

MEETING MINUTES OF MAYOR AND COUNCIL OF HIGH BRIDGE BOROUGH

MEETING DATE **April 23, 2015** **MEETING TIME** **7:30PM**
MEETING PLACE **High Bridge Firehouse** **7 Maryland Ave.**

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. CALL TO ORDER: Mayor calls meeting to order and makes the following statement: “Pursuant to the Open Public Meetings Act, notice of 2015 Meeting Dates was published in the Hunterdon County Democrat on January 1, 2015, Noticed in the Express Times on January 15, 2015, and posted on the bulletin board at Borough Hall. Action may be taken.”

2. FLAG SALUTE: Led by Mayor Desire

3. ROLL CALL:

| | | | | | | | | | | | | | |
|-----------------------|----------|----------------|----------|--------------|----------|----------------|----------|--------------------|----------|--------------|----------|-------------------------|----------|
| Roll Call Vote | | | | | | | | P=Present A=Absent | | | | | |
| Hughes | P | Scarcia | P | Shipp | P | Stemple | P | Strange | P | Zappa | P | Mayor Desire | P |

Administrator Gregory, C.F.O. Fleming, Police Chief Bartman, Attorney Goodman, and Deputy Clerk Young were also present along with nine (9) members of the public and press.

4. Approval of Minutes April 9, 2015 regular meeting

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|--|----------|----------------|----------|----------------|----------|----------------|-----------------------------------|----------------|----------|--------------|----------|----------|--|
| Motion to approve the minutes of April 9, 2015: | | | | Stemple | | | Second: | | | Shipp | | | |
| Roll Call Vote | | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | | |
| Hughes | Y | Scarcia | Y | Shipp | Y | Stemple | Y | Strange | Y | Zappa | Y | Y | |

6 ayes; Motion to approve minutes passes.

5. VISITORS: None at this time

6. PUBLIC COMMENTS: It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

Alan Schwartz wondered if the new Borough Hall building was going to have two stories, if it would be connected to the Police Department building, and if it would have the library attached. Council responded that it will not have two stories, will not be attached at this time, and that the library will not be there.

Dr. Brenden Coughlin wanted to know about the financial condition of the golf course and if we are \$105,000 behind financially and how much does the Borough anticipate making. Councilman Stemple stated that we are not behind and that he estimates 1.2 to 1.3 million but that he will need to check his records to be sure.

Mike Gronsky asked if there was any progress in fixing the lights in the arches. Administrator Gregory stated that they will be fixed as soon as possible.

Christina Whited suggested painting a walkway in the arches for better visual safety, and presented a magnet and flyer to Council.

7. CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

| | |
|--|--|
| <u>RESOLUTION #98-2015</u> | Award of Contract Pro Energy |
| <u>RESOLUTION #99-2015</u> | Length Of Service Award List |
| <u>RESOLUTION #100-2015:</u> | Authorize Grant application for Nassau Trail |
| <u>RESOLUTION #101-2015:</u> | Green Purchasing Policy |
| <u>RESOLUTION #102-2015</u> | Lien Redemption |
| <u>RESOLUTION #103-2015</u> | Opposing A4197 Reducing Historic Preservation Funding |
| Motion to Adopt Resolutions 98-103: | Hughes Second: Shipp |
| Roll Call Vote Y=Yes; N=No; A=Abstain; At=Absent | |
| Hughes Y Scarcia Y Shipp Y Stemple Y Strange Y Zappa Y | |

8. COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT: Reports on April 23, 2015

| | |
|----------------------|--|
| Councilman Zappa | <u>PLANNING & ENGINEERING – Liaison to Planning Board/Board of Adjustment</u> |
| Councilwoman Hughes | <u>PUBLIC HEALTH, ENVIRONMENTAL, SOLID WASTE / RECYCLING, OPEN SPACE, & CULTURAL & HERITAGE – Solid Waste/Recycling Liaison to State & County</u> |
| Councilwoman Scarcia | <u>INFORMATION, ECONOMIC DEVELOPMENT, EVENTS – Liaison to OEM, Municipal Court & Recreation</u> |
| Councilman Strange | <u>EMERGENCY SERVICES, EDUCATION & MUNICIPAL COURT- Liaison to Cultural & Heritage & Events</u> |
| Councilwoman Shipp | <u>DEPARTMENT OF PUBLIC WORKS & RECREATION</u> |
| Councilman Stemple | <u>FINANCE & GOLF</u> |
| John Gregory | <u>ADMINISTRATOR’S REPORT:</u> |
| Mayor Mark Desire | <u>EXECUTIVE SERVICES</u> |

| | | | |
|---|---------------|----------------|-----------------------------------|
| Motion to Amend the Agenda to include Resolution 105 : to set meetings for 5/7 at 7:30 P.M. and set joint meeting with School Board on 5/14 at 6:00 P.M. | Hughes | Second: | Strange |
| Roll Call Vote | | | Y=Yes; N=No; A=Abstain; At=Absent |
| Hughes Y Scarcia Y Shipp Y Stemple Y Strange Y Zappa Y | | | |

6 ayes, motion passes.

| | | | |
|--|----------------|----------------|-----------------------------------|
| Motion to Adopt Resolution 105: | Strange | Second: | Shipp |
| Roll Call Vote | | | Y=Yes; N=No; A=Abstain; At=Absent |
| Hughes Y Scarcia Y Shipp Y Stemple Y Strange Y Zappa Y | | | |

6 ayes, motion passes.

Mayor Desire asks for a motion to open the Public Hearing on Budget Resolution#104-2015.

2015 BUDGET AMENDED AND ADOPTED

| | | | | | | | | | | | | | |
|--|---------------|----------------|----------|---------------|----------------|----------------|----------|-----------------------------------|----------------|--------------|----------|--|--|
| Motion to Amend the Agenda to include Resolution 106, the temporary budget. | Hughes | | | | Second: | | | | Scarcia | | | | |
| Roll Call Vote | | | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | |
| Hughes | Y | Scarcia | Y | Shippo | Y | Stemple | Y | Strange | Y | Zappa | Y | | |

6 ayes, motion passes.

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|--|----------------|----------------|----------|---------------|----------------|----------------|----------|-----------------------------------|--------------|--------------|----------|--|--|
| Motion to Adopt Resolution 106: | Strange | | | | Second: | | | | Zappa | | | | |
| Roll Call Vote | | | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | |
| Hughes | Y | Scarcia | Y | Shippo | Y | Stemple | Y | Strange | Y | Zappa | Y | | |

6 ayes, motion passes.

9. WRITTEN COMMUNICATIONS:

- A. Month End Tax/Finance Reports

10. NEW BUSINESS: None at this time.

11. UNFINISHED BUSINESS:

- A. Adoption 2015 High Bridge Borough Budget as amended.

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|------------------------|----------------|----------------|----------|---------------|----------------|----------------|----------|-----------------------------------|----------------|--------------|----------|--|--|
| Motion to open. | Stemple | | | | Second: | | | | Strange | | | | |
| Roll Call Vote | | | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | |
| Hughes | Y | Scarcia | Y | Shippo | Y | Stemple | Y | Strange | Y | Zappa | Y | | |

6 ayes, motion passes.

Questions and Comments:

Councilman Stemple gave a presentation on the proposed budget. He gave a history of activity since 2007. A discussion with Council ensued regarding the financial history of the Borough of High Bridge.

Alan Schwartz asked a question regarding the slide pertaining to ‘return on income’. Councilman Stemple responded that this slide was mislabeled and should state ‘return on revenue’ which means the type of return on the money that was received.

Christina Whited stated that she likes all the open space in High Bridge. She asked a question regarding a past Planning Board decision. Councilman Zappa stated that he will look into it and report back about it.

Councilman Zappa asked a question regarding SCBA for the fire department, and how much in advance we learn about them. A discussion with Councilman Stemple and Council ensued.

Mayor Desire asks for a motion to keep the Public Hearing on Budget Resolution# 104-2015 open until May 7, 2014.

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| Motion to keep open: | Zappa | | | | Second: | | | | Strange | | | | |
| Roll Call Vote | | | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | |
| Hughes | Y | Scarcia | Y | Shippo | Y | Stemple | Y | Strange | Y | Zappa | Y | | |

6 ayes, motion passes.

12. NEW ORDINANCES –

A. Mayor Desire asks for a motion to introduce Ordinance #2015-13

**Ordinance 2015-13
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Vacate Borough Code Section Article VI subsection 167-9 Special Events Fee Schedule

| | | | | | | | | | | | |
|------------------------------------|----------|----------------|----------|---------------|----------|-----------------------------------|----------|----------------|----------|--------------|----------|
| <u>Motion to Introduce:</u> | | Strange | | | | <u>Second:</u> | | Zappa | | | |
| Roll Call Vote | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | |
| Hughes | Y | Scarcia | Y | Shippo | Y | Stemple | Y | Strange | Y | Zappa | Y |

6 ayes; Motion passes.

Mayor Desire states that Ordinance #2015-13 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 7, 2015.

B. Mayor Desire asks for a motion to introduce Ordinance #2015-14

**Ordinance 2015-14
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Vacate Borough Code Section Article III subsection 167-6 Recreation Fee Schedule

| | | | | | | | | | | | |
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| <u>Motion to Introduce:</u> | | Strange | | | | <u>Second:</u> | | Shippo | | | |
| Roll Call Vote | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | |
| Hughes | Y | Scarcia | Y | Shippo | Y | Stemple | Y | Strange | Y | Zappa | Y |

6 ayes; Motion passes.

Mayor Desire states that Ordinance #2015-14 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 7, 2015.

C. Mayor Desire asks for a motion to introduce Ordinance #2015-15

**Ordinance 2015-15
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Vacate Borough Code Sub-Section 407-38 Water Rates, Fees, and Charges sections A & B

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|------------------------------------|----------|----------------|----------|---------------|----------|-----------------------------------|----------|----------------|----------|--------------|----------|
| <u>Motion to Introduce:</u> | | Zappa | | | | <u>Second:</u> | | Shippo | | | |
| Roll Call Vote | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | |
| Hughes | Y | Scarcia | Y | Shippo | Y | Stemple | Y | Strange | Y | Zappa | Y |

6 ayes; motion passes.

Mayor Desire states that Ordinance #2015-15 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 7, 2015.

D. Mayor Desire asks for a motion to introduce Ordinance #2015-16

**Ordinance 2015-16
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Ordinance Appropriating \$275,000 from Capital Improvement Fund for Road Improvements to Cregar Road, Phase V.

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| <u>Motion to Introduce:</u> | | Shipps | | | | <u>Second:</u> | | | | Zappa | | | |
| Roll Call Vote | | | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | |
| Hughes | Y | Scarcia | Y | Shipps | Y | Stemple | Y | Strange | Y | Zappa | Y | | |

6 ayes; Motion passes.

Mayor Desire states that Ordinance #2015-16 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 7, 2015.

E. Mayor Desire asks for a motion to introduce Ordinance #2015-17

**Ordinance 2015-17
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Ordinance Appropriating \$120,000 from Water Capital Improvement Fund for Road Improvements to Cregar Road, Phase V,

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| <u>Motion to Introduce:</u> | | Zappa | | | | <u>Second:</u> | | | | Strange | | | |
| Roll Call Vote | | | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | |
| Hughes | Y | Scarcia | Y | Shipps | Y | Stemple | Y | Strange | Y | Zappa | Y | | |

6 ayes; Motion passes.

Mayor Desire states that Ordinance #2015-17 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 7, 2015.

F. Mayor Desire asks for a motion to introduce Ordinance #2015-18

**Ordinance 2015-18
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Ordinance Appropriating \$68,000 from the Capital Improvement Fund for the General Road Repairs Including Curbing, Chip Sealing and Pothole Maintenance.

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| <u>Motion to Introduce:</u> | | Shipps | | | | <u>Second:</u> | | | | Strange | | | |
| Roll Call Vote | | | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | |
| Hughes | Y | Scarcia | Y | Shipps | Y | Stemple | Y | Strange | Y | Zappa | Y | | |

6 Ayes; Motion passes.

Mayor Desire states that Ordinance #2015-18 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 7, 2015.

G. Mayor Desire asks for a motion to introduce Ordinance #2015-19

**Ordinance 2015-19
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Ordinance Appropriating \$67,000 from Capital Improvement Fund for the Partial Replacement of the Fire Department SCBA Air Packs.

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| <u>Motion to Introduce:</u> | | Strange | | | | <u>Second:</u> | | Stemple | | | |
| Roll Call Vote | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | |
| Hughes | Y | Scarcia | Y | Shipps | Y | Stemple | Y | Strange | Y | Zappa | Y |

6 ayes, motion passes.

Mayor Desire states that Ordinance #2015-19 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 7, 2015.

H. Mayor Desire asks for a motion to introduce Ordinance #2015-20

**Ordinance 2015-20
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Ordinance Appropriating \$13,200 from Capital Improvement Fund for the Replacement of the Fire House Roof.

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|------------------------------------|----------|----------------|----------|---------------|----------|-----------------------------------|----------|----------------|----------|--------------|----------|
| <u>Motion to Introduce:</u> | | Zappa | | | | <u>Second:</u> | | Strange | | | |
| Roll Call Vote | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | |
| Hughes | Y | Scarcia | Y | Shipps | Y | Stemple | Y | Strange | Y | Zappa | Y |

6 ayes, motion passes.

Mayor Desire states that Ordinance #2015-20 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 7, 2015.

I. Mayor Desire asks for a motion to introduce Ordinance #2015-21

**Ordinance 2015-21
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Ordinance Appropriating \$20,000 from Sewer Capital Improvement Fund for the Replacement of Two (2) Pump Valves.

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|------------------------------------|--|----------------|--|--|--|-----------------------|--|---------------|--|--|--|
| <u>Motion to Introduce:</u> | | Stemple | | | | <u>Second:</u> | | Shipps | | | |
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| Roll Call Vote | | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | |
| Hughes | Y | Scarcia | Y | Shipps | Y | Stemple | Y | Strange | Y | Zappa | Y | |

6 ayes, motion passes.

Mayor Desire states that Ordinance #2015-21 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 7, 2015.

12. PUBLIC HEARING: 2ND READINGS. None at this time.

13. DISCUSSION ITEMS: None at this time.

14. PUBLIC COMMENTS: It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

Christina Whited suggested solution of floating balls for the bridge issue in which trucks cannot fit under the bridge. A discussion ensued with Chief Bartman and Council regarding this issue.

15. LEGAL ISSUES: None at this time.

16. BILL LIST: Approval of Bills as signed and listed on the Bill Payment List.

Total Amount: \$2,511,617.87

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|---------------------------|----------|----------------|----------|---------------|------------|----------------|-----------------------------------|----------------|----------|--------------|----------|--|
| Motion to Approve: | | | Stemple | | | | Second: | | | Zappa | | |
| Roll Call Vote | | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | |
| Hughes | Y | Scarcia | Y | Shipps | Y/A | Stemple | Y | Strange | Y | Zappa | Y | |

6 ayes; motion passes.

Councilwoman Shipps approves bill list with abstention from police related items.

17. EXECUTIVE SESSION: RESOLUTION # -2015: COAH and Olsen Complaint Legal Advice.

| | | | | | | | | | | | | |
|---|----------|----------------|----------|---------------|----------|----------------|-----------------------------------|----------------|----------|--------------|----------|--|
| Motion to Move into Executive Session: | | | Stemple | | | | Second: | | | Hughes | | |
| Roll Call Vote | | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | |
| Hughes | Y | Scarcia | Y | Shipps | Y | Stemple | Y | Strange | Y | Zappa | Y | |

6 ayes, motion passes.

| | | | | | | | | | | | | |
|--|----------|----------------|----------|---------------|----------|----------------|-----------------------------------|----------------|----------|--------------|----------|--|
| Motion to Return to Open Session: | | | Stemple | | | | Second: | | | Zappa | | |
| Roll Call Vote | | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | |
| Hughes | Y | Scarcia | Y | Shipps | Y | Stemple | Y | Strange | Y | Zappa | Y | |

6 ayes, motion passes.

18. ADJOURNMENT: Mayor Desire or presiding officer asks if there is any further business. If none,

| | | | | | | | | | | | | |
|---------------------------|----------|----------------|----------|---------------|----------|----------------|-----------------------------------|----------------|----------|--------------|----------|--|
| Motion to Adjourn: | | | Zappa | | | | Second: | | | Strange | | |
| Roll Call Vote | | | | | | | Y=Yes; N=No; A=Abstain; At=Absent | | | | | |
| Hughes | Y | Scarcia | Y | Shipps | Y | Stemple | Y | Strange | Y | Zappa | Y | |

6 ayes, motion passes.

Next Council Meeting *Joint with the High Bridge Board of Education-* May 14, 2015 ***REGULAR MEETING,***
6:30PM, Fire House, 7 Maryland Ave., High Bridge, NJ.

EXECUTIVE SESSION ITEMS: (space for members of council and clerk to take notes on each item)

Adjournment: 9:24 PM

Respectfully submitted,

Adam Young, Deputy Clerk
