

UNAPPROVED
BOROUGH OF HIGH BRIDGE – COUNCIL MEETING MINUTES

Date: October 13, 2016 – 7:30 p.m. – Location: High Bridge Firehouse, 7 Maryland Ave.

Please note: This meeting may contain discussion of items not mentioned on the agenda and, alternatively, any items specifically listed may be omitted.

CALL TO ORDER:

Mayor calls meeting to order and makes the following statement: "Pursuant to the Open Public Meetings Act, notice of 2016 Meeting Dates was published in the Hunterdon County Democrat and Express Times on December 24, 2015, and posted on the bulletin board at Borough Hall. Action may now be taken.

FLAG SALUTE: LED BY MAYOR OR PRESIDING OFFICER

ROLL CALL:

Councilman Lolocono	present	Councilman Strange	present
Councilwoman Shipps	absent	Councilman Zappa	present
Councilman Stemple	present	Council Pres. Hughes	present
		Mayor Desire	present

Also present were fifty-nine members of the public and press as well as Acting Clerk Adam Young, Attorney Barry Goodman, Chief Brett Bartman, Borough Engineer William Burr, and Administrator Michael Pappas.

READING AND APPROVAL OF MINUTES: REGULAR MINUTES – SEPTEMBER 22ND, 2016

Mayor asks if any corrections necessary or for a motion to dispense with the reading of the prior meeting(s) minutes.

Motion to dispense with the reading of the September 22nd, 2016 minutes: Lolocono, Second: Strange
Roll call vote: Lolocono, aye; Shipps, absent; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;
Vote results: Five ayes. Motion passes.

Motion to approve the September 22nd, 2016 minutes: Hughes, Second: Strange
Roll call vote: Lolocono, aye; Shipps, absent; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;
Vote results: Five ayes. Motion passes.

VISITORS:

- A.** Crime Stoppers award was presented to Chief Bartman
- B.** Elizabethtown Gas presentation - Presented the proposed gas line project on Cregar Road.

Cindy Meyer - Has concerns that the chip and seal will not be sufficient and that her sewer line will be an issue. Council confirmed that the chip and seal is temporary and that sewer laterals can be avoided. Ms. Meyer agreed to submit plans to the contractor. David Stonicker - Asked why the project of the pipeline was not done earlier. Council explained the project timelines moving in phases and that this is a newly proposed pipeline project. Mr. Stonicker asked about the speeding on Cregar. Chief Bartman quoted a traffic study completed on Cregar Road. George Wanger - Asked how the connection of the lines improves the service of the system. The Elizabethtown Representative explained that this project gives flexibility to the system's operations. Chris Wescott - Asked what the pipe pressure will be at the home connection. The Elizabethtown representative commented that it is not uncommon to have the 175lbs at the house. Mr. Wescott about getting a connection at his residence. Asked how deep the main will be set. 3 feet was the reply from the Elizabethtown Gas representative. Steve Barren - Asked about conversion issues with his current home appliances. General conversion was discussed. Elizabeth Wanger - Has concerns about trees being affected. Elizabethtown Gas confirmed the placement of the pipeline would be below the center of the street. Discussion of connection logistics ensued. Marcus Siebler - Asked about burying the powerlines and any rebates for converting to gas. Council discussed the extensive cost of this proposal.

Bob Bork - Asked about pipeline placement and how letters were distributed. The Borough Engineer explained the hand delivery process. Barbara Yanni - Asked about homeowner responsibilities of converting. Discussion ensued on these logistics. Richard Korebco - Asked about getting gas service and tax funding of road projects. Jerry Veniziano - Asked about getting gas service and stepping down pressure on the gas line system. Discussion ensued. Todd Honeycutt - Asked how Council is planning to commutate out with the residents. Council noted more frequent website updates, public service announcements, and direct communication with the contractors. Discussion ensued about signup deadlines, future meetings with Elizabethtown Gas and taking care of these logistics. Jim Dietz - Asked what size pipe will be used. 12" pipe will be used. Gabrielle Carabca - Asked what benefits are offered to the residents. Discussion ensued of offering natural gas to more residents than were previously able to receive service. Rich Rafallo - Asked what other projects may be offered to other parts of town. Discussion of guidelines of service ensued. Catherine Coall - Asked what path would be taken for installation. Discussion ensued.

C. High Bridge Hills presentation - Presented statistics, course improvements, and plans for increased revenue in the future. Jenn Stalnicker - Asked that hole 17 be a par 5 for women and expressed much gratitude for the course and management. George Mahathy - Has concerns about increased noise from golf carts and golfers. Discussion of quiet zones, financial necessity with batterics, member agreements ensued.

PROCLAMATIONS/AWARDS: NONE

PUBLIC COMMENTS: 5 MINUTES PER PERSON

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

PUBLIC HEARINGS: NONE

DISCUSSION ITEMS:

- A.** Amend Ordinance 390-2 to include trailers and inoperable motor vehicles – no update given
- B.** Recycling and trash schedule - Map is unreadable. Michael Dinardi spoke to the implementation of the recycling process.
- C.** Landlord registration - Landlord registration. Administrator Pappas spoke to the changes to the Ordinance for efficiency.
- D.** Best practices - Best practices discussed by the Administrator and Council

Comment added by Councilman Strange that the Ordinance for background checks for recreation members is still being adjusted. Attorney Goodman noted that the Ordinance will be going through the usual, public process for proper review by Council and the public.

OLD BUSINESS: NONE

NEW BUSINESS:

- A.** **Ordinance 2016-24:** Private sale of undersized lots

Motion to introduce **Ordinance 2016-24:** Hughes, Second: Strange,
Roll call vote: Lolocono, aye; Shipps, absent; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;
Vote results: Five ayes. Motion passes.

Mayor Desire states that the **Ordinance 2016-24** shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of October 27, 2016.

- B.** **Ordinance 2016-25:** Sale of Borough Hall – 71 Main St.

Motion to introduce **Ordinance 2016-25**: LoIacono, Second: Strange,
Roll call vote: LoIacono, aye; Shipps, absent; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;
Vote results: Five ayes. Motion passes.

Mayor Desire states that the **Ordinance 2016-25** shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of October 27, 2016.

CONSENT AGENDA:

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

RESOLUTION #	TITLE
Resolution 221-2016	Ch 159 – Body Armor
Resolution 222-2016	Advertise Department of Works part-time position
Resolution 223-2016	Amend Professional Contract- Quest
Resolution 224-2016	Authorize RFP – Professional services
Resolution 225-2016	Escrow refund
Resolution 226-2016	NJ Dept. of Transportation - Main Street Phase Three
Resolution 227-2016	OEM Hazard Mitigation Plan
Resolution 228-2016	Award of Contract - JTG

Motion to approve the consent agenda items (add “as amended” if needed): Strange, Second: Zappa,
Roll call vote: LoIacono, ayc; Shipps, absent; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;
Vote results: Five ayes. Motion passes.

WRITTEN COMMUNICATIONS:

- A. Best practices inventory
- B. Resident notice
- C. Quest proposal – deed notice

PUBLIC COMMENTS: 1 MINUTE PER PERSON

It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

LEGAL ISSUES: NONE

BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$293,905.11**

Motion to approve bill list: Stemple, Second: Strange
Roll call vote: LoIacono, aye; Shipps, absent; Stemple, aye; Strange, ayc; Zappa, aye; Hughes, aye;
Vote results: Five ayes. Motion passes.

EXECUTIVE SESSION: LEGAL ADVICE ON CLINTON SEWERAGE ARBITRATION

Resolution # E10-2016 - Motion to move into executive session: Zappa, Second: Strange,
Roll call vote: LoIacono, aye; Shipps, absent; Stemple, aye; Strange, ayc; Zappa, aye; Hughes, aye;
Vote results: Five ayes. Motion passes.

Motion to move into open session: Stemple, Second: Strange,
Roll call vote: LoIacono, aye; Shipps, absent; Stemple, aye; Strange, ayc; Zappa, aye; Hughes, aye;
Vote results: Five ayes. Motion passes.

ADJOURNMENT: MAYOR DESIRE OR PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS.

Motion to adjourn: Stemple, Second: Strange

Roll call vote: LoIacono, aye; Shipps, absent; Stemple, aye; Strange, aye; Zappa, aye; Hughes, aye;

Vote results: Five ayes. Motion passes.

Next Council Meeting: October 27, 2016, 7:30 pm – Fire House, 7 Maryland Ave., High Bridge, NJ

Respectfully submitted,

Adam Young, Municipal Acting Clerk

Introduction October 13, 2016
 Publication (summary)
 Adoption October 27, 2016 (*Tentative*)
 Publication (Title)

**Ordinance 2016-24
 BOROUGH OF HIGH BRIDGE
 COUNTY OF HUNTERDON
 STATE OF NEW JERSEY**

Authorizing Private Sale of Undersized Lots

WHEREAS, the Borough of High Bridge is the record owner of several lots in the Borough that are less than the minimum size required for development under the Borough's Land Use Ordinance; and

WHEREAS, N.J.S.A. 40A:12-13(b)(5) authorizes a municipality to enter into a private sale with the owner of the real property contiguous to the real property being sold provided that the property being sold is less than the minimum size required for development under the municipal zoning ordinance and is without any capital improvement thereon; and

WHEREAS, N.J.S.A. 40A:12-13(b)(5) further specifies that any such sale shall be for not less than the fair market value of said real property; and

WHEREAS, the Borough has made a determination of the fair market value of the lots; and

WHEREAS, the Borough has determined that the following lots are not needed for public use, are less than the minimum size required for development under the Land Use Ordinance, have no capital improvements on the land, and may be sold to the owners of real property contiguous to the lots at the following minimum prices pursuant to N.J.S.A. 40A:12-13(b)(5):

<u>Block</u>	<u>Lot</u>	<u>Location</u>	<u>Size</u>	<u>Fair Market Value/ Minimum Price</u>
4.02	9	Church St.	0.15 acres	\$1,875.00
4.06	8	Taylor St.	0.1722 acres	\$2,125.00
7	19	McDonald St.	0.1 acres	\$2,000.00
22	7	Beavers St.	0.2017 acres	\$2,500.00

WHEREAS, N.J.S.A. 40A:12-13(b)(5) requires the Borough advertise the sale of the lots.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of High Bridge:

1. The Mayor of the Borough of High Bridge and other necessary Borough officials are hereby authorized to enter into a private sale of the undersized lots set forth in this ordinance to neighboring property owners in accordance with N.J.S.A. 40A:12-13(b)(5) and to take all reasonable, necessary and lawful steps to effectuate the sale of the lots, including execution of the appropriate deed and transfer documents.
2. The Borough shall advertise the sale of the properties to neighboring property owners and sell the properties to the highest bidder among the adjacent owners, so long as the successful bidder pays the fair market value of the property.
3. The list of properties authorized to be sold and the minimum sale prices shall be posted on the public bulletin board in Borough Hall and the Fire House and in a newspaper circulating in the Borough within five (5) days following adoption of this ordinance, and offers may be made for the purchase of the properties for a period of 20 days following the advertisement.
4. The Borough Deputy Clerk shall file with the Director of the Division of Local Government Services in the Department of Community Affairs, sworn affidavits verifying the publication of advertisements.
5. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.
6. All ordinances or parts of ordinances deemed to be inconsistent with this ordinance are hereby repealed.
7. This ordinance shall become effectively immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

Mark Desire, Mayor

ATTEST:

Adam Young, Acting Municipal Clerk

Introduced:

Published:

Adopted:

Published:

Introduction October 13, 2016
Publication (summary)
Adoption October 27, 2016 (*Tentative*)
Publication (Title)

Ordinance 2016-25
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

Authorizing Sale of Borough Hall Property – 71 Main Street

WHEREAS, the Borough of High Bridge is the record owner of the property at 71 Main Street, Block 19.02, Lot 81, the former location of Borough Hall; and

WHEREAS, N.J.S.A. 40A:12-13(a) authorizes a municipality to enter into an open public sale at auction to the highest bidder for property that is not needed for public use; and

WHEREAS, the Borough has determined that the property at 71 Main Street, Block 19.02, Lot 81 is not needed for public use, and that the property should be sold by open public sale at auction to the highest bidder; and

WHEREAS, the Borough seeks to retain an interest in the property to secure the use of the present or any future building for library purposes; and

WHEREAS, N.J.S.A. 40A:12-13(a) requires the Borough advertise the sale of the property.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of High Bridge:

1. The Mayor of the Borough of High Bridge and other necessary Borough officials are hereby authorized to enter into a public sale of the property owned by the Borough at 71 Main Street, Block 19.02, Lot 81 in accordance with N.J.S.A. 40A:12-13(a) and to take all reasonable, necessary and lawful steps to effectuate the sale of the property, including execution of the appropriate deed and transfer documents.
2. The Borough shall advertise the sale of the property in a newspaper circulating in the Borough by two insertions at least once a week during two consecutive weeks, the last publication to be not earlier than seven days prior to such sale.
3. The terms of sale shall be as follows:
 - a. Minimum bid price of \$400,000.

- b. The sale shall be subject to restrictions of record and local ordinances.
 - c. Building tear down is acceptable, however the design of the new building façade must be similar in appearance to a building that was built in the period of the current Borough Hall (mid 1800s) and the façade must be approved by the Borough Council.
 - d. The Borough shall consider two options for the sale. The first option shall be subject to the following conditions and restrictions: (1) the Borough library with a minimum of nine hundred and thirty five (935) square feet and access to Main Street must be placed within any existing or future building, and (2) the public will have unrestricted pedestrian access from the Commons park to the sidewalk on Van Syckle Street, and the owner shall be responsible for maintenance of the easement area. The second option shall be a sale without these conditions. The advertisement shall require each bidder to submit one bid under each option.
 - e. The Borough shall retain the right to reject all bids
4. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.
5. All ordinances or parts of ordinances deemed to be inconsistent with his ordinance are hereby repealed.
6. This ordinance shall become effectively immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

Mark Desire, Mayor

ATTEST:

Adam Young, Acting Municipal Clerk

Introduced:

Published:

Adopted:

Published:

Introduction October 27, 2016
Publication (summary)
Adoption November 10, 2016 (*Tentative*)
Publication (Title)

Ordinance 2016-26
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

Amend Chapter 284, Rental Unit Registration, of the Borough Ordinances

WHEREAS, Ordinance 284-4, Registration, states:

Every dwelling must be registered on or before January 1 of each year. Only one registration statement shall be required for each dwelling in which all units are under common ownership.

WHEREAS, Ordinance 284-4, Manner of registration, states:

Every dwelling must be registered on or before January 1 of each year. Only one registration statement shall be required for each dwelling in which all units are under common ownership.

WHEREAS, Ordinance 284-6, Fees, currently does not set late registration fees,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and the State of New Jersey, hereby amend sections of Chapter 284 of the Borough Ordinances to read:

Ordinance 284-4, Manner of registration:

Every dwelling must be registered between January 1 and January 31 of the registering year. Only one registration statement shall be required for each dwelling in which all units are under common ownership.

Ordinance 284-6:

The annual registration fee shall be as follows:

- A. Annual registration fee shall be set at \$50.00.*
- B. There shall be no fee for a two-family dwelling, one unit of which is owner-occupied.*
- C. A late fee of \$250.00 per unit, starting February 1st of the registering year, will be charged in addition to the annual registration fee, upon late registration.*
- D. A late fee of \$100.00 per unit, starting March 1st of the registering year, will be charged on the first of every month thereafter, in addition to the annual registration fee and the \$250.00 per unit late fee, upon late registration.*

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AUTHORIZATION OF UTILITY REFUNDS

NUMBER: 229-2016

ADOPTED: pending adoption

WHEREAS, there are credits and other charges that need to be removed from individual utility accounts, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey does hereby authorize the refunding and/or crediting of utility accounts listed:

ID#	Blk	Lot	Name	Address	Amount	Reason
14412	39.02	427	Palisay, Kathleen	15 Mark Drive	\$320.39	Refund overpayment

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

CANCELLATION AND REFUND OF TAX

NO. 230-2016

ADOPTED: pending adoption

WHEREAS, the High Bridge Tax Assessor has adjusted the improvement value for Block 30 Lot 13 to \$10,000 for 2015 and 2016; and

WHEREAS, the property taxes for 2016 were based on an improvement value of \$528,000;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon that the Tax Collector is hereby authorized to issue said refund of tax overpayment based on an improvement value of \$10,000 for 2016, as follows:

<u>Block</u>	<u>Lot</u>	<u>Qualifier</u>	<u>Issued To:</u>	<u>Amount Due:</u>
30	13		N M Holding Phoenix LLC	\$8,545.01

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Sale of Surplus Equipment

NUMBER: 231-2016

DATE: pending adoption

WHEREAS, pursuant to NJSA 40A:11-36, the governing body of the Borough of High Bridge may sell surplus property no longer needed for public use; and

WHEREAS, the Borough will utilize GovDeals for an online auction; and

WHEREAS, the Borough of High Bridge wishes to sell surplus equipment listed as follows:

VER-MAC PCMS-548 2006 Sign Trailer – Vin #2S9US11125S132358

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey approve the sale of the surplus equipment online.

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**Resolution Requesting Approval of Items of Revenue Appropriation
NJS 40A:4-87**

NUMBER: 232-2016

ADOPTED: pending adoption

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of High Bridge, in the County of Hunterdon, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$15,000.00, which is now available as a revenue from Miscellaneous Revenues Section F: Public and Private Revenues Offset with Appropriations: Comcast Technology Grant. Pursuant to the provision of the statute, and

BE IT FURTHER RESOLVED that the like sum of \$15,000.00 is hereby appropriated under the caption Public and Private Programs Offset by Revenues: Comcast Technology Grant.

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AWARD OF CONTRACT FOR GENERATOR TRANSFER SWITCHES

NUMBER: 233-2016

ADOPTED: pending adoption

WHEREAS, quotes were received for installation of manual transfer switches for the portable emergency generator at the New Street Pump Station and Solitude Village Pump Station; and

WHEREAS, Kusant Electric Inc. provided the lowest pricing as follows:

Location	Amount
New Street Pump Station	\$7,700.00
Solitude Village Pump Station	\$9,680.00

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey approve the contract pricing provided by Kusant Electric Inc. for installation of manual transfer switches for the portable emergency generator.

I, Bonnie Ann Fleming, Chief Financial Officer of the Borough of High Bridge, do hereby certify funds are available for this contract from: FEMA Grant-10673720.



Bonnie Ann Fleming
Chief Financial Officer

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

JUVENILE CURFEW

NUMBER: 234-2016

ADOPTED: pending adoption

WHEREAS, the Borough of High Bridge has established Halloween trick or treat hours on October 31, 2016 between the hours of 4:00 P.M. to 8:00 P.M.;

Whereas, the Borough of High Bridge hereby establishes a juvenile curfew prohibiting and controlling the activities of juveniles within the Borough of High Bridge in accordance with the provisions as hereinafter set forth and during the following periods of time:

Halloween curfew for the period of time commencing on October 31 and ending on November 1. During the curfew period, no juveniles under 18 years of age shall be on any of the public streets, roads, thoroughfares, highways, sidewalks, bridges, plazas, alleys, parks, recreation or other public places within the borough between the hours of 9:30 P.M. on October 31 to 6:00 A.M. on November 1, unless such juvenile is accompanied by his or her parent, guardian, or other person having legal care or custody of such juveniles, or unless the juvenile is engaged in or traveling to or from a business or occupation which the laws of New Jersey authorize a juvenile to perform, or the juvenile is involved in a medical emergency or a school, civil, church or legitimate social, cultural or educational function supervised by adults;

Whereas, no parent, guardian or other person having the legal care or custody of a juvenile under 18 years of age shall allow or permit an unaccompanied juvenile during the aforesaid curfew periods to be in or upon any public streets or other public places in the Borough of High Bridge between the hours of 9:30 P.M. on October 31 to 6:00 A.M. on November 1, except for those exempt as hereinabove set forth;

Whereas, any juveniles under 18 years of age violating or failing to comply with any of the provisions herein shall be subject to the penalties as outlined in Article II: General Penalty.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey approve the above Resolution.

Memo

To: Mayor Desire

From: Bonnie Ann Fleming, CFO/CTC

CC: Borough Council

CC: Borough Administrator

Date: 10/21/16

Re: Monthly Report

Attached please find copies of the Weekly Tax and Finance Department Reports for the month of September

WEEKLY MANAGEMENT REPORT- TAX AND FINANCE DEPARTMENT

09/23/16

TAX – Assistance was offered to a resident completing their PTR application.

A redemption certificate was prepared, upon request for removal of a lien record.

The tax sale list was updated and reviewed for accuracy prior to sending to the newspaper for advertisement. The advertisement is scheduled for 09/29, 10/06, 10/13, and 10/20. The sale will be held on October 28.

FINANCE – The golf financial reports for August were received and reviewed. A meeting was held at the Golf Course on 09/22 to discuss year end projections and marketing plans for the fall as well as capital needs for the future.

I discussed the Town of Clinton attorney escrow account totals with Attorney Alan Praigever.

The Executed Trail Grant documents were received from the NJDEP. A copy was sent to Councilwoman Hughes with instructions pertaining to record-keeping.

Payroll transfers were completed and agency checks processed. A notice regarding retirement seminars for PERS and PFRS members was distributed with the pay checks as well as a Notice of PERS election.

End of month transfers were completed.

The 3rd quarter pension reports were filed with the Division of Pensions and Benefits along with the retro salary reports.

I completed the recertification process for Pension and Benefit Supervisor on-line in accordance with Chapter 52 requirements.

I attended a Council meeting wrap-up on Friday morning with the Administrator, Acting Clerk and Police Chief.

Seventy checks were prepared and mailed following Council approval.

Twenty-eight purchase orders were processed.

MISCELLANEOUS – I contacted Green Pro, at the request of the insurance adjuster, to have their quote split into remediation and repairs for the mold problem at the Police Building.

I emailed the zoning officer regarding a street opening permit for 5 Elm Street. The contractor was questioning the status of the application.

I emailed the Borough Engineer regarding an inspection for a driveway at 52 Fine Road. The contractor has requested the inspection in order to move forward with the closing.

I emailed the Borough Engineer regarding Memorandum of Approval for road work performed in order to process the invoices for payment.

I reviewed a second quote for repairs to the street sweeper and forwarded it to Councilman Zappa for review with a recommendation to award at the 09/22 Council Meeting. Following the award I contacted the vendor to schedule the work.

I contacted Groendyke Insurance to start a claim for damages to the Fire Chief's vehicle sustained on 09/18. I also asked for a Certificate of Insurance for the Halloween Parade on 10/29.

A claim was filed for water damage that occurred at the Police Building on 09/21.

A remote check deposit self-assessment questionnaire from Investors Bank was completed and returned upon request.

I contacted Kusant Electric to review the sites for plugs for the portable generator and also to review the work necessary at Shop E to satisfy fire code requirements.

The advertisement for the sale of the traffic sign was prepared for publication following Council approval.

I requested a proposal from Quest Environmental to file a new deed notice with DEP for the new Borough Hall, as built.

I attended a meeting with the Administrator and V. Lombardi, State Fire Inspector to review the number of inspections done in the Borough in contemplation of performing the inspections in house.

I prepared a letter to Clinton Township on the Administrator's behalf to explain our \$100 change in compensation for 2016 and 2017 as noted in the draft agreement.

Please note, I will leaving for vacation at noon on 09/23, returning 10/03.

TAX – An OPRA request for 2011-2016 tax sale information was completed and provided to the Clerk.

An original tax sale certificate was sent to the Title Agency upon request, for cancellation.

On Thursday, September 15, I participated in a Tax Collector and Treasurers Assoc. seminar, presenting an update on legislation.

Subsequent utility charges were paid by a lien holder and credited to the outstanding lien.

FINANCE – I reviewed the legal costs to date to determine availability of funds for additional Affordable Housing obligations.

I re-submitted the retro payroll worksheet and salary ordinance to the Division of Pensions and Benefits for processing. I had sent it on September 2, but had not received a confirmation of receipt.

An email was sent to planning professionals involved with the 100 Main Street application requesting submission of final invoices. The applicant withdrew his application and has requested a refund of his escrow.

Resolutions were prepared for the September 22 Council Meeting including the following: resolution for RFP for Environmental Consultant, refunding of Paint Out registrations, refund of escrow balance, Chapter 159 for Drive Sober Grant, and Municipal Court Shared Service Agreement.

Input sheets were prepared for processing of the 09/25 payroll.

Month end tax and finance reports were prepared for the September 22 Council Meeting.

I attended an agenda meeting with the Administrator, Deputy Clerk and Police Chief to review items for inclusion.

MISCELLANEOUS – I attended a meeting with the Administrator, Police Chief, and Acting Clerk to review IT solutions with The JDM Group. An appointment was also scheduled to meet with MSI, our current software provider, to review the costs for their additional IT support.

I assisted the Administrator with setting up scanning capabilities to his desktop.

I located the Golf Management Contract RFP in the Clerk's files and converted it from a PDF to a word document allowing us to make revisions, as necessary.

I reviewed the new Municipal Court Contract. Based on our budget for 2016 for Court costs, I requested an amendment to the retroactive contract by reducing the 2016 costs by \$100 and adding \$100 to the 2017 cost.

I reviewed the price quotes from Superior Office Systems and Valcopy. I asked both vendors to review the question raised by our IT support with their IT people to ensure the memory was sufficient for the

print jobs we send. Both assured me the machines they had would work. I also contacted a third vendor to compare prices.

Clinton Twp. and Readington Twp. were contacted for references concerning SDL Municipal Management Software. We received literature regarding software programs we would be interested in for updating Clerk and Zoning records.

I contacted the security system vendor referred by the General Contractor for the Borough Hall. He supplied me with the lowest quote of three received to date. I asked him for a contract to sign. He said he had already sent one that was initialed and then cancelled by someone earlier. I asked that he send another.

I contacted HD Supply to order an extra battery and charger cord for the hand held meter reading console.

I contacted Comcast to re-schedule the phone changeover for Monday, October 17, 9-11. I also confirmed that our existing static IP address would be transferred with the phone service.

Extra keys were made for the new Borough Hall.

Fire inspections for the Community Day barbecue event were scheduled.

The server was reset twice on Wednesday, September 14, 2016 due to brief power outages.

I attended the League Legislative Committee meeting in Princeton on Friday.

WEEKLY MANAGEMENT REPORT- TAX AND FINANCE DEPARTMENT

09/09/16

TAX – Assistance was offered to a resident completing a veteran's deduction application.

The Tax Sale List was updated and tax sale costs added to the accounts. The utility balance outstanding was reduced by \$5,930.

A subsequent payment for utility charges due for the 3rd qtr. was returned to the lien holder. The resident had already made the payment.

I attended a Tax Collectors and Treasurers Association Executive Board Meeting on Thursday morning.

The Assistant Utility Collector processed two days of receipts for the Collector totaling \$11,123.

FINANCE – Certification of tax levy payments made to the Local and Regional School Districts was provided to their prospective auditors upon request.

The HB Board of Education, B.A. was contacted regarding the shared service agreement due to expire at the end of 2016 to ascertain if they were interested in renewing the contract. I also forwarded copies of invoices for services rendered Sept 2015-June 2016 totaling \$6,179.56

The Sept 10th payroll checks were processed, bank transfers were completed, agency checks were mailed, and subsidiary ledgers were updated.

Escrow account balances were updated and funds requested as necessary.

Thirty-one Purchase orders were processed and mailed. Six requisitions were prepared. Eighty-eight checks were prepared and mailed from the approved Bill list.

Reconciliation of bank accounts for August was begun.

Following the Council Meeting on Thursday, I attended a department head meeting to review actions taken.

After Council approval was granted, I submitted a signed contract to M.L. Ruberton for the guide rail replacement on Jericho Road.

A copy of the signed contract for remediation at the Komline site, approved by Council at the 09/08 meeting, was sent to Quest along with Professional Service Contract documentation for signature.

MISCELLANEOUS – The vacant property list was updated and discussed with the Administrator.

The Landlord Registration list was reviewed and procedures updated.

The Category B expenses for Winter Storm Jonas were reviewed with FEMA.

Block and Lot files were sorted through for items to designate for destruction.

The Board of Ed billings for materials and services provided through August 2016 was prepared.

I met another contractor at the new Borough Hall to provide a quote for the security system.

I contacted ALNA Construction and the NJDEP to review the status of the Cap permit and documentation to be submitted for the deed notice modification.

I gave specs for the generator to be installed at Well 8 to an electrical contractor and reviewed his price for switches to the portable generator. I also contacted the portable generator provider to review the hookup requirements and to get a price on the option of hooking up to a tie-in panel. Another electrician was also contacted to provide a third quote for work at both sites.

Assistance was offered to a LOSAP recipient who had not been receiving statements from VALIC.

I visited the new Borough Hall to review furniture layout with the Administrator and Furniture vendor. Some minor changes were made to the original order.

I contacted a mobile technician for a price to repair the Street Sweeper.

WEEKLY MANAGEMENT REPORT- TAX AND FINANCE DEPARTMENT

09/02/16

TAX – I discussed the income limitations of the PTR program with a resident.

Month end reports were reconciled with receipts for tax and utilities.

The tax sale list was updated. The total outstanding has been reduced by \$3,169.

An overpayment was returned to a property owner.

Two subsequent payments for 3rd qtr. taxes and utilities were posted to outstanding liens.

FINANCE – I met with the Administrator, Acting Clerk and Police Chief to review agenda items for the upcoming meeting. Resolutions were prepared including the following: advertising for substitute crossing guards, award of guard rail repair for Jerricho Road, redemption of a tax sale certificate, award of contract to Quest Environmental, approval to request proposals for the management contract of the Golf Course, refund of a raffle license fee and appointment of part-time office assistant(s).

Contract documents between BNY Mellon and the Borough of High to be the transaction agent on the bond refunding issue were signed and returned.

The refunding bond closing documents were received and distributed for signatures. All documents must be returned to Bond Counsel's office for the closing on September 8, 2016.

A reminder was sent to Councilman Strange and Acting Clerk Young regarding resolutions needed for field usage.

Month end reports for July were completed for distribution at the 09/08 Council Meeting.

The Bill list was prepared for the 09/08 Council Meeting.

Forty-three purchase orders were prepared and mailed for signatures.

Amended monthly reports for May June and July were received from the Acting Clerk to reconcile with our receipts.

The payroll input sheets were completed and submitted to R&L for processing the 09/10 payroll.

The retroactive payroll pension report was resent to the Division of Pensions and Benefits for processing.

I forwarded a spreadsheet to the Plein Air Chairperson to use for identifying the winners of the prize awards on the day of the event.

I contacted our software vendor for a quote to add a requisition component for the Police and DPW departments that will allow them to prepare requisitions on line within their respective budgets.

I provided a breakdown to Councilman Zappa regarding the funds still available in the road referendum budget.

MISCELLANEOUS – After several e-mails between the County OEM and Borough Hall, a revised labor worksheet was submitted along with another copy of the sign-off sheet. The draft version was then placed on the Public Drive to be replaced with the final version once it is received from the County.

The password on the Administrator's voice mailbox was re-set.

I contacted a plumber to review the gas conversion job at the Police building.

I contacted the two vendors I received quotes from for the new Alarm System to discuss the differences in their quotes for service monitoring. I also contacted two other vendors for quotes to compare.

Category E reports from FEMA regarding winter storm Jonas claims were reviewed for accuracy and approved.

I contacted the inspector for the mold claim at the Police Building.

I contacted Quest Environmental regarding pending approval of remedial action at the Komline site, outstanding work to be done at the Casella site, and status of the inspection by DEP at the new Borough Hall Site.

I followed up with Chris Marx from French & Parrella regarding the EAP acceptance by the Bureau of Dam Safety.

I contacted our insurance agent about coverage required if the HB Board of Ed were to run a dunk tank at Community Day.

Assistance completing an application was offered to a COBRA applicant.

Coverage was offered for the Clerk's office Wednesday afternoon from 12-1.

I contacted the DPW to check water leakage at the Library back door and to come up with a solution to divert future run-off from seeping in.

I attended a meeting with the Administrator and Borough staff to review the Vacant Property Registration program in place and how to better administer it. A current listing of properties subject to renewal registrations will be mailed notices immediately and a list of properties believed eligible for initial registrations will be reviewed with the Zoning Officer.

I provided direction for boxing up files for the Borough Hall move to our clerical assistant.

I visited the new Borough Hall to get measurements for shelving, pocket racks, and a small safe. I also met with the telephone system vendor to review the set-up prior to installation.

I received one quote from Kusant Electric to wire the generator at Well #8. I contacted two other contractors for quotes.

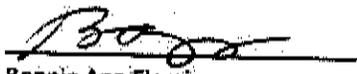
COLLECTOR'S REPORT OF RECEIPTS

To the Borough of High Bridge Council:

I herewith submit to you my report of receipts for the Month ending:

September 30, 2016

	QTR	CURRENT	YTD	YRLY
CURRENT 2016	97.20%	\$ 51,379.68	\$ 8,946,854.25	73.25%
TAXES YEAR 2015		\$ 31,073.50	\$ 133,872.32	
TAXES YEAR 2017		\$ 617.31	\$ 13,772.19	
MISC REV		\$ 2,032.68	\$ 16,454.21	
TAX SALE COST		\$ 459.44	\$ 459.44	
LIENS		\$ -	\$ 59,764.19	
INTEREST/PENALTY		\$ 5,964.46	\$ 22,422.18	
PREMIUM		\$ -	\$ -	
DUE UTILITY COLLECTOR		\$ -	\$ -	
REDEMPTIONS - MUNI LIENS		\$ -	\$ -	
TOTAL		\$ 91,527.07	\$ 9,193,398.78	


Bonnie Ann Fleming
Tax Collector

10/19/16
Date

HIGH BRIDGE INTEREST EARNED 2016

	CURRENT	GREEN ACRES	DOG	WATER	WATER CAP	SEWER	SEWER CAP	SOLID WASTE	SW CAP	SUI	HISTORIC PRESVTN	REHAB ESC	REC TRUST	DEV ESC	SPECIAL EVENTS	TOTAL
AC#	417	441	433	587	575	425	308	518	324	591	854	484	611	425	583	
JANUARY	1,023.88	2.84	1.30	37.55	24.28	208.41	27.71	54.84	1.35	22.98	0.05	11.53	0.97	0.06	2.38	1,417.83
FEBRUARY	1,034.59	2.47	1.33	38.17	21.92	177.83	26.02	53.16	1.27	21.52	0.05	10.79	1.04	0.05	2.80	1,391.83
MARCH	991.35	2.64	1.62	47.27	19.10	182.20	26.75	84.99	1.35	23.09	0.06	11.54	2.05	0.06	3.91	1,378.98
APRIL	904.91	2.58	1.74	34.54	17.52	183.34	25.88	51.19	1.31	22.44	0.05	11.17	2.05	0.05	4.13	1,282.86
MAY	896.90	2.64	1.91	33.86	16.10	161.07	26.74	48.90	1.35	23.27	0.05	11.54	1.50	0.06	5.31	1,353.22
JUNE	878.47	2.66	1.95	42.89	17.52	173.35	25.66	57.93	1.31	22.57	0.06	11.17	1.80	0.06	5.37	1,243.88
JULY	763.11	2.64	2.06	29.42	24.77	176.26	33.41	48.99	1.36	23.35	0.07	11.55	2.78	0.06	4.37	1,127.21
AUGUST	961.09	2.64	2.07	25.88	26.71	166.09	35.38	47.90	1.38	23.38	0.08	11.55	2.37	0.06	4.00	1,310.31
SEPTEMBER	889.79	2.56	2.01	32.13	19.18	163.70	34.22	55.84	1.31	22.68	0.09	11.18	0.96	0.06	3.35	1,246.03
OCTOBER																
NOVEMBER																
DECEMBER																
TOTAL	8,452.08	23.35	16.92	321.31	188.10	1,872.25	280.87	484.78	11.95	206.26	0.65	102.02	15.52	0.50	35.42	11,739.07

YEAR TO DATE REVENUE AS OF: SEPTEMBER 2016

	Estimated	Received	Bal Due	Receivable
Amount to be Raised by Taxation	\$ 12,422,338.00	\$ (8,946,654.25)	\$ 3,475,683.75	27.88%
Delinquent Taxes	\$ 174,000.00	\$ (133,872.32)	\$ 40,127.68	23.08%
Local Revenues:				
Alcoholic Bev	\$ 5,400.00	\$ (5,400.00)	\$ -	0.00%
Other (Amuse/Food/Handiers/Raffle/Vendor)	\$ 580.00	\$ (1,940.00)	\$ (1,360.00)	-234.48%
Municipal Court	\$ 20,000.00	\$ (43,571.54)	\$ (23,571.54)	-117.86%
Interest and Costs on Taxes	\$ 33,000.00	\$ (22,422.18)	\$ 10,577.82	32.05%
Interest	\$ 10,000.00	\$ (8,452.09)	\$ 1,547.91	15.48%
Utility Surplus	\$ -	\$ -	\$ -	#DIV/0!
Golf Revenues	\$ 1,188,000.00	\$ (701,525.92)	\$ 486,474.08	40.95%
Misc Rev - Unanticipated	\$ -	\$ (78,770.75)	\$ (78,770.75)	#DIV/0!
State Aid:				
Consolidated Prop Tax Relief Aid	\$ 47,895.00	\$ (35,921.25)	\$ 11,973.75	25.00%
Energy Receipts Tax	\$ 244,014.00	\$ (184,850.75)	\$ 59,163.25	24.25%
Garden State Trust	\$ 12,931.00	\$ -	\$ 12,931.00	100.00%
Fees & Permits:				
Uniform Construction Fees	\$ 23,000.00	\$ (40,049.00)	\$ (17,049.00)	-74.13%
Public/Private Revenue Anticipated:				
Misc Revenues: Other				
Recreation Fees	\$ -	\$ (6,450.00)	\$ (6,450.00)	#DIV/0!
Cable TV	\$ 11,000.00	\$ (12,497.27)	\$ (1,497.27)	-13.61%
Comcast Tech Grant	\$ -	\$ (15,000.00)	\$ (15,000.00)	#DIV/0!
Hunt Cty Open Space	\$ 10,785.00	\$ (10,785.97)	\$ (0.97)	-0.01%
Green Acres Grant	\$ 373,766.00	\$ (373,766.00)	\$ -	0.00%
Clean Community Grant	\$ 10,727.59	\$ (10,727.59)	\$ -	0.00%
NJDEP Fed.Hwy Adm-Recreation Trail Grant	\$ 11,300.00	\$ -	\$ 11,300.00	100.00%
FEMA Generator Grant	\$ 147,689.00	\$ -	\$ 147,689.00	100.00%
Body Camara Grant	\$ 2,500.00	\$ (2,500.00)	\$ -	0.00%
NJEM Grant	\$ 7,000.00	\$ -	\$ 7,000.00	100.00%
Click It or Ticket Grant-Somerset County	\$ 4,800.00	\$ (4,800.00)	\$ -	0.00%
SIF-Sign Trailer Grant	\$ 1,942.00	\$ (1,931.00)	\$ 11.00	0.57%
SIF Radar Sign Grant	\$ 2,028.00	\$ -	\$ 2,028.00	100.00%
Recycling Tonnage	\$ 3,694.00	\$ (3,694.01)	\$ (0.01)	0.00%
Surplus:	\$ 726,000.00	\$ -	\$ 726,000.00	100.00%
Total Revenue Anticipated&MRNA	\$ 2,346,051.59	\$ (1,698,927.64)	\$ 647,123.95	27.58%
Amnt to be Raised - Municipal	\$ 3,344,688.00	\$ -	\$ 3,344,688.00	100.00%
Local/Reg/Cty/Lib/Open Taxes	\$ 9,077,650.00	\$ (8,946,654.25)	\$ 130,995.75	1.44%
Total Tax Levy	\$ 12,422,338.00	\$ -	\$ -	

RECEIPTS AND DISBURSEMENTS SEPTEMBER 2016

FUND	BEGIN BALANCE	RECEIPTS	DISBURSEMENTS	END BALANCE
Green Acres	12,277.49	2.56	0.00	12,280.05
Premium	125,126.94	26.07	26.94	125,126.07
Dog	9,658.48	52.01	6.80	9,703.87
Capital	1,086,545.83	4,282.46	119,983.65	980,844.64
Water Utility	69,382.08	81,789.02	43,402.19	107,768.91
Water Capital	124,086.88	19.18	120,026.71	4,079.35
Sewer Utility	652,832.25	134,313.14	29,847.68	757,297.71
Sewer Capital	164,250.90	34.22	35.36	164,249.76
Solid Waste Utility	175,726.05	61,171.28	30,815.04	206,082.29
Solid Waste Cap	6,282.13	1.31	1.35	6,282.09
Sui	108,761.36	124.24	0.00	108,885.60
Historic Preservation	403.37	123.09	0.00	526.46
Rehab Escrow	53,670.27	11.18	0.00	53,681.45
Recreation Trust	4,656.07	0.96	207.51	4,449.52
Special Events	18,753.08	163.35	6,683.34	12,233.09
Dev Escrow	43,846.93	5,417.97	2,606.00	46,658.90
Current	2,165,159.55	277,653.67	450,171.90	1,992,641.32
TOTAL FUNDS	4,831,419.64	565,185.71	803,814.27	4,592,791.08
GOLF				
	P&L Receipts	P&L Exp	Difference	
Jan	\$ 12,058.00	\$ 50,439.00	\$ (38,381.00)	
Feb	\$ 23,855.00	\$ 52,197.00	\$ (28,542.00)	
Mar	\$ 56,935.00	\$ 56,808.00	\$ 127.00	
Apr	\$ 83,104.00	\$ 76,028.00	\$ 7,076.00	
May	\$ 111,725.00	\$ 91,028.00	\$ 20,697.00	
Jun	\$ 143,475.00	\$ 105,617.00	\$ 37,858.00	
Jul	\$ 133,762.00	\$ 107,190.00	\$ 26,572.00	
Aug	\$ 139,537.00	\$ 91,779.00	\$ 47,758.00	
Sep	\$ 108,049.00	\$ 93,035.00	\$ 13,014.00	
Oct			\$ -	
Nov			\$ -	
Dec			\$ -	
TOTAL	\$ 810,300.00	\$ 724,121.00	\$ 86,179.00	

High Bridge Hill - HHH
For the Month Ending September 30th, 2015

September				FY15				FY16			
Actual	Budget	Budget Variance	Last Year Variance	Actual	Budget	Budget Variance	Last Year Variance	Actual	Budget	Budget Variance	Last Year Variance
305	120	(185)	36	2,131	3,000	(869)	1,633	54	3,000	(869)	594
413	128	(285)	(86)	2,036	2,300	(264)	3,305	(769)	2,300	(264)	1,536
2,977	3,375	(398)	(125)	21,651	21,805	(154)	20,574	1,077	21,805	(154)	977
3,715	3,985	(270)	(186)	36,818	35,385	1,433	25,312	11,506	35,385	(1,567)	2,988
Members:											
83,881	114,489	(30,608)	100,888	545,932	753,622	(207,690)	670,385	(114,653)	670,385	(114,653)	14,632
16,178	20,235	(4,057)	20,517	115,532	137,281	(21,749)	131,344	(6,937)	131,344	(6,937)	17,916
2,916	7,944	(5,028)	3,878	97,823	148,889	(51,066)	41,608	(51,066)	41,608	(51,066)	3,803
275	297	(22)	0	4,446	4,446	0	3,803	643	3,803	643	371
0	150	(150)	0	1,574	1,574	0	1,574	0	1,574	0	1,574
0	1,450	(1,450)	0	3,578	4,265	(687)	4,065	(687)	4,065	(687)	3,381
50	50	0	0	87,750	87,750	0	21,770	(66,000)	87,750	(66,000)	21,770
1,308	(621)	(1,929)	3,789	24,265	24,265	0	24,265	0	24,265	0	24,265
196,048	143,268	(52,780)	122,087	218,903	897,223	(678,320)	965,187	(746,284)	897,223	(746,284)	148,843
106,048	146,268	(40,220)	228,080	818,303	997,223	(178,920)	905,117	(88,806)	997,223	(88,806)	(94,685)
Other:											
14,412	13,874	538	12,245	12,734	52,916	(40,182)	96,199	(43,465)	52,916	(43,465)	12,533
5,856	5,877	(21)	5,791	5,177	52,961	(47,784)	52,596	(47,784)	52,596	(47,784)	5,811
21,695	20,135	1,560	21,128	36,596	36,762	(166)	163,843	(167,247)	36,762	(167,247)	163,172
42,363	44,086	(1,723)	26,324	10,807	21,258	(10,451)	318,977	(210,170)	21,258	(210,170)	218,646
4,405	4,711	(306)	4,407	4,123	31,307	(27,184)	40,790	(36,667)	31,307	(36,667)	31,307
788	2,466	(1,678)	1,539	11,883	22,184	(10,301)	11,884	(6,301)	22,184	(6,301)	7,611
6,613	4,119	2,494	2,086	4,538	9,818	(5,280)	6,307	(1,770)	9,818	(1,770)	2,376
48,998	46,324	2,674	46,210	403,055	382,278	20,777	377,218	25,837	382,278	(25,837)	125,826
3,307	2,400	907	1,432	15,945	33,900	(17,955)	26,120	(10,175)	33,900	(10,175)	4,377
14,119	16,128	(2,009)	24,316	11,641	24,008	(12,367)	11,641	(12,367)	24,008	(12,367)	6,294
14,769	16,655	(1,886)	5,998	120,074	118,825	1,249	98,427	(19,347)	118,825	(19,347)	121,840
846	1,409	(563)	1,380	3,851	9,250	(5,399)	7,109	(3,241)	9,250	(3,241)	12,486
8,125	2,861	(5,264)	16,012	38,371	28,646	9,725	34,885	(6,514)	28,646	(6,514)	13,506
2,401	3,225	(824)	3,043	21,611	29,025	(7,414)	27,341	(1,684)	29,025	(1,684)	5,769
64,858	42,845	(22,013)	21,628	21,276	162,152	(140,876)	207,454	(140,876)	162,152	(140,876)	12,222
95,036	86,480	8,556	87,896	784,121	714,431	69,690	675,072	8,619	714,431	(39,359)	69,690
13,013	55,379	(42,366)	61,184	88,183	282,787	(194,604)	230,064	(52,723)	282,787	(52,723)	143,815
13,013	55,379	(42,366)	61,184	86,181	282,787	(196,606)	230,064	(66,625)	282,787	(66,625)	143,815
0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0
13,013	55,379	(42,366)	56,890	86,181	282,787	(196,606)	216,817	(70,889)	282,787	(70,889)	130,656

BUDGET BALANCES
10/21/2018

Account	Description	APPROPRIATION	DISBURSED	BALANCE	% REMAINING
10510010	GENERAL ADMIN: SALARIES & WAGES	\$40,241.00	\$21,821.51	\$18,419.49	46%
10510020	GENERAL ADMIN: OTHER EXPENSES	\$6,300.00	\$2,253.58	\$4,046.42	64%
10510120	INTERNET	\$5,850.00	\$4,586.40	\$1,263.60	22%
10511010	MAYOR AND COUNCIL: SALARIES & WAGES	\$4,000.00	\$1,422.30	\$2,577.70	0%
10511020	MAYOR AND COUNCIL: OTHER EXPENSES	\$1,780.00	\$1,050.00	\$710.00	40%
10511032	ADVERTISING	\$11,700.00	\$3,083.29	\$8,616.71	74%
10511520	NEWSLETTER/WEBSITE	\$12,455.00	\$6,292.80	\$6,162.20	49%
10512010	MUNICIPAL CLERK: SALARIES & WAGES	\$13,074.00	\$24,049.45	(\$10,975.45)	-84%
10512020	MUNICIPAL CLERK: OTHER EXPENSES	\$9,925.00	\$5,331.05	\$4,593.95	46%
10512520	ELECTION EXPENSE	\$2,750.00	\$2,454.95	\$295.05	0%
10513010	FINANCIAL ADMIN: SALARIES & WAGES	\$41,330.00	\$31,878.56	\$9,351.44	23%
10513020	FINANCIAL ADMIN: OTHER EXPENSES	\$6,470.00	\$5,114.11	\$1,355.89	21%
10513520	AUDIT SERVICES: OTHER EXPENSES	\$25,865.00	\$23,000.00	\$2,865.00	11%
10514510	TAX COLLECTOR: SALARIES & WAGES	\$41,330.00	\$32,009.16	\$9,320.84	23%
10514520	TAX COLLECTOR: OTHER EXPENSES	\$6,065.00	\$4,533.61	\$1,531.39	25%
10515010	TAX ASSESSMENT: SALARIES & WAGES	\$16,608.00	\$13,149.60	\$3,458.40	21%
10515020	TAX ASSESSMENT: OTHER EXPENSES	\$2,600.00	\$982.88	\$1,617.12	62%
10515520	LEGAL: OTHER EXPENSES	\$114,036.00	\$69,266.45	\$44,769.55	39%
10516520	ENGINEERING SERVICES: OTHER EXPENSES	\$14,800.00	\$9,893.75	\$5,106.25	35%
10517020	BUILDINGS & GROUNDS	\$33,022.00	\$7,582.37	\$25,439.63	77%
10517120	BUILDINGS & GROUNDS-OFFICE	\$12,890.00	\$5,947.78	\$6,942.22	54%
10518010	PLANNING BOARD: SALARIES & WAGES	\$5,152.00	\$3,147.73	\$2,004.27	39%
10518020	PLANNING BOARD: OTHER EXPENSES	\$10,000.00	\$5,836.67	\$4,163.33	42%
10518510	ZONING OFFICER: SALARIES & WAGES	\$6,000.00	\$3,541.61	\$1,458.39	29%
10519020	AFFORDABLE HOUSING APPROPRIATION	\$2,000.00	\$0.00	\$2,000.00	100%
10519510	CONSTRUCTION OFFICIAL: SALARIES & WAGES	\$28,708.00	\$22,728.75	\$5,979.25	21%
10519520	CONSTRUCTION OFFICIAL: OTHER EXPENSES	\$1,550.00	\$107.50	\$1,442.50	93%
10520510	CCO-BLDG INSPECTION: SALARIES & WAGES	\$6,000.00	\$3,541.61	\$1,458.39	29%
10521020	LIABILITY INSURANCE	\$113,500.00	\$106,631.82	\$6,868.18	6%
10521520	WORKER'S COMPENSATION INSURANCE	\$43,500.00	\$43,186.92	\$313.08	1%
10522020	EMPLOYEE GROUP INSURANCE	\$223,482.00	\$172,128.35	\$51,353.65	23%
10524010	POLICE DEPARTMENT: SALARIES & WAGES	\$777,314.00	\$614,932.50	\$162,381.50	21%
10524020	POLICE DEPARTMENT: OTHER EXPENSES	\$60,000.00	\$39,120.83	\$10,879.17	22%
10524520	LEASE/PURCHASE POLICE VEHICLES	\$14,742.00	\$12,820.97	\$2,121.03	14%
10525220	EMERGENCY MANAGEMENT: OTHER EXPENSES	\$3,000.00	\$720.34	\$2,279.66	76%
10525520	HIGH BRIDGE VOLUNTEER FIRE DEPT.	\$126,274.00	\$64,928.22	\$61,345.78	49%
10526020	RESCUE/FIRST AID	\$40,000.00	\$40,000.00	\$0.00	0%
10526520	LOSAP: CONTRIBUTION	\$32,900.00	\$29,400.00	\$3,500.00	11%
10527020	ECONOMIC DEVELOPMENT	\$500.00	\$271.00	\$229.00	46%
10529010	DEPT. OF PUBLIC WORKS: SALARIES & WAGES	\$114,868.00	\$74,806.69	\$40,061.31	35%
10529020	DEPT. OF PUBLIC WORKS: OTHER EXPENSES	\$151,780.00	\$48,382.21	\$103,397.79	68%
10529050	DPW - ROAD REFERENDUM	\$49,000.00	\$31,102.60	\$17,897.40	37%
10529055	PARKS & PLAYGROUNDS: OTHER EXPENSES	\$8,000.00	\$2,848.10	\$3,151.90	53%
10529060	FIELD MAINTENANCE: OTHER EXPENSES	\$6,000.00	\$5,925.00	\$75.00	1%
10533020	BOARD OF HEALTH: OTHER EXPENSES	\$5,340.00	\$3,733.31	\$1,606.69	30%

BUDGET BALANCES
10/21/2018

Account	Description	APPROPRIATION	DISBURSED	BALANCE	% REMAINING
10533520	ENVIRONMENTAL COMMISSION:OTHER EXPENSES	\$1,500.00	\$346.89	\$1,154.11	77%
10537020	SPECIAL EVENTS: OTHER EXPENSES	\$3,750.00	\$1,047.81	\$2,702.19	72%
10537120	CULTURAL & HERITAGE	\$2,000.00	\$100.00	\$1,900.00	0%
10537620	GOLF-OTHER EXPENSES	\$1,194,000.00	\$904,692.67	\$289,307.33	24%
10539010	LIBRARY: SALARIES & WAGES	\$21,070.00	\$16,184.80	\$4,885.20	23%
10539020	LIBRARY - OTHER EXPENSES	\$200.00	\$66.59	\$133.41	0%
10543020	ELECTRICITY	\$36,100.00	\$20,410.76	\$15,689.24	43%
10543520	STREET LIGHTING	\$42,000.00	\$25,364.10	\$16,635.90	40%
10544020	TELEPHONE	\$18,800.00	\$9,923.00	\$8,877.00	47%
10544620	GASOLINE	\$40,520.00	\$16,742.91	\$23,777.09	54%
10544720	HEATING FUEL	\$44,625.00	\$13,230.37	\$31,394.63	70%
10547120	CONTRIBUTION TO PERS	\$32,848.00	\$32,848.00	\$0.00	0%
10547220	SOCIAL SECURITY SYSTEM(OASI)	\$85,489.00	\$64,189.48	\$21,299.54	25%
10547520	CONTRIBUTION TO PFRS	\$166,710.00	\$166,710.00	\$0.00	0%
10829021	ENVIRONMENTAL TESTING	\$121,775.00	\$0.00	\$121,775.00	100%
10849020	MUNICIPAL COURT: OTHER EXPENSES	\$37,000.00	\$27,310.50	\$9,689.50	26%
10851020	STORMWATER MANAGEMENT	\$500.00	\$500.00	\$0.00	0%
10870520	CLEAN COMMUNITIES	\$10,727.69	\$0.00	\$10,727.69	100%
10871520	BODY ARMOR FUND	\$1,061.39	\$0.00	\$1,061.39	100%
10872620	RECYCLING GRANT - SOL WS ADMIN	\$3,694.00	\$0.00	\$3,694.00	0%
10872820	CLICK IT GRANT	\$4,800.00	\$4,800.00	\$0.00	0%
10873020	DRIVE SOBER GRANT	\$2,700.00	\$1,900.00	\$800.00	30%
10873120	SIF GRANT - SIGN TRAILER	\$1,942.00	\$1,931.00	\$11.00	1%
10873220	SIF GRANT - RADAR SPEED SIGN	\$2,028.00	\$0.00	\$2,028.00	100%
10873320	TRAIL GRANT	\$11,300.00	\$0.00	\$11,300.00	100%
10873420	TRAIL GRANT - MATCH	\$11,300.00	\$0.00	\$11,300.00	100%
10873520	NJEM GRANT	\$7,000.00	\$0.00	\$7,000.00	100%
10873620	BODY CAMERA GRANT	\$2,500.00	\$0.00	\$2,500.00	100%
10873720	FEMA GENERATOR GRANT	\$147,689.00	\$53,172.46	\$94,516.54	64%
10873820	COMCAST TECH GRANT	\$15,000.00	\$0.00	\$15,000.00	100%
10889120	DECLARED STATE OF EMERGENCY SNOW REMO	\$19,200.00	\$19,200.00	\$0.00	0%
10887120	SPECIAL EMERGENCY - 5 YEARS	\$30,000.00	\$0.00	\$30,000.00	100%
10889920	RESERVE FOR UNCOLLECTED TAXES	\$395,030.00	\$0.00	\$395,030.00	0%
10890020	CAPITAL IMPROVEMENT FUND	\$318,000.00	\$318,000.00	\$0.00	0%
10894520	CAPITAL LEASE	\$96,000.00	\$70,249.32	\$25,750.68	27%
10894220	NJEIT - LK SOLITUDE	\$55,508.00	\$49,136.35	\$6,372.65	11%
10894220	DAM RESTORATION LOAN	\$237,200.00	\$237,129.60	\$70.40	0%
10892020	BOND PRINCIPAL	\$420,000.00	\$30,000.00	\$390,000.00	93%
10892520	NOTE PRINCIPAL	\$114,000.00	\$114,000.00	\$0.00	0%
10893020	BOND INTEREST	\$340,000.00	\$280,091.26	\$59,908.74	18%
10893520	NOTE INTEREST	\$3,600.00	\$3,587.49	\$12.51	0%
10894020	GREEN ACRES-SPRINGSIDE-#1014-01-008	\$11,680.00	\$5,829.67	\$5,850.33	50%
10894120	GREEN ACRES-LK SOLITUDE-#1014-95-128	\$88,292.00	\$43,146.63	\$45,145.37	60%
		\$6,435,500.88	\$4,139,184.97	\$2,296,315.91	36%

Construction / Zoning
As of September 30, 2016

2016	BUILD	ELECT	PLUMB	FIRE	MISC	TOTAL	SALARY	O/E	TOTAL	# OF PERMITS
1ST QTR	\$ 3,083.00	\$ 1,700.00	\$ 1,505.00	\$ 425.00	\$ -	\$ 6,713.00	\$ 7,036.24		\$ (323.24)	1-37
2ND QTR	\$ 5,808.00	\$ 3,487.00	\$ 2,295.00	\$ 800.00		\$ 12,390.00	\$ 7,036.26		\$ 5,353.74	38-89
3RD QTR	\$ 14,292.00	\$ 3,124.00	\$ 2,610.00	\$ 920.00		\$ 20,946.00	\$ 7,459.98	\$ 107.50	\$ 13,378.52	90-157
4TH QTR						\$ -			\$ -	
TOTALS	\$ 23,183.00	\$ 8,311.00	\$ 6,410.00	\$ 2,145.00	\$ -	\$ 40,049.00	\$ 21,532.48	\$ 107.50	\$ 18,409.02	

2016	CCO	# OF CCO	ZONING	DRIVEWAY	TREE	TOTAL	SALARY	O/E	TOTAL
1ST QTR	\$ 1,920.00	25	\$ 200.00	\$ -	\$ 30.00	\$ 2,175.00	\$ 1,666.64		\$ 508.36
2ND QTR	\$ 2,400.00	30	\$ 230.00	\$ -	\$ 30.00	\$ 2,690.00	\$ 2,499.96		\$ 190.04
3RD QTR	\$ 1,955.00	24	\$ 430.00	\$ 150.00	\$ 60.00	\$ 2,619.00	\$ 2,499.96		\$ 119.04
4TH QTR						\$ -			\$ -
TOTALS	\$ 6,275.00	79	\$ 860.00	\$ 150.00	\$ 120.00	\$ 7,484.00	\$ 6,666.56	\$ -	\$ 817.44

2016	BUILD	ELECT	PLUMB	FIRE	MISC	TOTAL	SALARY	O/E	TOTAL	# OF PERMITS
1ST QTR	\$ 3,000.00	\$ 1,765.00	\$ 1,980.00	\$ 1,072.00	\$ -	\$ 7,837.00	\$ 6,967.50	\$ 130.00	\$ 739.50	1-44
2ND QTR	\$ 4,663.00	\$ 2,000.00	\$ 1,145.00	\$ 900.00	\$ 2.00	\$ 8,700.00	\$ 6,967.50	\$ -	\$ 1,732.50	45-93
3RD QTR	\$ 9,178.00	\$ 3,370.00	\$ 4,320.00	\$ 2,005.00	\$ -	\$ 18,873.00	\$ 7,173.74	\$ 37.60	\$ 11,661.66	94-159
4TH QTR	\$ 8,142.00	\$ 4,175.00	\$ 4,895.00	\$ 1,474.00	\$ -	\$ 18,486.00	\$ 7,036.26	\$ 148.00	\$ 11,301.74	160-209
TOTALS	\$ 24,973.00	\$ 11,330.00	\$ 12,140.00	\$ 5,451.00	\$ 2.00	\$ 53,896.00	\$ 28,145.00	\$ 315.60	\$ 25,435.40	

2016	CCO	# OF CCO	ZONING	DRIVEWAY	TREE	TOTAL	SALARY	O/E	TOTAL
1ST QTR	\$ 1,280.00	16	\$ 355.00	\$ -	\$ -	\$ 1,635.00	\$ 2,332.50	\$ -	\$ (697.50)
2ND QTR	\$ 2,300.00	27	\$ 630.00	\$ -	\$ 390.00	\$ 3,320.00	\$ 2,332.50	\$ -	\$ 987.50
3RD QTR	\$ 2,470.00	30	\$ 850.00	\$ -	\$ 30.00	\$ 3,350.00	\$ 2,402.46	\$ -	\$ 947.54
4TH QTR	\$ 1,785.00	22	\$ 275.00	\$ -	\$ 30.00	\$ 2,100.00	\$ 2,355.84	\$ -	\$ (255.84)
TOTALS	\$ 7,845.00	95	\$ 2,110.00	\$ -	\$ 450.00	\$ 10,405.00	\$ 9,423.30	\$ -	\$ 981.70

Construction / Zoning
As of September 30, 2016

2016	BUILD	ELECT	PLUMB	FIRE	MISC	TOTAL	SALARY	O/E	TOTAL	# OF PERMITS
1ST QTR	\$ 3,083.00	\$ 1,700.00	\$ 1,505.00	\$ 425.00	\$ -	\$ 6,713.00	\$ 7,036.24		\$ (323.24)	1-37
2ND QTR	\$ 5,808.00	\$ 3,487.00	\$ 2,295.00	\$ 800.00		\$ 12,390.00	\$ 7,036.26		\$ 5,353.74	38-89
3RD QTR	\$ 14,292.00	\$ 3,124.00	\$ 2,610.00	\$ 920.00		\$ 20,946.00	\$ 7,459.98	\$ 107.50	\$ 13,378.52	90-157
4TH QTR						\$ -			\$ -	
TOTALS	\$ 23,183.00	\$ 8,311.00	\$ 6,410.00	\$ 2,145.00	\$ -	\$ 40,049.00	\$ 21,532.48	\$ 107.50	\$ 18,409.02	

2016	CCO	# OF CCO	ZONING	DRIVEWAY	TREE	TOTAL	SALARY	O/E	TOTAL
1ST QTR	\$ 1,920.00	25	\$ 200.00	\$ -	\$ 30.00	\$ 2,175.00	\$ 1,666.64		\$ 508.36
2ND QTR	\$ 2,400.00	30	\$ 230.00	\$ -	\$ 30.00	\$ 2,690.00	\$ 2,499.96		\$ 190.04
3RD QTR	\$ 1,955.00	24	\$ 430.00	\$ 150.00	\$ 60.00	\$ 2,619.00	\$ 2,499.96		\$ 119.04
4TH QTR						\$ -			\$ -
TOTALS	\$ 6,275.00	79	\$ 860.00	\$ 150.00	\$ 120.00	\$ 7,484.00	\$ 6,666.56	\$ -	\$ 817.44

BALLARD & DRAGAN
ATTORNEYS AT LAW
LIBERTY COURT, SUITE 1200
260 HIGHWAY 202/31 NORTH
FLEMINGTON, NEW JERSEY 08822

Robert A. Ballard, Jr.* (Attorney ID#020911984)
Sharon A. Dragan^o (Attorney ID#024721986)

Telephone (908) 806-3171
Fax (908) 806-7402

October 21, 2016

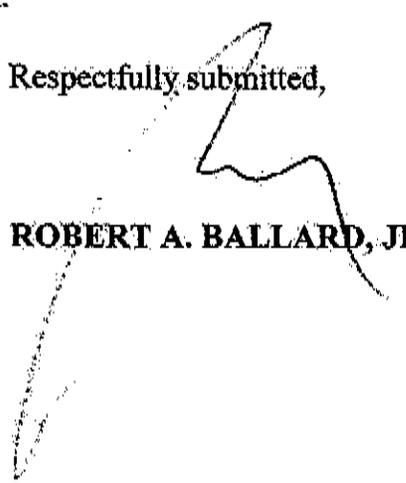
John Gregory, Clerk
Borough of High Bridge
71 Main Street
High Bridge, New Jersey 08829

Dear John:

I am writing to inform you that effective November 1, 2016, I will no longer be able to serve as your Municipal Prosecutor. I am being sworn in on November 2, 2016 as a Superior Court Judge, which prohibits me from continuing in this position.

I wanted to thank you for allowing me to serve the citizens of your great town as Municipal Prosecutor for all these years. I have truly enjoyed my opportunity to do so, and the wonderful people employed in the Court. This is truly a bittersweet moment for me, and I wish you the best moving forward.

Respectfully submitted,


ROBERT A. BALLARD, JR.

/ljm

*Also Admitted to New York Bar
^oAlso Admitted to Pennsylvania Bar

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
CURRENT FUND				
950 - AMERICAN WEAR, INC	PO 23082 DPW - OE - UNIFORMS - 66% OF MONTHLY		122.10	
10529029	Dept. of Public Works-OE-Uniforms	122.10		122.10
2183 - ARF RENTAL SERVICES, INC	PO 23102 RECREATION & SPECIAL EVENTS - PORTA		231.76	
10537099	Special Events-Misc.	115.88		
10529099	Dept. of Public Works-OE-Misc.	115.88		231.76
2140 - ASSURANT EMPLOYEE BENEFITS	PO 23230 GROUP INSURANCE - DENTAL & LIFE - P		2,086.25	
10522072	Employee Group Insurance:Dental	1,476.21		
10522073	Employee Group Insurance:Life Ins	610.04		2,086.25
1530 - HIGH BRIDGE HILLS GOLF COURSE	PO 23161 GOLF - OE - OCT		40,805.03	
10537620	GOLF-OTHER EXPENSES	40,805.03		40,805.03
46 - CALIFON LUMBER	PO 23446 DPW - OE - PARKS & PLAYGROUNDS - IN		180.00	
10529055	PARKS & PLAYGROUNDS - OTHER EXPENSES	180.00		180.00
382 - COUNTY OF HUNTERDON	PO 23137 4TH QTR 2016 COUNTY TAX		268,628.97	
101320	COUNTY TAX PAYABLE	268,628.97		268,628.97
382 - COUNTY OF HUNTERDON	PO 23138 4TH QTR 2016 LIBRARY TAX		26,924.96	
101321	LIBRARY TAX PAYABLE	26,924.96		26,924.96
382 - COUNTY OF HUNTERDON	PO 23139 4TH QTR 2016 COUNTY OPEN SPACE TAX		25,557.00	
101325	COUNTY OPEN SPACE TAX PAYABLE	25,557.00		25,557.00
2134 - D & J TRUCK & RV REPAIR, LLC	PO 23272 DPW - TRUCK REPAIR - INV 0557/0563		2,249.23	
10529036	Dept. of Public Works-OE-Vehicle Maintee	2,249.23		2,249.23
68 - DEPENDABLE FIRE EQUIPMENT, INC.	PO 23687 BUILDINGS & GROUNDS - POLICE & DPW		298.30	
10517091	Buildings & Grounds - Police Bldg	18.50		
10517092	Buildings & Grounds - DPW	279.80		298.30
2061 - DIRECT DEVELOPMENT, LLC	PO 23168 WEBSITE MAINTENANCE 2016		450.00	
10511524	Website Production	450.00		450.00
73 - EASTSIDE SERVICE, INC	PO 22989 POLICE - OE - VEHICLE REPAIR		1,436.83	
10524028	Police Department-OE-Vehicle Repair	1,436.83		1,436.83
2014 - FIRST HOPE BANK	PO 22991 POLICE-2015 FORD INTERCEPTOR UTILIT		1,036.85	
10524520	LEASE/PURCHASE POLICE VEHICLES	1,036.85		1,036.85
97 - HIGH BRIDGE BD OF ED	PO 22980 NOVEMBER 2016 - LOCAL SCHOOL TAX LE		1,374,463.63	
101330	LOCAL SCHOOL TAX - PAYABLE	1,374,463.63		1,374,463.63
2064 - IMAGE SYSTEMS FOR BUSINESS INC	PO 23088 BUILDINGS & GROUNDS - POLICE BLDG -		144.00	
10517123	BUILDINGS & GROUNDS-COPIER LEASE	144.00		144.00

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
149 - MUNICIPAL SOFTWARE, INC 10517090	PO 23598 BLDGS & GRDS-BOROUGH HALL Buildings & Grounds - Municipal Building		150.00	150.00
2240 - N.M. HOLDING PHOENIX, LLC 100209	PO 23699 REFUND OF TAX OVERPAYMENT RECEIVABLE TAXES - CURRENT YEAR		8,545.01	8,545.01
217 - NO HUNT-VOORHEES REG HS BD ED 101331	PO 22976 NOV 2016 - REGIONAL HIGH SCHOOL TA REGIONAL SCHOOL TAX LEVY PAYABLE		327,387.00	327,387.00
1925 - OBIEDZINSKI, ANN MARIE 10515099	PO 23490 TAX ASSESSMENT - OE - MISC - MILEAG Tax Assessment-OE-Misc.		20.50	20.50
1495 - PRAXAIR DISTRIBUTION, INC 10529025	PO 23347 DPW-OE-MISC- CUSTOMER #71761637 - 1 Dept. of Public Works-OE-Equipment/Hdwr		25.85	25.85
189 - RUTGERS CTR FOR GOV SERVICES 10518024	PO 23593 PLANNING BOARD - OR - CLASS FOR BAR Planning Board-OE-Seminars/Memberships		729.00	729.00
195 - SHERWIN-WILLIAMS CO. 10529033	PO 23686 DPW - OE - EQUIPMENT - PAINT Dept. of Public Works-OE-Road Repair Mat		73.15	73.15
169 - STATE OF NJ-DIV PENSIONS&BENE 10522071	PO 22964 INSURANCE - GROUP HEALTH - OCT 2016 Employee Group Insurance:Health		13,868.82	
101408	RESERVE - HEALTH BENEFITS		7,037.76	20,906.58
862 - TAYLOR RENTAL CENTER 10529039	PO 23544 WATER/DPW - OE - PAVING - ROLLER R Dept. of Public Works-OE-Blacktop		218.00	218.00
2003 - TRU GREEN 10529033	PO 23658 DPW - OE - WEED MAIN ST Dept. of Public Works-OE-Road Repair Mat		465.00	465.00
1258 - US MUNICIPAL SUPPLY, INC. 10529028	PO 23393 DPW - OE - VEHICLE REPAIR - SWEEPER Dept. of Public Works-OE-Vehicle Repair		890.91	890.91
1128 - VECTOR SECURITY 10517091	PO 23206 BLDGS & GROUNDS - POLICE - A/C #194 Buildings & Grounds - Police Bldg		105.00	105.00
202 - VITAL COMMUNICATIONS, INC 10514527	PO 23667 TAX COLLECTOR - OE - FORM - PD65 Tax Collector-OE-Tax Bills/Forms		30.00	30.00
2141 - VSP VISION CARE 10522074	PO 23234 GROUP INSURANCE - VISION - ACCOUNT Employee Group Insurance:Vision		232.80	232.80
1606 - W.B. MASON COMPANY 10510021	PO 22987 OFFICE SUPPLIES General Admin-OE-Office Supplies		43.93	43.93
320 - THOMSON WEST 10512027	PO 23450 MUNICIPAL CLERK - OE - PRINTED MATR Municipal Clerk-OE-Printed Material		1,224.00	1,224.00

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
GENERAL CAPITAL FUND				
130 - MOTT MACDONALD	PO 21838 CAPITAL - UGST REMOVAL - ENGINEERIN		80.16	
30920502	RNG/LEGAL-SECTION 20 COSTS	80.16		80.16
2114 - WHITE LIGHT COMMUNICATIONS	PO 23596 CAPITAL - BOROUGH HALL - TELEPHONES		4,950.00	
30950403	ADDITIONAL COSTS	4,800.00		
30910703	ADDT'L COSTS	150.00		4,950.00
387 - WINNER FORD	PO 23397 CAPITAL - POLICE VEHICLE 2016-06 -		25,536.00	
30950201	CONTRACT AMOUNT	25,536.00		25,536.00
WATER UTILITY FUND				
950 - AMERICAN WEAR, INC	PO 23083 WATER - OE - UNIFORMS - 12% OF MONT		40.70	
60510034	WATER - OE - UNIFORMS/CLOTHING	40.70		40.70
2140 - ASSURANT EMPLOYEE BENEFITS	PO 23231 WATER - GROUP INSURANCE - DENTAL &		419.96	
60510040	WATER - OE - INSURANCE - GROUP	419.96		419.96
1694 - ONE CALL CONCEPTS, INC	PO 23241 WATER - OE - MISC - ONE CALL MESSAG		28.75	
60510099	WATER - OE - MISCELLANEOUS	28.75		28.75
2239 - PALISAY, KATHLEEN	PO 23697 UTILITY REFUND - OVERPAYMNT		320.39	
604200	WATER RENTS	320.39		320.39
590 - PENN BOWER, INC	PO 23435 WATER - OE - REPAIRS/CONTRACTS - RE		5,437.41	
60510051	WATER - OE - REPAIRS/CONTRACTS	5,437.41		5,437.41
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 23964 INSURANCE - GROUP HEALTH - OCT 2016		5,135.60	
60510040	WATER - OE - INSURANCE - GROUP	5,135.60		5,135.60
2141 - VSP VISION CARE	PO 23235 WATER - GROUP INSURANCE - VISION -A		53.54	
60510040	WATER - OE - INSURANCE - GROUP	53.54		53.54
SEWER UTILITY FUND				
950 - AMERICAN WEAR, INC	PO 23084 SEWER - OE - UNIFORMS - 12% OF MONT		22.20	
62510034	SEWER - OE - UNIFORMS/CLOTHING	22.20		22.20
848 - APPLIED ANALYTICS, INC.	PO 23283 SEWER - OE - METER CALIBRATION		300.00	
62510047	SEWER - OE - METER CALIBRATION	300.00		300.00
2140 - ASSURANT EMPLOYEE BENEFITS	PO 23232 SEWER - GROUP INSURANCE - DENTAL &		311.95	
62510040	SEWER - OE - INSURANCE - GROUP	311.95		311.95
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 22964 INSURANCE - GROUP HEALTH - OCT 2016		3,755.36	
62510040	SEWER - OE - INSURANCE - GROUP	3,755.36		3,755.36
246 - TOWN OF CLINTON	PO 23348 SEWER RESERVE - OE		8,551.95	

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
62510063	SEWER - OE - SEWER RESERVE		8,551.95	8,551.95
2141 - VSP VISION CARE	PO 23236 SEWER - GROUP INSURANCE - VISION -		36.08	
62510040	SEWER - OE - INSURANCE - GROUP		36.08	36.08
SOLID WASTE UTILITY FUND				
2140 - ASSURANT EMPLOYEE BENEFITS	PO 23233 SOLID WASTE - GROUP INSURANCE - DEN		209.19	
64510040	SOLID WASTE-OE-GROUP INSURANCE		209.19	209.19
213 - COUNTY OF HUNTERDON	PO 23641 SOLID WASTE - OE - OFFICE SUPPLIES		192.00	
64510021	SOLID WASTE-OE-OFFICE SUPPLIES		192.00	192.00
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 22964 INSURANCE - GROUP HEALTH - OCT 2016		2,562.61	
64510040	SOLID WASTE-OE-GROUP INSURANCE		2,562.61	2,562.61
2141 - VSP VISION CARE	PO 23237 SOLID WASTE - GROUP INSURANCE - VIS		26.77	
64510040	SOLID WASTE-OE-GROUP INSURANCE		26.77	26.77
DEVELOPER ESCROW TRUST FUND				
1398 - MASER CONSULTING PA	PO 23606 ESCROW - JA & JM - 92 CREGAR RD		1,860.00	
711329	JA & JM ASSOC-SOIL EROSION BLK 2 LOT 77		1,860.00	1,860.00
1398 - MASER CONSULTING PA	PO 23664 ESCROW - ELIZABETHTOWN GAS - CREGAR		797.50	
711375	ELIZABETHTOWN GAS-STREET OPENINGS		797.50	797.50
SPECIAL EVENTS				
2217 - RICH'S A-1 TREE SERVICE, LLC	PO 23586 GARDEN GRANT - TREE TRIMMING		500.00	
781008	GARDEN GRANT		500.00	500.00
TOTAL				2,166,789.76

Total to be paid from Fund 10 CURRENT FUND	2,105,661.64
Total to be paid from Fund 30 GENERAL CAPITAL FUND	30,566.16
Total to be paid from Fund 60 WATER UTILITY FUND	11,436.33
Total to be paid from Fund 62 SEWER UTILITY FUND	12,977.54
Total to be paid from Fund 64 SOLID WASTE UTILITY FUND	2,990.57
Total to be paid from Fund 71 DEVELOPER ESCROW TRUST FUND	2,657.50
Total to be paid from Fund 78 SPECIAL EVENTS	500.00
	2,166,789.76

Checks Previously Disbursed

9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	2,623.53	10/25/2016
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	4,668.66	10/25/2016
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	6,289.43	10/25/2016
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	48,430.09	10/25/2016

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
9999	INVESTORS BANK	CASH	7,805.48	10/03/2016
9999	INVESTORS BANK	CASH	8,036.58	10/03/2016

			74,853.77	
Total paid from Fund 10 CURRENT FUND			61,272.15	
Total paid from Fund 60 WATER UTILITY FUND			6,289.43	
Total paid from Fund 62 SEWER UTILITY FUND			4,668.66	
Total paid from Fund 64 SOLID WASTE UTILITY FUND			2,623.53	

			74,853.77	
Total for this Bills List: 2,241,643.53				