

# BOROUGH OF HIGH BRIDGE – COUNCIL MEETING AGENDA

Date: August 17, 2017 – 7:30 p.m. – Location: 7 Maryland Ave., High Bridge, NJ 08829

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Please note: This meeting may contain discussion of items not mentioned on the agenda and, alternatively, any items specifically listed may be omitted.

## CALL TO ORDER:

Presiding Officer calls meeting to order and states: “Pursuant to the Open Public Meetings Act, notice of 2017 regular meeting dates were published in the Hunterdon County Democrat and Express Times on December 16, 2016, and posted on the bulletin board at Borough Hall. Action may now be taken.”

## FLAG SALUTE: LED BY MAYOR OR PRESIDING OFFICER

## ROLL CALL:

Councilman LoIacono \_\_\_\_\_ Councilman Strange \_\_\_\_\_ Mayor Desire \_\_\_\_\_  
Councilwoman Shipps \_\_\_\_\_ Councilwoman Hughes \_\_\_\_\_  
Councilman Stemple \_\_\_\_\_ Council Pres. Zappa \_\_\_\_\_

## READING AND APPROVAL OF MINUTES: MINUTES – JULY 13 & JULY 20, 2017

Mayor asks if any corrections are necessary or for a motion to dispense with the reading of the prior meeting(s) minutes.

Motion to dispense with the reading of the July 13 & July 20, 2017 minutes: \_\_\_\_\_, Second: \_\_\_\_\_;  
Roll call vote: LoIacono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange, \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

Motion to approve the July 13 & July 20, 2017 minutes: \_\_\_\_\_ Second: \_\_\_\_\_;  
Roll call vote: LoIacono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange, \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

## PROCLAMATIONS/AWARDS:

A. Awards – Summer Recreation Volunteers

## VISITORS:

A. Borough Tax Assessor – Anna Maria

## PUBLIC COMMENTS: 5 MINUTES PER PERSON

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

## PUBLIC HEARINGS:

A. Ordinance 2017-15: Appropriating \$41,600.00 from the capital improvement fund for the purchase of a 12” capacity brush chipper

Motion to take Ordinance 2017-15 from the table: \_\_\_\_\_; Second \_\_\_\_\_;  
Roll call vote: LoIacono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

Motion to open the public hearing for Ordinance 2017-15: \_\_\_\_\_, Second \_\_\_\_\_,  
Roll call vote: LoIacono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

Motion to close the public hearing for Ordinance 2017-15: \_\_\_\_\_, Second \_\_\_\_\_,  
Roll call vote: LoIacono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

Motion to adopt Ordinance 2017-15: \_\_\_\_\_, Second \_\_\_\_\_,  
Roll call vote: LoIacono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

**B.** **Ordinance 2017-18:** Appropriating \$10,000 from the capital improvement fund for general improvements to the Police building

Motion to open the public hearing for **Ordinance 2017-18:** \_\_\_\_\_, Second \_\_\_\_\_,

Roll call vote: Lolocono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

Motion to close the public hearing for **Ordinance 2017-18:** \_\_\_\_\_, Second \_\_\_\_\_,

Roll call vote: Lolocono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

Motion to adopt **Ordinance 2017-18:** \_\_\_\_\_, Second \_\_\_\_\_,

Roll call vote: Lolocono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

**C.** **Ordinance 2017-19:** Appropriating \$38,000 from the capital improvement fund for the purchase of a Ford sedan police interceptor and related equipment

Motion to open the public hearing for **Ordinance 2017-19:** \_\_\_\_\_, Second \_\_\_\_\_,

Roll call vote: Lolocono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

Motion to close the public hearing for **Ordinance 2017-19:** \_\_\_\_\_, Second \_\_\_\_\_,

Roll call vote: Lolocono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

Motion to adopt **Ordinance 2017-19:** \_\_\_\_\_, Second \_\_\_\_\_,

Roll call vote: Lolocono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

**D.** **Ordinance 2017-20:** Accepting bid and providing for sale of water system

Motion to open the public hearing for **Ordinance 2017-20:** \_\_\_\_\_, Second \_\_\_\_\_,

Roll call vote: Lolocono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

Motion to close the public hearing for **Ordinance 2017-20:** \_\_\_\_\_, Second \_\_\_\_\_,

Roll call vote: Lolocono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

Motion to adopt **Ordinance 2017-20:** \_\_\_\_\_, Second \_\_\_\_\_,

Roll call vote: Lolocono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

**E.** **Ordinance 2017-21:** Appropriating \$40,000 from the capital improvement fund for general improvements for the purchase of a 4-ton asphalt hot-patcher

Motion to open the public hearing for **Ordinance 2017-21:** \_\_\_\_\_, Second \_\_\_\_\_,

Roll call vote: Lolocono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

Motion to close the public hearing for **Ordinance 2017-21:** \_\_\_\_\_, Second \_\_\_\_\_,

Roll call vote: Lolocono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

Motion to adopt **Ordinance 2017-21:** \_\_\_\_\_, Second \_\_\_\_\_,

Roll call vote: Lolocono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

**DISCUSSION ITEMS:**

**A.** Easement connecting the Commons Park to 71 Main Street

**B.** Proposed special meeting dates and locations

**C.** Fire official

**D.** Solitude House caretaker bid specifications

**E.** Sale of old Borough Hall – 71 Main St.

**F.** OPRA fee structure

**G.** Redevelopment plan

**INTRODUCTION OF ORDINANCES: NONE**

**COUNCIL COMMITTEE ASSIGNMENTS: END OF MONTH**

Mayor, member, or official	Department
Councilman Zappa	Planning , Engineering, Department of Public Works
Councilwoman Hughes	Public Health, Environmental, Solid Waste / Recycling, & Open Space
Councilman Lolocono	Golf, Recreation
Councilman Strange	Emergency Services, Municipal Court, Cultural and Heritage
Councilwoman Shipps	Special Events, Economic Development, Newsletter, Website
Councilman Stemple	Finance, Utilities, & Education
Michael Pappas	Administrator
Mayor Mark Desire	Executive Services

**CONSENT AGENDA:**

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

RESOLUTION #	TITLE
Resolution 172-2017	Amend professional contract - Maser
Resolution 173-2017	Amend professional contract – Maser – Mill St
Resolution 174-2017	Appointment – Sandy Banks – full-time crossing guard
Resolution 175-2017	Chapter 159 - Click It or Ticket
Resolution 176-2017	Chapter 159 - DWI
Resolution 177-2017	Acceptance of Hunterdon County contract for surface treatment
Resolution 178-2017	Lien redemption
Resolution 179-2017	OPRA special service charges
Resolution 180-2017	Utility refunds – RESOLUTION STILL IN DRAFT FORMAT

Motion to approve the consent agenda items (add “as amended” if needed): \_\_\_\_\_, Second: \_\_\_\_\_,  
Roll call vote: Lolocono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange, \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

**WRITTEN COMMUNICATIONS:**

- A.** End of month Tax and Finance reports – COMMUNICATION STILL IN DRAFT FORMAT
- B.** Department of Transportation Grants
- C.** Hunterdon County Surface Treatment Award
- D.** Historic Grant Award

**PUBLIC COMMENTS: 3 MINUTES PER PERSON**

It is the policy of the Borough Council that all public comments on an issue shall be limited to three (3) minutes per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

**LEGAL ISSUES:**

**BILL LIST:**

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$** \_\_\_\_\_  
Motion to approve bill list: \_\_\_\_\_, Second: \_\_\_\_\_

**EXECUTIVE SESSION: LEGAL ADVICE – TOWN OF CLINTON ARBITRATION & LEGAL ADVICE WITH REGARD TO GOLF COURSE**

**Resolution 181-2017** - Motion to move into executive session: \_\_\_\_\_, Second: \_\_\_\_\_,  
Roll call vote: Lolocono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,  
Action may now be taken.

Motion to move into open session: \_\_\_\_\_, Second: \_\_\_\_\_,

Roll call vote: LoIacono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

Roll call vote: LoIacono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange, \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

**ADJOURNMENT: PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS.**

Motion to adjourn: \_\_\_\_\_ Second: \_\_\_\_\_

Roll call vote: LoIacono \_\_\_\_\_, Shipps \_\_\_\_\_, Stemple \_\_\_\_\_, Strange, \_\_\_\_\_, Hughes \_\_\_\_\_, Zappa \_\_\_\_\_,

**Next Council Meeting:** September 14, 2017 - 7:30 pm – 97 West Main Street, High Bridge NJ, 08829