

3/1/2013 10:46 AM

MEETING AGENDA OF MAYOR AND COUNCIL OF HIGH BRIDGE BOROUGH

MEETING DATE: February 28, 2013 MEETING TIME: 7:30PM

MEETING PLACE: High Bridge Firehouse, 7 Maryland Ave.

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. **CALL TO ORDER:** Mayor calls meeting to order and makes the following statement: "Pursuant to the Open Public Meetings Act, notice of 2013 Meeting Dates was published in the Hunterdon County Democrat on January 10, 2013 and posted on the bulletin board at Borough Hall. Action may be taken."
2. **FLAG SALUTE:** Led by Mayor or presiding officer.
3. **ROLL CALL:**
4. **VISITORS:**
 - a. **Recognition of the Solitude Dam Engineers.**
 - b. **RESOLUTION #44-2013:** Recognition of Richard E. Hannigan for his Forty Years of Service,
Motion to adopt: ____ Seconded: ____ Roll Call Vote: _____
5. **MOTION TO DISPENSE WITH THE READING OF PRIOR MEETING MINUTES:**
Regular and Executive Session Meeting Minutes of February 14, 2013.
Motion to approve: ____ Second: ____ Roll Call Vote: _____
6. **MOTION TO APPROVE OR CORRECT PRIOR MEETING MINUTES:**
Regular and Executive Session Meeting Minutes of February 14, 2013.
Motion to approve: ____ Second: ____ Roll Call Vote: _____
7. **PUBLIC COMMENTS:** It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council.

8. COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT: Reports: February 28, 2013

- a. Councilman Flynn: **PLANNING & ENGINEERING**
- b. Councilwoman Hughes: **PUBLIC HEALTH, ENVIRONMENTAL, SOLID WASTE/RECYCLING, OPEN SPACE**
- c. Councilwoman Scarcia: **EMERGENCY SERVICES & EDUCATION**
- d. Councilwoman Miller: **INFORMATION, ECONOMIC DEVELOPMENT, CULTURAL & HERITAGE**
- e. Councilman Rapp: **DEPARTMENT OF PUBLIC WORKS & RECREATION**
- f. Councilman Stemple: **FINANCE & GOLF**
- g. Mr. Douglas Walker: **ADMINISTRATOR'S REPORT**
- h. Mayor, Mark Desire: **EXECUTIVE SERVICES**

9. PUBLIC HEARING: 2nd reading.

**ORDINANCE #2013-3
AN ORDINANCE AMENDING THE CODE OF
THE BOROUGH OF HIGH BRIDGE – CHAPTER 200 – PUBLIC SEWER ARTICLE I BOROUGH SEWER
§ 200-6E PRIORITIZATION OF SANITARY SEWER ACCESS.**

Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2013-3.

Motion to open: ____ Second: ____ Roll Call Vote: _____

Questions and Comments

Mayor Desire asks for a motion to close the Public Hearing.

Motion to close: ____ Second: ____ Roll Call Vote: _____

Mayor Desire asks for a motion to adopt Ordinance #2013-3 and states that Ordinance #2013-3 shall be published by title only according to law.

Motion to adopt:____Second:____Roll Call Vote:_____

**ORDINANCE #2013-4
CALENDAR YEAR 2013**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A
CAP BANK
(N.J.S.A. 40A: 4-45.14)**

Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2013-4.

Motion to open:____Second:____Roll Call Vote:_____

Questions and Comments

Mayor Desire asks for a motion to close the Public Hearing.

Motion to close:____Second:____Roll Call Vote:_____

Mayor Desire asks for a motion to adopt Ordinance #2013-4 and states that Ordinance #2013-4 shall be published by title only according to law.

Motion to adopt:____Second:____Roll Call Vote:_____

10. CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
None at this time.

11. WRITTEN COMMUNICATIONS:

- a. Certification of Funds for Quest Environmental.
- b. Month End Reports for Tax/Finance.

12. UNFINISHED BUSINESS: None at this time.

13. NEW ORDINANCES: Introduction 1st reading. None at this time.

14. NEW BUSINESS:

- a. **RESOLUTION #42-2013:** Approval for Deputy Clerk Griffith to attend “Introduction to Duties of Municipal Clerk” at a cost of \$747.00 at Rutgers, New Brunswick.
Motion to adopt:____Second:____Roll Call Vote:_____
- b. **RESOLUTION #43-2013:** Approval of Plenary Special Permit for the Fire Department’s Annual Picnic on July 27, 2013 from 1:00PM to 11:00PM at the Union forge Park.
Motion to adopt:____Second:____Roll Call Vote:_____
- c. **RESOLUTION #44-2013: Voted on at Visitors Section.**
- d. **RESOLUTION #45-2013:** Approve the Running of the Soap Box Derby on June 22, 2013 by the High Bridge Events Committee.
Motion to adopt:____Second:____Roll Call Vote:_____
- e. **RESOLUTION #46-2013:** Acknowledging the High Bridge Events Committee Meeting Schedule of the third Wednesday of each month.
Motion to adopt:____Second:____Roll Call Vote:_____
- f. **RESOLUTION #47-2013:** Length of Service Award List.
Motion to adopt:____Second:____Roll Call Vote:_____
- g. **RESOLUTION #48-2013:** Approve Increase in Temporary Budget Appropriations.
Motion to adopt:____Second:____Roll Call Vote:_____
- h. **RESOLUTION #49-2013:** Approve Appropriations Reserve Transfers.
Motion to adopt:____Second:____Roll Call Vote:_____
- i. **RESOLUTION #50-2013:** Approval to Attend Class for CFO/CTC Fleming on March 15, 2013 at no cost.
Motion to adopt:____Second:____Roll Call Vote:_____
- j. **RESOLUTION #51-2013:** Amend Professional Service Contract for Quest Environmental.
Motion to adopt:____Second:____Roll Call Vote:_____
- k. **RESOLUTION #52-2013:** Appointments of Events Committee Members.
Motion to adopt:____Second:____Roll Call Vote:_____

15. PUBLIC COMMENTS: It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person and no person may make more than one (1) comment per subject. Comments may be

made on any subject pertaining to Borough issues. No debating between residents. Comments should be addressed to Mayor and Council.

16. LEGAL ISSUES:

17. BILL LIST: Approval of Bills as signed and listed on the Bill Payment List.

Total Amount: _____

Motion to approve: _____ Second: _____ Roll Call Vote: _____

18. EXECUTIVE SESSION: RESOLUTION # -2012: Contracts and leases of Borough owned Historic Properties.

Motion to adopt : _____ Second: _____ Roll Call Vote: _____

Motion to return to Open Session: _____ Second : _____ Roll Call Vote: _____

19. ADJOURNMENT: Mayor Desire asks if there is any further business. If none, motion to adjourn: _____ Second: _____ Vote: _____

Next Council Meeting- March 14, 2013, 7:30PM, Fire House, 7 Maryland Ave., High Bridge, NJ.

EXECUTIVE SESSION ITEMS: (space for members of council and clerk to take notes on each item)
