

MEETING AGENDA OF MAYOR AND COUNCIL OF HIGH BRIDGE BOROUGH

MEETING DATE February 26, 2015 **MEETING TIME** 7:30PM
MEETING PLACE High Bridge Firehouse 7 Maryland Ave.

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. CALL TO ORDER:

Mayor calls meeting to order and makes the following statement: "Pursuant to the open public meetings act, notice of 2015 meeting dates was published in the Hunterdon County democrat on January 1, 2015, noticed in the express times on January 15, 2015, and posted on the bulletin board at borough hall. Action may be taken."

2. FLAG SALUTE:

Led by Mayor or Presiding Officer.

3. ROLL CALL:

Roll Call Vote							Y=Yes; N=No; A=Abstain; At=Absent				
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa	

4. VISITORS:

A. Chief of Police-Annual Report

5. MOTION TO DISPENSE WITH THE READING OF PRIOR MEETING MINUTES:

Regular and Executive Session Meeting Minutes of December 18, 2014.

Motion to Approve:				Second:							
Roll Call Vote							Y=Yes; N=No; A=Abstain; At=Absent				
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa	

6. MOTION TO APPROVE OR CORRECT PRIOR MEETING MINUTES:

Regular and Executive Session Meeting Minutes of November 20, 2014

Motion to Approve:				Second:							
Roll Call Vote							Y=Yes; N=No; A=Abstain; At=Absent				
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa	

7. PUBLIC COMMENTS:

It is the policy of the borough council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to borough issues. Comments pertaining to public hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

8. CONSENT AGENDA:

All matters listed under the consent agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

RESOLUTION #61-2015	Refund Sewer Over payment
RESOLUTION #62-2015	Redemption of Tax Liens
RESOLUTION #63-2015:	Shared Services Agreement HBSD
RESOLUTION #64-2015:	Temporary Budget Appropriations
RESOLUTION #65-2015	Cable Internet Phone Service Contract
RESOLUTION #66-2015	Appointment of Green Team
Motion to Adopt Resolutions 61-66:	Second:
Roll Call Vote	Y=Yes; N=No; A=Abstain; At=Absent
Hughes	Scarcia
Shipp	Stemple
Strange	Zappa

**9. COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT: REPORTS ON FEBRUARY 26, 2015
2015 GOALS**

Councilman Zappa	<u>PLANNING & ENGINEERING – Liaison to Planning Board/Board of Adjustment</u>
Councilwoman Hughes	<u>PUBLIC HEALTH, ENVIRONMENTAL, SOLID WASTE / RECYCLING, OPEN SPACE, & CULTURAL & HERITAGE – Solid Waste/Recycling Liaison to State & County</u>
Councilwoman Scarcia	<u>INFORMATION, ECONOMIC DEVELOPMENT, EVENTS – Liaison to OEM, Municipal Court & Recreation</u>
Councilman Strange	<u>EMERGENCY SERVICES, EDUCATION & MUNICIPAL COURT- Liaison to Cultural & Heritage & Events</u>
Councilwoman Shipp	<u>DEPARTMENT OF PUBLIC WORKS & RECREATION</u>
Councilman Stemple	<u>FINANCE & GOLF</u>
John Gregory	<u>ADMINISTRATOR’S REPORT</u>
Mayor Mark Desire	<u>EXECUTIVE SERVICES</u>

10. WRITTEN COMMUNICATIONS:

- A. Hunterdon County – Solid Waste Shared Service
- B. Monthly Tax/Finance Reports
- C. HUD Grant
- D. Rabies Vaccine

11. UNFINISHED BUSINESS:

- A. 2015-3 for discussion,
Amended ordinance reflects removal of One Way on Center St. and Van Syckle Pl., and the removal of permit Parking on Center and Van Syckle Pl.

Mayor Desire asks for a motion to introduce Ordinance #2015-03

ORDINANCE 2015-03

AN ORDINANCE OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE BOROUGH CODE TO REVISE CHAPTER 184 SUBSECTION 30 AND ADD SECTION 36

Motion to Introduce:	Second:
Roll Call Vote	Y=Yes; N=No; A=Abstain; At=Absent

Hughes		Scarcia		Shipps		Stemple		Strange		Zappa	
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Mayor Desire states that Ordinance #2015-08 shall be published in summary in the Express Times along with the Public Hearing date of March 12, 2015

12. NEW ORDINANCES

A. Mayor Desire asks for a motion to introduce Ordinance #2015-09

**ORDINANCE 2015-09
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE TO ADOPT REVISED ZONING MAP

Motion to Introduce:				Second:							
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa	

Mayor Desire states that Ordinance #2015-09 shall be published in summary in the Express Times along with the Public Hearing date of March 12, 2015

B. Mayor Desire asks for a motion to introduce Ordinance #2015-10

**Ordinance 2015-10
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE TO AMEND SECTION 407 WATER BY ADDING SECTION 407-41 NON-LIABILITY OF BOROUGH

Motion to Introduce:				Second:							
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa	

Mayor Desire states that Ordinance #2015-10 shall be published in summary in the Express Times along with the Public Hearing date of March 12, 2015

13. NEW BUSINESS:

Resolution not deemed routine requiring further discussion.

A. Resolution 67-2015 Adjustment to Sewer Bill for 15,000 gallons of water to refill pool after having liner replaced. Garry Bradfield, 21 W. Main St had pool liner replace and was told that they would be given a credit of 15,000 gal on their sewer bill. The Borough Ordinance states.

ORDINANCE 303-7 CHARGES FOR SEWER SERVICE, SECTION 7

Those residents filling a new permanent swimming pool may apply for a deduction from their sewer bill by requesting a reading of the water meter before and after the filling of the pool to determine the deduction. All requests should be made, in writing, to the Borough Administrator, 71 Main Street, High Bridge, NJ 08829. Readings must be performed during normal DPW weekday work hours and a fee of \$40 will be charged. The fee will be deposited in the Sewer Utility.

Motion to Adopt Resolutions 66-2015 :				Second:						
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent				
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa

B. Exemption of Fee for Food Handlers permit for certain Not for Profit, Schools, and Borough owned property. Currently there is no ordinance allowing for the exemption. However, the Borough has not been collecting the fee from any of the churches, the Mason Lodge, the School District, but we are collecting the fee from ourselves from the Golf Course.

Motion to Adopt Resolutions 67-2015 :				Second:						
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent				
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa

14. PUBLIC HEARING: 2ND READINGS.

A. Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2015-04.

**ORDINANCE 2015-04
RESERVE CAPACITY FOR NEW CONSTRUCTION**

Motion to Open:				Second:						
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent				
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa

Questions and Comments:

Mayor Desire asks for a motion to close the Public Hearing on Ordinance #2015-04

Motion to Close:				Second:						
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent				
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa

Mayor Desire asks for a motion to adopt Ordinance# 2015-04 and shall be published by title only in the Express Times according to law.

Motion to Adopt:				Second:						
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent				
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa

B. Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2015-07.

**ORDINANCE #2015-07
ORDINANCE APPROPRIATING \$95,000 FROM CAPITAL FUND BALANCE FOR PRELIMINARY
ENGINEERING FOR CREGAR ROAD, PHASE V, IN AND BY THE BOROUGH OF HIGH BRIDGE,
IN THE COUNTY OF HUNTERDON, NEW JERSEY**

Motion to Open:				Second:						
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent				
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa

Questions and Comments:

Mayor Desire asks for a motion to close the Public Hearing on Ordinance #2015-07

Motion to Close:		Second:	
Roll Call Vote		Y=Yes; N=No; A=Abstain; At=Absent	
Hughes		Scarcia	
		Shipp	
		Stemple	
		Strange	
		Zappa	

Mayor Desire asks for a motion to adopt Ordinance# 2015-07 and shall be published by title only in the Express Times according to law.

Motion to Adopt:		Second:	
Roll Call Vote		Y=Yes; N=No; A=Abstain; At=Absent	
Hughes		Scarcia	
		Shipp	
		Stemple	
		Strange	
		Zappa	

C. Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2015-08.

ORDINANCE #2015-08

ORDINANCE APPROPRIATING \$11,000 FROM CAPITAL FUND BALANCE FOR POLICE DEPARTMENT FACILITY UPGRADES, IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY

Motion to Open:		Second:	
Roll Call Vote		Y=Yes; N=No; A=Abstain; At=Absent	
Hughes		Scarcia	
		Shipp	
		Stemple	
		Strange	
		Zappa	

Questions and Comments:

Mayor Desire asks for a motion to close the Public Hearing on Ordinance #2015-08

Motion to Close:		Second:	
Roll Call Vote		Y=Yes; N=No; A=Abstain; At=Absent	
Hughes		Scarcia	
		Shipp	
		Stemple	
		Strange	
		Zappa	

Mayor Desire asks for a motion to adopt Ordinance# 2015-08 and shall be published by title only in the Express Times according to law.

Motion to Adopt:		Second:	
Roll Call Vote		Y=Yes; N=No; A=Abstain; At=Absent	
Hughes		Scarcia	
		Shipp	
		Stemple	
		Strange	
		Zappa	

15. DISCUSSION ITEMS:

- A. Mixed Commercial Residential Solid waste pick up.
- B. 12 Hoffman Sewer Issue, Shared lateral

16. PUBLIC COMMENTS:

It is the policy of the borough council that all public comments on an issue shall be limited to one minute (1) per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to borough issues. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

17. LEGAL ISSUES:

None at this time

18. BILL LIST:

Approval of bills as signed and listed on the bill payment list. Total Amount: \$ _____

Motion to Approve:				Second:							
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa	

19. EXECUTIVE SESSION: RESOLUTION # -2015:

Town of Clinton Sewer- Contractual - Audit Proposal.

Motion to Move into Executive Session:				Second:							
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa	

Motion to Return to Open Session:				Second:							
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa	

20. ADJOURNMENT: MAYOR DESIRE OR PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS. IF NONE,

Motion to Adjourn:				Second:							
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa	

Next Council Meeting- March 12, 2015 REGULAR MEETING, 7:30PM, Fire House, 7 Maryland Ave., High Bridge, NJ.

EXECUTIVE SESSION ITEMS: (space for members of council and clerk to take notes on each item)