

**MAYOR & COUNCIL OF THE BOROUGH OF HIGH BRIDGE, COUNTY OF HUNTERDON, STATE OF NEW JERSEY
BOROUGH COUNCIL MEETING MINUTES**

Date: March 17, 2016: 7:30 PM Meeting Place: High Bridge Firehouse 7 Maryland Ave.

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. CALL TO ORDER:

Mayor calls meeting to order and makes the following statement: "Pursuant to the Open Public Meetings Act, notice of 2016 Meeting Dates was Noticed in the Hunterdon County Democrat and Express Times on March 2, 2016, and posted on the bulletin board at Borough Hall. Action may be taken."

2. FLAG SALUTE: LED BY MAYOR

3. ROLL CALL: P=PRESENT; A=ABSENT

Governing Body Member	P or A	Time Arrived if Late
Councilwoman Shipps	P	
Councilman Stemple	P	
Councilman Strange	P	
Councilman Zappa	P	
Council President Hughes	P	
Mayor Desire	P	
Vacant Seat	----	-----

Six members of the public were present including press. Also present were Administrator John Gregory, Deputy Clerk Young, Attorney Barry Goodman, Avalyn Stayskal, temporary assistant Administrator, Police Chief Bartman and two members of the High Bridge EMS.

4. READING AND APPROVAL OF MINUTES: - REGULAR MEETING MINUTES FOR FEBRUARY 25, 2016

Motion to Dispense w/Reading of Minutes :	Hughes				Second:				Strange					
Roll Call Vote					Y=Yes; N=No; A=Abstain; At=Absent									
Hughes	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y					
Motion to Approve Minutes	Hughes				Second:				Zappa					
Roll Call Vote					Y=Yes; N=No; A=Abstain; At=Absent									
Hughes	Y	Shipps	A	Stemple	A	Strange	Y	Zappa	Y					

5. VISITORS:

- A.** Page Stiger, Hunterdon County Planning Board
- B.** Avalyn Stayskal Assistant Administrators for the Day

Motion to Approve Resolution 85–2016: Appointment of Avalyn Stayskal temporary assistant administrator:	Hughes				Second:				Strange					
Roll Call Vote					Y=Yes; N=No; A=Abstain or Absent									
Hughes	Y	Scarcia	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y			

Motion to Approve Resolution 86–2016: Appointment of Nate Schwartz temporary assistant administrator:	Nate Schwartz not present. Vote not taken.									
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6. PROCLAMATIONS

- A.** Earth Day- Proclamation read by Avalyn Stayskal
- B.** American Red Cross

7. PUBLIC COMMENTS: 5 MINUTES PER PERSON

Brent Dugan commented on the EMS stretcher resolution.

8. PUBLIC HEARING ORDINANCES – SECOND READING

A. Ordinance 2016-6

**Ordinance 2016-06
Borough of High Bridge
County of Hunterdon
State of New Jersey
Capital Ordinance for Police Vehicle and related Equipment**

Purpose	<i>To purchase a police vehicle with the related equipment for the Police Department</i>
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Motion to Open Public Hearing:		Hughes		Second:		Strange			
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Shipp	Y	Stemple	Y	Strange	Y	Zappa	Y

Motion to Close Public Hearing:		Hughes		Second:		Strange			
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Shipp	Y	Stemple	Y	Strange	Y	Zappa	Y

Motion to Adopt:		Strange		Second:		Zappa			
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Shipp	Y	Stemple	Y	Strange	Y	Zappa	Y

Five ayes; motion passes.

Mayor Desire states that Ordinance #2016-06 is adopted and shall be published by Title in the Express Times and/or the Hunterdon County Democrat in accordance with the law.

9. DISCUSSION ITEMS:

- A.** Approval of Proprietary Stretcher for Rescue Squad: Resolution 77-2016, High Bridge Rescue Squad to attend. John Silliman gave overview of the need of the item.

Motion to Approve Resolution 77-2016:		Zappa		Second:		Strange			
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Shipp	N	Stemple	N	Strange	Y	Zappa	N

Two ayes, three nays; motion does not pass.

- B.** Resolution supporting A-2375/S-981 regarding E-waste Collection, with letter of support from the High Bridge Environment Commission.

Motion to Approve Resolution 87-2016:		Hughes		Second:		Shipp			
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Shipp	Y	Stemple	Y	Strange	Y	Zappa	Y

Five ayes; motion passes.

- C.** Resolution to issue RFEI Discussion regarding Green Acres and Request for Ideas for adaptive reuse for properties located in the Taylor/TISCO historic area.

Motion to Approve Resolution 88-2016:		Hughes		Second:		Strange			
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Shipp	Y	Stemple	Y	Strange	Y	Zappa	Y

- D.** Discussion regarding procedures for securing and keeping track of access to Borough Property.

10. NEW BUSINESS:

- A.** Budget Introduction

Motion to Approve Resolution 89-2016:				Strange		Second:		Zappa	
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

Five ayes; motion passes.

Special Item of Revenue with offsetting Appropriations

Motion to Approve Resolution 90-2016:				Zappa		Second:		Strange	
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

Five ayes; motion passes.

Motion to Approve Resolution 91-2016:				Zappa		Second:		Shipps	
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

Five ayes; motion passes.

11. NEW ORDINANCES – IF ANY,

A. 2016-7 Cregar Rd Phase VI – Water Capital \$40,000

**Ordinance 2016-07
Borough of High Bridge
County of Hunterdon
State of New Jersey**

Ordinance Appropriating \$40,000 From Water Capital Improvement Fund For Road Improvements To Cregar Road, Phase VI,

Purpose	<i>To appropriate \$40,000 from Water Capital for Cregar Rd Reconstruction Phase VI</i>
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Motion to Introduce:				Zappa		Second:		Hughes	
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

Mayor Desire states that Ordinance #2016-07 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of March 31, 2016

B. 2016-8 Ordinance Cregar Rd Phase VI Sewer Capital \$80,000

**Ordinance 2016-08
Borough of High Bridge
County of Hunterdon
State of New Jersey**

Ordinance Appropriating \$80,000 from Sewer Capital Improvement Fund for Road Improvements to Cregar Road, Phase VI

Purpose	<i>To appropriate \$80,000 from Sewer Capital for Phase VI Cregar Road</i>
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Motion to introduce:				Zappa		Second:		Shipps	
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

Five ayes; motion passes.

Mayor Desire states that Ordinance #2016-08 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of March 31, 2016

C. 2016-9 Ordinance Cregar Rd Phase VI General Capital \$485,000 with Grant proceeds

**Ordinance 2016-09
Borough of High Bridge
County of Hunterdon
State of New Jersey**

Ordinance Appropriating \$325,000 Is Hereby Appropriated From The Capital Improvement Fund As Well As \$160,000 From The New Jersey Department Of Transportation Grant For The Various Road Improvements To Cregar Road, Phase VI

Purpose	<i>Appropriate \$325,000 from general Capital for Phase VI Cregar Rd.</i>
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Motion to introduce:	Zappa	Second:	Strange
Roll Call Vote			
Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Shippo	Y
Stemple	Y	Strange	Y
Zappa	Y		

Five ayes; motion passes.

Mayor Desire states to Ordinance #2016-09 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of March 31, 2016

D. 2016-10 CALENDAR YEAR 2016 – Cap Bank

**Ordinance 2016-10
Borough of High Bridge
County of Hunterdon
State of New Jersey**

Ordinance to Exceed The Municipal Budget Appropriation Limits And To Establish A Cap Bank

Purpose	<i>Allows the Borough to exceed Appropriation Limits from 2.5% to 3.5% and allows the Borough to bank any appropriation difference between the actual budget appropriation and the max allowable.</i>
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Motion to introduce:	Stemple	Second:	Shippo
Roll Call Vote			
Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Shippo	Y
Stemple	Y	Strange	Y
Zappa	Y		

Five ayes; motion passes.

Mayor Desire states that Ordinance #2016-10 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of March 31, 2016

E. 2016-11 Issue Refunding Bonds

**Ordinance 2016-11
Borough of High Bridge
County of Hunterdon
State of New Jersey**

Ordinance Refunding Of All Or A Portion Of Certain Obligation Refunding Bonds, Series 2006, Appropriating \$2,600,000 Therefor And Authorizing The Issuance Of Not To Exceed \$2,600,000 General Obligation Refunding Bonds

Purpose	<i>Approval for issuance of refunding bonds reducing debt service by \$117,000 and not extending the payoff term.</i>
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Motion to introduce:	Stemple	Second:	Shippo
Roll Call Vote			
Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Shippo	Y
Stemple	Y	Strange	Y
Zappa	Y		

Five ayes; motion passes.

Mayor Desire states that Ordinance #2016-11 shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of March 31, 2016

12. CONSENT AGENDA:

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

RESOLUTION #	TITLE	PURPOSE
92-2016	Refund Dog Fees	Overpayments resulting from rate change
93-2016	Lien Redemption	Payment to Lien Holder for redeemed tax sale certificate
94-2016	LOSAP Award	Length of Service Award to Fire and Rescue Squad Members
95-2016	Sponsorship of Shredding/Recycling Event	Approval of dates and contracts
96-2016	Professional Service Contract	Award to French & Parrello – adjunct Engineer
97-2016	County Pods programs	Authorization to sign MOU
98-2016	Cancellation of Capital Balances	Cancel Capital Appropriation/Replaced by Grant Appropriation in Current Fund 2016 Budget
99-2016	Approval of ABC License	FD Club License
100-2016	Re-Appointment of Municipal Judge	Judge for Clinton Township Shared Court
101-2016	Shared Service with Hunterdon County	Archives and storage services
102-2016	Authorization to Bid	Water Main Relining or Replacing Hillcrest area
103-2016	Area in Need of Redevelopment	Request to Planning Board for 100 W. Main
104-2016	Appointment of Appraiser	Appoint Real Estate Appraiser due to conflict of interest
105-2016	Parade Authorization	For NHLL parade from Union Forge to Ball Fields on Jericho Rd

Motion to Approve 2016 Resolutions 92 – 105:				Stemple		Second:		Strange	
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Shipp	Y	Stemple	Y	Strange	Y	Zappa	Y

Five ayes; motion passes

13. COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT: Monthly Reports Due March 31, 2016

14. WRITTEN COMMUNICATIONS:

- A. Street Scape Eligibility letter
- B. Library Report
- C. Shared Service with County Archives
- D. Mayor E-Waste letter
- E. Resignation Letter from Karen Scarcia

15. PUBLIC COMMENTS: 1 MINUTE PER PERSON – NONE AT THIS TIME

16. LEGAL ISSUES: NONE AT THIS TIME

17. BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List

Total Amount: \$306,928.94

Motion to approve:				Shipp		Second:		Strange	
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Shipp	Y/A	Stemple	Y/A	Strange	Y	Zappa	Y

Councilwoman Shipp approves Bill list with abstention from Police related items. Councilman Stemple approves Bill list with abstention from Fire department related items.

Five ayes; motion passes.

18. EXECUTIVE SESSION: NONE AT THIS TIME

19. ADJOURNMENT: MAYOR DESIRE OR PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS.
NONE STATED.

Motion to Adjourn				Zappa		Second:		Shipps	
Roll Call Vote						Y=Yes; N=No; A=Abstain; At=Absent			
Hughes	Y	Shipps	Y	Stemple	Y	Strange	Y	Zappa	Y

Five ayes; motion passes

Respectfully submitted,

John Gregory
Municipal Clerk