

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Award of Contract Hatch Mott

NUMBER: 204-2015

ADOPTED: October 22, 2015

WHEREAS, the Mayor and Council of the Borough of High Bridge are desirous to complete Cregar Rd section 6 and the Foundation plan for Borough Hall, and

WHEREAS, Hatch, Mott, Macdonald submitted a proposal as requested for the above referenced projects.

NOW, THEREFORE, BE IT REOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and the State of New Jersey, hereby award a contract to Hatch, Mott, Macdonald in the amount not to exceed 90,200 for design of Cregar Rd section 6, and not to exceed \$17,000 for foundation design of Borough Hall

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Award of Contract Hatch Mott

NUMBER: 205-2015

ADOPTED: October 22, 2015

WHEREAS, the Mayor and Council of the Borough of High Bridge are have applied for and received notification of agreement from the Federal Emergency Management Agency to provide power protection for Well 8 on Grayrock road, the Well Pump at Solitude Village, and the Wastewater Lift Station on New St., and

WHEREAS, The Borough Administrator has signed the agreement with FEMA on October 16, 2015.

NOW, THEREFORE, BE IT REOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and the State of New Jersey, hereby accepts the Hazard Mitigation grant for the purchase of generators in the amount of \$147,689.00 and acknowledges the Borough shall contribute 10% of the total requested or \$8,076.00 for a total award amount of \$155, 765.00

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

EXTENSION OF CONTRACTS

NUMBER: 206-2015

ADOPTED: October 22, 2015

WHEREAS, the Borough of High Bridge went out to bid for Police Vehicle Maintenance and Heating Oil & Furnace Maintenance in 2013, and

WHEREAS, a condition of the bid was to allow for an extension for an additional one year term commencing on August 17, 2015 and expiring on August 18, 2016, and

WHEREAS, Eastside Services and Van Doren Oil have all agreed to accept an extension as part of their original bid.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey approve the extensions of contract to the above vendors.

Introduction	August 13, 2015
Publication (summary)	August 20, 2015
Introduction of Amendment	September 24, 2014
Adoption	October 22, 2015 (<i>Tentative</i>)
Publication (Title)	

Ordinance 2015-30
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

**Amend Chapter 244-7 Section 1 (B) Subsection (2) (c) and 244-9 Section A
Enforcement, Violations etc. (Note new amendment is underlined)**

WHEREAS, Chapter 244-7 Section 1 (B) Subsection (2) (c) states: No vehicle should brake or downshift to produces a sound level in excess of 100 dBA at 25 feet

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey hereby amends Chapter 244-7 Section 1 (B) Subsection (2) (c) to read: *Engine Braking is Strictly Prohibited on all Borough Maintained roads ~~with the exception of Mill Street which is the designated truck route without an muffler installed.~~*

BE IT FURTHER RESOLVED new subsection Chapter 244-7 Section 1 (B) Subsection (2) (d) is added to read: *Provision 2.c shall not be enforced when required for emergency braking assistance.*

BE IT FURTHER RESOLVED that Chapter 244-9 Section A is amended to include 244-7: 1(B) Subsection 2 (c) as enforceable by the High Bridge Borough Police Department.

Introduction **October 8, 2015**
Publication (summary)
Adoption **October 24, 2015 (Tentative)**
Publication (Title)

Ordinance 2015-31
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

Amend Ordinance 184-18 and 184-30 designating the Borough a Snow Emergency
Route and vacate ordinance 184-19 and 184-36 subsection

WHEREAS, Ordinance 184-18 (A) states. No vehicle shall be parked on either side of any street(s) or parts thereof from November 15 through April 1, with the exception of Church Street between Fairview Avenue and Taylor Street. Those parking in the Church Street area between Fairview Avenue and Taylor Street will be required to obtain a parking permit, and

WHEREAS, Ordinance 184-30 States: In accordance with the provisions of § **184-12**, no person shall park a vehicle between the times specified upon any of the following described streets or parts thereof:

Name of Street	Side	Hours/Days	Location
All Borough streets and roads	Both	2:00 a.m. to 6:00 a.m. from November 15 through April 1, inclusive	All locations within the Borough
Church Street	Both	Overnight parking by permit only between 2:00 a.m. and 6:00 a.m. from November 15 through April 1	Church St. both sides East of Fairview Ave. aka County Rt 513 to Seal St., MacDonald St. (6 Permits) both sides; and Main Street (6 Permits, 13 total spots), East Side between Bridge and Van Syckle Place.
MacDonald St.	Both		
Main Street	Both		
High Bridge Elementary School		7:30 a.m. to 3:30 p.m., school days only	Lower Lot (near Thomas Street)

WHEREAS, Ordinance 184-19 states: Posting of signs. *A. Upon the declaration of an emergency, there shall be no parking upon streets or parts of streets where temporary emergency no parking signs are displayed. The Chief of Police, or in his absence, the ranking police officer, is authorized to declare an emergency and to direct the posting of said emergency no parking signs when weather conditions, accidents, fires or public celebrations dictate or require the avoidance of hazards or other conditions which interfere with the free flow of traffic. B. Notification that the emergency no-parking signs are being or will be posted shall be given to the operator or owner of any vehicle which has been parked prior to the posting of the signs.*

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey hereby amend Ordinance 184-18 (A) to read: *No vehicle shall be parked on either side of any street(s) or parts thereof from November 15 through April 1 when Road is Snow Covered as defined by section 184-36 (1)(a); with the exception of Church Street between Fairview Avenue and Taylor Street. Those parking in the Church Street area between Fairview Avenue and Taylor Street will be required to obtain a parking permit, and (**note removal of items is crossed out in text**)*

BE IT FURTHER ORDAINED, that the following section of Ordinance 184-30 shall be amended to:

Name of Street	Side	Hours/Days	Location
All Borough streets and roads	Both	2:00 a.m. to 6:00 a.m. from November 15 through April 1, inclusive	All locations within the Borough
Church Street	Both	Overnight parking by permit only between 2:00 a.m. and 8:00 a.m. from November 15 through April 1	Church St. both sides East of Fairview Ave. aka County Rt 513 to Seal St.,
MaeDonald St.	Both		MaeDonald St. (6 Permits) both sides; and Main Street (6 Permits, 13 total spots); East Side between Bridge and Van Syckle Place.
Main Street	Both		Lower Lot (near Thomas Street)
High Bridge Elementary School		7:30 a.m. to 3:30 p.m., school days only	

and,

BE IT FURTHER ORDAINED, Ordinance 184-19 and Ordinance 184-36 subsection 1. d&e are hereby vacated and Ordinance 184-36 subsections 2, 4, 5, 6, 7 are amended to read:

184-36. Snow Emergency Routes (SER) Subsections 1.b., 2, 4, 5, 6, 7

- 1.b. Snow Covered shall mean snow accumulation >2 inches as measured at the High Bridge Police Department*
- 2. All roads in the Borough of High Bridge are hereby designated as SER*
- 4. ~~Permitted~~ Vehicles parked on SER shall remove their vehicles from the designated route within 2 hours of the start of a snow event.*
- 5. ~~Permitted~~ Vehicle owners are hereby put on notice they are responsible for their vehicle and to be aware of any potential snow events.*
- 6. ~~Permitted~~ Vehicles may park in the Commons Parking lot, if parking spaces are available, for the duration of the snow event and shall be removed within 36hrs from the end of the event..*
- 7. Failure to remove ~~permitted~~ vehicle in compliance with this section shall result in the vehicle being deemed a nuisance vehicle under subsection 184-20; and*

BE IT FURTHER ORDAINED, Ordinance 184-28 “Schedule; Parking Prohibited at all Times” shall continue to be enforced

Introduction **October 8, 2015**
Publication (summary)
Adoption **October 24, 2015 (*Tentative*)**
Publication (Title)

Ordinance 2015-32
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

**AN ORDINANCE GRANTING RENEWAL OF MUNICIPAL CONSENT TO
COMCAST TO CONSTRUCT, CONNECT, OPERATE AND MAINTAIN A
CABLE TELEVISION AND COMMUNICATIONS SYSTEM IN THE BOROUGH
OF HIGH BRIDGE, NEW JERSEY.**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF HIGH BRIDGE, AS FOLLOWS:

SECTION 1. PURPOSE OF THE ORDINANCE

The municipality hereby grants to Comcast renewal of its non-exclusive Municipal Consent to place in, upon, across, above, over and under highways, streets, alleys, sidewalks, easements, public ways and public places in the municipality, poles, wires, cables, underground conduits, manholes and other television conductors, fixtures, apparatus and equipment as may be necessary for the construction, operation and maintenance in the Municipality of a cable television and communications system.

SECTION 2. DEFINITIONS

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein. Such meaning or definition of terms is supplemental to those definitions of the Federal Communications Commission ("FCC") rules and regulations, 47 C.F.R. Subsection 76.1 et seq., and the Cable Communications Policy Act, 47 U.S.C. Section 521 et seq., as amended, and the Cable Television Act, N.J.S.A. 48:5A-1 et seq., and shall in no way be construed to broaden, alter or conflict with the federal and state definitions:

- a. "Town" or "Municipality" is the Borough of High Bridge, County of Hunterdon, State of New Jersey.
- b. "Company" is the grantee of rights under this Ordinance and is known as Comcast of Northwest NJ, LLC.
- c. "Act" or "Cable Television Act" is Chapter 186 of the General Laws of New Jersey, and subsequent amendments thereto, N.J.S.A. 48:5A-1, et seq.

- d. "FCC" is the Federal Communications Commission.
- e. "Board" or "BPU" is the Board of Public Utilities, State of New Jersey.
- f. "Office" or "OCTV" is the Office of Cable Television of the Board.
- g. "Basic Cable Service" means any service tier, which includes the retransmission of local television broadcast signals as defined by the FCC.
- h. "Application" is the Company's Application for Renewal of Municipal Consent.
- i. "Primary Service Area" or "PSA" consists of the area of the Municipality currently served with existing plant as set forth in the map annexed to the Company's Application for Municipal Consent.

SECTION 3. STATEMENT OF FINDINGS

Public hearings conducted by the municipality, concerning the renewal of Municipal Consent herein granted to the Company were held after proper public notice pursuant to the terms and conditions of the Act and the regulations of the Board adopted pursuant thereto. Said hearings, having been fully open to the public, and the municipality, having received at said public hearings all comments regarding the qualifications of the Company to receive this renewal of Municipal Consent, the Municipality hereby finds that the Company possesses the necessary legal, technical, character, financial and other qualifications and that the Company's operating and construction arrangements are adequate and feasible.

SECTION 4. DURATION OF FRANCHISE

The non-exclusive Municipal Consent granted herein shall expire 15 years from the date of expiration of the previous Certificate of Approval issued by the Board.

In the event that the Municipality shall find that the Company has not substantially complied with the material terms and conditions of this Ordinance, the Municipality shall have the right to petition the OCTV, pursuant to N.J.S.A. 48:5A-47, for appropriate action, including modification and/or termination of the Certificate of Approval; provided however, that the Municipality shall first have given the Company written notice of all alleged instances of non-compliance and an opportunity to cure same within ninety (90) days of that notification.

SECTION 5. FRANCHISE FEE

Pursuant to the terms and conditions of the Act, the Company shall, during each year of operation under the consent granted herein, pay to the Municipality two percent (2%) of

the gross revenues from all recurring charges in the nature of subscription fees paid by subscribers for cable television reception service in the Municipality or any higher amount required by the Act or otherwise allowable by law, whichever is greater.

SECTION 6. FRANCHISE TERRITORY

The consent granted under this Ordinance to the renewal of the franchise shall apply to the entirety of the Municipality and any property subsequently annexed hereto.

SECTION 7. EXTENSION OF SERVICE

The Company shall be required to proffer service to any residence or business along any public right-of-way in the Primary Service Area, as set forth in the Company's Application. The Company's Line Extension Policy, as set forth in the Company's Application, shall govern any extension of plant beyond the Primary Service Area.

SECTION 8. CONSTRUCTION REQUIREMENTS

Restoration: In the event that the Company or its agents shall disturb any pavement, street surfaces, sidewalks, driveways, or other surface in the natural topography, the Company shall, at its sole expense, restore and replace such places or things so disturbed in as good a condition as existed prior to the commencement of said work.

Relocation: If at any time during the period of this consent, the Municipality shall alter or change the grade of any street, alley or other way or place the Company, upon reasonable notice by the Municipality, shall remove, re-lay or relocate its equipment, at the expense of the Company.

Removal or Trimming of Trees: During the exercise of its rights and privileges under this franchise, the Company shall have the authority to trim trees upon and overhanging streets, alleys, sidewalks or other public places of the municipality so as to prevent the branches of such trees from coming in contact with the wires and cable of the Company. Such trimming shall be only to the extent necessary to maintain proper clearance of the Company's wire and cables.

SECTION 9. CUSTOMER SERVICE

In providing services to its customers, the Company shall comply with N.J.A.C. 14:18-1, et seq. and all applicable state and federal statutes and regulations. The Company shall strive to meet or exceed all voluntary company and industry standards in the delivery of customer service and shall be prepared to report on it to the municipality upon written request of the Municipality Administrator or Clerk.

- a. The Company shall continue to comply fully with all applicable state and federal statutes and regulations regarding credit for outages, the reporting of same to regulatory agencies and notification of same to customers.
- b. The Company shall continue to fully comply with all applicable state and federal statutes and regulations regarding the availability of devices for the hearing impaired and the notification of same to customers.
- c. The Company shall use every reasonable effort to meet or exceed voluntary standards for telephone accessibility developed by the National Cable Television Association (NCTA).
- d. Nothing herein shall impair the right of any subscriber or the Municipality to express any comment with respect to telephone accessibility to the Complaint Officer, or impair the right of the Complaint Officer to take any action that is permitted under law.

SECTION 10. MUNICIPAL COMPLAINT OFFICER

The Office of Cable Television is hereby designed as the Complaint Officer for the Municipality pursuant to N.J.S.A. 48:5A-26(b). All complaints shall be received and processed in accordance with N.J.A.C. 14:17-6.5. The Municipality shall have the right to request copies of records and reports pertaining to complaints by Municipality customers from the OCTV.

SECTION 11. LOCAL OFFICE

During the term of this franchise, and any renewal thereof, the Company shall maintain a business office or agent in accordance with N.J.A.C. 14:18-5.1 for the purpose of receiving, investigating and resolving all local complaints regarding the quality of service, equipment malfunctions, and similar matters. Such a business office shall have a publicly listed toll-free telephone number and be open during standard business hours, and in no event (excepting emergent circumstances) less than 9:00 A.M. to 5:00 P.M., Monday through Friday.

SECTION 12. PERFORMANCE BONDS

During the life of the franchise the Company shall give to the municipality a bond in the amount of twenty-five thousand (\$25,000.00) dollars. Such bond shall be to insure the faithful performance of all undertakings of the Company as represented in its application for municipal consent incorporated herein.

SECTION 13. SUBSCRIBER RATES

The rates of the Company shall be subject to regulation as permitted by federal and state law.

SECTION 14. PUBLIC, EDUCATIONAL AND GOVERNMENTAL ACCESS

- a. The Company shall continue to provide residents with a system-wide public access channel maintained by the Company. Qualified individuals and organizations may utilize public access for the purpose of cablecasting non-commercial access programming in conformance with the Company's published public access rules.
- b. The Company shall continue to provide a system-wide leased access channel maintained by the Company for the purpose of cablecasting commercial access programming in conformance with the Company's guideline and applicable state and federal statutes and regulations.
- c. The Company shall take any steps that are necessary to ensure that the signals originated on the access channels are carried without material degradation, and with a signal whose quality is equal to that of the other standard channels that the Company transmits.
- d. The Communications Act of 1934, as amended (47 U.S.C. §543(b)(4)), allows the Company to itemize and/or identify the amount on the monthly bill assessed to satisfy any requirements imposed on the Company by the cable franchise to support public, educational, and governmental channels, or the use of such channels or any other services required under the franchise. The Company reserves its external cost, pass-through rights to the extent permitted by law.

SECTION 15. COMMITMENTS BY THE COMPANY

- a. The Company shall provide standard installation and basic cable television service to each classroom and instructional space in the Borough's elementary school at no cost. The school must be within 200 feet of active cable distribution plant. Each additional outlet installed, if any, shall be paid for on a material plus labor basis. Monthly service charges shall be waived on all additional outlets except for equipment.
- b. The Company and will continue to provide basic cable television service on one (1) outlet each at no cost, to the municipal building, fire department facility, first aid squad, library, community or senior center and public works facility, provided each facility is within 200 feet of active cable distribution plant. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the school requesting service. Monthly service charges shall be waived on all additional outlets except for equipment.

- c. The Company shall provide free Internet service, via high speed cable modem, to one (1) non-networked personal computer in each school and public library in the Borough, provided the facility receiving service is located within 200' of active cable distribution plant.
- d. Within 6 months of the issuance of the Certificate of Approval (COA) by the Board, the Company shall provide to the municipality a one-time grant in the amount of fifteen thousand dollars (\$15,000.00) for access related and technology needs.

SECTION 16. EMERGENCY USES

The Company will comply with the Emergency Alert System (“EAS”) rules in accordance with applicable state and federal statutes and regulations.

The Company shall in no way be held liable for any injury suffered by the municipality or any other person, during an emergency, if for any reason the municipality is unable to make full use of the cable television system as contemplated herein.

SECTION 17. LIABILITY INSURANCE

The Company shall at all times maintain a comprehensive general liability insurance policy with a single limit amount of \$1,000,000 covering liability for any death, personal injury, property damages or other liability arising out of its construction and operation of the cable television system, and an excess liability (or "umbrella") policy in the amount of \$5,000,000.

SECTION 18. INCORPORATION OF THE APPLICATION

All of the statements and commitments contained in the Application or annexed thereto and incorporated therein, and any amendment thereto, except as modified herein, are binding upon the Company as terms and conditions of this consent. The Application and other relevant writings submitted by the Company shall be annexed hereto and made a part hereof by reference provided same do not conflict with applicable State or Federal law.

SECTION 19. COMPETITIVE EQUITY

Should the Municipality grant a franchise to construct, operate and maintain a cable television system to any other person, corporation or entity on terms materially less burdensome or more favorable than the terms contained herein, the Company may substitute such language that is more favorable or less burdensome for the comparable provision of this Ordinance subject to the provisions of N.J.A.C. 14:17-6.7.

SECTION 20. SEPARABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or federal or state agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and its validity or unconstitutionality shall not affect the validity of the remaining portions of the Ordinance.

SECTION 21. THIRD PARTY BENEFICIARIES

Nothing in this Franchise or in any prior agreement is or was intended to confer third-party beneficiary status on any member of the public to enforce the terms of such agreements or Franchise.

SECTION 22. EFFECTIVE DATE

This Ordinance shall take effect immediately upon issuance of a Renewal Certificate of Approval from the BPU.

Introduction **October 8, 2015**
Publication (summary)
Adoption **October 22, 2015 (*Tentative*)**
Publication (Title)

Ordinance 2015-33
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

ORDINANCE APPROPRIATING \$29,000 FROM WATER CAPITAL
IMPROVEMENT FUND FOR THE PURCHASE OF A 2016 FORD F-250, IN AND
BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW
JERSEY.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE
BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY
AS FOLLOWS:

Section 1. \$29,000 is hereby appropriated from the Water Capital Improvement Fund for the purchase of a 2016 Ford F-250, including all work and materials necessary therefore and incidental thereto in and by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall effect as provided by the law.

Memo

To: Mayor Desire

From: Bonnie Ann Fleming, CFO/CTC *BAM*

CC: Borough Council

Date: 10/16/15

Re: Monthly Report

1. Preparation of: Monthly Bill List, Interest report, Capital project balances Tax Collector's monthly report, YTD Revenues, YTD Receipts and Disbursements, Budget Balances YTD, Construction/Zoning balances YTD, Water Utility Fine Resolution, Capital Ordinance for F250, Capital budget amendment Resolution, and Vehicle Maintenance/Oil Contract extension Resolution.
2. Submitted invoices to Youth Soccer, Huskies, and Adult Softball for 2015 field usage.
3. Prepared and submitted annual Best Practices Inventory. Our rating was 92% which means no state aid money will be withheld.
4. Attended budget meeting with Police chief, Mike Stemple and the Administrator.
5. Submitted HUD Form 269A required for final draw down on Borough Hall Grant. Total of \$245,000 in grant funding has been received.
6. Met with Administrator, Adam, Barb, and Hien to review applications and fee schedules for planning board and board of adjustment. There were variations in the fees that were listed that needed to be amended. We also reviewed procedures to be followed when accepting applications.
7. Developed an aged delinquency report for the utility collector to use in determining list for shut offs. Also identified all accounts that had already been shut off and properly flagged each account.
8. Set up procedure for assessing fines on utility accounts when meters are not repaired in a timely manner and no reading is received.
9. Tax Sale List was posted in five public places and set up for advertisement in the Democrat for four consecutive weeks preceding the sale.
10. Investigated option of leasing the F250. A program available through First Hope Bank, offered to us as a member of the MRESC, has a rate of 2.23% for 5 years .if applied for before Oct 30.
11. Contacted BGIA to file claim for water main break on West Main on 09/30 and also guardrail incident on the same date.

12. Contacted General Code to get pricing to incorporate Chapter 145 with the on-line general code book.
13. Submitted letters to Professionals for 2016 budget requests
14. Completed financial summary form and submitted electronically to PERC website for posting with 2015 Police Contract.
15. Processed and mailed the added assessment bills for 2015. Total added improvements equal \$41,000, prorated for 2015 at \$20,808.
16. Mailed the PD5 forms to all senior and disabled residents to re-affirm eligibility for the \$250 tax deduction.

HIGH BRIDGE INTEREST EARNED 2015

A/C #	CURRENT 417	GREEN ACRES 441	DOG 433	WATER 567+utility	WATER CAP 575	SEWER 492+util	SEWER CAP 508	SOLID WASTE 516+utility	SW CAP 524	SUI 591	REHAB ESC 484	REC TRUST 611	DEV ESC 425	SPECIAL EVENTS 583	TOTAL
JANUARY	943.02	2.63	1.09	32.63	11.64	191.41	33.49	38.22	1.35	25.39	11.51	-	0.06	1.53	1,293.97
FEBRUARY	956.10	2.38	0.93	28.24	10.51	167.08	30.26	32.67	1.22	22.55	10.39	-	0.05	1.40	1,263.78
MARCH	977.60	2.63	1.10	41.52	11.64	187.21	33.50	46.11	1.35	24.70	11.51	-	0.06	2.23	1,341.16
APRIL	903.02	2.55	1.26	33.74	11.27	187.61	32.42	43.44	1.31	23.99	11.14	0.04	0.05	2.93	1,254.77
MAY	976.41	2.63	1.21	30.95	11.64	173.73	33.00	39.58	1.35	23.76	11.51	0.43	0.06	5.75	1,312.01
JUNE	901.04	2.55	1.14	34.64	15.15	171.37	31.25	48.35	1.31	22.73	11.15	1.78	0.05	5.36	1,247.87
JULY	816.75	2.64	1.13	28.67	20.25	173.76	32.08	48.32	1.35	23.52	11.52	2.13	0.06	4.43	1,166.61
AUGUST	1,074.05	2.64	1.16	30.55	20.25	169.51	32.08	48.83	1.35	23.16	11.52	0.97	0.06	4.03	1,420.16
SEPTEMBER	928.24	2.55	1.24	35.75	19.73	179.40	31.05	52.64	1.31	22.16	11.15	0.94	0.05	3.27	1,289.48
OCTOBER	-														-
NOVEMBER	-														-
DECEMBER	-														-
TOTAL	8,476.23	23.20	10.26	296.69	132.08	1,601.08	289.13	398.16	11.90	211.96	101.40	6.29	0.50	30.93	11,589.81

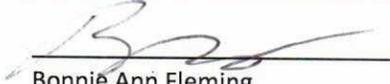
COLLECTOR'S REPORT OF RECEIPTS

To the Borough of High Bridge Council:

I herewith submit to you my report of receipts for the Month ending:

September 30, 2015

	QTR	CURRENT	YTD	YRLY
CURRENT 2015	96.82%	\$ 65,373.58	\$ 8,787,780.40	73.99%
TAXES YEAR 2014		\$ 51,573.55	\$ 169,150.43	
TAXES YEAR 2016		\$ 6,403.07	\$ 22,340.62	
MISC REV		\$ -	\$ 319.70	
TAX SALE COST		\$ 582.71	\$ 582.71	
LIENS		\$ 1,759.91	\$ 154,886.96	
INTEREST/PENALTY		\$ 8,955.11	\$ 31,514.32	
PREMIUM		\$ -	\$ -	
DUE UTILITY COLLECTOR		\$ 2,884.05	\$ 5,368.38	
REDEMPTIONS - MUNI LIENS		\$ -	\$ 3,279.63	
TOTAL		\$ 137,531.98	\$ 9,175,223.15	


Bonnie Ann Fleming
Tax Collector

10/16/15
Date

YEAR TO DATE REVENUE AS OF :09/30 2015

	Estimated	Received	Bal Due	Receivable
Amount to be Raised by Taxation	\$ 12,484,322.75	\$ (8,787,780.40)	\$ 3,761,915.93	30.13%
Delinquent Taxes	\$ 200,000.00	\$ (169,150.43)	\$ 82,423.12	41.21%
Local Revenues:				
Alcoholic Bev	\$ 5,400.00	\$ (5,400.00)	\$ -	0.00%
Other (Amuse/Food/Handlers/Raffle/Vendor)	\$ 985.00	\$ (530.00)	\$ 455.00	46.19%
Municipal Court	\$ 15,000.00	\$ (22,202.01)	\$ (4,865.45)	-32.44%
Interest and Costs on Taxes	\$ 33,000.00	\$ (31,514.32)	\$ 10,440.79	31.64%
Interest	\$ 10,000.00	\$ (8,476.23)	\$ 2,452.01	24.52%
Utility Surplus	\$ -	\$ -	\$ -	#DIV/0!
Golf Revenues	\$ 1,188,000.00	\$ (611,652.50)	\$ 734,461.05	61.82%
Misc Rev - Unanticipated	\$ -	\$ (51,433.62)	\$ (51,433.62)	#DIV/0!
State Aid:				
Consolidated Prop Tax Relief Aid	\$ 47,895.00	\$ (35,921.25)	\$ 26,342.25	55.00%
Energy Receipts Tax	\$ 244,014.00	\$ (184,850.75)	\$ 130,159.15	53.34%
Garden State Trust	\$ 12,931.00	\$ -	\$ 12,931.00	100.00%
Fees & Permits:				
Uniform Construction Fees	\$ 23,000.00	\$ (35,358.00)	\$ (3,439.00)	-14.95%
Public/Private Revenue Anticipated:				
Misc Revenues: Other				
Recreation Fees	\$ -	\$ (3,040.00)	\$ (3,040.00)	#DIV/0!
Cable TV	\$ 11,000.00	\$ (11,639.40)	\$ (639.40)	-5.81%
Hunt Cty Open Space	\$ 10,418.00	\$ (10,418.32)	\$ 10,418.00	100.00%
Reserve Capital-Dam	\$ 18,592.36	\$ (18,592.36)	\$ -	0.00%
Green Acres Grant	\$ 375,937.00	\$ (375,937.00)	\$ -	0.00%
Reserve Debt Service	\$ 172,233.63	\$ (172,233.63)	\$ -	0.00%
Reserve Insurance	\$ 6,061.80	\$ (6,061.80)	\$ -	0.00%
DDEF	\$ -	\$ -	\$ -	#DIV/0!
Body Armor Fund	\$ 2,065.00	\$ (2,065.00)	\$ -	0.00%
Click It or Ticket Grant-Somerset Cty	\$ 1,900.00	\$ (1,900.00)	\$ -	0.00%
Clean Communities	\$ 17,101.71	\$ (17,101.71)	\$ -	0.00%
Recycling Tonnage	\$ 3,892.77	\$ (3,892.77)	\$ -	0.00%
Surplus:	\$ 602,000.00	\$ (602,000.00)	\$ -	0.00%
Total Revenue Anticipated&MRNA	\$ 3,001,427.27	\$ (2,054,762.37)	\$ 946,664.90	31.54%
Amnt to be Raised - Municipal	\$ 3,184,322.75	\$ -	\$ 3,184,322.75	100.00%
Local/Reg/Cty/Lib/Open Taxes	\$ 9,060,073.08	\$ (8,722,406.82)	\$ 337,666.26	3.73%
Total Tax Levy	\$ 12,244,395.83	\$ -	\$ -	

YEAR TO DATE REVENUE AS OF :09/30 2015

DETAIL:

Misc Revenue : other

Parking Permits	\$	(700.00)
Certified Tax List	\$	(30.00)
Newsletter Ads	\$	(310.00)
CCO Permits	\$	(6,060.00)
Zoning	\$	(1,835.00)
Copies	\$	(55.45)
Driveway /Opening Permits	\$	-
Tree Removal Permits	\$	(420.00)
Planning Bd Applications	\$	(1,820.00)
Road Opening Permits	\$	(300.00)
Vender Permit - Franchise	\$	-
Towing Application	\$	(450.00)
Landlord Registration	\$	(6,800.00)
Vacant Property Registration	\$	(14,500.00)
Exemption Fee	\$	-
Misc F&P-Hunting Lease/Permit	\$	(1,450.00)
Misc-Police/Clerk/CFO/Tax Coll	\$	(14,462.88)
FEMA	\$	-
Misc-Workmans Comp Claim	\$	-
Insurance - Claim	\$	-
Misc-Board of Ed	\$	(7,421.66)
Recycling Day	\$	(440.00)
RMC Courses	\$	-
Tax/Lien Refunds	\$	-
Vital Statistics	\$	(312.00)
Total	\$	(51,433.62)

RECEIPTS AND DISBURSEMENTS SEPTEMBER 2015

FUND	BEGIN BALANCE	RECEIPTS	DISBURSEMENTS	END BALANCE
Green Acres	12,246.32	2.55	0.00	12,248.87
Premium	76,216.49	15.81	516.49	75,715.81
Dog	5,794.80	625.64	357.40	6,063.04
Capital	1,425,921.75	190,297.93	22,616.61	1,593,603.07
Water Utility	66,761.44	61,355.65	23,878.27	104,238.82
Water Capital	94,086.04	18,740.11	20.25	112,805.90
Sewer Utility	689,867.29	141,215.41	13,044.73	818,037.97
Sewer Capital	149,042.22	31.05	32.08	149,041.19
Solid Waste Utility	152,790.62	72,564.08	24,087.37	201,267.33
Solid Waste Cap	6,282.13	1.31	1.35	6,282.09
Sui	106,365.53	114.80	0.00	106,480.33
Rehab Escrow	53,534.06	11.15	0.00	53,545.21
Recreation Trust	4,509.47	0.94	0.00	4,510.41
Special Events	18,580.02	203.27	5,999.33	12,783.96
Dev Escrow	32,624.38	3,435.26	3,589.98	32,469.66
Current	1,665,057.13	782,240.26	426,886.75	2,020,410.64
TOTAL FUNDS	4,559,679.69	1,270,855.22	521,030.61	5,309,504.30
GOLF				
	P&L Receipts	P&L Exp	Difference	
Jan	\$ 5,348.00	\$ 47,223.00	\$ (41,875.00)	
Feb	\$ 1,002.00	\$ 50,946.00	\$ (49,944.00)	
Mar	\$ 18,120.00	\$ 50,218.00	\$ (32,098.00)	
Apr	\$ 107,514.00	\$ 82,711.00	\$ 24,803.00	
May	\$ 172,476.00	\$ 94,909.00	\$ 77,567.00	
Jun	\$ 149,704.00	\$ 87,899.00	\$ 61,805.00	
Jul	\$ 158,114.00	\$ 107,846.00	\$ 50,268.00	
Aug	\$ 163,779.00	\$ 91,189.00	\$ 72,590.00	
Sep	\$ -		\$ -	
Oct	\$ -		\$ -	
Nov	\$ -		\$ -	
Dec	\$ -		\$ -	
TOTAL	\$ 776,057.00	\$ 612,941.00	\$ 163,116.00	

BUDGET BALANCES
10/16/2015

Account	Description	APPROPRIATION	DISBURSED	BALANCE	% REMAINING
10510010	GENERAL ADMIN: SALARIES & WAGES	\$43,605.00	\$35,703.01	\$7,901.99	18%
10510020	GENERAL ADMIN: OTHER EXPENSES	\$2,500.00	\$674.79	\$1,825.21	73%
10510120	INTERNET	\$5,250.00	\$4,581.40	\$668.60	13%
10511010	MAYOR AND COUNCIL: SALARIES & WAGES	\$6,000.00	\$2,000.00	\$4,000.00	67%
10511020	MAYOR AND COUNCIL: OTHER EXPENSES	\$1,760.00	\$1,293.00	\$467.00	27%
10511032	ADVERTISING	\$9,700.00	\$8,730.31	\$969.69	10%
10511520	NEWSLETTER/WEBSITE	\$13,915.00	\$10,449.56	\$3,465.44	25%
10512010	MUNICIPAL CLERK: SALARIES & WAGES	\$19,400.00	\$16,512.66	\$2,887.34	15%
10512020	MUNICIPAL CLERK: OTHER EXPENSES	\$9,925.00	\$7,461.88	\$2,463.12	25%
10512520	ELECTION EXPENSE	\$2,750.00	\$1,964.25	\$785.75	0%
10513010	FINANCIAL ADMIN: SALARIES & WAGES	\$40,435.58	\$32,695.82	\$7,739.76	19%
10513020	FINANCIAL ADMIN:OTHER EXPENSES	\$6,470.00	\$4,391.99	\$2,078.01	32%
10513520	AUDIT SERVICES: OTHER EXPENSES	\$25,865.00	\$25,365.00	\$500.00	2%
10514510	TAX COLLECTOR: SALARIES & WAGES	\$40,435.58	\$32,718.32	\$7,717.26	19%
10514520	TAX COLLECTOR: OTHER EXPENSES	\$6,065.00	\$4,769.03	\$1,295.97	21%
10515010	TAX ASSESSMENT: SALARIES & WAGES	\$16,445.46	\$12,891.50	\$3,553.96	22%
10515020	TAX ASSESSMENT: OTHER EXPENSES	\$2,600.00	\$1,385.40	\$1,214.60	47%
10515520	LEGAL: OTHER EXPENSES	\$67,000.00	\$49,058.34	\$17,941.66	27%
10516520	ENGINEERING SERVICES: OTHER EXPENSES	\$6,800.00	\$4,706.60	\$2,093.40	31%
10517020	BUILDINGS & GROUNDS	\$25,425.00	\$20,320.79	\$5,104.21	20%
10517120	BUILDINGS & GROUNDS-OFFICE	\$15,487.00	\$9,143.87	\$6,343.13	41%
10518010	PLANNING BOARD: SALARIES & WAGES	\$3,500.00	\$1,847.88	\$1,652.12	47%
10518020	PLANNING BOARD: OTHER EXPENSES	\$4,500.00	\$2,579.73	\$1,920.27	43%
10518510	ZONING OFFICER: SALARIES & WAGES	\$4,758.30	\$3,730.06	\$1,028.24	22%
10519020	AFFORDABLE HOUSING APPROPRIATION	\$2,000.00	\$546.25	\$1,453.75	73%
10519510	CONSTRUCTION OFFICIAL: SALARIES & WAGES	\$28,427.40	\$22,281.45	\$6,145.95	22%
10519520	CONSTRUCTION OFFICIAL: OTHER EXPENSES	\$375.00	\$315.60	\$59.40	16%
10520510	CCO-BLDG INSPECTION:SALARIES & WAGES	\$4,758.30	\$3,730.04	\$1,028.26	22%
10521020	LIABILITY INSURANCE	\$130,681.00	\$125,880.00	\$4,801.00	4%
10521520	WORKER S COMPENSATION INSURANCE	\$59,629.00	\$52,474.00	\$7,155.00	12%
10522020	EMPLOYEE GROUP INSURANCE	\$244,129.00	\$195,050.97	\$49,078.03	20%
10524010	POLICE DEPARTMENT: SALARIES & WAGES	\$769,964.00	\$612,381.08	\$157,582.92	20%
10524020	POLICE DEPARTMENT: OTHER EXPENSES	\$50,000.00	\$38,178.21	\$11,821.79	24%
10524520	LEASE/PURCHASE POLICE VEHICLES	\$39,422.76	\$32,797.30	\$6,625.46	17%
10525220	EMERGENCY MANAGEMENT: OTHER EXPENSES	\$3,000.00	\$1,508.50	\$1,491.50	50%
10525520	HIGH BRIDGE VOLUNTEER FIRE DEPT.	\$59,273.91	\$59,273.91	\$0.00	0%
10526020	RESCUE/FIRST AID	\$40,000.00	\$40,000.00	\$0.00	0%
10526520	LOSAP CONTRIBUTION	\$32,900.00	\$32,900.00	\$0.00	0%
10527020	ECONOMIC DEVELOPMENT	\$500.00	\$0.00	\$500.00	100%
10529010	DEPT.OF PUBLIC WORKS: SALARIES & WAGES	\$187,279.08	\$147,772.05	\$39,507.03	21%
10529020	DEPT.OF PUBLIC WORKS: OTHER EXPENSES	\$111,780.00	\$83,042.56	\$28,737.44	26%
10529055	PARKS & PLAYGROUNDS: OTHER EXPENSES	\$7,000.00	\$1,807.42	\$5,192.58	74%
10529060	FIELD MAINTENANCE: OTHER EXPENSES	\$14,000.00	\$2,862.00	\$11,138.00	80%
10533020	BOARD OF HEALTH: OTHER EXPENSES	\$5,340.00	\$1,600.00	\$3,740.00	70%

BUDGET BALANCES
10/16/2015

Account	Description	APPROPRIATION	DISBURSED	BALANCE	% REMAINING
10533520	ENVIRONMENTAL COMMISSION:OTHER EXPENSES	\$1,500.00	\$40.00	\$1,460.00	97%
10537020	SPECIAL EVENTS: OTHER EXPENSES	\$2,750.00	\$1,225.08	\$1,524.92	55%
10537520	RECREATION - OTHER EXPENSES	\$2,000.00	\$2,000.00	\$0.00	0%
10537620	GOLF-OTHER EXPENSES	\$1,194,000.00	\$797,386.19	\$396,613.81	33%
10539010	LIBRARY: SALARIES & WAGES	\$21,041.34	\$15,654.95	\$5,386.39	26%
10539020	LIBRARY - OTHER EXPENSES	\$200.00	\$62.30	\$137.70	69%
10543020	ELECTRICITY	\$31,800.00	\$25,911.10	\$5,888.90	19%
10543520	STREET LIGHTING	\$40,000.00	\$30,950.38	\$9,049.62	23%
10544020	TELEPHONE	\$20,600.00	\$12,033.56	\$8,566.44	42%
10544620	GASOLINE	\$54,300.00	\$23,399.45	\$30,900.55	57%
10544720	HEATING FUEL	\$47,325.00	\$24,473.90	\$22,851.10	48%
10545520	HIGH BRIDGE UTILITIES	\$6,130.00	\$3,844.58	\$2,285.42	37%
10545720	GROUP INSURANCE -OUTSIDE CAP CALC	\$7,726.00	\$7,726.00	\$0.00	0%
10547120	CONTRIBUTION TO PERS	\$62,748.00	\$62,748.00	\$0.00	0%
10547220	SOCIAL SECURITY SYSTEM(OASI)	\$90,587.48	\$67,297.70	\$23,289.78	26%
10547520	CONTRIBUTION TO PFRS	\$131,443.00	\$131,443.00	\$0.00	0%
10629021	ENVIRONMENTAL TESTING	\$53,630.00	\$16,065.20	\$37,564.80	70%
10649020	MUNICIPAL COURT: OTHER EXPENSES	\$37,000.00	\$18,207.00	\$18,793.00	51%
10651020	STORMWATER MANAGEMENT	\$500.00	\$0.00	\$500.00	100%
10670520	CLEAN COMMUNITITES GRANT	\$17,101.71	\$8,397.56	\$8,704.15	51%
10671020	PLAN CONFORMANCE GRANT	\$15,000.00	\$0.00	\$15,000.00	100%
10671520	BODY ARMOR FUND	\$2,065.00	\$2,065.00	\$0.00	0%
10670620	RECYCLING GRANT - SOL WS ADMIN	\$3,892.77	\$3,892.77	\$0.00	0%
10688020	EMERGENCY APPROPRIATIONS	\$9,500.00	\$9,500.00	\$0.00	0%
10687120	SPECIAL EMERGENCY - 5 YEARS	\$30,000.00	\$30,000.00	\$0.00	0%
10689920	RESERVE FOR UNCOLLECTED TAXES	\$399,498.35	\$399,498.35	\$0.00	0%
10690020	CAPITAL IMPROVEMENT FUND	\$343,000.00	\$343,000.00	\$0.00	0%
10692020	BOND PRINCIPAL	\$385,000.00	\$5,000.00	\$380,000.00	99%
10692520	NOTE PRINCIPAL	\$140,700.00	\$140,693.00	\$7.00	0%
10693020	BOND INTEREST	\$360,000.00	\$290,001.26	\$69,998.74	19%
10693520	NOTE INTEREST	\$32,000.00	\$4,443.73	\$27,556.27	86%
10694020	GREEN ACRES-LK SOLITUDE-#1014-01-008	\$11,660.00	\$5,829.67	\$5,830.33	50%
10694120	GREEN ACRES-LK SOLITUDE-#1014-95-128	\$86,292.00	\$43,145.63	\$43,146.37	50%
10694220	NJEIT - LK SOLITUDE	\$55,508.00	\$52,483.09	\$3,024.91	5%
10694220	DAM RESTORATION LOAN	\$237,200.00	\$237,129.60	\$70.40	0%
10694520	CAPITAL LEASE	\$96,000.00	\$78,054.80	\$17,945.20	19%
	TOTAL	\$6,200,750.02	\$4,642,979.38	\$1,557,770.64	25%

Construction / Zoning
As of September 30, 2015

2015	BUILD	ELECT	PLUMB	FIRE	MISC	TOTAL	SALARY	O/E	TOTAL	# OF PERMITS
1ST QTR	\$ 3,000.00	\$ 1,785.00	\$ 1,980.00	\$ 1,072.00	\$ -	\$ 7,837.00	\$ 6,967.50	\$ 130.00	\$ 739.50	1-44
2ND QTR	\$ 4,653.00	\$ 2,000.00	\$ 1,145.00	\$ 900.00	\$ 2.00	\$ 8,700.00	\$ 6,967.50	\$ -	\$ 1,732.50	45-93
3RD QTR	\$ 9,178.00	\$ 3,370.00	\$ 4,320.00	\$ 2,005.00	\$ -	\$ 18,873.00	\$ 7,173.74	\$ -	\$ 11,699.26	94-159
4TH QTR						\$ -		\$ -	\$ -	
TOTALS	\$16,831.00	\$ 7,155.00	\$ 7,445.00	\$ 3,977.00	\$ 2.00	\$ 35,410.00	\$ 21,108.74	\$ 130.00	\$ 14,171.26	

2015	CCO	# OF CCO	ZONING	DRIVEWAY	TREE	TOTAL	SALARY	O/E	TOTAL
1ST QTR	\$ 1,280.00	16	\$ 355.00	\$ -	\$ -	\$ 1,635.00	\$ 2,332.50	\$ -	\$ (697.50)
2ND QTR	\$ 2,300.00	27	\$ 630.00	\$ -	\$ 390.00	\$ 3,320.00	\$ 2,332.50	\$ -	\$ 987.50
3RD QTR	\$ 2,470.00	30	\$ 850.00	\$ -	\$ 30.00	\$ 3,350.00	\$ 2,402.46	\$ -	\$ 947.54
4TH QTR						\$ -		\$ -	\$ -
TOTALS	\$ 6,050.00	73	\$ 1,835.00	\$ -	\$ 420.00	\$ 8,305.00	\$ 7,067.46	\$ -	\$ 1,237.54

2014	BUILD	ELECT	PLUMB	FIRE	MISC	TOTAL	SALARY	O/E	TOTAL	# OF PERMITS
1ST QTR	\$ 5,169.00	\$ 1,437.00	\$ 1,872.00	\$ 683.00	\$ -	\$ 9,161.00	\$ 6,831.24	\$ 40.00	\$ 2,289.76	1-57
2ND QTR	\$ 8,453.15	\$ 3,494.00	\$ 3,552.00	\$ 1,122.00	\$ -	\$ 16,621.15	\$ 7,103.76		\$ 9,517.39	58-113
3RD QTR	\$ 20,872.00	\$ 1,575.00	\$ 2,001.00	\$ 450.00	\$ -	\$ 24,898.00	\$ 6,052.60		\$ 18,845.40	114-166
4TH QTR	\$ 3,738.00	\$ 2,168.00	\$ 2,485.00	\$ 1,250.00	\$ -	\$ 9,641.00	\$ 6,967.50		\$ 2,673.50	167-223
TOTALS	\$38,232.15	\$ 8,674.00	\$ 9,910.00	\$ 3,505.00	\$ -	\$ 60,321.15	\$ 26,955.10	\$ 40.00	\$ 33,326.05	

2014	CCO	# OF CCO	ZONING	DRIVEWAY	TREE	TOTAL	SALARY	O/E	TOTAL
1ST QTR	\$ 960.00	12	\$ 190.00	\$ -	\$ -	\$ 1,150.00	\$ 2,287.02	\$ -	\$ (1,137.02)
2ND QTR	\$ 1,555.00	21	\$ 590.00	\$ 50.00	\$ 120.00	\$ 2,315.00	\$ 2,377.98	\$ -	\$ (62.98)
3RD QTR	\$ 1,875.00	23	\$ 690.00	\$ -	\$ 30.00	\$ 2,595.00	\$ 2,332.50	\$ -	\$ 262.50
4TH QTR	\$ 1,040.00	12	\$ 300.00	\$ -	\$ 30.00	\$ 1,370.00	\$ 2,332.50	\$ -	\$ (962.50)
TOTALS	\$ 5,430.00	66	\$ 1,770.00	\$ 50.00	\$ 180.00	\$ 7,430.00	\$ 9,330.00	\$ -	\$ (1,900.00)

*written proof of state
material violation*

SUB- GRANT AGREEMENT
HAZARD MITIGATION GRANT PROGRAM (CFDA#97.039)
FEMA-DR-4086-NJ-468-R

This Sub-grant Agreement (the "Agreement") is made and entered into by, and between, the State of New Jersey, Office of Emergency Management, located at PO Box 7068, West Trenton, New Jersey 08628 (herein referred to as the "Grantee"); and the Borough of High Bridge, located at 7 Main Street, High Bridge, New Jersey 08829 (herein referred to as the "Sub-grantee").

The period of performance of this Project is the period beginning **September 23, 2015** and ending **September 23, 2018**.

- 1 The provisions of The Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended ("the Stafford Act"), identify the use of disaster relief funds under Section 404 (Hazard Mitigation Grant Program, "HMGP") for a variety of hazard mitigation activities, including generators and/or quick connect switches.
- 2 Section 404 of the Stafford Act provides authorization for hazard mitigation assistance to eligible applicants, including a State Agency, through the State of New Jersey, Office of Emergency Management for funding to be used to implement the Hazard Mitigation Grant Program.
- 3 The New Jersey Office of Emergency Management (NJOEM) has been designated as the Grantee to receive, administer, and disburse FEMA hazard mitigation funds for mitigation projects in New Jersey. The Grantee shall monitor and evaluate the implementation of mitigation projects and control the disbursement of HMGP funds from FEMA.
- 4 The Borough of High Bridge, Hunterdon County is the Sub-grantee and has submitted an application to FEMA, through the Grantee (herein referred to as the "Project"). The Grantee and FEMA have approved the Project along with any exceptions that have been made prior to signing of this Agreement and FEMA has provided an award letter to the Grantee, which is incorporated herein by reference. The Sub-grantee agrees to complete the Project prior to the Project completion date specified in the applicable award letter unless a time extension is granted by the Grantee and FEMA.
- 5 The Sub-grantee shall coordinate and monitor the implementation of the Project approved by FEMA in accordance with the terms of this Agreement and the award letter dated September 21, 2015 with Conditions of Approval.
- 6 The Sub-grantee has the legal authority to accept mitigation funds and shall provide all necessary financial and managerial resources to meet the terms and conditions of receiving Federal and State mitigation funds. The financial management system must comply with 44 Code of Federal Regulations (C.F.R.) Part 13 and 2 C.F.R. Part 225.
- 7 The Sub-grantee shall use the mitigation funds solely for eligible costs associated with the approved scope of work in the Project.

8 Only those costs that are allowable as defined in 44 C.F.R. Part 13 and 2 C.F.R. Part 225, will be reimbursable:

- a. This Grant Agreement in the amount of **\$155,765.00** (“Funds”) will serve as the contract between the Grantee and the Sub-grantee for the purpose of the approved Project Number FEMA-DR-4086-NJ-468-R. This grant amount represents the maximum federal funding currently allocated for the Project and may not be equal to the estimated cost of completing the entire Project.

Total estimated cost of the Project:	\$155,765.00
Total Federal share:	\$147,689.00
Total non-Federal share:	\$ 8,076.00

- b. The Sub-grantee agrees to provide the Grantee documentation showing a full accounting of 100% of the eligible project costs as required by 44 C.F.R. 13.24 for individual Project costs, including those in excess of the federal share allocated. Project management costs shall be submitted separately. The Sub-grantee shall be responsible for tracking and verification of all costs.
- c. Any revision, change or modification to the approved scope of work must be submitted to Grantee and be approved by the NJ Sandy Recovery Field Office prior to implementation and/or construction. Any revision, change or modification that does not receive prior NJ Sandy Recovery Field Office approval will violate the conditions of the grant.
- d. All work under this Agreement shall be completed by the date indicated in the FEMA award letter, unless an extension is approved by the Regional Administrator.

9 The Sub-grantee shall return to Grantee any grant funds which are not supported by audit or other Federal or State review of documentation maintained by the Sub-grantee.

10 The Sub-grantee shall maintain records for the period set forth in 44 C.F.R. 13.42 and shall give State and Federal agencies access to, and the right to examine all records and documents related to use of mitigation funds.

11. The Sub-grantee shall track and verify compliance with all applicable State and local ordinances, laws, regulations, building codes and standards applicable to this Project as follows:

- a. The Sub-grantee shall obtain all Federal, State and/or local permits prior to commencing construction.
- b. The Sub-grantee shall consult with the local floodplain administrator and obtain any necessary permits prior to implementation of this Project.
- c. All permits shall be submitted to Grantee who shall review, maintain and submit to

FEMA copies of all permits.

- d. Failure of the Sub-grantee to obtain all required permits associated with the approved scope of work violates the condition of the project approval and may result in a determination that no Federal funding is eligible to be reimbursed for this Project.

12 The Sub-grantee agrees to require compliance with local regulations pertaining to the National Flood Insurance Program (NFIP).

13. The Sub-grantee shall comply with 44 C.F.R.13.36 in all procurements, including the contract provisions found in subsection 13.36(i)(1)-(13). In particular,

- a. The Sub-grantee shall comply, as applicable, with provisions of Federal laws and regulations pertaining to labor standards, and the State of New Jersey Prevailing Wages laws and regulations.
- b. The Sub-grantee shall not enter into any contract with any party which is debarred or suspended from participating in Federal assistance programs, or is otherwise ineligible pursuant to E.O. 12549, Debarment and Suspension, as implemented at 44 C.F.R. 13.35. The Sub-grantee shall not enter into any contract with any party which is listed in the State of New Jersey Consolidated Debarment Report.

14 The Sub-grantee has read, understands, and shall comply with the State of New Jersey Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid, State Circular 04-04-OMB, and OMB Circular A-133.

15 The Sub-grantee shall submit to the Grantee quarterly progress reports (QPR), due the 7th day of the month after the end of the quarter on the following schedule:

- a.

January – March	Due April 7
April – June	Due July 7
July – September	Due October 7
October – December	Due January 7
- b. Failure to provide the required reports will result in suspension of grant funds until the required reports are provided and approved by the Grantee.
- c. The QPR should reflect the status and completion date for the Project and any problems or circumstances affecting the completion date, scope of work, Project costs, or which could be expected to result in noncompliance with the approved grant conditions.

16 ENFORCEMENT (44 C.F.R.13.43)

- a. If the Sub-grantee fails to comply with the terms of the award, whether stated in a Federal statute or regulation, an assurance, in a State plan or application, a notice of award, or elsewhere, FEMA may take one or more of the following actions, as

appropriate in the circumstances:

- 1) Temporarily withhold cash payments pending correction of the deficiency;
 - 2) Disallow all or part of the cost of the activity or action not in compliance;
 - 3) Wholly or partly suspend or terminate the current award for the program;
 - 4) Withhold further awards for the program; and
 - 5) Take other remedies that may be legally available.
- b. In taking an enforcement action, FEMA and/or the Grantee shall provide an opportunity for such hearing, appeal, or other administrative proceeding to which the Grantee or the Sub-grantee is entitled under any statute or regulation applicable to the action involved.
- c. Costs resulting from obligations incurred by the Sub-grantee during a suspension or after termination of an award are not allowable unless FEMA expressly authorizes them in the notice of suspension or termination. Other costs during suspension or after termination that are necessary and not reasonably avoidable are allowable if:
- 1) The costs result from obligations which were properly incurred before the effective date of suspension or termination, are not in anticipation of it, and, in the case of a termination, are not cancelable; and
 - 2) The costs would be allowable if the award were not suspended or expired normally at the end of the funding period in which the termination takes place.

17 ENVIRONMENTAL COMPLIANCE

- a. The Sub-grantee shall require compliance with 44 C.F.R. Part 10 Environmental Considerations, National Environmental Policy Act (NEPA), and other Federal and State environmental laws and regulations in the implementation of the Project. FEMA performs the Environmental and Historic Preservation review for approval of the Project and consistency with federal laws. The approved Project has been determined by FEMA to be Categorically Excluded from Environmental review in accordance with 44 C.F.R. Part 10.8(c). Therefore no environmental assessment or impact statement will be prepared.
- b. Failure of the Sub-grantee to comply with any environmental condition or requirement in the conditions of award will result in the Grantee withholding funds.

18 CLOSE-OUT (44 C.F.R. 13.50)

- a. The Sub-grantee will notify the Grantee that the Project has been completed, and shall provide a Final Progress Report and financial report by the end of the close-out period approved by FEMA. The Grantee shall conduct or arrange for a final site visit within 30 days of receiving the final progress report and financial report, and shall provide the Sub-grantee with the findings within 30 days of the visit. The findings will outline the results of the site visit and in particular any upward or

downward adjustment to allowable costs.

Phone calls preferable

- b. The close-out of the grant does not affect the right of FEMA to disallow costs and recover funds on the basis of a later audit or other review, the obligation to return any funds due as a result of later refunds, corrections, or other transactions, records retention as required in 44 C.F.R.13.42, Property management requirements in 44 C.F.R.13.31 and 13.32, and audit requirements in 44 C.F.R. 13.26.
- c. Any funds not returned within a reasonable period of time after request, may result in an administrative offset against other requests for assistance, withholding advance payments otherwise due, and other action permitted by law.

19 SCOPE OF WORK

- a. The approved Scope of Work (SOW) for the Project is to purchase and install three (3) generators to provide backup power for the water system and emergency services to prevent loss of water service. The critical facilities are listed in the table below. The generators will be installed and maintained according to all applicable state and local building codes and standards.

No.	Sites	Address	Equipment
1	Wastewater Lift Station	New Street High Bridge, NJ	Diesel Generator
2	Potable Well 8	Grayrock Road High Bridge, NJ	Diesel Generator
3	Potable Well Pump Solitude Village	Access from Deer Run for tank and Overlook for pump High Bridge, NJ	Diesel Generator

- b. Any request for substitution must be submitted in writing.

20 PERIOD OF PERFORMANCE EXTENSION

Should the Sub-grantee require a period of performance extension, a written request must be submitted to the Grantee at least 90 days prior to the completion deadline established by the Grantee (September 23, 2018). This written request must include a justification for the extension, including: a summary of all work completed and remaining; a Statement demonstrating that all work can be completed within the extension period; a revised budget form (if applicable); copies of contracts between the Sub-grantee and third parties for work to be performed; and any other material supporting the extension.

21. INDEMNIFICATION

The Sub-grantee agrees that it shall be solely responsible for and shall keep, save and hold the State of New Jersey and its employees harmless from all claims, loss, liability, expense or damage resulting from all mental or physical injuries or disabilities, including death, to its employees or recipients of the Sub-grantee's services or to any other persons, or from any damage to any property sustained in connection with the delivery of the Sub-grantee's services that results from any acts or omissions, including negligence or malpractice, of any of its officers, directors, employees, agents, servants or independent contractors, or from the Sub-grantee's failure to provide for the safety and protection of its employees, whether or not due to negligence, fault or default of the Sub-grantee. The Sub-grantee's responsibility shall also include all legal fees and costs that may arise from these actions. The Sub-grantee's liability under this agreement shall continue after the termination of this agreement with respect to any liability, loss, expense or damage resulting from acts occurring prior to termination.

Signature page follows



Contractor Procurement Checklist

Contractor Procurement:

In procuring a contractor, the County must provide “fair and open” competition in its solicitation through a Request for Qualifications (RFQ). This is to ensure the process and documentation pass any (future) federal audit, (which typically takes place after the close-out of the grant).

According to Federal law, the minimum standard for providing “fair and open” competition is for the County to document the following:

- Advertise once in more than one newspaper
- Advertise in one newspaper more than once.
- If the County only received one proposal, then NJOEM considers this to be an acceptable effort to secure fair and open competition; in this case, the County will simply provide NJOEM with a letter indicating that only one response was received.

Procurement Documentation & Initial Reimbursement:

1. ____ Copy of Request for Proposals (RFP)
2. ____ Copy of County contract with consultant
3. ____ Reimbursement Form
4. ____ Copy of each published advertisement with dates, and publication’s name visible
5. ____ List of respondents to the RFP (If only one firm responded overall, then you will need to include a letter stating that fact.)
6. ____ Evaluation/selection criteria and score for each respondent
7. ____ Letter/statement indicating who was selected
8. ____ Any copies of checks paid to consultant
9. ____ Copies of any invoices from consultant to County

NJDEP Generator Air Permitting

Simply call NJDEP using the contact information below and provide your generator info.

If they determine you do not require a permit - then request a letter on their letterhead stating a permit is not required for your close-out documentation. If you need a permit – provide all permit documentation at close-out.

CONTACT INFO:

General Permit HELP LINE 609-633-2829

RADIUS HELP LINE 609-292-6716

GP-005B Permits 609-984-0490 shirley.meisner@dep.nj.gov

General permits contact 609-984-6072 mayra.reyes@dep.nj.gov

Critical Operations Power Systems (COPS) Facilities

Dual Fuel Requirement

As of the 2008 edition of NFPA 70 \ Article 708: Critical Operations Power Systems were added to the mix of emergency and standby power. The COPS designation raises the bar for the reliability of power systems well above previous versions of NFPA 70.

Only facilities designated as Critical Operations Power Systems (COPS) by municipal, state, federal or other governmental agency having jurisdiction are subject to the provisions in Article 708 - Critical Operations Power Systems (i.e. "Dual Power Supplies"). A facility designated as COPS is required to have a documented plan that considers emergency operations, and response, recovery, and continuity of operations.

FEMA has not indicated or required this designation on facilities in the HMGP Grant Applications as part of the conditions of approval. Therefore, although all of the generators are deemed to be on "critical facilities", they are not all designated as COPS. This means that most approvals should meet code requirements with natural gas generators as the only fuel source.

With regard to generators that are connected to a public utility (Natural Gas) that are designated as Critical Operations Power Systems (COPS), Dual-Fuel is a code requirement. Most local officials should be aware if their facility is designated as COPS and should have requested dual-fuel in their HMGP applications.

Once again, only facilities designated as Critical Operations Power Systems (COPS) by municipal, state, federal or other governmental agency having jurisdiction are subject to the provisions in Article 708 - Critical Operations Power Systems (i.e. "Dual Power Supplies").

If you have questions, the DCA Office of Regulatory Affairs Representative, Ken Verbos is responsible for electrical code enforcement throughout the entire state and is available to provide direct guidance to officials regarding this matter. He can be reached at 609-984-7768 or Ken.Verbos@dca.nj.gov .

Reimbursement Request Form

Sub-Grantee:	Grant Type:
Project Number:	Period of Performance End Date: / /
Total Approved Grant Amount:	
Federal Share:	Non-Federal Match:
Total Amount Being Requested :	
Federal Share:	Non-Federal Match:

I certify that the information and description provided on this form represent expenditures for the completion of the above referenced Grant project. All work was accomplished and all bills for goods and services have been paid in accordance with State and Federal law, regulations and fiscal policies. The attached documentation is provided as proof of the expenditure of funds. All original documentation will be maintained for a period of not less than three years.

Name:	Signature:
Print Name	
Date: / /	Title:

**FEMA REGION II
HAZARD MITIGATION QUARTERLY PROGRESS REPORT
INSTRUCTIONS / GUIDELINES**

Grant recipients are required to submit progress reports comparing actual accomplishments with the goals and objectives established for the reporting period. Grant recipients are also required to inform the awarding agency of any significant events that impact their projects, and the reasons why goals and objectives were not met, if appropriate. The Grantee is responsible for reviewing reports submitted by the Sub-Grantee for completeness, accuracy and relevant information before submission to the region.

Quarterly Reports are due for all open projects. The Grantee must continue to submit a report until a letter is received from Region II stating that the project is closed and Quarterly Reports are no longer necessary. In a situation where the Sub-Grantee has requested project closeout to the Grantee but the project has not been closed by FEMA, the report should describe the issues preventing closeout and the actions being taken to resolve those issues and close the project.

QUARTERLY PROGRESS REPORT

Item #	Data Line	Line Item Instructions
1	Reporting Period	Click on the reporting quarter from the drop-down menu and fill in the FEDERAL fiscal year. (Federal Period Begins October 1 – Ends September 30)
2	Period of Performance	Enter the start and end dates of the Period of Performance.
3	Program & Project Number	Click the grant program information from the drop-down menu and enter the project number.
4	Sub-Grantee Name	Enter the name of the sub-grantee.
5	Project Title	Enter the project title as it appears in the project application.
6	Project Status	Check the appropriate status box and fill in the approximate PERCENTAGE OF WORK COMPLETED as of the current reporting period.
7	Site Visit This Quarter	Check if a site visit was conducted during the reporting quarter.
7a	Date of Visit	Enter the date of the site visit.
7b	Site Visit Conducted By	Enter the name and title of the person who conducted the site visit and check the appropriate entity conducting the visit.
8	Project Status Comment	Enter a narrative describing the current status of the project. This includes problems or delays adversely affecting the <i>work schedule</i> and the reasons why the established goals were not met. Favorable developments, such as meeting goals sooner than expected, should also be reported.
9	Financial Data	
9a	Funds Approved	Enter the amount of Federal, non-Federal and total funding approved for the project.
9b	Funds Paid	Enter the total amount of funds drawn down as of the last day of the reporting period.
9c	Remaining Funds	Automatically calculates the difference between funds approved and funds paid out.
10	Anticipated Cost	Enter the amount anticipated to be over or under budget, if appropriate.
11	Project Cost and SOW Comments	Enter a narrative describing the cost status and identifying any potential problems (construction delays, cost over-runs) affecting <i>project costs</i> . Enter a comment if a scope of work change or additional funds request has been requested or is anticipated. NOTE: A scope of work change or additional funds request must be submitted in writing to FEMA for review and must be approved prior to implementation of the requested modification.
12	Description of Work Completed	Enter a narrative describing <i>specific work</i> performed during the reporting period (entering the words “acquisition” and “demolition” is not sufficient). The narrative should not include work performed or completed during the previous quarters.
13	Anticipate Work Next Quarter	Enter a narrative describing work that is scheduled for the next quarter.
14	Submitted By	Enter the name and title of the authorized certifying official submitting the report for the Grantee and the submission date.

**FEMA REGION II
HAZARD MITIGATION QUARTERLY PROGRESS REPORT**

1. Reporting Period: Jul. 1 - Sep. 30 (3rd Qtr)	Federal FY 2015	2. Period of Performance: Start _____ End _____	3. Program and Grant/Project Number: HMGP - DR - 4086
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SECTION I

4. Sub-Grantee Name:				
5. Project Title:				
6. Project Status:	On Schedule:	<input type="checkbox"/>	Delayed:	<input type="checkbox"/>
	Completed:	<input type="checkbox"/>	PERCENT COMPLETE:	%
7. Site Visit This Quarter:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	7a. Date of Site Visit:	
7b. Site Visit Conducted By:			Grantee:	<input type="checkbox"/>
			Sub-Grantee:	<input type="checkbox"/>
8. What is the current status of the project (include problems or delays)?:				

SECTION II

9. Financial Data:	9a. Funds Approved	9b. Funds Paid	9c. Remaining Funds
Federal Share	\$ 0.00	\$ 0.00	\$ 0.00
Non-Federal Share	\$ 0.00	\$ 0.00	\$ 0.00
Total Project	\$ 0.00	\$ 0.00	\$ 0.00

SECTION III

10. Anticipated Cost:	On Budget	Over Budget	Under-Budget
Amount	\$ 0.00	\$ 0.00	\$ 0.00

11. What is the current status of the project's cost and scope of work (provide any anticipated cost or scope of work changes)?

12. What activities were completed this quarter (describe ALL work completed)?

13. What activities are anticipated to be completed next quarter?

I certify to the best of my knowledge that this report is correct and as of this date, all project activities are in accordance with the Assurances and Certifications agreed to in the award documents.

14. Submitted By (name & title):	Signature:	Date:
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Memo

To: Mayor Desire

From: Bonnie Ann Fleming, CFO/CTC *B.A.F.*

CC: Borough Council

Date: 10/16/15

Re: Monthly Report

1. Preparation of: Monthly Bill List, Interest report, Capital project balances Tax Collector's monthly report, YTD Revenues, YTD Receipts and Disbursements, Budget Balances YTD, Construction/Zoning balances YTD, Water Utility Fine Resolution, Capital Ordinance for F250, Capital budget amendment Resolution, and Vehicle Maintenance/Oil Contract extension Resolution.
2. Submitted invoices to Youth Soccer, Huskies, and Adult Softball for 2015 field usage.
3. Prepared and submitted annual Best Practices Inventory. Our rating was 92% which means no state aid money will be withheld.
4. Attended budget meeting with Police chief, Mike Stemple and the Administrator.
5. Submitted HUD Form 269A required for final draw down on Borough Hall Grant. Total of \$245,000 in grant funding has been received.
6. Met with Administrator, Adam, Barb, and Hien to review applications and fee schedules for planning board and board of adjustment. There were variations in the fees that were listed that needed to be amended. We also reviewed procedures to be followed when accepting applications.
7. Developed an aged delinquency report for the utility collector to use in determining list for shut offs. Also identified all accounts that had already been shut off and properly flagged each account.
8. Set up procedure for assessing fines on utility accounts when meters are not repaired in a timely manner and no reading is received.
9. Tax Sale List was posted in five public places and set up for advertisement in the Democrat for four consecutive weeks preceding the sale.
10. Investigated option of leasing the F250. A program available through First Hope Bank, offered to us as a member of the MRESC, has a rate of 2.23% for 5 years .if applied for before Oct 30.
11. Contacted BGIA to file claim for water main break on West Main on 09/30 and also guardrail incident on the same date.

12. Contacted General Code to get pricing to incorporate Chapter 145 with the on-line general code book.
13. Submitted letters to Professionals for 2016 budget requests
14. Completed financial summary form and submitted electronically to PERC website for posting with 2015 Police Contract.
15. Processed and mailed the added assessment bills for 2015. Total added improvements equal \$41,000, prorated for 2015 at \$20,808.
16. Mailed the PD5 forms to all senior and disabled residents to re-affirm eligibility for the \$250 tax deduction.

HIGH BRIDGE INTEREST EARNED 2015

A/C #	CURRENT 417	GREEN ACRES 441	DOG 433	WATER 567+utility	WATER CAP 575	SEWER 492+util	SEWER CAP 508	SOLID WASTE 516+utility	SW CAP 524	SUI 591	REHAB ESC 484	REC TRUST 611	DEV ESC 425	SPECIAL EVENTS 583	TOTAL
JANUARY	943.02	2.63	1.09	32.63	11.64	191.41	33.49	38.22	1.35	25.39	11.51	-	0.06	1.53	1,293.97
FEBRUARY	956.10	2.38	0.93	28.24	10.51	167.08	30.26	32.67	1.22	22.55	10.39	-	0.05	1.40	1,263.78
MARCH	977.60	2.63	1.10	41.52	11.64	187.21	33.50	46.11	1.35	24.70	11.51	-	0.06	2.23	1,341.16
APRIL	903.02	2.55	1.26	33.74	11.27	187.61	32.42	43.44	1.31	23.99	11.14	0.04	0.05	2.93	1,254.77
MAY	976.41	2.63	1.21	30.95	11.64	173.73	33.00	39.58	1.35	23.76	11.51	0.43	0.06	5.75	1,312.01
JUNE	901.04	2.55	1.14	34.64	15.15	171.37	31.25	48.35	1.31	22.73	11.15	1.78	0.05	5.36	1,247.87
JULY	816.75	2.64	1.13	28.67	20.25	173.76	32.08	48.32	1.35	23.52	11.52	2.13	0.06	4.43	1,166.61
AUGUST	1,074.05	2.64	1.16	30.55	20.25	169.51	32.08	48.83	1.35	23.16	11.52	0.97	0.06	4.03	1,420.16
SEPTEMBER	928.24	2.55	1.24	35.75	19.73	179.40	31.05	52.64	1.31	22.16	11.15	0.94	0.05	3.27	1,289.48
OCTOBER	-														-
NOVEMBER	-														-
DECEMBER	-														-
TOTAL	8,476.23	23.20	10.26	296.69	132.08	1,601.08	289.13	398.16	11.90	211.96	101.40	6.29	0.50	30.93	11,589.81

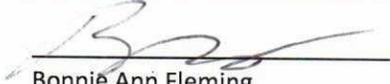
COLLECTOR'S REPORT OF RECEIPTS

To the Borough of High Bridge Council:

I herewith submit to you my report of receipts for the Month ending:

September 30, 2015

	QTR	CURRENT	YTD	YRLY
CURRENT 2015	96.82%	\$ 65,373.58	\$ 8,787,780.40	73.99%
TAXES YEAR 2014		\$ 51,573.55	\$ 169,150.43	
TAXES YEAR 2016		\$ 6,403.07	\$ 22,340.62	
MISC REV		\$ -	\$ 319.70	
TAX SALE COST		\$ 582.71	\$ 582.71	
LIENS		\$ 1,759.91	\$ 154,886.96	
INTEREST/PENALTY		\$ 8,955.11	\$ 31,514.32	
PREMIUM		\$ -	\$ -	
DUE UTILITY COLLECTOR		\$ 2,884.05	\$ 5,368.38	
REDEMPTIONS - MUNI LIENS		\$ -	\$ 3,279.63	
TOTAL		\$ 137,531.98	\$ 9,175,223.15	


Bonnie Ann Fleming
Tax Collector

10/16/15
Date

YEAR TO DATE REVENUE AS OF :09/30 2015

	Estimated	Received	Bal Due	Receivable
Amount to be Raised by Taxation	\$ 12,484,322.75	\$ (8,787,780.40)	\$ 3,761,915.93	30.13%
Delinquent Taxes	\$ 200,000.00	\$ (169,150.43)	\$ 82,423.12	41.21%
Local Revenues:				
Alcoholic Bev	\$ 5,400.00	\$ (5,400.00)	\$ -	0.00%
Other (Amuse/Food/Handlers/Raffle/Vendor)	\$ 985.00	\$ (530.00)	\$ 455.00	46.19%
Municipal Court	\$ 15,000.00	\$ (22,202.01)	\$ (4,865.45)	-32.44%
Interest and Costs on Taxes	\$ 33,000.00	\$ (31,514.32)	\$ 10,440.79	31.64%
Interest	\$ 10,000.00	\$ (8,476.23)	\$ 2,452.01	24.52%
Utility Surplus	\$ -	\$ -	\$ -	#DIV/0!
Golf Revenues	\$ 1,188,000.00	\$ (611,652.50)	\$ 734,461.05	61.82%
Misc Rev - Unanticipated	\$ -	\$ (51,433.62)	\$ (51,433.62)	#DIV/0!
State Aid:				
Consolidated Prop Tax Relief Aid	\$ 47,895.00	\$ (35,921.25)	\$ 26,342.25	55.00%
Energy Receipts Tax	\$ 244,014.00	\$ (184,850.75)	\$ 130,159.15	53.34%
Garden State Trust	\$ 12,931.00	\$ -	\$ 12,931.00	100.00%
Fees & Permits:				
Uniform Construction Fees	\$ 23,000.00	\$ (35,358.00)	\$ (3,439.00)	-14.95%
Public/Private Revenue Anticipated:				
Misc Revenues: Other				
Recreation Fees	\$ -	\$ (3,040.00)	\$ (3,040.00)	#DIV/0!
Cable TV	\$ 11,000.00	\$ (11,639.40)	\$ (639.40)	-5.81%
Hunt Cty Open Space	\$ 10,418.00	\$ (10,418.32)	\$ 10,418.00	100.00%
Reserve Capital-Dam	\$ 18,592.36	\$ (18,592.36)	\$ -	0.00%
Green Acres Grant	\$ 375,937.00	\$ (375,937.00)	\$ -	0.00%
Reserve Debt Service	\$ 172,233.63	\$ (172,233.63)	\$ -	0.00%
Reserve Insurance	\$ 6,061.80	\$ (6,061.80)	\$ -	0.00%
DDEF	\$ -	\$ -	\$ -	#DIV/0!
Body Armor Fund	\$ 2,065.00	\$ (2,065.00)	\$ -	0.00%
Click It or Ticket Grant-Somerset Cty	\$ 1,900.00	\$ (1,900.00)	\$ -	0.00%
Clean Communities	\$ 17,101.71	\$ (17,101.71)	\$ -	0.00%
Recycling Tonnage	\$ 3,892.77	\$ (3,892.77)	\$ -	0.00%
Surplus:	\$ 602,000.00	\$ (602,000.00)	\$ -	0.00%
Total Revenue Anticipated&MRNA	\$ 3,001,427.27	\$ (2,054,762.37)	\$ 946,664.90	31.54%
Amnt to be Raised - Municipal	\$ 3,184,322.75	\$ -	\$ 3,184,322.75	100.00%
Local/Reg/Cty/Lib/Open Taxes	\$ 9,060,073.08	\$ (8,722,406.82)	\$ 337,666.26	3.73%
Total Tax Levy	\$ 12,244,395.83	\$ -	\$ -	

YEAR TO DATE REVENUE AS OF :09/30 2015

DETAIL:Misc Revenue : other

Parking Permits	\$	(700.00)
Certified Tax List	\$	(30.00)
Newsletter Ads	\$	(310.00)
CCO Permits	\$	(6,060.00)
Zoning	\$	(1,835.00)
Copies	\$	(55.45)
Driveway /Opening Permits	\$	-
Tree Removal Permits	\$	(420.00)
Planning Bd Applications	\$	(1,820.00)
Road Opening Permits	\$	(300.00)
Vender Permit - Franchise	\$	-
Towing Application	\$	(450.00)
Landlord Registration	\$	(6,800.00)
Vacant Property Registration	\$	(14,500.00)
Exemption Fee	\$	-
Misc F&P-Hunting Lease/Permit	\$	(1,450.00)
Misc-Police/Clerk/CFO/Tax Coll	\$	(14,462.88)
FEMA	\$	-
Misc-Workmans Comp Claim	\$	-
Insurance - Claim	\$	-
Misc-Board of Ed	\$	(7,421.66)
Recycling Day	\$	(440.00)
RMC Courses	\$	-
Tax/Lien Refunds	\$	-
Vital Statistics	\$	(312.00)
Total	\$	(51,433.62)

RECEIPTS AND DISBURSEMENTS SEPTEMBER 2015

FUND	BEGIN BALANCE	RECEIPTS	DISBURSEMENTS	END BALANCE
Green Acres	12,246.32	2.55	0.00	12,248.87
Premium	76,216.49	15.81	516.49	75,715.81
Dog	5,794.80	625.64	357.40	6,063.04
Capital	1,425,921.75	190,297.93	22,616.61	1,593,603.07
Water Utility	66,761.44	61,355.65	23,878.27	104,238.82
Water Capital	94,086.04	18,740.11	20.25	112,805.90
Sewer Utility	689,867.29	141,215.41	13,044.73	818,037.97
Sewer Capital	149,042.22	31.05	32.08	149,041.19
Solid Waste Utility	152,790.62	72,564.08	24,087.37	201,267.33
Solid Waste Cap	6,282.13	1.31	1.35	6,282.09
Sui	106,365.53	114.80	0.00	106,480.33
Rehab Escrow	53,534.06	11.15	0.00	53,545.21
Recreation Trust	4,509.47	0.94	0.00	4,510.41
Special Events	18,580.02	203.27	5,999.33	12,783.96
Dev Escrow	32,624.38	3,435.26	3,589.98	32,469.66
Current	1,665,057.13	782,240.26	426,886.75	2,020,410.64
TOTAL FUNDS	4,559,679.69	1,270,855.22	521,030.61	5,309,504.30
GOLF				
	P&L Receipts	P&L Exp	Difference	
Jan	\$ 5,348.00	\$ 47,223.00	\$ (41,875.00)	
Feb	\$ 1,002.00	\$ 50,946.00	\$ (49,944.00)	
Mar	\$ 18,120.00	\$ 50,218.00	\$ (32,098.00)	
Apr	\$ 107,514.00	\$ 82,711.00	\$ 24,803.00	
May	\$ 172,476.00	\$ 94,909.00	\$ 77,567.00	
Jun	\$ 149,704.00	\$ 87,899.00	\$ 61,805.00	
Jul	\$ 158,114.00	\$ 107,846.00	\$ 50,268.00	
Aug	\$ 163,779.00	\$ 91,189.00	\$ 72,590.00	
Sep	\$ -		\$ -	
Oct	\$ -		\$ -	
Nov	\$ -		\$ -	
Dec	\$ -		\$ -	
TOTAL	\$ 776,057.00	\$ 612,941.00	\$ 163,116.00	

BUDGET BALANCES
10/16/2015

Account	Description	APPROPRIATION	DISBURSED	BALANCE	% REMAINING
10510010	GENERAL ADMIN: SALARIES & WAGES	\$43,605.00	\$35,703.01	\$7,901.99	18%
10510020	GENERAL ADMIN: OTHER EXPENSES	\$2,500.00	\$674.79	\$1,825.21	73%
10510120	INTERNET	\$5,250.00	\$4,581.40	\$668.60	13%
10511010	MAYOR AND COUNCIL: SALARIES & WAGES	\$6,000.00	\$2,000.00	\$4,000.00	67%
10511020	MAYOR AND COUNCIL: OTHER EXPENSES	\$1,760.00	\$1,293.00	\$467.00	27%
10511032	ADVERTISING	\$9,700.00	\$8,730.31	\$969.69	10%
10511520	NEWSLETTER/WEBSITE	\$13,915.00	\$10,449.56	\$3,465.44	25%
10512010	MUNICIPAL CLERK: SALARIES & WAGES	\$19,400.00	\$16,512.66	\$2,887.34	15%
10512020	MUNICIPAL CLERK: OTHER EXPENSES	\$9,925.00	\$7,461.88	\$2,463.12	25%
10512520	ELECTION EXPENSE	\$2,750.00	\$1,964.25	\$785.75	0%
10513010	FINANCIAL ADMIN: SALARIES & WAGES	\$40,435.58	\$32,695.82	\$7,739.76	19%
10513020	FINANCIAL ADMIN:OTHER EXPENSES	\$6,470.00	\$4,391.99	\$2,078.01	32%
10513520	AUDIT SERVICES: OTHER EXPENSES	\$25,865.00	\$25,365.00	\$500.00	2%
10514510	TAX COLLECTOR: SALARIES & WAGES	\$40,435.58	\$32,718.32	\$7,717.26	19%
10514520	TAX COLLECTOR: OTHER EXPENSES	\$6,065.00	\$4,769.03	\$1,295.97	21%
10515010	TAX ASSESSMENT: SALARIES & WAGES	\$16,445.46	\$12,891.50	\$3,553.96	22%
10515020	TAX ASSESSMENT: OTHER EXPENSES	\$2,600.00	\$1,385.40	\$1,214.60	47%
10515520	LEGAL: OTHER EXPENSES	\$67,000.00	\$49,058.34	\$17,941.66	27%
10516520	ENGINEERING SERVICES: OTHER EXPENSES	\$6,800.00	\$4,706.60	\$2,093.40	31%
10517020	BUILDINGS & GROUNDS	\$25,425.00	\$20,320.79	\$5,104.21	20%
10517120	BUILDINGS & GROUNDS-OFFICE	\$15,487.00	\$9,143.87	\$6,343.13	41%
10518010	PLANNING BOARD: SALARIES & WAGES	\$3,500.00	\$1,847.88	\$1,652.12	47%
10518020	PLANNING BOARD: OTHER EXPENSES	\$4,500.00	\$2,579.73	\$1,920.27	43%
10518510	ZONING OFFICER: SALARIES & WAGES	\$4,758.30	\$3,730.06	\$1,028.24	22%
10519020	AFFORDABLE HOUSING APPROPRIATION	\$2,000.00	\$546.25	\$1,453.75	73%
10519510	CONSTRUCTION OFFICIAL: SALARIES & WAGES	\$28,427.40	\$22,281.45	\$6,145.95	22%
10519520	CONSTRUCTION OFFICIAL: OTHER EXPENSES	\$375.00	\$315.60	\$59.40	16%
10520510	CCO-BLDG INSPECTION:SALARIES & WAGES	\$4,758.30	\$3,730.04	\$1,028.26	22%
10521020	LIABILITY INSURANCE	\$130,681.00	\$125,880.00	\$4,801.00	4%
10521520	WORKER S COMPENSATION INSURANCE	\$59,629.00	\$52,474.00	\$7,155.00	12%
10522020	EMPLOYEE GROUP INSURANCE	\$244,129.00	\$195,050.97	\$49,078.03	20%
10524010	POLICE DEPARTMENT: SALARIES & WAGES	\$769,964.00	\$612,381.08	\$157,582.92	20%
10524020	POLICE DEPARTMENT: OTHER EXPENSES	\$50,000.00	\$38,178.21	\$11,821.79	24%
10524520	LEASE/PURCHASE POLICE VEHICLES	\$39,422.76	\$32,797.30	\$6,625.46	17%
10525220	EMERGENCY MANAGEMENT: OTHER EXPENSES	\$3,000.00	\$1,508.50	\$1,491.50	50%
10525520	HIGH BRIDGE VOLUNTEER FIRE DEPT.	\$59,273.91	\$59,273.91	\$0.00	0%
10526020	RESCUE/FIRST AID	\$40,000.00	\$40,000.00	\$0.00	0%
10526520	LOSAP CONTRIBUTION	\$32,900.00	\$32,900.00	\$0.00	0%
10527020	ECONOMIC DEVELOPMENT	\$500.00	\$0.00	\$500.00	100%
10529010	DEPT.OF PUBLIC WORKS: SALARIES & WAGES	\$187,279.08	\$147,772.05	\$39,507.03	21%
10529020	DEPT.OF PUBLIC WORKS: OTHER EXPENSES	\$111,780.00	\$83,042.56	\$28,737.44	26%
10529055	PARKS & PLAYGROUNDS: OTHER EXPENSES	\$7,000.00	\$1,807.42	\$5,192.58	74%
10529060	FIELD MAINTENANCE: OTHER EXPENSES	\$14,000.00	\$2,862.00	\$11,138.00	80%
10533020	BOARD OF HEALTH: OTHER EXPENSES	\$5,340.00	\$1,600.00	\$3,740.00	70%

BUDGET BALANCES
10/16/2015

Account	Description	APPROPRIATION	DISBURSED	BALANCE	% REMAINING
10533520	ENVIRONMENTAL COMMISSION:OTHER EXPENSES	\$1,500.00	\$40.00	\$1,460.00	97%
10537020	SPECIAL EVENTS: OTHER EXPENSES	\$2,750.00	\$1,225.08	\$1,524.92	55%
10537520	RECREATION - OTHER EXPENSES	\$2,000.00	\$2,000.00	\$0.00	0%
10537620	GOLF-OTHER EXPENSES	\$1,194,000.00	\$797,386.19	\$396,613.81	33%
10539010	LIBRARY: SALARIES & WAGES	\$21,041.34	\$15,654.95	\$5,386.39	26%
10539020	LIBRARY - OTHER EXPENSES	\$200.00	\$62.30	\$137.70	69%
10543020	ELECTRICITY	\$31,800.00	\$25,911.10	\$5,888.90	19%
10543520	STREET LIGHTING	\$40,000.00	\$30,950.38	\$9,049.62	23%
10544020	TELEPHONE	\$20,600.00	\$12,033.56	\$8,566.44	42%
10544620	GASOLINE	\$54,300.00	\$23,399.45	\$30,900.55	57%
10544720	HEATING FUEL	\$47,325.00	\$24,473.90	\$22,851.10	48%
10545520	HIGH BRIDGE UTILITIES	\$6,130.00	\$3,844.58	\$2,285.42	37%
10545720	GROUP INSURANCE -OUTSIDE CAP CALC	\$7,726.00	\$7,726.00	\$0.00	0%
10547120	CONTRIBUTION TO PERS	\$62,748.00	\$62,748.00	\$0.00	0%
10547220	SOCIAL SECURITY SYSTEM(OASI)	\$90,587.48	\$67,297.70	\$23,289.78	26%
10547520	CONTRIBUTION TO PFRS	\$131,443.00	\$131,443.00	\$0.00	0%
10629021	ENVIRONMENTAL TESTING	\$53,630.00	\$16,065.20	\$37,564.80	70%
10649020	MUNICIPAL COURT: OTHER EXPENSES	\$37,000.00	\$18,207.00	\$18,793.00	51%
10651020	STORMWATER MANAGEMENT	\$500.00	\$0.00	\$500.00	100%
10670520	CLEAN COMMUNITITES GRANT	\$17,101.71	\$8,397.56	\$8,704.15	51%
10671020	PLAN CONFORMANCE GRANT	\$15,000.00	\$0.00	\$15,000.00	100%
10671520	BODY ARMOR FUND	\$2,065.00	\$2,065.00	\$0.00	0%
10670620	RECYCLING GRANT - SOL WS ADMIN	\$3,892.77	\$3,892.77	\$0.00	0%
10688020	EMERGENCY APPROPRIATIONS	\$9,500.00	\$9,500.00	\$0.00	0%
10687120	SPECIAL EMERGENCY - 5 YEARS	\$30,000.00	\$30,000.00	\$0.00	0%
10689920	RESERVE FOR UNCOLLECTED TAXES	\$399,498.35	\$399,498.35	\$0.00	0%
10690020	CAPITAL IMPROVEMENT FUND	\$343,000.00	\$343,000.00	\$0.00	0%
10692020	BOND PRINCIPAL	\$385,000.00	\$5,000.00	\$380,000.00	99%
10692520	NOTE PRINCIPAL	\$140,700.00	\$140,693.00	\$7.00	0%
10693020	BOND INTEREST	\$360,000.00	\$290,001.26	\$69,998.74	19%
10693520	NOTE INTEREST	\$32,000.00	\$4,443.73	\$27,556.27	86%
10694020	GREEN ACRES-LK SOLITUDE-#1014-01-008	\$11,660.00	\$5,829.67	\$5,830.33	50%
10694120	GREEN ACRES-LK SOLITUDE-#1014-95-128	\$86,292.00	\$43,145.63	\$43,146.37	50%
10694220	NJEIT - LK SOLITUDE	\$55,508.00	\$52,483.09	\$3,024.91	5%
10694220	DAM RESTORATION LOAN	\$237,200.00	\$237,129.60	\$70.40	0%
10694520	CAPITAL LEASE	\$96,000.00	\$78,054.80	\$17,945.20	19%
	TOTAL	\$6,200,750.02	\$4,642,979.38	\$1,557,770.64	25%

Construction / Zoning
As of September 30, 2015

2015	BUILD	ELECT	PLUMB	FIRE	MISC	TOTAL	SALARY	O/E	TOTAL	# OF PERMITS
1ST QTR	\$ 3,000.00	\$ 1,785.00	\$ 1,980.00	\$ 1,072.00	\$ -	\$ 7,837.00	\$ 6,967.50	\$ 130.00	\$ 739.50	1-44
2ND QTR	\$ 4,653.00	\$ 2,000.00	\$ 1,145.00	\$ 900.00	\$ 2.00	\$ 8,700.00	\$ 6,967.50	\$ -	\$ 1,732.50	45-93
3RD QTR	\$ 9,178.00	\$ 3,370.00	\$ 4,320.00	\$ 2,005.00	\$ -	\$ 18,873.00	\$ 7,173.74	\$ -	\$ 11,699.26	94-159
4TH QTR						\$ -		\$ -	\$ -	
TOTALS	\$16,831.00	\$ 7,155.00	\$ 7,445.00	\$ 3,977.00	\$ 2.00	\$ 35,410.00	\$ 21,108.74	\$ 130.00	\$ 14,171.26	

2015	CCO	# OF CCO	ZONING	DRIVEWAY	TREE	TOTAL	SALARY	O/E	TOTAL
1ST QTR	\$ 1,280.00	16	\$ 355.00	\$ -	\$ -	\$ 1,635.00	\$ 2,332.50	\$ -	\$ (697.50)
2ND QTR	\$ 2,300.00	27	\$ 630.00	\$ -	\$ 390.00	\$ 3,320.00	\$ 2,332.50	\$ -	\$ 987.50
3RD QTR	\$ 2,470.00	30	\$ 850.00	\$ -	\$ 30.00	\$ 3,350.00	\$ 2,402.46	\$ -	\$ 947.54
4TH QTR						\$ -		\$ -	\$ -
TOTALS	\$ 6,050.00	73	\$ 1,835.00	\$ -	\$ 420.00	\$ 8,305.00	\$ 7,067.46	\$ -	\$ 1,237.54

2014	BUILD	ELECT	PLUMB	FIRE	MISC	TOTAL	SALARY	O/E	TOTAL	# OF PERMITS
1ST QTR	\$ 5,169.00	\$ 1,437.00	\$ 1,872.00	\$ 683.00	\$ -	\$ 9,161.00	\$ 6,831.24	\$ 40.00	\$ 2,289.76	1-57
2ND QTR	\$ 8,453.15	\$ 3,494.00	\$ 3,552.00	\$ 1,122.00	\$ -	\$ 16,621.15	\$ 7,103.76		\$ 9,517.39	58-113
3RD QTR	\$ 20,872.00	\$ 1,575.00	\$ 2,001.00	\$ 450.00	\$ -	\$ 24,898.00	\$ 6,052.60		\$ 18,845.40	114-166
4TH QTR	\$ 3,738.00	\$ 2,168.00	\$ 2,485.00	\$ 1,250.00	\$ -	\$ 9,641.00	\$ 6,967.50		\$ 2,673.50	167-223
TOTALS	\$38,232.15	\$ 8,674.00	\$ 9,910.00	\$ 3,505.00	\$ -	\$ 60,321.15	\$ 26,955.10	\$ 40.00	\$ 33,326.05	

2014	CCO	# OF CCO	ZONING	DRIVEWAY	TREE	TOTAL	SALARY	O/E	TOTAL
1ST QTR	\$ 960.00	12	\$ 190.00	\$ -	\$ -	\$ 1,150.00	\$ 2,287.02	\$ -	\$ (1,137.02)
2ND QTR	\$ 1,555.00	21	\$ 590.00	\$ 50.00	\$ 120.00	\$ 2,315.00	\$ 2,377.98	\$ -	\$ (62.98)
3RD QTR	\$ 1,875.00	23	\$ 690.00	\$ -	\$ 30.00	\$ 2,595.00	\$ 2,332.50	\$ -	\$ 262.50
4TH QTR	\$ 1,040.00	12	\$ 300.00	\$ -	\$ 30.00	\$ 1,370.00	\$ 2,332.50	\$ -	\$ (962.50)
TOTALS	\$ 5,430.00	66	\$ 1,770.00	\$ 50.00	\$ 180.00	\$ 7,430.00	\$ 9,330.00	\$ -	\$ (1,900.00)