

BOROUGH OF HIGH BRIDGE – COUNCIL MEETING AGENDA

Date: February 23, 2017 – 7:00 p.m. – Location: 7 Maryland Ave., High Bridge, NJ 08829

CALL TO ORDER: THE MAYOR CALLED THE MEETING TO ORDER

FLAG SALUTE: LED BY MAYOR OR PRESIDING OFFICER

ROLL CALL:

Councilman LoIacono, present, Councilman Strange, present, Councilwoman Shipps, present, Councilwoman Hughes, present, Councilman Stemple, present, Council President Zappa, present, Mayor Desire, present. Also present were Attorney Barry Goodman, Administrator Michael Pappas, Acting Clerk Adam Young, Chief Bartman and forty.

READING AND APPROVAL OF MINUTES: MINUTES – FEBRUARY 9, 2017

Mayor asks if any corrections are necessary or for a motion to dispense with the reading of the prior meeting(s) minutes.

Motion to dispense with the reading of the February 9th, 2017 minutes: LoIacono; Second: Zappa
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Results: 6 yes, motion passes

Motion to approve the February 9th, 2017 minutes: Shipps; Second: LoIacono
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Results: 6 yes, motion passes

VISITORS:

Motion to switch presenters A and B from the visitor section: Hughes; Second, Shipps
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Results: 6 yes, motion passes

- A.** Pablo Delgado - Trail update – Mr. Delgado updated Council about the permissions given by the State to move forward with the new Pfauth trail.
- B.** Hunterdon County Freeholder Suzanne Lagay with Marc Saluk - Freeholder Suzanne Lagay and Marc Sulak presented to the public and Council on the need for long term growth and development planning in High Bridge and Hunterdon County. Questions ensued about the presentation.

PROCLAMATIONS/AWARDS: NONE

PUBLIC COMMENTS: 5 MINUTES PER PERSON

Nancy Hunt asked if there was a plan for the end of Larrison Road near a trail. Discussion ensued about the area. Christopher Graham discussed the multiuse corridor zone. Council discussed the hope for progress to be made in this zone.

PUBLIC HEARINGS:

- A.** **Ordinance 2017-05:** Charitable Solicitation on Roadways

Motion to open the public hearing for **Ordinance 2017-05:** LoIacono; Second, Hughes
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Results: 6 yes, motion passes

Charitable Solicitations: Council discussed the fund raising efforts of the Ordinance, the change in location, handling the limitations of the dates,

Motion to close the public hearing for **Ordinance 2017-05**: LoIacono; Second, Strange
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Results: 6 yes, motion passes

Motion to adopt **Ordinance 2017-05**: Strange; Second, Hughes
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Results: 6 yes, motion passes

DISCUSSION ITEMS:

- A.** Easement connecting the Commons Park to 71 Main Street – Administrator Pappas reported that this is still under review.
- B.** Road improvement funding – Council discussed the Resolution for the Bond to complete road improvements on various roads and the maintenance of existing roads.
- C.** Landlord registration Ordinance - Administrator Pappas spoke to the landlord registration Ordinance late fees, and a Resolution for a one-time extension and the request of refunds.

Resolution 074-2017 - Motion to approve Resolution 074-2017 setting a one-time extension for landlord registration payments to be accepted as well as all late payments made to be refunded for 2017
Motion: LoIacono, Second: Zappa,
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Zappa, yes; Hughes, yes;
Vote results: 5 ayes. Motion passes.

- D.** Events Committee positions - Council discussed the possible need to change an Ordinance pertaining to the Events Committee to add more board members to the Events Committee and the benefits and drawbacks of doing so.
- E.** Police Department secretary - Council discussed the request of a secretary, the possible usage of shared services between Borough Hall and the Police Department, and budget considerations for this request.
- F.** Raffle permit – Council discussed the request to approve a raffle permit contingent on completion. Council opted to keep the current process in place.

OLD BUSINESS: NONE

NEW BUSINESS / ORDINANCES:

- A.** **Ordinance 2017-06**: Amending Section 601.E Establishment of Planning Board - Alternates

Motion to introduce **Ordinance 2017-06**: Zappa; Second, Strange
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Results: 6 yes, motion passes

Mayor Desire states that the **Ordinance 2017-06** shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of March 9, 2017.

- B.** **Ordinance 2017-07**: Bond Ordinance for Improvements to Various Roads

Motion to introduce **Ordinance 2017-07**: Strange; Second, Zappa
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Results: 6 yes, motion passes

Mayor Desire states that the **Ordinance 2017-07** shall be published in summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of March 9, 2017.

CONSENT AGENDA:

RESOLUTION #	TITLE
Resolution 070-2017	Commons Multi Trail Construction Pt 1.
Resolution 071-2017	Cancel uncashed checks
Resolution 072-2017	Appointment of Crossing Guard
Resolution 073-2017	Amendment of Professional Services Contract - Maser

Motion to approve the consent agenda items (add “as amended” if needed): Stemple; Second: Strange
 Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
 Results: 6 yes, motion passes

COUNCIL COMMITTEE AND SPECIAL ASSIGNMENTS/GOALS: NO COUNCIL GOALS PRESENTED AT THIS TIME.

Mayor, member, or official	Department Special Assignments
Councilman Zappa	Planning , Engineering, Department of Public Works - Gave updates on Borough road projects, street-scape, Department of Works projects including pot holes, stormwater basins, Planning and Zoning Board activity with the Multi-use Corridor
Councilwoman Hughes	Public Health, Environmental, Solid Waste / Recycling, & Open Space - None
Councilman LoIacono	Golf, Recreation - None
Councilman Strange	Emergency Services, Municipal Court, Cultural and Heritage - Planning for the 250th and 275th anniversary celebration in High Bridge is going well.
Councilwoman Shipps	Special Events, Economic Development, Newsletter, Website - Thanks Economic Development Committee for engaging with Marc Saluk, gave updates to coming yearly events, noted that the Paint Out is happening this year, the newsletter is being finalized
Councilman Stemple	Finance, Utilities, & Education - Updated Council on the introduction of the budget being introduced.
Michael Pappas	Administrator - None
Mayor Mark Desire	Executive Services - Additional work with the county on Borough projects, future awards in coming meetings to be presented

WRITTEN COMMUNICATIONS:

- A.** Tax/Finance Month End Reports
- B.** New Jersey Department of Environmental Protection Tier A and B public notice
- C.** Police Secretary Responsibilities
- D.** Phase 1 – Transfer of Development Rights Grant
- E.** Police Department Annual Report

PUBLIC COMMENTS: 1 MINUTE PER PERSON - NONE

LEGAL ISSUES:

Attorney Goodman updated Council that the sale of undersized lots project is moving forward.

BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$839,156.93**
 Motion to approve bill list: LoIacono; Second: Shipps
 Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
 Results: 6 yes, motion passes
 Councilwoman Shipps abstains from anything Police Department related.
 Councilman Stemple abstains from anything Fire Department related.

EXECUTIVE SESSION: NONE

ADJOURNMENT: PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS.

Motion to adjourn: LoIacono; Second: Shipps

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;

Results: 6 yes, motion passes

Next Council Meeting: March 9, 2017 - 7:30 pm – 97 West Main St., High Bridge, NJ

Respectfully submitted,

Adam Young
Acting Municipal Clerk

Mark Desire
Mayor