

UNAPPROVED
BOROUGH OF HIGH BRIDGE – COUNCIL MEETING MINUTES

Date: September 22, 2016 – 7:30 p.m. – Location: High Bridge Firehouse, 7 Maryland Ave.

Please note: This meeting may contain discussion of items not mentioned on the agenda and, alternatively, any items specifically listed may be omitted.

CALL TO ORDER:

Mayor calls meeting to order and makes the following statement: “Pursuant to the Open Public Meetings Act, notice of 2016 Meeting Dates was published in the Hunterdon County Democrat and Express Times on December 24, 2015, and posted on the bulletin board at Borough Hall. Action may now be taken.

FLAG SALUTE: LED BY MAYOR OR PRESIDING OFFICER

ROLL CALL:

Councilman LoIacono	present	Councilman Strange	present
Councilwoman Shipp	present	Councilman Zappa	present
Councilman Stemple	present	Council Pres. Hughes	present
		Mayor Desire	present

Also present were five members of the public and press as well as Acting Clerk Adam Young, Attorney Barry Goodman, Chief Brett Bartman and Administrator Michael Pappas.

READING AND APPROVAL OF MINUTES: REGULAR MINUTES – SEPTEMBER 8TH, 2016

Mayor asks if any corrections necessary or for a motion to dispense with the reading of the prior meeting(s) minutes.

Motion to dispense with the reading of the September 8th, 2016 minutes: Hughes, Second: Zappa
Roll call vote: LoIacono, aye; Shipp, aye; Stemple, abstain; Strange, aye; Zappa, aye; Hughes, aye;
Vote results: Five ayes, one abstention. Motion passes.

Motion to approve the September 8th, 2016 minutes: Hughes, Second: Zappa
Roll call vote: LoIacono, aye; Shipp, aye; Stemple, abstain; Strange, aye; Zappa, aye; Hughes, aye;
Vote results: Five ayes, one abstention. Motion passes.

VISITORS:

PROCLAMATIONS/AWARDS:

A. Proclamation 14-2016 – Put the Brakes on Fatalities Day

PUBLIC COMMENTS: 5 MINUTES PER PERSON

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

Coleen Hann - Noted that she is present to update Council on her involvement in the formation and writing of the established Ordinance on background checks. Discussion ensued about background checks for concession sales-people, updates and changes in the past decade, the vacating of the Ordinance and reimplementation into the personnel policy,

PUBLIC HEARINGS: NONE

DISCUSSION ITEMS:

- A.** Borough property letters of interest: Administrator Pappas and Attorney Goodman explained the process by which the Borough would conduct the sales of the undersized lots.
- B.** Amend Ordinance 390-2 to include trailers and inoperable motor vehicles: Councilwoman Shipps updated Council on the progress and recommendations presented from Chief Brett Bartman. Councilwoman Shipps will plans to draft changes for the next meeting.
- C.** New Borough Trail Plan: No new updates from New Jersey water authority. Pablo Delgado updated Council on the plan to clear out the trail area, in conjunction with Julie from the New Jersey water authority.
- D.** Sale of Current Borough Hall: The Council Committee met and recommends the minimum bid price be set at 400,000. Tearing down the building is acceptable but the Committee would like the facade to be similar on a rebuild. Discussion on other easements such as the walking path to the Commons, library considerations, and other conditions ensued.
- E.** Street sweeper repair: Councilman Zappa updated Council on the changes to the bid and resolution.

Motion to amend **Resolution 199-2016** to include a second quote which is lower than previous quote:

Motion: Stemple, Second: LoIacono

Roll call vote: LoIacono, aye; Shipps, aye; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;

Vote results: Six ayes. Motion passes.

Resolution 199-2016, Award of Contract – Repair.

Motion: Strange, Second: Zappa

Roll call vote: LoIacono, aye; Shipps, aye; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;

Vote results: Six ayes. Motion passes.

- F.** Recycling and trash schedule: Mr. Pappas updated Council on the and details of the scheduling change.
- G.** Wildlife management: Chief Bartman updated Council on some of the proposed changes to the wildlife management Ordinance.
- H.** COAH funds: Mr. Goodman updated Council on the cost effective strategy of funding the COAH litigation via Resolution 218-2016 as well as the current information on the cases occurring around the state. Council discussed the initial funding and the request to see work product from this process.
- I.** Recreation Program: Council discussed the need for faster background checks with a growing recreation program, the need for updates in the last decade, and proposed amendments to the proposed Ordinance.

Motion to amend the agenda to add **Resolution 220-2016**: Criminal History Background Checks

Motion: Strange, Second: Zappa

Roll call vote: LoIacono, aye; Shipps, aye; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;

Vote results: Six ayes. Motion passes.

Motion to adopt **Resolution 220-2016**: Criminal History Background Checks

Motion: Strange, Second: Zappa

Roll call vote: LoIacono, aye; Shipps, aye; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;

Vote results: Six ayes. Motion passes.

- J.** Transportation Alternatives Program: Extend streetscape reach and safe roads to school grant as well as beautification of the train station area.

OLD BUSINESS: NONE

NEW BUSINESS: NONE

CONSENT AGENDA:

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

RESOLUTION #	TITLE
Resolution 210-2016	Paint Out refunds
Resolution 211-2016	Municipal court services
Resolution 212-2016	Authorization to RFP Environmental Consultant
Resolution 213-2016	Drive Sober appropriation request
Resolution 214-2016	Approval of Solicitor's Permit – 002-2016 – Hunterdon Huskies
Resolution 215-2016	Economic Development Committee appointments
Resolution 216-2016	Advertise surplus equipment – Sign trailer
Resolution 217-2016	Approval of Field Reservation Application – Hunterdon Huskies
Resolution 218-2016	Authorization to further fund COAH litigation

Motion to approve the consent agenda items (add “as amended” if needed): Lolocono, Second: Strange, Roll call vote: Lolocono, aye; Shipp, aye; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye; Vote results: Six ayes. Motion passes.

COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT:

Mayor, member, or official	Department
Councilman Zappa	Planning , Engineering, & Public Works
New Borough Hall hookup to natural gas, Cregar Road phase 5 construction update and Cregar gas line project, streetscape specifications submitted to DoT, paving on other various roads complete	
Councilwoman Hughes	Public Health, Environmental, Solid Waste / Recycling, & Open Space, Cultural and Heritage
County has upcoming electronics collection and recycling, mural work continuing, thanks to Environmental Committee for watering on Main St., weeding around town, new guard rail installed, Solitude House will be open this coming weekend,	
Councilman Lolocono	Golf
Mulching has been completed, notes people have expressed interest in different properties in High Bridge,	
Councilman Strange	Emergency Services, Municipal Court, & Recreation
FD statistics, PD statistics and ordinances, PD repairs to vehicles, PD air conditioning repairs still continuing along with other maintenance items, researching eTicket system, body cameras still being hooked up, truck traffic on Main St.	
Councilwoman Shipp	Golf, Special Events, Economic Development, Newsletter
PaintOut canceled, Community Day and Salsa Night were successful, container purchased for events items, trick or treat flyers, newsletter ready to be finalized, small business seminar next week, website updates	
Councilman Stemple	Finance, Utilities, & Education
Borough's bond rating went up, getting next year's budget in place	
Michael Pappas	Administrator
County health department meeting update	
Mayor Mark Desire	Executive Services
Thanks to Borough Hall staff, School community day, new appointments to EDC, new comcast commercial,	

WRITTEN COMMUNICATIONS:

- A. Municipal Court reference document
- B. Monthly finance report
- C. 71 Main Street Borough Hall Deed

PUBLIC COMMENTS: 1 MINUTE PER PERSON

It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

LEGAL ISSUES: NONE

BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$442,326.35**

Motion to approve bill list: Strange, Second: Shipp

Roll call vote: LoIacono, aye; Shipps, aye; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;
Vote results: Six ayes. Motion passes.
Councilwoman Shipps abstains from any Police related item. Councilman Stemple abstains from any Fire Department related item.

EXECUTIVE SESSION: NONE

ADJOURNMENT: MAYOR DESIRE OR PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS.

Motion to adjourn: LoIacono, Second: Strange

Roll call vote: LoIacono, aye; Shipps, aye; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;

Vote results: Six ayes. Motion passes.

Next Council Meeting: October 13, 2016, 7:30 pm – Fire House, 7 Maryland Ave., High Bridge, NJ

Respectfully submitted,

Adam Young, Acting Municipal Clerk

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**Resolution Requesting Approval of Items of Revenue Appropriation
NJS 40A:4-87**

NUMBER: 221-2016

ADOPTED: pending adoption

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of High Bridge, in the County of Hunterdon, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$1,061.39 which is now available as a revenue from Miscellaneous Revenues Section F: Public and Private Revenues Offset with Appropriations: Body Armor Grant, pursuant to the provision of the statute; and

BE IT FURTHER RESOLVED that the like sum of \$1,061.39 is hereby appropriated under the caption Public and Private Programs Offset by Revenues: Body Armor Grant.

Mark Desire, Mayor

ATTEST:

Adam Young, Acting Municipal Clerk

Resolution Number _____

Offered By _____

Seconded By _____

Adopted _____ and certified as a correct and true copy of an original.

Adam Young, Acting Municipal Clerk

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AUTHORIZATION TO ADVERTISE FOR PART TIME DPW LABORER

NUMBER: 222-2016

ADOPTED: pending adoption

WHEREAS, from time to time there is a need for a part time DPW laborer; and

WHEREAS, the position needs to be advertised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey, that the Borough advertise for the above position.

Mark Desire, Mayor

ATTEST:

Adam Young, Acting Municipal Clerk

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AMENDMENT OF PROFESSIONAL SERVICE CONTRACT

NUMBER: 223-2016

ADOPTED: pending adoption

WHEREAS, a professional service contract was awarded to Quest Environmental & Engineering Services, Inc. by Resolution #9-2016 on January 4, 2016 and amended by Resolution #206-2016 on September 8, 2016; and

WHEREAS, a proposal to perform ongoing remedial action associated with the Deed Notice for Police/Emergency Squad Complex has been provided, dated September 28, 2016 totaling \$4,220.00; and

WHEREAS, a certification of funds available has been completed by the CFO for said project.

NOW THEREFORE BE IT RESOLVED that the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey that the contract originally awarded to Quest Environmental & Engineering Services, Inc., shall hereby be amended to not exceed \$6,000.00.

I, Bonnie Ann Fleming, Chief Financial Officer of the Borough of High Bridge, do hereby certify funds are available for this contract from: Acct #10629021-Environmental Testing



Bonnie Ann Fleming
Chief Financial Officer

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Authorize Issuance of an RFP for service(s)

NUMBER: 224-2016

ADOPTED: pending adoption

WHEREAS, the Borough of High Bridge is in need of the following service(s), and

WHEREAS, the estimated cost of the service will be below bid threshold but could exceed the Pay to Play threshold, or is exempt from bidding in accordance with NJSA 40A:11-5.

NOW, THEREFORE, BE IT REOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and the State of New Jersey, hereby authorizes the Administrator to issue Request for Proposals for the following service(s):

- Borough Risk Manager
- Borough Engineer
- Borough Auditor

ATTEST:

Adam Young
Acting Municipal Clerk

Mark Desire
Mayor

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AUTHORIZATION TO REFUND ESCROW MONEY

NUMBER: 225-2016

ADOPTED: pending adoption

WHEREAS, the application that was submitted to Planning Board for 100 Main Street has been withdrawn; and

WHEREAS, the escrow monies shall be returned to the applicant.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey, that the Borough refund said escrow accounts.

APPLICANT	ACCOUNT #	AMOUNT
Durka, Jacek	7117534	\$1,758.99
Durka, Jacek	7117537	\$5,434.74

Mark Desire, Mayor

ATTEST:

Adam Young, Acting Municipal Clerk

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**AUTHORIZING THE BOROUGH OF HIGH BRIDGE TRANSPORTATION
ALTERNATIVES PROJECT AND THE APPLICATION FOR TRANSPORTATION
ALTERNATIVES FUNDING TO MAKE INFRASTRUCTURE IMPROVEMENTS THAT
WILL ENHANCE THE AESTHETIC QUALITIES OF BRIDGE STREET AND THE
TRAIN STATION AREA**

NUMBER: 226-2016

DATE: pending adoption

WHEREAS, the Borough of High Bridge is applying for funding to construct streetscape improvements along Bridge Street (County Route 513), Central Avenue, Union Avenue and West Main Street (CR 513); and

WHEREAS, the Borough of High Bridge proposes to install streetscape features, which may include brick pavers, stamped concrete, or concrete sidewalk, decorative pedestrian-scale street lights, benches, trees, landscaping, welcome signage and other appropriate streetscape improvements within the proposed project area; and

WHEREAS, the grant application is identified as TA2016-High Bridge Borough-00075; and

WHEREAS, the project will complement and continue the existing streetscape design along Main Street (CR 513) and will help to beautify the train station area; and

WHEREAS, maintenance of the facility, once constructed, will be assumed by the Borough of High Bridge with the exception of (1) local ordinances that places maintenance responsibility with each individual property owner, and (2) those crosswalks on State or County Highways;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of High Bridge that it hereby supports the submission of a grant application for the Transportation Alternatives Program within the State of New Jersey Department of Transportation and authorizes the Mayor, Administrator and the Municipal Clerk to execute any and all documents necessary and related to the submission of said grant application or grant agreement.

Certified as a true copy of the Resolution adopted by the Mayor and Council of the Borough of High Bridge at a duly convened meeting held on this 13th day of October, 2016

Acting Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL
(Clerk)

(Presiding Officer)

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Office of Emergency Management Mitigation Plan

NUMBER: 227-2016

DATE: pending adoption

WHEREAS the Borough of High Bridge, New Jersey, has experienced natural hazards that result in public safety hazards and damage to private and public property;

WHEREAS the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk;

WHEREAS the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the mitigation plan;

WHEREAS a *Hazard Mitigation Plan* (HMP) has been developed by the Mitigation Steering and Planning Committees;

WHEREAS the *Hazard Mitigation Plan* includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS the draft plan was provided to each participating jurisdiction and was posted on the Hunterdon County website so as to introduce the planning concept and to solicit questions and comments; and to present the HMP and request comments, as required by law, and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge:

1. The *Hunterdon County Multi-Jurisdictional Hazard Mitigation Plan*, as submitted to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on May 20, 2016 by the Hunterdon County Office of Emergency Management, is hereby adopted as an official plan of the Borough of High Bridge; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Borough of High Bridge departments identified in the HMP are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the HMP shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Borough of High Bridge, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Hunterdon County OEM Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the Hunterdon County Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date as agreed upon by all stakeholders.

PASSED by the Borough of the High Bridge, this ____ day of _____, 2016.

ATTEST:

Adam Young
Acting Municipal Clerk

Mark Desire
Mayor

RESOLUTION
Borough of High Bridge
County of Hunterdon
State of New Jersey

NUMBER: E10-2016

ADOPTED: pending adoption

AUTHORIZATION TO MEET IN EXECUTIVE SESSION

WHEREAS, the Mayor and Council of the Borough of High Bridge seek to discuss legal advice pertaining to the sewerage litigation between High Bridge and Clinton, and such other issues as are announced during the open session of the Council Meeting on May 23rd, 2016 that can be discussed in Executive Session; and

WHEREAS, pursuant to the provisions of N.J.S.A. 10:4-12b, matters concerning personnel, pending litigation, contracts and land acquisition may be discussed in sessions from which members of the public may be excluded; and

WHEREAS, the Mayor and Council are of the opinion that such discussions should, in the best interest of the citizens of the Borough of High Bridge, be held in Executive Session.

WHEREAS, the executive session minutes will be released if and as required by law, including as to (1) pending or anticipated contract negotiations in which the Borough is or may become a party, the purchase, lease or acquisition of real property, and the setting of banking rates or investment of public funds, after the contract is signed or it is clear that negotiations will not resume, (2) pending or anticipated litigation, after the conclusion of the lawsuit in which the Borough is or may become a party, including the time for any appeals, or, if no lawsuit is filed, after the statute of limitations has run on the issue or it is otherwise clear that no lawsuit will be filed, (3) tactics and techniques utilized in protecting the safety and property of the public, if the disclosure would not impair such protection, and (4) matters that would impair the right to receive funds from the US Government if and when the impairment no longer exists. The Borough does not anticipate that executive session minutes covered by the following sections of the Open Public Meetings Act will be released: N.J.S.A. 10:4-12b(1)(information rendered confidential by State or Federal statute), b(3)(material constituting an unwarranted invasion of privacy), b(7)(advice falling within the attorney-client privilege), b(8)(certain employment matters, unless the affected employees or appointees request the release in writing) and b(9)(deliberations regarding the imposition of specific civil penalties)."

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey as follows:

1. The general public shall be excluded from the discussions in these matters pursuant to the provisions of N.J.S.A. 10:4-12B.
2. Matters discussed in Executive Session shall, when appropriate, be made public.
3. It is anticipated that formal action may be taken following this Executive Session.

ATTEST:

Adam Young
Acting Municipal Clerk

Mark Desire
Mayor

Introduction **October 13, 2016**
Publication (summary)
Adoption **November 10, 2016 (Tentative)**
Publication (Title)

Ordinance 2016-24
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

Authorizing Private Sale of Undersized Lots

WHEREAS, the Borough of High Bridge is the record owner of several lots in the Borough that are less than the minimum size required for development under the Borough’s Land Use Ordinance; and

WHEREAS, N.J.S.A. 40A:12-13(b)(5) authorizes a municipality to enter into a private sale with the owner of the real property contiguous to the real property being sold provided that the property being sold is less than the minimum size required for development under the municipal zoning ordinance and is without any capital improvement thereon; and

WHEREAS, N.J.S.A. 40A:12-13(b)(5) further specifies that any such sale shall be for not less than the fair market value of said real property; and

WHEREAS, the Borough has made a determination of the fair market value of the lots; and

WHEREAS, the Borough has determined that the following lots are not needed for public use, are less than the minimum size required for development under the Land Use Ordinance, have no capital improvements on the land, and may be sold to the owners of real property contiguous to the lots at the following minimum prices pursuant to N.J.S.A. 40A:12-13(b)(5):

<u>Block</u>	<u>Lot</u>	<u>Location</u>	<u>Size</u>	<u>Fair Market Value/ Minimum Price</u>
4.02	9	Church St.	0.15 acres	\$1,875.00
4.06	8	Taylor St.	0.1722 acres	\$2,125.00
7	19	McDonald St.	0.1 acres	\$2,000.00
22	7	Beavers St.	0.2017 acres	\$2,500.00

WHEREAS, N.J.S.A. 40A:12-13(b)(5) requires the Borough advertise the sale of the lots.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of High Bridge:

1. The Mayor of the Borough of High Bridge and other necessary Borough officials are hereby authorized to enter into a private sale of the undersized lots set forth in this ordinance to neighboring property owners in accordance with N.J.S.A. 40A:12-13(b)(5) and to take all reasonable, necessary and lawful steps to effectuate the sale of the lots, including execution of the appropriate deed and transfer documents.
2. The Borough shall advertise the sale of the properties to neighboring property owners and sell the properties to the highest bidder among the adjacent owners, so long as the successful bidder pays the fair market value of the property.
3. The list of properties authorized to be sold and the minimum sale prices shall be posted on the public bulletin board in Borough Hall and the Fire House and in a newspaper circulating in the Borough within five (5) days following adoption of this ordinance, and offers may be made for the purchase of the properties for a period of 20 days following the advertisement.
4. The Borough Deputy Clerk shall file with the Director of the Division of Local Government Services in the Department of Community Affairs, sworn affidavits verifying the publication of advertisements.
5. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.
6. All ordinances or parts of ordinances deemed to be inconsistent with his ordinance are hereby repealed.
7. This ordinance shall become effectively immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

Mark Desire, Mayor

ATTEST:

Adam Young, Acting Municipal Clerk

Introduced:

Published:

Adopted:

Published:

Introduction **October 13, 2016**
Publication (summary)
Adoption **November 10, 2016 (Tentative)**
Publication (Title)

Ordinance 2016-25
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

Authorizing Sale of Borough Hall Property – 71 Main Street

WHEREAS, the Borough of High Bridge is the record owner of the property at 71 Main Street, Block 19.02, Lot 81, the former location of Borough Hall; and

WHEREAS, N.J.S.A. 40A:12-13(a) authorizes a municipality to enter into an open public sale at auction to the highest bidder for property that is not needed for public use; and

WHEREAS, the Borough has determined that the property at 71 Main Street, Block 19.02, Lot 81 is not needed for public use, and that the property should be sold by open public sale at auction to the highest bidder; and

WHEREAS, the Borough seeks to retain an interest in the property to secure the use of the present or any future building for library purposes; and

WHEREAS, N.J.S.A. 40A:12-13(a) requires the Borough advertise the sale of the property.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of High Bridge:

1. The Mayor of the Borough of High Bridge and other necessary Borough officials are hereby authorized to enter into a public sale of the property owned by the Borough at 71 Main Street, Block 19.02, Lot 81 in accordance with N.J.S.A. 40A:12-13(a) and to take all reasonable, necessary and lawful steps to effectuate the sale of the property, including execution of the appropriate deed and transfer documents.
2. The Borough shall advertise the sale of the property in a newspaper circulating in the Borough by two insertions at least once a week during two consecutive weeks, the last publication to be not earlier than seven days prior to such sale.
3. The terms of sale shall be as follows:
 - a. Minimum bid price of \$400,000.

- b. The sale shall be subject to restrictions of record and local ordinances.
 - c. Building tear down is acceptable, however the design of the new building façade must be similar in appearance to a building that was built in the period of the current Borough Hall (mid 1800s) and the façade must be approved by the Borough Council.
 - d. The Borough shall consider two options for the sale. The first option shall be subject to the following conditions and restrictions: (1) the Borough library with a minimum of nine hundred and thirty five (935) square feet and access to Main Street must be placed within any existing or future building, and (2) the public will have unrestricted pedestrian access from the Commons park to the sidewalk on Van Syckle Street, and the owner shall be responsible for maintenance of the easement area. The second option shall be a sale without these conditions. The advertisement shall require each bidder to submit one bid under each option.
 - e. The Borough shall retain the right to reject all bids
4. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.
5. All ordinances or parts of ordinances deemed to be inconsistent with his ordinance are hereby repealed.
6. This ordinance shall become effectively immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

Mark Desire, Mayor

ATTEST:

Adam Young, Acting Municipal Clerk

Introduced:

Published:

Adopted:

Published:

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
CURRENT FUND				
36 - AMBASSADOR MEDICAL SERVICES	PO 23086 DPW - OE - MISC - RANDOM DRUG/ALCOH		56.00	
10529099	Dept. of Public Works-OE-Misc.	56.00		56.00
950 - AMERICAN WEAR, INC	PO 23082 DPW - OE - UNIFORMS - 66% OF MONTHL		97.68	
10529029	Dept. of Public Works-OE-Uniforms	97.68		97.68
1331 - AMERIGAS	PO 23025 HEATING FUEL - PROPANE - FIRE HOUSE		19.75	
10545023	Propane - Firehouse	19.75		19.75
2183 - ARF RENTAL SERVICES, INC	PO 23101 RECREATION & SPECIAL EVENTS - PORTA		231.76	
10537099	Special Events-Misc.	115.88		
10529099	Dept. of Public Works-OE-Misc.	115.88		231.76
1530 - HIGH BRIDGE HILLS GOLF COURSE	PO 23160 GOLF - OE - SEPT		76,808.15	
10537620	GOLF-OTHER EXPENSES	76,808.15		76,808.15
506 - BILLY CASPER GOLF, LLC	PO 23164 GOLF - OE - MANAGEMENT FEE		4,329.73	
10537620	GOLF-OTHER EXPENSES	4,329.73		4,329.73
46 - CALIFON LUMBER	PO 23279 DPW - OE - EQUIPMENT - INV 90330		46.78	
10517090	Buildings & Grounds - Municipal Building	46.78		46.78
98 - CLINTON NAPA	PO 22983 DPW - OE - VEHICLE REPAIR		174.29	
10529028	Dept. of Public Works-OE-Vehicle Repair	174.29		
	PO 22986 POLICE - OE - MISC		83.51	
10524099	Police Department-OE-Misc.	83.51		257.80
987 - COMCAST	PO 23011 POLICE - INTERNET - 2016 - A/C 0957		359.72	
10510120	INTERNET	109.90		
10544126	Telephone - Police	249.82		
	PO 23012 INTERNET/PHONE - BOROUGH HALL - ACC		258.72	
10510120	INTERNET	109.90		
10544121	Telephone - Boro Hall	148.82		
	PO 23013 INTERNET/PHONE - FIRE DEPT - ACCT #		209.29	
10510120	INTERNET	89.95		
10544124	Telephone - Fire	119.34		
	PO 23014 INTERNET/PHONE - RESCUE SQUAD - ACC		183.11	
10510120	INTERNET	89.95		
10544123	Telpehone - Squad	93.16		1,010.84
2210 - CONSTELLATION NewENERGY, INC	PO 23560 STREET LIGHTING - JUNE 2016 - CUST		526.89	
10543520	STREET LIGHTING	504.24		
10543024	Electricity - DPW	16.47		
10543022	Electricity - Fire	6.18		526.89
2210 - CONSTELLATION NewENERGY, INC	PO 23561 STREET LIGHTING - JULY 2016 - CUST		526.89	
10543520	STREET LIGHTING	504.24		
10543024	Electricity - DPW	16.47		
10543022	Electricity - Fire	6.18		526.89
835 - CRISTAL ASSOCIATES LLC	PO 23089 BUILDNGS/GROUNDS - OE - MISC JANITO		179.50	

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
10517059	Buildings & Grounds - Janitorial		179.50	179.50
68 - DEPENDABLE FIRE EQUIPMENT, INC.	PO 23611 BUILDINGS/GROUNDS - BORO HALL - OE		219.00	
10517090	Buildings & Grounds - Municipal Building		219.00	
	PO 23612 BUILDINGS/GROUNDS - DPW - ANNUAL MA		528.90	
10517092	Buildings & Grounds - DPW		528.90	747.90
1789 - TREASURER, STATE OF NEW JERSEY	PO 23666 RESERVE - VITAL STATS - MARRIAGE RE		100.00	
101404	RESERVE - VITAL STATS		100.00	100.00
2061 - DIRECT DEVELOPMENT, LLC	PO 23168 WEBSITE MAINTENANCE 2016		450.00	
10511524	Website Production		450.00	450.00
73 - EASTSIDE SERVICE, INC	PO 22989 POLICE - OE - VEHICLE REPAIR		4,715.34	
10524028	Police Department-OE-Vehicle Repair		4,715.34	4,715.34
160 - ELIZABETHTOWN GAS	PO 23015 HEATING - BOROUGH HALL - ACT#655639		15.00	
10544721	Heating - Boro Hall		15.00	15.00
190 - FRANK RYMON & SONS, INC	PO 23215 DPW - OE - VEHICLE REPAIR		19.23	
10529055	PARKS & PLAYGROUNDS - OTHER EXPENSES		19.23	19.23
1981 - GLOBAL COMPUTER SUPPLIES	PO 23578 TAX COLL/FINANCE - 2 DESKTOP PC - H		654.82	
10514533	Tax Collector-OE-Data Processing		327.41	
10513033	Financial Admin-OE-Data Processing		327.41	654.82
2175 - GREEN ROCK RECYCLING	PO 23331 RECYCLING GRANT - ASPHALT		440.00	
10141704	RECYCLING TONNAGE GRANT		440.00	440.00
92 - GREENBAUM ROWE SMITH & DAVIS LLP	PO 23175 LEGAL		5,355.00	
10515566	Legal-OE-General Borough Matters		3,045.00	
10515589	Legal-OE-COAH		717.50	
10515581	Legal-OE-Solitude House		525.00	
105155613	Legal-OE-Combe Landfill		542.50	
10515560	Legal-OE-Municipal Meetings		525.00	5,355.00
759 - HUNTERDON COUNTY CHAMBER OF COMMERC	PO 23663 MUNICIPAL CLERK - OE - SEMINARS 10/		25.00	
10512024	Municipal Clerk-OE-Conferences/Seminars		25.00	25.00
449 - HUNTERDON COUNTY CLERK	PO 23679 CLERK - OE - FILING FEE		8.00	
10512099	Municipal Clerk-OE-Misc.		8.00	8.00
90 - JCP&L	PO 23027 SOLITUDE HOUSE - 7 & 9 RIVER ROAD A		19.89	
10543027	Electricity - Solitude Museum/Garage		19.89	
	PO 23028 ELECTRIC - SPRINGSIDE - ACCT#100050		9.43	
10543520	STREET LIGHTING		9.43	
	PO 23029 STREET LIGHTING - MAIN STREET - STR		29.86	
10543520	STREET LIGHTING		29.86	
	PO 23030 STREET LIGHTING - SHOP E - 1 WASHIN		10.10	
10543520	STREET LIGHTING		10.10	69.28
90 - JCP&L	PO 23039 STREET LIGHTING - SEPT 2016 - ACCT#		4,732.79	

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
10543520	STREET LIGHTING		2,240.44	
10543025	Electricity - Boro Hall		229.81	
10543026	Electricity - Library		235.70	
10543024	Electricity - DPW		92.19	
10543034	Electricity - Washington Ave.		37.56	
10543022	Electricity - Fire		734.83	
10543031	Electricity - Rt 513		10.08	
10543021	Electricity - Rescue Squad		441.53	
10543032	Electricity - Boro Commons		3.70	
10543027	Electricity - Solitude Museum/Garage		6.88	
10543033	Electricity - Bridge Street		8.01	
10543023	Electricity - Police		692.06	4,732.79
976 - LOWE'S	PO 23167 BLDGS&GRDS/DPW/WATER - MISC EQUIPME		25.08	
10517059	Buildings & Grounds - Janitorial		25.08	25.08
1398 - MASER CONSULTING PA	PO 23223 PLANNING BOARD - OE - ENGINEERING		93.75	
10518033	Planning Board-OE-Engineering		93.75	93.75
146 - MGL PRINTING SOLUTIONS	PO 23333 FINANCE - OE - OFFICE SUPPLIES - ST		37.50	
10514521	Tax Collector-OE-Office Supplies		37.50	37.50
2233 - MICHAEL PAPPAS	PO 23647 ADMIN - OE - MISC - MILEAGE REIMBUR		173.23	
10510099	General Admin-OE-Misc.		173.23	173.23
214 - NJ ADVANCE MEDIA	PO 22995 ADVERTISING - ACCT #1160892		112.99	
10511032	ADVERTISING		112.99	112.99
67 - TREASURER - STATE OF NEW JERSEY	PO 23388 QUARTERLY 2016 DCA FEES		1,428.00	
101405	RESERVE - DCA FEES		1,428.00	1,428.00
596 - NJ FIRE EQUIPMENT COMPANY	PO 23639 FIRE DEPT - SCBA AIR PAKS - STATE		5,384.90	
10525599	Fire Dept.-OE-Misc.		5,384.90	5,384.90
157 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 23077 ADMIN - 2016 MEMBERSHIP / BULLETIN		40.00	
10511020	MAYOR AND COUNCIL: OTHER EXPENSES		40.00	40.00
287 - PERFORMANCE TIRE CO., INC.	PO 23204 DPW - TIRES - INV 10991		2,233.00	
10529028	Dept. of Public Works-OE-Vehicle Repair		2,233.00	2,233.00
218 - POSTMASTER	PO 23661 POLICE - OE - POSTAGE - FLAT RATE S		64.50	
10524029	Police Department-OE-Postage		64.50	64.50
1495 - PRAXAIR DISTRIBUTION, INC	PO 23347 DPW-OE-MISC- CUSTOMER #71761637 - 1		102.30	
10529025	Dept. of Public Works-OE-Equipment/Hdwr		102.30	102.30
1432 - PRECAST MANUFACTURING COMPANY	PO 23620 BUILDINGS & GROUNDS - BOROUGH HALL		540.00	
10517090	Buildings & Grounds - Municipal Building		540.00	540.00
2234 - PRECISION AUTOMOTIVE & DIESEL	PO 23648 DPW - OE - VEHICLE REPAIR		3,355.66	
10529028	Dept. of Public Works-OE-Vehicle Repair		3,355.66	3,355.66

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
1469 - SMITH MOTOR CO. INC.	PO 23335 DPW - OE - VEHICLE REPAIR -		372.88	
10529028	Dept. of Public Works-OE-Vehicle Repair	372.88		372.88
1586 - TIRPOK GROUP, INC	PO 23068 POLICE - OE - UNIFORM CLEANING		75.10	
10524033	Police Department-OE-Uniforms/Clothing	75.10		75.10
1657 - VALCOPY SERVICES, INC	PO 23087 BUILDINGS & GROUNDS - BORO HALL OFF		150.00	
10517123	BUILDINGS & GROUNDS-COPIER LEASE	150.00		150.00
1500 - VERIZON WIRELESS	PO 22996 EMERGENCY MANAGEMENT - OE - AIRCARD		80.06	
10525230	EMERGENCY MANAGEMENT: WIRELESS DEVICES	80.06		80.06
1500 - VERIZON WIRELESS	PO 22997 TELEPHONE - DPW - CELL PHONES ACC		98.60	
10544128	TELEPHONE-DPW-CELL PHONES	98.60		98.60
1500 - VERIZON WIRELESS	PO 23006 POLICE - OE - WIRELESS DEVICES - S		357.77	
10524030	Police Department-OE-Wireless Devices	120.05		
10544127	TELEPHONE-POLICE-CELL PHONES	237.72		357.77
2232 - VERNEER NORTH ATLANTIC	PO 23638 DPW - OE - VEHICLE MAINT - CHIPPER		247.60	
10529036	Dept. of Public Works-OE-Vehicle Maintee	247.60		247.60
1606 - W.B. MASON COMPANY	PO 22987 OFFICE SUPPLIES		495.96	
10517121	BUILDINGS & GROUNDS-OFFICE SUPPLIES	495.96		495.96
1777 - WESTERN PEST SERVICES	PO 23186 BUILDINGS & GROUNDS - POLICE - RAT		68.00	
10517091	Buildings & Grounds - Police Bldg	68.00		
	PO 23187 BUILDINGS & GROUNDS - RESCUE - RAT		68.00	
10517098	Buildings & Grounds - Rescue Squad	68.00		
	PO 23614 BUILDINGS & GROUNDS - BORO HALL - A		30.00	
10517090	Buildings & Grounds - Municipal Building	30.00		166.00
1599 - WINNING TEAMS BY NISSEL LLC	PO 23654 DPW - OE - EQUIPMENT REPAIR - LINE		325.50	
10529025	Dept. of Public Works-OE-Equipment/Hdwr	325.50		325.50
DOG FUND				
153 - NJ DEPT OF HEALTH & SENIOR SERVICES	PO 23166 SEPTEMBER DOG FEES		10.80	
231320	RESERVE FOR STATE DEPT OF HEALTH FEES	10.80		10.80
GENERAL CAPITAL FUND				
1398 - MASER CONSULTING PA	PO 23531 CAPITAL - STREETScape PHASE 2 - ENG		108.75	
30920302	ENG/LEGAL SECTION 20 COSTS	108.75		108.75
1371 - OLD YORK HEATING & COOLING, INC	PO 23642 CAPITAL - BOROUGH HALL - CONVERT TO		1,895.00	
30910703	ADDT'L COSTS	1,895.00		1,895.00
WATER UTILITY FUND				
950 - AMERICAN WEAR, INC	PO 23083 WATER - OE - UNIFORMS - 22% OF MONT		32.56	

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
60510034	WATER - OE - UNIFORMS/CLOTHING		32.56	32.56
1148 - BUCKMAN'S INC.	PO 23092 WATER - OE - CHEMICALS		870.72	
60510053	WATER - OE - CHEMICALS		870.72	870.72
249 - CENTURYLINK	PO 23026 WATER - 2016 - TELEPHONE CUST # 908		49.23	
60510097	WATER - OE - TELEPHONE		49.23	49.23
176 - EUROFINS QC, INC	PO 23246 WATER - OE - ANALYSIS		1,224.90	
60510045	WATER - OE - WATER ANALYSIS		1,224.90	1,224.90
1381 - HD SUPPLY WATERWORKS, LTD.	PO 23381 WATER - OE - REPAIRS - REPAIR PARTS		165.00	
60510051	WATER - OE - REPAIRS/CONTRACTS		165.00	165.00
90 - JCP&L	PO 23051 WATER- STREET LIGHT - SEPT 2016 - A		2,199.54	
60510098	WATER - OE - ELECTRIC		2,199.54	
	PO 23334 WATER - ELECTRIC - SOLITUDE PUMP -		250.41	
60510098	WATER - OE - ELECTRIC		250.41	2,449.95
SEWER UTILITY FUND				
950 - AMERICAN WEAR, INC	PO 23084 SEWER - OE - UNIFORMS - 12% OF MONT		17.76	
62510034	SEWER - OE - UNIFORMS/CLOTHING		17.76	17.76
68 - DEPENDABLE FIRE EQUIPMENT, INC.	PO 23613 SEWER - OE - ANNUAL MAINTENANCE		147.00	
62510099	SEWER - OE - MISC		147.00	147.00
92 - GREENBAUM ROWE SMITH & DAVIS LLP	PO 23339 LEGAL - TOC		5,802.02	
6251004201	TOC-LEGAL-GREENBAUM		5,802.02	5,802.02
90 - JCP&L	PO 23063 SEWER- STREET LIGHTING - SEPT 2016		744.66	
62510098	SEWER - OE - ELECTRIC		744.66	744.66
218 - POSTMASTER	PO 23678 SEWER - OE - POSTAGE - 4TH QTR 2016		442.00	
62510029	SEWER - OE - POSTAGE		442.00	442.00
SOLID WASTE UTILITY FUND				
218 - POSTMASTER	PO 23677 SOLID WASTE - OE - POSTAGE - 4TH QT		1,424.00	
64510029	SOLID WASTE-OE-POSTAGE		1,424.00	1,424.00
1813 - PREMIER DISPOSAL, INC	PO 23205 SOLID WASTE - CONTRACTED HAULER- 20		19,978.00	
64510090	SOLID WASTE-OE-CONTRACTED HAULER		19,978.00	19,978.00
DEVELOPER ESCROW TRUST FUND				
2237 - DURKA, JACEK	PO 23682 ESCROW - KROC - 100 MAIN ST - REFUN		7,193.73	
7117537	KROC-100 MAIN-HIGHLANDS-121715		5,434.74	
7117534	DURKA-INF REV-		1,758.99	7,193.73
1398 - MASER CONSULTING PA	PO 23604 ESCROW - FERNANDES - GATEWAY		1,111.25	

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
7118538	20 MAIN-FERNANDES-PP01-2016		1,111.25	1,111.25
1398 - MASER CONSULTING PA	PO 23605 ESCROW - ELIZABETHTOWN GAS - CREGAR		507.50	
711375	ELIZABETHTOWN GAS-STREET OPENINGS		507.50	507.50
1398 - MASER CONSULTING PA	PO 23640 ESCROW - MURPHY/FERNANDES - GATEWAY		466.25	
7118538	20 MAIN-FERNANDES-PP01-2016		466.25	466.25
130 - MOTT MACDONALD	PO 23669 ESCROW - FERNANDES - HIGH BRIDGE GA		384.72	
7118538	20 MAIN-FERNANDES-PP01-2016		384.72	384.72
SPECIAL EVENTS				
2183 - ARF RENTAL SERVICES, INC	PO 23102 RECREATION & SPECIAL EVENTS - PORTA		48.00	
781009	PAINT OUT		24.00	
781010	SOAP BOX DERBY		24.00	48.00
46 - CALIFON LUMBER	PO 23615 GARDEN GRANT - FENCE		1,052.26	
781008	GARDEN GRANT		1,052.26	1,052.26
101 - PETTY CASH - HIGH BRIDGE BORO	PO 23681 SPECIAL EVENTS - FALL EVENTS - HALL		100.00	
781011	EASTER/FALL EVENTS		100.00	100.00
2182 - PSI	PO 23380 SPECIAL EVENTS 2016 - BANNER CHANGE		80.25	
781009	PAINT OUT		78.00	
781001	COMMUNITY DAY		2.25	80.25
1189 - RIVERSIDE WINE & LIQUORS	PO 23609 COMMUNITY DAY 2016 - BIRCH BEER		91.98	
781001	COMMUNITY DAY		91.98	91.98
862 - TAYLOR RENTAL CENTER	PO 23616 GARDEN GRANT - AUGER FOR FENCE		302.00	
781008	GARDEN GRANT		302.00	302.00

TOTAL

164,084.80

Total to be paid from Fund 10 CURRENT FUND	117,384.51
Total to be paid from Fund 23 DOG FUND	10.80
Total to be paid from Fund 30 GENERAL CAPITAL FUND	2,003.75
Total to be paid from Fund 60 WATER UTILITY FUND	4,792.36
Total to be paid from Fund 62 SEWER UTILITY FUND	7,153.44
Total to be paid from Fund 64 SOLID WASTE UTILITY FUND	21,402.00
Total to be paid from Fund 71 DEVELOPER ESCROW TRUST FUND	9,663.45
Total to be paid from Fund 78 SPECIAL EVENTS	1,674.49
	=====
	164,084.80

Checks Previously Disbursed

List of Bills - (All Funds)

Vendor	Description	Account	PO	Payment	Check Total
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH		10/07/2016	4,668.72
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH		10/07/2016	6,364.98
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH		10/07/2016	47,880.01
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH		9/23/2016	2,623.53
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH		9/23/2016	4,668.66
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH		9/23/2016	6,087.04
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH		9/23/2016	48,489.72
14894	POSTMASTER	PO# 23259	NEWSLETTER - MAILING - OCT 2016		319.39

					123,725.58

Total paid from Fund 10 CURRENT FUND 96,689.12
 Total paid from Fund 60 WATER UTILITY FUND 12,452.02
 Total paid from Fund 62 SEWER UTILITY FUND 9,337.38
 Total paid from Fund 64 SOLID WASTE UTILITY FUND 5,247.06

 123,725.58

Total for this Bills List: **287,810.38**