

BOROUGH OF HIGH BRIDGE - COUNCIL MEETING MINUTES

Date: September 8, 2016, 7:30 p.m. - Location: High Bridge Firehouse, 7 Maryland Ave.

Please note: This meeting may contain discussion of items not mentioned on the agenda and, alternatively, any items specifically listed may be omitted.

CALL TO ORDER:

Mayor calls meeting to order and makes the following statement: "Pursuant to the Open Public Meetings Act, notice of 2016 Meeting Dates was published in the Hunterdon County Democrat and Express Times on December 24, 2015, and posted on the bulletin board at Borough Hall. Action may now be taken.

The Mayor asked for a moment of silence in observance of September 11th, 2001 and members of the military no longer with us.

FLAG SALUTE: Led by Mayor or presiding officer

ROLL CALL:

Councilman LoIacono	present	Councilman Strange	present
Councilwoman Shipps	present	Councilman Zappa	present
Councilman Stemple	absent	Council Pres. Hughes	present
		Mayor Desire	present

Also present were Attorney Barry Goodman, Administrator Mike Pappas, Acting Clerk Adam Young, and Police Chief Brett Bartman. Nine members of the press and public were also in attendance.

READING AND APPROVAL OF MINUTES: Regular minutes – August 11th, 2016

Mayor asks if any corrections necessary or for a motion to dispense with the reading of the prior meeting(s) minutes.

Motion to dispense with the reading of the August 11th, 2016 minutes: Hughes, Second: Strange
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Zappa, yes; Hughes yes
Vote results: 5 ayes, motion passes

Motion to approve the August 11th, 2016 minutes: Hughes, Second: Shipps
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Zappa, yes; Hughes yes
Vote results: 5 ayes, motion passes

VISITORS: None

PROCLAMATIONS/AWARDS:

- A.** Proclamation 12-2016 – Turn the town teal
- B.** Proclamation 13-2016 – Drive Sober or Get Pulled Over 2016

PUBLIC COMMENTS: 5 minutes per person

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

Robert Babriecki – Suggested alternate side parking on Main St., suggested trucks should be routed around Cregar in the future and that the Police Department should be present for speeders on Cregar more often. Asked when Cregar Road paving will be completed. Council explained how the sections of Cregar Road construction are planned and the truck use of Mill Street.

Alan Schwartz - 14 Thomas St. - Concerned about the operating procedure of the background check process for youth coaches. Council discussed suggested ordinance changes to help alleviate this issue and suggested that further discussion will happen during discussion item L on the agenda.

Christopher Grant: Wanted to know what can be done about a building that remains after a fire and asked what Council can do about this issue. Council explained the communication between the previous owner, his estate, and communication with the Zoning Officer.

Justin Seals: Requested that the Borough allow only residents to hunt on Borough property. Attorney Goodman explained that public property can't be exclusively utilized by town residents.

Neil Langenbech: Expressed favor to hunt in the Borough.

PUBLIC HEARINGS: None

DISCUSSION ITEMS:

- A.** Borough property letters of interest - Administrator Pappas gave an overview of the assessed values and prices on the undersized lots as it pertains to the property letters of interest. Mr. Pappas explained that if Council is comfortable with the process then he will proceed with getting the specifics of the bidding together.
- B.** Amend Ordinance 390-2 to include trailers and inoperable motor vehicles – No report at this time
- C.** New Borough Trail Plan - Councilwoman Shipps updated Council on the meeting about the trail plan with Pablo Delgado.
- D.** Sewer Hookup – 32 Silverthorne Rd. - Councilman Zappa updated Council that he currently doesn't see any reason to deny as there is sufficient capacity.
- E.** Sale of Current Borough Hall - Administrator Pappas and Mr. Goodman updated Council on the different comparative market analyses received and the process going forward.
- F.** Website and Newsletter - Councilwoman Shipps estimates that the contract, as it is, is the best based on the presented statistics.

Resolution 197-2016, Award of Contract – Website maintenance. Tabled from prior meeting.

Motion to approve: Shipps, Second: Strange

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Zappa, yes; Hughes yes

Vote results: 5 ayes, motion passes

Resolution 198-2016, Award of Contract – Newsletter production. Tabled from prior meeting.

Motion to approve: Strange, Second: Shipps

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Zappa, yes; Hughes yes

Vote results: 5 ayes, motion passes

- G.** Street sweeper repair – pending resolution update

Resolution 199-2016, Award of Contract – Repair. Tabled till next meeting.

Motion to table to next meeting: LoIacono, Second: Zappa

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Zappa, yes; Hughes yes

Vote results: 5 ayes, motion passes

- H.** Part-time Crossing Guard

Resolution 201-2016, Part-time crossing guard. Motion to approve: Zappa, Second: Hughes
 Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Zappa, yes; Hughes yes
 Vote results: 5 ayes, motion passes

I. Recycling and trash schedule - Council discussed the requested change of pickup for recycling. Council believes that the vendor should alert the residents. The proposed full implementation is October 7th. It should also be put on the website, public service announcement, newsletter, etc. Mr. Goodman suggested having a contingency plan in place by the vendor during the scheduling change.

J. Wildlife management – Police Chief Bartman updated Council about the possible use, and enforcement differences, of State land versus municipal land. Council discussed the need for signage, background check issue in the application and other application updates.

K. Golf RFP - Council discussed the current golf contract and the need to get a new request for proposal and the need to get a similarly good company operating.

L. Recreation Program - Police Chief Bartman suggested changes to the current background check Ordinance to enable better utilization within the process, gave background on the history of the background check process and an overview of how the current Ordinance operates. Council discussed a number of possible amendments to the Ordinance pertaining to background check re-up timing, forms, lists to be kept, how the background check processes work, and how to operate currently under the standing Ordinance.

M. RFP for professionals for 2017 - Administrator Pappas asked how Council would like to proceed with preparing for 2017 as it pertains to proposals with professionals in 2017. Councilman Zappa stated that he would like to look into environmental professionals.

N. Sign trailer - Administrator Pappas updated Council on the sign trailer that is available for general usage or possibly for sale. Council expressed interest in selling this equipment.

O. Municipal court contract - Administrator Pappas updated Council on the current status of the contract

OLD BUSINESS: None

NEW BUSINES: None

CONSENT AGENDA:

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

RESOLUTION #	TITLE
Resolution 202-2016	Authorization to RFP Golf Management
Resolution 203-2016	Award of Contract – Ruberton – guard rail
Resolution 204-2016	Lien redemption
Resolution 205-2016	Refund of raffle permit
Resolution 206-2016	Amend professional contract - Quest
Resolution 207-2016	Temporary Food Handler permit – Salsa Night
Resolution 208-2016	Volunteer Fireman – Brandon Freer
Resolution 209-2016	Authorization for Social Affairs Permit - Califon Fire

Motion to approve the consent agenda items: Motion: Zappa, Second: Strange
 Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Zappa, yes; Hughes yes
 Vote results: 5 ayes, motion passes

WRITTEN COMMUNICATIONS:

- A.** Monthly Tax/Finance reports
- B.** Results of bond refunding
- C.** Municipal court reference document
- D.** 32 Silverthorne Road sewer hookup request
- E.** Bond rating
- F.** Quest proposal
- G.** Wildlife management documents
- H.** Undersized Lots list
- I.** JDM information technology information

PUBLIC COMMENTS: 1 minute per person

It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

Nancy Hunt: Has information about when the current Borough Hall was converted from a home into a Borough building. Council expressed interest in receiving this information. Nancy offered information to help with the sale of Borough Hall. Council discussed the usage and expectations of moving the Borough Hall.

LEGAL ISSUES: Attorney Goodman updated Council that the arbitration with Clinton is ongoing.

BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$ 372093.87**

Motion to approve bill list: Shipps, Second: Strange

Roll call vote: Lolacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Zappa, yes; Hughes yes

Vote results: 5 ayes, motion passes

Councilwoman Shipps abstained from any item police related.

EXECUTIVE SESSION: None

ADJOURNMENT: Mayor Desire or presiding officer asks if there is any further business.

Motion to adjourn: Shipps, Second: Strange

Roll call vote: Lolacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Zappa, yes; Hughes yes

Vote results: 5 ayes, motion passes

Next Council Meeting: September 22nd, 2016, 7:30 pm – Fire House, 7 Maryland Ave., High Bridge, NJ

Respectfully submitted,

Adam Young
Acting Clerk