

MEETING AGENDA OF MAYOR AND COUNCIL OF HIGH BRIDGE BOROUGH

MEETING DATE February 12, 2015 **MEETING TIME** 7:30PM
MEETING PLACE High Bridge Firehouse 7 Maryland Ave.

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. CALL TO ORDER: Mayor calls meeting to order and makes the following statement: “Pursuant to the Open Public Meetings Act, notice of 2015 Meeting Dates was published in the Hunterdon County Democrat on January 1, 2015, Noticed in the Express Times on January 15, 2015, and posted on the bulletin board at Borough Hall. Action may be taken.”

2. FLAG SALUTE: Led by Mayor

3. ROLL CALL:

Roll Call Vote										Y=Yes; N=No; A=Abstain; At=Absent	
Hughes	Y	Scarcia	Y	Shipp	Y	Stemple	Y	Strange	Y	Zappa	Y

Mayor Desire, Deputy Clerk Young, Administrator Gregory, and Attorney Barry Goodman were present along with sixty five (65) members of the press and public.

4. VISITORS:

1. Proclamation - Hunterdon Huskies Football & Hunterdon Huskies Cheerleaders
2. Award – Volunteer of the Year-High Bridge Women’s Group

5. MOTION TO DISPENSE WITH THE READING OF PRIOR MEETING MINUTES:

Regular and Executive Session Meeting Minutes of November 20, 2014.

Motion to Approve:		Stemple				Second:			Hughes		
Roll Call Vote										Y=Yes; N=No; A=Abstain; At=Absent	
Hughes	Y	Scarcia	Y	Shipp	A	Stemple	Y	Strange	Y	Zappa	A

4 ayes; 2 abstentions; Roll call vote: Motion passed

6. MOTION TO APPROVE OR CORRECT PRIOR MEETING MINUTES:

Regular and Executive Session Meeting Minutes of November 20, 2014

Motion to Approve:		Stemple				Second:			Hughes		
Roll Call Vote										Y=Yes; N=No; A=Abstain; At=Absent	
Hughes	Y	Scarcia	Y	Shipp	A	Stemple	Y	Strange	Y	Zappa	A

4 ayes; 2 abstentions; Roll call vote: Motion passed

7. PUBLIC COMMENTS: It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

Christina whited expressed concerns about the Borough parking issues, communications issues with Council, and leaf pickup issues. Council addressed the issues.

Karen VanBlarcum expressed concerns with Larrison and vacating the alleys. Discussion with Council ensued.

Jane Albert has concerns about the conditions of the roads with potholes and the fact that there seems to not be communication between the home owners and Council about these issues.

Chris Hoffman expressed the idea of having a portion of Main Street go one way. He offered “Do Not Enter” signs as a solution. Noted that it seems unsafe for kids and is perhaps a collision issue.

Matt Curtain expressed concerns with Mine Road potholes and asked for an opening of dialogue about these issues.

Sue Krites expressed issues with potholes in the Borough, noted that a berm of blacktop was knocked down by the plows which causes water to run over the driveway which washes away soil. She also noted that her Christmas tree is also waiting to be picked up.

Brian Scanlon wondered what the status of the road repair project was, if there is a map of the roads which need to be done, and if there will be a tax assessment discussion. Councilwoman Hughes noted that they intended to walk the Borough and update a road map to make sure the roads were going to be patched in order of need. Administrator Gregory gave out the information for contact with the Tax Assessor as well as the contracted company handling the reval.

Dr. Brenden Coughlin expressed concerns with civility in emails, land value issues, the writing of resolutions pertaining to proper use of gender, and also asked if the reval company was going to defend their work. Discussion with Council ensued.

8. CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

<u>RESOLUTION #46-2015</u>	Roll Back Taxes
<u>RESOLUTION #47-2015</u>	DPW Hire David Gilliam
<u>RESOLUTION #48-2015:</u>	Tax Appeals
<u>RESOLUTION #49-2015:</u>	Authorization to apply Transit Village Designation
<u>RESOLUTION #50-2015</u>	Appoint Linda Gretta, Kristen Poe, and Jim Rispoli to the EDC
<u>RESOLUTION #51-2015</u>	Municipal Alliance Renewal Grant 2016
<u>RESOLUTION #52-2015</u>	Lien Redemption
<u>RESOLUTION #53-2015</u>	Authorization to accept electronic payments
<u>RESOLUTION #54-2014</u>	Authorization of purchases from memberships
<u>RESOLUTION #55-2015</u>	Endorsement of the municipal recycling tonnage grant application and designation of recycling coordinator/assistant coordinator for 2015
<u>RESOLUTION #56-2015</u>	Refund of background check Gilliam
<u>RESOLUTION #57-2015</u>	Refund of background check Lai
<u>RESOLUTION #58-2015</u>	Award of Contract RBZ Enterprises, Engineering design Streetscape
Motion to Adopt Resolutions 46-58 :	Stemple Second: Hughes
Roll Call Vote	Y=Yes; N=No; A=Abstain; At=Absent
Hughes Y Scarcia Y Shipps Y Stemple Y Strange Y Zappa Y	

6 ayes; Motion passes.

9. COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT: Reports on February 26, 2015

Councilman Zappa	<u>PLANNING & ENGINEERING</u> – Liaison to Planning Board/Board of Adjustment
Councilwoman Hughes	<u>PUBLIC HEALTH, ENVIRONMENTAL, SOLID WASTE / RECYCLING, OPEN SPACE, & CULTURAL & HERITAGE</u> – Solid Waste/Recycling Liaison to State & County

Councilwoman Scarcia	<u>INFORMATION, ECONOMIC DEVELOPMENT, EVENTS – Liaison to OEM, Municipal Court & Recreation</u>
Councilman Strange	<u>EMERGENCY SERVICES, EDUCATION & MUNICIPAL COURT- Liaison to Cultural & Heritage & Events</u>
Councilwoman Shipps	<u>DEPARTMENT OF PUBLIC WORKS & RECREATION</u>
VACANT	<u>FINANCE & GOLF</u>
John Gregory	<u>ADMINISTRATOR’S REPORT</u>
Mayor Mark Desire	<u>EXECUTIVE SERVICES</u>

10. **WRITTEN COMMUNICATIONS:** None at this time.

11. **UNFINISHED BUSINESS:** None at this time.

12. **NEW ORDINANCES:**

A. Mayor Desire asks for a motion to introduce Ordinance #2015-02

ORDINANCE 2015-02

AN ORDINANCE OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE BOROUGH CODE TO REVISE SECTION 601 ESTABLISHMENT OF PLANNING BOARD ADDING SUBSECTION K “TRAINING

<u>Motion to Introduce:</u>	Hughes				<u>Second:</u>	Zappa					
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

6 ayes; Motion to introduce passed.

Mayor Desire states that Ordinance #2015-02 shall be published in summary in the Express Times along with the Public Hearing date of March 12, 2015.

B. Mayor Desire asks for a motion to introduce Ordinance #2015-04

ORDINANCE 2015-04

RESERVE CAPACITY FOR NEW CONSTRUCTION

<u>Motion to Introduce:</u>	Hughes				<u>Second:</u>	Stemple					
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

6 ayes; Motion passed.

Mayor Desire states that Ordinance #2015-04 shall be published in summary in the Express Times along with the Public Hearing date of February 26, 2015.

C. Mayor Desire asks for a motion to introduce Ordinance #2015-05

Ordinance 2015-05

AN ORDINANCE AMENDING BOROUGH OF HIGH BRIDGE CODE SECTION 223-11 TITLED LITTERING VACANT LOTS

<u>Motion to Introduce:</u>	Stemple				<u>Second:</u>	Hughes			
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Roll Call Vote								Y=Yes; N=No; A=Abstain; At=Absent					
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y		

6 ayes; Motion passed.

Mayor Desire states that Ordinance #2015-05 shall be published in summary in the Express Times along with the Public Hearing date of March 26, 2015.

D. Mayor Desire asks for a motion to introduce Ordinance #2015-06

ORDINANCE 2015-6

AN ORDINANCE TO AMEND THE LAND USE ORDINANCE SECTION 405.B.11 TO ALLOW FOR RETAIL/STUDIO ON THE FIRST FLOOR IN THE DOWNTOWN BUSINESS ZONE

Motion to Introduce:				Scarcia				Second:				Hughes			
Roll Call Vote								Y=Yes; N=No; A=Abstain; At=Absent							
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y				

6 ayes; Motion passed.

Mayor Desire states that Ordinance #2015-06 shall be published in summary in the Express Times along with the Public Hearing date of March 26, 2015.

E. Mayor Desire asks for a motion to introduce Ordinance #2015-07

ORDINANCE #2015-07

ORDINANCE APPROPRIATING \$95,000 FROM CAPITAL FUND BALANCE FOR PRELIMINARY ENGINEERING FOR CREGAR ROAD, PHASE V, IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY

Motion to Introduce:				Stemple				Second:				Hughes			
Roll Call Vote								Y=Yes; N=No; A=Abstain; At=Absent							
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y				

6 ayes; Motion passed.

Mayor Desire states that Ordinance #2015-07 shall be published in summary in the Express Times along with the Public Hearing date of February 26, 2015

F. Mayor Desire asks for a motion to introduce Ordinance #2015-08

ORDINANCE #2015-08

ORDINANCE APPROPRIATING \$11,000 FROM CAPITAL FUND BALANCE FOR POLICE DEPARTMENT FACILITY UPGRADES, IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY

Motion to Introduce:				Stemple				Second:				Hughes			
Roll Call Vote								Y=Yes; N=No; A=Abstain; At=Absent							
Hughes	Y	Scarcia	Y	Shipps	A	Stemple	Y	Strange	Y	Zappa	Y				

6 ayes; Motion to introduce passed.

Mayor Desire states that Ordinance #2015-08 shall be published in summary in the Express Times along with the Public Hearing date of February 26, 2015

13. PUBLIC HEARING: 2ND READINGS.

A. Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2015-01.

ORDINANCE #2015-01

AN ORDINANCE OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE BOROUGH CODE TO REVISE CHAPTER 145, LAND USE AND DEVELOPMENT ORDINANCE, TO AMEND THE STANDARDS CONCERNING SIGNAGE.

Motion to Open:		Stemple				Second:				Strange			
Roll Call Vote								Y=Yes; N=No; A=Abstain; At=Absent					
Hughes	Y	Scarcia	Y	Shipp	Y	Stemple	Y	Strange	Y	Zappa	Y		

6 ayes; Motion to open passed.

Questions and Comments:

Councilman Stemple and Councilwoman Scarcia outlined what this Ordinance will and will not do. Discussion between Council ensued.

Brent Dugan commented on the vote and made suggestions to Council about this Ordinance. He also asked if a business owner can come before the Planning Board with a variance. Council responded that this is still available as an option

Christina Whited noted that she was present for all of the meetings, disliked how it was voted on, mentioned an issue of distance between signs on Main Street and if this Ordinance will change how mass storage of merchandise is handled. Council responded that it will not change how mass storage is handled.

Mayor Desire asks for a motion to close the Public Hearing on Ordinance #2015-1

Motion to Close:		Stemple				Second:				Shipp			
Roll Call Vote								Y=Yes; N=No; A=Abstain; At=Absent					
Hughes	Y	Scarcia	Y	Shipp	Y	Stemple	Y	Strange	Y	Zappa	Y		

6 ayes; Motion to close passed.

Mayor Desire asks for a motion to adopt Ordinance# 2015-01 and shall be published by title only in the Express Times according to law.

Motion to Adopt:		Stemple				Second:				Hughes			
Roll Call Vote								Y=Yes; N=No; A=Abstain; At=Absent					
Hughes	Y	Scarcia	Y	Shipp	N	Stemple	Y	Strange	Y	Zappa	Y		

5 ayes; 1 no; Motion to adopt passes.

C. Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2015-03.

ORDINANCE 2015-03

AN ORDINANCE OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE BOROUGH CODE TO REVISE CHAPTER 184 SUBSECTION 30 AND ADD SECTION 36 AND 37

Motion to Open:		Stemple				Second:			Shipps		
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

6 ayes; Motion to open passed.

Questions and Comments:

Councilman Stemple noted that he feels this should be tabled until residents have been addressed on the issue.

James Lucash asked if his location would be effected by the Ordinance. Council noted that he will not be effected.

Denise Hickson wanted clarification of what this Ordinance will change and what part of it will create a one-way area. Discussion ensued.

Mayor Desire asks for a motion to close the Public Hearing on Ordinance #2015-3

Motion to continue the public hearing:		Hughes				Second:			Stemple		
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

6 ayes; Motion to continue the public hearing passes.

14. DISCUSSION ITEMS:

- a. Temporary Help Construction #59-2015

Motion to Adopt Resolution 59-2015:		Stemple				Second:			Hughes		
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

6 ayes; Motion to adopt passed.

- b. John Gregory: Appointment as Acting Clerk, Resolution 33-2015

Discussion between Council ensued. Administrator Gregory will provide Council with the Chester Borough info on earnings and salary for an Administrator/Clerk.

Motion to Adopt Resolution 33-2015:						Second:					
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa	

No vote was taken at this time.

15. PUBLIC COMMENTS: It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

Brent Dugan asked how the time between acting as Clerk and Administrator will be handled. Council noted that this is something that needed to be decided.

16. LEGAL ISSUES: None at this time.

17. BILL LIST: Approval of Bills as signed and listed on the Bill Payment List.

Total Amount: \$ 423,899.49

Motion to Approve:	Stemple	Second:	Strange								
Roll Call Vote				Y=Yes; N=No; A=Abstain; At=Absent							
Hughes	Y	Scarcia	Y	Shippo	Y	Stemple	Y	Strange	Y	Zappa	Y

6 ayes; Motion passed.

Councilwoman Shippo approves bill list with abstention from police related items.

17. EXECUTIVE SESSION: RESOLUTION # 60-2014: Town of Clinton Sewer Legal Advice and 12 Hoffman Road .

Motion to Move into Executive Session:	Stemple	Second:	Shippo								
Roll Call Vote				Y=Yes; N=No; A=Abstain; At=Absent							
Hughes	Y	Scarcia	Y	Shippo	Y	Stemple	Y	Strange	Y	Zappa	Y

6 ayes; Motion to return to move into executive session passes.

Motion to Return to Open Session:	Stemple	Second:	Shippo								
Roll Call Vote				Y=Yes; N=No; A=Abstain; At=Absent							
Hughes	Y	Scarcia	Y	Shippo	Y	Stemple	Y	Strange	Y	Zappa	Y

6 ayes; Motion to return to open session passes.

18. ADJOURNMENT: Mayor Desire or presiding officer asks if there is any further business. If none,

Motion to Adjourn:	Stemple	Second:	Shippo								
Roll Call Vote				Y=Yes; N=No; A=Abstain; At=Absent							
Hughes	Y	Scarcia	Y	Shippo	Y	Stemple	Y	Strange	Y	Zappa	Y

6 ayes; Motion to adjourn passes.

ADJOURNMENT: 10:15 PM

Respectfully submitted,

John Gregory, Acting Clerk