

**Borough of High Bridge
County of Hunterdon
State of New Jersey**

RESOLUTION: xxx-2017

ADOPTED: pending

AUTHORIZATION TO MEET IN EXECUTIVE SESSION

WHEREAS, the Mayor and Council of the Borough of High Bridge seek to discuss legal advice for sewerage litigation between High Bridge and Clinton, and such other issues as are announced during the open session of the Council Meeting on May 25, 2017 that can be discussed in Executive Session; and

WHEREAS, pursuant to the provisions of N.J.S.A. 10:4-12b, matters concerning personnel, pending litigation, contracts and land acquisition may be discussed in sessions from which members of the public may be excluded; and

WHEREAS, the Mayor and Council are of the opinion that such discussions should, in the best interest of the citizens of the Borough of High Bridge, be held in Executive Session.

WHEREAS, the executive session minutes will be released if and as required by law, including as to (1) pending or anticipated contract negotiations in which the Borough is or may become a party, the purchase, lease or acquisition of real property, and the setting of banking rates or investment of public funds, after the contract is signed or it is clear that negotiations will not resume, (2) pending or anticipated litigation, after the conclusion of the lawsuit in which the Borough is or may become a party, including the time for any appeals, or, if no lawsuit is filed, after the statute of limitations has run on the issue or it is otherwise clear that no lawsuit will be filed, (3) tactics and techniques utilized in protecting the safety and property of the public, if the disclosure would not impair such protection, and (4) matters that would impair the right to receive funds from the US Government if and when the impairment no longer exists. The Borough does not anticipate that executive session minutes covered by the following sections of the Open Public Meetings Act will be released: N.J.S.A. 10:4-12b(1)(information rendered confidential by State or Federal statute), b(3)(material constituting an unwarranted invasion of privacy), b(7)(advice falling within the attorney-client privilege), b(8)(certain employment matters, unless the affected employees or appointees request the release in writing) and b(9)(deliberations regarding the imposition of specific civil penalties)."

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey as follows:

1. The general public shall be excluded from the discussions in these matters pursuant to the provisions of N.J.S.A. 10:4-12B.
2. Matters discussed in Executive Session shall, when appropriate, be made public.
3. It is anticipated that formal action may be taken following this Executive Session.

UNAPPROVED
BOROUGH OF HIGH BRIDGE – COUNCIL MEETING MINUTES

Date: May 11, 2017 – 7:30 p.m. – Location: 7 Maryland Ave., High Bridge, NJ 08829

Please note: This meeting may contain discussion of items not mentioned on the agenda and, alternatively, any items specifically listed may be omitted.

CALL TO ORDER: MEETING WAS CALLED TO ORDER BY THE MAYOR

FLAG SALUTE: LED BY MAYOR

ROLL CALL:

Councilman LoIacono, present; Councilwoman Shippis, absent; Councilman Strange, present; Councilwoman Hughes, present; Councilman Stemple, absent; Council President Zappa, present; Mayor Desire, present. Also present were Attorney Barry Goodman, Administrator Michael Pappas, Acting Clerk Adam Young, Police Chief Bartman, and twenty-one public and press.

READING AND APPROVAL OF MINUTES: MINUTES – APRIL 27, 2017

Mayor asks if any corrections are necessary or for a motion to dispense with the reading of the prior meeting(s) minutes.

Motion to dispense with the reading of the April 27, 2017 minutes: Hughes; Second: Strange;
Roll call vote: LoIacono, yes; Shippis, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Motion to approve the April 27, 2017 minutes: Strange; Second: Zappa;
Roll call vote: LoIacono, yes; Shippis, absent; Stemple, abstain; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 4 yes, 1 absent, 1 abstain

OATHS/APPOINTMENTS:

A. Appointment of Karl Dorwart to the Recreation Committee – Term expiring 12/31/2017

Motion to adopt **Resolution 120-2017** - Appoint Karl Dorwart
Term expires 12/31/2017 - Motion: LoIacono; Second: Strange;
Roll call vote: LoIacono, yes; Shippis, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

VISITORS:

A. Representatives from County Health & OEM present a POD awareness session - County Health and OEM presentation was given to the Council and public. Discussion about the local point of distribution of medications in an emergency situation ensued. The discussion of more CERT volunteers ensued.

PROCLAMATIONS/AWARDS:

- A.** Volunteer of the Year – Caryn Rinehart accepted the award.
- B.** Friend of High Bridge - Sal Albanese will be present at the next meeting for the award presentation.
- C.** Proclamation – Click It or Ticket Mobilization proclamation of support was read by the Mayor

PUBLIC COMMENTS: 5 MINUTES PER PERSON: NONE

PUBLIC HEARINGS:

A. **Ordinance 2017-11:** Chapter 118. Games of chance, raffle, and bingo licenses

Motion to open the public hearing for **Ordinance 2017-11:** Stemple; Second: Strange;
Roll call vote: LoIacono, absent; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 4 yes, 2 absent

Councilman LoIacono momentarily stepped to the rear of the meeting room.

Motion to close the public hearing for **Ordinance 2017-11:** LoIacono, Second: Strange;
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Motion to adopt **Ordinance 2017-11:** Zappa; Second: LoIacono;
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

DISCUSSION ITEMS:

- A.** 275th Event – Planning elements continue.
- B.** Easement connecting the Commons Park to 71 Main Street – Administrator Pappas has continued discussion with adjacent property owners.
- C.** Water utility - Advertising to begin the process of having the public vote to keep or sell the water system has begun. The current utility bill cost increase and the health of the water system was discussed. Pablo Delgado asked about the possibility of utility bill increasing if the system is sold. Councilman Stemple addressed the concern and stated the benefits of having a professional, private company handle the system.
- D.** Bike trail/track by Shop E building - Mr. Delgado updated Council on some follow-up points and progress of the bike skills and pump-track proposed at the previous meeting.

Motion to add **Resolution 130-2017** to the consent agenda: Hughes; Second, Strange;
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent
- E.** Vacant property Ordinance – A notice that the introduction of this is on the agenda.
- F.** Sale of goods on Borough property – Administrator Pappas updated Council and the public that a waiver is being produced and forwarded from the Borough risk manager.
- G.** Document imaging – Administrator Pappas spoke about the possibility of using document imaging to digitize roughly 180,000 documents that the Borough is required to maintain for the purposes of consolidating space and better access to this information for Borough functions.

OLD BUSINESS: NONE

INTRODUCTION OF ORDINANCES:

A. **Ordinance 2017-12:** Vacant property registration due date

Motion to introduce **Ordinance 2017-12:** Zappa; Second: Strange;
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Mayor Desire states that the **Ordinance 2017-12** shall be published in whole or summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 25, 2017.

B. **Ordinance 2017-13:** Appropriating \$12,300.00 from the capital improvement fund for the purchase of a zero turn 60” diesel mower

Motion to introduce **Ordinance 2017-13**: LoIacono; Second: Zappa;
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Mayor Desire states that the **Ordinance 2017-13** shall be published in whole or summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 25, 2017.

NEW BUSINESS: NONE

CONSENT AGENDA:

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

RESOLUTION #	TITLE
Resolution 121-2017	Escrow refund
Resolution 122-2017	Lien redemption
Resolution 123-2017	Recreation fees amended
Resolution 124-2017	Click It or Ticket
Resolution 125-2017	Water utility fines
Resolution 126-2017	Authorization to Advertise – Crossing Guard
Resolution 127-2017	Award of Contract - Document imaging
Resolution 128-2017	Authorization – Hillcrest Rd.
Resolution 129-2017	Capital budget amendment
Resolution 130-2017	Authorization to construct the bike track / pump track

Motion to approve the consent agenda items (add “as amended” if needed): LoIacono; Second: Strange
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

WRITTEN COMMUNICATIONS:

- A.** Division of Public health brochure
- B.** Hunterdon County Community Day
- C.** Highlands Area Municipal Exemption Determination Certification Training

PUBLIC COMMENTS: 1 MINUTE PER PERSON

It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

LEGAL ISSUES: NONE

BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$451,581.46**

Motion to approve bill list: Zappa; Second: LoIacono

Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent

EXECUTIVE SESSION: NONE

ADJOURNMENT: PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS.

Motion to adjourn: LoIacono; Second: Strange

Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent

Next Council Meeting: May 25, 2017 - 7:30 pm – 97 West Main Street, High Bridge NJ, 08829

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Appointment of Jeanie Baker to the Environmental Committee

RESOLUTION: xxx-2017

ADOPTED: pending

WHEREAS, The Council of the Borough of High Bridge, Hunterdon County, New Jersey, wishes to make the general appointments for the vacant positions of the Environmental members and,

WHEREAS, Jeanie Baker has accepted to fill the vacant seat on the Recreation Committee,

NOW, THEREFORE, The Mayor and Council of the Borough of High Bridge, Hunterdon County, State of New Jersey, hereby appoint Jeanie Baker to the position of Environmental Committee member expiring 12/31/2018.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Appointment of Michele Lee to the Environmental Committee

RESOLUTION: xxx-2017

ADOPTED: pending

WHEREAS, The Council of the Borough of High Bridge, Hunterdon County, New Jersey, wishes to make the general appointments for the vacant positions of the Environmental Committee members and,

WHEREAS, Michele Lee has accepted to fill a vacant seat on the Environmental Committee,

NOW, THEREFORE, The Mayor and Council of the Borough of High Bridge, Hunterdon County, State of New Jersey, hereby appoint Michele Lee to the position of Environmental Committee member expiring 12/31/2019.

Introduction: 05/11/2017
Publication (summary): 05/18/2017
Adoption:
Publication (Title)

**Ordinance 2017 - 12
Borough Of High Bridge
County Of Hunterdon
State Of New Jersey**

Ordinance to Amend Section 276-2.c and d, “Nuisances, Public Health” and “Registration Requirements”

WHEREAS, Section 276-2.c reads as follows: “The registration shall remain valid for one year from the date of registration except for the initial registration time which shall be pro-rated through June 30,” and

WHEREAS, Section 276-2.d as follows: “The annual renewal shall be completed by July 1st each year or 30 days after the date of the notice. Failure to receive Notice shall not eliminate responsibility to pay charges due or any fines owing. The initial registration fee shall be pro-rated for registration statements received less than 10 months prior to that date,” and

WHEREAS, the current due dates of these ordinances need to be amended to create more efficiency for the Clerk’s office to prepare, mail and record such registrations and renewals.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon, State of New Jersey that Section 276-2.c is amended to read as follows: “The registration shall remain valid for one year from the date of registration,” and

Section 276-2.d is amended to read as follows: “The annual renewal shall be completed each year by the anniversary date of the initial registration.”

Introduction: 05/11/2017
Publication (summary): 05/18/2017
Adoption:
Publication (Title)

ORDINANCE #2017-13

ORDINANCE APPROPRIATING \$12,300.00 FROM THE CAPITAL IMPROVEMENT FUND FOR THE PURCHASE OF A ZERO TURN 60" DIESEL MOWER IN THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

Section 1. \$12,300.00 is hereby appropriated from the Capital Improvement Fund for the purchase of a zero turn 60" diesel mower, including all work and materials necessary therefore and incidental thereto in and by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect as provided by the law.

Introduction: 05/25/2017
Publication (summary):
Adoption:
Publication (Title)

**Ordinance 2017-14
Borough Of High Bridge
County Of Hunterdon
State Of New Jersey**

Towing Ordinance – Chapter 376

376-1 - Purpose.

The purpose of this article is to provide a uniform set of procedures for administering the issuance, renewal and revocation of all licenses issued under this article in the interest of fair and equitable treatment of the motoring public and towing operators; to establish standards for the operation of towing businesses by licensees; and to set the rates for services performed by licensees.

376-2. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Absorbent material means material such as sand or 'speedy dry' used to collect liquids such as radiator fluid, oil, gasoline or diesel fuel spills.

Basic tow means private property towing and other non-consensual towing as defined in this section and other ancillary services that include the following: arriving at the site from which a motor vehicle will be towed; 15 minute waiting time; hooking a motor vehicle to, or loading a motor vehicle onto, a tow truck; transporting a motor vehicle to a storage facility; unhooking or unloading a motor vehicle from the tow truck; and situating the motor vehicle in the space in which it will be stored. "Basic tow" also includes issuing documents for release of a motor vehicle to its owner or other person authorized to take the motor vehicle; issuing an itemized bill; three trips to the motor vehicle in storage, which, if applicable, include making a vehicle available to an insurance appraiser or adjuster; issuing documents for the release of a motor vehicle to its owner or other person authorized to take the motor vehicle; and retrieving a motor vehicle from storage during the hours in which the storage facility is open.

Category I Vehicle means all vehicles 0 to 6,000 pounds GVW.

Category II Vehicle means all vehicles 6,001 to 26,000 pounds GVW.

Category III Vehicle means all vehicles 26,001 pounds GVW or greater.

Consensual towing means towing a motor vehicle when the owner or operator of the motor vehicle has consented to have the towing company tow the motor vehicle.

Clean-up means removal and/or disposal of any debris left on the roadway or property as a result of a motor vehicle accident or recovery.

Conventional wrecker means a vehicle used to tow or remove other vehicles via a hydraulic beam or winch beam, capable of handling passenger cars and small trucks, such as pickup and small-panel trucks.

Cruising means driving an unengaged wrecker to and fro on a public street in a manner primarily calculated to solicit business.

Decoupling fee means a charge by a towing company for releasing a motor vehicle to its owner or operator when the vehicle has been, or is about to be, hooked or lifted by a tower, but prior to the vehicle actually having been moved or removed from the property.

Fifth wheel means a device towed behind a heavy wrecker containing dual wheels with a hinged pivot hitch used to replace a tractor connection to a towed trailer. The wheels of the "fifth wheel" shall have a tire size of not less than 10.00 by 20 inches.

Flatbed wrecker means a tow truck designed to transport a motor vehicle by means of raising the motor vehicle from road level up onto a hydraulic bed for transporting purposes, capable of handling all types of passenger cars and small trucks, such as pickup or small-panel trucks, up to 1½ tons load capacity.

Heavy wrecker means a wrecker of either of the types set forth in the definitions of this chapter, designed to be capable of towing heavy vehicles.

Highway means the entire width between the boundary lines of every way publicly maintained when any part thereof is open to the use of the public for purposes of vehicular travel.

Load capacity means the load capacity rating which is equal to one-third of the total weight of the vehicle to be towed.

Non-consensual towing means the towing of a motor vehicle without the consent of the owner or operator of the vehicle. "Non-consensual towing" includes towing a motor vehicle when law enforcement orders the vehicle to be towed whether or not the owner or operator consents.

Operator means a person or other legal entity engaged in the business of providing wrecker services and storage services for vehicles towed.

Police tow means the non-consensual towing of a vehicle at the request of the police department via the tow list or otherwise requested.

Primary wrecker operator means a borough-licensed wrecker operator who responds to the scene of a police tow.

Private property towing means non-consensual towing from private property or from a storage facility by a motor vehicle of a consumer's motor vehicle that is parked illegally, parked during a time at which such parking is not permitted or otherwise parked without authorization or the immobilization of or preparation for moving or removing of such motor vehicle, for which a service charge is made, either directly or indirectly. This term shall not include the towing of a motor vehicle that has been abandoned on private property in violation of N.J.S.A. 39:4-56.5, provided that the abandoned vehicle is reported to the appropriate law enforcement agency prior to removal and the vehicle is removed in accordance with N.J.S.A. 39:4-56.6.

Private property towing company means a person offering or performing private property towing services.

Secure storage facility means a storage facility that is either completely indoors or is surrounded by a fence, wall or other man-made barrier that is at least six feet high and is lighted from dusk to dawn.

Subcontractor means a borough-licensed wrecker operator called to the scene by the primary wrecker operator to assist.

Tarpping means covering a motor vehicle to prevent weather damage.

Tow operator's license means a license issued to a tow operator allowing the tow operator to be placed on the police tow list.

Tow vehicle means a vehicle, such as a flatbed wrecker or conventional wrecker that is equipped with a boom, winches, slings, tilt beds, wheel lifts, or under-reach equipment specially designed by its manufacturer for the removal and transport of private passenger automobiles and small trucks up to 1½ tons load capacity.

Towing business means a business, located in the borough and / or another municipality, with a building or enclosed area in which motorcars can be sheltered or stored, and which owns or operates tow vehicles as defined in this section. At a minimum, each business must have at least two wreckers with a minimum of one flatbed wrecker in order to be maintained on the towing list. Such business must also have gasoline available for disabled vehicles.

Towing list means a list of the licensed towing businesses, maintained by the police department and used for the purpose of calling the appropriate towing service for all police needs and for removing vehicles from accidents where the operator has not selected a towing service.

Transmission disconnect means manipulating a motor vehicle's transmission, so that the motor vehicle may be towed.

Waiting time means any time a towing company spends at the site from which a motor vehicle will be towed, during which the towing company is prevented from performing any work by another individual, beyond the time included as part of a basic tow.

Winching means an operation by which a vehicle is moved onto a roadway from a position off the roadway or other operation in which substantial work is required to prepare a vehicle for normal towing (i.e., lifting, dragging, up righting a vehicle etc.).

376-3. - Licensing procedure; permit; fees:

(A) To be placed on the police department towing list, a towing operator's license to perform police tows is required. A maximum of four (4) tow operator's licenses shall be available from the borough. When a license becomes available, it shall be sold at public auction to the highest bidder upon authorization of the borough council. A minimum bid may be established by the borough council. The successful bidder shall not be awarded the tow operator's license until satisfactory completion of a license application investigation as described in subsection 376-3(e).

(B) All tow operators' licenses issued under this article will commence on August 1st and shall expire on July 31st of each year following the date of issuance. Tow operator's licenses shall not be transferable. If not renewed by the holder thereof, they shall automatically revert to the borough for resale at the discretion of the borough council.

(C) Application for issuance or renewal of a tow operator's license will be made on forms prepared by the chief of police and shall contain the following information, together with such other information as the chief of police may find reasonably necessary to carry out the purpose and intent of this article:

- (1) The name and address of the towing company's principal owner or owners; and
- (2) The address of the principal business office of the towing company; and
- (3) The location of any garage, parking lot, or other storage area, where motor vehicles or other objects moved by the towing company may be stored or placed; and
- (4) A valid certificate of insurance and a schedule of insured vehicles that are to be utilized by the towing company; and
- (5) Documentation of the manufacturer's gross vehicle weight rating for each tow truck; and
- (6) The one telephone number which will be called by the police dispatcher on a 24-hour, seven-day-a-week basis; and
- (7) A description of the security features of the vehicle storage lots.

(D) Application fees for the initial license shall be \$150.00 and application fees for renewal of a tow operator's license shall be \$100.00, payable to the borough.

(E) The tow operator's license applications, fees and documents outlined in section 376-3(c)1-7 above, shall be filed with the borough clerk. They shall be investigated and a recommendation shall be made as follows:

(1) After the filing of a fully completed application and payment of the fee, the chief of police shall, cause to be conducted an investigation to determine the accuracy and completeness of the information contained in the application as well as an investigation as to the towing business's prior record of compliance with the intent, purpose and regulations established under this article. Each prospective licensee shall furnish with its application a current driver's abstract, along with executed background check waivers for all officers, principals and employees. All driving abstracts and background check documents are to be forwarded to the chief of police in a sealed envelope.

(2) Upon completion of all investigations and inspections, the chief of police shall return a copy of the application to the borough clerk, indicating approval or disapproval of the application. Any disapproval will be accompanied by a written explanation of the reasons for the disapproval.

(F) After approval of a tow operator license application, the towing business shall be licensed.

376-4. - Minimum standards for wreckers.

(A) The following shall serve as a guide for minimum standards as they apply to tow vehicles and heavy wreckers:

(1) Each wrecker shall comply with the insurance requirements of N.J.S.A. title 39.

(2) Garages must maintain light permits for all wrecker emergency lighting.

(3) No towing business on the borough tow list shall operate a flatbed or conventional wrecker that is more than 20 years old for borough-sanctioned towing services. No towing business on the borough tow list shall operate a heavy-duty wrecker that is more than 30 years old for borough-sanctioned towing services. All towing businesses on the borough tow list will have a grace period of one year from January 2, 2018 to comply with this requirement.

376-5. - Insurance.

(A) The minimum amounts of insurance a towing company shall secure and maintain are:

- (1) Motor vehicle liability for a tow truck capable of towing a motor vehicle that is up to 26,000 pounds, for the death of, or injury to, persons and damage to property for each accident or occurrence in the amount of \$750,000, single limit; and
 - (2) Motor vehicle liability for a tow truck capable of towing a motor vehicle that is more than 26,000 pounds, for the death of, or injury to, persons and damage to property for each accident or occurrence in the amount of \$1,000,000, single limit.
- (B) A towing company shall also secure and maintain, for every tow truck, insurance that covers garage keeper legal liability in the amount of \$100,000, and “on-hook” coverage, either as an endorsement on the insurance required by (a) above or in the amount of \$100,000.
- (C) The insurance required by (a) and (b) above shall be obtained from an insurance company authorized to do business in New Jersey.
- (D) Each policy of insurance required under this article must contain an endorsement by the carrier providing 90 days' notice to the borough of any change of coverage or cancellation of the policy. Such notice shall be given in writing to both the insured and the chief of police.
- (E) All insurance policies required under this article must remain in full force and effect throughout the license period. If any licensee, for whatever reason, ceases to have the insurance coverage required by this article, the chief of police shall immediately cause that licensee to be removed from the towing list.

376-7. - Towing rates, storage charges and service fees.

- (A) Towing: All vehicles shall be towed to the towing company’s storage facility having the capacity to receive it that is nearest to the site from which the motor vehicle is towed.
- (1) Category I vehicles shall be \$175.00 per wrecker dispatched and \$4 per mile after the first mile from the scene for any type of service call.
 - (i) Flatbed fee \$25.00 per vehicle dispatched, which shall be charged if a motor vehicle can be transported only by a flatbed tow truck.
 - (2) Category II vehicles shall be \$250.00 per wrecker dispatched and \$4 per mile after the first mile from the scene for any type of service call.
 - (i) Flatbed fee \$25.00 per vehicle dispatched, which shall be charged if a motor vehicle can be transported only by a flatbed tow truck.

- (3) Category III vehicles shall be \$350.00 per wrecker dispatched performed and \$6 per mile after the first mile from the scene for any type of service call.
- (4) If the vehicle is towed to police headquarters and subsequently towed to the towing service storage facility, a second towing fee for the tow from headquarters to the storage facility may be charged pursuant to the fees set forth in subsections (a)(1) and (2) of this section. Storage charges will commence on the day the vehicle is towed from headquarters to the storage facility.

(B) Storage: Storage fees are based on full 24-hour periods a motor vehicle is in the storage facility in accordance with N.J.S.A.13:45a-31.4(d).

- (1) Storage of any passenger motor vehicle: \$40.00 per day for outdoor storage; \$60.00 per day for indoor storage.
- (5) Storage of trucks 18,000 pounds gross vehicle weight rating (GVWR) or less: \$40.00 per day for outdoor storage; \$60.00 per day for indoor storage.
- (6) Storage of trucks over 18,000 pounds gross vehicle weight rating (GVWR): \$2.00 per running foot, per day for outdoor storage; \$4.00 per running foot per day for indoor storage.
- (7) Storage of tractors and/or trailers: \$2.00 per running foot, per day.
- (8) Storage of motorcycles: \$30.00 per day.
- (9) Storage of mopeds, ATVs and snowmobiles: \$30.00 per day.
- (10) More than three trips to the motor vehicle storage, which may be invoiced as an administrative fee \$25.00 per occurrence.
- (11) Release from storage facility after normal business hours or on weekends, \$50.00.

(C) Service Fees:

- (1) Clean-up fee for the clean-up of debris on the highway or at the scene of an accident and application of absorbent material may be charged at the rate of \$45.00 per vehicle.
- (2) The fee for absorbent material shall be \$15.00 per bag.
- (3) Winching fees \$50.00 per half hour.
- (4) Window wrap \$25.00 per vehicle.
- (5) Tarping \$25.00 per window.
- (6) Transmission disconnect \$75.00 per vehicle.

- (7) Decoupling \$25.00 per vehicle.
- (8) Use of special equipment other than first tow truck to recover a motor vehicle or pieces of a motor vehicle \$85.00 per half hour.
- (9) Tolls as incurred driving to the site from which the motor vehicle will be towed while towing the motor vehicle from that site to the towing company's storage facility.
- (10) Tow operators may charge \$50.00 per quarter hour for winching fees.

(D) Unreasonable fees:

- (1) A fee for towing and storage services shall be presumed unreasonable if it is:
 - (i) More than 25 percent higher than the fee charged by the towing company or storage facility for the same services when provided with the consent of the owner or operator of the motor vehicle; or
 - (ii) More than 50 percent higher than the fee charged for such other non-consensual towing or related storage service by other towing companies or storage facilities operating in the municipality from which the vehicle was towed.
- (2) Notwithstanding (a) above, a fee will be presumed unreasonable if it exceeds the maximum amount that may be charged for the service according to a schedule for fees set forth herein.

- (E) Every tow operator shall provide the owner or operator of the motor vehicle being serviced with a business card and a written receipt of all the charges collected, with an explanation of each such charge.

376-8 - Rotating call list.

- (A) The chief of police is hereby authorized to establish a rotating system for calling towing services. The rotating system shall equitably distribute the calls to the listed towing businesses.
- (B) The police will summon a wrecker from the established rotating list.
- (C) If it becomes apparent that a licensed towing service cannot handle a job exigent in nature, or if a separate law enforcement authority directs, the officer in charge may at his discretion forego the towing list and summon a towing service with proper equipment. If fees cannot be

agreed upon or negotiated at the scene, the towing service may be directed, by police, to perform the required services with reasonable fees to be paid by the owner.

- (D) The chief of police or designee may institute additional reasonable rules, regulations, requirements or standards if deemed necessary and under emergency or exigent circumstances may suspend rotation.

376-9 - Conduct and requirements of businesses.

The following shall apply to the conduct and requirements of towing businesses pursuant to this article:

- (A) No licensed tow business shall permit any wreckers to engage in cruising.
- (B) All licensed tow businesses shall provide 24-hour-per-day, seven-day-per-week service.
- (C) No person shall solicit or attempt to divert prospective customers of another garage to any other garage or towing service other than in accordance with the rotating provisions of this article.
- (D) No person shall solicit, demand or receive from any person any commission or fee other than the appropriate fee under this article for the transportation or storage of any vehicle.
- (E) Any towing business called must confirm that it is responding within ten minutes of the call or its turn will be forfeited on the rotational list.
- (F) Any towing business which does not answer its phone within ten rings, or which is unable to respond for any reason, shall forfeit its turn on the rotation list.
- (G) A towing business on the borough tow list that confirms a response to a service call, but never arrives at the call more than one time in a calendar month, shall be subject to the penalties set forth in this article.
- (H) All licensed towing businesses shall in accordance with N.J.S.A. 56-13-15:
 - (1) have business office hours open to the public between 8 a.m. and 6 p.m. at least five (5) days a week, excluding holidays; and
 - (2) is secured and, if it is an outdoor storage facility, lighted from dusk to dawn; and
 - (3) shall provide reasonable accommodations for after-hours release of stored motor vehicles.
- (I) Response time to the scene of a tow must be within 30 minutes of the time of confirmation of the assignment or else the towing business forfeits its turn.

- (J) A towing business must have space available for properly accommodating and protecting all vehicles towed. Towed vehicles will not be stored or allowed to remain on or along any property which is not zoned for such storage or on public property.
- (K) Police-impounded vehicles shall be stored at the business premises of the towing operator and shall not be released without a properly signed release form. Vehicles may, in certain circumstances, be towed to headquarters for investigative purposes upon the request of a police officer.
- (L) Every operator shall keep a log with required details, as determined by the chief of police or designee, of any vehicle towed. All towing-related documents and receipts shall be available to the police for inspection.
- (M) Towing operators shall be responsible for the actions of employees, subcontractors, agents and/or assigns.
- (N) Towing operators will comply with instructions given by the officer in charge.
- (O) No tow vehicle operator shall respond to the scene of an accident or any scene requiring a police tow except upon notification by police headquarters.
- (P) All tow vehicle operators shall be required to clean up debris on the highway or at the scene of an accident and apply sand or absorbent material to normal radiator fluid, oil, gasoline, or diesel fuel spills in accordance with state law.
- (Q) No person owning or operating a tow vehicle or other automobile, while waiting for employment, shall stand at any public street or intersection or on any public or private property, other than his own, without first obtaining the consent of a police officer or the owner of the property.
- (R) No person shall pay any gratuity, tip or emolument to any third person not involved in the accident or to any police officer for any information as to the location of any accident or for soliciting the employment of the licensee's services, nor give any gratuities, fees or other compensation or gifts to any members of the police department.
- (S) Towing operators shall comply with the requests of the police officer in charge. When specific types of wreckers are requested, those types will be dispatched.
- (T) The towing company making application to tow for the borough shall submit a list of its employees who will be operating the wreckers providing service. In addition, the towing contractor will be required to submit photocopies of the driver's licenses of those employees who will be operating tow vehicles providing service. Those driver's licenses may be checked periodically by the chief of police or his designee to ensure valid status.

- (U) The towing company shall conspicuously post the towing/storage rates at its business in a location visible to all customers.
- (V) All towing businesses which are on the borough tow list must accept all forms of payment from motorists.
- (W) Once a wrecker is requested from the borough tow list, the service call shall belong to that wrecker regardless of any other towing business that may show up at the service call location, unless exigent circumstances exist as may be determined by conditions at the scene.
- (X) Disposition of vehicles towed pursuant to this article shall be in compliance with state law.

376-10.-Records

- (A) The towing business shall maintain an accurate inventory of all non-consensual vehicle tows stored in their facility. The High Bridge Borough Police Department will periodically inspect and compare the impound storage list to ensure accuracy. Discrepancies will be investigated by the High Bridge Borough Police Department.
- (B) The towing business shall maintain a non-consensual impound file which is identical to that maintained by the High Bridge Borough Police Department. A sample file will be provided by the High Bridge Borough Police Department.
- (C) The towing business shall maintain all records in a manner that can be retrieved in an expedient and efficient manner to retrieve all tow-related information. These records shall be kept for a three (3) year period in accordance with N.J.S.A. 13:45A-31.9.
- (D) As per N.J.S.A.B 39:10A-1, the High Bridge Borough Police will report the taking of possession of an abandoned motor vehicle to (1) the Chief Administrator of the Motor Vehicle Commission on a form prescribed by the administrator; and (2) the National Insurance Crime Bureau. Upon receipt of the verification of ownership of the vehicle, the High Bridge Borough Police Department shall within three (3) business days, provide notice of possession of the vehicle to the owner of record and the holder of any security interest filed with the administrator by telephone, mail, facsimile or electronically as per N.J.S.A. 39:10A-1.

The High Bridge Borough Police Department also within three (3) business days of receiving verification of ownership of the vehicle from the administrator, will notify the towing business of the name and address of the owner of record and the holder of any security interest, filed with the administrator.

Upon receipt of this notice from the High Bridge Borough Police Department to the towing business, the towing business shall immediately provide notice as per N.J.S.A. 39:10A-1(5)a thru e.

- (E) The towing business shall maintain accurate records of owner notification(s) and attempted notification(s).

376-11 Junk and Abandoned Vehicles

- (A) At the direction of any High Bridge Borough Police Department law enforcement officer, the towing business shall remove junk and/or abandoned vehicles from the roadway or any other public property, including but not limited to Borough parking lots, parks and playgrounds. The towing business shall also remove any vehicles related to lawful seizures by the High Bridge Borough Police Department.
- (B) A junk vehicle is defined as per N.J.S.A. 39:10A-3 that such motor vehicle is incapable of being operated safely or of being put in safe operational condition except at a cost in excess of the value thereof. If the vehicle is unclaimed by the owner or other person having legal right thereto, for a period of fifteen (15) business days the towing operator shall notify the Chief of Police or designee that the vehicle has been held for the statutory time and that the vehicle is ready for sale.
- (C) An abandoned vehicle shall be defined as a motor vehicle which cannot be certified for a junk title certificate pursuant to N.J.S.A. 39:10A-3. If the vehicle is unclaimed by the owner or other person having legal right thereto for a period of twenty (20) business days, the towing business shall notify the Chief of Police or designee that the vehicle has been held for the statutory time and that the vehicle is ready for sale. All rates and fees charged shall be as set forth herein.
- (D) Proceeds from auction sale of junk or abandoned vehicles shall be used to satisfy any towing or storage charges which may have accumulated on the vehicles in accordance with N.J.S.A 40:48-2.50. A detailed receipt of charges shall be presented upon delivery of vehicle to the auction site and approved by the High Bridge Borough Police Department prior to all charges being satisfied by proceeds of the auction sale. Excess proceeds shall be remitted to the Treasury of the Borough of High Bridge as its sole property as per N.J.S.A. 39:10A-5. If the proceeds are insufficient to cover the accumulated costs due to no acceptable bid or no bid at all was obtained at the time of the auction, such excess costs shall be waived by the towing business in exchange for the auctioned vehicle being relinquished to the towing business. This waiver does not apply to the owner or other person entitled to the vehicle that shall remain liable for the towing business bill. This section will be administered in accordance with N.J.S.A. 39:10A-1 et seq.

376-12. - Effect on rights of motor vehicle owner.

- (a) Nothing in this article shall abrogate or in any way diminish the rights of the vehicle owner or operator to make his own selection of tow vehicles, except where it presents a real or immediate hazard to safety or would in any way interfere with a police investigation.
- (b) Applicable sections of this article may in certain circumstances be superseded by state statute and the New Jersey Administrative Code.

376-13 - Violations and penalties.

- (A) The chief of police or his designee shall have the power to suspend a towing business license if he is satisfied by clear and convincing evidence that there has been a violation of this article or violations of the rules promulgated by the State of New Jersey.
- (B) Penalties for violations shall be as follows:
 - (1) First offense: suspension of the towing license not to exceed 30 days and/or a fine not to exceed \$150.00.
 - (2) Second offense: suspension of the towing license not to exceed 90 days and/or a fine not to exceed \$500.00.
 - (3) Third offense: suspension from the wrecker list for a period not to exceed one year and/or a fine not to exceed \$1,000.00.
- (C) Any suspension will be a suspension of police towing privileges only. The towing business will remain licensed during the suspension period and will be bound by the rules and regulations governing licensed towing business.
- (D) A towing operator's license may be revoked and the tow business removed from the rotational list by resolution of the borough council.
- (E) A towing business terminated from the tow list shall be considered unlicensed and must reapply for a license at the conclusion of the termination period. The terminated towing business will be responsible for towing rates, storage charges and service fees as set forth in this article for police-towed vehicles remaining on the lot during the termination period.
- (F) If a towing business is suspended or terminated from the rotational list, the remaining towing businesses will be notified of the suspension and to ascertain if they can cover the vacancy.

376-14 - Public access to fee schedules.

The borough clerk shall make available all fee schedules and regulations applicable to towing for public inspection during normal business hours.

376-12- Towing from private property.

Unattended vehicles cannot be towed from private parking lots, unless:

- (A) There is a sign posted at vehicular entrances to the property stating:
 - (1) The purpose for which parking is authorized;
 - (2) The times when parking is permitted;
 - (3) That unauthorized parking is prohibited and unauthorized vehicles will be towed at the owner's expense;
 - (4) The name of and the contact information for the towing company and the address of the storage facility, which must be secure and located within a reasonable distance of the property, to which the vehicle will be towed;
 - (5) The charges for the towing and storage and the times during which the vehicle may be redeemed; and
 - (6) Contact information for the Division of Consumer Affairs (1-800-242-5864 prompt #4).
- (B) The property owner and the tow company have a contract for the towing and the property owner has authorized the towing company to remove the particular vehicle.
- (C) The requirements do not apply to a single-family home or an owner-occupied multi-unit structure, and the signage requirements are different for a residential community with clearly marked assigned spaces for residents.
- (D) The Predatory Towing Prevention Act and this section further prohibit towing companies from the following:
 - (1) Failing to release a vehicle hooked or lifted, but not actually removed from private property, upon request of the vehicle's owner;
 - (2) Paying for information about vehicles parked without authorization;
 - (3) Refusing to accept an insurance company check or a debit card, charge card, credit card or personal check for towing or storage services; if the towing company ordinarily accepts such payment at its place of business.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION: xxx-2017

ADOPTED: pending

**Resolution Requesting Approval of Items of Revenue Appropriation
NJS 40A:4-87**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of High Bridge, in the County of Hunterdon, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$5,500.00, which is now available as a revenue from Miscellaneous Revenues Section F: Public and Private Revenues Offset with Appropriations: Distracted Driving. Pursuant to the provision of the statute, and

BE IT FURTHER RESOLVED that the like sum of \$5,500.00 is hereby appropriated under the caption Public and Private Programs Offset by Revenues: Distracted Driving.

**Borough of High Bridge
County of Hunterdon
State of New Jersey**

RESOLUTION: ???-2017

ADOPTED: pending

Lien Redemptions

WHEREAS, the High Bridge Tax Collector has received funds from a property owner(s) or other party of interest for redemption of a Tax Sale Lien(s), and

WHEREAS, lien holders are entitled to payment for redemption of the Tax Lien(s) upon receipt of funds by the Tax Collector, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey that the High Bridge Tax Collector is hereby authorized to redeem said lien(s) and return applicable premiums in the following amount(s):

<u>TAX LIEN CERT NO.</u>	<u>BLOCK</u>	<u>LOT</u>	<u>LIEN HOLDER</u>	<u>AMOUNT</u>
#2015-014	31	2.02	MTAG Cust - Empire VII	\$23,820.91
Premium	31	2.02	MTAG Cust – Empire VII	\$40,000.00

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**APPROVE HIGH BRIDGE BOARD OF HEALTH SPONSORSHIP OF A FREE
RABIES CLINIC**

RESOLUTION: xxx-2017

ADOPTED: pending

WHEREAS, the Borough wishes to sponsor a Free Rabies Clinic for Dogs and Cats, and

WHEREAS, the event will take place on November 11, 2017 from 9:00AM to 11:00AM at the High Bridge Rescue Squad Building, 95 West Main St., High Bridge, and

WHEREAS, this event will be open to any resident of the State of New Jersey, and

WHEREAS, the cost for the Clinic will be paid from the Dog Fund.

NOW, THEREFORE, BE IT RESOLVED BY Mayor and Council of the Borough of High Bridge, County of Hunterdon and State of New Jersey that the Borough may hold a Free Rabies Clinic on November 11, 2017.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

APPOINTMENT OF ANNUAL ASSESSMENT PROGRAM INSPECTOR

RESOLUTION: -2017

ADOPTED: pending

WHEREAS, Resolution #022-2017 adopted on January 5, 2017 by the High Bridge Borough Council approved the appointment of Ann Marie Obiedzinski as the Annual Assessment Officer for the undertaking of an Annual Property Reassessment Program in accordance with N.J.A.C. 18:12a-1.14; and

WHEREAS, the Borough of High Bridge would like to appoint Gabriele Oliver to serve as an inspector to assist the High Bridge Borough Certified Tax Assessor, to facilitate the reassessment program; and

WHEREAS, an amount not to exceed \$22,125 per annum has been appropriated in the 2017 Annual Budget for services performed in association with the reassessment program;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and the State of New Jersey, that Gabriele Oliver be appointed the Annual Assessment Inspector responsible for assisting the Assessor to complete property inspections at a rate of \$5.00 per inspection and \$2.00 per attempted inspection, effective January 1, 2017 through December 31, 2017.

I, Bonnie Ann Fleming, Chief Financial Officer of the Borough of High Bridge, do hereby certify funds are available from: 2017 Current Fund Budget-Tax Assessor-S&W -\$22,125



**Borough of High Bridge
County of Hunterdon
State of New Jersey**

RESOLUTION: xxx-2017

ADOPTED: pending

APPOINTING GREEN TEAM ADVISORY COMMITTEE

WHEREAS, the Borough Council of the Borough of High Bridge strives to save tax dollars, assure clean air and water, improve working and living environments to build a community that is sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

WHEREAS, the Borough Council of the Borough of High Bridge wishes to build a model of government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and

WHEREAS, in an attempt to focus attention on "Green" issues, the Borough Council established a Green Team Advisory Committee (GTA) with Resolution #115-2010; and

WHEREAS, energy efficiency, community education and outreach, and natural resources will all be considered as the Borough moves to do their share to lessen the environmental impact of its operations.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of High Bridge that the Green Team Advisory Committee consists of 9 members.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Borough Council of the Borough of High Bridge that the following persons are hereby appointed to the GTA for the remainder of 2017,

Lynn Hughes
Adrienne Shipps
Steve Strange

Councilwoman
Councilwoman
Councilman

Diane Seals
Audry Burnett
Linda Lucas
Sarah Ongaro
Kirsten Norberg
Jeanie Baker
Michele Lee
Vacant
Vacant

Environmental Committee
Environmental Committee
Resident
Resident
Resident
Environmental Committee
Environmental Committee

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION TO AUTHORIZE GIRL SCOUT TROOP # 80330
TO UNDERTAKE THE PLANTING OF A NATIVE FLOWER GARDEN AND
CREATION OF A RAIN BARREL EDUCATIONAL DISPLAY**

RESOLUTION: xxx-2017

ADOPTION: pending

Whereas, the Mayor and Council of the Borough of High Bridge support Scouting; and

Whereas, Girl Scout Troop # 80330 wishes to undertake their Bronze Award project of creating a natural flower garden and rain barrel display in the space between the police station and borough hall; and

Whereas, the Environmental Committee approved the project; and

Whereas, the Environmental Committee will oversee this project; and

Whereas, this beautification /educational project will begin on or about June 1, 2017.

Now, therefore, be it resolved by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and in the State of New Jersey that they hereby support the beautification of the space between the police station and borough hall by Girl Scout Troop # 80330 .

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**Authorization for Commemorative 275th Anniversary Event to include
road closures for parade route**

RESOLUTION xxx-2017

ADTOPTED: pending

Whereas in 2017 marks the 275th anniversary of Taylor Wharton Iron and Steel Company;

Whereas the Cultural and Heritage Committee has begun organizing an event to commemorate this historic milestone;

Whereas the Cultural and Heritage Committee has requested road closures on October 14th, 2017 between the approximate hours of 1:30 P.M. and 3:30 P.M. for the purposes of a parade route more specifically: Thomas Street, Church Street, Main Street (County Route 513), Center Street, McDonald Street, Mill Street and Washington Avenue;

Whereas the Cultural and Heritage Committee requires the assistance of municipal services including the High Bridge Police Department to implement such road closures;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey, that the Cultural and Heritage Committee is hereby granted permission for such event and municipal services shall be made available.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**AUTHORIZATION FOR PABLO DELGADO, MATT HENDERSON, RUDDY
ALVAREZ, JEFF OLIVER AND THATCHER SIMPSON TO UNDERTAKE
CONSTRUCTION OF A MULTIPURPOSE TRAIL ON THE BOROUGH-
OWNED COMMONS WOODS PROPERTY: BLOCK 19 LOT 30 & 68**

Resolution: xxx-2017

Approved: pending

WHEREAS, Pablo Delgado, Matt Henderson, Ruddy Alvarez, Jeff Oliver and Thatcher Simpson with the help of the High Bridge Hill Toppers Bicycle Club wish to construct a Multipurpose Trail on Borough-owned Commons Woods property (formally known as the Pfauth Property); and

WHEREAS, Pablo, Matt, Ruddy, Jeff and Thatcher will initiate this project during 2017; and

WHEREAS, the project is a Multipurpose Trail that is entirely within the confines of the Borough owned Commons property Block #19, Lot 30 and 68, and

WHEREAS, this trail plan has been approved by the NJ Water Supply Authority; and

WHEREAS, the work will involve clearing the trail of rocks and branches; and

WHEREAS, the High Bridge Environmental Commission provided approval of the project with the understanding that no large trees are cut down; and

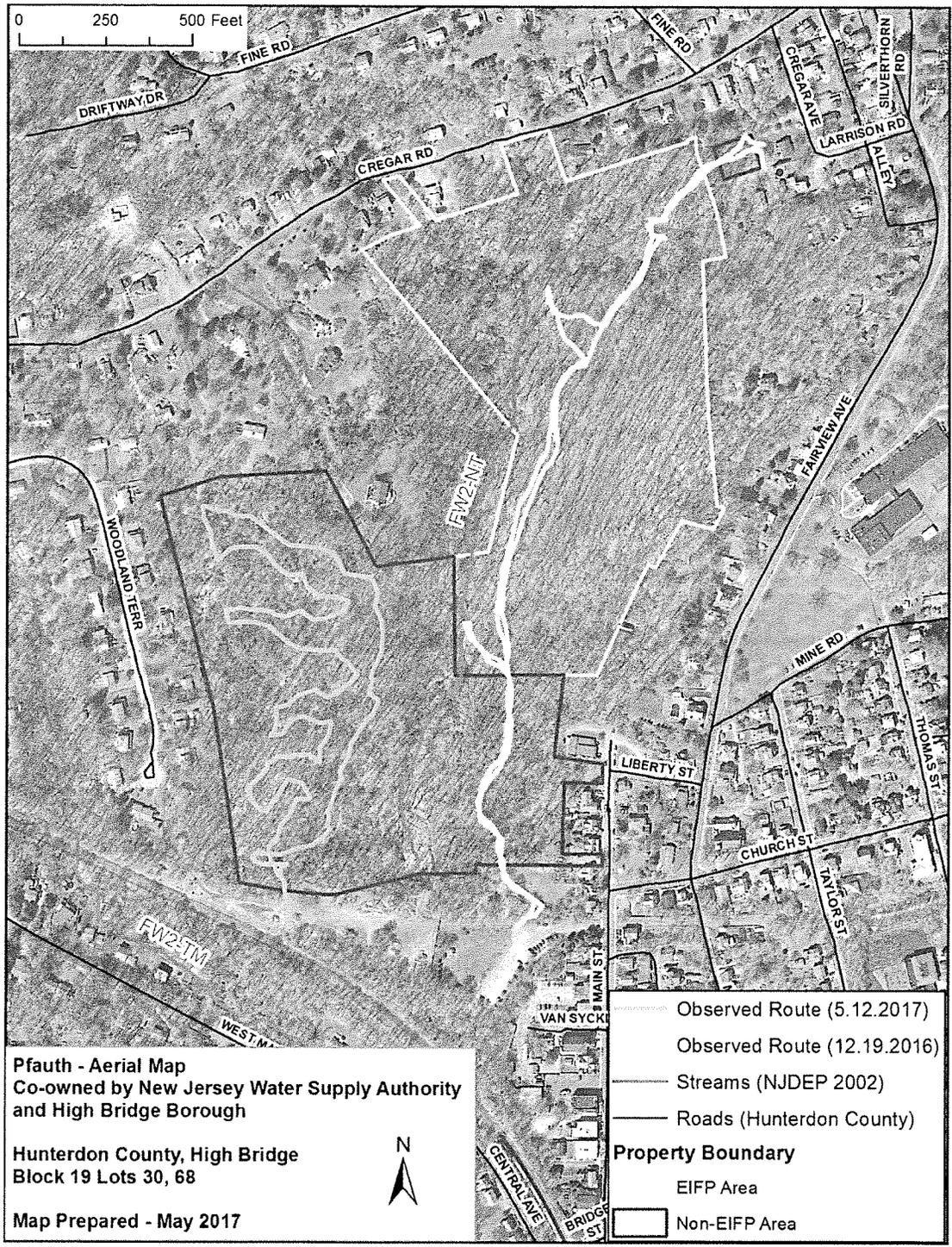
Whereas, the Environmental Commission will be providing oversight, ensuring that the work keeps to the plan approved; and

Whereas, the High Bridge Hill Toppers shall ensure that all volunteers on the project sign a waiver; and

WHEREAS, residents abutting the property have been notified of the Multipurpose Trail prior to the start of construction,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey that Pablo Delgado, Matt Henderson, Ruddy Alvarez, Jeff Oliver and Thatcher Simpson, with support of community volunteers, be allowed to construct the Multipurpose Trail on the Commons Woods Property.

Proposed Trail in Pink



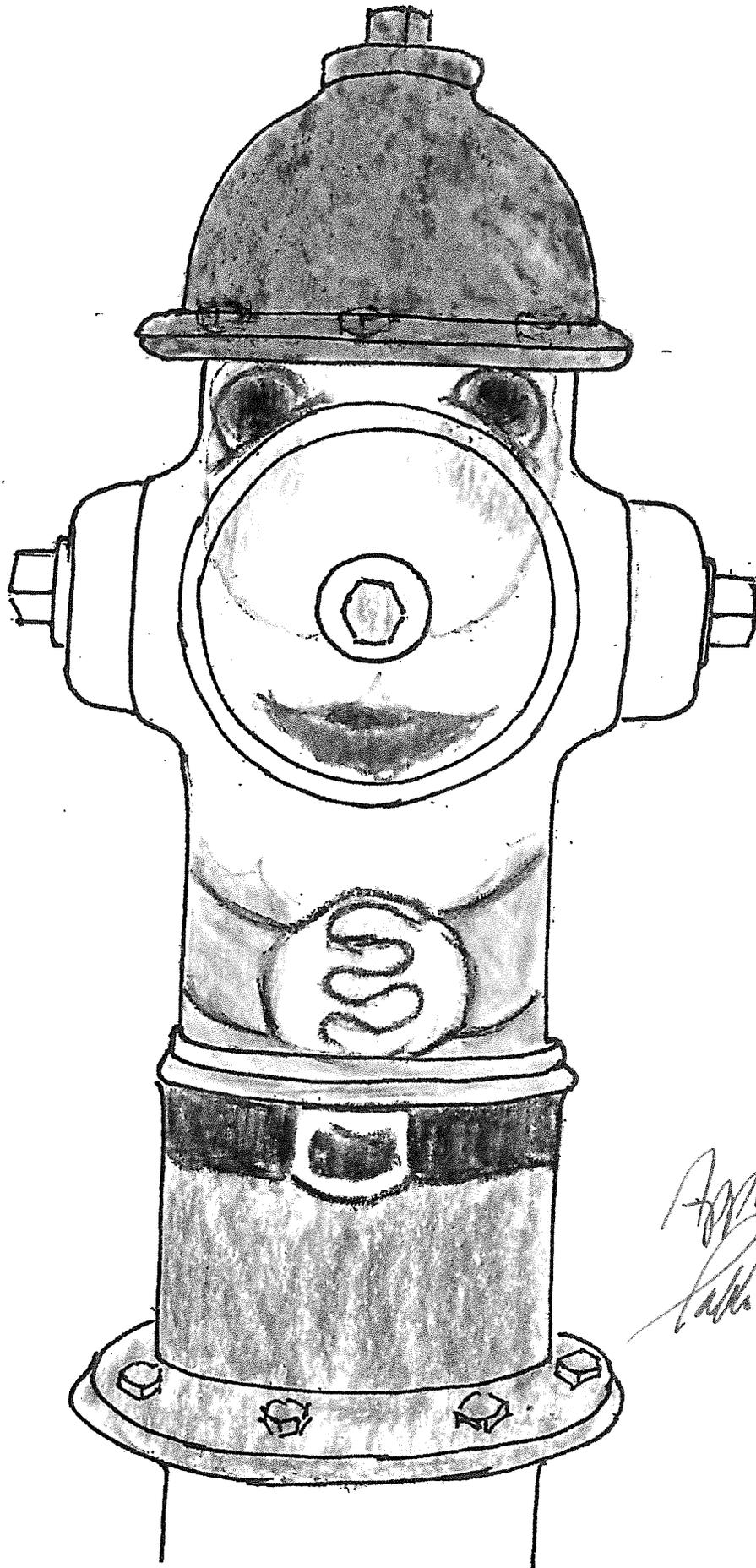
Pfauth - Aerial Map
 Co-owned by New Jersey Water Supply Authority
 and High Bridge Borough

Hunterdon County, High Bridge
 Block 19 Lots 30, 68

Map Prepared - May 2017



- Observed Route (5.12.2017)
- Observed Route (12.19.2016)
- Streams (NJDEP 2002)
- Roads (Hunterdon County)
- Property Boundary
- EIFP Area
- Non-EIFP Area



Approved. 5/17/17
L. C. Johnson

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

NUMBER 178-2016

ADOPTED: July 14, 2016

41 CENTER ST. RECYCLING AND TRASH AGREEMENT

WHEREAS, Mr. Robert Fernandes, owner and landlord of 41 Center St., wishes to have the recycling and solid waste removed by a private company at 41 Center St., block 29.02, lot 12, and

WHEREAS, Mr. Fernandes seeks relief from the solid waste and recycling charges, and

WHEREAS, the The High Bridge Borough Council will require proof of a paid invoice from a private vendor on an "as billed" basis to be submitted to The Borough for recycling and solid waste removal,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon that the Borough hereby authorizes Mr. Fernandes to have recycling and solid waste removed by a private company subject to the criteria above, effective as of the passage of this Resolution.

ATTEST:

Adam Young, Acting Clerk

Mark Desire, Mayor

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
CURRENT FUND				
2020 - ADAM YOUNG	PO 24277 CLERK - OE - EDUCATION - MILEAGE RE			137.35
10512025	Municipal Clerk-OE-Education/Training	137.35		137.35
2281 - ALPHA CARD	PO 24179 POLICE - OE - EQUIPMENT REPAIR			1,300.00
10524031	Police Department-OE-Equipment Repair	1,300.00		1,300.00
950 - AMERICAN WEAR, INC	PO 23918 DPW - OE - UNIFORMS - 66% OF MONTHL			100.32
10529029	Dept. of Public Works-OE-Uniforms	100.32		100.32
2140 - SUN LIFE FINANCIAL	PO 23787 GROUP INSURANCE - DENTAL & LIFE - P			2,412.75
10522072	Employee Group Insurance:Dental	1,766.98		
10522073	Employee Group Insurance:Life Ins	645.77		2,412.75
1530 - HIGH BRIDGE HILLS GOLF COURSE	PO 24189 GOLF - OE - MAY			43,956.82
10537620	GOLF-OTHER EXPENSES	43,956.82		43,956.82
2292 - BKC	PO 24260 AUDIT - PROFESSIONAL SERVICES FOR 2			10,000.00
10513522	Audit Services-General	10,000.00		10,000.00
894 - BONNIE FLEMING	PO 24296 TAX COLLECTOR - OE - CONFERENCE - R			154.00
10514524	Tax Collector-OE-Conferences/Seminars	154.00		154.00
52 - CERTIFIED SPEEDOMETER SERVICE, INC	PO 24271 POLICE - OE - MAINTENANCE CONTRACTS			92.00
10524026	Police Department-OE-Maintenance Contras	92.00		92.00
98 - CLINTON NAPA	PO 23996 DPW - OE - VEHICLE REPAIR			9.99
10529028	Dept. of Public Works-OE-Vehicle Repair	9.99		9.99
987 - COMCAST	PO 23848 DPW - INTERNET A/C 09574 832139-01-			266.44
10510120	INTERNET	129.90		
10544122	Telephone - Garage	136.54		
	PO 23849 INTERNET/PHONE - BOROUGH HALL - ACC			243.49
10510120	INTERNET	94.95		
10544121	Telephone - Boro Hall	148.54		
	PO 23850 INTERNET/PHONE - FIRE DEPT - ACCT #			254.79
10544124	Telephone - Fire	144.89		
10510120	INTERNET	109.90		
	PO 23851 INTERNET/PHONE - RESCUE SQUAD - ACC			226.18
10510120	INTERNET	109.95		
10544123	Telpehone - Squad	116.23		
	PO 23852 POLICE - INTERNET - 2017 - A/C 0957			404.72
10510120	INTERNET	129.90		
10544126	Telephone - Police	274.82		1,395.62
1443 - COUNTRYSIDE TREE EXPERTS	PO 24224 BUILDINGS & GROUNDS - SOLITUDE HOUS			4,500.00
10517081	Buildings & Grounds - Solitude House	4,500.00		4,500.00
70 - DON LONGO, INC.	PO 24223 DPW - OE - VEHICLE MAINT - INV 17-3			225.00
10529036	Dept. of Public Works-OE-Vehicle Maintee	225.00		225.00

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
73 - EASTSIDE SERVICE, INC 10524028	PO 24293 [POLICE - OE - VEHICLE REPAIR Police Department-OE-Vehicle Repair		358.32	358.32
2014 - FIRST HOPE BANK 10524520	PO 23795 POLICE-2015 FORD INTERCEPTOR UTILIT LEASE/PURCHASE POLICE VEHICLES		1,036.85	1,036.85
1923 - FM GENERATOR INC 10517092	PO 23991 B&G -GENERATOR MAINT - FIRE HOUSE & Buildings & Grounds - DPW		400.00	400.00
1923 - FM GENERATOR INC 10537620	PO 23992 GOLF - GENERATOR MAINTENANCE GOLF-OTHER EXPENSES		360.00	360.00
190 - FRANK RYMON & SONS, INC 10529036	PO 24062 DPW - OE - VEHICLE MAINT Dept. of Public Works-OE-Vehicle Maintee		301.22	301.22
453 - HIGH BRIDGE FIRE DEPT. 10525520	PO 24097 FIRE DEPT - ANNUAL APPROPRIATION HIGH BRIDGE VOLUNTEER FIRE DEPT.		59,320.00	59,320.00
2064 - IMAGE SYSTEMS FOR BUSINESS INC 10517123	PO 23924 BUILDINGS & GROUNDS - POLICE BLDG - BUILDINGS & GROUNDS-COPIER LEASE		144.00	144.00
90 - JCP&L 10543520	PO 23866 STREET LIGHTING - MAIN STREET - STR STREET LIGHTING		15.14	15.14
2076 - KINSKY, BARBARA 10518024	PO 24292 PLANNING BOARD - OE - SEMINAR Planning Board-OE-Seminars/Memberships		29.96	29.96
131 - L&L LAWN & GARDEN EQUIPMENT, INC 10529036	PO 24176 DPW - OE - VEHICLE MAINT Dept. of Public Works-OE-Vehicle Maintee		53.90	53.90
976 - LOWE'S 10529034	PO 24022 BLDGS&GRDS/DPW/WATER - MISC EQUIPME Dept. of Public Works-OE-Building Mats		146.18	146.18
758 - MAGLIO ELECTRIC LLC 10517091	PO 24215 BUILDINGS & GROUNDS - POLICE - REPA Buildings & Grounds - Police Bldg		2,260.00	2,260.00
1398 - MASER CONSULTING PA 10516560	PO 24033 ENGINEERING - OE Engineering Services-Municipal Issues		1,816.25	1,816.25
1398 - MASER CONSULTING PA 10518033	PO 24034 PLANNING BOARD - OE - ENGINEERING Planning Board-OE-Engineering		1,732.50	1,732.50
146 - MGL PRINTING SOLUTIONS 10512027	PO 24217 CLERK - OE - PRINTED MATERIAL Municipal Clerk-OE-Printed Material		68.50	68.50
2233 - MICHAEL PAPPAS	PO 24047 ADMIN - OE - MISC - MILEAGE		294.27	

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
10510099	General Admin-OE-Misc.		294.27	294.27
2132 - MTAG CUST - EMPIRE VII NJ PORTFOLIO PO 24286	OUTSIDE LIEN REDEMPTION-CERT #2015-			23,820.91
104156	REVENUE - O/S LIEN REDEMPTION		23,820.91	23,820.91
214 - NJ ADVANCE MEDIA	PO 23998 ADVERTISING - ACCT #1160892			641.41
10511032	ADVERTISING		641.41	641.41
157 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 24254 ADVERTISING - SALE OF WATER SYSTEM			280.00
10511032	ADVERTISING		280.00	280.00
1371 - OLD YORK HEATING & COOLING, INC	PO 24230 BUILDINGS & GROUNDS - RESCUE SQUAD			7,425.00
10517098	Buildings & Grounds - Rescue Squad		7,425.00	7,425.00
287 - PERFORMANCE TIRE CO., INC.	PO 24200 DPW - OE - VEHICLE REPAIR - TIRES			188.00
10529028	Dept. of Public Works-OE-Vehicle Repair		188.00	188.00
812 - PETTY CASH	PO 24285 POLICE - OE - PETTY CASH			48.89
10524035	Police Department-OE-Petty Cash		48.89	48.89
101 - PETTY CASH - HIGH BRIDGE BORO	PO 24300 PETTY CASH - OE - BH			110.59
10517040	Buildings & Grounds - New Boro Hall		110.59	110.59
1495 - PRAXAIR DISTRIBUTION, INC	PO 23959 DPW-OE-MISC- CUSTOMER #71761637 - 1			26.16
10529025	Dept. of Public Works-OE-Equipment/Hdwr		26.16	26.16
446 - RESORTS INTERNATIONAL HOTEL, INC.	PO 24141 POLICE - OE - SEMINARS / DUES / CON			387.00
10524024	Police Department-OE-Seminars/Dues/Membr		387.00	387.00
189 - RUTGERS CTR FOR GOV SERVICES	PO 24035 DPW - OE - EDUCATION - RICK ROLL			557.00
10529024	Dept. of Public Works-OE-Conferences/Ses		557.00	557.00
1595 - SAMR, INC	PO 24079 CLEAN COMMUNITIES - ELECTRONIC RECY			3,880.00
10141739	CLEAN COMMUNITIES		3,880.00	3,880.00
1543 - U. S. POSTAL SERVICE	PO 24276 FINANCE/TAX - ENVELOPES - ACCT #P22			1,787.25
10513021	Financial Admin-OE-Office Supplies		586.00	
10517128	BUILDINGS & GROUNDS-ENVELOPES		615.25	
10514521	Tax Collector-OE-Office Supplies		586.00	1,787.25
1543 - U. S. POSTAL SERVICE	PO 24291 TAX ASSESSOR - ENVELOPES - ACCT #P2			901.50
10515029	Tax Assessment-OE-Postage		879.00	
10517128	BUILDINGS & GROUNDS-ENVELOPES		22.50	901.50
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 23832 INSURANCE - GROUP HEALTH - MAY 2017			21,836.29
10522071	Employee Group Insurance;Health		14,743.04	
101408	RESERVE - HEALTH BENEFITS		7,093.25	21,836.29

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
247 - STATEWIDE INSURANCE FUND	PO 24063 INSURANCE - WORKMANS COMP LIABILITY			36,580.43
10521520	WORKER'S COMPENSATION INSURANCE	11,122.48		
10521020	LIABILITY INSURANCE	25,457.95		36,580.43
1500 - VERIZON WIRELESS	PO 23972 POLICE - OE - WIRELESS DEVICES - A			374.14
10524030	Police Department-OE-Wireless Devices	160.04		
10544127	TELEPHONE-POLICE-CELL PHONES	214.10		374.14
202 - VITAL COMMUNICATIONS, INC	PO 23843 TAX ASSESSOR - DATA PROCESSING			25.00
10515033	Tax Assessment - Date Processing	25.00		25.00
2141 - VSP VISION CARE	PO 23791 GROUP INSURANCE - VISION - ACCOUNT			243.28
10522074	Employee Group Insurance:Vision	243.28		243.28
1289 - WS DARLEY & CO	PO 23741 TRAIL GRANT - CUST #1131829			718.37
10141753	TRAIL GRANT	622.87		
10525599A	(2016) Fire Dept.-OE-Misc.	95.50		718.37
PREMIUM FUND				
2132 - MTAG CUST - EMPIRE VII NJ PORTFOLIO	PO 24287 PREMIUM-OUTSIDE LIEN REDEMPTION-CER			40,000.00
221400	TAX SALE PREMIUMS	40,000.00		40,000.00
GENERAL CAPITAL FUND				
1398 - MASER CONSULTING PA	PO 23399 CAPITAL - CREGAR ROAD - HIB006			1,578.75
30940302	SECT 20 COSTS-ENG/ARCH/LEG	1,578.75		1,578.75
2066 - RBZ ENTERPRISES, INC	PO 22534 CAPITAL - STREETScape - PHASE 2 - D			4,066.14
30920302	ENG/LEGAL SECTION 20 COSTS	4,066.14		4,066.14
WATER UTILITY FUND				
950 - AMERICAN WEAR, INC	PO 23919 WATER - OE - UNIFORMS - 22% OF MONT			33.44
60510034	WATER - OE - UNIFORMS/CLOTHING	33.44		33.44
2140 - SUN LIFE FINANCIAL	PO 23788 WATER - GROUP INSURANCE - DENTAL &			506.22
60510040	WATER - OE - INSURANCE - GROUP	506.22		506.22
1932 - BLACKMAN	PO 24091 WATER - REPAIRS - INV C008394			41.61
60510051	WATER - OE - REPAIRS/CONTRACTS	41.61		41.61
176 - EUROFINS QC, INC	PO 23962 WATER - OE - ANALYSIS			378.60
60510045	WATER - OE - WATER ANALYSIS	378.60		378.60
1694 - ONE CALL CONCEPTS, INC	PO 24043 WATER - OE - MISC - ONE CALL MESSAG			33.75
60510099	WATER - OE - MISCELLANEOUS	33.75		33.75
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 23832 INSURANCE - GROUP HEALTH - MAY 2017			5,130.47
60510040	WATER - OE - INSURANCE - GROUP	5,130.47		5,130.47

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
247 - STATEWIDE INSURANCE FUND	PO 24064 INSURANCE - WORKMANS COMP 2017 - SP		5,225.78	
60510039	WATER - OE - INSURANCE - WORKERS COMP	1,588.93		
60510041	WATER - OE - INSURANCE - OTHER	3,636.85		5,225.78
2141 - VSP VISION CARE	PO 23792 WATER - GROUP INSURANCE - VISION -A		59.36	
60510040	WATER - OE - INSURANCE - GROUP	59.36		59.36
WATER CAPITAL FUND				
1398 - MASER CONSULTING PA	PO 23963 CAPITAL WATER - CREGAR RD 6 - PRELI		8,201.25	
615228	CREGAR RD-PH 6-#2016-07-\$40,000	8,201.25		8,201.25
SEWER UTILITY FUND				
950 - AMERICAN WEAR, INC	PO 23920 SEWER - OE - UNIFORMS - 12% OF MONT		18.24	
62510034	SEWER - OE - UNIFORMS/CLOTHING	18.24		18.24
2140 - SUN LIFE FINANCIAL	PO 23789 SEWER - GROUP INSURANCE - DENTAL &		380.52	
62510040	SEWER - OE - INSURANCE - GROUP	380.52		380.52
2039 - GREENBAUM, ROWE, SMITH & DAVIS	PO 24280 SEWER - OE - TREATMENT CHARGE - 1ST		41,242.01	
62510062	SEWER - OE - SEWER TREATMENT CHARGE	41,242.01		41,242.01
122 - MSI PLUMBING, INC	PO 23960 SEWER - OE - METER CALIBRATION - BA		120.00	
62510051	SEWER - OE - REPAIRS/CONTRACTS	120.00		120.00
2295 - PFEIFFERGOV, LLC	PO 24298 SEWER - OE - LEGAL		1,500.00	
62510042	SEWER - OE - ENG/LEGAL/PROF FEES	1,500.00		1,500.00
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 23832 INSURANCE - GROUP HEALTH - MAY 2017		3,751.60	
62510040	SEWER - OE - INSURANCE - GROUP	3,751.60		3,751.60
247 - STATEWIDE INSURANCE FUND	PO 24065 INSURANCE - WORKMANS COMP - SPLIT W		5,225.78	
62510039	SEWER - OE - INSURANCE - WORKERS COMP	1,588.93		
62510041	SEWER - OE - INSURANCE - OTHER	3,636.85		5,225.78
246 - TOWN OF CLINTON	PO 23942 2017 - 1ST QUARTER - SEWER TREATMEN		69,543.49	
62510062	SEWER - OE - SEWER TREATMENT CHARGE	69,543.49		69,543.49
686 - STATE OF NEW JERSEY	PO 24299 SEWER - OE - MISC - PERMIT RENEWAL		1,050.00	
62510099	SEWER - OE - MISC	1,050.00		1,050.00
2141 - VSP VISION CARE	PO 23793 SEWER - GROUP INSURANCE - VISION -		41.90	
62510040	SEWER - OE - INSURANCE - GROUP	41.90		41.90
SOLID WASTE UTILITY FUND				
2140 - SUN LIFE FINANCIAL	PO 23790 SOLID WASTE - GROUP INSURANCE - DEN		246.45	

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
64510040	SOLID WASTE-OE-GROUP INSURANCE	246.45		246.45
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 23832 INSURANCE - GROUP HEALTH - MAY 2017		2,560.04	
64510040	SOLID WASTE-OE-GROUP INSURANCE	2,560.04		2,560.04
247 - STATEWIDE INSURANCE FUND	PO 24066 INSURANCE - WORKMANS COMP LIABILITY		5,225.78	
64510041	SOLID WASTE-OE-INSURANCE OTHER	5,225.78		5,225.78
2141 - VSP VISION CARE	PO 23794 SOLID WASTE - GROUP INSURANCE - VIS		27.94	
64510040	SOLID WASTE-OE-GROUP INSURANCE	27.94		27.94
DEVELOPER ESCROW TRUST FUND				
1398 - MASER CONSULTING PA	PO 24239 ESCROW - FERNANDES - GATEWAY		32.50	
7118538	20 MAIN-FERNANDES-PP01-2016	32.50		32.50
1398 - MASER CONSULTING PA	PO 24258 ESCROW - ELIZABETHTOWN GAS - CREGAR		2,177.50	
7118544	ELIZABETHTOWN-CREGAR RD	2,177.50		2,177.50
1398 - MASER CONSULTING PA	PO 24259 ESCROW - FERNANDES - GATEWAY		598.75	
7118538	20 MAIN-FERNANDES-PP01-2016	598.75		598.75
SPECIAL EVENTS				
213 - COUNTY OF HUNTERDON	PO 24267 SOAP BOX DERBY 2017 - BOOKLETS		459.00	
781010	SOAP BOX DERBY	459.00		459.00
2178 - NATALIE FERRY	PO 24096 SPECIAL EVENTS - REIMBURSEMENT		258.73	
781010	SOAP BOX DERBY	258.73		258.73
TOTAL				----- 432,167.76

Total to be paid from Fund 10 CURRENT FUND	232,452.16
Total to be paid from Fund 22 PREMIUM FUND	40,000.00
Total to be paid from Fund 30 GENERAL CAPITAL FUND	5,644.89
Total to be paid from Fund 60 WATER UTILITY FUND	11,409.23
Total to be paid from Fund 61 WATER CAPITAL FUND	8,201.25
Total to be paid from Fund 62 SEWER UTILITY FUND	122,873.54
Total to be paid from Fund 64 SOLID WASTE UTILITY FUND	8,060.21
Total to be paid from Fund 71 DEVELOPER ESCROW TRUST FUND	2,808.75
Total to be paid from Fund 78 SPECIAL EVENTS	717.73
	----- 432,167.76

Checks Previously Disbursed

9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	360.86	5/11/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	613.96	5/11/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	819.06	5/11/2017

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	2,824.32	5/11/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	2,601.42	5/10/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	5,225.53	5/10/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	6,355.47	5/10/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	62,239.60	5/10/2017

			81,040.22	
Total paid from Fund 10 CURRENT FUND			65,063.92	
Total paid from Fund 60 WATER UTILITY FUND			7,174.53	
Total paid from Fund 62 SEWER UTILITY FUND			5,839.49	
Total paid from Fund 64 SOLID WASTE UTILITY FUND			2,962.28	

			81,040.22	

Total for this Bills List: **513,207.98**