

**BOROUGH OF HIGH BRIDGE**  
REORGANIZATION

**MAYOR AND BOROUGH COUNCIL**  
Meeting Date: January 3, 2013

**CALL TO ORDER:** The meeting of the Mayor and Council of the Borough of High Bridge came to order with Mayor Desire presiding, at 7:30 PM on the above date. "Pursuant to the Open Public Meetings Act, notice of this meeting was published in the Easton Express on December 22, 2012 and the Hunterdon County Democrat on December 27, 2012 and posted on the bulletin board in Borough Hall. The meeting was held in the Fire House, 7 Maryland Ave., High Bridge, NJ. Action may be taken."

Mayor Desire led those present in the salute to the Flag.

Municipal Clerk Seals swore in re-elected Councilman Thomas Flynn while his wife Sheila held the bible. Municipal Clerk Seals swore in newly elected Councilwoman Karen Scarcia while her husband Frank held the bible and son Joseph looked on.

**MEMBERS PRESENT**

Mayor Desire  
Councilman Flynn  
Councilwoman Hughes  
Councilwoman Miller  
Councilman Rapp  
Councilwoman Scarcia  
Councilman Stemple

Attorney Barry Goodman, Administrator Douglas Walker, Municipal Clerk Diane Seals and nine members of the general public and news media were also present.

**COMMENTS OF COUNCIL:**

Mayor Desire and Council members welcomed back Councilman Flynn for his third term and welcomed newly elected Councilwoman Scarcia, together great things will be accomplished. Councilman Flynn thanked his family for their support, Council members, everyone at the Borough Hall, and Mayor Desire for setting the tone. Councilwoman Scarcia thanked her family and Councilman Flynn for being a great mentor, and Council for being so open and welcoming. It's a great honor to serve.

Mayor Desire presented outgoing Councilman Michael Lynch with a framed Resolution recognizing his efforts and service to the Borough. Mr. Lynch thanked everyone, he was grateful for the experience, and wished Councilwoman Scarcia the best of luck.

**NEW ORDINANCE: Introduction 1<sup>st</sup> reading.**

**ORDINANCE #2013-01**

**AN ORDINANCE AMENDING CHAPTER 5, PERSONNEL POLICIES OF THE CODE OF THE BOROUGH OF HIGH BRIDGE**

Mayor Desire asked for a motion to introduce Ordinance #2013-01.

Councilman Rapp motioned to introduce. Councilman Stemple seconded. Roll Call Vote: Flynn, aye; Hughes, aye; Miller, aye; Rapp, aye; Scarcia, aye; Stemple, aye. Motion Carried: 6 ayes

Mayor Desire stated that Ordinance #2013-01 shall be published in its entirety in the Hunterdon County Democrat along with the Public Hearing date of January 24, 2013.

**NEW BUSINESS:**

1. **RESOLUTION #1-2013:** Councilman Rapp motioned to adopt a resolution approving of the Temporary Budget, a copy of which is attached hereto and made a part hereof these minutes. Councilwoman Hughes seconded. Roll Call Vote: Flynn, aye; Hughes, aye; Miller, aye; Rapp, aye; Scarcia, aye; Stemple, aye. Motion Carried: 6 ayes

2. **NOMINATION & ELECTION OF COUNCIL PRESIDENT:**

Mayor Desire asked for nominations for Council President.

**RESOLUTION #2-2013:** Councilman Flynn nominated Councilman Stemple. No other nominations were forthcoming.

Councilman Flynn motioned to approve nomination and adopt Resolution #2-2013, a copy of which is attached hereto and made a part hereof these minutes. Councilwoman Hughes seconded. Roll Call Vote: Flynn, aye; Hughes, aye; Miller, aye; Rapp, aye; Scarcia, aye; Stemple, aye. Motion Carried: 6 ayes.

**CONSENT AGENDA:**

1. **RESOLUTION #3-2013:** Designation of Official Newspapers.
2. **RESOLUTION #4-2013:** Payment of Taxes and Utilities.
3. **RESOLUTION #5-2013:** Authorization to Cancel Small Tax & Utility Balances /Credits.
4. **RESOLUTION #6-2013:** Authorization for Corrective Tax Appeals.
5. **RESOLUTION #7-2013:** Cash Management Plan.
6. **RESOLUTION #8-2013:** Non-fair and Open Contracts for the Retention of Municipal Professional Services.
7. **RESOLUTION #9-2013:** Professional Contracts.
8. **RESOLUTION #10-2013:** Designation of Depositories.
9. **RESOLUTION #11-2013:** Signature on Checks.
10. **RESOLUTION #12-2013:** General Appointment List.
11. **RESOLUTION #13-2013:** Council Meeting dates and time for 2013.
12. **RESOLUTION #14-2013:** 2013 Council Committee Assignments.
13. **RESOLUTION #15-2013:** Extension of Award for Cleaning Services.
14. **RESOLUTION #16-2013:** Statewide Insurance Fund Resolution Appointing Fund Commissioner.
15. **RESOLUTION #17-2013:** Appointing Risk Management Consultant.
16. **RESOLUTION #18-2013:** Authorizing Professional Memberships.
17. **RESOLUTION #19-2013:** Authorize Purchases from Coops, NJ State contracts and ESC.
18. **RESOLUTION #20-2013:** Boards and Committee List.

Councilman Rapp motioned to adopt Resolutions #3 through #20, amend Resolution #14-2013 to reflect correct year, and amend Resolution #20-2013 to reflect that Jim Murray is no longer on the Cultural and Heritage Committee, copies of which are attached hereto and made a part hereof these minutes. Seconded by Councilwomen Hughes and Miller respectively. Roll Call Vote: Flynn, aye; Hughes, aye; Miller, aye; Rapp, aye; Scarcia, aye; Stemple, aye. Motion Carried: 6 ayes.

**BILL LIST:** Councilman Rapp motioned to approve Bill Payment List in the amount of \$362,838.43, a copy of which is attached hereto and made a part hereof these minutes. Councilwoman Miller seconded. Roll Call Vote: Flynn, aye; Hughes, aye; Miller, aye; Rapp, aye; Scarcia, aye; Stemple, aye. Motion Carried: 6 ayes.

**PUBLIC COMMENTS:** It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council.

Sally Ward came to express her thoughts regarding another opportunity, another year to improve. There are many real characters in High Bridge that exhibit strong characteristics of self sacrifice and other actions that demonstrate growth, grace and love. Thank you Mayor, Council and employees of the Borough and Happy New Year.

**ADJOURNMENT:**

Mayor Desire asks if there is any further business. If no further business, meeting adjourned.

**ADJOURNMENT: 7:52 PM**

Respectfully submitted,

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Diane L. Seals, Municipal Clerk, RMC