

# BOROUGH OF HIGH BRIDGE

# MAYOR AND BOROUGH COUNCIL

Meeting Date: May 9, 2013

**CALL TO ORDER:** The meeting of the Mayor and Council of the Borough of High Bridge came to order with Mayor Desire presiding, at 7:30 PM on the above date. "Pursuant to the Open Public Meetings Act, notice of 2013 meeting dates was published in the Hunterdon County Democrat on January 10, 2013 and posted on the bulletin board in Borough Hall. The meeting was held in the Fire House, 7 Maryland Ave., High Bridge, NJ. Action may be taken."

Mayor Desire led those present in the salute to the Flag.

**MEMBERS PRESENT**

- Mayor Desire
- Councilman Flynn
- Councilwoman Hughes
- Councilwoman Miller
- Councilman Rapp
- Councilwoman Scarcia
- Councilman Stemple

Attorney Barry Goodman, Administrator Douglas Walker, Municipal Clerk Diane Seals and six members of the general public and news media were also present.

**VISITORS:** No one at this time.

**MOTION TO DISPENSE WITH THE READING OF MINUTES OF PRIOR MEETINGS:**

Councilman Rapp motioned to dispense with the reading of the Regular Meeting Minutes of April 25, 2013. Councilwoman Hughes seconded. Roll Call Vote: Flynn, aye; Hughes, aye; Miller, aye; Rapp, aye; Scarcia, aye, Stemple, aye. Motion Carried: 6 ayes.

**APPROVAL OR CORRECTION OF PRIOR MEETING MINUTES:**

Councilman Rapp motioned to approve the Regular Meeting Minutes of April 25, 2013. Councilwoman Miller seconded. Roll Call Vote: Flynn, aye; Hughes, aye; Miller, aye; Rapp, aye; Scarcia, aye, Stemple, aye. Motion Carried: 6 ayes

Councilwoman Hughes made a motion to amend the agenda to include a correction to Resolution #75-2013 in the April 11, 2013 Minutes. Councilman Rapp seconded. Roll Call Vote: Flynn, aye; Hughes, aye; Miller, aye; Rapp, aye; Scarcia, aye, Stemple, aye. Motion Carried: 6 ayes.

Councilwoman Hughes would like Resolution #75-2013 to reflect that Councilwoman Scarcia seconded. Councilwoman Hughes motioned to approve April 11, 2013 Minutes as amended. Councilwoman Scarcia seconded. Roll Call Vote: Flynn, aye; Hughes, aye; Miller, aye; Rapp, aye; Scarcia, aye, Stemple, aye. Motion Carried: 6 ayes.

**PUBLIC COMMENTS:** It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that portion of the agenda. No debating between residents. Comments should be addressed to Mayor and Council.

**There were no comments at this time.**

**COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT:** No monthly reports.

*Councilman Flynn:* **PLANNING & ENGINEERING**

*Councilwoman Hughes:* **PUBLIC HEALTH, ENVIRONMENTAL, SOLID WASTE/RECYCLING, OPEN SPACE**

**ENVIRONMENTAL:**

**PUBLIC HEALTH:**

**SOLID WASTE/RECYCLING:**

*Councilwoman Scarcia:* **EMERGENCY SERVICES & EDUCATION**

**POLICE DEPARTMENT:**

**FIRE DEPARTMENT:**

**EMERGENCY SQUAD:**

**OFFICE OF EMERGENCY MANAGEMENT:**

**RECREATION: Liaison**

*Councilwoman Miller:* **INFORMATION, ECONOMIC DEVELOPMENT, CULTURE & HERITAGE**

**NEWSLETTER/INFORMATION:**

**CULTURAL & HERITAGE:**

**Events Committee:**

**ECONOMIC DEVELOPMENT:**

Councilman Rapp: DEPARTMENT OF PUBLIC WORKS & RECREATION

**SWAC:**

**PUBLIC WORKS:**

**RECREATION:**

**BIKE RACE:**

Councilman Stemple: FINANCE & GOLF

Mr. Douglas Walker: ADMINISTRATOR'S REPORT

Mayor, Mark Desire: EXECUTIVE SERVICES

**PUBLIC HEARINGS: 2<sup>ND</sup> Reading. None at this time.**

**CONSENT AGENDA:** All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**None at this time.**

**WRITTEN COMMUNICATIONS:**

1. Notice of Public Hearing from Hunterdon County Department of Human Services regarding "Senior Citizens and Disabled Residents Transportation Assistance Program".
2. Monthly Utilities Report for April, 2013.
3. Letter from Chief Bartman asking that Patrolman Jonathan Danberry be promoted to Patrolman 2<sup>nd</sup> Class effective May 11, 2013.
4. Certification of Funds for Hatch Mott MacDonald.
5. Notice from the NJ Department of Transportation that the Borough will be receiving \$159,000 from the "Municipal Aid Program" for Cregar Rd. Section IV.
6. Notice from the NJ Department of Transportation that the Borough will be receiving \$215,000 from the "Transportation Enhancement Program" for the Main Street "Streetscape, Phase 2 Project".
7. Resolution #13-58 from Township of Raritan "Opposing Jersey Central Power & Light Company Petition for a Rate Increase".
8. Resolution #13-61 from Township of Raritan "Supporting Legislation Strengthening Abandoned Property Enforcement".

Mayor Desire stated that the Borough had received three grants, from the NJDOT for Cregar Rd, Phase III and \$215,000 for "Streetscapes" Phase II. The Borough will receive from "Green Acres" \$325,000 for the Dewey Ave. property.

**UNFINISHED BUSINESS:** None at this time.

**NEW ORDINANCES: Introduction 1<sup>st</sup> reading.**

**ORDINANCE #2013-12**

**ORDINANCE PROVIDING FOR A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF \$3,798.00 BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, IN THE STATE OF NEW JERSEY, TO FUND CODIFICATION OF ORDINANCES**

Mayor Desire asked for a motion to introduce Ordinance #2013-12.

Councilman Rapp motioned to introduce. Councilman Stemple second. Roll Call Vote: Flynn, aye; Hughes, aye; Miller, aye; Rapp, aye; Scarcia, aye; Stemple, aye. Motion Carried: 6 ayes.

Mayor Desire stated that Ordinance #2013-12 shall be published in its entirety in the Hunterdon County Democrat along with the Public Hearing date of May 23, 2013.

**NEW BUSINESS:**

1. **RESOLUTION #97-2013:** Councilwoman Miller motioned to **table** a resolution approving "Society for Creative Anachronism Event" until more information is brought to Council by "Ad Hoc Committee", consisting of Council "Open Space and Emergency Committees" members Councilwomen Hughes, Scarcia and Miller. Councilman Rapp seconded. Roll Call Vote: Flynn, aye; Hughes, aye; Miller, aye; Rapp, aye; Scarcia, aye; Stemple, aye. Motion Carried: 6 ayes. Eric Erb thanked Council for their consideration of this event and hoped to plan one in the future. Brent Dugan stated that as Open Space is for passive recreation, this type of event was well suited.
2. **RESOLUTION #98-2013:** Councilman Stemple motioned to adopt a resolution Approving Award of Bid for Annex Roof Project to Vector Exterior Construction, LLC for \$18,850.00, a copy of which is attached hereto and made a part hereof these minutes. Councilman Rapp seconded. Roll Call Vote: Flynn, aye; Hughes, aye; Miller, aye; Rapp, aye; Scarcia, aye; Stemple, aye. Motion Carried: 6 ayes.
3. **RESOLUTION #99-2013:** Councilwoman Scarcia motioned to adopt a resolution Approving the Promotion of Patrolman Jonathan Danberry to Patrolman 2<sup>nd</sup> Class effective May 11, 2013, a copy of which is attached hereto and made a part hereof these minutes. Councilwoman Scarcia added that Officer Danberry was very active and enthusiastic. Councilman Rapp seconded. Roll Call Vote: Flynn, aye; Hughes, aye; Miller, aye; Rapp, aye; Scarcia, aye; Stemple, aye. Motion Carried: 6 ayes.

4. **RESOLUTION #100-2013:** Councilman Rapp motioned to adopt a resolution amending Professional Service Contract for Hatch Mott MacDonald, a copy of which is attached hereto and made a part hereof these minutes. Councilman Stemple seconded. Roll Call Vote: Flynn, aye; Hughes, aye; Miller, aye; Rapp, aye; Scarcia, aye., Stemple, aye. Motion Carried: 6 ayes.
5. **RESOLUTION #101-2013:** Councilman Rapp motioned to adopt a resolution Approving the Length of Service Award List, a copy of which is attached hereto and made a part hereof these minutes. Councilwoman Scarcia seconded. Roll Call Vote: Flynn, aye; Hughes, aye; Miller, aye; Rapp, aye; Scarcia, aye, Stemple, abstain. Motion Carried: 5 ayes and 1 abstention.
6. **RESOLUTION #102-2013:** Councilwoman Hughes motioned to adopt a resolution Approving the Enabling Resolution for "Green Acres Funding", a copy of which is attached hereto and made a part hereof these minutes. Councilman Rapp seconded. Roll Call Vote: Flynn, aye; Hughes, aye; Miller, aye; Rapp, aye; Scarcia, aye, Stemple, aye. Motion Carried: 6 ayes.

**PUBLIC COMMENTS:** It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person and no person may make more than one (1) comment per subject at this second Public Comment section. Comments may be made on any subject pertaining to Borough issues. No debating between residents. Comments should be addressed to Mayor and Council.

Sally Ward spoke to the "tabled event" as a good use of Springside field but need better planning including asking the local residents not just telling them of the event.

**LEGAL ISSUES: None at this time.**

**BILL LIST:**

Councilman Rapp motioned to approve and direct payment of all vouchers as they appear on the Bill List in the total amount of **\$613,657.58** a copy of which is attached hereto and made a part hereof these minutes. Councilman Stemple seconded. Roll Call Vote: Flynn, aye; Hughes, aye and abstain on #12004(reimbursement for Litter Clean up Day); Miller, aye; Rapp, aye; Scarcia, aye; Stemple, aye. Motion Carried: 6 ayes.

**EXECUTIVE SESSION: None at this time.**

Mayor Desire asked if there was any further business. There was none at this time. Mayor Desire declared the meeting closed.

**ADJOURNMENT: 7:58 PM**

Respectfully submitted,

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Diane L. Seals, Municipal Clerk, RMC