

# MEETING MINUTES OF MAYOR AND COUNCIL OF HIGH BRIDGE BOROUGH

**MEETING DATE**            **August 27, 2015**            **MEETING TIME**            **7:30PM**  
**MEETING PLACE**        **High Bridge Firehouse**        **7 Maryland Ave.**

**Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.**

**1. CALL TO ORDER:**

Mayor calls meeting to order and makes the following statement: “Pursuant to the Open Public Meetings Act, notice of 2015 Meeting Dates was noticed to the Hunterdon County Democrat and the Express Times on August 18, 2015, and posted on the bulletin board at Borough Hall. Action may be taken.”

**2. FLAG SALUTE:** Led by Mayor Desire.

**3. ROLL CALL:**

<b>Roll Call Vote</b>										P=Present A=Absent			
Hughes	P	Scarcia	P	Shipps	A	Stemple	A	Strange	P	Zappa	P	Mayor Desire	P

Three members of the public were present including press. Also present were Administrator John Gregory, Chief Brett Bartman, and Deputy Clerk Adam Young.

**4. PROCLAMATION:** - Turn the Towns Teal Ovarian Cancer Awareness

Motion to adopt Turn the Towns Teal proclamation:	Hughes	Second:	Strange								
Roll Call Vote			Y=Yes; N=No; A=Abstain; At=Absent								
Hughes	Y	Scarcia	Y	Shipps	A	Stemple	A	Strange	Y	Zappa	Y

4 ayes, motion passes.

**5. MOTION TO AMEND AGENDA TO APPROVE OR CORRECT EXECUTIVE SESSION MEETING MINUTES AT THE NEXT MEETING:**

Executive Session meeting minutes of October 23, & November 20, 2014 and January 22, & February 12, 2015.

Motion to amend agenda to put approval of executive session minutes on to September 10 <sup>th</sup> agenda:	Hughes	Second:	Zappa								
Roll Call Vote			Y=Yes; N=No; A=Abstain; At=Absent								
Hughes	Y	Scarcia	Y	Shipps	A	Stemple	A	Strange	Y	Zappa	Y

4 ayes, motion passes.

**6. PUBLIC COMMENTS:**

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

Dr. Benden Coughlin would like to know if Ray Olsen has any further pending litigation against the Borough. Administrator Gregory noted that this matter is still an executive matter. Dr. Coughlin would like to know if Council has put a total dollar amount on the roads list. Councilman Zappa responded no but that it depends on the types of repairs needing to be done. Dr. Coughlin asked when this cost list may be created. Administrator Gregory responded that, conservatively \$900,000 over ten years depending on repairs needed. Discussion ensued. Dr. Coughlin asked if anyone has a list of assets the Borough purchased. Council responded that there

is a list. Dr. Coughlin asked what the list is compiled from. Mayor Desire responded that it comes from the equipment of the Borough.

**7. CONSENT AGENDA:**

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

Discussion: Councilwoman Scarcia noted her support for Resolution 177 and asked how it applies to law enforcement vehicles. Chief Bartman commented that emergency service vehicles are exempt.

<b><i>Resolution Number</i></b>	<b><i>Resolution Title</i></b>	<b><i>Resolution Description</i></b>
<u>173-2015</u>	Reject Bids Cregar Rd	Low bid was \$771,000 Double the amount budgeted
<u>174-2015</u>	Support Safe Routes to School	Will support the funding for additional grants
<u>175-2015:</u>	Liquor License for Circa	Renewal of Liquor License for business.
<u>176-2015:</u>	Liquor License for Mrs. Riley’s	Renewal of Liquor License for business.
<u>177-2015</u>	Anti-Idling resolution	Support anti-idling campaign, to reduce pollution
<u>178-2015</u>	Shared Service Equipment Agreement	To borrow various road equipment from Hunterdon County.

Motion to approve Resolutions 173 - 179:	Hughes	Second:	Scarcia
Roll Call Vote		Y=Yes; N=No; A=Abstain; At=Absent	
Hughes	Y	Scarcia	Y
Shipp	A	Stemple	A
Strange	Y	Zappa	Y

**8. COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT:**

MID-YEAR Update to be given by the Mayor and Administrator.

Councilman Zappa	PLANNING & ENGINEERING – Spoke about Cregar Road bid rejection
Councilwoman Hughes	PUBLIC HEALTH, ENVIRONMENTAL, SOLID WASTE / RECYCLING, OPEN SPACE, & CULTURAL & HERITAGE – No updates
Councilwoman Scarcia	INFORMATION, ECONOMIC DEVELOPMENT, EVENTS – EDC seminar, Community Day information, Paint Out information
Councilman Strange	EMERGENCY SERVICES, EDUCATION & MUNICIPAL COURT- Fire Department update on alarms and picnic, Police Department update with cars and light fixtures
Councilwoman Shipp	DEPARTMENT OF PUBLIC WORKS & RECREATION
Councilman Stemple	FINANCE & GOLF
John Gregory	ADMINISTRATOR’S REPORT – modernize Borough forms, Borough Facebook account for announcements, town hall project, document retention,
Mayor Mark Desire	EXECUTIVE SERVICES – Progress on foreclosed homes, further shared services, adaptive reuse, transit village progress, golf course use, hydropower project for the future, sewer rates, world trade center piece update, Huskies contender cheer team update

**9. WRITTEN COMMUNICATIONS:**

- A. Month End Tax/Finance Reports
- B. Highlands Plan Conformance Grant

**10. NEW BUSINESS:**

**11. UNFINISHED BUSINESS:** None at this time.

**12. NEW ORDINANCES:** None at this time.

**13. PUBLIC HEARING: 2<sup>ND</sup> READINGS:** None at this time.

**14. DISCUSSION ITEMS:** None at this time.

**15. PUBLIC COMMENTS:**

It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

Dr. Brenden Coughlin asked why the timing for liquor licenses took so long. Administrator Gregory comments that the ABC got them done later for two licenses and that the deadline had been extended. Dr. Brenden Coughlin asked why the minutes have been posted late. Councilwoman Scarcia noted that it is a matter of catching up and that approvals of minutes are still being done by Council.

Sally Ward commented about the benefit of publishing events like the Paint Out and suggested Council do so.

**16. LEGAL ISSUES:** None at this time.

**17. BILL LIST: NONE**

Approval of Bills as signed and listed on the Bill Payment List.

**Total Amount: \$ NONE**

**18. EXECUTIVE SESSION:** None at this time.

**19. ADJOURNMENT:**

Mayor Desire or presiding officer asks if there is any further business.

Motion to Adjourn:		Zappa			Second:			Strange			
Roll Call Vote					Y=Yes; N=No; A=Abstain; At=Absent						
Hughes	Y	Scarcia	Y	Shipps	A	Stemple	A	Strange	Y	Zappa	Y

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**Next Council Meeting, September 10, 2015 REGULAR MEETING, 7:30PM, Fire House, 7 Maryland Ave., High Bridge, NJ.**

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