

4/23/2013 1:13 PM

MEETING AGENDA OF MAYOR AND COUNCIL OF HIGH BRIDGE BOROUGH

MEETING DATE: April 25, 2013 MEETING TIME: 7:30PM

MEETING PLACE: High Bridge Firehouse, 7 Maryland Ave.

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. **CALL TO ORDER:** Mayor calls meeting to order and makes the following statement: "Pursuant to the Open Public Meetings Act, notice of 2013 Meeting Dates was published in the Hunterdon County Democrat on January 10, 2013 and posted on the bulletin board at Borough Hall. Action may be taken."
2. **FLAG SALUTE:** Led by Mayor or presiding officer.
3. **ROLL CALL:**
4. **VISITORS: Marcia Karrow is scheduled to arrive around 8PM.**
 - a. Marcia Karrow from the Hunterdon County Tri-Centennial Committee to update the Council on the Committee's progress on events celebrating Hunterdon County's 300th Anniversary in 2014.
Motion to proceed with meeting until Ms. Karrow arrives: ____ Second: ____ Roll Call Vote: _____
5. **MOTION TO DISPENSE WITH THE READING OF PRIOR MEETING MINUTES:**
Regular Meeting Minutes of April 11, 2013.
Motion to approve: ____ Second: ____ Roll Call Vote: _____
6. **MOTION TO APPROVE OR CORRECT PRIOR MEETING MINUTES:**
Regular Meeting Minutes of April 11, 2013.
Motion to approve: ____ Second: ____ Roll Call Vote: _____
7. **PUBLIC COMMENTS:** It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council.
8. **COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT: Monthly Reports**
 - a. Councilman Flynn: PLANNING & ENGINEERING
 - b. Councilwoman Hughes: PUBLIC HEALTH, ENVIRONMENTAL, SOLID WASTE/RECYCLING, OPEN SPACE
 - c. Councilwoman Scarcia: EMERGENCY SERVICES & EDUCATION
 - d. Councilwoman Miller: INFORMATION, ECONOMIC DEVELOPMENT, CULTURAL & HERITAGE
 - e. Councilman Rapp: DEPARTMENT OF PUBLIC WORKS & RECREATION
 - f. Councilman Stemple: FINANCE & GOLF
 - g. Mr. Douglas Walker: ADMINISTRATOR'S REPORT
 - h. Mayor, Mark Desire: EXECUTIVE SERVICES

9. **PUBLIC HEARING: 2nd reading.**

ORDINANCE #2013-10

AN ORDINANCE APPROPRIATING \$12,000 FROM THE WATER CAPITAL IMPROVEMENT FUND IN ORDER TO PROVIDE FOR ADDITIONAL FUNDING FOR THE WASHINGTON AVENUE WATER MAIN IMPROVEMENTS IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2013-10.

Motion to open: ____ Second: ____ Roll Call Vote: _____

Questions and Comments:

Mayor Desire asks for a motion to close the Public Hearing on Ordinance #2013-10.

Motion to close: ___ Second: ___ Roll Call Vote: _____

Mayor Desire asks for a motion to adopt Ordinance #2013-10 and states that Ordinance #2013-10 shall be published by title only in the Hunterdon County Democrat according to law.

Motion to adopt: ___ Second: ___ Roll Call Vote: _____

ORDINANCE #2013-11
BOROUGH OF HIGH BRIDGE, COUNTY OF HUNTERDON, STATE OF NEW JERSEY
AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF HIGH BRIDGE, PUBLIC
RECORDS/GENERAL FEE INFORMATION, CHAPTER 11. 6, AMENDING RECREATION PROGRAM
FEEES AND ESTABLISHING NEW FEES FOR SPECIAL EVENTS

Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2013-11.

Motion to open: ___ Second: ___ Roll Call Vote: _____

Questions and Comments:

Mayor Desire asks for a motion to close the Public Hearing on Ordinance #2013-11.

Motion to close: ___ Second: ___ Roll Call Vote: _____

Mayor Desire asks for a motion to adopt Ordinance #2013-11 and states that Ordinance #2013-11 shall be published by title only in the Hunterdon County Democrat according to law.

Motion to adopt: ___ Second: ___ Roll Call Vote: _____

10. CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately. None at this time.

11. WRITTEN COMMUNICATIONS:

- a. Letter from County Administrator Cynthia Yard regarding the upcoming visit from Marcia Karrow and 300th Hunterdon County Anniversary Events.
- b. Resolution #13-44 from Township of Raritan "Opposing S2364/A3553" Early Voting.
- c. Notice from Hunterdon County Cultural & Heritage Commission inviting all History and Arts Organizations to participate in the 2nd Hunterdon County Arts and History Expo on Saturday, June 8, 2013 from 10AM to 2PM at the County Complex on Route 12.
- d. Month end Tax/Finance Reports.

12. UNFINISHED BUSINESS: None at this time.

13. NEW ORDINANCES: Introduction 1st reading. None at this time.

14. NEW BUSINESS:

- a. **RESOLUTION #81-2013:** Approve Submittal of Recycling Enhancement Act Certification to be submitted with Annual Recycling Tonnage Report.
Motion to adopt: ___ Second: ___ Roll Call Vote: _____
- b. **RESOLUTION #82-2013:** Approval of Hunterdon County Clerk's Association Meeting for Municipal Clerk Seals and Deputy Clerk Griffith on June 12, 2013 at a cost of \$25.00 each.
Motion to adopt: ___ Second: ___ Roll Call Vote: _____
- c. **RESOLUTION #83-2013:** Authorize the High Bridge "Adopt-A-Cop" Booklet be Placed on the High Bridge Borough Web-Site.
Motion to adopt: ___ Second: ___ Roll Call Vote: _____
- d. **RESOLUTION #84-2013:** Requesting Approval of Items of Revenue Appropriation-Chapter 159-Highlands Grant for \$101,100.00.
Motion to adopt: ___ Second: ___ Roll Call Vote: _____
- e. **RESOLUTION #85-2013:** Authorizing the Redemption of Tax Lien.
Motion to adopt: ___ Second: ___ Roll Call Vote: _____
- f. **RESOLUTION #86-2013:** Approve Extension of Contract for Excavation and Repair Services.
Motion to adopt: ___ Second: ___ Roll Call Vote: _____
- g. **RESOLUTION #87-2013:** Appoint "Back Up" Construction Officials/Inspectors to Serve in the Absence of the Borough's Construction Official.
Motion to adopt: ___ Second: ___ Roll Call Vote: _____
- h. **RESOLUTION #88-2013:** Approve Salary and Wages for 2013.
Motion to adopt: ___ Second: ___ Roll Call Vote: _____

- i. **RESOLUTION #89-2013:** Authorize Refund to Maize Restaurant for Food Handler's Permit Fee of \$100.00, Inspection not needed.
Motion to adopt:___Second:___ Roll Call Vote:_____
- j. **RESOLUTION #90-2013:** Approve High Bridge Fire Department 50/50 Raffle to be held on July 27, 2013 from 2:00PM to 5:00PM at Union Forge Park, Washington Avenue, High Bridge, during their Annual Picnic.
Motion to adopt:___Second:___ Roll Call Vote:_____
- k. **RESOLUTION #91-2013:** Approve High Bridge Fire Department 50/50 Raffle to be held on June 17, 2013 at 2:00PM at the High Bridge Firehouse, 7 Maryland Ave., High Bridge.
Motion to adopt:___Second:___ Roll Call Vote:_____
- l. **RESOLUTION #92-2013:** Acknowledge the Resignation of Tax Assessor Patricia Spychala, effective June 30, 2013.
Motion to adopt:___Second:___ Roll Call Vote:_____
- m. **RESOLUTION #93-2013:** Authorize Advertising for Vacant Tax Assessor Position.
Motion to adopt:___Second:___ Roll Call Vote:_____
- n. **RESOLUTION #94-2013:** Approval to Waive Maintenance Bond for Completed golf Course Well Decommissioning.
Motion to adopt:___Second:___ Roll Call Vote:_____
- o. **RESOLUTION #95-2013:** Authorize Final Payment for Well Decommissioning, final amended amount of \$28,918.50.
Motion to adopt:___Second:___ Roll Call Vote:_____

15. PUBLIC COMMENTS: It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. No debating between residents. Comments should be addressed to Mayor and Council.

16. LEGAL ISSUES:

17. BILL LIST: Approval of Bills as signed and listed on the Bill Payment List.

Total Amount: _____
Motion to approve:___Second:___ Roll Call Vote:_____

18. EXECUTIVE SESSION: RESOLUTION # -2012:

Motion to adopt :___Second:___ Roll Call Vote: _____

Motion to return to Open Session: _____ Second :___Roll Call Vote:_____

19. ADJOURNMENT: Mayor Desire asks if there is any further business. If none, motion to adjourn:___Second:___Vote:_____

Next Council Meeting- May 9, 2013, 7:30PM, Fire House, 7 Maryland Ave., High Bridge, NJ.

EXECUTIVE SESSION ITEMS: (space for members of council and clerk to take notes on each item)
