

# MEETING MINUTES OF PLANNING BOARD/BOARD OF ADJUSTMENT OF HIGH BRIDGE BOROUGH

**Meeting Date:** October 19th, 2015 - **Meeting Time:** 7:30 P.M.

**Meeting Location:** High Bridge Rescue Squad, 95 West Main St, High Bridge, NJ 08829

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

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## **1. CALL TO ORDER:**

This is a Regular meeting of the Planning/Zoning Board of the Borough of High Bridge. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act in that a notice was published in the Express Times on January 15th, 2015 and the notice of and agenda for this meeting were posted on the bulletin board in the Borough Hall.

**2. FLAG SALUTE:** Led by presiding officer.

## **3. ROLL CALL:**

Chris Zappa, present; Don Howell, present; Keith Milne, absent; Doug Walker, present; Brent Dugan, present; John Moskway, absent; William Giordano, Mayor Desire, present; Steve Dhein, present.

Mayor Desire arrived at 7:52. Two members of the public were present including press. Also present were Attorney William Caldwell, Borough Planner, Darlene Green, Planning Board Secretary Adam Young and Borough Hall employee, Barbara Kinsky.

**4. OATH:** Swearing in of Planning Board member William Giordano. (Class IV, Term Exp: 12-31-2017) Mr. Giordano signed the oath document.

## **5. VISITORS:** Borough Planner Darlene Green

Borough Planner, Darlene Green, gave an explanation and overview of the necessity for forming a sub-committee to discuss the COAH housing plan, the Highlands involvement, and the December 8, 2015 deadline for submission of such plan. Discussion ensued regarding selection of committee members and the dates needed to accomplish the requirements on time.

## **6. DISCUSSION:**

A. Sub-committee formation to discuss COAH housing plan

Motion to form sub-committee to discuss COAH housing plan, Zappa; Second, Howell  
Voice Vote; all ayes, motion passes.

Sub-committee volunteers are as follows: Councilman Zappa, Planning Board Member Dugan and Planning Board Chair Dhein.

Motion for a special joint meeting with Council for November 30, 2015, Giordano; Second, Walker.  
Voice Vote; all ayes, motion passes.

Motion for a special meeting of the Planning Board for November 23, 2015, Giordano; Second, Walker.  
Voice Vote; all ayes. Motion passes.

B. PB08-2015 Resolution and minutes amendment.

At this time the non-members of the Board of Adjustment left the meeting, and the Board of Adjustment conducted their meeting. The members present at the Board of Adjustment meeting were, Mr. Giordano, Mr. Howell, Mr. Walker, Mr. Dugan and Mr. Dhein. Mr. Milne and Mr. Moskway were absent for this meeting.

Motion to amend and approve amended Resolution PB08-2015 to correct the location of COAH units being located on the first floor to being on the first and second floor, intermixed with the other units.

Move: Walker, Second: Howell

William Giordano, abstain, Don Howell, aye, Keith Milne, absent; Doug Walker, aye; Brent Dugan, abstain; John Moskway, absent; Steve Dhein, aye.

Motion passes, with three ayes and two abstentions.

Motion to amend the August 17, 2015 minutes to correct the location of COAH units being located on the first floor to being on the first and second floor, intermixed with the other units.

Move: Giordano, Second: Walker

William Giordano, aye, Don Howell, aye, Keith Milne, absent; Doug Walker, aye; Brent Dugan, aye; John Moskway, absent; Steve Dhein, aye.

Motion passes, with five ayes.

**7. READING AND APPROVAL OF MINUTES:** September 21, 2015 minutes

Motion to correct and/or approve the September 21, 2015 prior meeting minutes:

Motion: Howell, Second: Walker

Voice Vote: All ayes, motion passes.

**8. PUBLIC COMMENTS:**

It is the policy of the Planning Board that all public comments on an issue shall be limited to one minute (1) per person per *agenda* subject. Comments may be made only on subjects pertaining to current Borough agenda. No debating between residents. Comments should be addressed to Chairman and Board Members at the public microphone.

None at this time.

**9. WRITTEN COMMUNICATIONS:**

A. PB08-2015 Resolution amendment request

B. R. Fernandes – Letter of Certification

**10. UNFINISHED BUSINESS:** None at this time.

**11. NEW ORDINANCES:** None at this time.

**12. PUBLIC COMMENTS:**

It is the policy of the Planning Board that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Board issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Chairman and Board members at the public microphone.

None at this time.

**13. ADJOURNMENT:** Motion to adjourn:

Move: Giordano, Second: Walker

Voice Vote; All ayes, motion passes.

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**Next Meeting Date:** November 16<sup>th</sup>, 2015

**Meeting Location:** High Bridge Rescue Squad, 95 West Main St, High Bridge, NJ 08829

**Meeting Time:** 7:30 P.M.

Respectfully submitted,

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Adam Young, Planning Board Secretary