

BOROUGH OF HIGH BRIDGE – COUNCIL MEETING MINUTES

Date: September 22, 2016 – 7:30 p.m. – Location: High Bridge Firehouse, 7 Maryland Ave.

Please note: This meeting may contain discussion of items not mentioned on the agenda and, alternatively, any items specifically listed may be omitted.

CALL TO ORDER:

Mayor calls meeting to order and makes the following statement: “Pursuant to the Open Public Meetings Act, notice of 2016 Meeting Dates was published in the Hunterdon County Democrat and Express Times on December 24, 2015, and posted on the bulletin board at Borough Hall. Action may now be taken.

FLAG SALUTE: LED BY MAYOR OR PRESIDING OFFICER

ROLL CALL:

Councilman LoIacono	present	Councilman Strange	present
Councilwoman Shipp	present	Councilman Zappa	present
Councilman Stemple	present	Council Pres. Hughes	present
		Mayor Desire	present

Also present were five members of the public and press as well as Acting Clerk Adam Young, Attorney Barry Goodman, Chief Brett Bartman and Administrator Michael Pappas.

READING AND APPROVAL OF MINUTES: REGULAR MINUTES – SEPTEMBER 8TH, 2016

Mayor asks if any corrections necessary or for a motion to dispense with the reading of the prior meeting(s) minutes.

Motion to dispense with the reading of the September 8th, 2016 minutes: Hughes, Second: Zappa
Roll call vote: LoIacono, aye; Shipp, aye; Stemple, abstain; Strange, aye; Zappa, aye; Hughes, aye;
Vote results: Five ayes, one abstention. Motion passes.

Motion to approve the September 8th, 2016 minutes: Hughes, Second: Zappa
Roll call vote: LoIacono, aye; Shipp, aye; Stemple, abstain; Strange, aye; Zappa, aye; Hughes, aye;
Vote results: Five ayes, one abstention. Motion passes.

VISITORS:

PROCLAMATIONS/AWARDS:

A. Proclamation 14-2016 – Put the Brakes on Fatalities Day

PUBLIC COMMENTS: 5 MINUTES PER PERSON

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

Coleen Hann - Noted that she is present to update Council on her involvement in the formation and writing of the established Ordinance on background checks. Discussion ensued about background checks for concession sales-people, updates and changes in the past decade, the vacating of the Ordinance and reimplementation into the personnel policy,

PUBLIC HEARINGS: NONE

DISCUSSION ITEMS:

- A.** Borough property letters of interest: Administrator Pappas and Attorney Goodman explained the process by which the Borough would conduct the sales of the undersized lots.
- B.** Amend Ordinance 390-2 to include trailers and inoperable motor vehicles: Councilwoman Shippis updated Council on the progress and recommendations presented from Chief Brett Bartman. Councilwoman Shippis will plans to draft changes for the next meeting.
- C.** New Borough Trail Plan: No new updates from New Jersey water authority. Pablo Delgado updated Council on the plan to clear out the trail area, in conjunction with Julie from the New Jersey water authority.
- D.** Sale of Current Borough Hall: The Council Committee met and recommends the minimum bid price be set at 400,000. Tearing down the building is acceptable but the Committee would like the facade to be similar on a rebuild. Discussion on other easements such as the walking path to the Commons, library considerations, and other conditions ensued.
- E.** Street sweeper repair: Councilman Zappa updated Council on the changes to the bid and resolution.

Motion to amend **Resolution 199-2016** to include a second quote which is lower than previous quote:

Motion: Stemple, Second: LoIacono

Roll call vote: LoIacono, aye; Shippis, aye; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;

Vote results: Six ayes. Motion passes.

Resolution 199-2016, Award of Contract – Repair.

Motion: Strange, Second: Zappa

Roll call vote: LoIacono, aye; Shippis, aye; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;

Vote results: Six ayes. Motion passes.

- F.** Recycling and trash schedule: Mr. Pappas updated Council on the and details of the scheduling change.
- G.** Wildlife management: Chief Bartman updated Council on some of the proposed changes to the wildlife management Ordinance.
- H.** COAH funds: Mr. Goodman updated Council on the cost effective strategy of funding the COAH litigation via Resolution 218-2016 as well as the current information on the cases occurring around the state. Council discussed the initial funding and the request to see work product from this process.
- I.** Recreation Program: Council discussed the need for faster background checks with a growing recreation program, the need for updates in the last decade, and proposed amendments to the proposed Ordinance.

Motion to amend the agenda to add **Resolution 220-2016**: Criminal History Background Checks

Motion: Strange, Second: Zappa

Roll call vote: LoIacono, aye; Shippis, aye; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;

Vote results: Six ayes. Motion passes.

Motion to adopt **Resolution 220-2016**: Criminal History Background Checks

Motion: Strange, Second: Zappa

Roll call vote: LoIacono, aye; Shippis, aye; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;

Vote results: Six ayes. Motion passes.

- J.** Transportation Alternatives Program: Extend streetscape reach and safe roads to school grant as well as beautification of the train station area.

OLD BUSINESS: NONE

NEW BUSINES: NONE

CONSENT AGENDA:

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

RESOLUTION #	TITLE
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Resolution 210-2016	Paint Out refunds
Resolution 211-2016	Municipal court services
Resolution 212-2016	Authorization to RFP Environmental Consultant
Resolution 213-2016	Drive Sober appropriation request
Resolution 214-2016	Approval of Solicitor's Permit – 002-2016 – Hunterdon Huskies
Resolution 215-2016	Economic Development Committee appointments
Resolution 216-2016	Advertise surplus equipment – Sign trailer
Resolution 217-2016	Approval of Field Reservation Application – Hunterdon Huskies
Resolution 218-2016	Authorization to further fund COAH litigation

Motion to approve the consent agenda items (add “as amended” if needed): LoIacono, Second: Strange, Roll call vote: LoIacono, aye; Shipps, aye; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye; Vote results: Six ayes. Motion passes.

COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT:

Mayor, member, or official	Department
Councilman Zappa	Planning , Engineering, & Public Works
New Borough Hall hookup to natural gas, Cregar Road phase 5 construction update and Cregar gas line project, streetscape specifications submitted to DoT, paving on other various roads complete	
Councilwoman Hughes	Public Health, Environmental, Solid Waste / Recycling, & Open Space, Cultural and Heritage
County has upcoming electronics collection and recycling, mural work continuing, thanks to Environmental Committee for watering on Main St., weeding around town, new guard rail installed, Solitude House will be open this coming weekend,	
Councilman LoIacono	Golf
Mulching has been completed, notes people have expressed interest in different properties in High Bridge,	
Councilman Strange	Emergency Services, Municipal Court, & Recreation
FD statistics, PD statistics and ordinances, PD repairs to vehicles, PD air conditioning repairs still continuing along with other maintenance items, researching eTicket system, body cameras still being hooked up, truck traffic on Main St.	
Councilwoman Shipps	Golf, Special Events, Economic Development, Newsletter
PaintOut canceled, Community Day and Salsa Night were successful, container purchased for events items, trick or treat flyers, newsletter ready to be finalized, small business seminar next week, website updates	
Councilman Stemple	Finance, Utilities, & Education
Borough's bond rating went up, getting next year's budget in place	
Michael Pappas	Administrator
County health department meeting update	
Mayor Mark Desire	Executive Services
Thanks to Borough Hall staff, School community day, new appointments to EDC, new comcast commercial,	

WRITTEN COMMUNICATIONS:

- A.** Municipal Court reference document
- B.** Monthly finance report
- C.** 71 Main Street Borough Hall Deed

PUBLIC COMMENTS: 1 MINUTE PER PERSON

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LEGAL ISSUES: NONE

BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$442,326.35**

Motion to approve bill list: Strange, Second: Shipps
 Roll call vote: LoIacono, aye; Shipps, aye; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;
 Vote results: Six ayes. Motion passes.

Councilwoman Shipps abstains from any Police related item. Councilman Stemple abstains from any Fire Department related item.

EXECUTIVE SESSION: NONE

ADJOURNMENT: MAYOR DESIRE OR PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS.

Motion to adjourn: LoIacono, Second: Strange

Roll call vote: LoIacono, aye; Shipps, aye; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;

Vote results: Six ayes. Motion passes.

Next Council Meeting: October 13, 2016, 7:30 pm – Fire House, 7 Maryland Ave., High Bridge, NJ

Respectfully submitted,

Adam Young, Acting Municipal Clerk