

## MEETING AGENDA OF MAYOR AND COUNCIL OF HIGH BRIDGE BOROUGH

**MEETING DATE**            **August 27, 2015**            **MEETING TIME**            **7:30PM**  
**MEETING PLACE**        **High Bridge Firehouse**        **7 Maryland Ave.**

**Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.**

**1. CALL TO ORDER:**

Mayor calls meeting to order and makes the following statement: “Pursuant to the Open Public Meetings Act, notice of 2015 Meeting Dates was noticed to the Hunterdon County Democrat and the Express Times on August 18, 2015, and posted on the bulletin board at Borough Hall. Action may be taken.”

**2. FLAG SALUTE:** Led by Mayor or Presiding Officer.

**3. ROLL CALL:**

<b>Roll Call Vote</b>						P=Present A=Absent							
Hughes		Scarcia		Shipp		Stemple		Strange		Zappa		Mayor Desire	

**4. PROCLAMATION: -**

Turn the Towns Teal Ovarian Cancer Awareness

**5. MOTION TO APPROVE OR CORRECT EXECUTIVE SESSION MEETING MINUTES:**

Executive Session meeting minutes of October 23, & November 20, 2014 and January 22, & February 12, 2015

Motion to Amend/Approve:				Second:							
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes		Scarcia		Shipp		Stemple		Strange		Zappa	

**6. PUBLIC COMMENTS:**

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

**7. CONSENT AGENDA:**

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

<i><b>Resolution Number</b></i>	<i><b>Resolution Title</b></i>	<i><b>Resolution Description</b></i>
<u>173-2015</u>	Reject Bids Cregar Rd	Low bid was \$771,000 Double the amount budgeted
<u>174-2015</u>	Support Safe Routes to School	Will support the funding for additional grants
<u>175-2015:</u>	Liquor License for Circa	Renewal of Liquor License for business.
<u>176-2015:</u>	Liquor License for Mrs. Reilly’s	Renewal of Liquor License for business.

<u>177-2015</u>	Anti-Idling RESOLUTION	Support Anti-idling campaign, to reduce pollution
<u>178-2015</u>	Shared Service Equipment Agreement	To borrow various road equipment from Hunterdon County.

Motion to Approve Resolutions 173-179:				Second:			
Roll Call Vote				Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Scarcia	Shippo	Stemple	Strange	Zappa		

**8. COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT:**

**MID-YEAR Update to be given by the Mayor and Administrator.**

Councilman Zappa	<b><u>PLANNING &amp; ENGINEERING</u></b>
Councilwoman Hughes	<b><u>PUBLIC HEALTH, ENVIRONMENTAL, SOLID WASTE / RECYCLING, OPEN SPACE, &amp; CULTURAL &amp; HERITAGE</u></b>
Councilwoman Scarcia	<b><u>INFORMATION, ECONOMIC DEVELOPMENT, EVENTS</u></b>
Councilman Strange	<b><u>EMERGENCY SERVICES, EDUCATION &amp; MUNICIPAL COURT-DEPARTMENT OF PUBLIC WORKS &amp; RECREATION</u></b>
Councilwoman Shippo	
Councilman Stemple	<b><u>FINANCE &amp; GOLF</u></b>
John Gregory	<b><u>ADMINISTRATOR'S REPORT:</u></b>
Mayor Mark Desire	<b><u>EXECUTIVE SERVICES</u></b>

**9. WRITTEN COMMUNICATIONS:**

- A.** Month End Tax/Finance Reports
- B.** Highlands Plan Conformance Grant

**10. NEW BUSINESS:**

**11. UNFINISHED BUSINESS:**

**12. NEW ORDINANCES – NONE**

**13. PUBLIC HEARING: 2<sup>ND</sup> READINGS. None**

**14. DISCUSSION ITEMS:**

**15. PUBLIC COMMENTS:**

It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

**16. LEGAL ISSUES: NONE**

**17. BILL LIST: NONE**

Approval of Bills as signed and listed on the Bill Payment List.

**Total Amount: \$ NONE**

Motion to Approve:				Second:			
Roll Call Vote				Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Scarcia	Shippo	Stemple	Strange	Zappa		

**18. EXECUTIVE SESSION: None**  
**RESOLUTION # -2015:**

Motion to Move into Executive Session:				Second:							
Roll Call Vote				Y=Yes; N=No; A=Abstain; At=Absent							
Hughes		Scarcia		Shipp		Stemple		Strange		Zappa	

Motion to Return to Open Session:				Second:							
Roll Call Vote				Y=Yes; N=No; A=Abstain; At=Absent							
Hughes		Scarcia		Shipp		Stemple		Strange		Zappa	

**19. ADJOURNMENT:**

Mayor Desire or presiding officer asks if there is any further business.

Motion to Adjourn:				Second:							
Roll Call Vote				Y=Yes; N=No; A=Abstain; At=Absent							
Hughes		Scarcia		Shipp		Stemple		Strange		Zappa	

**Next Council Meeting, September 10, 2015 REGULAR MEETING, 7:30PM, Fire House, 7 Maryland Ave., High Bridge, NJ.**

**EXECUTIVE SESSION ITEMS:** (space for members of council and clerk to take notes on each item)

# HIGH BRIDGE

## BOROUGH

*Hunterdon County, New Jersey*

[www.highbridge.org](http://www.highbridge.org)

Mayor Mark Desire

908-638-6455

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### BOROUGH OF HIGH BRIDGE SUNSHINE NOTICE

That there is a Regular Council meeting scheduled for August 27, 2015 at 7:30 pm at the Fire House  
Located at 7 Maryland Ave

Adequate notice of this meeting as defined by the Open Public Meetings Act has been provided by: 1. Posting a notice of said meeting in the space provided for such announcements at the Borough Hall on August 18, 2015. 2. Posting Notice on the Boroughs Web Site. 3. Providing a Notice to the Hunterdon County Democrat and/or the Express Times, the official newspaper(s) of the Borough of High Bridge on Tuesday, August 18, 2015.

DO NOT REMOVE

**RESOLUTION  
BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**Support Safe Routes to School**

**NUMBER: 174-2015**

**ADOPTED: August 27, 2015**

**Whereas**, the Mayor and Council are wish to Support the High Bridge Elementary Schools application for the Safe Routes to School Grant; and

**Whereas**, School District has teamed up HART Commuter Information Services to provide a designated Safe Route; and

**Whereas**, having a designated safe route shall be used to encourage walking to and from school which will have the benefit among others of reducing traffic congestion, related pollution, and increase the health and wellbeing of the public; and

**Now, therefore, be it resolved** that the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and in the State of New Jersey hereby support the High bridge Schools Safe Route to School Plan as attached.

**RESOLUTION  
BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**Renewal Plenary Retail Consumption License**

**NUMBER: 175-2015**

**ADOPTED: August 27, 2015**

**BE IT RESOLVED** by the Mayor and Council of the Borough of High Bridge that pursuant to R.S. Title 33 et seq., the following have made application for the annual renewal of their liquor license in the Borough of High Bridge; and

**BE IT FURTHER RESOLVED** that the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey approve the said license effective July 1, 2015, subject to prior approval by the NJ Alcoholic Beverage Commission:

Renewal Term:	07/01/2015 to 06/30/2016
License Number:	1014-33-005-008
License Type:	Plenary Retail Consumption License
Licensee:	HIGH BRIDGE RESTAURANT LLC
Legal Entity (Licensee)	37 MAIN STREET HIGH BRIDGE, NJ 08829 USA
Establishment:	CIRCA RESTAURANT 37 MAIN STREET HIGH BRIDGE, NJ 08829 USA

**RESOLUTION  
BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**Renewal Plenary Retail Consumption License**

**NUMBER: 176-2015**

**ADOPTED: August 27, 2015**

**BE IT RESOLVED** by the Mayor and Council of the Borough of High Bridge that pursuant to R.S. Title 33 et seq., the following have made application for the annual renewal of their liquor license in the Borough of High Bridge; and

**BE IT FURTHER RESOLVED** that the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey approve the said license effective July 1, 2015, subject to prior approval by the NJ Alcoholic Beverage Commission:

ABC File Number:	
Renewal Term:	07/01/2015 to 06/30/2016
License Number:	1014-33-004-005
License Type:	Plenary Retail Consumption License
Licensee:	Smoking Gun Enterprises, LLC
Legal Entity (Licensee)	4-6 MAIN STREET HIGH BRIDGE, NJ 08829 USA
Establishment:	T/A Mrs. Riley's Publick House 37 MAIN STREET HIGH BRIDGE, NJ 08829 USA

**RESOLUTION  
BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**Anti-Idling RESOLUTION**

**NUMBER: 177-2015**

**ADOPTED: August 27, 2015**

**WHEREAS**, emissions from gasoline and diesel-powered vehicles contribute significantly to air pollution, including greenhouse gases, ozone formation, fine particulates; and

**WHEREAS**, numerous scientific studies have found links between exposure to fine particles and health effects including premature death, and increased incidents of asthma, allergies, and other breathing disorders; and

**WHEREAS**, the United States Environmental Protection Agency has classified diesel exhaust as likely to be carcinogenic to humans; and

**WHEREAS**, vehicle idling occurs in locations (e.g. school grounds, parking lots, distribution centers, strip malls, construction sites, business centers, etc.) where New Jerseyans can be exposed to concentrated sources of air pollutant emissions; and

**WHEREAS**, asthma is a significant public health concern in New Jersey, especially among children (up to 25% of New Jersey's school-age children are asthmatic) and the elderly; and

**WHEREAS**, the reduction of fine-particle emissions from diesel engines could also prevent 16,000 new asthma cases annually and save \$770 million to \$10 billion in health care and related costs in the State; and

**WHEREAS**, for every gallon of gasoline used, the average car produces about 20 pounds of carbon dioxide (CO<sub>2</sub>), the largest contributor to greenhouse climate change, with one-third of greenhouse gas emissions coming from the transportation sector; and

**WHEREAS**, petroleum-based gasoline and diesel fuel are nonrenewable fuels and should be used wisely and not wasted; and

**WHEREAS**, idling is not generally beneficial to a vehicle's engine because it wears engine parts; and

**WHEREAS**, idling more than 10 seconds uses more fuel and emits more pollutants than turning an engine off and on again; and

**WHEREAS**, current state law prohibits the idling of vehicles for more than three minutes and studies have shown that an anti-idling policy will save fuel, prolong engine life, and improve air quality, and

**WHEREAS**, the Borough Elementary School Environmental Club has been working with the HART agency and the HB Police to create an anti idling awareness campaign.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey that we support the adoption of a strong anti-idling policy by government agencies, schools, businesses, and other organizations by:

1. Make enforcing existing violations and penalties under New Jersey's existing no-idling law a priority for all municipal Police Officers pursuant to C. 39:3-70.2 and C. 26:2C-1;
2. Encouraging any gasoline or diesel-powered motor vehicle to turn off their engines immediately at schools and off-site school related events to minimize exposure of children to vehicle emissions;
3. Maintaining municipal vehicles to eliminate any visible exhaust and complying with the annual inspection requirement for those vehicles
4. Supporting broad education of the public about the health, environmental and economic impacts of idling and ways to reduce idling.

**RESOLUTION  
BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**Shared Services Agreement with the County Of Hunterdon**

**NUMBER: 178-2015**

**ADOPTED: August 27, 2015**

**WHEREAS**, the Borough wishes to enter into a shared services agreement with the County of Hunterdon to Borough various equipment for road repair, and

**NOW, THEREFORE, BE IT REOLVED** by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and the State of New Jersey, hereby authorizes the Administrator to enter into a shared service agreement for the use of County road equipment with the County of Hunterdon.



# Turn The Towns Teal®

A National Awareness Campaign for Ovarian Cancer

August 2015

Dear Administrator:

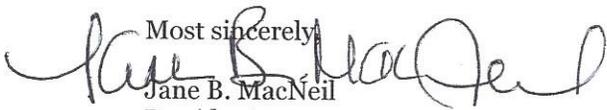
**Turn The Towns Teal®** is a national campaign to create awareness of ovarian cancer and its symptoms which are often subtle. The campaign consists of volunteers tying ribbons (which are biodegradable & made in the USA!) primarily in town centers and providing stores, health clubs, spas, libraries, etc. with symptom cards and information pertaining to ovarian cancer. We do this in September which is National Ovarian Cancer Awareness Month. This will be our 9<sup>th</sup> year, and last year we proudly announced that we had representation in 46 States as well as Canada, Bermuda and Puerto Rico. To see our campaign at work, please visit our website @ [www.turnthetownsteal.org](http://www.turnthetownsteal.org).

Ovarian cancer is often referred to as **“The Silent Disease”**. There is **NO** early detection test for ovarian cancer which is why we **NEED** women and men(!) to be aware of the known symptoms. If detected in the early stages, the survival rate for ovarian cancer is 90 to 95% which is why this awareness campaign is so very, very critical.

I am asking you to grant permission for our volunteers to tie ribbons in the center of your town. If a shopping center is involved, we will, of course, ask permission of the center’s owner. For more impact, we have lawn signs (similar to political signs) stating that September is Ovarian Cancer Awareness Month. The ribbon & sign campaign will begin on or about September 1st, and your town volunteer (and/or group) will be removing the materials on or about September 30, 2015.

**Thanks to the support of towns & cities like yours, we KNOW for a fact that women’s lives ARE being saved through this campaign! If you have an additional moment, please see the Testimonials on our website.**

Your signature on the bottom of this letter will indicate your permission for our campaign. **Kindly return the signed letter back to the volunteer whose name and contact information is below.** If you have any questions, please don’t hesitate to email us @ [info@turnthetownsteal.org](mailto:info@turnthetownsteal.org).

Most sincerely,  
  
Jane B. MacNeil  
President

---

MAYOR / TOWN OFFICIAL

TOWN/STATE

Please return the signed letter to the volunteer listed below. She/he is responsible for the campaign in your town.

---

VOLUNTEER NAME

CONTACT INFORMATION

P.O. Box 65, Brookside, NJ 07926  
(973) 543~2523  
[info@turnthetownsteal.org](mailto:info@turnthetownsteal.org)  
[www.turnthetownsteal.org](http://www.turnthetownsteal.org)

# PROCLAMATION

**WHEREAS** , Turn the Towns Teal is a National Campaign to create awareness of ovarian cancer and its symptoms, and

**WHEREAS**, Ovarian Cancer is often referred to as the “Silent Disease”. There is NO early detection test for ovarian cancer, and

**WHEREAS**, Ovarian Cancer if detected early has a 90-95% survival rate, and

**WHEREAS**, the Turn the Towns Teal campaign is designed to make people aware of the early symptoms of Ovarian Cancer and bring awareness to this Silent Disease by placing signs and biodegradable ribbons around the Borough of High Bridge.

**NOW THEREFORE**, the Mayor and Council of the Borough of High Bridge on behalf of all its residents proclaim September as Ovarian Cancer Awareness Month and support the Turn the Towns Teal Campaign.

**IN WITNESS WHEREOF**, we have hereunto set our hands and caused the seal of the Borough of High Bridge to be affixed this 27th day of August, 2015.

\_\_\_\_\_  
Mark Desire, Mayor

\_\_\_\_\_  
Lynn Hughes, Council President

**ATTEST:**

\_\_\_\_\_  
Adam Young  
Deputy Municipal Clerk

<b>ROLL CALL VOTE</b>				
<b>COUNCIL MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mayor Desire				
Councilwoman Hughes				
Councilwoman Scarcia				
Councilwoman Shipps				
Councilman Stemple				
Councilman Strange				
Councilman Zappa				

**HUNTERDON COUNTY SHARED SERVICES AGREEMENT  
FOR SHARING HUNTERDON COUNTY ROAD EQUIPMENT  
AND PERSONNEL BETWEEN HUNTERDON COUNTY  
MUNICIPALITIES AND THE COUNTY OF HUNTERDON**

**AGREEMENT**

**AGREEMENT**, made this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_, by and between the County of Hunterdon (hereinafter referred to as the “County”) and any municipality in Hunterdon County that adopts a similar Hunterdon County Road Shared Services Agreement Resolution, hereinafter referred to as the “Designated Municipalities.”

**WITNESSETH:**

**WHEREAS**, Hunterdon County desires to occasionally share County owned Road department equipment with other municipalities to perform necessary services for the public in accordance with the terms of this Agreement; and,

**WHEREAS**, the Uniform Shared Services & Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorized and empowers the County to enter into the Agreement.

**NOW, THEREFORE, BE IT AGREED AS FOLLOWS:**

**1. Scope of Services**

The County agrees to occasionally lend equipment from the County to municipalities during emergencies, as backup in case of breakdowns, as secondary support equipment for extra-large projects and for efficiency and effectiveness of operations.

The equipment that the County is willing to lend is listed in “**Schedule A**” which is attached to the Agreement.

It must be clearly understood by all parties concerned that the County equipment must be available for County projects whenever needed. Therefore, the equipment listed on “Schedule A” attached will only be available whenever not in use or scheduled to be used for a County project and then, it will only be made available at the sole discretion of the Hunterdon County contact person.

**2. Term**

This Agreement shall extend from \_\_\_\_\_, 201\_\_ to \_\_\_\_\_, 201\_\_\_. Either party may cancel this Agreement upon thirty (30) days’ written notice to other.

**3. Contact Person**

The Municipality agrees to appoint a person to act as a liaison to serve as the Contact Person with the County in order to support and facilitate the orderly and efficient distribution of equipment requests and related information to the County's Road Supervisor or designee. An attached Equipment/Personnel Request Form shall be submitted by the Municipal Contact Person for scheduling purposes to the County Road Supervisor or designee.

**4. Effective Date**

This Agreement shall become effective as of \_\_\_\_\_, 201\_\_, upon passage of any authorizing resolution by the Municipality.

**5. Level of Service**

The County agrees to provide all services in a professional and workmanlike manner and the Municipality agrees to use the equipment in a careful and proper manner. The Municipality shall comply with all laws, ordinances and regulations which relate to the possession, use or maintenance of the equipment. The Municipality warrants and represents that the operator of the equipment will be fully trained and competent in its use.

**6. Power and Authority of County**

The County, in performing the services under this contract, shall have full power and authority to undertake any ancillary operation reasonably necessary or convenient to carry out its duties, responsibilities and obligations under the contract.

**7. Other Agreements**

The County reserves the right to enter into any other contracts with other public or private entities for the performance of any services which may be included within the scope of services provided in this Agreement.

**8. Indemnification**

Each Municipality and the County hereby indemnifies and holds the other harmless against all losses, claims or liabilities of any kind (including reasonable attorney's fees and costs) for personal injury or property damages arising out of the actions taken by either party pursuant to this Agreement.

**9. Insurance**

During the term of this Agreement, the Municipality will keep in force at its expense, (i) public liability insurance including contractual liability, with carriers authorized to do business in

New Jersey with minimum limits of \$1,000,000.00 on account of bodily injuries or death of one person and \$1,000,000.00 on account of bodily injuries or death of more than one person as the result of any once accident or disaster; and (ii) property damage insurance for loss or damage of \$100,000.00. The limits of liability shall be combined single limits. The Municipality shall provide the County with a Certificate of Insurance naming the County as additional insured and stating that said policy cannot be cancelled except on thirty (30) days' notice to the County. (Certificate of Insurance - **Schedule B**)

**10. Inspection and Damage to Equipment**

The Municipality shall inspect the equipment prior to taking possession. The County does not provide any warranties, express or implied, as to the condition of the equipment or its operability for any specific purpose. The Municipality shall make no alterations to the equipment.

**11. Repairs**

If the equipment is damaged or must be repaired as a result of the use by the Municipality, the Municipality shall repair the equipment. Prior to undertaking any such repairs, the Municipality shall contact the designated Emergency County Contact or Director of Public Works for authorization to have the repairs made. The cost of such repairs will be borne by the Municipality unless another cost allocation is agreed to by the County Administrator or designee, due to the need for repair being borne by both the County and Municipality.

**12. Governing Law**

This Agreement shall be governed by and construed in accordance with the law of State of New Jersey.

**13. Entire Agreement**

This Agreement sets forth the entire understanding of the parties hereto with respect to the transactions contemplated herein. No change or modification of this Agreement shall be valid unless the same shall be in writing and approved by the Hunterdon County Board of Chosen Freeholders.

**14. Severability**

If any clause, sentence, paragraph, section or part of this Agreement shall be adjudged to be invalid by any Court of competent jurisdiction, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or part thereof directly involved in the controversy in which such judgment shall have been rendered.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement the day and year first above written.

**ATTEST:**

**THE COUNTY OF HUNTERDON  
BOARD OF CHOSEN FREEHOLDERS**

\_\_\_\_\_  
DENISE B. DOOLAN, CLERK

\_\_\_\_\_  
, Director

Date: \_\_\_\_\_

**ATTEST:**

**(MUNICIPALITY)**

\_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

Date: \_\_\_\_\_

**SCHEDULE A**  
Hunterdon County Vehicle Equipment List  
for Municipal Shared Service

Description	Year
-------------	------

1.

**SCHEDULE B**  
**Certificate of Insurance**

**HUNTERDON COUNTY  
EQUIPMENT REQUEST FORM**

**Municipality:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Person Requesting Equipment:**

Phone# \_\_\_\_\_  
\_\_\_\_\_

**Purpose:**

\_\_\_\_\_  
\_\_\_\_\_

**Equipment Requested:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Rate:  
w/Operator**

\_\_\_\_\_

**Dates for Request:**

**FROM:**

\_\_\_\_\_  
(Month/Day/Year)

**TO:**

\_\_\_\_\_  
(Month/Day/Year)

**Distribution Location:**

\_\_\_\_\_ Garage: \_\_\_\_\_

Time: \_\_\_\_\_

**Delivery Location:**

Time: \_\_\_\_\_

\_\_\_\_\_

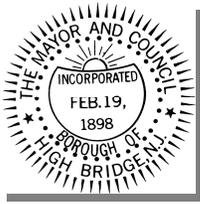
\_\_\_\_\_

\_\_\_\_\_

**NOTE: For damage to any piece of equipment signed out, it will be the Municipality's responsibility to reimburse the County for repairs**

\_\_\_\_\_  
Signature of Municipal Authority

\_\_\_\_\_  
Signature of County Road Supervisor



# *Borough of High Bridge*

71 MAIN STREET, HIGH BRIDGE NJ 08829-1905

Telephone: (908) 638-6455

Fax: (908) 638-9374

MDESIRE@HIGHBRIDGE.ORG

www.highbridge.org

OFFICE OF THE MAYOR

August 27, 2015

New Jersey Safe Routes to School  
New Jersey Department of Transportation  
Trenton, New Jersey 08625

Dear New Jersey Safe Routes to School:

High Bridge Elementary School has been actively involved in the Hunterdon County Safe Routes to School Program for the past 3 years. During this time, we have been able to encourage our students to walk to school by participating in International Walk to School Day, I-Walk, and the Frozen Walk, as well as conducting a walking school bus program with multiple routes mapped out and run by both staff and parents, providing recognition to students who walk to school, and providing bicycle and safety education through our Physical Education courses as well as within our Kindergarten classrooms.

We are pleased to have the opportunity to work with HART Commuter Information Services, the local transportation management association, to advance the goals of Safe Routes to School in our community. We have realized the many benefits of implementing a Safe Routes to School program, including:

- Increased physical activity for students which combats childhood obesity and sets the groundwork for a lifetime of physical fitness
- Increased awareness of walking as viable options to get to and from school
- Reductions in the number of parents driving students to school resulting in less traffic congestion, idling vehicles and harmful air pollution near the school
- Improved state of mind of students who arrive ready to learn
- Increased awareness of, and opportunities to teach students pedestrian/bicycle safety
- Community building and increased in school spirit

High Bridge Borough supports High Bridge Elementary and the New Jersey Safe Routes to School program as well as the development and maintenance of safe ways to walk to school.

Sincerely,

Mark Desire  
Mayor

c. file

# Memo

**To:** Mayor Desire  
**From:** Bonnie Ann Fleming, CFO/CTC *BAP*  
**CC:** Borough Council  
**Date:** 08/21/15  
**Re:** Monthly Report

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1. Preparation of: Monthly Bill List, Interest report, Capital project balances Tax Collector's monthly report, YTD Revenues, YTD Receipts and Disbursements, Budget Balances YTD and Recreation Results Report.
2. Prepared Retro pay for eligible employees. Recalculated future Health Care Contributions. Submitted adopted S&W resolution to Division of Pensions and Benefits for preparation of retro payroll contributions report.
3. Submitted semi-annual interest payment for 2010 Bond issue.
4. Initiated Tax Sale process. The annual Tax Sale is scheduled for Oct 30 at 9:30 in Borough Hall. Our preliminary findings indicate 15 delinquent tax payers with outstanding balances of \$103,417 and 104 delinquent utility accounts totaling \$71,646. Shut off notices will be mailed the week of August 31.
5. Provided necessary employment paperwork to Mike S following his full time appointment to DPW staff.
6. Filed insurance claim for Komline break-in.
7. Contacted Hunterdon County regarding status of Open Space Grant funds.
8. Submitted CFO portion of Body Armor Grant.
9. Updated financial records on MSRB, including Top Ten Taxpayer listing, tax rate summary for 2015, annual audit report 2014, annual debt statement for 2014, and 2015 adopted budget.
10. Contacted Charles Smith from Verizon regarding credits due on our accounts for erroneous sales tax charges.
11. Completed and filed Supplemental Debt Statement with NHHS, DLGS and Clerk pertaining to North Hunterdon-Voorhees HS new bond issue.
12. Filed Chapter 159's approved at last Council meeting on-line to DLGS.
13. Submitted copies of adopted resolutions for the Dedication by Rider-Historic Preservation and Emergency Appropriation for the Water Main Repairs with DLGS for approval.

HIGH BRIDGE INTEREST EARNED 2015

A/C #	CURRENT ACRES	GREEN ACRES	DOG	WATER		SEWER	SEWER CAP	SOLID WASTE	SW CAP	SUI	REHAB		REC TRUST	DEV ESC	SPECIAL EVENTS	TOTAL
				567+utility	575						492+util	508				
JANUARY	943.02	2.63	1.09	32.63	11.64	191.41	33.49	38.22	1.35	25.39	11.51	-	0.06	1.53	1,293.97	
FEBRUARY	956.10	2.38	0.93	28.24	10.51	167.08	30.26	32.67	1.22	22.55	10.39	-	0.05	1.40	1,263.78	
MARCH	977.60	2.63	1.10	41.52	11.64	187.21	33.50	46.11	1.35	24.70	11.51	-	0.06	2.23	1,341.16	
APRIL	903.02	2.55	1.26	33.74	11.27	187.61	32.42	43.44	1.31	23.99	11.14	0.04	0.05	2.93	1,254.77	
MAY	976.41	2.63	1.21	30.95	11.64	173.73	33.00	39.58	1.35	23.76	11.51	0.43	0.06	5.75	1,312.01	
JUNE	901.04	2.55	1.14	34.64	15.15	171.37	31.25	48.35	1.31	22.73	11.15	1.78	0.05	5.36	1,247.87	
JULY	816.75	2.64	1.13	28.67	20.25	173.76	32.08	48.32	1.35	23.52	11.52	2.13	0.06	4.43	1,166.61	
AUGUST	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
SEPTEMBER	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
OCTOBER	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
NOVEMBER	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
DECEMBER	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>TOTAL</b>	<b>6,473.94</b>	<b>18.01</b>	<b>7.86</b>	<b>230.39</b>	<b>92.10</b>	<b>1,252.17</b>	<b>226.00</b>	<b>296.69</b>	<b>9.24</b>	<b>166.64</b>	<b>78.73</b>	<b>4.38</b>	<b>0.39</b>	<b>23.63</b>	<b>8,880.17</b>	



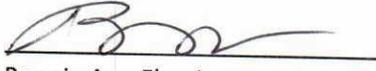
## COLLECTOR'S REPORT OF RECEIPTS

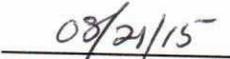
To the Borough of High Bridge Council:

I herewith submit to you my report of receipts for the Month ending:

July 31, 2015

	QTR	CURRENT	YTD
CURRENT 2015	27.80%	\$ 843,366.47	\$ 6,595,465.45
TAXES YEAR 2014		\$ 11,016.19	\$ 113,019.09
TAXES YEAR 2016		\$ 8,786.57	\$ 8,786.57
MISC REV		\$ -	\$ 319.70
TAX SALE COST		\$ -	\$ -
LIENS		\$ -	\$ 153,127.05
INTEREST/PENALTY		\$ 3,633.90	\$ 17,987.55
PREMIUM		\$ -	\$ -
DUE UTILITY COLLECTOR		\$ -	\$ 2,484.33
REDEMPTIONS - MUNI LIENS		\$ -	\$ 3,279.63
TOTAL		\$ 866,803.13	\$ 6,894,469.37

  
 Bonnie Ann Fleming  
 Tax Collector

  
 Date

YEAR TO DATE REVENUE AS OF JULY 2015

	Estimated	Received	Bal Due	Receivable
Amount to be Raised by Taxation	\$ 12,484,322.75	\$ (6,595,465.45)	\$ 5,888,857.30	47.17%
Delinquent Taxes	\$ 200,000.00	\$ (113,019.09)	\$ 86,980.91	43.49%
<b>Local Revenues:</b>				
Alcoholic Bev	\$ 5,400.00	\$ (5,400.00)	\$ -	0.00%
Other (Amuse/Food/Handlers/Raffle/Vendor)	\$ 985.00	\$ (530.00)	\$ 455.00	46.19%
Municipal Court	\$ 15,000.00	\$ (14,105.23)	\$ 894.77	5.97%
Interest and Costs on Taxes	\$ 33,000.00	\$ (17,987.55)	\$ 15,012.45	45.49%
Interest	\$ 10,000.00	\$ (6,473.94)	\$ 3,526.06	35.26%
Utility Surplus	\$ -	\$ -	\$ -	#DIV/0!
Golf Revenues	\$ 1,188,000.00	\$ (453,538.95)	\$ 734,461.05	61.82%
Misc Rev - Unanticipated	\$ -	\$ (39,331.44)	\$ (39,331.44)	#DIV/0!
<b>State Aid:</b>				
Consolidated Prop Tax Relief Aid	\$ 47,895.00	\$ -	\$ 47,895.00	100.00%
Energy Receipts Tax	\$ 244,014.00	\$ (7,361.00)	\$ 236,653.00	96.98%
Garden State Trust	\$ 12,931.00	\$ -	\$ 12,931.00	100.00%
<b>Fees &amp; Permits:</b>				
Uniform Construction Fees	\$ 23,000.00	\$ (23,765.00)	\$ (765.00)	-3.33%
<b>Public/Private Revenue Anticipated:</b>				
<b>Misc Revenues: Other</b>				
Recreation Fees	\$ -	\$ (3,040.00)	\$ (3,040.00)	#DIV/0!
Cable TV	\$ 11,000.00	\$ (11,639.40)	\$ (639.40)	-5.81%
Hunt Cty Open Space	\$ 10,418.00	\$ -	\$ 10,418.00	100.00%
Reserve Capital-Dam	\$ 18,592.36	\$ (18,592.36)	\$ -	0.00%
Green Acres Grant	\$ 375,937.00	\$ (375,937.00)	\$ -	0.00%
Reserve Debt Service	\$ 172,233.63	\$ (172,233.63)	\$ -	0.00%
Reserve Insurance	\$ 6,061.80	\$ (6,061.80)	\$ -	0.00%
DDEF	\$ -	\$ -	\$ -	#DIV/0!
Body Armor Fund	\$ 2,065.00	\$ (2,065.00)	\$ -	0.00%
Clean Communities	\$ 17,101.71	\$ (17,101.71)	\$ -	0.00%
Recycling Tonnage	\$ 3,892.77	\$ (3,892.77)	\$ -	0.00%
<b>Surplus:</b>	\$ 602,000.00	\$ (602,000.00)	\$ -	0.00%
<b>Total Revenue Anticipated&amp;MRNA</b>	\$ 2,999,527.27	\$ (1,894,075.87)	\$ 1,105,451.40	36.85%
<b>Amnt to be Raised - Municipal</b>	\$ 3,184,322.75	\$ -	\$ 3,184,322.75	100.00%
<b>Local/Reg/Cty/Lib/Open Taxes</b>	\$ 9,060,073.08	\$ (6,595,465.45)	\$ 2,464,607.63	27.20%
<b>Total Tax Levy</b>	\$ 12,244,395.83	\$ -	\$ -	

YEAR TO DATE REVENUE AS OF JULY 2015

**DETAIL:**

<u>Misc Revenue : other</u>	
Parking Permits	\$ (630.00)
Certified Tax List	\$ (20.00)
Newsletter Ads	\$ (310.00)
CCO Permits	\$ (4,220.00)
Zoning	\$ (1,215.00)
Copies	\$ (44.45)
Driveway /Opening Permits	\$ -
Tree Removal Permits	\$ (390.00)
Planning Bd Applications	\$ (1,820.00)
Road Opening Permits	\$ (200.00)
Vender Permit - Franchise	\$ -
Towing Application	\$ (100.00)
Landlord Registration	\$ (550.00)
Vacant Property Registration	\$ (11,500.00)
Exemption Fee	\$ -
Misc-Police/Clerk/CFO/Tax Coll	\$ (10,250.33)
FEMA	\$ -
Misc-Workmans Comp Claim	\$ -
Insurance - Claim	\$ -
Misc-Board of Ed	\$ (7,421.66)
Recycling Day	\$ (440.00)
RMC Courses	\$ -
Tax/Lien Refunds	\$ -
Vital Statistics	\$ (220.00)
<b>Total</b>	<b>\$ (39,331.44)</b>

RECEIPTS AND DISBURSEMENTS JULY 2015

FUND	BEGIN BALANCE	RECEIPTS	DISBURSEMENTS	END BALANCE
Green Acres	12,241.04	2.64	0.00	12,243.68
Premium	79,116.84	17.03	16.84	79,117.03
Dog	5,206.11	183.53	14.40	5,375.24
Capital	1,387,746.86	300.23	8,014.94	1,380,032.15
Water Utility	73,589.79	39,710.88	27,019.20	86,281.47
Water Capital	94,080.94	20.25	15.15	94,086.04
Sewer Utility	785,409.65	87,914.54	19,812.93	853,511.26
Sewer Capital	149,041.39	32.08	31.25	149,042.22
Solid Waste Utility	164,376.86	37,403.28	33,432.08	168,348.06
Solid Waste Cap	6,282.09	1.35	1.31	6,282.13
Sui	109,207.92	132.83	0.00	109,340.75
Rehab Escrow	53,511.02	11.52	0.00	53,522.54
Recreation Trust	11,936.99	1,848.13	9,276.62	4,508.50
Special Events	22,020.88	267.43	3,212.32	19,075.99
Dev Escrow	33,394.94	807.83	2,182.42	32,020.35
Current	1,749,842.68	692,844.08	1,888,575.79	554,110.97
<b>TOTAL FUNDS</b>	<b>4,737,006.00</b>	<b>861,497.63</b>	<b>1,991,605.25</b>	<b>3,606,898.38</b>

**GOLF**

	P&L Receipts	P&L Exp	Difference
Jan	\$ 5,348.00	\$ 47,223.00	\$ (41,875.00)
Feb	\$ 1,002.00	\$ 50,946.00	\$ (49,944.00)
Mar	\$ 18,120.00	\$ 50,218.00	\$ (32,098.00)
Apr	\$ 107,514.00	\$ 82,711.00	\$ 24,803.00
May	\$ 172,476.00	\$ 94,909.00	\$ 77,567.00
Jun	\$ 149,704.00	\$ 87,899.00	\$ 61,805.00
Jul	\$ 158,114.00	\$ 107,846.00	\$ 50,268.00
Aug	\$ -		\$ -
Sep	\$ -		\$ -
Oct	\$ -		\$ -
Nov	\$ -		\$ -
Dec	\$ -		\$ -
<b>TOTAL</b>	<b>\$ 612,278.00</b>	<b>\$ 521,752.00</b>	<b>\$ 90,526.00</b>

BUDGET BALANCES  
08/21/2015

Account	Description	APPROPRIATION	DISBURSED	BALANCE	% REMAINING
10510010	GENERAL ADMIN: SALARIES & WAGES	\$43,605.00	\$27,765.69	\$15,839.31	36%
10510020	GENERAL ADMIN: OTHER EXPENSES	\$2,500.00	\$580.79	\$1,919.21	77%
10510120	INTERNET	\$5,250.00	\$3,672.10	\$1,577.90	30%
10511010	MAYOR AND COUNCIL: SALARIES & WAGES	\$6,000.00	\$2,000.00	\$4,000.00	67%
10511020	MAYOR AND COUNCIL: OTHER EXPENSES	\$1,760.00	\$1,243.00	\$517.00	29%
10511032	ADVERTISING	\$9,700.00	\$6,569.96	\$3,130.04	32%
10511520	NEWSLETTER/WEBSITE	\$13,915.00	\$7,933.00	\$5,982.00	43%
10512010	MUNICIPAL CLERK: SALARIES & WAGES	\$19,400.00	\$12,270.45	\$7,129.55	37%
10512020	MUNICIPAL CLERK: OTHER EXPENSES	\$9,925.00	\$6,175.52	\$3,749.48	38%
10512520	ELECTION EXPENSE	\$2,750.00	\$1,964.25	\$785.75	0%
10513010	FINANCIAL ADMIN: SALARIES & WAGES	\$40,435.58	\$25,279.65	\$15,155.93	37%
10513020	FINANCIAL ADMIN: OTHER EXPENSES	\$6,470.00	\$4,315.00	\$2,155.00	33%
10513520	AUDIT SERVICES: OTHER EXPENSES	\$25,865.00	\$25,365.00	\$500.00	2%
10514510	TAX COLLECTOR: SALARIES & WAGES	\$40,435.58	\$25,272.15	\$15,163.43	38%
10514520	TAX COLLECTOR: OTHER EXPENSES	\$6,065.00	\$4,676.68	\$1,388.32	23%
10515010	TAX ASSESSMENT: SALARIES & WAGES	\$16,445.46	\$10,076.85	\$6,368.61	39%
10515020	TAX ASSESSMENT: OTHER EXPENSES	\$2,600.00	\$1,245.20	\$1,354.80	52%
10515520	LEGAL: OTHER EXPENSES	\$67,000.00	\$30,049.00	\$36,951.00	55%
10516520	ENGINEERING SERVICES: OTHER EXPENSES	\$6,800.00	\$4,706.60	\$2,093.40	31%
10517020	BUILDINGS & GROUNDS	\$25,425.00	\$13,340.65	\$12,084.35	48%
10517120	BUILDINGS & GROUNDS-OFFICE	\$15,487.00	\$7,938.57	\$7,548.43	49%
10518010	PLANNING BOARD: SALARIES & WAGES	\$3,500.00	\$1,156.04	\$2,343.96	67%
10518020	PLANNING BOARD: OTHER EXPENSES	\$4,500.00	\$2,561.75	\$1,938.25	43%
10518510	ZONING OFFICER: SALARIES & WAGES	\$4,758.30	\$2,915.64	\$1,842.66	39%
10519020	AFFORDABLE HOUSING APPROPRIATION	\$2,000.00	\$546.25	\$1,453.75	73%
10519510	CONSTRUCTION OFFICIAL: SALARIES & WAGES	\$28,427.40	\$17,418.75	\$11,008.65	39%
10519520	CONSTRUCTION OFFICIAL: OTHER EXPENSES	\$375.00	\$167.60	\$207.40	55%
10520510	CCO-BLDG INSPECTION: SALARIES & WAGES	\$4,758.30	\$2,915.61	\$1,842.69	39%
10521020	LIABILITY INSURANCE	\$130,681.00	\$125,880.00	\$4,801.00	4%
10521520	WORKER S COMPENSATION INSURANCE	\$59,629.00	\$52,474.00	\$7,155.00	12%
10522020	EMPLOYEE GROUP INSURANCE	\$244,129.00	\$171,818.79	\$72,310.21	30%
10524010	POLICE DEPARTMENT: SALARIES & WAGES	\$769,964.00	\$483,744.23	\$286,219.77	37%
10524020	POLICE DEPARTMENT: OTHER EXPENSES	\$50,000.00	\$32,129.62	\$17,870.38	36%
10524520	LEASE/PURCHASE POLICE VEHICLES	\$39,422.76	\$27,274.69	\$12,148.07	31%
10525220	EMERGENCY MANAGEMENT: OTHER EXPENSES	\$3,000.00	\$690.72	\$2,309.28	77%
10525520	HIGH BRIDGE VOLUNTEER FIRE DEPT.	\$59,273.91	\$30,000.00	\$29,273.91	49%
10526020	RESCUE/FIRST AID	\$40,000.00	\$0.00	\$40,000.00	0%
10526520	LOSAP CONTRIBUTION	\$32,900.00	\$32,900.00	\$0.00	0%
10527020	ECONOMIC DEVELOPMENT	\$500.00	\$0.00	\$500.00	100%
10529010	DEPT.OF PUBLIC WORKS: SALARIES & WAGES	\$187,279.08	\$115,411.02	\$71,868.06	38%
10529020	DEPT.OF PUBLIC WORKS: OTHER EXPENSES	\$111,780.00	\$79,939.97	\$31,840.03	28%
10529055	PARKS & PLAYGROUNDS: OTHER EXPENSES	\$7,000.00	\$1,597.42	\$5,402.58	77%
10529060	FIELD MAINTENANCE: OTHER EXPENSES	\$14,000.00	\$1,187.00	\$12,813.00	92%
10533020	BOARD OF HEALTH: OTHER EXPENSES	\$5,340.00	\$1,600.00	\$3,740.00	70%

BUDGET BALANCES  
08/21/2015

Account	Description	APPROPRIATION	DISBURSED	BALANCE	% REMAINING
10533520	ENVIRONMENTAL COMMISSION:OTHER EXPENSES	\$1,500.00	\$40.00	\$1,460.00	97%
10537020	SPECIAL EVENTS: OTHER EXPENSES	\$2,750.00	\$895.08	\$1,854.92	67%
10537520	RECREATION - OTHER EXPENSES	\$2,000.00	\$2,000.00	\$0.00	0%
10537620	GOLF-OTHER EXPENSES	\$1,194,000.00	\$606,457.58	\$587,542.42	49%
10539010	LIBRARY: SALARIES & WAGES	\$21,041.34	\$12,148.15	\$8,893.19	42%
10539020	LIBRARY - OTHER EXPENSES	\$200.00	\$62.30	\$137.70	69%
10543020	ELECTRICITY	\$31,800.00	\$20,239.10	\$11,560.90	36%
10543520	STREET LIGHTING	\$40,000.00	\$25,297.91	\$14,702.09	37%
10544020	TELEPHONE	\$20,600.00	\$10,466.88	\$10,133.12	49%
10544620	GASOLINE	\$54,300.00	\$16,212.94	\$38,087.06	70%
10544720	HEATING FUEL	\$47,325.00	\$23,774.07	\$23,550.93	50%
10545520	HIGH BRIDGE UTILITIES	\$6,130.00	\$3,844.58	\$2,285.42	37%
10545720	GROUP INSURANCE -OUTSIDE CAP CALC	\$7,726.00	\$7,726.00	\$0.00	0%
10547120	CONTRIBUTION TO PERS	\$62,748.00	\$62,748.00	\$0.00	0%
10547220	SOCIAL SECURITY SYSTEM(OASI)	\$90,587.48	\$52,838.30	\$37,749.18	42%
10547520	CONTRIBUTION TO PFRS	\$131,443.00	\$131,443.00	\$0.00	0%
10629021	ENVIRONMENTAL TESTING	\$53,630.00	\$8,747.20	\$44,882.80	84%
10649020	MUNICIPAL COURT: OTHER EXPENSES	\$37,000.00	\$18,207.00	\$18,793.00	51%
10651020	STORMWATER MANAGEMENT	\$500.00	\$0.00	\$500.00	100%
10670520	CLEAN COMMUNITITES GRANT	\$17,101.71	\$8,397.56	\$8,704.15	51%
10671020	PLAN CONFORMANCE GRANT	\$15,000.00	\$0.00	\$15,000.00	100%
10671520	BODY ARMOR FUND	\$2,065.00	\$2,065.00	\$0.00	0%
10670620	RECYCLING GRANT - SOL WS ADMIN	\$3,892.77	\$3,892.77	\$0.00	0%
10688020	EMERGENCY APPROPRIATIONS	\$9,500.00	\$9,500.00	\$0.00	0%
10687120	SPECIAL EMERGENCY - 5 YEARS	\$30,000.00	\$30,000.00	\$0.00	0%
10689920	RESERVE FOR UNCOLLECTED TAXES	\$399,498.35	\$399,498.35	\$0.00	0%
10690020	CAPITAL IMPROVEMENT FUND	\$343,000.00	\$343,000.00	\$0.00	0%
10692020	BOND PRINCIPAL	\$385,000.00	\$5,000.00	\$380,000.00	99%
10692520	NOTE PRINCIPAL	\$140,700.00	\$140,693.00	\$7.00	0%
10693020	BOND INTEREST	\$360,000.00	\$290,001.26	\$69,998.74	19%
10693520	NOTE INTEREST	\$32,000.00	\$4,443.73	\$27,556.27	86%
10694020	GREEN ACRES-LK SOLITUDE-#1014-01-008	\$11,660.00	\$5,829.67	\$5,830.33	50%
10694120	GREEN ACRES-LK SOLITUDE-#1014-95-128	\$86,292.00	\$43,145.63	\$43,146.37	50%
10694220	NJEIT - LK SOLITUDE	\$55,508.00	\$52,483.09	\$3,024.91	5%
10694220	DAM RESTORATION LOAN	\$237,200.00	\$237,129.60	\$70.40	0%
10694520	CAPITAL LEASE	\$96,000.00	\$62,443.84	\$33,556.16	35%
	<b>TOTAL</b>	<b>\$6,200,750.02</b>	<b>\$4,047,440.80</b>	<b>\$2,153,309.22</b>	<b>35%</b>

Summer Recreation 2015  
Receipts and Disbursements

<b>Total RECEIPTS</b>	<b>162</b>		<b>\$ 12,381.00</b>	
<b>DONATIONS</b>				
ZAPPA DONATION			\$ 20.00	
LEE DONATION			\$ 150.00	
HONEYCUTT DONATION			\$ 25.00	
HB PTO			\$ 90.00	
CAHILL DONATION			\$ 10.00	
SHIPPS DONATION			\$ 90.00	
CROGHAN DONATION			\$ 25.00	
Donation transferred			\$ (180.00)	
<b>TOTAL DONATIONS</b>			<b>\$ 230.00</b>	
<b>DISBURSEMENTS</b>				
S&S Worldwide			\$ 211.95	
Palos Sports			\$ 705.08	
Brown & Bigelow			\$ 527.73	
Somerset Syrup			\$ 307.25	
Discount School Supply			\$ 53.92	
Villa Skating Rink			\$ 125.00	
First Student			\$ 198.00	
Any Excuse for A Party			\$ 650.00	
Bagels			\$ 95.00	
Palos Sports			\$ 37.48	
Lisa Buckley			\$ 69.10	
Tracy Denkovic			\$ 333.74	
GALLAS/VANNATTA REFUND			\$ 90.00	
			\$ 3,404.25	
<b>Payroll (see estimated time sheet)</b>			<b>\$ 8,099.91</b>	

Summer Recreation 2015  
Receipts and Disbursements

<b>TOTAL RECEIPTS</b>			<b>\$ 12,611.00</b>	
TOTAL SPENT TO DATE			\$ 3,404.25	
ACTUAL PAYROLL			\$ 8,099.91	
BALANCE			<b>\$ 1,106.84</b>	
BOROUGH BUDGET APPROPRIATION			\$ 2,000.00	
<b>ENDING BALANCE</b>			<b>\$ 3,106.84</b>	