

**DRAFT**

**MAYOR & COUNCIL OF THE BOROUGH OF HIGH BRIDGE, COUNTY OF HUNTERDON,  
STATE OF NEW JERSEY  
BOROUGH COUNCIL MEETING AGENDA**

**Date: April 28, 2016: 7:30 PM Meeting Place: High Bridge Firehouse 7 Maryland Ave.**

*Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.*

**1. CALL TO ORDER:**

Mayor calls meeting to order and makes the following statement: "Pursuant to the Open Public Meetings Act, notice of 2016 Meeting Dates was published in the Hunterdon County Democrat and Express Times on December 24, 2015, and posted on the bulletin board at Borough Hall. Action may be taken.

**2. FLAG SALUTE: LED BY MAYOR OR PRESIDING OFFICER**

**3. ROLL CALL:**

Councilman LoIacono _____	Councilman Strange _____
Councilwoman Shippis _____	Councilman Zappa _____
Councilman Stemple _____	Council Pres. Hughes _____
	Mayor Desire _____

**4. READING AND APPROVAL OF MINUTES: REGULAR AND EXEC. MINUTES, APRIL 14, 2016**

Mayor asks if there are any corrections to the prior meeting minutes. Mayor asks for a motion to dispense with the reading of the prior meeting(s) minutes and to approve minutes

<b>Motion to dispense with the reading of regular and executive minutes of April 14, 2016</b>										Second				
Roll Call Vote					Y=Yes; N=No; A=Abstain or Absent									
Hughes		LoIacono		Shippis		Stemple		Strange		Zappa				
<b>Motion to approve the regular and executive minutes of April 14, 2016</b>										Second				
Roll Call Vote					Y=Yes; N=No; A=Abstain or Absent									
Hughes		LoIacono		Shippis		Stemple		Strange		Zappa				

**5. VISITORS: NONE**

**6. PROCLAMATIONS:**

A. **Proclamation 09-2016** – Recognizing Karen Scarcia

**7. PUBLIC COMMENTS: 5 MINUTES PER PERSON**

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

**8. PUBLIC HEARING ORDINANCES – SECOND READING**

**A.** Amend Ordinance 261-5 (12) Disorderly Conduct

**Ordinance 2016-12  
Borough of High Bridge  
County of Hunterdon  
State of New Jersey**

Amend Chapter 261-5 (12) to include the removal of historic artifacts

<i>Purpose</i>	<i>To include the removal of historic artifacts from Borough owned property</i>
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Motion to Open Public Hearing				<b>Second</b>							
Roll Call Vote				Y=Yes; N=No; A=Abstain or Absent							
Hughes		LoIacono		Shipps		Stemple		Strange		Zappa	

Motion to Close Public Hearing				<b>Second</b>							
Roll Call Vote				Y=Yes; N=No; A=Abstain or Absent							
Hughes		LoIacono		Shipps		Stemple		Strange		Zappa	

Motion to Adopt				<b>Second</b>							
Roll Call Vote				Y=Yes; N=No; A=Abstain or Absent							
Hughes		LoIacono		Shipps		Stemple		Strange		Zappa	

Mayor Desire states that Ordinance #2016-12 is adopted shall be published by Title in the Express Times and/or the Hunterdon County Democrat in accordance with the law.

**9. DISCUSSION ITEMS:**

- A.** Personnel Policy Changes: Omissions and changes needed to deal with circumstances not addressed but required to set rules of conduct  
Resolution 122-2016

Motion to Approve 122-2016				<b>Second</b>							
Roll Call Vote				Y=Yes; N=No; A=Abstain or Absent							
Hughes		LoIacono		Shipps		Stemple		Strange		Zappa	

- B.** Approval to Advertise for Office Assistant, Part-time office assistant for Clerks office  
Resolution 123-2016

Motion to Approve 123-2016				<b>Second</b>							
Roll Call Vote				Y=Yes; N=No; A=Abstain or Absent							
Hughes		LoIacono		Shipps		Stemple		Strange		Zappa	

**10. OLD BUSINESS: NONE**

**11. NEW BUSINESS:**

- A.** Introduction of Budget Amendment

**12. NEW ORDINANCES:**

- A.** Ordinance 2016-14 - Amend Chapter 112-7 (3&4)

**Ordinance 2016-14  
Borough of High Bridge  
County of Hunterdon  
State of New Jersey**

**Amend Ordinance 112-7 subsection (3&4)**

<i>Purpose</i>	<i>Amend Liquor License ordinance to set fees</i>										
Motion to Introduce Amendment				<b>Second</b>							
Roll Call Vote				Y=Yes; N=No; A=Abstain or Absent							
Hughes		LoIacono		Shipps		Stemple		Strange		Zappa	

Mayor Desire states that the amendment Ordinance #2016- 14 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 12, 2016

- B.** Ordinance 2016-15-Provide for PILOT agreement for 41 Center St.

**Ordinance 2016-15  
Borough of High Bridge  
County of Hunterdon  
State of New Jersey**

**Approve PILOT agreement for 41 Center St.**

<i>Purpose</i>	<i>Financial Agreement (PILOT) for 41 Center St..</i>								
Motion to Introduce Amendment						Second			
Roll Call Vote	Y=Yes; N=No; A=Abstain or Absent								
Hughes		LoIacono		Shippis		Stemple		Strange	Zappa

Mayor Desire states that the amendment Ordinance #2016- 15 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 12, 2016

**C.** Ordinance 2016-16

**Ordinance 2016-16  
Borough of High Bridge  
County of Hunterdon  
State of New Jersey  
Amend Ordinance 184-7 Schedule 6: Trucks Over Certain Weights Excluded**

<i>Purpose</i>	<i>Sets over weight limit fines and adds Route 513 to the 6 ton limit..</i>								
Motion to Introduce Amendment						Second			
Roll Call Vote	Y=Yes; N=No; A=Abstain or Absent								
Hughes		LoIacono		Shippis		Stemple		Strange	Zappa

Mayor Desire states that the amendment Ordinance #2016- 16 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 12, 2016

**D.** Ordinance 2016-17, Amend Chapter 120-6

**Ordinance 2016-17  
Borough of High Bridge  
County of Hunterdon  
State of New Jersey  
Amend Chapter 120-6 subsection A Keeping of Animals or Fowl; Coops and Enclosures**

<i>Purpose</i>	<i>Removes Rabbits and Guinea Pigs classification as a farm animal</i>								
Motion to Introduce Amendment						Second			
Roll Call Vote	Y=Yes; N=No; A=Abstain or Absent								
Hughes		LoIacono		Shippis		Stemple		Strange	Zappa

Mayor Desire states that the amendment Ordinance #2016-17 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 12, 2016

**E.** Ordinance 2016-18 – Borough Hall Change Orders

**Ordinance 2016-18  
Borough of High Bridge  
County of Hunterdon  
State of New Jersey  
Borough Hall Change Orders**

<i>Purpose</i>	<i>Appropriate funds for Borough Hall Change Orders</i>								
Motion to Introduce						Second			
Roll Call Vote	Y=Yes; N=No; A=Abstain or Absent								
Hughes		LoIacono		Shippis		Stemple		Strange	Zappa

Mayor Desire states that the amendment Ordinance #2016-18 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 12, 2016

**13. CONSENT AGENDA:**

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

RESOLUTION #	TITLE	PURPOSE
124-2016	Accepting Tax Abatement	
125-2016	Approval of Change orders for Town Hall	
126-2016	Social Affairs Permit	Approval of Elks social affairs permit
127-2016	Amendment to Budget	Changes to budget as introduced
128-2016	Emergency Temporary Budget Appropriations	To appropriate additional funding to cover until adoption in May
129-2016	Cancel Capital Balances	
130-2016	Reserved for Finance	Reserved for Finance
131-2016	Award of contract – Baer Aggregates	Award of contract

Motion to Approve 2016 Resolutions 124 to 131 :				Second:							
Roll Call Vote				Y=Yes; N=No; A=Abstain or Absent							
Hughes		LoIacono		Shipps		Stemple		Strange		Zappa	

**14. COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT:**

Mayor, member, or official	Department
Councilman Zappa	Planning , Engineering, & Public Works
Councilwoman Hughes	Public Health, Environmental, Solid Waste / Recycling, & Open Space
Councilman LoIacono	<del>Economic Development &amp; Cultural/Heritage</del>
Councilman Strange	Emergency Services, Municipal Court, & Recreation-
Councilwoman Shipps	Golf and Events
Councilman Stemple	Finance, Utilities, & Education
John Gregory	Administrator/Clerk’s Report:
Mayor Mark Desire	Executive Services

**15. WRITTEN COMMUNICATIONS:**

- A. Finance Report
- B. Mt. Laurel
- C. Highlands report Septic Density

**16. PUBLIC COMMENTS: 1 MINUTE PER PERSON**

It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

**17. LEGAL ISSUES: NONE**

**18. BILL LIST:**

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$ \_\_\_\_\_**

Motion to Approve:		Second:	
Roll Call Vote		Y=Yes; N=No; A=Abstain or Absent	

Hughes		LoIacono		Shipps		Stemple		Strange		Zappa	
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**19. EXECUTIVE SESSION: EXECUTIVE SESSION IF NEEDED OR MOVE TO ADJOURN.  
RESOLUTION # 5E-2016**

Motion to Move into Executive Session:					Second:						
Roll Call Vote					Y=Yes; N=No; A=Abstain or Absent						
Hughes		LoIacono		Shipps		Stemple		Strange		Zappa	

Motion to Return to Open Session:					Second:						
Roll Call Vote					Y=Yes; N=No; A=Abstain or Absent						
Hughes		LoIacono		Shipps		Stemple		Strange		Zappa	

**20. ADJOURNMENT:**  
Mayor Desire or presiding officer asks if there is any further business.

Motion to Adjourn:					Second:						
Roll Call Vote					Y=Yes; N=No; A=Abstain or Absent						
Hughes		LoIacono		Shipps		Stemple		Strange		Zappa	

**21. LOOKING FORWARD – MAY 12, 2016 MEETING**

- A.** Budget Public Hearing as Amended
- B.** Second Reading of Ordinances

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**Next Council Meeting, May 12, 2016, 7:30 pm, Fire House, 7 Maryland Ave., High Bridge, NJ.**

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