

**MAYOR & COUNCIL OF THE BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON, STATE OF NEW JERSEY
BOROUGH COUNCIL MEETING AGENDA**

Date: January 14, 2016: 7:30 PM Meeting Place: High Bridge Firehouse 7 Maryland Ave.

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. CALL TO ORDER:

Mayor calls meeting to order and makes the following statement: "Pursuant to the Open Public Meetings Act, notice of 2016 Meeting Dates was published in the Hunterdon County Democrat and Express Times on December 24, 2015, and posted on the bulletin board at Borough Hall. Action may be taken."

2. FLAG SALUTE: LED BY MAYOR OR PRESIDING OFFICER

3. ROLL CALL:

Councilwoman Karen Scarcia, present; Councilwoman Adrienne Shipp, absent; Councilman Mike Stemple, present; Councilman Stephen Strange, present; Councilman Christopher Zappa, present; Council President Lynn Hughes, present; Mayor Mark Desire, present. Also present were six members of the public including press, Attorney Barry Goodman, Administrator John Gregory and Deputy Clerk Adam Young.

**4. READING AND APPROVAL OF MINUTES: - REGULAR AND EXECUTIVE MEETING
MINUTES DECEMBER 10, 2015 AND JANUARY 4, 2016**

Mayor asks if there are any corrections to the prior meeting minutes. Mayor asks for a motion to dispense with the reading of the prior meeting(s) minutes and to approve minutes *(or corrected minutes)*

Motion to dispense with the reading of the prior meeting(s) minutes and to approve minutes					Hughes			Second		Strange	
Roll Call Vote					Y=Yes; N=No; A=Abstain At=Absent						
Hughes	Y	Scarcia	Y	Shipp	At	Stemple	Y	Strange	Y	Zappa	Y

5. VISITORS: NONE

6. PROCLAMATIONS: - BLOOD DONOR MONTH

7. UNFINISHED BUSINESS; NEW BUSINESS; DISCUSSION ITEMS:

A. Town of Clinton Sewer Issue

Mayor desire stated that he, Councilman Zappa, and Councilwoman Scarcia attended the Clinton Council meeting and asked, during public comments, that Clinton attends arbitration pertaining to the sewer matter.

8. PUBLIC COMMENTS: 5 MINUTES PER PERSON

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

Brent Dugan stated that on Saturday, January 9, 2016 there was a bike race which was partially conducted in the parking lot of the Commons park. Mr. Dugan asked Council if this was a scheduled event. Councilwoman Scarcia answered that she was unaware of this event. Mr. Dugan explained the details of the entrance and exit procedures being used by a safety jacketed individual directing traffic into, and out of, the commons lot. He explained that this could have led to safety issues.

John Musnuff expressed concerns about the 100 Main Street application, the zoning of his neighborhood, and that his property is currently in two different zones. Attorney Barry Goodman recommended to Council that discussion on this matter should not continue in order to not have prejudice in the case of an appeal, also recommending that his personal zoning issue be handled through Administrator Gregory. Mr. Breglia and Mr. Russ stated that they support the comments made by Mr. Musnuff.

9. PUBLIC HEARING ORDINANCES – SECOND READING- NONE AT THIS TIME.

10. NEW ORDINANCES – IF ANY

A. Ordinance 2016-2 Vacate Chapter 280-3 (A)

**Ordinance 2016-2
Borough of High Bridge
County of Hunterdon
State of New Jersey**

Vacating ordinance 280-3 (A) The following fees shall be charged for copies of public documents and records:

<u>PURPOSE:</u>	<u>Vacate section 280-3 subsection A to Set fees to correspond with State regulations regarding the production of copies via fee resolution</u>										
<u>Motion to Introduce:</u>	Hughes					<u>Second:</u>			Strange		
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent					
Hughes	Y	Scarcia	Y	Shipp	At	Stemple	Y	Strange	Y	Zappa	Y

Next Council Meeting, January 28, 2016, 7:30 pm, Fire House, 7 Maryland Ave., High Bridge, NJ.

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Mayor Desire states that the amendment to Ordinance #2016-02 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of January 28, 2016

B. Ordinance 2016-3 Equipment for High Bridge Rescue Squad

**Ordinance 2016-3
Borough of High Bridge
County of Hunterdon
State of New Jersey**

APPROPRIATING \$40,000 FROM CAPITAL IMPROVEMENT FUND TOWARDS THE PURCHASE OF AMBULANCE EQUIPMENT BY THE RESCUE SQUAD

<u>PURPOSE:</u>	<u>Provide for the purchase of equipment for ambulances for the High Bridge Rescue Squad</u>										
<u>Motion to Introduce:</u>	Strange					<u>Second:</u>			Zappa		
Roll Call Vote								Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Scarcia	Y	Shipp	At	Stemple	Y	Strange	Y	Zappa	Y

Mayor Desire states that the amendment to Ordinance #2016-03 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of January 28, 2016

C. Ordinance 2016-4 Capital Ordinance for Solitude Generator

**Ordinance 2016-4
Borough of High Bridge
County of Hunterdon
State of New Jersey**

APPROPRIATING \$10,000 FROM WATER CAPITAL IMPROVEMENT FUND TOWARDS THE PURCHASE OF A GENERATOR AND ASSOCIATED WORK

<u>PURPOSE:</u>	<u>Provide for the funding of the emergency generator and electrical hook up for the Solitude Village Pump System</u>										
<u>Motion to Introduce:</u>	Strange					<u>Second:</u>			Zappa		
Roll Call Vote								Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Scarcia	Y	Shipp	At	Stemple	Y	Strange	Y	Zappa	Y

Mayor Desire states that the amendment to Ordinance #2016-04 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of January 28, 2016

11. CONSENT AGENDA:

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

RESOLUTION #	TITLE	PURPOSE									
45-2016	Utility adjustment – 67 Beavers Street	Account adjustment to reflect proper billed amount									
46-2016	Appointing OEM Coordinator	Appoint Joe Trilone as OEM Coordinator									
47-2016	Lien Redemption	Redemption of Tax Title Lien									
48-2016	Supplemental Insurance	Switching insurance carriers for Borough Supplemental Insurance									
49-2016	Appropriation Reserve Transfer										
50-2016	Appoint Deputy OEM Coordinator	Appoint John Mount as Deputy Coordinator									
51-2016	Authorization to Purchase from Atlantic Salt	Approve authorization to purchase salt over bid threshold from County Co-op #									
52-2016	Authorize issuance of RFP	Issue Competitive Contracting request for water repair and testing services									
53-2016	Approve Police Rules	Reaffirm rules approved in 2015									
54-2016	Approval of Police Fees	Approve Police fees for 2016									
55-2016	Approval of Event Dates	Approve the Borough of High Bridge Events Program dates									
56-2016	Zoning Officer	Hire Thomas Silvia as the Zoning Officer									
Motion to Approve Resolutions 45 – 55:		Hughes									
		Second:									
		Strange									
Roll Call Vote								Y=Yes; N=No; A=Abstain or Absent			
Hughes	Y	Scarcia	Y	Shipp	At	Stemple	Y	Strange	Y	Zappa	Y

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Motion to remove Resolution #56-2016 from the consent agenda.				Strange			Second:			Scarcia		
Roll Call Vote						Y=Yes; N=No; A=Abstain or Absent						
Hughes	Y	Scarcia	Y	Shipps	At	Stemple	Y	Strange	Y	Zappa	Y	

Questions and comments:

Mayor Desire explained that this Resolution is a temporary hiring of Thomas Silvia to replace John Barczyk, who has retired, the hiring details, and Thomas' background.

Motion to Approve Resolution #56-2016:				Hughes			Second:			Scarcia		
Roll Call Vote						Y=Yes; N=No; A=Abstain or Absent						
Hughes	Y	Scarcia	Y	Shipps	At	Stemple	Y	Strange	Y	Zappa	Y	

12. COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT: MONTHLY REPORT DUE JAN. 28, 2016

Councilwoman Lynn Hughes gave information about a local blood drive at Annandale Reformed Church.

13. WRITTEN COMMUNICATIONS:

- A.** Town of Clinton Letter to Cancel Sewer Service – Mr. Goodman mentioned the Borough's takeover of the Solitude Village water tower as the agreement has now been signed.
- B.** Monthly Finance Tax Reports

14. PUBLIC COMMENTS: 1 MINUTE PER PERSON

It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

15. LEGAL ISSUES:

- A.** NONE

16. BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List.

Total Amount: \$ 260,634.83

Motion to Approve:				Strange			Second:			Hughes		
Roll Call Vote						Y=Yes; N=No; A=Abstain or Absent						
Hughes	Y	Scarcia	Y	Shipps	At	Stemple	Y	Strange	Y	Zappa	Y	

17. ADJOURNMENT: 8:02 P.M.

Mayor Desire or presiding officer asks if there is any further business.

Motion to Adjourn:				Stemple			Second:			Strange		
Roll Call Vote						Y=Yes; N=No; A=Abstain or Absent						
Hughes	Y	Scarcia	Y	Shipps	At	Stemple	Y	Strange	Y	Zappa	Y	

18. LOOK AHEAD MEETING JANUARY 28, 2016

- A.** Second Readings Ordinances 2016-1, 2, 3, 4
- B.** Council Monthly Reports

Respectfully Submitted,

John Gregory, Municipal Clerk

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