN COMMUNICATIONS:

- a. Notice from Comcast regarding Cable Channel and Price Changes.
- b. Resolution 2013-87 from Township of Franklin "Requesting that the County of Hunterdon Undertake the Animal Control Officer Responsibilities for Hunterdon County Municipalities".
- c. Resolution 2013-85 from the Borough of Califon "Requesting that the County of Hunterdon Undertake the Animal Control Officer Responsibilities for Hunterdon County Municipalities".
- d. Resolution #57-13 from the Borough of Bloomsbury "Requesting that the County of Hunterdon Undertake the Animal Control Officer Responsibilities for Hunterdon County Municipalities".
- e. Utilities report for month of November, 2013.
- f. Resolution 2013-002 from the Township of Alexandria Board of Health "Requesting that the County of Hunterdon Undertake the Animal Control Responsibilities for Hunterdon County Municipalities".
- g. Resolution #179-2013 from West Amwell Township "Requesting that the County of Hunterdon Undertake the Animal Control Officer Responsibilities for Hunterdon County Municipalities".
- h. Resolution 313-198 from Township of Raritan "Requesting that the County of Hunterdon Undertake the Animal Control Responsibilities for Hunterdon County Municipalities".
- i. Resolution No. 2013-68 from Borough of Stockton "Requesting the County of Hunterdon Undertake Animal Control Responsibilities for Hunterdon County Municipalities".

12. UNFINISHED BUSINESS:

- a. **RESOLUTION 223-2013:** Appoint Criminal Background Check Appeals Committee.
Motion to adopt: ___ Second: ___ Roll Call Vote: _____

13. NEW ORDINANCES: None at this time.

14. NEW BUSINESS:

- a. **RESOLUTION #232-2013:** Requesting that the County of Hunterdon Undertake the Animal Control Officer Responsibilities for Hunterdon County Municipalities.
Motion to adopt: ___ Second: ___ Roll Call Vote: _____
- b. **RESOLUTION #233-2013:** Authorize the Solicitation of Request for Proposals (RFP) for the Publishing of the Newsletter and Website Development and Maintenance.
Motion to adopt: ___ Second: ___ Roll Call Vote: _____
- c. **RESOLUTION #234-2013:** Approve Year End Transfers.
Motion to adopt: ___ Second: ___ Roll Call Vote: _____
- d. **RESOLUTION #235-2013:** Approve Cancellation of Capital Appropriation Balances.
Motion to adopt: ___ Second: ___ Roll Call Vote: _____
- e. **RESOLUTION #236-2013:** Amend Professional Service Contract for Hatch Mott MacDonald.
Motion to adopt: ___ Second: ___ Roll Call Vote: _____
- f. **RESOLUTION #237-2013:** Authorize Redemption of Tax Lien.
Motion to adopt: ___ Second: ___ Roll Call Vote: _____
- g. **RESOLUTION #238-2013:** Authorize Reimbursement for Background Check for Administrator John Gregory.
Motion to adopt: ___ Second: ___ Roll Call Vote: _____
- h. **RESOLUTION #239-2013:** Authorize Reimbursement for Background Check and Driver Abstract for Greg VanHassel, part-time DPW laborer.

- Motion to adopt:____Second:____Roll Call Vote:_____
- i. **RESOLUTION #240-2013:** Authorize Refund of Escrow Monies to Jody Huxter.
Motion to adopt:____Second:____Roll Call Vote:_____
- j. **RESOLUTION #241-2013:** Requesting Approval of Items of Revenue Appropriation, Chapter 159, Recycling Tonnage Grant.
Motion to adopt:____Second:____Roll Call Vote:_____
- k. **RESOLUTION #242-2013:** Requesting Approval of Items of Revenue Appropriation Chapter 159, Body Armor.
Motion to adopt:____Second:____Roll Call Vote:_____
- l. **RESOLUTION #243-2013:** Approve Award of Contract for Emergency Generator Purchase.
Motion to adopt:____Second:____Roll Call Vote:_____
- m. **RESOLUTION #244-2013:** Approve Award of Contract for Emergency Generator Installation.
Motion to adopt:____Second:____Roll Call Vote:_____
- n. **RESOLUTION #245-2013:** Approve Sewer Hook up for 61 Mine Rd.
Motion to adopt:____Second:____Roll Call Vote:_____
- o. **RESOLUTION #246-2013:** Approve Sewer Hook up for Block 19, Lot 66, 100 Main St.
Motion to adopt:____Second:____Roll Call Vote:_____
- p. Discussion of Town of Clinton increase in sewer rates.
- q. **RESOLUTION #247-2013:** Authorization to go out to bid for the New Borough Hall.
Motion to adopt:____Second:____Roll Call Vote:_____

15. PUBLIC COMMENTS: It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. No debating between residents. Comments should be addressed to Mayor and Council.

16. LEGAL ISSUES:

17. BILL LIST: Approval of Bills as signed and listed on the Bill Payment List.

Total Amount: _____
Motion to approve:____Second:____Roll Call Vote:_____

18. EXECUTIVE SESSION: RESOLUTION # -2013: Legal advice regarding the Caretaker Lease.

Motion to adopt :____Second:____Roll Call Vote: _____

Motion to return to Open Session: _____ Second :____Roll Call Vote:_____

19. ADJOURNMENT: Mayor Desire or presiding officer asks if there is any further business. If none, motion to adjourn:____Second:____Vote:_____

Next Council Meeting: Reorganization-January 2, 2014, 7:30PM, Fire House, 7 Maryland Ave., High Bridge, NJ.

EXECUTIVE SESSION ITEMS: (space for members of council and clerk to take notes on each item)
