

**MAYOR & COUNCIL OF THE BOROUGH OF HIGH BRIDGE, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY
BOROUGH COUNCIL MEETING AGENDA**

Date: March 31, 2016: 7:30 PM Meeting Place: High Bridge Firehouse 7 Maryland Ave.

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. CALL TO ORDER:

Mayor calls meeting to order and makes the following statement: “Pursuant to the Open Public Meetings Act, notice of 2016 Meeting Dates was Noticed in the Hunterdon County Democrat and Express Times on March 2, 2016, and posted on the bulletin board at Borough Hall. Action may be taken.”

2. FLAG SALUTE: LED BY MAYOR OR PRESIDING OFFICER.

3. ROLL CALL: P=PRESENT; A=ABSENT

Governing Body Member	P or A	Time Arrived if Late
Councilwoman Shipps		
Councilman Stemple		
Councilman Strange		
Councilman Zappa		
Vacant		
Council President Hughes		
Mayor Desire		

4. READING AND APPROVAL OF MINUTES: - REGULAR MEETING MINUTES FOR MARCH 17, 2016

Mayor asks if there are any corrections to the prior meeting minutes. Mayor asks for a motion to dispense with the reading of the prior meeting(s) minutes and to approve minutes (*or corrected minutes*)

Motion to Dispense w/Reading of Minutes					Second					
Roll Call Vote					Y=Yes; N=No; A=Abstain or Absent					
Hughes			Shipps		Stemple		Strange		Zappa	
Motion to Approve (corrected)Minutes					Second					
Roll Call Vote					Y=Yes; N=No; A=Abstain or Absent					
Hughes			Shipps		Stemple		Strange		Zappa	

5. VISITORS:

A. Golf Presentation

6. PROCLAMATIONS

A. NONE

7. PUBLIC COMMENTS: 5 MINUTES PER PERSON

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone

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8. PUBLIC HEARING ORDINANCES – SECOND READING

A. Ordinance 2016-07

**Ordinance 2016-07
Borough of High Bridge
County of Hunterdon
State of New Jersey
Ordinance Appropriating \$40,000 From Water Capital Improvement Fund For Road
Improvements To Cregar Road, Phase VI, t**

<i>Purpose</i>	<i>To appropriate \$40,000 from Water Capital for Cregar Rd Reconstruction Phase VI.</i>										
Motion to Open Public Hearing						Second					
Roll Call Vote						Y=Yes; N=No; A=Abstain or Absent					
Hughes					Shipps			Stemple		Strange	Zappa

Motion to Close Public Hearing						Second					
Roll Call Vote						Y=Yes; N=No; A=Abstain or Absent					
Hughes					Shipps			Stemple		Strange	Zappa

Motion to Adopt						Second					
Roll Call Vote						Y=Yes; N=No; A=Abstain or Absent					
Hughes					Shipps			Stemple		Strange	Zappa

Mayor Desire states that Ordinance #2016-07 is adopted shall be published by Title in the Express Times and/or the Hunterdon County Democrat in accordance with the law.

B. 2016-8 Ordinance Cregar Rd Phase VI Sewer Capital \$80,000

**Ordinance 2016-08
Borough of High Bridge
County of Hunterdon
State of New Jersey**

Ordinance Appropriating \$80,000 From Sewer Capital Improvement Fund For Road Improvements To Cregar Road, Phase VI

<i>Purpose</i>	<i>To appropriate \$80,000 from Sewer Capital for Cregar Rd Reconstruction Phase VI.</i>										
Motion to Open Public Hearing						Second					
Roll Call Vote						Y=Yes; N=No; A=Abstain or Absent					
Hughes					Shipps			Stemple		Strange	Zappa

Motion to Close Public Hearing						Second					
Roll Call Vote						Y=Yes; N=No; A=Abstain or Absent					
Hughes					Shipps			Stemple		Strange	Zappa

Motion to Adopt						Second					
Roll Call Vote						Y=Yes; N=No; A=Abstain or Absent					
Hughes					Shipps			Stemple		Strange	Zappa

Next Council Meeting, April 14, 2016, 7:30 pm, Fire House, 7 Maryland Ave., High Bridge, NJ.

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Mayor Desire states that Ordinance #2016-08 is adopted shall be published by Title in the Express Times and/or the Hunterdon County Democrat in accordance with the law.

C. 2016-10 CALENDAR YEAR 2016 – Cap Bank

**Ordinance 2016-10
Borough of High Bridge
County of Hunterdon
State of New Jersey**

Ordinance To Exceed The Municipal Budget Appropriation Limits And To Establish A Cap Bank

<i>Purpose</i>	<i>Allows the Borough to exceed Appropriation Limits from 2.5% to 3.5% and allows the Borough to bank any appropriation difference between the actual budget appropriation and the max allowable.</i>									
Motion to Open Public Hearing					Second					
Roll Call Vote					Y=Yes; N=No; A=Abstain or Absent					
Hughes				Shipps		Stemple		Strange		Zappa

Motion to Close Public Hearing					Second					
Roll Call Vote					Y=Yes; N=No; A=Abstain or Absent					
Hughes				Shipps		Stemple		Strange		Zappa

Motion to Adopt					Second					
Roll Call Vote					Y=Yes; N=No; A=Abstain or Absent					
Hughes				Shipps		Stemple		Strange		Zappa

Mayor Desire states that Ordinance #2016-10 is adopted shall be published by Title in the Express Times and/or the Hunterdon County Democrat in accordance with the law.

D. 2016-11 Issue Refunding Bonds

**Ordinance 2016-11
Borough of High Bridge
County of Hunterdon
State of New Jersey**

Ordinance Refunding Of All Or A Portion Of Certain Obligation Refunding Bonds, Series 2006, Appropriating \$2,600,000 Therefor And Authorizing The Issuance Of Not To Exceed \$2,600,000 General Obligation Refunding Bonds

<i>Purpose</i>	<i>Approval for issuance of refunding bonds reducing debt service by \$117,000 and not extending the payoff term.</i>									
Motion to Open Public Hearing					Second					
Roll Call Vote					Y=Yes; N=No; A=Abstain or Absent					
Hughes				Shipps		Stemple		Strange		Zappa

Motion to Close Public Hearing					Second					
Roll Call Vote					Y=Yes; N=No; A=Abstain or Absent					
Hughes				Shipps		Stemple		Strange		Zappa

Motion to Adopt					Second					
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Roll Call Vote					Y=Yes; N=No; A=Abstain or Absent						
Hughes				Shippis		Stemple		Strange		Zappa	

Mayor Desire states that Ordinance #2016-11 is adopted shall be published by Title in the Express Times and/or the Hunterdon County Democrat in accordance with the law.

9. DISCUSSION ITEMS:

- A.** Use of Water Towers as emergency repeater locations for radio coverage.
- B.** Newsletter Liaison vacancy

10. NEW BUSINESS: NONE

11. NEW ORDINANCES – IF ANY,

- A.** Amend 2016-9 Ordinance Cregar Rd Phase VI General Capital \$385,000 with Grant proceeds

**Ordinance 2016-09
Borough of High Bridge
County of Hunterdon
State of New Jersey**

Ordinance Appropriating \$225,000 Is Hereby Appropriated From The Capital Improvement Fund As Well As \$160,000 From The New Jersey Department Of Transportation Grant For The Various Road Improvements To Cregar Road, Phase VI

<i>Purpose</i>	<i>Appropriate \$325,000 from general Capital for Phase VI Cregar Rd.</i>											
Motion to Introduce Amendment							Second					
Roll Call Vote					Y=Yes; N=No; A=Abstain or Absent							
Hughes				Shippis		Stemple		Strange		Zappa		

Mayor Desire states that the amendment Ordinance #2016- 09 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of April 14, 2016

- B.** Amend Ordinance 261-5 (12) Disorderly Conduct

**Ordinance 2016-12
Borough of High Bridge
County of Hunterdon
State of New Jersey**

Amend Ordinance 261-5 to include the removal of historic artifacts

<i>Purpose</i>	<i>To include the removal of historic artifacts from Borough owned property</i>											
Motion to Introduce							Second					
Roll Call Vote					Y=Yes; N=No; A=Abstain or Absent							
Hughes				Shippis		Stemple		Strange		Zappa		

Mayor Desire states that Ordinance #2016- 12 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of April 14, 2016

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C. Ordinance 2016-13 Capital Ordinance Borough Hall Soil, Site work and furnishing

**Ordinance 2016-13
Borough of High Bridge
County of Hunterdon
State of New Jersey**

Capital Ordinance for Borough Hall Soil Remediation, Site Work and Furnishings

<i>Purpose</i>	<i>To provide for ancillary work connected to the Construction of Borough Hall</i>										
Motion to Introduce						Second					
Roll Call Vote						Y=Yes; N=No; A=Abstain or Absent					
Hughes					Shipps		Stemple		Strange		Zappa

Mayor Desire states that Ordinance #2016- 13 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of April 14, 2016

12. CONSENT AGENDA:

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

RESOLUTION #	TITLE	PURPOSE
106-2016	Approve Raffle License	NHYLL
107-2016	Authorization to expand and maintain Trail	Authorization for Volunteers to expand and maintain the Nassau Bike Trails
108-2016	Approve Assignment	LMR to Premier Disposal
109-2016	Authorization to maintain Commons Path	Authorization for Volunteers to revitalize and maintain Commons Connector Path
110-2016	Refund of Utility Charges	96 East Main refund of overpayment
111-2016	Lien Redemption	Redemption of Tax Sale Certificate held by outside lien holder
112-2016	Refunding Bonds	Resolution for refunding bonds, not increasing the term and reducing debt amount.
113-2016	Professional Contract Amendment	Quest Environmental
114-2016	Cultural and Heritage Appointment	Update of members

Motion to Approve 2016 Resolutions 106 – 114:		Second:	
Roll Call Vote		Y=Yes; N=No; A=Abstain or Absent	
Hughes		Shipps	Stemple
			Strange
			Zappa

13. COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT:

<u>Mayor, Council Member, or Official</u>	<u>DEPARTMENT</u>
Councilman Zappa	Planning , Engineering, & Public Works
Councilwoman Hughes	Public Health, Environmental, Solid Waste / Recycling, & Open Space

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Vacant	Economic Development & Cultural/Heritage
Councilman Strange	Emergency Services, Municipal Court, & Recreation- <i>Goals Report</i>
Councilwoman Shipp	Golf and Events <i>Goals Report</i>
Councilman Stemple	Finance, Utilities, & Education <i>Goals Report</i>
John Gregory	Administrator/Clerk's Report:
Mayor Mark Desire	Executive Services

14. WRITTEN COMMUNICATIONS:

- A.** Finance Report
- B.** Resignation Letter – John Gregory, Administrator/Clerk

15. PUBLIC COMMENTS: 1 MINUTE PER PERSON

It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

16. LEGAL ISSUES:

- A.** NONE

17. BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List.

Total Amount: \$ _____

Motion to Approve:				Second:				
Roll Call Vote				Y=Yes; N=No; A=Abstain or Absent				
Hughes			Shipp		Stemple		Strange	Zappa

18. EXECUTIVE SESSION: EXECUTIVE SESSION IF NEEDED OR MOVE TO ADJOURN.

RESOLUTION # 3E-2016 discussion on Administrator/Clerk Position

Motion to Move into Executive Session:				Second:				
Roll Call Vote				Y=Yes; N=No; A=Abstain or Absent				
Hughes			Shipp		Stemple		Strange	Zappa

Motion to Return to Open Session:				Second:				
Roll Call Vote				Y=Yes; N=No; A=Abstain or Absent				
Hughes			Shipp		Stemple		Strange	Zappa

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19. ADJOURNMENT:

Mayor Desire or presiding officer asks if there is any further business.

Motion to Adjourn:				Second:					
Roll Call Vote				Y=Yes; N=No; A=Abstain or Absent					
Hughes			Shipps		Stemple		Strange		Zappa

20. LOOKING FORWARD – APRIL 14, 2016 MEETING

- A.** Budget Public Hearing
- B.** Second Reading Ordinances 2016-09, 12, & 13
- C.** Council Awards