

# **BOROUGH OF HIGH BRIDGE – COUNCIL MEETING MINUTES**

Date: May 11, 2017 – 7:30 p.m. – Location: 7 Maryland Ave., High Bridge, NJ 08829

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Please note: This meeting may contain discussion of items not mentioned on the agenda and, alternatively, any items specifically listed may be omitted.

## **CALL TO ORDER: MEETING WAS CALLED TO ORDER BY THE MAYOR**

## **FLAG SALUTE: LED BY MAYOR**

## **ROLL CALL:**

Councilman LoIacono, present; Councilwoman Shipps, absent; Councilman Strange, present; Councilwoman Hughes, present; Councilman Stemple, absent; Council President Zappa, present; Mayor Desire, present. Also present were Attorney Barry Goodman, Administrator Michael Pappas, Acting Clerk Adam Young, Police Chief Bartman, and twenty-one public and press.

## **READING AND APPROVAL OF MINUTES: MINUTES – APRIL 27, 2017**

Mayor asks if any corrections are necessary or for a motion to dispense with the reading of the prior meeting(s) minutes.

Motion to dispense with the reading of the April 27, 2017 minutes: Hughes; Second: Strange;  
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;  
Motion passes: 5 yes, 1 absent

Motion to approve the April 27, 2017 minutes: Strange; Second: Zappa;  
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, abstain; Strange, yes; Hughes, yes; Zappa, yes;  
Motion passes: 4 yes, 1 absent, 1 abstain

## **OATHS/APPOINTMENTS:**

**A.** Appointment of Karl Dorwart to the Recreation Committee – Term expiring 12/31/2017

Motion to adopt **Resolution 120-2017** - Appoint Karl Dorwart  
Term expires 12/31/2017 - Motion: LoIacono; Second: Strange;  
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;  
Motion passes: 5 yes, 1 absent

## **VISITORS:**

**A.** Representatives from County Health & OEM present a POD awareness session - County Health and OEM presentation was given to the Council and public. Discussion about the local point of distribution of medications in an emergency situation ensued. The discussion of more CERT volunteers ensued.

## **PROCLAMATIONS/AWARDS:**

- A.** Volunteer of the Year – Caryn Rinehart accepted the award.
- B.** Friend of High Bridge - Sal Albanese will be present at the next meeting for the award presentation.
- C.** Proclamation – Click It or Ticket Mobilization proclamation of support was read by the Mayor

## **PUBLIC COMMENTS: 5 MINUTES PER PERSON: NONE**

## **PUBLIC HEARINGS:**

**A.** **Ordinance 2017-11:** Chapter 118. Games of chance, raffle, and bingo licenses

Motion to open the public hearing for **Ordinance 2017-11**: Stemple; Second: Strange;  
Roll call vote: LoIacono, absent; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;  
Motion passes: 4 yes, 2 absent

Councilman LoIacono momentarily stepped to the rear of the meeting room.

Motion to close the public hearing for **Ordinance 2017-11**: LoIacono, Second: Strange;  
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;  
Motion passes: 5 yes, 1 absent

Motion to adopt **Ordinance 2017-11**: Zappa; Second: LoIacono;  
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;  
Motion passes: 5 yes, 1 absent

## **DISCUSSION ITEMS:**

- A.** 275<sup>th</sup> Event – Planning elements continue.
- B.** Easement connecting the Commons Park to 71 Main Street – Administrator Pappas has continued discussion with adjacent property owners.
- C.** Water utility - Advertising to begin the process of having the public vote to keep or sell the water system has begun. The current utility bill cost increase and the health of the water system was discussed. Pablo Delgado asked about the possibility of utility bill increasing if the system is sold. Councilman Stemple addressed the concern and stated the benefits of having a professional, private company handle the system.
- D.** Bike trail/track by Shop E building - Mr. Delgado updated Council on some follow-up points and progress of the bike skills and pump-track proposed at the previous meeting.

Motion to add **Resolution 130-2017** to the consent agenda: Hughes; Second, Strange;  
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;  
Motion passes: 5 yes, 1 absent

- E.** Vacant property Ordinance – A notice that the introduction of this is on the agenda.
- F.** Sale of goods on Borough property – Administrator Pappas updated Council and the public that a waiver is being produced and forwarded from the Borough risk manager.
- G.** Document imaging – Administrator Pappas spoke about the possibility of using document imaging to digitize roughly 180,000 documents that the Borough is required to maintain for the purposes of consolidating space and better access to this information for Borough functions.

## **OLD BUSINESS: NONE**

## **INTRODUCTION OF ORDINANCES:**

- A.** **Ordinance 2017-12**: Vacant property registration due date

Motion to introduce **Ordinance 2017-12**: Zappa; Second: Strange;  
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;  
Motion passes: 5 yes, 1 absent

Mayor Desire states that the **Ordinance 2017-12** shall be published in whole or summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 25, 2017.

- B.** **Ordinance 2017-13**: Appropriating \$12,300.00 from the capital improvement fund for the purchase of a zero turn 60” diesel mower

Motion to introduce **Ordinance 2017-13**: LoIacono; Second: Zappa;  
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent

Mayor Desire states that the **Ordinance 2017-13** shall be published in whole or summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 25, 2017.

**NEW BUSINESS: NONE**

**CONSENT AGENDA:**

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

<b>RESOLUTION #</b>	<b>TITLE</b>
Resolution 121-2017	Escrow refund
Resolution 122-2017	Lien redemption
Resolution 123-2017	Recreation fees amended
Resolution 124-2017	Click It or Ticket
Resolution 125-2017	Water utility fines
Resolution 126-2017	Authorization to Advertise – Crossing Guard
Resolution 127-2017	Award of Contract - Document imaging
Resolution 128-2017	Authorization – Hillcrest Rd.
Resolution 129-2017	Capital budget amendment
Resolution 130-2017	Authorization to construct the bike track / pump track

Motion to approve the consent agenda items (add “as amended” if needed): LoIacono; Second: Strange  
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;  
Motion passes: 5 yes, 1 absent

**WRITTEN COMMUNICATIONS:**

- A.** Division of Public health brochure
- B.** Hunterdon County Community Day
- C.** Highlands Area Municipal Exemption Determination Certification Training

**PUBLIC COMMENTS: 1 MINUTE PER PERSON**

It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

**LEGAL ISSUES: NONE**

**BILL LIST:**

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$451,581.46**  
Motion to approve bill list: Zappa; Second: LoIacono  
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;  
Motion passes: 5 yes, 1 absent

**EXECUTIVE SESSION: NONE**

**ADJOURNMENT: PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS.**

Motion to adjourn: LoIacono; Second: Strange  
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;  
Motion passes: 5 yes, 1 absent

**Next Council Meeting:** May 25, 2017 - 7:30 pm – 97 West Main Street, High Bridge NJ, 08829