

**BOROUGH OF HIGH BRIDGE**  
**COUNCIL REORGANIZATIONAL MEETING MINUTES**

Date: January 5, 2017 – 7:00 p.m. – Location: High Bridge Firehouse, 7 Maryland Ave.

---

Please note: This meeting may contain discussion of items not mentioned on the agenda and, alternatively, any items specifically listed may be omitted.

**CALL TO ORDER:**

Mayor calls meeting to order and states: “Pursuant to the Open Public Meetings Act, notice of 2017 Meeting Dates were published in the Hunterdon County Democrat and Express Times on December 16, 2016, and posted on the bulletin board at Borough Hall. Action may now be taken.”

**FLAG SALUTE: LED BY MAYOR OR PRESIDING OFFICER**

**SWEARING IN OF ELECTED OFFICIALS:**

- A.** Councilwoman Lynn Hughes – Term expiring 12/31/2019
- B.** Councilman Stephen Strange – Term expiring 12/31/2019

**ROLL CALL:**

Councilman Lolocono, present, Councilman Strange, present, Councilwoman Shippis, present, Councilwoman Hughes, present, Councilman Stemple, present, Council President Zappa, present, Mayor Desire, present  
Also present were Attorney Barry Goodman, Administrator Michael Pappas, Acting Clerk Adam Young and four members of the public and press. Councilman Strange and Councilman Lolocono entered at 7:09 p.m.

**COMMENTS OF COUNCIL: NOMINATIONS**

Councilwoman Shippis and Councilman Stemple nominate Councilman Zappa.  
Councilman Zappa nominates Councilwoman Hughes.

**NEW ORDINANCE:**

- A.** **Ordinance 2017-001**: Salary and Wage Ranges

Motion to introduce **Ordinance 2017-001**: Stemple, Second: Zappa  
Roll call vote: Lolocono, absent; Shippis, yes; Stemple, yes; Strange, absent; Hughes, yes; Zappa, yes;  
Vote results: 4 yes, 2 absent. Motion passes.

Mayor Desire states that the **Ordinance 2017-001** shall be published in its entirety in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of January 26th, 2017.

**NEW BUSINESS:**

- A.** Nomination and Election of Council President

**Resolution 001-2017** – Motion to approve the nomination of Councilman Zappa as Council President and adopt Resolution 001-2017: Shippis, Second: Stemple  
Roll call vote: Lolocono, absent; Shippis, yes; Stemple, yes; Strange, absent; Hughes, yes; Zappa, yes;  
Vote results: 4 yes, 2 absent. Motion passes.

- B.** Temporary Budget

**Resolution 002-2017** – Motion to adopt the temporary budget: Stemple, Second: Shippis,  
Roll call vote: Lolocono, absent; Shippis, yes; Stemple, yes; Strange, absent; Hughes, yes; Zappa, yes;  
Vote results: 4 yes, 2 absent. Motion passes.

**CONSENT AGENDA:**

<b>RESOLUTION #</b>	<b>TITLE</b>
Resolution 003-2017	Council Meeting Dates
Resolution 004-2017	Newspapers
Resolution 005-2017	Tax and Utility delinquencies
Resolution 006-2017	Cancel small balances
Resolution 007-2017	Tax appeals
Resolution 008-2017	Depositories and Cash Management Plan
Resolution 009-2017	Non-fair and open process professional contracts
Resolution 010-2017	Signatures on Checks
Resolution 011-2017	Appointments
Resolution 012-2017	Council Committee Assignments
Resolution 013-2017	Animal Control Contract

Resolution 014-2017	Authorizing Professional Memberships
Resolution 015-2017	Authorization to bid
Resolution 016-2017	Duplicate tax certificate
Resolution 017-2017	Dog license late date and fees
Resolution 018-2017	Adopt green purchasing policy
Resolution 019-2017	Construction permit fees
Resolution 020-2017	Adopt personnel policy
Resolution 021-2017	Authorization to take courses
Resolution 022-2017	Appointment of annual assessment officer
Resolution 023-2017	Appointment of George Columbus as Planning Board Alt 2 – Expires 12/31/2017
Resolution 024-2017	Boards and Committees
Resolution 025-2017	Fee Schedule for Planning Board / Board of Adjustment
Resolution 026-2017	Meter charges
Resolution 027-2017	Municipal alliance
Resolution 028-2017	Newsletter rates
Resolution 029-2017	NSF check charge
Resolution 030-2017	OPRA Hours
Resolution 031-2017	Police outside duty
Resolution 032-2017	Police rules and regulations
Resolution 033-2017	Recreation fees
Resolution 034-2017	Recycling grant
Resolution 035-2017	Shared service agreement
Resolution 036-2017	Soil witness fees
Resolution 037-2017	Special events fees
Resolution 038-2017	Utility rates
Resolution 039-2017	Authorization to stipend Administrator
Resolution 040-2017	Part-time clerical assistant - Stephen Marsh
Resolution 041-2017	Appoint Part Time Laborer - Heitz
Resolution 042-2017	Appoint Part Time Laborer - Labuta
Resolution 043-2017	Appoint Part Time Laborer - Pyke
Resolution 044-2017	Appoint Part Time Laborer - Smith
Resolution 045-2017	Criminal Background Checks from Chapter 65

Motion to approve the consent agenda items as amended: Zappa, Second: LoIacono,  
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;  
Vote results: 6 yes. Motion passes.

Motion to remove Resolution 012-2017 from the consent agenda for discussion: Shipps, Second: Hughes,  
Roll call vote: LoIacono, absent; Shipps, yes; Stemple, yes; Strange, absent; Zappa, yes; Hughes, yes;  
Vote results: 4 yes, 2 absent. Motion passes.

Motion to amend Resolution 012-2017 to include the newsletter and website as Council committee assignments:  
Shipps, Second: Hughes,  
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, absent; Zappa, yes; Hughes, yes;  
Vote results: 5 yes, 1 absent. Motion passes.

Motion to approve Resolution 012-2017 as amended: Zappa, Second: Shipps,  
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, absent; Zappa, yes; Hughes, yes;  
Vote results: 5 yes, 1 absent. Motion passes.

**DISCUSSION ITEMS:**

**A.** Award listing agent for sale of Borough Hall – 71 Main Street

**Resolution 046-2017** – Amend Resolution 046-2017 listing agent for sale of Borough Hall – 71 Main Street to include commission rate pending acceptance by Weichert: Hughes, Second: Shipps,  
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;  
Vote results: 6 yes. Motion passes.

**Resolution 046-2017** – Approve Resolution 046-2017 listing agent for sale of Borough Hall – 71 Main Street to include commission rate pending acceptance by Weichert: Hughes, Second: Strange,  
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;  
Vote results: 6 yes. Motion passes.

**B.** Award of Contract – Borough Engineer and Environmental Engineer

**Resolution 047-2017** – Approve Award of Contract – Borough Engineer and Environmental Engineer:  
Strange, Second: Hughes,  
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;  
Vote results: 6 yes. Motion passes.

**OLD BUSINESS: NONE**

**WRITTEN COMMUNICATIONS:**

**A.** High Bridge Police Department Rules and Regulations Updated

**BILL LIST:**

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$332,153.08**

Motion to approve bill list: Zappa, Second: Strange

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;

Vote results: 6 yes. Motion passes

Councilwoman Shipps abstains from anything Police related. Councilman Stemple abstains from anything Fire Department related.

**PUBLIC COMMENTS: 5 MINUTES PER PERSON**

The Administrator introduced Robert Slovik to Council as he will now be working with Joe Trilone with emergency related items.

**ADJOURNMENT: PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS**

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;

Vote results: 6 yes. Motion passes. Meeting adjourns at 7:18 p.m.

**Next Council Meeting:** January 26th, 2017, 7:30 pm - Borough Hall, 97 West Main Street, High Bridge, NJ