

**MAYOR & COUNCIL OF THE BOROUGH OF HIGH BRIDGE, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY
BOROUGH COUNCIL MEETING MINUTES**

Date: February 25, 2016: 7:30 PM Meeting Place: High Bridge Firehouse 7 Maryland Ave.

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. CALL TO ORDER: THE MAYOR CALLED THE MEETING TO ORDER AND LED THE FLAG SALUTE.

2. ROLL CALL:

Councilwoman Scarcia, present; Councilman Strange, present; Councilwoman Shipps, absent
Councilman Zappa, present; Councilman Stemple, absent; Council President Hughes, present
Mayor Desire, present

There were six members of the public including press present at this meeting. Also present were Administrator John Gregory, Deputy Clerk, Adam Young, Police Chief Bartman, and 2 High Bridge Rescue squad members.

3. READING AND APPROVAL OF MINUTES: - REGULAR AND EXECUTIVE MEETING MINUTES FOR FEBRUARY 11, 2016

Motion to Dispense w/Reading of Minutes					Scarcia			Second		Strange		
Roll Call Vote					Y=Yes; N=No; Ab=Abstain; A= Absent							
Hughes	Y	Scarcia	Y	Shipps	A	Stemple	A	Strange	A	Zappa	Y	
Motion to Approve Minutes								Second				
Roll Call Vote					Y=Yes; N=No; Ab=Abstain; A= Absent							
Hughes	Y	Scarcia	Y	Shipps	A	Stemple	A	Strange	A	Zappa	Y	

4. VISITORS: NONE.

5. PUBLIC COMMENTS: 5 MINUTES PER PERSON

Brent Dugan spoke about E.M.S. stretcher sitting idle for many hours per year.
Dr. Brenden Coughlin spoke about the water system, pilots, and handling of funds.
Keith Gibbons asked about utility relief for a property.

6. PUBLIC HEARING ORDINANCES - NONE

7. DISCUSSION ITEMS:

A. Approval of Proprietary Stretcher for Rescue Squad: Resolution 77-2016, High Bridge Rescue Squad to attend – demo of stretcher shown

Motion to Table to next meeting Resolution 77–2016 :					Scarcia			Second:		Strange		
Roll Call Vote					Y=Yes; N=No; Ab=Abstain; A= Absent							
Hughes	Y	Scarcia	Y	Shipps	A	Stemple	A	Strange	Y	Zappa	Y	

Questions or Comments: Council discussed cost, features, age of units, use. Demonstration shown.

B. Water Testing Lab response – Authorization to issue RFP to seek proposals for water testing.

Motion to Approve Resolution 78–2016:					Strange			Second:		Hughes		
Roll Call Vote					Y=Yes; N=No; Ab=Abstain; A= Absent							
Hughes	Y	Scarcia	Y	Shipps	A	Stemple	A	Strange	Y	Zappa	Y	

Questions or comments: Council discussed need for communication from professional services

8. NEW ORDINANCES:

A. Ordinance 2016-6

**Ordinance 2016-06 - Borough of High Bridge - County of Hunterdon
State of New Jersey
Capital Ordinance for Police Vehicle and related Equipment**

Purpose	<i>To purchase a police vehicle with the related equipment for the Police Department.</i>										
Motion to Introduce	Hughes				Second				Strange		
Roll Call Vote	Y=Yes; N=No; Ab=Abstain; A= Absent										
Hughes	Y	Scarcia	Y	Shipp	A	Stemple	A	Strange	Y	Zappa	Y

Mayor Desire states that the amendment to Ordinance #2016-06 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of March 10, 2016

9. CONSENT AGENDA:

RESOLUTION #	TITLE	PURPOSE
79-2016	Lien Redemption	Redeem Tax and Utility Liens
80-2016	Approve Raffle application	For PTO and K of C Fundraiser
81-2016	Accept Grant	From Statewide JIF
82-2016	Approve Use of Union Forge Park	Fire Department Picnic
83-2016	Authorize Grant	With NJ DOT for Mill Street
84-2016	Authorize attendance at Conference	Clerk to attend Municipal Clerks Conference

Motion to Approve 2016 Resolutions 79 – 84:	Strange				Second:				Hughes			
Roll Call Vote	Y=Yes; N=No; Ab=Abstain; A= Absent											
Hughes	Y	Scarcia	Y	Shipp	A	Stemple	A	Strange	Y	Zappa	Y	

10. COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT: MONTHLY REPORT

<u>Mayor, Council Member, or Official</u>	<u>DEPARTMENT</u>
Councilman Zappa	Planning , Engineering, & Public Works
Cregar Road section, streetscape, New Borough Hall, Water line repairs, computer maintenance system, no Planning Board meeting.	
Councilwoman Hughes	Public Health, Environmental, Solid Waste / Recycling, & Open Space
Web updates, HAART, garden/rain exhibition, trash pick-up, maintain parks, wildlife habitat certification, trail grant, mural project, Main Street beautification, river clean-up day, sustainable school actions.	
Councilwoman Scarcia	Economic Development & Cultural/Heritage
Sustainable economic development plan, EDC page, property inventory, seminar, C and H lectures, grants, Solitude House, education outreach program, newsletter.	
Councilman Strange	Emergency Services, Municipal Court, & Recreation-
Recreation committee dates.	
John Gregory	Administrator/Clerk’s Report:
Water main break (procedures), Seminars for Personnel Policies, Popular Dog names Male-Max, Female-Bailey, Borough Hall, road projects rezoning Borough land, records review, MLUL E code.	
Mayor Mark Desire	Executive Services
Main Street rateables, decrease cost of running Borough, transit village, explore sewer options, small business owner feedback.	

11. WRITTEN COMMUNICATIONS:

- A.** Tax/Finance Monthly Reports
- B.** Statewide grant received.

C. Squad Invitation

12. PUBLIC COMMENTS: 1 MINUTE PER PERSON

Brent Dugan commented on ceasing of electronic recycling.

13. LEGAL ISSUES: NONE

14. BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$845,888.73**

Motion to Approve:			Hughes			Second:			Strange		
Roll Call Vote						Y=Yes; N=No; Ab=Abstain; A= Absent					
Hughes	Y	Scarcia	Y	Shipps	A	Stemple	A	Strange	Y	Zappa	Y

15. EXECUTIVE SESSION: NONE AT THIS TIME

16. ADJOURNMENT: 8:57 P.M.

Mayor Desire or presiding officer asks if there is any further business.

Motion to Adjourn:			Zappa			Second:			Strange		
Roll Call Vote						Y=Yes; N=No; Ab=Abstain; A= Absent					
Hughes	Y	Scarcia	Y	Shipps	A	Stemple	A	Strange	Y	Zappa	Y

Respectfully submitted,



John Gregory
Municipal Clerk