

2/20/2013 10:35 AM

MEETING AGENDA OF MAYOR AND COUNCIL OF HIGH BRIDGE BOROUGH

MEETING DATE: January 24, 2013 MEETING TIME: 7:30PM

MEETING PLACE: High Bridge Firehouse, 7 Maryland Ave.

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

- 1. CALL TO ORDER:** Mayor calls meeting to order and makes the following statement: "Pursuant to the Open Public Meetings Act, notice of 2013 Meeting Dates was published in the Hunterdon County Democrat on January 10, 2013 and posted on the bulletin board at Borough Hall. Action may be taken."
- 2. FLAG SALUTE:** Led by Mayor or presiding officer.
- 3. ROLL CALL:**
- 4. VISITORS: Gregory Cooper recipient of the "2012 GREEN AWARD".**
- 5. MOTION TO DISPENSE WITH THE READING OF PRIOR MEETING MINUTES:**
Regular and Executive Session Meeting Minutes of December 20, 2012 and Reorganization Meeting Minutes of January 3, 2013.
Motion to approve: ____ Second: ____ Roll Call Vote: _____
- 6. MOTION TO APPROVE OR CORRECT PRIOR MEETING MINUTES:**
Regular and Executive Session Meeting Minutes of December 20, 2012 and Reorganization Meeting Minutes of January 3, 2013.
Motion to approve: ____ Second: ____ Roll Call Vote: _____
- 7. PUBLIC COMMENTS:** It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council.
- 8. COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT: Monthly report**
 - a. Councilman Flynn: PLANNING & ENGINEERING
 - b. Councilwoman Hughes: PUBLIC HEALTH, ENVIRONMENTAL, SOLID WASTE/RECYCLING, OPEN SPACE
 - c. Councilwoman Scarcia: EMERGENCY SERVICES & EDUCATION
 - d. Councilwoman Miller: INFORMATION, ECONOMIC DEVELOPMENT, CULTURAL & HERITAGE
 - e. Councilman Rapp: DEPARTMENT OF PUBLIC WORKS & RECREATION
 - f. Councilman Stemple: FINANCE & GOLF
 - g. Mr. Douglas Walker: ADMINISTRATOR'S REPORT
 - h. Mayor, Mark Desire: EXECUTIVE SERVICES

9. PUBLIC HEARING: 2nd reading.

ORDINANCE #2013-01

AN ORDINANCE AMENDING CHAPTER 5, PERSONNEL POLICIES OF THE CODE OF THE BOROUGH OF HIGH BRIDGE

Mayor Desire asks for a motion to open the Public Hearing on Ordinance #2013-01.

Motion to open: ____ Second: ____ Roll Call Vote: _____

Questions and Comments

Mayor Desire asks for a motion to close the Public Hearing.

Motion to close: ____ Second: ____ Roll Call Vote: _____

Mayor Desire asks for a motion to adopt Ordinance #2013-01 and states that Ordinance #2013-01 shall be published by title only according to law.

Motion to adopt: ____ Second: ____ Roll Call Vote: _____

10. CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately. None at this time.

11. WRITTEN COMMUNICATIONS: None at this time.

- a. Utilities Report for December, 2012.
- b. Notices from Hunterdon County Division of Solid Waste & Recycling regarding scheduled Household Hazardous Waste Cleanup Day, March 9, 2013 from 9:00AM to 1:00 PM and Computer & Electronics Collection Day, April 13, 2013 from 9:00AM to 1:00PM at the Hunterdon County Complex, Route 12, Flemington.
- c. Resolution #204-2012 from West Amwell Township "Requesting that the NJ Board of Public Utilities Hold Hearings on JCP&L's Response to Hurricane Sandy and Take the Appropriate Actions as May be Authorized."
- d. Motion to Intervene from Gerdau Ameristeel Sayreville Inc. and Township of Marlboro In the Matter of the Verified Petition of JCP&L Company of Review and Approval of Increases.
- e. Month/Year End Tax/Finance Reports.
- f. Healthy Community Design Brochure from State Department of Health.

12. UNFINISHED BUSINESS: None at this time.

13. NEW ORDINANCES: Introduction 1st reading.

ORDINANCE #2013-2
AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF HIGH BRIDGE - ARTICLE IX
COMMITTEES, SPECIAL EVENTS COMMITTEE § 2-78

Mayor Desire asks for a motion to introduce Ordinance #2013-2.

Motion to introduce: ___ Second: ___ Roll Call Vote: _____

Mayor Desire states that Ordinance #2013-2 shall be published in its entirety in the Hunterdon County Democrat along with the Public Hearing date of February 14, 2013.

14. NEW BUSINESS:

a. **RESOLUTION #21-2013:** Endorsement of the Municipal Recycling Tonnage Grant Application.

Motion to adopt: ___ Second: ___ Roll Call Vote: _____

b. **RESOLUTION #22-2013:** Proclaim Arbor Day.

Motion to adopt: ___ Second: ___ Roll Call Vote: _____

c. **RESOLUTION #23-2013:** Approve Attending Hunterdon County Municipal Clerks Association Meeting on January 31, 2013 for Municipal Clerk Seals and Deputy Clerk Griffith at a cost of \$25 each.

Motion to adopt: ___ Second: ___ Roll Call Vote: _____

d. **RESOLUTION #24-2013:** Hire Temporary help in the Tax and Finance Office.

Motion to adopt: ___ Second: ___ Roll Call Vote: _____

e. **RESOLUTION #25-2013:** Amend Ordinance #2008-18 with a Change to the Current Fee of \$55 for Police Outside Duty.

Motion to adopt: ___ Second: ___ Roll Call Vote: _____

f. **RESOLUTION #26-2013:** Authorize a Municipal Lien for Weed and Debris removal.

Motion to adopt: ___ Second: ___ Roll Call Vote: _____

g. **RESOLUTION #27-2013:** Appoint Eric Perkins as High Bridge Municipal Court Judge for the period of January 1, 2013 through December 31, 2015.

Motion to adopt: ___ Second: ___ Roll Call Vote: _____

h. **RESOLUTION #28-2013:** Authorize Refund of Overpayment on DCA fees.

Motion to adopt: ___ Second: ___ Roll Call Vote: _____

i. **RESOLUTION #29-2013:** Approve engaging Hatch Mott MacDonald to undertake an electrical engineering study to install standby generators at Well #8 and the High Bridge Hills Golf Course not to exceed \$3,800.00.

Motion to adopt: ___ Second: ___ Roll Call Vote: _____

15. PUBLIC COMMENTS: It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. No debating between residents. Comments should be addressed to Mayor and Council.

16. LEGAL ISSUES:

17. BILL LIST: Approval of Bills as signed and listed on the Bill Payment List.

Total Amount: _____

Motion to approve: ___ Second: ___ Roll Call Vote: _____

18. EXECUTIVE SESSION: RESOLUTION # ___ -2012:

Motion to adopt : ___ Second: ___ Roll Call Vote: _____

Motion to return to Open Session: ___ Second : ___ Roll Call Vote: _____

19. ADJOURNMENT: Mayor Desire asks if there is any further business. If none, motion to adjourn: ___ Second: ___ Vote: _____

Next Council Meeting- February 14, 2013, 7:30PM, Fire House, 7 Maryland Ave., High Bridge, NJ.

EXECUTIVE SESSION ITEMS: (space for members of council and clerk to take notes on each item)
