

9/23/2013 12:00 PM

MEETING AGENDA OF MAYOR AND COUNCIL OF HIGH BRIDGE BOROUGH

MEETING DATE: September 26, 2013 MEETING TIME: 7:30PM

MEETING PLACE: High Bridge Firehouse, 7 Maryland Ave.

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. **CALL TO ORDER:** Mayor calls meeting to order and makes the following statement: "Pursuant to the Open Public Meetings Act, notice of 2013 Meeting Dates was published in the Hunterdon County Democrat on January 10, 2013 and posted on the bulletin board at Borough Hall. Action may be taken."
2. **FLAG SALUTE:** Led by Mayor or presiding officer.
3. **ROLL CALL:**
4. **VISITORS: The High Bridge Planning Board/Board of Adjustment members are in attendance for Darlene Green's presentation of the "Borough of High Bridge Highland's Land Use Ordinance".**
 - a. Darlene Green, Borough Planner, to discuss the "Borough of High Bridge Highland's Land Use Ordinance".
5. **MOTION TO DISPENSE WITH THE READING OF PRIOR MEETING MINUTES:**
Regular and Executive Session Meeting Minutes of September 12, 2013.
Motion to approve: ____ Second: ____ Roll Call Vote: _____
6. **MOTION TO APPROVE OR CORRECT PRIOR MEETING MINUTES:**
Regular and Executive Session Meeting Minutes of September 12, 2013.
Motion to approve: ____ Second: ____ Roll Call Vote: _____
7. **PUBLIC COMMENTS:** It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council.
8. **COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT: Goals/Reports on September 26, 2013**
 - a. Councilman Flynn: PLANNING & ENGINEERING
 - b. Councilwoman Hughes: PUBLIC HEALTH, ENVIRONMENTAL, SOLID WASTE/RECYCLING & OPEN SPACE
 - c. Councilwoman Scarcia: EDUCATION & MUNICIPAL COURT
 - d. Councilwoman Miller: INFORMATION, ECONOMIC DEVELOPMENT, CULTURAL & HERITAGE & EVENTS
 - e. Councilman Rapp: DEPARTMENT OF PUBLIC WORKS & RECREATION
 - f. Councilman Stemple: FINANCE & GOLF
 - g. Mayor Mark Desire: EXECUTIVE SERVICES & EMERGENCY SERVICES
9. **PUBLIC HEARING: 2nd reading.**

ORDINANCE #2013-20

BOROUGH OF HIGH BRIDGE HIGHLANDS PLANNING AREA LAND USE ORDINANCE, FOR SUBMISSION TO THE NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL TOWARD ACHIEVING PLAN CONFORMANCE WITH THE HIGHLANDS REGIONAL MASTER PLAN BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY

Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2013-20.

Motion to open: ____ Second: ____ Roll Call Vote: _____

Questions and Comments:

Mayor Desire asks for a motion to close the Public Hearing on Ordinance #2013-20.

Motion to close: ____ Second: ____ Roll Call Vote: _____

Mayor Desire asks for a motion to adopt Ordinance #2013-20 and states that Ordinance #2013-20 shall be published by title only in the Hunterdon County Democrat according to law.

Motion to adopt:____ Second:____ Roll Call Vote: _____

10. CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately. None at this time.

11. WRITTEN COMMUNICATIONS:

- a. Letter from Highlands Water Protection and Planning Council stating that the “Scope of Work” has been approved with a grant of \$16,885.00.
- b. Month End Reports Tax/Finance
- c. Best Practices Inventory
- d. Certification of Funds Available for Above Ground Fuel Storage Tanks.
- e. Certification of Funds Available for Replacement Sewer Pumps.
- f. Certification of Funds Available for Leak Detection System.

12. UNFINISHED BUSINESS:

None at this time.

13. NEW ORDINANCES: None at this time.

14. NEW BUSINESS:

- a. **RESOLUTION #185-2013:** Approve Plenary Special Permit for Social Affair for the High Bridge Events Committee to be held on October 12, 2013.
Motion to adopt:____Second:____ Roll Call Vote: _____
- b. **RESOLUTION #186 -2013:** Approval to Pay Municipal Clerk Seals Additional Twenty Hours for Two Extra Elections in 2013. Borough will be reimbursed \$680.40 by the State Division of Elections.
Motion to adopt:____Second:____ Roll Call Vote: _____
- c. **RESOLUTION #187-2013:** Authorize Refund of Paint-Out Registration.
Motion to adopt:____Second:____ Roll Call Vote: _____
- d. **RESOLUTION #188-2013:** Authorize Reimbursement for Background Check and Driver Abstract for Frederick Roll, new DPW hire.
Motion to adopt:____Second:____ Roll Call Vote: _____
- e. **RESOLUTION #189-2013:** Authorize Reimbursement for Background Check for Tara Riordan, Deputy Clerk.
Motion to adopt:____Second:____ Roll Call Vote: _____
- f. **RESOLUTION #190-2013:** Authorizing a Municipal Lien on 59 Dewey Ave.
Motion to adopt:____Second:____ Roll Call Vote: _____
- g. **RESOLUTION #191-2013:** Authorizing a Municipal Lien on 63 Highland Ave.
Motion to adopt:____Second:____ Roll Call Vote: _____
- h. **RESOLUTION #192-2013:** Authorizing Special Events Rental Agreement.
Motion to adopt:____Second:____ Roll Call Vote: _____
- i. **RESOLUTION #193-2013:** Approve Enabling Resolution with the State of NJ, Office of Emergency Management.
Motion to adopt:____ Second:____ Roll Call Vote: _____
- j. **RESOLUTION #194-2013:** Approve Award of Contract for Leak Detection System \$8,495.00.
Motion to adopt:____Second:____ Roll Call Vote: _____
- k. **RESOLUTION #195-2013:** Approve Award of Contract for Replacement Sewer Pumps \$36,000.00.
Motion to adopt:____Second:____ Roll Call Vote: _____
- l. **RESOLUTION #196-2013:** Approve Award of Contract for Above Ground Fuel Tanks for \$98,373.10
Motion to adopt:____Second:____ Roll Call Vote: _____
- m. **RESOLUTION #197-2013:** Approve Clerk’s Meeting for Municipal Clerk Seals on October 23, 2013 at a cost of \$25.00.
Motion to adopt:____Second:____ Roll Call Vote: _____

15. PUBLIC COMMENTS: It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. No debating between residents. Comments should be addressed to Mayor and Council.

16. LEGAL ISSUES:

17. **BILL LIST:** Approval of Bills as signed and listed on the Bill Payment List.

Total Amount: _____

Motion to approve: _____ Second: _____ Roll Call Vote: _____

18. **EXECUTIVE SESSION: RESOLUTION # -2013:**

Motion to adopt : _____ Second: _____ Roll Call Vote: _____

Motion to return to Open Session: _____ Second : _____ Roll Call Vote: _____

19. **ADJOURNMENT:** Mayor Desire or presiding officer asks if there is any further business. If none, motion to adjourn: _____ Second: _____ Vote: _____

Next Council Meeting- October 10, 2013, 7:30PM, Fire House, 7 Maryland Ave., High Bridge, NJ.

EXECUTIVE SESSION ITEMS: (space for members of council and clerk to take notes on each item)
