

MEETING MINUTES OF MAYOR AND COUNCIL OF HIGH BRIDGE BOROUGH

MEETING DATE **March 12, 2015** **MEETING TIME** **7:30PM**
MEETING PLACE **High Bridge Firehouse** **7 Maryland Ave.**

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. CALL TO ORDER: Mayor calls meeting to order and makes the following statement: “Pursuant to the Open Public Meetings Act, notice of 2015 Meeting Dates was published in the Hunterdon County Democrat on January 1, 2015, Noticed in the Express Times on January 15, 2015, and posted on the bulletin board at Borough Hall. Action may be taken.”

2. FLAG SALUTE: Led by Mayor Desire.

3. ROLL CALL:

Roll Call Vote										P= Present A=Absent			
Hughes	P	Scarcia	P	Shipp	P	Stemple	P	Strange	P	Zappa	P	Mayor Desire	P

4. VISITORS: Fifteen members of the public were present including press. Also present were Administrator John Gregory and Deputy Clerk Young.

1. Temp hire Administrators for the day Nina Carvajal and Dylan Bauer
2. Fire Awards: Crew Chief Jeff Smith and High Bridge Firefighters.
3. Police Lifesaving Award: Chief Bartman

RESOLUTION #70-2015	Appointment Of Nina Carvajal As Temporary Assistant Administrator
RESOLUTION #71-2015	Appointment Of Dylan Bauer As Temporary Assistant Administrator

Motion to Approve Resolutions 70 & 71-2015:	70: Hughes 71: Hughes	Second:	70: Zappa 71: Zappa
Roll Call Vote		Y=Yes; N=No; A=Abstain; At=Absent	
Hughes	Y	Scarcia	Y
Shipp	Y	Stemple	Y
Strange	Y	Zappa	Y

Motion carried: 6 ayes.

5. PUBLIC COMMENTS: It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

Sandra Nunish had questions and concerns about the treatment of the vacating of the alleys pertaining to her particular road needing to be paved, sealed, kept, etc. and the Borough being more communicative. The Mayor agreed that it needed to be looked into, along with the washout area behind the house in question.

Mike Gronsky asked about the status of the rebid on the new Borough Hall and who is responsible for the lighting of the arches. Administrator Gregory responded that the bid had gone out and that the Borough is responsible for the lighting.

William Giardano asked about what is going on with the Church Street parking situation. Administrator Gregory addressed the concern.

6. CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

<u>RESOLUTION #72-2015</u>	Authorization to admit Michael Banfield to the State Firemen’s Association										
<u>RESOLUTION #73-2015</u>	Amending resolution 66-2015 for John Mount Deputy OEM term										
<u>RESOLUTION #74-2015:</u>	Refund of Escrow Balances										
<u>RESOLUTION #75-2015:</u>	Refund of Escrow Balance-Police Outside Duty										
<u>RESOLUTION #76-2015</u>	Refund of Electrical Permit Fee										
<u>RESOLUTION #77-2015</u>	LOSAP Award-Fire										
<u>RESOLUTION #78-2015</u>	Amend Resolution 61-2015										
<u>RESOLUTION #79-2015</u>	Environmental Committee Events										
<u>RESOLUTION #80-2015</u>	Hire of Jeff Smith part-time temp DPW										
<u>RESOLUTION #81-2015</u>	Naming Second Official Newspaper										
<u>RESOLUTION #82-2015</u>	Approve Environmental Committee Sponsorship Of Shredding And Rigid Plastics Event										
<u>RESOLUTION #83-2015</u>	Approve contract SAMR										
Motion to Adopt Resolutions 72-83 :			Hughes			Second:			Stemple		
Roll Call Vote							Y=Yes; N=No; A=Abstain; At=Absent				
Hughes	Y	Scarcia	Y	Shippo	Y/A	Stemple	Y/A	Strange	Y	Zappa	Y

Councilwoman Shippo abstained from Resolution #75.
 Councilman Stemple abstained from Resolution #77.
 Resolutions 72-74, 76, 78-83, Motion Carried: 6 ayes
 Resolution 75, Motion carried 5 ayes and 1 abstention.
 Resolution 77, Motion carried 5 ayes and 1 abstention.

7. COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT: Reports on March 26, 2015

Councilman Zappa	<u>PLANNING & ENGINEERING – Liaison to Planning Board/Board of Adjustment</u>
Councilwoman Hughes	<u>PUBLIC HEALTH, ENVIRONMENTAL, SOLID WASTE / RECYCLING, OPEN SPACE, & CULTURAL & HERITAGE – Solid Waste/Recycling Liaison to State & County</u>
Councilwoman Scarcia	<u>INFORMATION, ECONOMIC DEVELOPMENT, EVENTS – Liaison to OEM, Municipal Court & Recreation</u>
Councilman Strange	<u>EMERGENCY SERVICES, EDUCATION & MUNICIPAL COURT- Liaison to Cultural & Heritage & Events</u>
Councilwoman Shippo	<u>DEPARTMENT OF PUBLIC WORKS & RECREATION</u>
VACANT	<u>FINANCE & GOLF</u>
John Gregory	<u>ADMINISTRATOR’S REPORT</u>
Mayor Mark Desire	<u>EXECUTIVE SERVICES</u>

8 WRITTEN COMMUNICATIONS:

- a. First Responder forms put into council mailboxes.
- b. SAMR Proposal
- c. Commendation letter

9. NEW BUSINESS

- A. Budget Introduction moved to April 2nd meeting.

Motion to Adopt Resolution 84-2015 :				Stemple		Second:			Hughes		
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

Motion carried: 6 ayes.

10. UNFINISHED BUSINESS:

- A. Hoffman Rd Sewer Issue discussed by Council.

Motion to discuss the Hoffman Road sewer issue after the proposed upcoming Thursday meeting :				Scarcia		Second:			Shipps		
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

Motion carried: 6 ayes

- B. Fernandez Solid Waste issue discussed between Administrator Gregory and Council.
- C. Appointment of Acting Clerk discussed between Administrator and Council.

Resolution 33-2015 : TABLED

11. NEW ORDINANCES:

- A Mayor Desire asks for a motion to introduce Ordinance #2015-11

ORDINANCE 2015-11

AN ORDINANCE AMENDING SECTION 303-12,SECTION (E), SUBSECTION 5 FOR OBTAINING RESERVE SEWER CAPACITY FOR NEW DEVELOPMENT

Motion to Introduce:		Hughes				Second:			Zappa		
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

Motion carried: 6 ayes.

Mayor Desire states that Ordinance #2015-11 shall be published in summary in the Express Times along with the Public Hearing date of April 9, 2015.

Motion to amend to change date to April 23, 2015:		Stemple				Second:			Zappa		
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

Motion carried: 6 ayes.

- B. Mayor Desire asks for a motion to introduce Ordinance #2015-12

**ORDINANCE 2015-12
CALENDAR YEAR 2015**

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

Motion to Introduce:	Stemple	Second:	Strange								
Roll Call Vote		Y=Yes; N=No; A=Abstain; At=Absent									
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

Motion carried: 6 ayes.

Mayor Desire states that Ordinance #2015-12 shall be published in summary in the Express Times along with the Public Hearing date of March 26, 2015.

12. PUBLIC HEARING: 2ND READINGS.

A. Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2015-02.

ORDINANCE 2015-02

AN ORDINANCE OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE BOROUGH CODE TO REVISE SECTION 601 ESTABLISHMENT OF PLANNING BOARD ADDING SUBSECTION K “TRAINING”

Motion to Open:	Stemple	Second:	Strange								
Roll Call Vote		Y=Yes; N=No; A=Abstain; At=Absent									
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

Questions and Comments:

Councilman Zappa commented as a member of the Planning Board that he is in agreement with this Ordinance.

Christina Whited asked if continuing education credits were required for Planning Board members.

Councilman Zappa answered that they are required.

Mayor Desire asks for a motion to close the Public Hearing on Ordinance #2015-02

Motion to Close:	Strange	Second:	Shipps								
Roll Call Vote		Y=Yes; N=No; A=Abstain; At=Absent									
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

Motion Carried: 6 ayes

Mayor Desire asks for a motion to adopt Ordinance# 2015-02 and shall be published by title only in the Express Times according to law.

Motion to Adopt:	Stemple	Second:	Strange								
Roll Call Vote		Y=Yes; N=No; A=Abstain; At=Absent									
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

Motion Carried: 6 ayes

B. The Public Hearing on Ordinance #2015-03 is tabled for the March 26 Meeting.

ORDINANCE 2015-03

AN ORDINANCE OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE BOROUGH CODE TO REVISE CHAPTER 184 SUBSECTION 30 AND ADD SECTION 36

Motion to Open:		Second:	
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Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa	

Questions and Comments:

Mayor Desire asks for a motion to close the Public Hearing on Ordinance #2015-3

Motion to Close:				Second:							
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa	

Mayor Desire asks for a motion to adopt Ordinance# 2015-03 and shall be published by title only in the Express Times according to law.

Motion to Adopt:				Second:							
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes		Scarcia		Shipps		Stemple		Strange		Zappa	

13. DISCUSSION ITEMS:

- a. Snow on Main Street Sidewalks A discussion with Council regarding how to deal with snow on Main Street sidewalks ensued.
- b. Weight Limit on Main Street, Bridge Street, and Church Street between Fairview and Main St. Administrator Gregory attended a meeting at the County and inquired in engineering about establishing a weight limit on aforementioned streets. A discussion with Council regarding a specific weight limit ensued. Chief Bartman will get information regarding the weight limit issue.

14. PUBLIC COMMENTS: It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

Dean Rapp had concerns regarding garbage stickers sticking to cold bags in freezing temperatures. Administrator Gregory is aware of this issue. A discussion with Council regarding alternate solutions to this garbage sticker issue ensued.

Eileen Cisco inquired as to whose responsibility it is to shovel the sidewalk of a foreclosed house. She lives at Church Street and the foreclosed house is 10 Church Street. Council answered that it is the responsibility of the foreclosure agency. She also expressed a concern regarding the plowing of the end of the crossroad and filling in the crosswalk where students need to walk.

Christina Whited asked for a reminder to be stated regarding garbage times. Council answered that this is already in the newsletter. She had suggestions, the first regarding the weight limit regarding local deliveries, next was a suggestion regarding contacting the Rehab for boys regarding cleaning up and lawn mowing.

15. LEGAL ISSUES: None at this time.

16. BILL LIST: Approval of Bills as signed and listed on the Bill Payment List.

Total Amount: \$ 286,418.89

Motion to Approve:	Hughes	Second:	Strange
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Roll Call Vote							Y=Yes; N=No; A=Abstain; At=Absent				
Hughes	Y	Scarcia	Y	Shipps	Y/A	Stemple	Y	Strange	Y	Zappa	Y

Councilwoman Shipps approves bill list with abstention from police related items.
 Motion carried: 6 ayes.

17. EXECUTIVE SESSION: RESOLUTION # -2015: . None at this time.

18. ADJOURNMENT: Mayor Desire or presiding officer asks if there is any further business. If none,

Motion to Adjourn:	Stemple					Second:	Zappa				
Roll Call Vote							Y=Yes; N=No; A=Abstain; At=Absent				
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

Motion carried: 6 ayes

Next Council Meeting- March 26, 2015 REGULAR MEETING, 7:30PM, Fire House, 7 Maryland Ave., High Bridge, NJ.
