

UNAPPROVED
BOROUGH OF HIGH BRIDGE – COUNCIL MEETING MINUTES

Date: January 26, 2017 – 7:30 p.m. – Location: 97 West Main Street, High Bridge, NJ 08829

Please note: This meeting may contain discussion of items not mentioned on the agenda and, alternatively, any items specifically listed may be omitted.

CALL TO ORDER:

Mayor calls meeting to order and states: "Pursuant to the Open Public Meetings Act, notice of 2017 Meeting Dates was published in the Hunterdon County Democrat and Express Times on December 16, 2016, and posted on the bulletin board at Borough Hall. Action may now be taken."

FLAG SALUTE: LED BY THE MAYOR

ROLL CALL:

Councilman Lolocono, present; Councilman Strange, present; Councilwoman Shipps, absent; Councilwoman Hughes, present; Councilman Stemple, present; Council President Zappa, present; Mayor Desire, present. Also present were Attorney Barry Goodman, Administrator Michael Pappas, Acting Clerk Adam Young, Police Chief Bartman, and nine members of the public and press.

READING AND APPROVAL OF MINUTES: MINUTES – JANUARY 12TH , 2017

Mayor asks if any corrections are necessary or for a motion to dispense with the reading of the prior meeting(s) minutes.

Motion to dispense with the reading of the January 12th, 2017 minutes: Zappa, Second: Hughes
Roll call vote: Lolocono, yes; Shipps, absent; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;
Vote results: 5 ayes. Motion passes.

Motion to approve the January 12th, 2017 minutes: Zappa, Second: Hughes
Roll call vote: Lolocono, yes; Shipps, absent; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;
Vote results: 5 ayes. Motion passes.

Motion to amend the visitor order: Hughes, Second: Zappa
Roll call vote: Lolocono, yes; Shipps, absent; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;
Vote results: 5 ayes. Motion passes.

VISITORS:

- A.** High Bridge Business Association presentation - Christina Whited, with the High Bridge Business Association, presented ideas for future projects to increase the draw of High Bridge.
- B.** I'm For High Bridge Committee – Donation of funds for new Borough Hall sign - Jim Conroy spoke about the history of the I'm For High Bridge group and made a final donation to the Borough.

PROCLAMATIONS/AWARDS:

- A.** Green Award – Laura Tullo - Mayor and Council presented the Green Award to Laura Tullo.

PUBLIC COMMENTS: 5 MINUTES PER PERSON

Denise Hickson asked about a street light being hit. Council updated the public that it will be put back up.
Christina Whited asked about street sweeping being done. Council discussed the issue.

PUBLIC HEARINGS:

- A.** Ordinance 2017-01: Salary and Wage Ranges

Motion to open the public hearing for **Ordinance 2017-01**: Lolacono, Second: Zappa
Roll call vote: Lolacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;
Vote results: 5 ayes. Motion passes.

Motion to close the public hearing for **Ordinance 2017-01**: Strange, Second: Lolacono
Roll call vote: Lolacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;
Vote results: 5 ayes. Motion passes.

Motion to adopt **Ordinance 2017-01**: Strange, Second: Zappa
Roll call vote: Lolacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;
Vote results: 5 ayes. Motion passes.

DISCUSSION ITEMS:

- A.** TORT claim - Council discussed the Borough's responsibilities as it pertains to TORT claims. Christina Whited noted the photos submitted to the Borough and the condition of the tree involved in the claim.
- B.** Verizon Wireless -- Permission for right-of-way access - Administrator Pappas updated Council about the request from Verizon to add some devices around town to increase wireless internet access. Council discussed the look of the devices, the Borough's liability, and possible compensation.
- C.** MUC zoning - Multi-use corridor zoning - Councilman Zappa updated Council on the possibility of changing some conditions of the MUC zone to increase usability. Discussion of two main properties available in the MUC zone, and their possible uses, ensued.
- D.** Hill Street vacation - Discussion ensued about the possible transfer of a piece of Hill Street property.

OLD BUSINESS: NONE

NEW BUSINESS / ORDINANCES:

A. **Ordinance 2017-02**: Wildlife management

Motion to introduce **Ordinance 2017-02**: Hughes, Second: Lolacono
Roll call vote: Lolacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;
Vote results: 5 ayes. Motion passes.

Mayor Desire states that the **Ordinance 2017-02** shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of February 9, 2017.

B. **Ordinance 2017-03**: Emergency Squad background checks

Motion to introduce **Ordinance 2017-03**: Strange, Second: Hughes
Roll call vote: Lolacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;
Vote results: 5 ayes. Motion passes.

Mayor Desire states that the **Ordinance 2017-03** shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of February 9, 2017.

C. **Ordinance 2017-04**: Recreation background checks

Motion to introduce **Ordinance 2017-04**: Strange, Second: Hughes
Roll call vote: Lolacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;
Vote results: 5 ayes. Motion passes.

Mayor Desire states that the **Ordinance 2017-04** shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of February 9, 2017.

CONSENT AGENDA:

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

RESOLUTION #	TITLE
Resolution 059-2017	Appoint part time laborer – David Banks
Resolution 060-2017	NJDOT Grant - Washington Ave Improvement - Section 1

Motion to approve the consent agenda items (add “as amended” if needed): Strange, Second: Zappa
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;
Vote results: 5 ayes. Motion passes.

COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT:

Mayor, member, or official	Department
Councilman Zappa	Planning , Engineering, Department of Public Works
Gas main work on Cregar Road, Grant for Mill Street repairs, Cregar Road Phase 6, Applying for funding on Washington Ave., Streetscape is in approval process, DPW is finishing with leaf pickup, Water main break updates, DPW pothole repairs	
Councilwoman Hughes	Public Health, Environmental, Solid Waste / Recycling, & Open Space
Applied for a garden grant, plans for the Commons Connection to Main Street, electronics recycling update, natural recycling will be starting	
Councilman LoIacono	Golf, Recreation
Golf report for December, strategies for bringing up average per round, discussed possible ideas for helping pay off the remaining debt of the golf course as well as its future use, playground equipment is being voted on for future installation	
Councilman Strange	Emergency Services, Municipal Court, Cultural and Heritage
End of the year 2016 report, overview of Fire Department events attended and put on, mutual aid drill, fire hydrant tests, police vehicle fixes and upgrades, P.D. lights being inspected for repair, A/C unit inspections, grant opportunities, equipment upgrades being received and installed, Cultural and Heritage updates and events	
Councilwoman Shipps	Special Events, Economic Development, Newsletter, Website
Absent	
Councilman Stemple	Finance, Utilities, & Education
Reviewing budgets soon, revisiting water utility budgeting, Board of Education open meeting and formation of a mission statement	
Michael Pappas	Administrator
Press release of the 71 Main Street Borough Hall, updates about the annual assessment program	
Mayor Mark Desire	Executive Services
Caretaker lease updated and advertised, County economic development program updates, meeting for developing the golf course	

WRITTEN COMMUNICATIONS:

- A. Finance Department End of Month Reports

PUBLIC COMMENTS: 1 MINUTE PER PERSON

Christina Whited expressed the need for residential, rather than commercial, on the West Main corridor.
Denise Hickson offered contact for some individuals involved with properties in the MUC zone.

LEGAL ISSUES:

- A. Arbitration with Clinton Town proceeds and depositions will follow.

BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$1,911,706.77**
Motion to approve bill list: LoIacono, Second: Strange
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;
Vote results: 5 ayes. Motion passes.

Councilman Stemple abstained from any Fire Department related items.

EXECUTIVE SESSION: LEGAL ADVICE FOR TORT CLAIMS

Resolution 060-2017 - Motion to move into executive session: Lolocono, Second: Zappa,
Roll call vote: Lolocono, yes; Shipps, absent; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;
Vote results: 5 ayes. Motion passes.

Motion to move into open session: Zappa, Second: Lolocono,
Roll call vote: Lolocono, yes; Shipps, absent; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;
Vote results: 5 ayes. Motion passes.

ADJOURNMENT: PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS

Motion to adjourn: Lolocono, Second: Strange
Roll call vote: Lolocono, yes; Shipps, absent; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;
Vote results: 5 ayes. Motion passes.

Next Council Meeting: February 9, 2017 - 7:30 pm – Borough Hall, 97 West Main St., High Bridge, NJ

Respectfully submitted,

Adam Young
Acting Municipal Clerk

Mark Desire
Mayor

Introduction: February 9th, 2017
Adoption:

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE #2017-05

Charitable Solicitation on Roadways

Chapter 269. Charitable Solicitation on Roadways

§ 269-1. Purpose.

The purpose of this chapter is to authorize and establish the requirements and process by which charitable organizations within the Borough of High Bridge shall be permitted to solicit contributions in the roadway or a highway or intersection within the Borough subject to certain restrictions and conditions, pursuant to a charitable solicitation permit issued by the Borough.

§ 269-2. Definitions.

As used in this chapter, the following terms, when used in this section, shall have the meanings indicated:

CHARITABLE ORGANIZATION

Means any person determined by the Federal Internal Revenue Service to be a tax exempt organization pursuant to Section 501(c)(3) of the Internal Revenue Code of 1986, 26 U.S.C. § 501(c)(3); or

Any person who is, or holds himself or herself out to be, established for any benevolent, philanthropic, humane, social welfare, public health, or other charitable purpose, or for the benefit of law enforcement personnel, firefighters or other persons who protect the public safety, or any person who in any manner employs a charitable appeal as the basis of any solicitation, or an appeal, which has a tendency to suggest there is a charitable purpose to any such solicitation.

CHARITABLE PURPOSE

Means any purpose described in section 501(c)(3) of the Internal Revenue Code of 1986, 26 U.S.C. § 501(c)(3); or

Any benevolent, philanthropic, humane, social welfare, public health, or other charitable objective, or an objective that benefits law enforcement personnel, firefighters, or other persons who protect the public safety.

CHARITABLE SOLICITATION PERMIT

Means a permit issued by the Borough pursuant to this ordinance .

DEPARTMENT

Means the New Jersey Department of Transportation.

FREEWAY

Means a multi-lane, divided highway having a minimum of two lanes in each direction and limited access.

ROADWAY

Means a public right-of-way, whether open or improved or not, including all existing factors of improvements.

RIGHT-OF-WAY

Means State highway property and property rights, including easements, owned and controlled by the Department.

SHOULDER

Means the portion of the roadway that lies between the edge of the traveled way and curb line, excluding auxiliary lanes.

STATE HIGHWAY

Means a road owned, taken over, controlled, built, maintained, or otherwise under the jurisdiction of the Department.

TRAVELED WAY

Means the portion of the roadway provided for the movement of vehicles, exclusive of shoulders and auxiliary lanes.

§ 269-3. Authorization.

- A. Pursuant to N.J.S.A. 39:4-60 , charitable organizations are hereby permitted to solicit contributions in the right-of-way of a roadway or State highway located within the Borough subject to the provisions and restrictions contained in this ordinance .
- B. Under no circumstances may a charitable organization conduct a charitable solicitation without first having obtained a permit from the Chief of Police.
- C. In accordance with N.J.A.C. 16:40-4.2 , in order to obtain the approval of the Department of Transportation for a state permit for a State highway , the charitable organization must have prior approval from the Borough since that State highway is located within the Borough.

§ 269-4. Time frame of permit.

- A. No single permit may be issued for more than two days. No charitable organization will be given more than one permit within a calendar year.
- B. Each charitable solicitation covered by this ordinance shall require the issuance of a separate permit.
- C. The Chief of Police shall determine the hours of solicitation on the days for which the permit has been issued.

§ 269-5. Permits.

- A. A charitable organization seeking issuance of a charitable solicitation permit shall file an application with the Chief of Police on forms provided by the Chief of Police.
- B. An application for a charitable solicitation permit shall be filed with the Chief of Police not less than seven (7) days before the date upon which it is proposed to conduct such the solicitation.
- (1) Contents of charitable solicitation permit. The application for a charitable solicitation permit shall set forth the following information:
- (a) Name, address and telephone number of the authorized charitable organization seeking to conduct the charitable solicitation.
 - (b) Date and times upon which the solicitation is proposed.
 - (c) Method of charitable solicitation. (i.e., coin toss using blankets).
 - (d) Specific location or location of proposed charitable solicitation 9i.e. the name(s) of the roadway and the precise location on the roadway).
 - (e) Contact person for the charitable organization.
 - (f) Names of the persons (solicitors) conducting the charitable solicitation on behalf of the charitable organization at each proposed location.
 - (g) Any additional information which the Chief of Police shall find reasonably necessary for the fair determination as to whether a permit should be issued.
- C. If the proposed charitable solicitation is to be conducted upon any county highway, road or intersection, the authorized charitable organization must submit written evidence of approval by the Hunterdon County Board of Freeholders pursuant to N.J.S.A. 39:4-60.
- D. If the proposed charitable solicitation is to be conducted upon any State highway or intersection, the charitable organization must submit evidence of approval in the form of a charitable solicitation permit received from the Department under N.J.A.C. 16:40-1.1, et seq.
- E. Permit requirements.
- (1) The Chief of Police is hereby authorized to sign the charitable solicitation permit on behalf of the Borough.
 - (2) The Chief of Police shall be responsible for supervising the solicitation and enforcing the terms of the charitable solicitation permit.
 - (3) The charitable solicitation permit issued by the Borough and the charitable solicitation permit issued by the Department shall be in the possession of the solicitor for the charitable organization during all times of solicitation and be available for inspection by the State, county and Borough police enforcement personnel.

§ 269-6. Denial of permit and appeal.

- A. The Chief of Police may deny a permit based on the following reasons:

- (1) To ensure that traffic flow is not unreasonably impeded, interrupted, or delayed;
- (2) The design of the particular roadway, highway and/or intersection, turning movements, traffic densities, and/or speeds do not permit the safe interaction between the solicitor and vehicular traffic;
- (3) The solicitation would interfere with construction activity; or
- (4) To protect the public safety.

B. If the Chief of Police denies a permit, the notice of denial will set forth the reasons for the denial.

C. An applicant who has been denied a charitable solicitation permit may appeal such denial to the Borough Council within 30 days of the initial denial by the Chief of Police or the denial of the request for reconsideration, whichever is later..

D. The applicant may submit a written request for reconsideration by the Chief of Police, within 30 days of denial of a permit. The Chief of Police shall provide a written decision on the request for reconsideration within 30 days of receipt of the written request.

E. The Borough Council shall render a decision to the applicant within 30 days of receipt of a written request.

§ 269-7. Fee.

The Borough waives any fees in connection with this solicitation.

§ 269-8. General restrictions and provisions.

A. Solicitation of contributions is prohibited along traffic circles or highway or roadway segments determined to be inappropriate by the Chief of Police or his or her designee in the interest of public safety.

B. Solicitation is permitted only at signalized intersections or when the existing traffic control device causes temporary interruption in the flow of normal traffic.

C. The Borough Police may suspend solicitation operations at any time if any condition of a state, county or municipal permit is violated or if, in the police officer's sole discretion, traffic is being impeded or delayed or the public safety is at risk.

D. Solicitation shall be subject to the specific terms and conditions of each permit granted.

E. Solicitation shall not stop traffic or impede the flow of traffic. Traffic shall already be stopped before solicitation may occur and shall cease while traffic is moving. Use of a flagman shall be prohibited.

F. The charitable organization shall be responsible for cleaning up any of its debris from the roadway.

- G. Solicitation shall only be permitted during daylight hours, subject to the hours of solicitation set forth in the permit.
- H. Solicitors shall not drink alcoholic beverages, use drugs or be under the influence of drugs or alcohol when soliciting.
- I. Each person soliciting charitable contributions on behalf of the charitable organization shall be at least 18 years of age and a member of the charitable organization.
- J. Solicitors shall not touch any vehicle or rap on any window or in any way intimidate the occupants of any automobile.

§ 269-9. Safety criteria.

- A. All solicitors shall wear safety vests that are in accordance with Department standards.
- B. Parking of vehicles shall comply with applicable traffic regulations. Off-site parking shall be utilized wherever feasible.
- C. Coin tosses using blankets located off the traveled way are the preferred method of solicitation and strongly encouraged. All other methods of solicitation shall require the approval of the Chief of Police and shall be set forth in the permit issued.
- D. The solicitors shall not install any traffic control devices.

§ 269-10. Signage requirements.

- A. Signs advertising the solicitation are permitted, but they must be of temporary construction and breakaway to the extent possible.
- B. Signage shall be a maximum of 16 square feet.
- C. Signage shall be in accordance with the temporary signage standards contained in the Manual on Uniform Traffic Control Devices.
- D. At least two warning signs shall be placed as follows:
 - (1) "CHARITABLE SOLICITATION 500 FEET AHEAD"; and
 - (2) A second sign following identifying the name of the charitable organization soliciting.
- E. Signs shall not be permitted in the traveled way or in medians less than eight feet in width.
- F. All signs warning, noticing or advertising solicitations shall be removed within 24 hours following the solicitation event.

§ 269-11. Borough immunity from liability.

The Borough of High Bridge shall not be liable in any civil action for damages for personal injury or property damage resulting from a motor vehicle accident arising out of or in the course of solicitations for the purpose of soliciting contributions conducted by the charitable organization as defined in this ordinance.

§ 269-12. Violations and penalties.

Any person guilty of violating a provision of this ordinance shall be liable for a fine not to exceed \$100 for each day of such violation.

Introduction: January 26th, 2017
Adoption:

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE #2017-02

**REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGH BRIDGE
AMENDING ORDINANCE CHAPTER 120 ANIMALS AND ADDING ARTICLE V
WILDLIFE MANAGEMENT CHAPTER 120-40**

Whereas, the Borough of High Bridge has the need to manage wildlife on Borough Property, and

Whereas, properties that shall be subject to wildlife management shall be: Dewey Avenue Block 31 Lot 14.02, the Pfauth Property Block 19 Lots 68 & 32, the Springside Farm Property Block 40 Lot 4, and the Nassau Property Blocks 37 & 40 Lots 1 & 11.01.

Therefore, Section 120-40 Wildlife Management is inserted to read:

120-40 Wildlife Management on Borough-owned Property

The Borough recognizes that wildlife cause an impact to public health, safety, and welfare and reserves exclusive rights to manage wildlife on Borough-owned property.

120-41 Management of Wildlife

Management of wildlife on Borough-owned property shall include all legal means, including but not limited to hunting, fencing, leasing of land to organizations for the purpose of wildlife management, or any other means approved by the New Jersey Division of Fish and Wildlife.

120-42 Role of the Environmental Committee

The Environmental Committee shall have the authority to recommend rules to the Mayor and Council for adoption.

120-43 Discharge of Firearms within Borough Limits

The discharge of firearms within Borough limits is strictly prohibited. A firearm is defined as any rifle, shotgun, pistol, or muzzle loader that uses an explosive agent to propel an object with or without a self-contained cartridge.

120-44 Safety Zones

The Borough adopts the New Jersey Division of Fish and Wildlife code regarding the safety zone but adds the provision that there shall be no discharge of any weapon or placement of tree stands within 450 feet of an active trail.

120-45 Permit Required

(A) No person shall hunt, shoot, kill or remove deer from any municipally-owned park, open space or wildlife management areas unless that person has first obtained a permit

issued by the Borough for any wildlife management activity. Permits shall be carried by such person while engaged in wildlife management activity on Borough-owned properties. That person shall also be issued a permit and shall display such permit on the dashboard of a parked vehicle and affix it to all stands.

(B) Individuals engaged in wildlife management shall produce a permit on demand to any law enforcement officer, Borough employee, or lessee of Borough-owned property.

120-46 Eligibility for Permit

1. All individuals must be covered by insurance for a minimum of one million dollars of general liability
2. Permits shall be available to any holder of a valid State of New Jersey hunting license.
3. No person who is prohibited by law from possessing a firearm or who has been convicted of a felony shall be eligible for a permit.

120-47 Application Process

1. All applications must be submitted in writing to the High Bridge Borough Clerk in person, by the applicant, on a form promulgated by the Clerk. Those not submitted in person will not be processed. The applicant shall provide the following information:
 - a. Name, address, phone number, date of birth and social security number.
 - b. Automobile license plate number, year, make, model and color.
 - c. A New Jersey Conservation Identification Number (CID) or proof of participation in a State hunter education course.
 - d. Copies of the applicant's current and valid New Jersey hunting license(s) attached to the application in addition to copies of any applicable state-issued deer hunting permit(s) (permit bow, permit shotgun, permit muzzleloader rifle and antlered buck permits which are available for sale beginning in early September) that are required of the applicant, once these state permits are issued which may be just prior to the start of the corresponding hunting season.
 - e. A signed certification that the applicant is not prohibited by law from possessing a firearm and has not been convicted of any felony.
 - f. A release authorizing the Borough to conduct a background check for violations of the New Jersey Fish and Game Code, N.J.A.C. 7:25-5 et seq., plus N.J.S.A. Title 23 and for violations of any local regulations pertaining to parks or to hunting. Any applicant who has violated any significant provision of the Fish and Game Code, Title 23 or has violated any local regulation pertaining to parks or to hunting within three (3) years of the date of the application shall not be eligible for a permit.
 - i. Background checks will be conducted as provided by N.J.A.C. 13:59-1. Applicants will submit to procedures as determined by the State and be responsible for applicable associated fees.
 - g. A copy of a current certificate of insurance confirming general liability insurance with combined single limits coverage for bodily injury and property damage of at

least one million (\$1,000,000.00) dollars per single occurrence and one million (\$1,000,000.00) dollars annual aggregate.

2. Applications shall be reviewed by the High Bridge Borough Clerk and Police Department for completeness and approval. After review, the Clerk shall either grant or deny the permit application.
3. All approved permits will be issued by the Borough Clerk.

120-48 Permit Fees

1. A permit fee of \$25 is herewith established. The applicant shall submit the required fee to the Borough with the completed application. Any application submitted without the required fee shall not be processed.

120-49 Duration of Permit

1. Permits shall be valid only during the applicable State-approved deer hunting season, as said dates may be amended by the New Jersey Division of Fish and Wildlife and the Fish and Game Council.

120-50 Rules and Regulations

1. The permittee is not permitted to have any non-permitted person other than their child with them while engaged in active hunting.
2. Wildlife management is restricted to the portions of the properties designated and site-specific non-transferable areas will be assigned.
3. Only deer may be hunted; any other hunting is prohibited.
4. All deer must be checked using the New Jersey Division of Fish and Wildlife's Automated Deer Check System.
5. Use or possession of alcoholic beverages or illegal substances while on the properties is prohibited.
8. All current New Jersey Division of Fish and Wildlife perimeter rules apply – 450 feet for firearm and 150 feet for bow. In addition, hunters shall consider all marked trails for recreation purposes as an occupied structure and subject to a 450 feet safety zone.
9. Harvesting shall be done from elevated tree stands only in accordance with State Wildlife Regulations, with harvesters shooting downward only, into a restricted perimeter (e.g., 40 yards maximum). Tree stands should be a minimum of ten feet above ground level. Only portable stands that do not harm trees will be permitted with each hunter. All stands will be removed within 14 days of the end of the season.
10. Hunters must use a safety harness or belt made for tree stand hunting.
11. Hunters will not be permitted to drive deer.
12. All State, County and Borough rules and regulations pertaining to parks and hunting apply.
13. Applicant agrees to abide by any additional rules, regulations and/or restraints set forth by the Borough and applicable County or State government.
14. Compliance with any additional conditions as may be deemed necessary to ensure the safety of residents or other people or of property by the Borough of High Bridge Chief

of Police, Borough Clerk, or Borough Administrator after reasonable notification. Such conditions may include but are not limited to limiting the days and times during which the permittees may hunt and restricting the areas within the parks, open spaces and / or wildlife management areas where hunting is permitted.

120-51 Dates and Locations for Hunting

1. The number of permits issued each year, the properties for which the permits are issued and the dates on which those properties may be hunted, shall be determined annually by resolution of the Borough Council. Notice informing the public of said designated dates and locations shall be published on the Borough website.

120-52 Revocation of Permit

1. Violation of any special regulations or conditions or any applicable State, County, Borough law or regulation will result in the immediate loss of hunting privileges for the hunter on the properties and will also subject the hunter to applicable penalties.
2. The Borough Administrator or his designee, upon the advice and recommendation of the Clerk and Chief of Police, shall be authorized to revoke any permit issued at any time if the safety of any person or property, including but not limited to that of the Borough of High Bridge, is threatened by a permittee.

120-53 Violations and Penalties

1. All State and local regulations pertaining to parks and to hunting shall remain in full force and effect and nothing herein shall be construed to abrogate the same. Violations of this section, any special condition or any applicable State, County or local law or regulation will result in the immediate loss of hunting privileges on the property through the following permit year and will subject the hunter to any applicable penalties, including but not limited to the General Penalties set forth in Chapter 1, Article II of the High Bridge Borough Code.

120-54 Enforcement

1. The provisions of this section and provisions of any rules and regulations adopted by the Borough Council may be enforced by any member of the High Bridge Borough Police Department, Administrator or Clerk.

Introduction: January 26th, 2017
Adoption:

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE #2017-03

Emergency Squad Background Checks

§ 29-14. Criminal history record background checks.

A. For purposes of this chapter, a "criminal history record background check" means a determination of whether a person has a criminal record by cross-referencing that person's name and fingerprints with those on file with the State Bureau of Identification in the Division of State Police and the Federal Bureau of Investigation.

B. The Borough requires that, as a condition of membership with the High Bridge Emergency Squad, all prospective members shall submit to being fingerprinted in accordance with applicable state, federal, county and local laws, rules and regulations.

C. As a further condition of membership with the High Bridge Emergency Squad, all prospective members shall authorize the Borough, through its duly authorized representative, to exchange fingerprint data with and receive criminal history record information from the State Bureau of Identification in the Division of State Police and the Federal Bureau of Investigation.

D. In order to obtain criminal history record information pursuant to this chapter and N.J.S.A. 40:48-1.4, the Borough shall submit the fingerprint data for prospective members of the High Bridge Emergency Squad to the State Bureau of Identification in the Division of State Police. The State Bureau of Identification shall receive all criminal history record information from the Federal Bureau of Investigation and shall disseminate that information to the Borough.

E. The Borough shall conduct a criminal history record background check of a prospective member of the High Bridge Emergency Squad only upon receipt of the written authorization and consent to the criminal history background check from the prospective member. A form for the authorization and consent to said background check shall be provided to each prospective member along with the application for membership with the High Bridge Emergency Squad. Failure to submit a fully signed and witnessed written authorization and consent form shall be grounds to reject an application for membership with the High Bridge Emergency Squad.

F. The Borough shall bear the costs associated with conducting criminal history record background checks in accordance with N.J.A.C. 13:59-1.3(c).

G. An individual shall be disqualified from serving as a member of the High Bridge Emergency Squad if that prospective member's criminal history record background check reveals a record of conviction of any of the following crimes and/or offenses as set forth in N.J.A.C. 8:40A-6.2(d), unless a waiver has been granted as provided in N.J.A.C. 8:40A-6.2(c)2::

- Any crime;
- Any disorderly persons offense; and/or
- A petty disorderly persons offense involving the possession, utilization, sale and/or distribution of any controlled dangerous substance; representing a risk of harm to the health, safety or welfare of patients; and/or involving patient abuse or patient neglect.

H. All prospective members, upon receiving a conditional offer of membership with the High Bridge Emergency Squad, shall submit their name, address, fingerprints and written consent to the Borough for the criminal history record background check to be performed. All conditional offers of membership with the High Bridge Emergency Squad shall be specifically subject to the prospective member passing the criminal history record background check, along with any other requirements as provided by law and/or requested by the Borough.

I. Access to criminal history record background information of prospective members of the High Bridge Emergency Squad obtained under this chapter is restricted to authorized personnel of the Borough, who shall include the Borough Administrator, Police Chief, Mayor, Borough Attorney and such other personnel as are specifically designated in writing by the Mayor as having a need-to-know,, as may be authorized by federal or state statute, rule or regulation, executive order, administrative code, this chapter and/or resolution regarding obtaining and dissemination of criminal history record background information.

J. Criminal history record background information shall not be disseminated to persons or organizations not authorized to receive the records for authorized purposes. Use of this record shall be limited solely to the authorized purpose for which it was given and it shall not be disseminated to any unauthorized persons. Said records are not public records under the Open Public Records Act.

Introduction: January 26th, 2017
Adoption:

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE #2017-04

Recreation Volunteer Background Checks

Chapter 65: OFFICERS AND EMPLOYEES
Article III Criminal History Background Checks for Volunteers.

65-15. Definitions.

As used in this article, the following terms shall have the meanings indicated:

BOROUGH-SPONSORED PROGRAM

Any program sponsored or in any way supported by the Borough which provide and utilize Borough facilities and/or Borough property.

CRIMINAL HISTORY RECORD BACKGROUND CHECK

A determination of whether a person has a criminal record by cross-referencing that person's name and/or fingerprints with those on file with the Federal Bureau of Investigation, Identification Division and/or State Bureau of Identification of the New Jersey State Police.

DEPARTMENT

The Borough of High Bridge Police Department.

NONPROFIT YOUTH SERVING ORGANIZATION or ORGANIZATION

A corporation, association or other organization or other organization established pursuant to Title 15 or Title 15A of the New Jersey Statutes, or other law of this state, which provides recreational, cultural, charitable, social, or other activities or services for persons younger than 18 years of age, and is exempt from federal incomes taxes.

STATE BUREAU OF IDENTIFICATION

The entity located within the New Jersey State Police responsible for retrieving criminal background information on individuals as requested by state, local or private entities.

VOLUNTEER

Any unpaid person involved with the programs serving youths that are organized by the Borough or by any Borough-based organization that is involved with a Borough-Sponsored Program who has unsupervised direct access to youths under the age of 18 years as a result of their involvement with the program or organization. Unsupervised direct access includes but is not limited to any situation where a reasonable person would believe that such an unpaid person has or should have responsibility while involved in a Borough-Sponsored Program to provide for the general care and control of a youth or youths under the age of 18 in the absence of their parent(s) or guardian(s).

VOLUNTEER REVIEW OPERATION (“VRO”)

The unit located within the State Bureau of Identification that is responsible for administering criminal background checks for volunteer coaches as specified in this article.

65-16. Borough Sponsored Programs – Background Checks.

- A. All adults, those persons 18 years or older at the time of commencement of participation, including but not limited to coaches, assistant coaches, or similar positions involved in educating, directing or supervising youth, and in any way assisting in a Borough-Sponsored Program participated in by children, shall submit sufficient information on forms supplied by the Department from the New Jersey State Police, for the purpose of obtaining a criminal history background check with the VRO. Applications for background checks shall be processed by the Department.
- B. Based upon the Memorandum of Understanding executed between the Borough of High Bridge and the New Jersey State Police, the individual applying for the background check shall authorize the Department to be the recipient of the affirmative or negative response from the State Police based upon the findings of the background check.
- C. All league / organization officers and/or those individuals in charge of each recreation program are required to ensure compliance with this chapter for that league or program. The President or leader of each recreation program shall file an annual roster of individuals that are required to participate in the background check procedures of this chapter. The roster shall be on forms supplied by the Department and shall contain a certification as to the accuracy and completeness of the roster and individual names. Any person who knowingly certifies a background check roster that excludes an individual required to be checked shall be in violation of this chapter and laws regarding false swearing.

65-17. Disqualification.

- A. Upon receipt of a completed background check conducted by the VRO and/or the Federal Bureau of Investigation, Identification Division, the Department shall notify the applicant and the President or leader of the recreation program whether the individuals were recommended or not recommended. The determination of the Department shall be based upon section **65-17(B)1** of this chapter. Since details in the background check that result in a negative determination by the VRO are not provided to the Department, they only shall be available to the applicant upon making a formal request to the State Bureau of Investigation, whose rules for granting the request shall govern the request.
- B. In the event the criminal background check reveals any prior convictions for crimes or offenses and/or the VRO and/or the Federal Bureau of Investigation, Identification Division is unable to obtain a disposition for crimes or offenses which negatively impact the health, safety and welfare of children, said person shall not be qualified to participate in any official capacity in any Borough-Sponsored Program function involving persons under the age of 18 years. Such crimes and offenses shall include, but not be limited to :
1. In New Jersey, any crime or disorderly persons offense:
 - a) involving danger to the person, meaning those crimes or disorderly persons offenses set forth in N.J.S.A. 2C:11-1, et seq., N.J.S.A. 2C:12-1, et seq., N.J.S.A. 2C:13-1, et seq., N.J.S.A. 2C:14-1, et seq. or N.J.S.A. 2C:15-1, et seq.;
 - b) against the family, children or incompetents, meaning those crimes and disorderly persons offenses set forth in N.J.S.A. 2C:24-1, et seq.;
 - c) involving theft as set forth in chapter 230 of Title 2C of the New Jersey Statutes;
 - d) involving any controlled dangerous substance or controlled substance analog as set forth in chapter 35 of Title 2C of the New Jersey Statutes, except (4) of subsection a. of N.J.S.A. 2C:35-10.
 2. In any other state or jurisdiction, conduct which, if committed in New Jersey, would constitute any of the crimes or disorderly persons offenses described in subsection a) of this section.

65-18. Frequency of background checks.

- A. All Borough-Sponsored Programs that have individuals subject to this chapter shall require all of its participants to submit to background checks prior to the individuals being able to participate in any function to the extent covered by this chapter. Thereafter, every (2) years, a new background check shall be submitted to the Department. All

background checks will remain valid based on a calendar year expiring on January 1st of the following year.

- B. Unless the Department receives prior notice of a negative criminal history background check result which would disqualify the volunteer, a current or prospective volunteer may continue to volunteer or begin volunteering pending receipt of the results of the background check under a provisional status, provided that their access to youths is at all times supervised in person at the Borough-Sponsored Programs by another adult approved pursuant to this article. Provisional status shall not exceed two (2) weeks after the beginning of the season.
- C. All league officers and/or those individuals in charge of each recreation program are required to ensure compliance with this chapter for that program.

65-19. Privacy.

- A. The Department shall act as a clearinghouse for the collection and dissemination of information obtained as a result of conducting criminal history record background checks pursuant to this chapter.
- B. No criminal background check supplied to the Department shall be available to the public. The records shall be exempt from public disclosure under the common law and/or the Open Public Records Act.

65-20. Volunteer challenge to accuracy.

If this criminal history record may disqualify a volunteer for any purpose, the person making the determination shall provide the disqualified person with an opportunity to complete and challenge the accuracy of the information contained in the criminal history record. The disqualifying person shall be afforded up to thirty (30) days to challenge and complete this record. A person is not presumed guilty of any charges or arrests for which there are no final dispositions indicated on the record.

65-21 Appeal process; Criminal Background Check Appeal Panel.

- A. The composition of the Criminal Background Check Appeal Panel shall be the following:
 - 1. High Bridge Borough Chief of Police or his designee.
 - 2. High Bridge Borough Council Liaison to Recreation.
 - 3. High Bridge Borough Mayor.
 - 4. High Bridge Borough Administrator or his designee or Borough Clerk in their absence.

- B. Individuals who receive a letter of non-recommendation from the Department based on the VRO determination may be permitted to serve as a volunteer if they affirmatively demonstrate rehabilitation to the Appeal Panel. In determining whether a person has affirmatively demonstrated clear and convincing evidence of rehabilitation, the Appeal Panel may consider the following factors in conjunction with the provisions of N.J.S.A. 15A:3A-1, et seq.:
1. The nature and responsibility of the position which the convicted person would hold or has held, as the case may be;
 2. The nature and seriousness of the offense;
 3. The circumstance under which the offense occurred;
 4. The date of the offense;
 5. The age of the person when the offense was committed;
 6. Whether the offense was an isolated or repeated incident;
 7. Any social conditions which may have contributed to the offense; and
 8. Any evidence of rehabilitation, including good conduct in prison or the community, counseling or psychiatric treatment received, acquisition of additional academic or vocational schooling, successful participation in correctional work release programs or the recommendation of those who have had the person under their supervision.
- C. In all instances, the final determination of whether an individual will be permitted to serve as a volunteer will lie in the sole discretion of the Appeal Panel, whose vote to grant an appeal must be unanimous. The Appeal Panel may, in its sole discretion, hold a hearing on the matter at which the volunteer shall have the right to appear and, at the Appeal Panel's sole discretion, may address the Appeal panel.
- D. The Appeal Panel shall promptly advise the volunteer whether he or she is qualified to serve as a volunteer.

65-22 Penalties; Severability:

- A. Any person who violates any provision of this chapter shall be subject to the penalties set forth in Chapter 1, Article 2 of the High Bridge Code.
- B. If the provisions of any section, subsection, paragraph, subdivision, or clause of this chapter is judged invalid by a court of competent jurisdiction, such order of judgement shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this chapter .

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Raffle Permit Fees

RESOLUTION 062-2017

ADOPTED: pending

WHEREAS, the Borough of High Bridge previously vacated the Ordinance setting fees, and

WHEREAS, the Borough of High Bridge has need to set fees for raffles conducted in the Borough of High Bridge,

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of High Bridge, County of Hunterdon and State of New Jersey hereby approves raffle applications to be charged a fee of \$20.00.

ATTEST:

Adam Young
Acting Municipal Clerk

Mark Desire
Mayor

**Borough of High Bridge
County of Hunterdon
State of New Jersey**

RESOLUTION: 063-2017

ADOPTED: pending adoption

Lien Redemptions

WHEREAS, the High Bridge Tax Collector has received funds from a property owner(s) or other party of interest for redemption of a Tax Sale Lien(s), and

WHEREAS, lien holders are entitled to payment for redemption of the Tax Lien(s) upon receipt of funds by the Tax Collector, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey that the High Bridge Tax Collector is hereby authorized to redeem said lien(s) and return applicable premiums in the following amount(s):

<u>TAX LIEN CERT NO.</u>	<u>BLOCK</u>	<u>LOT</u>	<u>LIEN HOLDER</u>	<u>AMOUNT</u>
#2016-001	2.01	13	US Bank PC6 - Sterling	\$ 215.98
#2015-007	19	73	US Bank ProCap 4	\$46,038.59
Premium	19	73	US Bank ProCap 4	\$ 2,100.00

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
CURRENT FUND				
1331 - AMERIGAS	PO 23024 HEATING FUEL - PROPANE - POLICE BUI		241.05	
10545022A	(2016) Propane - Police Bldg	241.05		241.05
2257 - B&B PRESS	PO 23781 ADMIN/TAX ASSESSOR/FINANCE - BUSINE		177.26	
10510021A	(2016) General Admin-OE-Office Supplies	44.32		
10515021A	(2016) Tax Assessment-OE-Office Supplies	88.63		
10513021A	(2016) Financial Admin-OE-Office Supplie	44.31		177.26
2025 - BANK OF AMERICA	PO 23146 BUILDINGS & GROUNDS/WATER/SPECIAL E		119.89	
10515021A	(2016) Tax Assessment-OE-Office Supplies	119.89		119.89
2025 - BANK OF AMERICA	PO 23807 BUILDINGS & GROUNDS/WATER/SPECIAL E		224.50	
10517121	BUILDINGS & GROUNDS-OFFICE SUPPLIES	224.50		224.50
1530 - HIGH BRIDGE HILLS GOLF COURSE	PO 23815 GOLF - OE - JAN		21,594.39	
10537620	GOLF-OTHER EXPENSES	21,594.39		21,594.39
506 - BILLY CASPER GOLF, LLC	PO 23827 GOLF - OE - MANAGEMENT FEE		4,417.00	
10537620	GOLF-OTHER EXPENSES	4,417.00		4,417.00
987 - COMCAST	PO 23849 INTERNET/PHONE - BOROUGH HALL - ACC		258.13	
10510120	INTERNET	99.90		
10544121	Telephone - Boro Hall	158.23		
10510120	PO 23850 INTERNET/PHONE - FIRE DEPT - ACCT #		208.98	
10544124	INTERNET	89.95		
	Telephone - Fire	119.03		
10510120	PO 23851 INTERNET/PHONE - RESCUE SQUAD - ACC		185.50	
10544123	INTERNET	89.95		
	Telephone - Squad	95.55		
10510120	PO 23852 POLICE - INTERNET - 2017 - A/C 0957		368.53	
10544126	INTERNET	109.90		
	Telephone - Police	258.63		1,021.14
835 - CRISTAL ASSOCIATES LLC	PO 23925 BUILDNGS/GROUNDS - OE - MISC JANITO		592.45	
10517059	Buildings & Grounds - Janitorial	592.45		592.45
68 - DEPENDABLE FIRE EQUIPMENT, INC.	PO 24031 BUILDINGS & GROUNDS - KOMLINE		97.95	
10517099	Buildings & Grounds - Misc	97.95		97.95
2061 - DIRECT DEVELOPMENT, LLC	PO 23847 WEBSITE MAINTENANCE 2017		510.00	
10511524	Website Production	510.00		510.00
73 - EASTSIDE SERVICE, INC	PO 23812 POLICE - OE - VEHICLE REPAIRS		2,242.84	
10524028	Police Department-OE-Vehicle Repair	2,242.84		2,242.84
160 - ELIZABETHTOWN GAS	PO 23853 HEATING - BOROUGH HALL - ACT#655639		766.03	
10544721	Heating - Boro Hall	766.03		
	PO 23856 HEATING - BORO GARAGE - ACCTS # 503		1,266.95	
10544722	Heating - Garage	1,266.95		2,032.98

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
2133 - FINCH FUEL OIL CO. 10544621 Gas	PO 23860 DPW - GASOLINE ACCT #45007-02		1,918.90	1,918.90
1981 - GLOBAL COMPUTER SUPPLIES 10525220A (2016) EMERGENCY MANAGEMENT: OTHER EXPEN	PO 23776 EMERGENCY MANAGEMENT - OE - TABLET		1,097.55	1,097.55
92 - GREENBAUM ROWE SMITH & DAVIS LLP 10515566A (2016) Legal-OE-General Borough Matters 10515589A (2016) Legal-OE-COAH 10515583A (2016) Legal-OE-OPRA 10515574A (2016) Legal-OE-Tax Appeals 10515560A (2016) Legal-OE-Municipal Meetings	PO 23175 LEGAL	2,467.50 262.50 315.00 87.50 525.00	3,657.50	3,657.50
93 - GROENDYKE ASSOCIATES 10521020 LIABILITY INSURANCE	PO 23966 INSURANCE - LIABILITY - 2017 POLICY	1,543.00	1,543.00	1,543.00
93 - GROENDYKE ASSOCIATES 10521020 LIABILITY INSURANCE	PO 23967 INSURANCE - LIABILITY - 2017 POLIC	6,589.00	6,589.00	6,589.00
100 - HESCO, INC 10517091 Buildings & Grounds - Police Bldg	PO 24030 BUILDINGS & GROUNDS - LIGHT BULBS F	56.07	56.07	56.07
90 - JCP&L 10543027 Electricity - Solitude Museum/Garage 10543520 STREET LIGHTING 10543520 STREET LIGHTING	PO 23864 SOLITUDE HOUSE - 7 & 9 RIVER ROAD A PO 23865 ELECTRIC - SPRINGSIDE - ACCT#100050 PO 23866 STREET LIGHTING - MAIN STREET - STR	17.43 10.06 40.18	17.43 10.06 40.18	67.67
90 - JCP&L 10543520 STREET LIGHTING 10543025 Electricity - Boro Hall 10543026 Electricity - Library 10543034 Electricity - Washington Ave. 10543022 Electricity - Fire 10543031 Electricity - Rt 513 10543021 Electricity - Rescue Squad 10543032 Electricity - Boro Commons 10543027 Electricity - Solitude Museum/Garage 10543033 Electricity - Bridge Street 10543023 Electricity - Police	PO 23868 STREET LIGHTING - JAN 2017 - ACCT#2	2,369.28 3.18 52.82 38.28 610.88 7.29 357.94 3.18 14.61 11.39 553.23	4,022.08	4,022.08
2136 - L.E.A.D. 10524024 Police Department-OE-Seminars/Dues/Membr	PO 23990 POLICE - OE - SEMINAR	125.00	125.00	125.00
1398 - MASER CONSULTING PA 10518033A (2016) Planning Board-OE-Engineering	PO 23223 PLANNING BOARD - OE - ENGINEERING	562.50	562.50	562.50
214 - NJ ADVANCE MEDIA 10511032A (2016) ADVERTISING	PO 22995 ADVERTISING - ACCT #1160892	9.34	9.34	9.34

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
214 - NJ ADVANCE MEDIA 10511032	ADVERTISING	PO 23998 ADVERTISING - ACCT #1160892	140.40	140.40
2058 - POWERDMS, INC 10524026	Police Department-OE-Maintenance Contras	PO 23989 POLICE - OE - CONTRACT - ANNUAL	3,038.50	3,038.50
1244 - PYKE, WILLIAM 10529099	Dept. of Public Works-OE-Misc.	PO 24027 DPW - OE - MISC - REFUND BACKGROUND	40.69	40.69
1412 - QUEST ENVIRONMENTAL & ENG SVCS, INC 101110	ACCOUNTS PAYABLE	PO 23296 ENVIRONMENTAL TESTING - #120815 - K	6,967.50	6,967.50
1412 - QUEST ENVIRONMENTAL & ENG SVCS, INC 10629021A	(2016) ENVIRONMENTAL TESTING	PO 23619 ENVIRONMENTAL TESTING - #080916 - K	17,066.21	17,066.21
2060 - RARITAN HEADWATERS ASSOC 10141739	CLEAN COMMUNITIES	PO 23846 CLEAN COMMUNITIES - ANNUAL RIVER CL	300.00	300.00
519 - STATE OF NEW JERSEY 10521020	LIABILITY INSURANCE	PO 23988 LIABILITY INSURANCE - MULTI-LINE -	250.00	250.00
285 - TCTA OF NEW JERSEY 10514523	Tax Collector-OE-Dues/Membership	PO 23917 2017 - TCTA MEMBERSHIP DUES	100.00	100.00
1586 - TIRPOK GROUP, INC 10524033A	(2016) Police Department-OE-Uniforms/CLO	PO 23068 POLICE - OE - UNIFORM CLEANING	50.15	50.15
2143 - US BANK CUST PRO CAPITAL 4, LLC 104156	REVENUE - O/S LIEN REDEMPTION	PO 24049 OUTSIDE LIEN REDEMPTION-CERT #2015-	46,038.59	46,038.59
2244 - US BANK CUST-PC6 STERLING NATIONAL 104156	REVENUE - O/S LIEN REDEMPTION	PO 24018 OUTSIDE LIEN REDEMPTION-CERT #2016-	215.98	215.98
1657 - VALCOPY SERVICES, INC 10517123	BUILDINGS & GROUNDS-COPIER LEASE	PO 23923 BUILDINGS & GROUNDS - BORO HALL OFF	294.08	294.08
199 - VAN DOREN OIL COMPANY 10544726	Heating - Solitude House	PO 23858 HEATING FUEL - SOLITUDE HOUSE - ACC	448.38	448.38
1500 - VERIZON WIRELESS 10524030 10544127	Police Department-OE-Wireless Devices TELEPHONE-POLICE-CELL PHONES	PO 23969 POLICE - OE - WIRELESS DEVICES - J	278.14 213.94	492.08
1500 - VERIZON WIRELESS 10525230	EMERGENCY MANAGEMENT: WIRELESS DEVICES	PO 23981 EMERGENCY MANAGEMENT - OE - AIRCARD	80.02	80.02
1500 - VERIZON WIRELESS		PO 23982 TELEPHONE - DPW - CELL PHONES ACC	98.42	

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
10544128	TELEPHONE-DPW-CELL PHONES		98.42	98.42
202 - VITAL COMMUNICATIONS, INC	PO 23843 TAX ASSESSOR - DATA PROCESSING			100.00
10515033	Tax Assessment - Date Processing	100.00		100.00
225 - W.E.TIMMERMAN CO., INC	PO 23808 DPW - OE - VEHICLE MAINT			4,519.48
10529036	Dept. of Public Works-OE-Vehicle Maintee	4,519.48		4,519.48
2190 - WATCH GUARD VIDEO	PO 23813 POLICE - OE -EQUIPMENT REPAIR			100.00
10524031	Police Department-OE-Equipment Repair	100.00		100.00
1777 - WESTERN PEST SERVICES	PO 23984 BUILDINGS & GROUNDS - POLICE - RAT			88.00
10517091	Buildings & Grounds - Police Bldg	88.00		88.00
10517098	PO 23985 BUILDINGS & GROUNDS - RESCUE - RAT			88.00
	Buildings & Grounds - Rescue Squad	88.00		88.00
10517090	PO 23986 BUILDINGS & GROUNDS - BORO HALL - A			40.00
	Buildings & Grounds - Municipal Building	40.00		216.00
PREMIUM FUND				
2143 - US BANK CUST PRO CAPITAL 4, LLC	PO 24050 PREMIUM-OUTSIDE LIEN REDEMPTION-CER			2,100.00
221400	TAX SALE PREMIUMS	2,100.00		2,100.00
GENERAL CAPITAL FUND				
86 - GALLS LLC	PO 23670 CAPITAL - POLICE VEHICLE 2016-06 -			483.96
30950203	ADDT'L COSTS	483.96		483.96
WATER UTILITY FUND				
90 - JCP&L	PO 23880 WATER- STREET LIGHT - JAN 2017 - AC			7,635.09
60510098	WATER - OE - ELECTRIC	7,635.09		7,635.09
146 - MGL PRINTING SOLUTIONS	PO 23810 WATER/SEWER/SOL WAS - DATA PROCESS			202.00
60510031	WATER - OE - DATA PROCESSING	202.00		202.00
234 - NJ WATER ASSOCIATION	PO 23927 WATER DEPT - 2017 DUES/MEMBERSHIPS			385.00
60510023	WATER - OE - DUES & MEMBERSHIP	385.00		385.00
SEWER UTILITY FUND				
848 - APPLIED ANALYTICS, INC.	PO 23961 SEWER - OE - METER CALIBRATION			300.00
62510047	SEWER - OE - METER CALIBRATION	300.00		300.00
92 - GREENBAUM ROWE SMITH & DAVIS LLP	PO 23339 LEGAL - TOC			4,515.00
6251004201A	(2016) TOC-LEGAL-GREENBAUM	4,515.00		4,515.00
2039 - GREENBAUM, ROWE, SMITH & DAVIS	PO 23212 SEWER - OE - TREATMENT CHARGE - 4th			26,337.65
62510062A	(2016) SEWER - OE - SEWER TREATMENT CHAR	26,337.65		26,337.65

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
90 - JCP&L 62510098	SEWER - OE - ELECTRIC	PO 23893	SEWER- STREET LIGHTING - JAN 2017 - 1,277.97	1,277.97 1,277.97
146 - MGL PRINTING SOLUTIONS 62510031	SEWER - OE - DATA PROCESSING	PO 23810	WATER/SEWER/SOL WAS - DATA PROCESS 202.00	202.00 202.00
122 - MSI PLUMBING, INC 62510051	SEWER - OE - REPAIRS/CONTRACTS	PO 23960	SEWER - OE - METER CALIBRATION - BA 120.00	120.00 120.00
246 - TOWN OF CLINTON 62510062A	(2016) SEWER - OE - SEWER TREATMENT CHAR	PO 23109	2016 - 4TH QUARTER - SEWER TREATMEN 61,596.92	61,596.92 61,596.92
SOLID WASTE UTILITY FUND				
146 - MGL PRINTING SOLUTIONS 64510031	SOLID WASTE-OE-DATA PROCESSING	PO 23810	WATER/SEWER/SOL WAS - DATA PROCESS 202.00	202.00 202.00
DEVELOPER ESCROW TRUST FUND				
1398 - MASER CONSULTING PA 7118544	ELIZABETHTOWN-CREGAR RD	PO 24009	ESCROW - ELIZABETHTOWN GAS - CREGAR 3,698.75	3,698.75 3,698.75
1398 - MASER CONSULTING PA 7118538	20 MAIN-FERNANDES-PP01-2016	PO 24010	ESCROW - FERNANDES - GATEWAY 365.00	365.00 365.00
TOTAL				----- 242,897.88
Total to be paid from Fund 10 CURRENT FUND				133,476.54
Total to be paid from Fund 22 PREMIUM FUND				2,100.00
Total to be paid from Fund 30 GENERAL CAPITAL FUND				483.96
Total to be paid from Fund 60 WATER UTILITY FUND				8,222.09
Total to be paid from Fund 62 SEWER UTILITY FUND				94,349.54
Total to be paid from Fund 64 SOLID WASTE UTILITY FUND				202.00
Total to be paid from Fund 71 DEVELOPER ESCROW TRUST FUND				4,063.75
				=====
				242,897.88

Checks Previously Disbursed

9999	NJEIT	CASH - TREASURER	10,686.18	2/01/2017
9999	NJ DEPT OF TREASURY	CASH - TREASURER	118,564.80	2/01/2017
62458	GREENBAUM, ROWE, SMITH & DAVIS	CASH	-26,945.64	2/06/2017
9999	INVESTORS BANK	CASH	8,036.58	2/01/2017
9999	INVESTORS BANK	CASH	7,805.48	2/01/2017

				145,093.04
				-26,945.64 *VOIDED

Total paid from Fund 10 CURRENT FUND

145,093.04

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
	Total paid from Fund 62 SEWER UTILITY FUND		-26,945.64	

			118,147.40	

Total for this Bills List: **387,990.92**