

5/20/2013 1:56 PM

MEETING AGENDA OF MAYOR AND COUNCIL OF HIGH BRIDGE BOROUGH

MEETING DATE: May 23, 2013 MEETING TIME: 7:30PM

MEETING PLACE: High Bridge Firehouse, 7 Maryland Ave.

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. **CALL TO ORDER:** Mayor calls meeting to order and makes the following statement: "Pursuant to the Open Public Meetings Act, notice of 2013 Meeting Dates was published in the Hunterdon County Democrat on January 10, 2013 and posted on the bulletin board at Borough Hall. Action may be taken."
2. **FLAG SALUTE:** Led by Mayor or presiding officer.
3. **ROLL CALL:**
4. **VISITORS:**
 - a. **Longevity Award**
5. **MOTION TO DISPENSE WITH THE READING OF PRIOR MEETING MINUTES:**
Regular Meeting Minutes of May 9, 2013.
Motion to approve: ____ Second: ____ Roll Call Vote: _____
6. **MOTION TO APPROVE OR CORRECT PRIOR MEETING MINUTES:**
Regular Meeting Minutes of May 9, 2013.
Motion to approve: ____ Second: ____ Roll Call Vote: _____
7. **PUBLIC COMMENTS:** It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council.
8. **COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT: Reports on May 23, 2013**
 - a. Councilman Flynn: PLANNING & ENGINEERING
 - b. Councilwoman Hughes: PUBLIC HEALTH, ENVIRONMENTAL, SOLID WASTE/RECYCLING, OPEN SPACE
 - c. Councilwoman Scarcia: EMERGENCY SERVICES & EDUCATION
 - d. Councilwoman Miller: INFORMATION, ECONOMIC DEVELOPMENT, CULTURAL & HERITAGE & EVENTS
 - e. Councilman Rapp: DEPARTMENT OF PUBLIC WORKS & RECREATION
 - f. Councilman Stemple: FINANCE & GOLF
 - g. Mr. Douglas Walker: ADMINISTRATOR'S REPORT
 - h. Mayor Mark Desire: EXECUTIVE SERVICES
9. **PUBLIC HEARING: 2nd reading.**

**ORDINANCE #2013-12
ORDINANCE PROVIDING FOR A SPECIAL EMERGENCY
APPROPRIATION IN THE AMOUNT OF \$3,798.00 BY THE
BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON,
IN THE STATE OF NEW JERSEY, TO FUND
CODIFICATION OF ORDINANCES**

Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2013-12.

Motion to open: ____ Second: ____ Roll Call Vote: _____

Questions and Comments:

Mayor Desire asks for a motion to close the Public Hearing on Ordinance #2013-12.

Motion to close:____Second:____Roll Call Vote:_____

Mayor Desire asks for a motion to adopt Ordinance #2013-12 and states that Ordinance #2013-12 shall be published by title only in the Hunterdon County Democrat according to law.

Motion to adopt:____Second:____Roll Call Vote:_____

10. CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
None at this time.

11. WRITTEN COMMUNICATIONS:

- a. Public Meeting Notice from NJ Transit regarding “Disadvantaged Business Enterprise” Friday, May 31, 2013 in Newark.
- b. Month end Tax/Finance Reports.
- c. Certifications of funds for Newsletter.
- d. Certification of funds for Generator Maintenance.
- e. Letter from “Cardno ATC” asking for input concerning the proposed personal communications system equipment installation located on top of the 123.0 foot tall water tank located at 3 Washington Avenue.
- f. Certification of funds for Main Street Banners.

12. UNFINISHED BUSINESS: None at this time.

- a. **RESOLUTION # 97-2013:** Approve “Society of Creative Anachronism Event.”
Motion to adopt:____Second:____Roll Call Vote:_____

13. NEW ORDINANCES: Introduction 1st reading.

ORDINANCE #2013-13

AN ORDINANCE ADOPTING A CODIFICATION AND REVISION OF THE ORDINANCES OF THE BOROUGH OF HIGH BRIDGE, COUNTY OF HUNTERDON, STATE OF NEW JERSEY; PROVIDING FOR THE MAINTENANCE OF SAID CODE; REPEALING AND SAVING FROM REPEAL CERTAIN ORDINANCES NOT INCLUDED THEREIN; ESTABLISHING A PENALTY FOR ALTERING OR TAMPERING WITH THE CODE; AND MAKING CERTAIN CHANGES IN PREVIOUSLY ADOPTED ORDINANCES

Mayor Desire asks for a motion to introduce Ordinance #2013-13.

Motion to introduce:____Second:____Roll Call Vote:_____

Mayor Desire states that Ordinance #2013-13 shall be published in its entirety in the Hunterdon County Democrat along with the Public Hearing date of June 13, 2013.

**ORDINANCE #2013-14
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF HIGH BRIDGE, PUBLIC RECORDS/GENERAL FEE INFORMATION, CHAPTER 11. 6, ESTABLISHING NEW FEES FOR SPECIAL EVENTS

Mayor Desire asks for a motion to introduce Ordinance #2013-14.

Motion to introduce:____Second:____Roll Call Vote:_____

Mayor Desire states that Ordinance #2013-14 shall be published in its entirety in the Hunterdon County Democrat along with the Public Hearing date of June 13, 2013.

14. NEW BUSINESS:

- a. **RESOLUTION #103-2013:** Approval of Plenary Renewal for “MDC Liquors”, T/A “Riverside Liquors” for 2013-2014.
Motion to adopt:____Second:____Roll Call Vote:_____
- b. **RESOLUTION #104-2013:** Authorize the High Bridge Hill Toppers Bicycle Club to Undertake the Planning for Expansion of the Existing Nassau Trail to include Springside field and woods to the Clinton Twp. border.
Motion to adopt:____Second:____Roll Call Vote:_____
- c. **RESOLUTION #105-2013:** Approval of Plenary Renewal for “High Bridge Restaurant, LLC”, T/A “Circa” for the Year 2013-2014.
Motion to adopt:____Second:____Roll CallVote:_____

- d. **RESOLUTION #106-2013:** Acknowledge the Resignation of Borough Administrator Douglas Walker.
Motion to adopt:____Second:____ Roll Call Vote:_____
- e. **RESOLUTION #107-2013:** Advertise Vacant Borough Administrator Position.
Motion to adopt:____Second:____ Roll Call Vote:_____
- f. **RESOLUTION #108-2013:** Approval change of date for the North Hunterdon Youth Baseball Raffle to June 21, 2013.
Motion to adopt:____Second____ Roll Call Vote:_____
- g. **RESOLUTION #109-2013:** Approve Housing Element and Fair Share Plan Funding MOA.
Motion to adopt:____Second:____ Roll Call Vote:_____
- h. **RESOLUTION #110-2013:** Chapter 159 - Clean Communities Grant for \$8,231.37.
Motion to adopt:____Second:____ Roll Call Vote:_____
- i. **RESOLUTION #111-2013:** Approve Purchase of New Banners for Main Street not to exceed \$800.
Motion to adopt:____Second:____ Roll Call Vote:_____
- j. **RESOLUTION #112-2013:** Approve Girl Scout Fund Raising at Borough Sponsored Events.
Motion to adopt:____Second:____ Roll Call Vote:_____
- k. **RESOLUTION #113-2013:** Approve Solitude House Caretaker Lease Bid Specifications.
Motion to adopt:____Second:____ Roll Call Vote:_____
- l. **RESOLUTION #114-2013:** Authorize Final Payment for Installation of a New Water Main on Washington Avenue.
Motion to adopt:____Second:____ Roll Call Vote:_____
- m. **RESOLUTION #115-2013:** Authorize Refund of Overpayment of Taxes.
Motion to adopt:____Second:____ Rol Call Vote:_____
- n. **RESOLUTION #116-2013:** Award of Contract for Emergency Generator Maintenance.
Motion to adopt:____Second:____ Roll Call Vote:_____
- o. **RESOLUTION #117-2013:** Award Newsletter Production.
Motion to adopt:____Second:____ Roll Call Vote:_____
- p. **RESOLUTION #118-2013:** Appoint Council President Michael Stemple to Approve Borough Invoices.
Motion to adopt:____Second:____ Roll Call Vote:_____
- q. **RESOLUTION #119-2013:** Plenary Renewal for Smoking Gun enterprises, LLC T/A Mrs. Riley's Publik House" for 2013-2014.
Motion to adopt:____Second:____ Roll Call Vote:_____
- r. **RESOLUTION #120-2013:** Approve Making Application to the Historic Registry.
Motion to adopt:____Second:____ Roll Call Vote:_____

15. PUBLIC COMMENTS: It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. No debating between residents. Comments should be addressed to Mayor and Council.

16. LEGAL ISSUES:

17. BILL LIST: Approval of Bills as signed and listed on the Bill Payment List.

Total Amount: _____
Motion to approve:____Second:____ Roll Call Vote:_____

18. EXECUTIVE SESSION: RESOLUTION # -2012: Discussion of personnel.

Motion to adopt :____Second: _____ Roll Call Vote: _____

Motion to return to Open Session: _____ Second :____ Roll Call Vote:_____

19. ADJOURNMENT: Mayor Desire asks if there is any further business. If none, motion to adjourn:____Second:____ Vote:_____

Next Council Meeting- June 13, 2013, 7:30PM, Fire House, 7 Maryland Ave., High Bridge, NJ.

EXECUTIVE SESSION ITEMS: (space for members of council and clerk to take notes on each item)
