

BOROUGH OF HIGH BRIDGE – COUNCIL MEETING AGENDA

Date: December 14, 2017 – 6:30 p.m. – Location: 7 Maryland Ave., High Bridge, NJ 08829

Please note: This meeting may contain discussion of items not mentioned on the agenda and, alternatively, any items specifically listed may be omitted.

CALL TO ORDER:

Presiding Officer calls meeting to order and states: “Pursuant to the Open Public Meetings Act, notice of 2017 regular meeting dates were published in the Hunterdon County Democrat and Express Times on December 16, 2016, and posted on the bulletin board at Borough Hall. Action may now be taken.”

FLAG SALUTE: LED BY MAYOR OR PRESIDING OFFICER

ROLL CALL:

Councilman LoIacono _____ Councilman Strange _____ Mayor Desire _____
Councilwoman Shipps _____ Councilwoman Hughes _____
Councilman Stemple _____ Council Pres. Zappa _____

READING AND APPROVAL OF MINUTES: MINUTES – NOVEMBER 16TH, 2017

Mayor asks if any corrections are necessary or for a motion to dispense with the reading of the prior meeting(s) minutes.

Motion to dispense with the reading of the November 16th, 2017 minutes: _____ ; Second: _____ ;
Roll call vote: LoIacono, ___ ; Shipps, ___ ; Stemple, ___ ; Strange, ___ ; Hughes, ___ ; Zappa, ___ ;

Motion to approve the November 16th, 2017 minutes: _____ ; Second: _____ ;
Roll call vote: LoIacono, ___ ; Shipps, ___ ; Stemple, ___ ; Strange, ___ ; Hughes, ___ ; Zappa, ___ ;

VISITORS / PROCLAMATIONS:

- A.** David Balken, Balken Risk Management
- B.** Caitlin Koether, Hunterdon County Veteran Service Officer

PUBLIC COMMENTS: 5 MINUTES PER PERSON

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

PUBLIC HEARINGS:

- A.** **Ordinance 2017-31:** An Ordinance to confirm the vacation of alley located in the Borough as shown on sheet 6 of the Borough tax map

Motion to open the public hearing for **Ordinance 2017-31:** _____ ; Second, _____ ;
Roll call vote: LoIacono, ___ ; Shipps, ___ ; Stemple, ___ ; Strange, ___ ; Hughes, ___ ; Zappa, ___ ;

Motion to close the public hearing for **Ordinance 2017-31:** _____ ; Second, _____ ;
Roll call vote: LoIacono, ___ ; Shipps, ___ ; Stemple, ___ ; Strange, ___ ; Hughes, ___ ; Zappa, ___ ;

Motion to adopt **Ordinance 2017-31:** _____ ; Second, _____ ;
Roll call vote: LoIacono, ___ ; Shipps, ___ ; Stemple, ___ ; Strange, ___ ; Hughes, ___ ; Zappa, ___ ;

B. Ordinance 2017-32: Ordinance to Amend Ordinance Chapter 184-17: Municipal parking lots

Motion to open the public hearing for **Ordinance 2017-32:** _____ ; Second, _____ ;

Roll call vote: LoIacono, ___ ; Shipps, ___ ; Stemple, ___ ; Strange, ___ ; Hughes, ___ ; Zappa, ___ ;

Motion to close the public hearing for **Ordinance 2017-32:** _____ ; Second, _____ ;

Roll call vote: LoIacono, ___ ; Shipps, ___ ; Stemple, ___ ; Strange, ___ ; Hughes, ___ ; Zappa, ___ ;

Motion to adopt **Ordinance 2017-32:** _____ ; Second, _____ ;

Roll call vote: LoIacono, ___ ; Shipps, ___ ; Stemple, ___ ; Strange, ___ ; Hughes, ___ ; Zappa, ___ ;

DISCUSSION ITEMS:

- A.** Water Utility
- B.** Real Estate Listing Agreement
- C.** Out of state OPRA request processing
- D.** Hold harmless agreement for equipment
- E.** Expressions of interest

COUNCIL COMMITTEE ASSIGNMENTS: END OF YEAR

| Mayor, member, or official | Department |
|-----------------------------------|---|
| Councilman Zappa | Planning , Engineering, Department of Public Works |
| Councilwoman Hughes | Public Health, Environmental, Solid Waste / Recycling, & Open Space |
| Councilman LoIacono | Golf, Recreation |
| Councilman Strange | Emergency Services, Municipal Court, Cultural and Heritage |
| Councilwoman Shipps | Special Events, Economic Development, Newsletter, Website |
| Councilman Stemple | Finance, Utilities, & Education |
| Michael Pappas | Administrator |
| Mayor Mark Desire | Executive Services |

CONSENT AGENDA:

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

| RESOLUTION # | TITLE |
|---------------------|---|
| Resolution 257-2017 | Acceptance of resignation – Brent Dugan |
| Resolution 258-2017 | Amend Professional Contract – Maser 3 |
| Resolution 259-2017 | Amend Professional Contract – Maser 4 |
| Resolution 260-2017 | Amend Professional Contract – Maser – Cregar 6 |
| Resolution 261-2017 | Annual 2018 Meeting Dates |
| Resolution 262-2017 | Appointment of Michelle Winzenried |
| Resolution 263-2017 | Appropriation for funding of engineering expenses |
| Resolution 264-2017 | Approval of hold harmless equipment form |
| Resolution 265-2017 | Authorization to enter into shared municipal court agreement |
| Resolution 266-2017 | Authorize Union County co-op |
| Resolution 267-2017 | Real estate listing agreement extension – Sale of 71 Main St. |
| Resolution 268-2017 | Refund of tax overpayment |
| Resolution 269-2017 | Authorize water connection – 159 West Main St. - Congleton |

Motion to approve the consent agenda items (add “as amended” if needed): _____ ; Second: _____ ;

Roll call vote: LoIacono, ___ ; Shipps, ___ ; Stemple, ___ ; Strange, ___ ; Hughes, ___ ; Zappa, ___ ;

WRITTEN COMMUNICATIONS:

- A.** End of month Tax and Finance reports
- B.** Water rate resolutions
- C.** Fair Share housing letter
- D.** Hold harmless equipment agreement

PUBLIC COMMENTS: 3 MINUTES PER PERSON

It is the policy of the Borough Council that all public comments on an issue shall be limited to three (3) minutes per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

LEGAL ISSUES:

BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$ _____**

Motion to approve bill list: _____ ; Second: _____ ;

Roll call vote: LoIacono, ___ ; Shipps, ___ ; Stemple, ___ ; Strange, ___ ; Hughes, ___ ; Zappa, ___ ;

Roll call vote: LoIacono, ___ ; Shipps, ___ ; Stemple, ___ ; Strange, ___ ; Hughes, ___ ; Zappa, ___ ;

EXECUTIVE SESSION: LEGAL ADVICE FOR FAIR SHARE HOUSING

Resolution 270-2017 - Motion to move into executive session: _____ ; Second, _____ ;

Roll call vote: LoIacono, ___ ; Shipps, ___ ; Stemple, ___ ; Strange, ___ ; Hughes, ___ ; Zappa, ___ ;

Action may now be taken.

Motion to move into open session: _____ ; Second, _____ ;

Roll call vote: LoIacono, ___ ; Shipps, ___ ; Stemple, ___ ; Strange, ___ ; Hughes, ___ ; Zappa, ___ ;

Resolution 271-2017 – Resolution approving housing settlement: _____ ; Second, _____ ;

Roll call vote: LoIacono, ___ ; Shipps, ___ ; Stemple, ___ ; Strange, ___ ; Hughes, ___ ; Zappa, ___ ;

ADJOURNMENT: PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS.

Motion to adjourn: _____ ; Second: _____ ;

Roll call vote: LoIacono, ___ ; Shipps, ___ ; Stemple, ___ ; Strange, ___ ; Hughes, ___ ; Zappa, ___ ;

Reorganizational meeting: January 4th, 2018 – 7:30 pm – 7 Maryland Ave., High Bridge NJ

Next Regular Council Meeting: December 14, 2017 - 7:30 pm – 7 Maryland Ave., High Bridge, NJ