

# **REORGANIZATIONAL AND REGULAR MEETING MINUTES OF PLANNING BOARD/BOARD OF ADJUSTMENT OF HIGH BRIDGE BOROUGH**

**Meeting Date:** January 11, 2016 - **Meeting Time:** 7:30 P.M.

**Meeting Location:** High Bridge Rescue Squad, 95 West Main St, High Bridge, NJ 08829

## **1. CALL TO ORDER:**

This is a reorganizational and regular meeting of the Planning/Zoning Board of the Borough of High Bridge. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act in that a notice was published in the Hunterdon County Democrat on December 24th, 2015 and the notice of and agenda for this meeting were posted on the bulletin board in the Borough Hall.

**2. FLAG SALUTE:** Led presiding officer.

## **3. PRESENTATION OF 2016 BOARD MEMBERS AND OATHS OF OFFICE**

- a. John Moskway – Class II - term expiring 12/31/2018
- b. Keith Milne – Class IV - term expiring 12/31/19
- c. Brent Dugan – Class IV - term expiring 12/31/19

## **4. ROLL CALL:** P = Present, A=Absent

Don Howell, absent; Keith Milne, present; Doug Walker, absent; Brent Dugan, present; John Moskway, present; William Giordano, present; Chris Zappa, present; Steve Dhein, present; Mark Desire, present  
Also present were Attorney William Caldwell, Planning Board Secretary, Barbara Kinsky, Deputy Planning Board Secretary, Adam Young and two members of the public including press.

## **5. NOMINATIONS AND ELECTIONS:**

### **a. Election of Chairperson**

Motion to nominate Steve Dhein and approve Resolution PB01-2016:

Motion: Milne, Second: Zappa

Don Howell, absent; Keith Milne, aye; Doug Walker, absent; Brent Dugan, aye; John Moskway, aye; William Giordano, aye; Chris Zappa, aye; Steve Dhein, abstain;

Mark Desire, aye.

Six ayes, one abstention, motion passes.

### **b. Election of Vice-chairperson**

Motion to nominate Keith Milne for Vice-chairperson.

Motion: Dugan, Second: Zappa

Motion to nominate Donald Howell for Vice-chairperson.

Motion: Milne, Second: Giordano

Motion to retract nomination of Keith Milne.

Motion, Dugan, Second, Zappa

Motion to nominate Donald Howell and approve Resolution PB02-2016

Don Howell, absent; Keith Milne, aye; Doug Walker, absent; Brent Dugan, abstain; John Moskway, aye; William Giordano, aye; Chris Zappa, aye; Steve Dhein, aye;

Mark Desire, aye.

Six ayes, one abstention, motion passes.

## **6. PUBLIC COMMENTS:**

Motion to adopt the Borough Policy for public comments.

Motion: Zappa, Second: Dugan

Voice vote: All ayes, motion passes.

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to the Board.

Mr. Rob Fernandes gave a handout and discussed a future project he would like to do in High Bridge at 20 Main Street. A Discussion with the Board ensued regarding a walkway, exit, COAH units and ADA accessibility.

## **7. CONSENT AGENDA:**

- a. Resolution PB03-2016 – Selection of contract professionals
  - Board Engineer, Mott-MacDonald
  - Planner, Maser Consulting
  - Planning Board / Board of Adjustment Attorney, Carter, Van Rensselaer, Caldwell
  - Princeton Hydro
- b. Resolution PB04-2016 – Selection of Board Secretary and Deputy Board Secretary
  - Board Secretary, Barbara Kinsky
  - Deputy Board Secretary, Adam Young
- c. Resolution PB05-2016 – Selection of newspaper(s) for publications of legal notice
- d. Resolution PB06-2016 – Approval of Planning Board/Board of Adjustment calendar for 2016

Motion to adopt Resolutions PB03-2016 through PB06-2016:

Motion: Milne, Second: Zappa

Don Howell, absent; Keith Milne, aye; Doug Walker, absent; Brent Dugan, aye; John

Moskway, aye; William Giordano, aye; Chris Zappa, aye; Steve Dhein, aye;

Mark Desire, aye.

Seven ayes, motion passes.

## **8. READING AND APPROVAL OF MINUTES:**

January 26<sup>th</sup> 2015, February 23<sup>rd</sup> 2015, July 20<sup>th</sup> 2015, October 19 2015

Motion to dispense with the reading of prior meeting minutes:

Motion: Zappa, Second: Giordano

Voice Vote: All ayes, motion passes.

Motion to correct and/or approve the January 26<sup>th</sup> 2015, February 23<sup>rd</sup> 2015, July 20<sup>th</sup> 2015, October 19, 2015 prior meeting minutes:

Motion: Zappa, Second: Moskway

Voice Vote: All ayes, motion passes.

## **9. VISITORS:** None at this time.

## **10. PUBLIC COMMENTS:**

It is the policy of the Planning Board that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Board issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to

Chairman and Board members at the public microphone.  
Further discussion amongst the Board regarding 20 Main Street ensued.

**11. UNFINISHED BUSINESS:** None at this time.

**12. NEW BUSINESS:** None at this time.

**13. DISCUSSION ITEMS:** None at this time.

**14. WRITTEN COMMUNICATIONS:**

- a. Clinton Township notice
- b. New Jersey Planning Officials dues notice
- c. Hunterdon County Planning Board letter

Mr. Milne questions as to whether the New Jersey Planning Official dues notice was referring to collecting dues of paying dues. Mayor Desire responded that dues will be paid by the Borough.

**15. PUBLIC COMMENTS:**

It is the policy of the Planning Board that all public comments on an issue shall be limited to one minute (1) per person per agenda subject. Comments may be made only on subjects pertaining to current Borough agenda. No debating between residents. Comments should be addressed to Chairman and Board Members at the public microphone.

None at this time.

**16. ADJOURNMENT:** 7:54 P.M.

Motion to adjourn: Giordano Second: Moskway

Voice Vote: All ayes, motion passes.

**Next Meeting Date:** Regular meeting – February 22nd, 2016

**Meeting Location:** High Bridge Rescue Squad, 95 West Main St, High Bridge, NJ 08829

**Meeting Time:** 7:30 P.M.

Respectfully Submitted,

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Planning Board Secretary Adam Young