

UNAPPROVED
BOROUGH OF HIGH BRIDGE – COUNCIL MEETING MINUTES

Date: April 27, 2017 – 7:30 p.m. – Location: 97 West Main Street, High Bridge, NJ 08829

CALL TO ORDER: MEETING WAS CALLED TO ORDER BY THE MAYOR

FLAG SALUTE: LED BY MAYOR

ROLL CALL:

Councilman LoIacono, present; Councilwoman Shipps, present; Councilman Strange, present; Councilwoman Hughes, present; Councilman Stemple, absent; Council President Zappa, present; Mayor Desire, present. Also present were Attorney Barry Goodman, Administrator Michael Pappas, Acting Clerk Adam Young, Police Chief Bartman, and thirty-one public and press.

READING AND APPROVAL OF MINUTES: MINUTES – APRIL 13, 2017

Motion to dispense with the reading of the April 13, 2017 minutes: Strange; Second: LoIacono;
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Motion to approve the April 13, 2017 minutes: Strange; Second: LoIacono;
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

VISITORS:

- A.** Susan Oldroyd, Shannon Oldroyd-Ericson, and Todd Lambrix – Shop E - Council and the visitors discussed the possible use and logistics for Shop E as an art and music venue/collective. Discussion ensued.

PROCLAMATIONS/AWARDS: NONE

PUBLIC COMMENTS: 5 MINUTES PER PERSON - NONE

PUBLIC HEARINGS:

- A.** **Ordinance 2017-10:** Golf rates

Motion to open the public hearing for **Ordinance 2017-10:** LoIacono; Second, Strange;
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent
Council discussed the proposed changes to the golf rates and the ability to set the rates by Resolution in the future.

Motion to close the public hearing for **Ordinance 2017-10:** Zappa; Second, Strange;
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Motion to adopt **Ordinance 2017-10:** Strange; Second, Shipps;
Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

DISCUSSION ITEMS:

Motion to amend the agenda to move discussion item G to become discussion item A and add discussion item B, Frisbee golf, to the agenda: Strange; Second: Zappa;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

- A.** Bike trail/track by Shop E building - Pablo Delgado updated the Council and public on the Pfauth trail progress, the proposed name of the trail, and a concept for a family bike park. Council discussed maintenance, overall design, and general logistics for construction, buffer areas, and insurance requirements. Kevin Watkinson spoke on the local bike team efforts, scholastic ride programs, and the use of High Bridge trails in the future.
- B.** Frisbee golf - Councilman Strange discussed the game of Frisbee golf and the proposal to find a location in High Bridge to implement the sport. Discussion ensued about steps to move forward with fact finding.
- C.** 275th Event - Council discussed the parade route planned, marketing of the event, fundraising of the event, and vendor logistics.
- D.** Easement connecting the Commons Park to 71 Main Street - Administrator Pappas spoke to an adjacent property owner to 71 Main Street who indicated a willingness to consider an easement. Discussion ensued about drainage concerns with the park.
- E.** Painted fire hydrant - Administrator Pappas asked the applicant for a resubmitted, orange bonnet fire hydrant plan.
- F.** Approval of Solitude House caretaker bid specifications and advertising - Administrator Pappas updated Council on the changes and corrections to the plan.

Resolution 094-2017 – Amending and approval of the Solitude House caretaker bid specification and advertising

Motion to take **Resolution 094-2017** from the table and reopen discussion: Lolocono; Second: Zappa;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Motion to adopt **Resolution 094-2017** as amended: Zappa; Second: Lolocono;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

- G.** Water utility - Administrator Pappas updated Council on a meeting pertaining to the timeline necessary to move forward, logistics of the project, and the meetings to educate people about the sale of the system.

Resolution 117-2017 – Authorization to advertise for a request for proposals of the sale and operation of the Borough water utility

Motion to amend the agenda to include **Resolution 117-2017**, authorization to advertise for a request for proposals of the sale and operation of the Borough water system: Zappa; Second: Lolocono;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Motion to approve **Resolution 117-2017**, authorization to advertise for a request for proposals of the sale and operation of the Borough water system: Zappa; Second: Lolocono;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

- H.** Request to waive vacant property registration - Attorney Goodman updated Council on the vacant property Ordinance requirements, the current standing of the request, logistics of a requested waiver, the

possible need to adjust the Ordinance based on the current Statute. Discussion ensued pertaining to the language in the Ordinance about a property being actively marketed.

Resolution 118-2017 – Request to waive vacant property registration

Motion to amend the agenda to include **Resolution 118-2017**, request to waive vacant property registration:

Hughes; Second: LoIacono;

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent.

Motion to approve **Resolution 118-2017**: Strange; Second: LoIacono;

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent

- I.** Vacant crossing guard position – Police Chief Bartman spoke to the vacant crossing guard position and the need for coverage with the retirement of a crossing guard.

Resolution 113-2017 – Appointment of Crossing Guard

Motion to amend **Resolution 113-2017**, a consent agenda item, from a position of full-time to temporary, full-time: Zappa; Second: LoIacono;

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent.

- J.** Raffle Ordinance - Chief Bartman spoke on the proposed raffle Ordinance and items within to assist with streamlining the process for the applicants in the future.
- K.** Vacant property Ordinance – Mr. Pappas spoke to Council about possible changes to the vacant property Ordinance as it pertains to registration renewals. Discussion ensued pertaining to other logistics of the vacant property Ordinance.
- L.** Sale of goods on Borough property - Councilwoman Shipps spoke on the current restriction for sale of goods on Borough property and the unique situation of having the sale of goods on Borough property. Attorney Goodman recommended a one-time waiver of this restriction due to the nature of the request.

Resolution 119-2017 – Request to waive the restriction of the sale of goods on Borough property

Motion to amend the agenda to include **Resolution 119-2017**, request to waive the restriction of the sale of goods on Borough property: Shipps; Second: Hughes;

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent.

Motion to approve **Resolution 119-2017**: Zappa; Second: Hughes;

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent

- M.** Playground equipment - Council discussed the possibility of adding, and replacing, new and worn playground equipment in the parks.

OLD BUSINESS: NONE

INTRODUCTION OF ORDINANCES:

- A.** **Ordinance 2017-11**: Chapter 118. Games of chance, raffle, and bingo licenses

Motion to introduce **Ordinance 2017-11**: Zappa; Second, LoIacono

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent

Mayor Desire states that the **Ordinance 2017-11** shall be published in whole or summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of May 11, 2017.

NEW BUSINESS: NONE

COUNCIL COMMITTEE ASSIGNMENTS: END OF MONTH

Mayor, member, or official	Department
Councilman Zappa	Planning , Engineering, Department of Public Works
Awaiting DoT approval to go out to bid for roads, Hill Street drawings reviewed, Hillcrest repair design in progress, sewer capacity report completed by Borough Engineer, DPW brush and leaf pickup, DPW Expo	
Councilwoman Hughes	Public Health, Environmental, Solid Waste / Recycling, & Open Space
River cleanup, electronics recycling, free tree delivered, thanks to trail builders, mural dedication, grant opportunities	
Councilman LoIacono	Golf, Recreation
Preliminary reports show golf fiscal numbers are up, rebuilding the Recreation committee, Shop E, summer recreation program, field use requests, possible sports camp proposal	
Councilman Strange	Emergency Services, Municipal Court, Cultural and Heritage
Lights fixed in P.D., 275th planning, Solitude House repairs to be done, Historic Preservation Committee initial meeting, Old Tyme picnic	
Councilwoman Shipps	Special Events, Economic Development, Newsletter, Website
Soap Box Derby, parent meetings available, Pooch Parade, Easter Egg hunt went well, trail signage, planning 275th, newsletter article call is out	
Councilman Stemple	Finance, Utilities, & Education
Absent	
Michael Pappas	Administrator
Success with property maintenance issues, document scanning, estimates for Emergency Squad appliance conversion	
Mayor Mark Desire	Executive Services
Attended County fire meeting, weddings completed, 71 Main interested party had a meeting, Shop E presentation meeting, meeting to discuss old debt, Selena Gomez filming in High Bridge, exploring the possibility of building a modern sewerage plant and funding opportunities	

CONSENT AGENDA:

RESOLUTION #	TITLE
Resolution 112-2017	Appoint fund commissioners
Resolution 113-2017	Appointment of Crossing Guard
Resolution 114-2017	Outside duty refund - Rubin
Resolution 115-2017	Creation of a County Daytime Fire Dept. to Support our Volunteer Fire Companies
Resolution 116-2017	Authorization for Social Affairs Permit - High Bridge Fire Department

Motion to approve the consent agenda items: Zappa; Second: Strange;

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent

WRITTEN COMMUNICATIONS:

- A.** Finance end of month report
- B.** Solitude House certificate of eligibility

PUBLIC COMMENTS: 1 MINUTE PER PERSON – NONE

LEGAL ISSUES: NONE

BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$2,025,596.24**

Motion to approve bill list: Zappa; Second: Strange;

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent

Councilwoman Shipps abstained from anything Police related.

EXECUTIVE SESSION: NONE

ADJOURNMENT: PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS.

Motion to adjourn: LoIacono; Second: Zappa;

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent

Next Council Meeting: May 11, 2017 - 7:30 pm – 97 West Main Street, High Bridge NJ, 08829

Adam Young
Acting Municipal Clerk

Mark Desire
Mayor

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Appointment of Karl Dorwart to the Recreation Committee

RESOLUTION: 120-2017

ADOPTED: pending

WHEREAS, The Council of the Borough of High Bridge, Hunterdon County, New Jersey, wishes to make the general appointments for the vacant positions of the Recreation Committee members and,

WHEREAS, Karl Dorwart has accepted to fill the vacant seat on the Recreation Committee,

NOW, THEREFORE, The Mayor and Council of the Borough of High Bridge, Hunterdon County, State of New Jersey, hereby appoint Karl Dorwart to the position of Recreation Committee member expiring 12/31/2017.

**Borough of High Bridge
County of Hunterdon
State of New Jersey**

RESOLUTION: 124-2017

ADOPTED: pending

PROCLAIM SUPPORT FOR 2017 *Click It or Ticket* Mobilization

Whereas, there were 604 motor vehicle fatalities in New Jersey in 2016; and

Whereas, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a seat belt; and

Whereas, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

Whereas, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975-2000; and

Whereas, the State of New Jersey will participate in the nationwide *Click It or Ticket* seat belt mobilization from May 22 – June 4, 2017 in an effort to raise awareness and increase seat belt usage through a combination of high visibility enforcement and public education; and

Whereas, the Division of Highway Traffic Safety has set a goal of increasing the seat belt usage rate in the state from the current level of 93% to 95%; and

Whereas, a further increase in seat belt usage in New Jersey will save lives on our roadways;

Therefore, be is resolved that Borough of High Bridge declares it's support for the *Click It or Ticket* seat belt mobilization both locally and nationally from May 22 – June 4, 2017 and pledges to increase awareness of the mobilization and the benefits of seat belt use.

Introduced: April 27, 2017
Published: May 4, 2017
Public Hearing: May 11, 2017
Published:

ORDINANCE #2017-11
Borough of High Bridge
County of Hunterdon
State of New Jersey

Chapter 118. Games of Chance, Raffle and Bingo Licenses

Article I. Games of Chance

§ 118-1. Purpose

This chapter is hereby established to authorize and regulate all games of chance held, operated or conducted within the Borough of High Bridge pursuant to the “Bingo Licensing Law” N.J.S.A. 5:8-24 et seq., and the “Raffles Licensing Law” N.J.S.A. 5:8-50 et seq., and in accordance with the rules and regulations promulgated by the Legalized Games of Chance Control Commission in the Department of Law and Public Safety of the State of New Jersey. All applications and licenses shall be subject to the provisions of such Acts and the rules and regulations and any laws, rules and regulations hereafter enacted and shall be further subject to the provisions of this chapter.

§ 118-2 Issuing Authority

The Mayor and Council hereby delegate the Municipal Clerk the authority to approve the granting of bingo and raffle licenses.

§ 118-3 Conduct of games of chance on Sunday.

Authorized licensees shall be permitted to conduct games of chance on any day of the week, including Sundays, as provided by N.J.S.A. 5:8-31 and N.J.S.A. 5:8-58.

§ 118-4 Investigation of applicant

The Mayor and Council shall make an investigation of the qualifications of each applicant and the merits of each application in accordance with N.J.S.A. 5:8-27. Whereas all members requiring investigation shall be subject to a name check as authorized by N.J.A.C. 13:59-1. The High Bridge Police Department shall serve as a clearinghouse for such investigations.

§ 118-5 Fees

In accordance with the N.J.A.C. 13:47-4.10 all license fees shall be established as outlined in N.J.A.C. 13:47-4.9.

§ 118-6 Conduct of games on Sunday

It shall be lawful to conduct, hold and operate games of chance as provided in N.J.S.A. 5:8-31 and N.J.S.A. 5:8-58.

§ 118-7 Violations and penalties

Any person who violates any of the provisions of this chapter shall be subject to a fine of \$500.00 for each violation.

Introduction: 05/11/2017
Publication (summary):
Adoption:
Publication (Title)

**Ordinance 2017 - 12
Borough Of High Bridge
County Of Hunterdon
State Of New Jersey**

Ordinance to Amend Section 276-2.c and d, “Nuisances, Public Health” and “Registration Requirements”

WHEREAS, Section 276-2.c reads as follows: “The registration shall remain valid for one year from the date of registration except for the initial registration time which shall be pro-rated through June 30,” and

WHEREAS, Section 276-2.d as follows: “The annual renewal shall be completed by July 1st each year or 30 days after the date of the notice. Failure to receive Notice shall not eliminate responsibility to pay charges due or any fines owing. The initial registration fee shall be pro-rated for registration statements received less than 10 months prior to that date,” and

WHEREAS, the current due dates of these ordinances need to be amended to create more efficiency for the Clerk’s office to prepare, mail and record such registrations and renewals.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon, State of New Jersey that Section 276-2.c is amended to read as follows: “The registration shall remain valid for one year from the date of registration,” and

Section 276-2.d is amended to read as follows: “The annual renewal shall be completed each year by the anniversary date of the initial registration.”

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AUTHORIZATION TO REFUND ESCROW MONEY

RESOLUTION: 121-2017

ADOPTED: pending

WHEREAS, the application that was submitted to Planning Board for Block 4.04, Lot 53.02 on 11 New Street has been withdrawn; and

WHEREAS, the escrow monies shall be returned to the applicant.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey, that the Borough refund said escrow accounts.

APPLICANT	ACCOUNT #	AMOUNT
Roznowski, Rachel	7118546	\$470.00

**Borough of High Bridge
County of Hunterdon
State of New Jersey**

RESOLUTION: 122-2017

ADOPTED: pending

Lien Redemptions

WHEREAS, the High Bridge Tax Collector has received funds from a property owner(s) or other party of interest for redemption of a Tax Sale Lien(s), and

WHEREAS, lien holders are entitled to payment for redemption of the Tax Lien(s) upon receipt of funds by the Tax Collector, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey that the High Bridge Tax Collector is hereby authorized to redeem said lien(s) and return applicable premiums in the following amount(s):

<u>TAX LIEN CERT NO.</u>	<u>BLOCK</u>	<u>LOT</u>	<u>LIEN HOLDER</u>	<u>AMOUNT</u>
#2016-003	4.06	16	US Bank PC6 - Sterling	\$ 9,805.16

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Amendment of Recreation fees for 2017

RESOLUTION 123-2017

ADOPTED: pending

NOW THEREFORE BE IT RESOLVED The Mayor and Council of the Borough of High Bridge set the fees for Recreation Field Usage, Programs, and Equipment as listed:

Fee schedule.

A. All group organizations requesting use of the ball fields at Union Forge Park in the Borough of High Bridge will be charged a flat fee based on the following criteria:

- (1) Sport type (soccer, lacrosse, etc.).
- (2) Youth or adult.
- (3) Resident based, nonresident based, percentage of both.
- (4) Hours per day per week, per season.
- (5) Games and or practices.
- (6) Environmental type (large program compared to smaller venue, registration fees charged by organizations).
- (7) Spectator, audience, parking and garbage consideration.
- (8) Anticipated wear and tear of turf grass and surrounding park facilities.
- (9) Nonprofit vs. profit or private organizations.

B. Fees are based on the anticipated amount of use and abuse an organization will bring to the fields, replenishing materials and general maintenance of the existing turf grass:

- (1) Adult softball: \$3,750.
- (2) Huskie football: \$6,000.
- (3) Youth soccer: \$3,000.
- (4) Youth baseball: \$20 per field, per two hours.
- (5) Voorhees HS baseball: fees waived due to field prep agreement.
- (6) HB Middle School baseball/softball: fees waived.

C. Programs:

- (1) Summer recreation: (All fees non-refundable)
 - (a) One week: \$60.
 - (b) Two weeks: \$100.
 - (c) First two campers in family: full price; third camper and more: free.
 - (d) Drop in rate: \$20/day
 - (e) Extended School Year campers: One week \$30; two weeks \$50
- (2) Winter baseball:
 - (a) Per session: \$20.

D. Recreation Committee equipment, rental charges:

- (1) Popcorn and snowcone machines: \$40, includes supplies.
- (2) Extra Popcorn supplies: \$1.50 per bag of kernels.
- (3) Snowcone, cups and syrup range from: \$15 to \$25.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Approval of Water Utility Fines for 2017

RESOLUTION: 125-2017

ADOPTED: pending

NOW THEREFORE BE IT RESOLVED The Mayor and Council of the Borough of High Bridge set the fees for Water Utility fines as listed;

These additional charges are and shall be imposed for the following related services:

Non-compliance for broken meter assessment and repairs including damaged wires and replacement of remote device:

In the event that an actual meter reading is not obtained by the meter reader due to technical difficulties, the owner of the property will be notified by regular mail at the address on file for the account that a problem exists that requires his/her immediate attention. If after 60 days from the initial mailing, no response is achieved, a second notice will be sent stating that a \$100/month fine will be assessed on the account on the first of the month following the second letter date. The fine shall continue to be assessed on a monthly basis until the necessary repairs are completed and an actual reading is obtained.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Authorization to Advertise – Full-time Crossing Guard

RESOLUTION: 126-2017

DATE: pending

WHEREAS, there is a need for a full-time crossing guard; and

WHEREAS, the position is required to be advertised,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey that the Borough advertise the above position.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AWARD OF CONTRACT – DOCUMENT IMAGING

RESOLUTION: 127-2017

ADOPTED: pending

WHEREAS, the Borough is seeking a qualified and responsible vendor for document imaging services in accordance with NJ DORES regulations;

WHEREAS, three vendors provided quotes as follows:

- **NJ Information Technology** **\$28,625**
- **Accu Scan** **\$26,158**
- **Foveonics Technologies** **\$22,526**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey awards the document imaging service contract to Foveonics Technologies.

I, Bonnie Ann Fleming, Chief Financial Officer of the Borough of High Bridge, do hereby certify funds are available for this contract from: Buildings & Grounds-Miscellaneous Other Expenses



Bonnie Ann Fleming
Chief Financial Officer

The Hunterdon County Division of Public Health is designated as the lead agency for public health preparedness by the New Jersey Department of Health. The Division is tasked with providing federally funded and allocated free medications to all Hunterdon County citizens during a declared public health emergency. Hunterdon County is committed to the health and safety of residents through a coordinated effort with local municipalities.

In order to create a county-wide response, **WE NEED YOUR HELP.** Municipal leadership and volunteers are vital to a successful public health medication campaign in the event of a bioterrorist incident or public health threat.

The Hunterdon County Division of Public Health Office of Preparedness will work closely with your local municipality to ensure that you have the needed information and resources to establish a community POD, or point of distribution.

What you can do:

1. Contact the Hunterdon County Division of Public Health at: 908-788-1351 for more information.
2. Join the Hunterdon County MRC (Medical Reserve Corps).
3. Sign up to become a volunteer with your local CERT team or municipal organization.
4. Inform your employees about their new benefit.

Hunterdon County Division of
Public Health
314 State Route 12
Flemington, NJ 08822

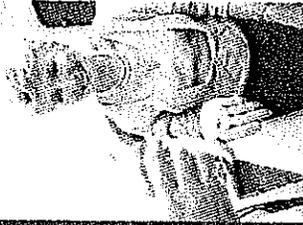
Karen DeMarco, MPH Health Officer
Phone: (908) 237-7155
Email: kdemarco@co.hunterdon.nj.us

Tadhgh Rainey, Division Manager
Phone: (908) 806-4417
Email: trainey@co.hunterdon.nj.us

Janis Clark, Public Health Nurse
Phone: (908) 806-4617
Email: jclark@co.hunterdon.nj.us



PROTECTING OUR CITIZENS DURING PUBLIC HEALTH EMERGENCIES



Are you ready to become an
Emergency Medication
Distribution volunteer for
your community?

PREPARING FOR THE NEXT PUBLIC HEALTH EMERGENCY

Since 2003, Hunterdon County Division of Health is designated as the lead agency for Public Health Preparedness in Hunterdon County.



No one can predict the next public health emergency. Unfortunately, a natural disaster or act of terrorism could happen at any time, and we must prepare now to protect the lives of our residents. Depending upon the public health emergency, the Division of Health may be asked to distribute life-saving medication to the entire population of Hunterdon County within 36 hours. The public will be directed to designated locations to receive medications. These locations are called Points of Distribution (PODs).

In order to efficiently distribute medication to 130,000 people within the required 36-hour timeframe, the Division is partnering with municipalities to distribute medications in order to protect the lives of local residents.

WE NEED YOUR HELP!

A POD is a location where medications are distributed to a group of people.

With the help of municipal leadership and local community volunteers, we can provide medications to residents faster as compared to one large POD. With multiple locally-based PODs, we can decrease the number of people going to a large, centrally located POD to receive antibiotics during a public health emergency. Municipal-based PODs reduce wait times and public anxiety, and could ultimately save more lives.

As a designated local public POD, your jurisdiction will distribute antibiotics within your municipality, eliminating the need for your citizens to travel to another part of the county to attend a public POD.

The preservation of public health and safety is our shared goal. Please consider joining us in this valuable service to the community.

Benefits to your community

- ✓ Protects the health and safety of your families
- ✓ Helps to ensure your municipality's continuity of operations

OUR ROLE

- ✓ Pre-event planning and technical assistance
- ✓ Training and education
- ✓ Providing medications during an emergency
- ✓ Assisting with POD activation, operation and recovery activities

YOUR ROLE

- ✓ Developing a local, individualized distribution plan
- ✓ Participating in trainings and exercises
- ✓ Maintaining the necessary resources needed to operate a POD
- ✓ Distributing medications following guidance provided by the New Jersey State Department of Health.

PROTECT WHAT

MEANS MOST TO YOU

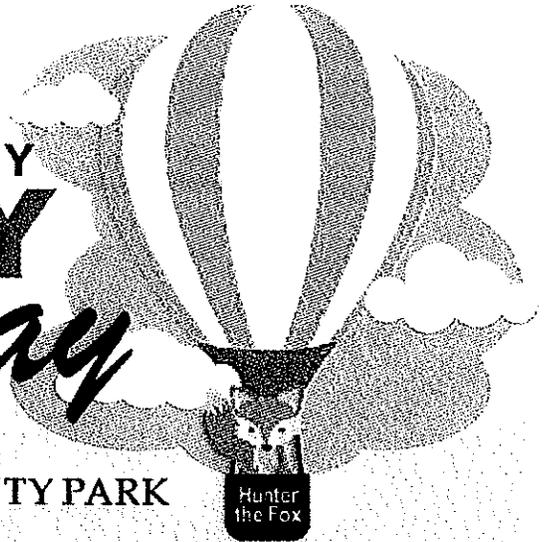
GET INVOLVED

4TH ANNUAL

HUNTERDON COUNTY COMMUNITY

Saturday, June 3rd *Day* 11:00 - 4:00PM

COUNTY FAIRGROUNDS • SOUTH COUNTY PARK
1207 ROUTE 179, RINGOES



FOOD • MUSIC • GAMES Fun for the Whole Family!



• *Pony Rides and Petting Zoo*

• *Reptile Shows by Reptile World*

• *Outdoor Games and Activities*

• *Shred Event - Sponsored by the County Clerk
(11 AM to 3 PM - Limited Quantity Per Car)*

• *Tethered Balloon Rides & more!*

2017 Sponsors



Hunterdon Healthcare

Your full circle of care.

www.hunterdonhealthcare.org



FOR MORE INFORMATION

www.hunterdonchamber.org 908-782-7115





April 26, 2017

Adam Young
Borough of High Bridge
71 Main Street
High Bridge, NJ 08829

Dear Adam,

The Hunterdon County Chamber of Chamber is proud to host the 4th Annual Hunterdon County Community Day, which will take place on Saturday, June 3rd, 2017, at the South County Park in Ringoes from 11:00 AM to 4:00 PM. Building upon the success of previous years, our goal that day continues to be to get as much involvement from throughout Hunterdon County from our municipalities, businesses, non-profit organizations, civic groups and many more, to celebrate everything that is Hunterdon.

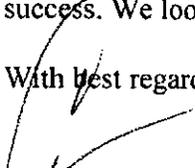
The vision for the day is to have as many activities and organizations from throughout the County participate. There will be various anchor events happening throughout the day as well, including tethered hot air balloon rides, the State Police Helicopter fly-in, and other exciting programs. There will be food and many more activities for families and residents to enjoy.

Currently, we are reaching out to municipalities to invite your various commissions and groups to participate in having displays and interactive activities. The committee is working to involve all of our local emergency services and public safety entities. The Hunterdon County Community will be proud to see their local organizations represented. Please encourage all your departments to participate and showcase the many areas which the residents of Hunterdon County are served.

Please post this information prominently at your facility and add this event to your next agenda for discussion. Including the event on your website and encouraging all Hunterdon County community leaders to attend and have their municipalities actively participate is also appreciated.

Thank you for your participation in making the 2017 Hunterdon County Community a great success. We look forward to seeing you there!

With best regards,


Christopher J. Phelan
President
Hunterdon County Chamber of Commerce



HUNTERDON COUNTY COMMUNITY

Day

SPONSORSHIP AND VENDOR REGISTRATION FORM

Saturday, June 3, 2017 - 11:00 to 4:00 PM

COUNTY FAIRGROUNDS - South County Park - Located off of Route 179 in Ringoes

(All exhibitors must provide their own tent, table and chairs)



- Title Sponsor** **\$3,500**
- Entertainment Partner** **\$2,500**
- Community Partner** **\$1,500**
- Contributing Sponsor** **\$750**
- Municipal Entity** **\$ No Cost**
- Fire Department** **\$ No Cost**
- Rescue Squad** **\$ No Cost**
- Electricity (120 Voltage Outlet)** **\$40**



REGISTRATION

RAIN OR SHINE • NON-REFUNDABLE • PAYMENT REQUIRED AT REGISTRATION

FOOD VENDORS MUST SECURE THEIR OWN PERMITS, MUST BE SELF CONTAINED INCLUDING ELECTRICITY

Registration Options: You may register online at www.hunterdonchamber.org

or complete this form and mail with check or credit card payment to:

119 Main Street, Flemington, NJ 08822 or fax to 908-782-7283

Name _____ Organization _____

Address _____

Telephone _____ Fax _____ Email _____

Description of Vendor Table _____

Please check the appropriate sponsorship or vendor registration and return with payment to:

____ Check (Payable the HCCOC) Credit Card: ____ Visa ____ Amex ____ MasterCard

Credit Card # _____ Exp. Date _____ Code _____

Signature _____



Adam Young <ayoung@highbridge.org>

SAVE THE DATE: June 7 - Highlands Area Municipal Exemption Determination Certification Training

Margaret Nordstrom <Margaret.Nordstrom@highlands.nj.gov>
To: Annette Tagliareni <Annette.Tagliareni@highlands.nj.gov>

Fri, May 5, 2017 at 10:08 AM

The Highlands Council is pleased to announce the availability of a Highlands Area Municipal Exemption Determination Certification Program training session.

Certification through this program permits municipalities to issue determinations for some of the most commonly sought Highlands Act Exemptions (1, 2, 4, 5, 6, 7 and 8). Training is designed for individuals who will be making exemption determinations for a municipality and it is recommended that each municipality ensure at least two individuals attain this certification.

The upcoming session will be offered on **Wednesday, June 7, 2017 from 10 a.m. – 12 noon** at the Highlands Council office at 100 North Road, Chester, NJ 07930. An invitation with additional information including registration instructions will follow on or before May 15th.

Annette Tagliareni

Executive Assistant

New Jersey Highlands Council

100 North Road (Route 513)

Chester, NJ 07930-2322

(908) 879-6737 ext. 111

(908) 879-4205 Fax

mailto:annette.tagliareni@highlands.nj.gov

www.nj.gov/njhighlands/

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5/5/2017

HIGHBRIDGE.ORG Mail - SAVE THE DATE: June 7 - Highlands Area Municipal Exemption Determination Certification Training

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
CURRENT FUND				
1553 - A GOOD PLUMBER LLC 10517091	PO 24177 BUILDINGS & GROUNDS - POLICE Buildings & Grounds - Police Bldg		362.50	362.50 362.50
1042 - ATLANTIC SALT, INC. 10529032	PO 23993 DPW - OE - WINTER MATERIALS - SALT Dept. of Public Works-OE-Winter Material		24,905.35	24,905.35 24,905.35
1802 - BARRY RUBIN 10141614	PO 24175 RESERVE - OUTSIDE DUTY - REPUND BY RESERVE - RUBIN		71.64	71.64 71.64
506 - BILLY CASPER GOLF, LLC 10537620	PO 23827 GOLF - OE - MANAGEMENT FEE GOLF-OTHER EXPENSES		4,400.00	4,400.00 4,400.00
1530 - HIGH BRIDGE HILLS GOLF COURSE 10537620	PO 24188 GOLF - OE - APR GOLF-OTHER EXPENSES		18,548.57	18,548.57 18,548.57
98 - CLINTON NAPA 10529028	PO 23996 DPW - OE - VEHICLE REPAIR Dept. of Public Works-OE-Vehicle Repair		22.53	22.53 22.53
382 - COUNTY OF HUNTERDON 101320	PO 24219 2ND QTR 2017 COUNTY TAX COUNTY TAX PAYABLE		268,628.97	268,628.97 268,628.97
382 - COUNTY OF HUNTERDON 101321	PO 24220 2ND QTR 2017 LIBRARY TAX LIBRARY TAX PAYABLE		26,924.96	26,924.96 26,924.96
382 - COUNTY OF HUNTERDON 101325	PO 24221 2ND QTR 2017 COUNTY OPEN SPACE TAX COUNTY OPEN SPACE TAX PAYABLE		25,557.00	25,557.00 25,557.00
1776 - CUSTOM BANDAG INC 10524028	PO 24203 POLICE - OE - VEHICLE REPAIR Police Department-OE-Vehicle Repair		1,782.60	1,782.60 1,782.60
2061 - DIRECT DEVELOPMENT, LLC 10511524	PO 23847 WEBSITE MAINTENANCE 2017 Website Production		1,020.00	1,020.00 1,020.00
2291 - DYNA KLEEN 10517091	PO 24256 BUILDINGS & GROUNDS - POLICE - CLEA Buildings & Grounds - Police Bldg		345.00	345.00 345.00
73 - EASTSIDE SERVICE, INC 10524028	PO 24232 POLICE - OE - VEHICLE REPAIR Police Department-OE-Vehicle Repair		1,129.45	1,129.45 1,129.45
160 - ELIZABETHTOWN GAS 10544721	PO 23853 HEATING - BOROUGH HALL - ACT#655639 Heating - Boro Hall		361.43	361.43
10544722	PO 23856 HEATING - BORO GARAGE - ACCTS # 503 Heating - Garage		639.59	639.59 1,001.02
190 - FRANK RYMON & SONS, INC 10529036	PO 24062 DPW - OE - VEHICLE MAINT Dept. of Public Works-OE-Vehicle Maintee		221.82	221.82 221.82

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
87 - GENERAL CODE LLC	PO 24234 CLERK - PRINTED MATERIAL		1,195.00	1,195.00
10512027	Municipal Clerk-OE-Printed Material	1,195.00		1,195.00
759 - HUNTERDON COUNTY CHAMBER OF COMMERCE	PO 24213 ECONOMIC DEVELOPMENT - MEMBERSHIP		165.00	165.00
10527020	ECONOMIC DEVELOPMENT	165.00		165.00
90 - JCP&L	PO 23864 SOLITUDE HOUSE - 7 & 9 RIVER ROAD A		16.55	16.55
10543027	Electricity - Solitude Museum/Garage	16.55		16.55
	PO 23866 STREET LIGHTING - MAIN STREET - STR		667.44	667.44
10543520	STREET LIGHTING	667.44		667.44
	PO 23871 STREET LIGHTING - APR 2017 - ACCT#2		2,901.16	2,901.16
10543520	STREET LIGHTING	2,456.88		2,456.88
10543025	Electricity - Boro Hall	264.60		264.60
10543026	Electricity - Library	52.14		52.14
10543024	Electricity - DPW	107.18		107.18
10543031	Electricity - Rt 513	7.36		7.36
10543032	Electricity - Boro Commons	3.32		3.32
10543033	Electricity - Bridge Street	9.68		9.68
				3,585.15
1465 - LIFE SAVERS, INC	PO 24075 POLICE - OE - SAFETY EQUIP - DO NOT		34.72	34.72
10524032	Police Department-OE-Safety Eqpmnt/Vests	34.72		34.72
1774 - M & W COMMUNICATIONS, INC	PO 24143 POLICE - OE - EQUIPMENT REPAIR		522.00	522.00
10524031	Police Department-OE-Equipment Repair	522.00		522.00
2283 - MCAUC	PO 24208 CLERK - OE - SEMINARS - ADAM YOUNG		30.00	30.00
10512024	Municipal Clerk-OE-Conferences/Seminars	30.00		30.00
146 - MGL PRINTING SOLUTIONS	PO 24101 CONSTRUCTION - OE - OFFICE SUPPLIES		93.00	93.00
10519521	Construction Official-OE-Office Supplies	93.00		93.00
149 - MUNICIPAL SOFTWARE, INC	PO 24026 FINANCE - OE - DATA PROCESSING - B/		165.00	165.00
10517040	Buildings & Grounds - New Boro Hall	165.00		165.00
214 - NJ ADVANCE MEDIA	PO 23998 ADVERTISING - ACCT #1160892		50.43	50.43
10511032	ADVERTISING	50.43		50.43
157 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 24209 CLERK - OE - SEMINARS - ONE DAY MIN		105.00	105.00
10512024	Municipal Clerk-OE-Conferences/Seminars	105.00		105.00
1857 - OFFICE CONCEPTS GROUP	PO 24160 BUILDINGS & GROUNDS - OFFICE SUPPLI		131.39	131.39
10517040	Buildings & Grounds - New Boro Hall	131.39		131.39
2282 - PABCO INDUSTRIES, LLC	PO 24187 CLEAN COMMUNITIES - PAPER LEAF BAGS		829.65	829.65
10141739	CLEAN COMMUNITIES	829.65		829.65
1495 - PRAXAIR DISTRIBUTION, INC	PO 23959 DPW-OE-MISC- CUSTOMER #71761637 - 1		1,162.10	1,162.10
10529025	Dept. of Public Works-OE-Equipment/Hdwr	1,162.10		1,162.10

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
2218 - RIVER NET COMPUTERS, LLC 10524026	PO 24218 POLICE - OE - MAINTENANCE CONTRACTS Police Department-OE-Maintenance Contras		249.99	249.99
189 - RUTGERS CTR FOR GOV SERVICES 10510025	PO 24068 ADMIN - OE - EDUCATION - MICHAEL PA General Admin-OE-Education/Training		543.00	543.00
189 - RUTGERS CTR FOR GOV SERVICES 10510025	PO 24069 ADMIN - OE - EDUCATION - MICHAEL PA General Admin-OE-Education/Training		2,500.00	2,500.00
189 - RUTGERS CTR FOR GOV SERVICES 10518024	PO 24212 PLANNING BOARD - OE - SEMINARS - BA Planning Board-OE-Seminars/Memberships		235.00	235.00
615 - SIRCHIE FINGER PRINT LABS 10524031	PO 24140 POLICE - OE - EQUIPMENT REPAIR Police Department-OE-Equipment Repair		71.72	71.72
2077 - THE GRAND FALLOOMS 10141739	PO 24181 CLEAN COMMUNITIES - SCHOOL PRESENTA CLEAN COMMUNITIES		725.00	725.00
2244 - US BANK CUST-PC6 STERLING NATIONAL 104156	PO 24207 OUTSIDE LIEN REDEMPTION-CERT #2016- REVENUE - O/S LIEN REDEMPTION		9,805.16	9,805.16
1500 - VERIZON WIRELESS 10525230	PO 23981 EMERGENCY MANAGEMENT - OE - AIRCARD EMERGENCY MANAGEMENT: WIRELESS DEVICES		80.02	80.02
1500 - VERIZON WIRELESS 10544128	PO 23982 TELEPHONE - DPW - CELL PHONES ACC TELEPHONE-DPW-CELL PHONES		98.50	98.50
2190 - WATCH GUARD VIDEO 10524031	PO 23813 POLICE - OE - EQUIPMENT REPAIR Police Department-OE-Equipment Repair		12.00	12.00
1777 - WESTERN PEST SERVICES 10517091	PO 23984 BUILDINGS & GROUNDS - POLICE - RAT Buildings & Grounds - Police Bldg		88.00	88.00
10517098	PO 23985 BUILDINGS & GROUNDS - RESCUE - RAT Buildings & Grounds - Rescue Squad		88.00	88.00
10517040	PO 23986 BUILDINGS & GROUNDS - BORO HALL - A Buildings & Grounds - New Boro Hall		40.00	216.00
DOG FUND				
153 - NJ DEPT OF HEALTH & SENIOR SERVICES 231320	PO 24233 APRIL DOG FEES RESERVE FOR STATE DEPT OF HEALTH FEES		15.00	15.00
WATER UTILITY FUND				
1148 - BUCKMAN'S INC. 60510053	PO 23928 WATER - OE - CHEMICALS WATER - OE - CHEMICALS		420.36	420.36
90 - JCP&L 60510098	PO 23883 WATER- STREET LIGHT - APR 2017 - AC WATER - OE - ELECTRIC		2,899.80	2,899.80

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
146 - MGL PRINTING SOLUTIONS	PO 24158 WATER/SEWER/SOL WAS - DATA PROCESS		124.33	124.33
60510031	WATER - OE - DATA PROCESSING	124.33		124.33
SEWER UTILITY FUND				
2104 - AMERICAN ARBITRATION ASSOCIATION	PO 24231 SEWER - OE - LEGAL - CASE #01-15-00		11,500.00	11,500.00
62510042	SEWER - OE - ENG/LEGAL/PROF FEES	11,500.00		11,500.00
848 - APPLIED ANALYTICS, INC.	PO 23961 SEWER - OE - METER CALIBRATION		300.00	300.00
62510047	SEWER - OE - METER CALIBRATION	300.00		300.00
146 - MGL PRINTING SOLUTIONS	PO 24158 WATER/SEWER/SOL WAS - DATA PROCESS		124.33	124.33
62510031	SEWER - OE - DATA PROCESSING	124.33		124.33
SOLID WASTE UTILITY FUND				
146 - MGL PRINTING SOLUTIONS	PO 24158 WATER/SEWER/SOL WAS - DATA PROCESS		124.34	124.34
64510031	SOLID WASTE-OE-DATA PROCESSING	124.34		124.34
1813 - PREMIER DISPOSAL, INC	PO 23905 SOLID WASTE - CONTRACTED HAULER- 20		19,978.00	19,978.00
64510090	SOLID WASTE-OE-CONTRACTED HAULER	19,978.00		19,978.00
DEVELOPER ESCROW TRUST FUND				
2288 - ROZNOWSKI, RACHEL	PO 24241 ESCROW - ROZNOWSKI - REFUND BALANCE		470.00	470.00
7118546	ROSNOWSKI-PL#1-2017-GARAGE VARIANCE	470.00		470.00
SPECIAL EVENTS				
2264 - JEFFREY LEVINE	PO 24229 CONCERTS 2017 - MAY 27, 2017		1,300.00	1,300.00
781004	CONCERTS	1,300.00		1,300.00
1916 - KRISTINE MURRAY	PO 24155 SOAP BOX DERBY 2017 - FACE PAINTER		485.00	485.00
781010	SOAP BOX DERBY	485.00		485.00
1914 - RILEY'S PUBLIC HOUSE	PO 24142 SOAP BOX DERBY 2017 - FOOD		472.00	472.00
781010	SOAP BOX DERBY	472.00		472.00
TOTAL				----- 435,739.40
Total to be paid from Fund 10 CURRENT FUND		397,526.24		
Total to be paid from Fund 23 DOG FUND		15.00		
Total to be paid from Fund 60 WATER UTILITY FUND		3,444.49		
Total to be paid from Fund 62 SEWER UTILITY FUND		11,924.33		
Total to be paid from Fund 64 SOLID WASTE UTILITY FUND		20,102.34		
Total to be paid from Fund 71 DEVELOPER ESCROW TRUST FUND		470.00		
Total to be paid from Fund 78 SPECIAL EVENTS		2,257.00		

		435,739.40		

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
Checks Previously Disbursed				
9999	INVESTORS BANK	CASH	8,036.58	5/01/2017
9999	INVESTORS BANK	CASH	7,805.48	5/01/2017
			----- 15,842.06	
Total paid from Fund 10 CURRENT FUND			15,842.06	
			----- 15,842.06	
Total for this Bills List: 451,581.46				