

UNAPPROVED
BOROUGH OF HIGH BRIDGE – COUNCIL MEETING MINUTES

Date: June 22, 2017 – 7:30 p.m. – Location: 97 West Main St., High Bridge, NJ 08829

CALL TO ORDER: CALLED TO ORDER BY COUNCIL PRESIDENT ZAPPA

FLAG SALUTE: LED BY COUNCIL PRESIDENT ZAPPA

ROLL CALL:

Councilman LoIacono, present; Councilwoman Shipps, absent; Councilman Strange, present; Councilwoman Hughes, present; Councilman Stemple, present; Council President Zappa, present; Mayor Desire, absent. Also present were Attorney Barry Goodman, and Acting Clerk Adam Young, and twenty-six public and press.

READING AND APPROVAL OF MINUTES: MINUTES – JUNE 8, 2017

Motion to dispense with the reading of the June 8, 2017 minutes: Hughes; Second: Strange;
Roll call vote: LoIacono, abstain; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 4 yes, 1 absent, 1 abstain

Motion to approve the June 8, 2017 minutes: Hughes; Second: Strange;
Roll call vote: LoIacono, abstain; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 4 yes, 1 absent, 1 abstain

OATHS/APPOINTMENTS:

A. Matthew Furka – Assistant Director of the Recreation Program

Motion to adopt **Resolution 152-2017** – Appointment of Matthew Furka - Motion: LoIacono; Second: Strange;
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

PROCLAMATIONS/AWARDS: NONE

PUBLIC COMMENTS: 5 MINUTES PER PERSON: NONE

PUBLIC HEARINGS: NONE

DISCUSSION ITEMS:

- A.** Easement connecting the Commons Park to 71 Main Street – Still in process with the Administrator
- B.** Main Street parking & Parking restrictions for motorhomes, trailers, and recreational vehicles - Council discussed the sub-committee formed to look at parking on Main Street, the intent to have a July 10 sub-committee meeting at which it may be discussed if there will be any impact to Main St. businesses with parking studies. Further discussion ensued with Mike Darmstadt and Pablo Delgado giving a presentation on parking signage proposed for Main Street. Council noted that the old Borough Hall location will not be available for parking once sold; the signs are for guiding traffic, the possibility of investigating an alleyway between Main Street and the railroad tracks. Council noted their intent to take this information to the parking sub-committee for discussion.
- C.** Request for proposal for Borough wide trash removal - Council discussed the need to put out an RFP for Borough wide trash removal and planning for the November contract.
- D.** Sale of water utility - Council updated the public that the Borough received two bids for the sale of the water utility and the need to decide which bid to accept by the July 20th meeting.
- E.** Fire official - Council updated the public on the idea to have a Borough Fire Official rather than a State Fire Official, mentioned the DPW member who would be available to fill this position, the ability to

utilize this individual in other towns for pay, and the need for an Ordinance to proceed, and the impact to DPW by having the individual being utilized outside of the Borough.

OLD BUSINESS: NONE

INTRODUCTION OF ORDINANCES:

A. Ordinance 2017-15: Appropriating \$41,600.00 from the capital improvement fund for the purchase of a 12” capacity brush chipper

Motion to take **Ordinance 2017-15** from the table: LoIacono; Second: Strange;
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Motion to introduce **Ordinance 2017-15**: Strange; Second: LoIacono;
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Council President states that the **Ordinance 2017-15** shall be published in whole or summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of July 20, 2017.

B. Ordinance 2017-16: Rezoning single property, B:19, L: 64

Motion to introduce **Ordinance 2017-16**: LoIacono; Second: Hughes;
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Council President states that the **Ordinance 2017-16** shall be published in whole or summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of July 20, 2017.

C. Resolution 153-2017 and Ordinance 2017-17: Resolution approving tax abatement application and Ordinance authorizing tax exemption and payment in lieu of taxes – 20 Main St.

Motion to approve **Resolution 153-2017**, to approve tax abatement application : LoIacono; Second: Strange;
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Motion to introduce **Ordinance 2017-17**: Stemple; Second: LoIacono;
Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Council President states that the **Ordinance 2017-17** shall be published in whole or summary in the Express Times and/or the Hunterdon County Democrat along with the Public Hearing date of July 20, 2017.

COUNCIL COMMITTEE ASSIGNMENTS: END OF MONTH

Mayor, member, or official	Department
Councilman Zappa	Planning , Engineering, Department of Public Works No Planning Board meeting due to lack of agenda, road work will be starting up, Cregar 6 was awarded and looking for a start date of July, Mill Street award is on for approval tonight, Main St. streetscape project plans still need corrections, Streetscape meeting next week with the County, approved surveying on Hillcrest Ln. for a new water main, repaving of Cregar Road, paving from Washington to the bridge, DPW is cutting grass, potholes, storm drains, covered grafitti, maintaining fields, and other various duties.

Councilwoman Hughes	Public Health, Environmental, Solid Waste / Recycling, & Open Space Mural dedication was successful, movie series a success, shredding event this Saturday 9am to 11am, sub-committee put together for solid waste disposal ideas, and need for weed pickers, asked business owners to water the planters if they can.
Councilman LoIacono	Golf, Recreation Recreation registration is closed, two fields need turf rehabilitation and bids are being received, the possibility of using Billy Casper golf for field maintenance, commended the trail workers for their hard work, sub-committee to find dog park and pump track.
Councilman Strange	Emergency Services, Municipal Court, Cultural and Heritage Fire department statistics read out loud, possible pilot program to staff a county responder station, annual golf outing was June 19th, picnic is the 22nd at Union Forge park, Police buildings and grounds air conditioning remediation has been completed, outfitting three remaining rifles, computer upgrades are completed, Chief Bartman has been completing traffic studies on Main St., fleet repair updates, 14-11 Crown Victoria being reused as a municipal vehicle, Cultural and Heritage 275 th Anniversary planning continues, Ice Cream event went well, the Speaker Series will be the Holcolmb-Jimison Farmstead Museum Monday June 26th at the Emergency Squad, porch repairs continue.
Councilwoman Shipps	Special Events, Economic Development, Newsletter, Website Read by Council President Zappa - the Pooch Parade had many participants, the movies in the park went well, BBQ competition logistics are being done, Halloween Trunk-or-Treat being planned, Fun Run 5k being planned, newsletter was released, EDC organizing the parade for the 275th, small business seminar planned.
Councilman Stemple	Finance, Utilities, & Education Two bids for the water system being reviewed with a planned meeting
Michael Pappas	Administrator - Absent
Mayor Mark Desire	Executive Services - Absent

NEW BUSINESS: NONE

CONSENT AGENDA:

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

RESOLUTION #	TITLE
Resolution 154-2017	Clean communities – Ch 159
Resolution 155-2017	Rejection of bids – Solitude House caretaker position
Resolution 156-2017	Accept Mill Street bid
Resolution 157-2017	Award of Contract - PowerCo
Resolution 158-2017	Approve Highlands redevelopment plan of 100 West Main St.
Resolution 159-2017	Reappointment of Tax Assessor
Resolution 160-2017	Cancel capital appropriation balances

Motion to approve the consent agenda items (add “as amended” if needed): Hughes; Second: LoIacono; Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes; Motion passes: 5 yes, 1 absent

WRITTEN COMMUNICATIONS:

- A.** End of month Tax and Finance reports
- B.** 5 year P.I.L.O.T agreement
- C.** Certificate of determination

- D.** Highlands redevelopment proposal – 100 West Main St.
- E.** Letter of support - expanding train service

PUBLIC COMMENTS: 3 MINUTES PER PERSON

Nicole Poco - Expressed her concern for the removal of parking in front of her business and is concerned for the impact it will make to her business and voiced a willingness to discuss the issue. Council discussed the intent to simply explore the parking issue.

Kim Sandford - States her support for the other businesses on Main Street and her need for parking spots.

Rob Fernandes - Spoke to the garbage issue on Main Street of having to use the garbage stickers as well as paying to have the garbage company to haul the garbage and the want to come up with a solution in the coming contract, stated that parking is a tough issue and support for keeping parking on Main Street.

Rachel McKee - Using Union Forge park for her business with fitness, Favored Life.

Ken Haloran - Asked if any consideration has been given to decreasing the speed limit on Main Street. Chief Bartman explained that it is a County roadway and the request would need to be completed by a study at the County level, expansion of the Commons lot, and no available spots behind his building. Council discussed the use of old Borough Hall lot.

LEGAL ISSUES:

BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$416,797.73**

Motion to approve bill list: LoIacono; Second: Stemple;

Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent

Councilman Stemple abstains from anything Fire Department related.

EXECUTIVE SESSION: LEGAL ADVICE – TOWN OF CLINTON SEWER ISSUE

Resolution 161-2017 - Motion to move into executive session: Stemple; Second: Hughes

Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent

Action may now be taken.

Motion to move into open session: Stemple; Second: Strange;

Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent

ADJOURNMENT: PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS.

Motion to adjourn: LoIacono; Second: Strange;

Roll call vote: LoIacono, yes; Shipps, absent; Stemple, yes; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent

Next Council Meeting: July 20, 2017 - 7:30 pm – 97 West Main Street, High Bridge NJ, 08829

Tabled to next: 06/08/2017
Introduction: 06/22/2017
Publication: 06/29/2017
Adoption:
Publication:

Ordinance 2017-15
Borough Of High Bridge
County Of Hunterdon
State Of New Jersey

ORDINANCE APPROPRIATING \$41,600.00 FROM THE CAPITAL IMPROVEMENT FUND FOR THE PURCHASE OF A 12" CAPACITY BRUSH CHIPPER IN THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

Section 1. \$41,600.00 is hereby appropriated from the Capital Improvement Fund for the purchase of a 12" capacity brush chipper, including all work and materials necessary therefore and incidental thereto in and by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect as provided by the law.

Introduction *June 22, 2017*
Publication (summary) *June 29, 2017*
Planning Board *Meeting canceled*
Adoption
Publication (Title)

Ordinance 2017-16
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

Amending Zoning Map and Land Use Ordinance
To Extend Boundaries of R-4 High Density Residential Zone
To Include Additional Lot

WHEREAS, the Land Use Ordinance and Zoning Map designate certain properties in the “DB” Downtown Business zone that neighbor the R-4 High Density Residential zone; and

WHEREAS, the property is of a character that should be considered for inclusion in the R-4 zone.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey, as follows:

1. The Official Zoning Map of the Borough is hereby amended in order to remove the following property from the “DB” zoning district and to include the property in the “R-4” zoning district:

Block 19, Lot 64

2. Chapter 145 of the Code of the Borough of High Bridge, “Land Use and Development” (2005), Section 202 entitled “Zoning Map,” is hereby amended and supplemented so that it shall now reference that an amendment to the Official Zoning Map of the Borough of High Bridge has been effectuated with the adoption of this Ordinance.

3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby amended only as to such inconsistency.

4. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

5. This Ordinance shall take effect upon final passage and publication in accordance with the law, and upon filing a certified copy thereof with the Hunterdon County Planning Board.

Introduced: 06/22/2017
Published: 06/29/2017
Adopted:
Published:

ORDINANCE #2017-17

**BOROUGH OF HIGH BRIDGE
HUNTERDON COUNTY, NEW JERSEY**

**ORDINANCE AUTHORIZING TAX EXEMPTION AND PAYMENT IN
LIEU OF TAXES PURSUANT TO NJSA 40A:21-1 ET SEQ. IN
CONNECTION WITH THE CONSTRUCTION OF IMPROVEMENTS AT
PROPERTY LOCATED AT 20 MAIN STREET, BLOCK 29.01, LOT 3**

WHEREAS, the Borough of High Bridge pursuant to Resolution 95-27 has designated the entire Borough to be an area in need of rehabilitation, pursuant to *N.J.S.A. 40A:12A-1, et seq.*; and

WHEREAS, on February 9, 2006, the Borough Council adopted Ordinance 2006-3 to permit tax exemptions and abatements for commercial and industrial structures pursuant to N.J.S.A. 40A:21-10; and

WHEREAS, on February 11, 2016 the Borough Council adopted Ordinance 2016-5 which readopted Chapter 365 and permitted tax exemptions and abatements for multiple dwellings; and

WHEREAS, High Bridge Gateway, LLC currently owns the Premises at 20 Main Street, Block 29.01, Lot 3 (the "Premises") and is developing the Premises for a commercial project consisting of approximately 7 residential dwelling units and retail space (the "Project"); and

WHEREAS, High Bridge Gateway LLC applied to the Borough for a tax exemption pursuant to the Five Year Exemption and Abatement Law, N.J.S.A. 40A:21-1 et seq. with respect to the Project (the "Application"); and

WHEREAS, High Bridge Gateway LLC has proposed to pay an Annual Service Charge in lieu of taxes on the improvements on the Premises on a five-year phase-in basis pursuant to Chapter 365-6 of the Borough Ordinances and N.J.S.A. 40A:21-10; and

WHEREAS, the Mayor of the Borough of High Bridge has recommended the approval of the Application.

WHEREAS, the Borough Council adopted a Resolution approving the Application of High Bridge Gateway LLC; and

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough to grant a tax exemption and enact this Ordinance to allow High Bridge

Gateway LLC to obtain a program for payments in lieu of taxes on the improvements on the Premises, and to approve a financial agreement, in the form attached hereto and incorporated herein as **Exhibit A** (the "Financial Agreement"), as a means of facilitating the same; and

WHEREAS, the Borough Council has determined that the Project will result in significant benefits to the Borough, including the redevelopment of an existing dilapidated structure, and the creation of jobs during construction and new business that will contribute to the economic growth of the Borough, and the Project can result in significant benefits to the Borough which are far greater to the Borough than the cost, if any, associated with the grant of a tax exemption for the Property; and

NOW, THEREFORE, BE IT ORDAINED, that the Borough Council hereby approves the Financial Agreement between the Borough and High Bridge Gateway, LLC, attached hereto as **Exhibit A**, pursuant to the Five Year Exemption and Abatement Law, *N.J.S.A. 40A:21-1 et. seq.*, and approves the Annual Service Charges set forth in the Financial Agreement, and hereby authorizes the Mayor to execute such Financial Agreement.

Mark Desire, Mayor

ATTEST:

Adam Young, Acting Clerk

Introduction: 07/20/2017

Publication:

Adoption:

Publication:

ORDINANCE #2017-18

ORDINANCE APPROPRIATING \$10,000.00 FROM THE CAPITAL IMPROVEMENT FUND FOR GENERAL IMPROVEMENTS TO THE POLICE BUILDING IN THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

Section 1. \$10,000.00 is hereby appropriated from the Capital Improvement Fund for general improvements to the Police Building, including all work and materials necessary therefore and incidental thereto in and by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect as provided by the law.

Introduction: 07/20/2017

Publication:

Adoption:

Publication:

ORDINANCE #2017-19

ORDINANCE APPROPRIATING \$38,000.00 FROM THE CAPITAL IMPROVEMENT FUND FOR THE PURCHASE OF A FORD SEDAN POLICE INTERCEPTOR AND RELATED EQUIPMENT IN THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

Section 1. \$38,000.00 is hereby appropriated from the Capital Improvement Fund for the purchase of a Ford Sedan Police Interceptor and related equipment, including all work and materials necessary therefore and incidental thereto in and by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect as provided by the law.

Introduction: 07/20/2017
Publication:
Adoption:
Publication:

ORDINANCE #2017-20

**BOROUGH OF HIGH BRIDGE
HUNTERDON COUNTY, NEW JERSEY**

**ORDINANCE APPROVING SALE OF THE BOROUGH'S WATER UTILITY
SYSTEM AND AUTHORIZING A PUBLIC QUESTION TO BE PRINTED ON
THE BALLOT FOR CONSIDERATION BY THE VOTERS WITHIN THE
BOROUGH AT THE GENERAL ELECTION ON NOVEMBER 7, 2017
PROVIDING FOR THE SALE OF THE BOROUGH'S WATER UTILITY
SYSTEM TO NEW JERSEY AMERICAN WATER COMPANY, INC.**

WHEREAS, the Borough of High Bridge is the owner and operator of a water utility system serving the residents and property owners in the Borough of High Bridge; and

WHEREAS, the Borough has determined that it is in the best interest of the residents and property owners within the Borough to sell the water utility system to an entity with experience and expertise in owning and operating water utility systems in order to meet all necessary demands associated with such a system; and

WHEREAS, N.J.S.A. 40:62-3 authorizes a municipality owning a water system to sell such system pursuant to procedures set forth in the statute; and

WHEREAS, pursuant to Resolution 117-2017 adopted on April 27, 2017, the Borough authorized the advertisement for a request for proposals for the sale and operation of the Borough water system; and

WHEREAS, the Borough duly advertised for proposals pursuant to the requirements of N.J.S.A. 40:62-4 seeking bids from qualified firms to purchase and operate the Borough water system, and the Borough prepared and distributed bid documents providing the terms and conditions for the sale of the water system; and

WHEREAS, the Borough received bids on June 14, 2017 from New Jersey American Water Company, Inc. and Aqua New Jersey, Inc ; and

WHEREAS, the bids were reviewed by the Borough Engineer and the Borough Attorney and the Borough has determined that the highest responsive bid for the sale of the water utility system was submitted by New Jersey American Water Company, Inc. ("NJAW") with an address at 1025 Laurel Oak Drive, Voorhees, New Jersey 08043 in the amount of \$4,150,000.00; and

WHEREAS, the Borough Council has determined that the sale of the Borough water system will result in significant benefits to the Borough, and

WHEREAS, the Borough has agreed to the terms of the sale of the water system to NJAW pursuant to the contractual terms as contained in the bid documents and the provisions of the bid submitted by NJAW; and

WHEREAS, the Borough seeks to sell the water system to New Jersey American Water pursuant to the procedures and requirements of N.J.S.A. 40:62-5; and

WHEREAS, N.J.S.A.40:62-3 requires that in addition to the approval of the Borough, the legal voters of the Borough must also approve the sale of the water system; and

WHEREAS, N.J.S.A. 40:62-5 authorizes the Borough to request that the clerk of the County of Hunterdon place the question of the sale of the water system on the ballot used at the next general election in the Borough, which is scheduled for November 7, 2017; and

WHEREAS, the Borough desires to enter in a sale of the water system, subject to the approval of the legal voters of the Borough and all other requirements of law.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of High Bridge:

1. The Mayor and Council of the Borough of High Bridge accept the submission from New Jersey American Water Company, Inc., to purchase and operate the Borough's water system for the sum of \$4,150,000.00 in accordance with its bid and in accordance with the terms and conditions of the bid documents, subject to the satisfaction of the requirements of N.J.S.A. 40:62-3 and 40:62-5.
2. The Borough approves the sale of the water system pursuant to the contractual terms set forth in the bid documents, subject to the authorization by the legal voters of the Borough.
3. The Borough requests the Clerk of Hunterdon County to print on the official ballots to be used at the next ensuing general election on November 7, 2017 the following public question and explanation for determination by the voters:

QUESTION

"Shall the Borough of High Bridge be authorized to sell its water utility system to New Jersey American Water Company, Inc. for the sum of \$4,150,00.00 [Four Million One Hundred Fifty Thousand Dollars]?"

_____ YES

_____ NO

Explanation

If a majority of the legal voters in the Borough vote "yes", the Borough of High Bridge will sign an agreement of sale with New Jersey American Water Company, Inc. for the water utility system in the amount of \$4,150,000.00. The agreement provides that New Jersey American Water Company, Inc. will provide and maintain all water services to the existing customers of the Borough's water utility system, in accordance with the terms of the agreement of sale approved by the Borough. The service rates to the customers of the Borough's water system will be subject to approval by the New Jersey Board of Public Utility from time to time.

4. The Acting Clerk shall notify the Clerk of Hunterdon County of the adoption of this ordinance and the request that the question of the sale of the water system be placed upon the ballot, and provide a certified copy of this ordinance to the Clerk of Hunterdon County.
5. The Borough shall take no action on accepting the bid of New Jersey American Water and awarding a contract unless a majority of the legal voters voting at the general election shall vote "Yes". Upon such affirmative vote, the Mayor and other necessary Borough officials are hereby authorized to take all reasonable, necessary and lawful steps to effectuate the sale of the water system including execution of the appropriate transfer documents.
6. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.
7. All ordinances or parts of ordinances deemed to be inconsistent with his ordinance are hereby repealed.
8. This ordinance shall become effectively immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

Mark Desire, Mayor

ATTEST:

Adam Young, Acting Borough Clerk

Introduced:
Published:
Adopted:
Published:

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE, ACCURATE, AND COMPLETE COPY OF THE ORDINANCE ADOPTED BYT THE BOROUGH COUNCIL OF THE BOROUGH OF HIGH BRIDGE, AT THEIR REGULARLY SCHEDULED MEETING ON AUGUST 17, 2017.

Adam Young, Acting Borough Clerk

Introduction: 07/20/2017

Publication:

Adoption:

Publication:

ORDINANCE #2017-21

ORDINANCE APPROPRIATING \$40,000.00 FROM THE CAPITAL IMPROVEMENT FUND FOR THE PURCHASE OF A 4-TON ASPHALT HOT PATCHER IN THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

Section 1. \$40,000.00 is hereby appropriated from the Capital Improvement Fund for the purchase of a 4-ton asphalt hot patcher, including all work and materials necessary therefore and incidental thereto in and by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect as provided by the law.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AUTHORIZATION TO BID

RESOLUTION 163-2017

ADOPTED: pending

BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge that authorization to bid, if required, for the following project is hereby granted.

1. Solid waste management

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

EXTENSION OF FOURTH QUARTER PROPERTY TAX GRACE PERIOD

RESOLUTION: 164-2017

ADOPTED: pending

WHEREAS, the Certification of the Tax Rate by the County Tax Board was delayed;
and

WHEREAS, N.J.S.A. 54:4-64(4) states:

Notwithstanding the provisions of any law to the contrary, the third installment of current year taxes shall not be subject to interest until the later of August 1, the additional interest-free period authorized pursuant to R.S.54:4-67, or the twenty-fifth calendar day after the date that the tax bill for the third installment was mailed or otherwise delivered. Any payment received after the later of August 1, the additional interest-free period authorized pursuant to R.S.54:4-67, or the twenty-fifth calendar day after the date that the tax bill for the third installment was mailed or otherwise delivered may be charged interest back to August 1. The tax bill shall contain a notice specifying the date on which interest may begin to accrue.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of High Bridge, in the County of Hunterdon and in State of New Jersey hereby authorizes that the fourth quarter property tax grace period shall be extended to August 25, 2017.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION: 165-2017

ADOPTED: pending

**CERTIFICATION OF GOVERNING BODY OF THE ANNUAL AUDIT
GROUP AFFIDAVIT FORM
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

We, members of the governing body of the Borough of High Bridge in the County of Hunterdon, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Council of the Borough of High Bridge in the County of Hunterdon;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2016;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.)	(L.S.)

Sworn to and subscribed before me this _____ day of _____
Notary Public of New Jersey

Barbara Kinsky, Notary Public

Adam Young, Deputy Municipal Clerk

The Deputy Municipal Clerk shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

NUMBER: xxx-2017

ADOPTED: July 20, 2017

GOVERNING BODY CERTIFICATION OF THE 2016 ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Acting Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations", and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

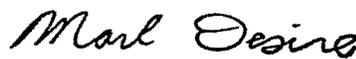
R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and in the State of New Jersey hereby state that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

ATTEST:



Adam Young
Acting Municipal Clerk



Mark Desire
Mayor

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AUTHORIZATION TO REFUND CONSTRUCTION PERMIT

RESOLUTION: 166-2017

ADOPTED: pending

WHEREAS, the construction permit that was submitted by Solar City for Block 20.01, Lot 8 on 1 Hoffman Road has been cancelled; and

WHEREAS, the applicant is eligible for 80% of the cost of the permit as a refund.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey, that the Borough refund said permit.

<u>Block</u>	<u>Lot</u>	<u>Permit #</u>	<u>Amount</u>	<u>Issued To:</u>
20.01	8	16-00166	\$ 242.40	Solar City

**Borough of High Bridge
County of Hunterdon
State of New Jersey**

RESOLUTION: 167-2017

ADOPTED: pending

Lien Redemptions

WHEREAS, the High Bridge Tax Collector has received funds from a property owner(s) or other party of interest for redemption of a Tax Sale Lien(s), and

WHEREAS, lien holders are entitled to payment for redemption of the Tax Lien(s) upon receipt of funds by the Tax Collector, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey that the High Bridge Tax Collector is hereby authorized to redeem said lien(s) and return applicable premiums in the following amount(s):

<u>TAX LIEN CERT NO.</u>	<u>BLOCK</u>	<u>LOT</u>	<u>LIEN HOLDER</u>	<u>AMOUNT</u>
#2016-002	2.01	45	US Bank PC6 - Sterling	\$ 563.95
Premium	2.01	45	US Bank PC6 – Sterling	\$ 800.00
#2014-029	39.11	826	MTAG – Alterna Funding	\$24,790.33
Premium	39.11	826	MTAG – Alterna Funding	\$18,000.00

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Approval of Special Events fees for 2017

RESOLUTION 168-2017

ADOPTED: pending

NOW, THEREFORE BE IT RESOLVED The Mayor and Council of the Borough of High Bridge set the fees for Special Events Programs as listed

Fee schedule.

Annual Sponsorship Packages

Premier Sponsor: \$10,000

Gold Sponsor: \$5,000

Silver Sponsor: \$2,500

Bronze Sponsor: \$1,250

A. Soap Box Derby

(1) Sponsorships

(a) Title sponsor: \$5,000

(b) Finish line tower:

[1] Each: \$500

[2] Pair: \$850

(c) Start line:

[1] Each: \$500

[2] Pair: \$850

(d) Hay bale ad: \$50 each

(2) Race day program ads

(a) Back cover:

[1] Half page: \$300

[2] Full page: \$500

(b) Inside front/inside back cover: \$300 full page

(c) Full page: \$150

(d) 2/3 page: \$100

(e) 1/3 page: \$50

(3) Registration fees

(a) Child: \$25

(b) Child (families with two or more entrants): \$20

B. Pooch Parade

(1) Sponsorships

(a) Gold Sponsor: \$300

(b) Silver Sponsor: \$200

(c) Bronze Sponsor: \$100

(2) Registration fees: \$5 per pooch

C. Friday Night Flicks

(1) Sponsorships

(a) Premier Sponsor: \$500

- (b) Gold Sponsor: \$300
- (c) Silver Sponsor: \$200
- (d) Bronze Sponsor: \$100

D. Concerts

- (1) Sponsorships
 - (a) Premier Sponsor: \$1,000
 - (b) Gold Sponsor: \$500
 - (c) Silver Sponsor: \$250
 - (d) Patron: \$100

E. Community Day

- (1) Sponsorships
 - (a) Title Sponsor: \$5,000
 - (b) Game/Attraction Sponsor: \$2,500
 - (c) Gold Sponsor: \$1,000
 - (d) Silver Sponsor: \$500
 - (e) Bronze Sponsor: \$250
- (2) BBQ Registration: \$30 per team

F. Plein Air – Paint Out

- (1) Sponsorships
 - (a) Title Sponsor: \$3,000
 - (b) Gold Sponsor: \$200
 - (c) Silver Sponsor: \$100
 - (e) Bronze Sponsor: \$50
- (2) Registration fees: \$25 per artist
 - (a) workshop: \$30 per artist
- (3) Prize Sponsorships
 - (a) First Prize Sponsor \$1,000
 - (b) Second Prize Sponsor \$500
 - (c) Third Prize Sponsor \$300

G. Salsa Night Sizzle: Dance and Live Orchestra

- (1) Sponsorships
 - (a) Premier Sponsor: \$500
 - (b) Gold Sponsor: \$300
 - (c) Silver Sponsor: \$200
 - (d) Bronze Sponsor: \$100

H. Fine Arts Sponsorship: \$3,000

I. Commons Stage Banner

- (1) Sponsorships
 - (a) Full Banner Sponsor: \$500
 - (b) Half Banner Sponsor: \$250

J. General Event Sponsorship

- (a) \$2,500 (b) \$1,000 (c) \$500 (d) \$250 (e) \$125

**Borough of High Bridge
County of Hunterdon
State of New Jersey**

REFUND OF SUMMER REC FEES

RESOLUTION: 169-2017

ADOPTED: Pending

WHEREAS, the Summer Recreation Director has received funds in the amount of \$100.00 for Jamie Christensen, and

WHEREAS, this represents payment for two week of the summer recreation program fees for Jamie; and

WHEREAS, due to a sudden financial hardship, a refund has been applied.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon that the CFO is hereby authorized to issue a refund agreed to as follows:

Payee	Refund Amount
Deborah Beer-Christensen	\$100.00

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Bike Track / Pump Track Construction Approval

RESOLUTION: 170-2017

ADOPTED: pending

WHEREAS, the Borough wishes to begin construction on a bike track / pump track located in the Commons Woods pending approval, and

WHEREAS, the Council has heard presentations by volunteers and assessed the want for this activity to be constructed in the Borough, and

WHEREAS, the Council has designated Councilwoman Lynn Hughes and Councilman Keir Lolacono the authority to grant permission to the volunteers to begin construction,

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of High Bridge, County of Hunterdon that the construction of the bike track / pump track may begin at the discretion of the above Council Members.

Memo

To: Mayor Desire

From: Bonnie Ann Fleming, CFO/CTC

CC: Borough Council

CC: Borough Administrator

Date: 07/20/17

Re: Monthly Report

Attached please find copies of the Weekly /Monthly Tax and Finance Department Reports for the month of June.

Including:

- Weekly Management Reports 06/01-06/30/17
- Tax Collector's Monthly Receipts
- Capital Project Balances
- YTD Interest
- YTD Revenues
- Monthly Receipts and Disbursements
- YTD Budget Balances
- YTD Construction/Zoning Receipts and Expenses

WEEKLY MANAGEMENT REPORT- TAX AND FINANCE DEPARTMENT

06/30/17

TAX – I prepared a lien redemption calculation upon request.

I assisted a prospective property buyer with questions on assessments.

I completed a tax certification for a PTR application and answered questions from three residents about eligibility requirements.

I prepared and mailed a certified letter to three residents having municipal liens seeking payment prior to beginning foreclosure.

I attended a webinar on on-line tax sales and received four CEU's for my CTC/CFO/QPA licenses.

I offered assistance to a builder looking up vacant property addresses in the tax book.

I explained the difference between tax sale and sheriff sales to a property owner.

FINANCE – I worked on bank reconciliations for May and updated subsidiary ledgers for June.

Final salary certification was provided to Pensions & Benefits for a recently retired crossing guard.

Notice was given to an employee regarding the need for an updated physician's report. After receiving the report, I forwarded it on to the parties responsible for authorizing return.

The possibility of refunding the 2010 Bond issue was discussed with Phoenix Financial. While the rates are favorable, the savings is not substantial enough to make it worthwhile at this time.

The Clean Communities Statistical Report for 2016 was submitted on-line.

The Chapter 159 resolution for clean communities grant proceeds was filed on line with the State.

I followed up on the status of our claim for mold remediation and submitted additional paperwork. The risk manager was contacted for further assistance in processing the claim.

Payroll input sheets for the 07/10 payroll were completed and submitted for processing.

A discussion regarding billing adjustments in the utility program was held with the Administrator and Utility Collector.

A meeting was scheduled to review the Redevelopment Plan with the Planner and Borough Attorney.

MISCELLANEOUS – The annual safety meeting with Statewide was scheduled for August 14.

I spoke with our Seamless.docs representative setting up on-line forms.

I reviewed ordering of playground equipment for the park with Councilman Lolocono and the supplier.

An intern was interviewed for summer work.

Paperwork for the summer rec counselors was reviewed and an updated list of missing documents was sent to the Director.

I confirmed that extra cleanings for the Commons porta john's were scheduled for Friday's preceding the concerts.

I assisted applicants picking up building permits.

Assistance was offered in preparing the CCR report for mailing.

TAX – I spoke with a resident concerning a letter for clarification of information on a recent Property tax reimbursement application.

I assisted two residents with completion of Property Tax Reimbursement applications.

I contacted a lien holder regarding an outstanding tax sale certificate that had not yet been turned in for payment.

A redemption certificate was prepared and mailed upon request.

FINANCE – Month end reports were finalized and reviewed. Monthly transfers were completed. Bill list transfers were completed.

Signed closing documents were sent by Fed-Ex to Bond Counsel for Notes maturing June 23. The DTC wire was also confirmed. Receipt of the BAN proceeds also was confirmed and journal entries completed. An e-mail was also sent to Phoenix Advisors to update our MSRB records noting this transaction.

The payroll input sheets were prepared and submitted for the 06/25 payroll, payable on 06/23. Payroll transfers were completed and agency checks submitted.

Fifteen Purchase Orders were created. Sixty-two checks were processed from the 06/22 Bill List.

I confirmed VIN's on certain vehicles for insurance purposes with our risk manager.

I reviewed the MSI report on 1st and 2nd qtr. water usage and offered suggestions regarding a credit adjustment.

I downloaded the most recent fuel master reports and reviewed usage.

Invoices for fuel usage and labor supplied to the School were submitted for payment.

I spoke with a contractor regarding a COAH fee calculation by the assessor.

Resolutions were prepared for the contract award of Mill Street, Clean Communities Grant, and cancellation of capital balances.

Approvals were received from Artemis for the remainder of the Tax/Finance records scheduled for destruction on Saturday at the shred event.

MISCELLANEOUS – I attended an online overview of the new scanning software program awarded to Foveonics.

My e-mail account crashed on Monday causing me to transfer old emails to an alternate account in order to allow incoming emails to enter.

I attended a kick-off meeting with Seamless.Gov for the new on line form creation system.

I followed up with Statewide regarding the newly submitted mold remediation proposal.

Mailing of the annual water reports was reviewed with other Borough Hall Staff.

Summer rec counselor working papers were collected and reviewed. Supplies were ordered and application forms collected were given to the Director.

Assistance was provided to the Construction official in preparing a C.O. for a closing on Friday in the absence of the Technical Assistant. Information regarding a possible variance application was forwarded to the Zoning Officer and Borough Engineer for review.

WEEKLY MANAGEMENT REPORT- TAX AND FINANCE DEPARTMENT

06/16/17

TAX – I assisted a resident with a Property reimbursement application.

I attended a Tax Collectors Assoc. Meeting on Thursday morning and received four CEU's towards my Tax Collector and CFO licenses.

FINANCE – A note sale was held on Tuesday, 06/13 for BAN's maturing on 06/23 and for \$410,000 in funding for Creagr Road, Phase 6. Four bids were received. The low bid was provided by PVWC at 1.85%.

I prepared a worksheet for the Administrator calculating the difference in the utility billing for a particular customer based on historical usage versus estimated usage. I also discussed optional billing and adjustment issues with the utility software provider, Utility Collector and Administrator.

Data was compiled for month end reports.

I attended a League of Municipalities Tax and Finance Committee meeting in Princeton, Wednesday, 06/14.

PFRS election notices were forwarded to members.

Rates for counselors at the Summer Rec Program were reviewed with the Directors. Proper completion of working papers and employment documents was also reviewed.

I reviewed the Cultural & Heritage budget with Nancy Hunt.

Final payment for the 2014 Explorer was scheduled for August.

Records were sorted at the old Borough Hall for the shred event scheduled for June 24. Destruction authorization was submitted to the State Records Management System.

MISCELLANEOUS – I contacted the HB School to confirm receipt of documents required for the summer recreation program.

I contacted Ben Schaeffer regarding purchase and installation of playground equipment.

I reached out to the Hunterdon County OEM office regarding a new grant for a generator.

I contacted the claims adjuster regarding status of the updated mold remediation claim.

A completed Deed Notice for 97-99 West Main Street, prepared by the Environmental Engineer, was forwarded to the County Clerk for filing.

WEEKLY MANAGEMENT REPORT- TAX AND FINANCE DEPARTMENT

06/01/17

TAX – I completed two PTR applications for residents.

I completed and filed the annual certification of property tax deductions allowed for seniors/disabled/veterans.

Subsequent taxes were paid by an outside lien holder and posted.

Month end reports were finalized for taxes.

FINANCE – The 06/10 payroll input sheets were prepared and submitted for processing. The checks were received, online transfers completed and agency checks processed.

Documentation was provided to the Borough Attorney, pertaining to ongoing litigation.

I began compiling data for the filing of the Clean Communities Grant statistical report.

I reviewed golf course water usage with the meter reader.

Thirty six purchase orders were processed.

The preliminary Bill List was prepared and reviewed.

I submitted a revised reimbursement request to the Highlands Council for HEFSP and Storm water Management Tasks after further consultation with the Borough Engineer and Planner.

Debt service wire payments for June were scheduled on-line.

A resolution was prepared for award of an electronic forms creation contract.

Thirty-five registrations were logged in for Summer Recreation.

Quotes were requested and received for Playground equipment. Prices for installation will be forthcoming.

MISCELLANEOUS – I requested the meter reader to turn water back on at a vacant property, currently bank owned but under contract. A house inspection was being scheduled which required water being available.

I submitted a request for a certificate of insurance for the 275th Parade from our insurance agent. I also submitted a request from Investors Bank for proof of insurance coverage on our leased equipment.

COLLECTOR'S REPORT OF RECEIPTS

To the Borough of High Bridge Council:

I herewith submit to you my report of receipts for the Month ending:

June 30, 2017

	QTR	CURRENT	YTD
CURRENT 2017	96.95%	\$ 56,751.09	\$ 5,939,948.96
TAXES YEAR 2016		\$ 2,846.39	\$ 113,250.46
TAXES YEAR 2018		\$ -	\$ -
MISC REV		\$ -	\$ -
TAX SALE COST		\$ -	\$ -
LIENS		\$ 563.95	\$ 109,676.61
INTEREST/PENALTY		\$ 1,371.77	\$ 12,793.79
PREMIUM		\$ -	\$ -
DUE UTILITY COLLECTOR		\$ -	\$ -
REDEMPTIONS - MUNI LIENS		\$ -	\$ -
TOTAL		\$ 61,533.20	\$ 6,175,669.82



 Bonnie Ann Fleming
 Tax Collector

07/19/17
 Date

HIGH BRIDGE INTEREST EARNED 2017

A/C #	CURRENT	GREEN ACRES	DOG	WATER		SEWER		SOLID WASTE		SW CAP	SUI	HISTORIC PRESVTN		REHAB ESC		REC TRUST	DEV ESC	SPECIAL EVENTS	TOTAL
				WATER CAP	WATER CAP	SEWER CAP	SEWER CAP	WASTE	WASTE			PRESVTN	PRESVTN	ESC	ESC				
	417	441	433	567+utility	575	492+util	508	516+utility	524	591	954	484	611	425	583				
JANUARY	1,941.87	5.12	4.00	57.16	1.69	363.35	68.43	98.68	2.62	45.51	0.32	22.38	1.86	0.11	4.12				2,617.22
FEBRUARY	2,097.64	4.78	4.16	50.08	1.58	308.02	63.88	94.48	2.44	42.54	0.28	20.90	1.73	0.10	3.76				2,696.37
MARCH	2,037.54	5.29	4.87	60.77	1.75	318.57	70.72	106.77	2.70	47.34	0.31	23.15	1.92	0.11	5.47				2,687.28
APRIL	2,828.23	7.70	7.47	59.33	2.53	465.78	102.69	137.14	3.93	69.01	0.33	33.62	2.78	0.17	10.02				3,730.73
MAY	3,336.24	7.95	7.82	49.23	4.72	477.98	106.13	128.78	4.06	71.53	0.34	34.77	3.31	0.17	13.78				4,246.81
JUNE	2,930.87	7.70	7.76	74.41	13.04	437.14	102.71	153.63	3.93	68.12	0.39	33.67	5.59	0.16	12.54				3,851.66
JULY	-																		
AUGUST	-																		
SEPTEMBER	-																		
OCTOBER	-																		
NOVEMBER	-																		
DECEMBER	-																		
TOTAL	15,172.39	38.54	36.08	350.98	25.31	2,370.84	514.56	719.48	19.68	344.05	1.97	168.49	17.19	0.82	49.69				19,830.07

YEAR TO DATE REVENUE AS OF: JUNE 2017

	Estimated	Received	Bal Due	Receivable
Amount to be Raised by Taxation	\$ 12,732,167.00	\$ (5,939,948.96)	\$ 6,792,218.04	53.35%
Delinquent Taxes	\$ 174,000.00	\$ (113,250.46)	\$ 60,749.54	34.91%
Local Revenues:				
Alcoholic Bev	\$ 5,400.00	\$ (5,400.00)	\$ -	0.00%
Other (Amuse/Food/Handlers/Raffle/Vendor)	\$ 580.00	\$ (480.00)	\$ 100.00	17.24%
Municipal Court	\$ 20,000.00	\$ (23,567.45)	\$ (3,567.45)	-17.84%
Interest and Costs on Taxes	\$ 33,000.00	\$ (12,793.79)	\$ 20,206.21	61.23%
Interest	\$ 10,000.00	\$ (15,172.39)	\$ (5,172.39)	-51.72%
Utility Surplus	\$ -	\$ -	\$ -	#DIV/0!
Golf Revenues	\$ 1,100,000.00	\$ (302,213.90)	\$ 797,786.10	72.53%
Misc Rev - Unanticipated	\$ -	\$ (65,397.48)	\$ (65,397.48)	#DIV/0!
State Aid:				
Consolidated Prop Tax Relief Aid	\$ 46,322.00	\$ -	\$ 46,322.00	100.00%
Energy Receipts Tax	\$ 245,587.00	\$ -	\$ 245,587.00	100.00%
Garden State Trust	\$ 12,931.00	\$ -	\$ 12,931.00	100.00%
Fees & Permits:				
Uniform Construction Fees	\$ 30,000.00	\$ (37,599.00)	\$ (7,599.00)	-25.33%
Public/Private Revenue Anticipated:				
Misc Revenues: Other				
Recreation Fees	\$ -	\$ (4,030.00)	\$ (4,030.00)	#DIV/0!
Cable TV	\$ 11,000.00	\$ (12,951.11)	\$ (1,951.11)	-17.74%
Boro Hall Sign Grant	\$ 2,300.00	\$ (2,300.00)	\$ -	0.00%
NJ EDA Reimbursement	\$ 237,200.00	\$ -	\$ 237,200.00	100.00%
Comcast Tech Grant	\$ -	\$ -	\$ -	#DIV/0!
Forfeiture Funds	\$ -	\$ -	\$ -	#DIV/0!
Pedestrian Safety - Ch 159	\$ -	\$ -	\$ -	#DIV/0!
Hunt Cty Open Space	\$ 10,843.00	\$ -	\$ 10,843.00	100.00%
Green Acres Grant	\$ 97,952.00	\$ -	\$ 97,952.00	100.00%
Playground Grant	\$ 5,024.25	\$ -	\$ 5,024.25	100.00%
Body Armor Fund	\$ -	\$ -	\$ -	#DIV/0!
Clean Community Grant	\$ -	\$ -	\$ -	#DIV/0!
NJDEP Fed.Hwy Adm-Recreation Trail Grant	\$ -	\$ -	\$ -	#DIV/0!
FEMA Funding- PA4254-JONAS	\$ -	\$ (23,664.54)	\$ (23,664.54)	#DIV/0!
FEMA Generator Grant	\$ -	\$ -	\$ -	#DIV/0!
Body Camara Grant	\$ -	\$ -	\$ -	#DIV/0!
NJEM Grant	\$ -	\$ -	\$ -	#DIV/0!
Click It or Ticket Grant-Somerset County	\$ -	\$ -	\$ -	#DIV/0!
Driver Sober Grant	\$ 3,900.00	\$ (3,900.00)	\$ -	0.00%
Distracted Driving Grant	\$ 5,500.00	\$ (5,500.00)	\$ -	0.00%
SIF-Sign Trailer Grant	\$ -	\$ -	\$ -	#DIV/0!
SIF Radar Sign Grant	\$ -	\$ -	\$ -	#DIV/0!
Recycling Tonnage	\$ 3,326.76	\$ (3,326.76)	\$ -	0.00%
Surplus:	\$ -	\$ -	\$ -	#DIV/0!
Total Revenue Anticipated&MRNA	\$ 2,054,866.01	\$ (631,546.88)	\$ 1,423,319.13	69.27%
Amnt to be Raised - Municipal	\$ 3,417,167.00	\$ -	\$ 3,417,167.00	100.00%
Local/Reg/Cty/Lib/Open Taxes	\$ 9,315,000.00	\$ (5,939,948.96)	\$ 3,375,051.04	36.23%
Total Tax Levy	\$ 12,732,167.00	\$ -	\$ -	

RECEIPTS AND DISBURSEMENTS JUNE 2017

FUND	BEGIN BALANCE	RECEIPTS	DISBURSEMENTS	END BALANCE
Green Acres	12,318.73	7.70	0.00	12,326.43
Premium	111,993.17	70.00	93.17	111,970.00
Dog	12,376.27	212.76	19.20	12,569.83
Capital	533,233.63	530,419.07	12,648.07	1,051,004.63
Water Utility	11,231.40	74,960.85	39,701.64	46,490.61
Water Capital	20,863.64	13.04	4.72	20,871.96
Sewer Utility	581,896.63	93,382.82	35,812.44	639,467.01
Sewer Capital	164,321.67	102.71	106.13	164,318.25
Solid Waste Utility	151,695.92	40,742.86	29,701.42	162,737.36
Solid Waste Cap	6,284.84	3.93	4.06	6,284.71
Sui	110,931.62	196.68	3,189.24	107,939.06
Historic Preservation	813.46	1,567.39	0.00	2,380.85
Rehab Escrow	53,850.58	33.67	0.00	53,884.25
Recreation Trust	7,063.97	9,390.95	404.09	16,050.83
Special Events	21,294.90	37.54	3,833.41	17,499.03
Dev Escrow	41,023.24	8,194.36	32.50	49,185.10
Current	3,061,862.92	162,636.53	798,862.00	2,425,637.45
TOTAL FUNDS	4,903,056.59	921,972.86	924,412.09	4,900,617.36

GOLF

	P&L Receipts	P&L Exp	Difference
Jan	\$ 19,555.00	\$ 50,758.00	\$ (31,203.00)
Feb	\$ 39,018.00	\$ 49,276.00	\$ (10,258.00)
Mar	\$ 17,507.00	\$ 53,393.00	\$ (35,886.00)
Apr	\$ 110,945.34	\$ 81,880.12	\$ 29,065.22
May	\$ 115,188.00	\$ 97,792.00	\$ 17,396.00
Jun	\$ 147,829.00	\$ 114,513.00	\$ 33,316.00
Jul			\$ -
Aug			\$ -
Sep			\$ -
Oct			\$ -
Nov			\$ -
Dec			\$ -
TOTAL	\$ 450,042.34	\$ 447,612.12	\$ 2,430.22

Expenditure Budget

CURRENT FUND

Activity to 7/19/2017

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Account Number	Description	Budget	Activity	Encumbered	Balance
10510010	GENERAL ADMIN: SALARIES & WAGES	49,500.00	28,100.70	-	21,399.30
10510020	GENERAL ADMIN: OTHER EXPENSES	10,600.00	5,053.35	1,271.65	4,275.00
10510120	INTERNET	6,200.00	3,214.16	2,859.80	126.04
10511010	MAYOR AND COUNCIL: SALARIES & WAGES	6,000.00	2,000.00	-	4,000.00
10511020	MAYOR AND COUNCIL: OTHER EXPENSES	1,760.00	742.00	150.01	867.99
10511032	ADVERTISING	11,700.00	2,630.47	3,977.88	5,091.65
10511520	NEWSLETTER	10,000.00	3,746.71	3,835.00	2,418.29
10512010	MUNICIPAL CLERK: SALARIES & WAGES	26,177.40	11,293.10	-	14,884.30
10512020	MUNICIPAL CLERK: OTHER EXPENSES	9,925.00	5,304.00	1,956.62	2,664.38
10512520	ELECTION EXPENSE	2,750.00	-	2,037.56	712.44
10513010	FINANCIAL ADMIN: SALARIES & WAGES	42,294.14	23,227.17	-	19,066.97
10513020	FINANCIAL ADMIN: OTHER EXPENSES	7,470.00	3,893.38	2,285.72	1,290.90
10513520	AUDIT SERVICES: OTHER EXPENSES	30,865.00	10,000.00	20,865.00	-
10514510	TAX COLLECTOR: SALARIES & WAGES	42,294.14	23,193.64	-	19,100.50
10514520	TAX COLLECTOR: OTHER EXPENSES	6,065.00	5,147.50	747.36	170.14
10515010	TAX ASSESSMENT: SALARIES & WAGES	39,067.20	20,182.11	-	18,885.09
10515020	TAX ASSESSMENT: OTHER EXPENSES	2,600.00	1,395.90	795.00	409.10
10515520	LEGAL: OTHER EXPENSES	75,735.00	24,535.04	50,314.96	885.00
10516520	ENGINEERING SERVICES: OTHER EXPENSES	14,800.00	4,471.25	328.75	10,000.00
10517020	BUILDINGS & GROUNDS	83,973.00	23,392.04	35,166.08	25,414.88
10517120	BUILDINGS & GROUNDS-OFFICE	36,598.00	7,615.68	16,817.73	12,164.59
10518010	PLANNING BOARD: SALARIES & WAGES	4,680.00	2,040.00	-	2,640.00
10518020	PLANNING BOARD: OTHER EXPENSES	10,000.00	3,573.34	4,137.50	2,289.16
10518510	ZONING OFFICER: SALARIES & WAGES	5,100.00	2,762.50	-	2,337.50
10519510	CONSTRUCTION OFFICIAL: SALARIES & WAGES	34,744.20	18,228.93	-	16,515.27
10519520	CONSTRUCTION OFFICIAL: OTHER EXPENSES	2,550.00	216.00	357.00	1,977.00
10520510	CCO-BLDG INSPECTION: SALARIES & WAGES	5,100.00	2,975.02	-	2,124.98
10521020	LIABILITY INSURANCE	126,150.00	85,500.35	25,457.95	15,191.70
10521520	WORKER'S COMPENSATION INSURANCE	45,000.00	33,367.44	11,122.48	510.08
10522020	EMPLOYEE GROUP INSURANCE	206,563.00	105,481.34	101,021.85	59.81
10524010	POLICE DEPARTMENT: SALARIES & WAGES	813,885.19	413,421.09	-	400,464.10
10524020	POLICE DEPARTMENT: OTHER EXPENSES	65,000.00	35,189.34	23,159.03	6,651.63
10524520	LEASE/PURCHASE POLICE VEHICLES	7,257.95	7,257.85	-	0.10
10525220	EMERGENCY MANAGEMENT: OTHER EXPENSES	3,000.00	400.10	661.08	1,938.82
10525520	HIGH BRIDGE VOLUNTEER FIRE DEPT.	81,320.00	69,320.00	-	12,000.00
10526020	RESCUE/FIRST AID	29,000.00	-	-	29,000.00
10526520	LOSAP CONTRIBUTION	32,900.00	25,900.00	1,400.00	5,600.00
10527020	ECONOMIC DEVELOPMENT	500.00	365.00	-	135.00
10529010	DEPT.OF PUBLIC WORKS: SALARIES & WAGES	117,529.44	53,795.47	-	63,733.97
10529020	DEPT.OF PUBLIC WORKS: OTHER EXPENSES	206,458.00	57,647.07	132,869.54	15,941.39
10529055	PARKS & PLAYGROUNDS - OTHER EXPENSES	8,000.00	1,510.75	2,907.00	3,582.25
10529060	FIELD MAINTENANCE - OTHER EXPENSES	10,000.00	-	-	10,000.00
10533020	BOARD OF HEALTH: OTHER EXPENSES	5,340.00	2,133.33	3,206.67	-
10533520	ENVIRONMENTAL COMMISSION: OTHER EXPENSES	1,500.00	32.04	-	1,467.96
10537020	SPECIAL EVENTS: OTHER EXPENSES	3,750.00	579.40	811.16	2,359.44
10537120	CULTURAL & HERITAGE	2,000.00	-	1,650.00	350.00
10537620	GOLF-OTHER EXPENSES	1,100,000.00	395,935.52	612,894.20	91,170.28
10539010	LIBRARY: SALARIES & WAGES	21,832.86	11,137.19	-	10,695.67
10539020	LIBRARY - OTHER EXPENSES	200.00	-	200.00	-
10543020	ELECTRICITY	20,000.00	9,238.96	8,463.44	2,297.60
10543520	STREET LIGHTING	42,000.00	13,615.25	17,876.92	10,507.83
10544020	TELEPHONE	18,600.00	6,256.52	6,413.47	5,930.01
10544620	GASOLINE	43,520.00	14,824.88	26,325.12	2,370.00
10544720	HEATING FUEL	30,000.00	15,022.38	12,893.31	2,084.31
10547120	CONTRIBUTION TO PERS	30,450.00	31,175.14	-	(725.14)
10547220	SOCIAL SECURITY SYSTEM(OASI)	92,427.68	50,207.07	-	42,220.61
10547520	CONTRIBUTION TO PFRS	170,132.00	170,416.44	-	(284.44)
10629021	ENVIRONMENTAL TESTING	20,000.00	-	20,000.00	-
10649020	MUNICIPAL COURT: OTHER EXPENSES	37,900.00	18,950.00	18,950.00	-
10651020	STORMWATER MANAGEMENT	7,000.00	-	4,356.80	2,643.20
10671710	PLAYGROUND GRANT	5,024.25	-	5,024.25	-
10672620	RECYCLING TONNAGE GRANT	3,326.76	1,217.61	-	2,109.15
10673020	DRIVE SOBER GRANT	3,900.00	-	-	3,900.00
10673920	BORO HALL SIGN GRANT	2,300.00	-	-	2,300.00
10675920	DISTRACTED DRIVING GRANT	5,500.00	5,500.00	-	-
10687120	SPECIAL EMERGENCY-5 YEARS	60,000.00	-	15,000.00	45,000.00
10689920	RESERVE FOR UNCOLLECTED TAXES	254,642.80	-	-	254,642.80
10690020	CAPITAL IMPROVEMENT FUND	380,000.00	-	-	380,000.00
10692020	BOND PRINCIPAL	415,000.00	30,000.00	-	385,000.00
10692520	NOTE PRINCIPAL	99,000.00	99,000.00	-	-
10693020	BOND INTEREST	300,315.00	150,359.38	-	149,955.62
10693520	NOTE INTEREST	3,600.00	3,450.40	-	149.60

Expenditure Budget

CURRENT FUND

Activity to 7/19/2017

*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Account Number	Description	Budget	Activity	Encumbered	Balance
10694020	GREEN ACRES-SPRINGSIDE-#1014-01-008	11,660.00	5,829.68	-	5,830.32
10694120	GREEN ACRES-LK SOLITUDE-#1014-95-128	86,292.00	43,145.62	-	43,146.38
10694220	NJEIT-LK SOLITUDE	55,508.00	10,686.18	-	44,821.82
10694320	DAM RESTORATION LOAN	237,200.00	118,564.80	-	118,635.20
10694520	CAPITAL LEASE	96,000.00	46,832.88	-	49,167.12
TOTALS		5,997,033.01	2,382,200.46	1,200,567.89	2,414,264.66

High Bridge Hills - HBH
For the Month Ending June 30th, 2017

				YTD						
				June						
	Actual	Budget	Budget Variance	Last Year	Last Year Variance	Actual	Budget	Budget Variance	Last Year	Last Year Variance
	345	290	55	326	19	1,180	1,105	75	1,254	(74)
	584	450	134	537	47	1,283	1,225	58	1,393	(110)
	4,017	3,421	596	3,800	217	11,536	10,875	661	10,622	914
	4,946	4,161	785	4,683	283	13,999	13,205	794	13,289	710
Revenue										
514 Green Fees	109,531	119,559	(10,028)	109,017	514	309,226	337,354	(28,128)	295,296	13,930
2,162 Cart Fees	23,738	19,071	4,667	21,576	2,162	64,202	61,084	3,118	58,677	5,524
(1,115) Driving Range	4,377	6,641	(2,264)	5,492	(1,115)	24,939	28,333	(3,394)	27,287	(2,348)
155 Golf Cards/Passes	782	836	(54)	627	155	5,146	3,439	1,707	3,828	1,318
(16) Other Golf Revenues (Club Rept, Har	454	730	(276)	470	(16)	2,978	3,395	(417)	2,788	190
0 Dues Income - Monthly Dues	0	2,500	(2,500)	0	0	0	30,900	(30,900)	0	0
2,039 Initiation Fee Income / Annual Member	3,313	0	3,313	1,274	2,039	30,266	0	30,266	31,994	(1,728)
615 Miscellaneous Income and Discounts	5,634	4,778	856	5,019	615	13,287	11,516	1,771	11,084	2,202
Total Revenue	147,829	154,115	(6,286)	143,475	4,354	450,043	476,021	(25,978)	430,954	19,089
Other Operational Expenses										
(6,156) Golf Ops	7,066	2,001	(5,065)	940	(6,156)	12,927	13,401	473	6,723	(6,204)
(3,034) G&A	16,493	13,566	(2,927)	13,459	(3,034)	72,132	72,132	(24)	71,089	(1,067)
(725) Maintenance	22,935	21,320	(1,615)	22,210	(725)	72,791	68,638	(4,153)	64,217	(8,574)
(336) Sales and Marketing	978	1,440	462	640	(336)	9,985	11,083	1,098	7,032	(2,953)
80 Golf Cart Leases - P&C	8,089	7,568	(520)	10,529	2,441	16,186	15,137	(1,050)	25,334	9,148
80 Insurance - P&C	2,322	2,621	299	2,401	80	13,930	15,725	1,795	14,409	478
Total Other Operational Expenses	57,912	48,516	(9,396)	50,180	(7,732)	197,976	196,115	(1,861)	188,804	(9,172)
Total Expenses	114,513	96,502	(18,012)	105,617	(8,897)	447,612	431,444	(16,169)	437,116	(15,496)
EBITDAR	33,316	57,613	(24,297)	37,859	(4,543)	2,431	44,577	(42,147)	(1,163)	3,594
EBITDA	33,316	57,613	(24,297)	37,859	(4,543)	2,431	44,577	(42,147)	(1,163)	3,594
Net Income	33,316	57,613	(24,297)	37,859	(4,543)	2,431	44,577	(42,147)	(1,163)	3,594
GROSS INCOME	147,829	154,115	(6,286)	143,475	4,354	450,043	476,021	(25,978)	430,954	19,089
Labor										
455 Golf Operation Labor	19,434	14,247	(5,187)	19,889	455	63,977	56,062	(7,915)	69,974	5,997
0 General and Administrative	5,856	5,856	40	5,856	0	35,330	35,570	240	35,219	(111)
(1,356) Maintenance and Landscaping	22,838	20,197	(2,642)	21,443	(1,356)	108,363	103,661	(2,703)	97,187	(9,177)
Total Direct Labor	48,128	40,339	(7,789)	47,187	(941)	205,670	195,293	(10,377)	202,380	(3,291)
Total Payroll Taxes	5,769	5,042	(727)	6,031	262	26,975	24,412	(2,563)	28,067	1,092
Total Medical/Health Benefits	1,442	1,806	364	1,493	51	9,418	10,836	1,418	8,512	(906)
Total Workmans Comp	1,262	798	(464)	726	(536)	7,573	4,788	(2,785)	4,354	(3,218)
Total Payroll Burden	8,473	7,646	(827)	8,250	(223)	43,966	40,936	(3,930)	40,933	(3,033)
Total Labor	56,601	47,986	(8,616)	55,437	(1,165)	249,636	235,328	(14,307)	243,313	(6,323)

Construction / Zoning
As of June 30, 2017

2017	BUILD	ELECT	PLUMB	FIRE	MISC	TOTAL	SALARY	O/E	TOTAL	# OF PERMITS
1ST QTR	\$ 2,379.00	\$ 7,602.00	\$ 4,615.00	\$ 735.00	\$ -	\$ 15,331.00	\$ 8,302.50	\$ 123.00	\$ 6,905.50	1-45
2ND QTR	\$12,133.00	\$ 3,590.00	\$ 3,340.00	\$ 2,026.00	\$ -	\$ 21,089.00	\$ 8,631.22	\$ 143.00	\$12,314.78	46-123
3RD QTR									\$ -	
4TH QTR									\$ -	
TOTALS	\$14,512.00	\$11,192.00	\$ 7,955.00	\$ 2,761.00	\$ -	\$ 36,420.00	\$16,933.72	\$ 266.00	\$19,220.28	

2017	CCO	# OF CCO	ZONING	DRIVEWAY	TREE	TOTAL	SALARY	O/E	TOTAL
1ST QTR	\$ 1,680.00	21	\$ 220.00	\$ 150.00	\$ -	\$ 2,071.00	\$ 2,708.28		\$ (637.28)
2ND QTR	\$ 2,560.00	31	\$ 715.00	\$ 150.00	\$ 1,000.00	\$ 4,456.00	\$ 2,604.24		\$ 1,851.76
3RD QTR									\$ -
4TH QTR									\$ -
TOTALS	\$ 4,240.00	52	\$ 935.00	\$ 300.00	\$ 1,000.00	\$ 6,527.00	\$ 5,312.52	\$ -	\$ 1,214.48

2016	BUILD	ELECT	PLUMB	FIRE	MISC	TOTAL	SALARY	O/E	TOTAL	# OF PERMITS
1ST QTR	\$ 3,083.00	\$ 1,700.00	\$ 1,505.00	\$ 425.00	\$ -	\$ 6,713.00	\$ 7,036.24		\$ (323.24)	1-37
2ND QTR	\$ 5,808.00	\$ 3,487.00	\$ 2,295.00	\$ 800.00		\$ 12,390.00	\$ 7,036.26		\$ 5,353.74	38-89
3RD QTR	\$14,292.00	\$ 3,124.00	\$ 2,610.00	\$ 920.00		\$ 20,946.00	\$ 7,459.98	\$ 107.50	\$13,378.52	90-157
4TH QTR	\$ 6,965.00	\$ 5,665.00	\$ 4,220.00	\$ 1,915.00	\$ 90.00	\$ 18,855.00	\$ 7,177.50	\$ 1,144.81	\$10,532.69	158-212
TOTALS	\$30,148.00	\$13,976.00	\$10,630.00	\$ 4,060.00	\$ 90.00	\$ 58,904.00	\$28,709.98	\$1,252.31	\$28,941.71	

2016	CCO	# OF CCO	ZONING	DRIVEWAY	TREE	TOTAL	SALARY	O/E	TOTAL
1ST QTR	\$ 1,920.00	25	\$ 200.00	\$ -	\$ 30.00	\$ 2,175.00	\$ 1,666.64		\$ 508.36
2ND QTR	\$ 2,400.00	30	\$ 230.00	\$ -	\$ 30.00	\$ 2,690.00	\$ 2,499.96		\$ 190.04
3RD QTR	\$ 1,955.00	24	\$ 430.00	\$ 150.00	\$ 60.00	\$ 2,619.00	\$ 2,499.96		\$ 119.04
4TH QTR	\$ 1,680.00	20	\$ 230.00	\$ -	\$ 30.00	\$ 1,960.00	\$ 2,499.96		\$ (539.96)
TOTALS	\$ 7,955.00	99	\$ 1,090.00	\$ 150.00	\$ 150.00	\$ 9,444.00	\$ 9,166.52	\$ -	\$ 277.48

BOROUGH OF HIGH BRIDGE

COUNTY OF HUNTERDON

SYNOPSIS OF AUDIT

2016

BOROUGH OF HIGH BRIDGE
Summary of Synopsis of Audit Report for Publication

Attention is directed to the fact that a summary or synopsis of the audit report, together with the recommendations, is the minimum required to be published pursuant to N.J.S.A. 40A:5-7.

Synopsis of the 2016 Audit Report of the Borough of High Bridge, County of Hunterdon as required by N.J.S.A. 40A:5-7.

Recommendations:

There were no recommendations as a result of this audit.

Status of Prior Year's Audit Findings/Recommendations

A review was performed on prior year recommendations and corrective action was taken on all.

* * * * *

The above summary or synopsis was prepared from the report of audit of the Borough of High Bridge, County of Hunterdon, as performed by Bedard, Kurowicki and Company CPA's PC, for the calendar year 2016. This report is on file at the Borough Clerk's office and may be inspected by any interested person.

Clerk

BOROUGH OF HIGH BRIDGE
Sewer Utility Fund
Comparative Schedule of Operations and
Changes in Fund Balance - Regulatory Basis
For the Years Ended December 31, 2016 and 2015

	2016		2015	
	Amount	%	Amount	%
<u>Revenue and Other Income Realized</u>				
Operating surplus anticipated	\$ 213,979	19.26	\$ 100,000	10.42
Collection of sewer rents	774,418	69.71	776,242	80.88
Miscellaneous - from other than sewer rents	122,541	11.03	83,523	8.70
Total income	1,110,938	100.00	959,765	100.00
<u>Expenditures</u>				
Budget expenditures				
Operating	755,423	78.23	696,666	81.48
Capital improvements	40,000	4.14	-	-
Debt service	146,661	15.19	150,000	17.54
Deferred charges & statutory expenditures	23,556	2.44	8,334	0.97
Capital improvements	-	-	-	-
Total expenditures	965,640	100.00	855,000	100.00
Statutory excess to fund balance	145,298		104,765	
<u>Fund Balance</u>				
Fund balance January 1,	681,075		676,310	
	826,373		781,075	
Less: utilization as anticipated revenue	213,979		100,000	
Fund balance December 31,	\$ 612,394		\$ 681,075	

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
CURRENT FUND				
2020 - ADAM YOUNG	PO 24277 CLERK - OE - EDUCATION - MILEAGE RE			47.62
10512025	Municipal Clerk-OE-Education/Training	47.62		47.62
950 - AMERICAN WEAR, INC	PO 23918 DPW - OE - UNIFORMS - 66% OF MONTHL			127.38
10529029	Dept. of Public Works-OE-Uniforms	127.38		127.38
1564 - AQUA TECH HOTSYS, INC	PO 24227 DPW - OE - BUILDING - REPAIRS TO WA			5,435.96
10529034	Dept. of Public Works-OE-Building Mats	5,435.96		5,435.96
2140 - SUN LIFE FINANCIAL	PO 23787 GROUP INSURANCE - DENTAL & LIFE - P			2,412.75
10522072	Employee Group Insurance:Dental	1,766.98		
10522073	Employee Group Insurance:Life Ins	645.77		2,412.75
1903 - ASSURE SHRED	PO 24081 CLEAN COMMUNITY SHRED EVENT 06/24/2			125.00
10141739	CLEAN COMMUNITIES	125.00		125.00
2025 - BANK OF AMERICA	PO 23807 BUILDINGS & GROUNDS/WATER/SPECIAL E			55.98
10517121	BUILDINGS & GROUNDS-OFFICE SUPPLIES	55.98		55.98
1530 - HIGH BRIDGE HILLS GOLF COURSE	PO 24190 GOLF - OE - JUNE			65,629.71
10537620	GOLF-OTHER EXPENSES	65,629.71		65,629.71
1530 - HIGH BRIDGE HILLS GOLF COURSE	PO 24191 GOLF - OE - JULY			69,618.38
10537620	GOLF-OTHER EXPENSES	69,618.38		69,618.38
98 - CLINTON NAPA	PO 23996 DPW - OE - VEHICLE REPAIR			11.89
10529028	Dept. of Public Works-OE-Vehicle Repair	11.89		11.89
987 - COMCAST	PO 23848 DPW - INTERNET A/C 09574 832139-01-			266.32
10510120	INTERNET	129.90		
10544122	Telephone - Garage	136.42		
10510120	PO 23849 INTERNET/PHONE - BOROUGH HALL - ACC			246.24
10544121	INTERNET	94.95		
10544121	Telephone - Boro Hall	151.29		
10510120	PO 23850 INTERNET/PHONE - FIRE DEPT - ACCT #			254.84
10510120	INTERNET	109.95		
10544124	Telephone - Fire	144.89		
10510120	PO 23851 INTERNET/PHONE - RESCUE SQUAD - ACC			225.34
10544123	INTERNET	109.95		
10544123	Telpehone - Squad	115.39		
10510120	PO 23852 POLICE - INTERNET - 2017 - A/C 0957			395.22
10510120	INTERNET	129.90		
10544126	Telephone - Police	265.32		1,387.96
213 - COUNTY OF HUNTERDON	PO 24130 NEWSLETTER - PRINTING & PRODUCTION			775.00
10511522	Newsletter - Printing	775.00		775.00
1349 - DEER CARCASS REMOVAL SERVICE LLC	PO 24290 DPW - OE - DISPOSAL OF STREET SWEEP			4,356.80
10651022	SUPPLIES & DISPOSAL	4,356.80		4,356.80

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
1349 - DEER CARCASS REMOVAL SERVICE LLC 10517050	PO 24393 BUILDINGS & GROUNDS - DEER CARCASS Buildings & Grounds - Deer Carcass Remv		57.00	57.00
967 - DELL MARKETING L.P. 10524031A	PO 23786 POLICE - OE - EQUIPMENT (2016) Police Department-OE-Equipment Re		924.38	924.38
73 - EASTSIDE SERVICE, INC 10524028	PO 24391 POLICE - OE - VEHICLE REPAIR '07 C. Police Department-OE-Vehicle Repair		273.40	273.40
160 - ELIZABETHTOWN GAS 10544721	PO 23853 HEATING - BOROUGH HALL - ACT#655639 Heating - Boro Hall		85.00	85.00
10544725	PO 23854 HEATING - RESCUE SQUAD - ACT# 71679 Heating - Squad Bldg		90.88	90.88
10544721	PO 23855 HEATING - BOROUGH HALL - ACT#779535 Heating - Boro Hall		204.74	204.74
10544722	PO 23856 HEATING - BORO GARAGE - ACCTS # 503 Heating - Garage		135.52	516.14
2133 - FINCH FUEL OIL CO. 10544621	PO 24182 DPW - GASOLINE ACCT #45007-02 Gas		1,959.10	1,959.10
10544630	PO 24183 DIESEL - DPW - ACCT #45007 DIESEL		1,641.94	3,601.04
190 - FRANK RYMON & SONS, INC 10529036	PO 24062 DPW - OE - VEHICLE MAINT Dept. of Public Works-OE-Vehicle Maintee		262.25	262.25
87 - GENERAL CODE LLC 10687121	PO 24380 SPECIAL EMERGENCY - CODIFICATION SP EMERG-5 YEAR-CODIFICATION		6,386.26	6,386.26
92 - GREENBAUM ROWE SMITH & DAVIS LLP 10515566	PO 24137 LEGAL Legal-OE-General Borough Matters		7,122.47	7,122.47
10515561	Legal-OE-Fernandes	2,450.00		
10515578	Legal-OE-HBGC	507.50		
10515581	Legal-OE-Solitude House	1,102.50		
10515560	Legal-OE-Municipal Meetings	437.50		
105155614	Legal-OE-Undersized Lots	1,190.00		
105155613	Legal-OE-Combe Landfill	537.57		
97 - HIGH BRIDGE BD OF ED 101330	PO 23804 AUGUST 2017 - LOCAL SCHOOL TAX LEVY LOCAL SCHOOL TAX - PAYABLE		1,938,810.68	1,938,810.68
449 - HUNTERDON COUNTY CLERK 10512520	PO 24325 ELECTIONS EXPENSE - 2017 ELECTION EXPENSE		2,037.56	2,037.56
2064 - IMAGE SYSTEMS FOR BUSINESS INC 10517123	PO 23924 BUILDINGS & GROUNDS - POLICE BLDG - BUILDINGS & GROUNDS-COPIER LEASE		288.00	288.00
2296 - WELLS FARGO VENDOR FIN 10517123	PO 24314 BUILDINGS & GROUNDS - COPIER LEASE BUILDINGS & GROUNDS-COPIER LEASE		229.99	229.99

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
2312 - IMPERIAL COPY PRODUCTS, INC	PO 24388 BUILDINGS & GROUNDS - COPIER LEASE			24.99
10517123	BUILDINGS & GROUNDS-COPIER LEASE	24.99		24.99
90 - JCP&L	PO 23864 SOLITUDE HOUSE - 7 & 9 RIVER ROAD A		20.79	
10543027	Electricity - Solitude Museum/Garage	20.79		
	PO 23865 ELECTRIC - SPRINGSIDE - ACCT#100050		10.09	
10543520	STREET LIGHTING	10.09		
	PO 23866 STREET LIGHTING - MAIN STREET - STR		12.98	
10543520	STREET LIGHTING	12.98		
	PO 23867 STREET LIGHTING - SHOP E - 1 WASHIN		11.93	
10543520	STREET LIGHTING	11.93		55.79
90 - JCP&L	PO 23873 STREET LIGHTING - JUN 2017 - ACCT#2		2,807.53	
10543520	STREET LIGHTING	2,444.24		
10543025	Electricity - Boro Hall	199.29		
10543026	Electricity - Library	53.07		
10543024	Electricity - DPW	91.97		
10543031	Electricity - Rt 513	7.20		
10543032	Electricity - Boro Commons	3.32		
10543033	Electricity - Bridge Street	8.44		2,807.53
2139 - JP MONZO MUNICIPAL CONSULTING, LLC	PO 24365 FINANCE - OE - SEMINAR - BONNIE FLE		40.00	
10513024	Financial Admin-OE-Conferences/Seminars	40.00		40.00
131 - L&L LAWN & GARDEN EQUIPMENT, INC	PO 24176 DPW - OE - VEHICLE MAINT		601.19	
10529036	Dept. of Public Works-OE-Vehicle Maintee	601.19		601.19
2300 - MAXX'S FLEET REPAIRS	PO 24361 POLICE - OE - VEHICLE REPAIR - STRI		838.28	
10524028	Police Department-OE-Vehicle Repair	838.28		838.28
2233 - MICHAEL PAPPAS	PO 24047 ADMIN - OE - MISC - MILEAGE		72.65	
10510099	General Admin-OE-Misc.	72.65		72.65
2310 - MTAG CUST ATCF II NJ, LLC	PO 24394 O/S LIEN REDEMPTION - CERT#2014-029		24,790.33	
104156	REVENUE - O/S LIEN REDEMPTION	24,790.33		24,790.33
214 - NJ ADVANCE MEDIA	PO 23998 ADVERTISING - ACCT #1160892		704.55	
10511032	ADVERTISING	704.55		704.55
67 - TREASURER - STATE OF NEW JERSEY	PO 24202 QUARTERLY 2017 DCA FEES		1,088.00	
101405	RESERVE - DCA FEES	1,088.00		1,088.00
1857 - OFFICE CONCEPTS GROUP	PO 24274 DPW - OE - OFFICE SUPPLIES		132.83	
10529021	Dept. of Public Works-OE-Office supplies	132.83		132.83
1857 - OFFICE CONCEPTS GROUP	PO 24275 OFFICE SUPPLIES		149.95	
10517124	BUILDINGS & GROUNDS-COPY PAPER	149.95		149.95
1371 - OLD YORK HEATING & COOLING, INC	PO 24352 BUILDINGS & GROUNDS - FIREHOUSE		125.00	
10517093	Buildings & Grounds - Fire House	125.00		125.00

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
2298 - POINT EMBLEMS 10524031	PO 24329 POLICE - OE - EQUIPMENT REPAIR Police Department-OE-Equipment Repair		615.00	615.00
1495 - PRAXAIR DISTRIBUTION, INC 10529025	PO 23959 DPW-OE-MISC- CUSTOMER #71761637 - 1 Dept. of Public Works-OE-Equipment/Hdwr		26.16	26.16
2218 - RIVER NET COMPUTERS, LLC 10524026	PO 24346 POLICE - OE - MAINTENANCE CONTRACTS Police Department-OE-Maintenance Contras		249.99	249.99
189 - RUTGERS CTR FOR GOV SERVICES 10512025	PO 24309 MUNICIPAL CLERK - OE - EDUCATION - Municipal Clerk-OE-Education/Training		709.00	709.00
2301 - SEAMLESSDOCS 10517133	PO 24336 BUILDINGS & GROUNDS - OFFICE - DATA BUILDINGS & GROUNDS-DATA PROCES/SOFTWARE		2,500.00	2,500.00
195 - SHERWIN-WILLIAMS CO. 10529034	PO 24330 DPW - OE - PAINT Dept. of Public Works-OE-Building Mats		419.60	419.60
2306 - SOLAR CITY CORPORATION 10416001 10416003	PO 24390 REFUND BY RESOLUTION - PERMIT CANCE UCC - BUILDING UCC - ELECTRICAL		62.40 180.00	242.40 242.40
169 - STATE OF NJ-DIV PENSIONS&BENE 10522071 101408	PO 23834 INSURANCE - GROUP HEALTH - JULY 20 Employee Group Insurance:Health RESERVE - HEALTH BENEFITS		14,580.42 7,255.87	21,836.29 21,836.29
247 - STATEWIDE INSURANCE FUND 10521520 10521020	PO 24063 INSURANCE - WORKMANS COMP LIABILITY WORKER'S COMPENSATION INSURANCE LIABILITY INSURANCE		11,122.48 25,457.95	36,580.43 36,580.43
1978 - STAVOLA 10529039	PO 24226 DPW - OE - BLACKTOP Dept. of Public Works-OE-Blacktop		553.64	553.64
2238 - SYSTEM ONE ALARM SERVICES, INC 10517040 10517091	PO 23964 BUILDINGS & GROUNDS - BOROUGH HALL Buildings & Grounds - New Boro Hall PO 23965 BUILDINGS & GROUNDS - POLICE DEPT - Buildings & Grounds - Police Bldg		270.00 270.00	270.00 540.00
1586 - TIRPOK GROUP, INC 10524033	PO 24366 POLICE - OE - UNIFORMS / CLOTHING Police Department-OE-Uniforms/Clothing		38.60	38.60
1586 - TIRPOK GROUP, INC 10524033	PO 24367 POLICE - OE - UNIFORMS / CLOTHING Police Department-OE-Uniforms/Clothing		2.25	2.25
2244 - US BANK CUST-PC6 STERLING NATIONAL 104156	PO 24369 OUTSIDE LIEN REDEMPTION-CERT #2016- REVENUE - O/S LIEN REDEMPTION		563.95	563.95

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
1657 - VALCOPY SERVICES, INC	PO 23923 BUILDINGS & GROUNDS - BORO HALL OFF			256.90
10517123	BUILDINGS & GROUNDS-COPIER LEASE	256.90		256.90
199 - VAN DOREN OIL COMPANY	PO 23857 HEATING FUEL - FIREHOUSE - ACCT # 0			758.02
10544724	Heating Fuel-Firehouse	758.02		758.02
1500 - VERIZON WIRELESS	PO 23974 POLICE - OE - WIRELESS DEVICES - J			380.70
10524030	Police Department-OE-Wireless Devices	160.04		
10544127	TELEPHONE-POLICE-CELL PHONES	220.66		380.70
1500 - VERIZON WIRELESS	PO 23981 EMERGENCY MANAGEMENT - OE - AIRCARD			80.02
10525230	EMERGENCY MANAGEMENT: WIRELESS DEVICES	80.02		80.02
1500 - VERIZON WIRELESS	PO 23982 TELEPHONE - DPW - CELL PHONES ACC			98.50
10544128	TELEPHONE-DPW-CELL PHONES	98.50		98.50
2141 - VSP VISION CARE	PO 23791 GROUP INSURANCE - VISION - ACCOUNT			243.28
10522074	Employee Group Insurance:Vision	243.28		243.28
1606 - W.B. MASON COMPANY	PO 24006 OFFICE SUPPLIES			1,956.81
10539020	LIBRARY - OTHER EXPENSES	177.65		
10517121	BUILDINGS & GROUNDS-OFFICE SUPPLIES	1,258.31		
10510021	General Admin-OE-Office Supplies	213.42		
10517059	Buildings & Grounds - Janitorial	110.14		
10515021	Tax Assessment-OE-Office Supplies	84.27		
10529021	Dept. of Public Works-OE-Office supplies	32.44		
10513021	Financial Admin-OE-Office Supplies	30.14		
10524021	Police Department-OE-Office Supplies	50.44		1,956.81
1777 - WESTERN PEST SERVICES	PO 23984 BUILDINGS & GROUNDS - POLICE - RAT			88.00
10517091	Buildings & Grounds - Police Bldg	88.00		88.00
	PO 23985 BUILDINGS & GROUNDS - RESCUE - RAT			88.00
10517098	Buildings & Grounds - Rescue Squad	88.00		88.00
	PO 23986 BUILDINGS & GROUNDS - BORO HALL - A			40.00
10517040	Buildings & Grounds - New Boro Hall	40.00		216.00
PREMIUM FUND				
2310 - MTAG CUST ATCF II NJ, LLC	PO 24395 PREMIUM - CERT#2014-029 - 39.11/826			18,000.00
221400	TAX SALE PREMIUMS	18,000.00		18,000.00
2244 - US BANK CUST-PC6 STERLING NATIONAL	PO 24370 PREMIUM-OUTSIDE LIEN REDEMPTION-CER			800.00
221400	TAX SALE PREMIUMS	800.00		800.00
DOG FUND				
2135 - ANIMAL CONTROL & INVESTIGATIVE SERV	PO 23951 BD OF HEALTH - ANIMAL CONTROL SERVI			1,066.66
231315	RESERVE FOR ANIMAL CONTROL EXPENSES	1,066.66		1,066.66
153 - NJ DEPT OF HEALTH & SENIOR SERVICES	PO 24398 JUNE DOG FEES			12.60
231320	RESERVE FOR STATE DEPT OF HEALTH FEES	12.60		12.60

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
GENERAL CAPITAL FUND				
1398 - MASER CONSULTING PA	PO 23399 CAPITAL - CREGAR ROAD - HIB006		925.00	925.00
30940302	SECT 20 COSTS-ENG/ARCH/LEG	925.00		925.00
1398 - MASER CONSULTING PA	PO 23531 CAPITAL - STREETScape PHASE 2 - ENG		1,057.50	1,057.50
30920302	ENG/LEGAL SECTION 20 COSTS	1,057.50		1,057.50
1398 - MASER CONSULTING PA	PO 23772 CAPITAL - MILL ST ENGINEERING -		8,757.50	8,757.50
30560802	SECT 20 COSTS-LEGAL/ENG/ARCH	8,757.50		8,757.50
WATER UTILITY FUND				
950 - AMERICAN WEAR, INC	PO 23919 WATER - OE - UNIFORMS - 22% OF MONT		42.46	42.46
60510034	WATER - OE - UNIFORMS/CLOTHING	42.46		42.46
2140 - SUN LIFE FINANCIAL	PO 23788 WATER - GROUP INSURANCE - DENTAL &		506.22	506.22
60510040	WATER - OE - INSURANCE - GROUP	506.22		506.22
249 - CENTURYLINK	PO 24024 WATER - 2017 - TELEPHONE CUST # 908		49.15	49.15
60510097	WATER - OE - TELEPHONE	49.15		49.15
303 - FLEMINGTON SUPPLY CO., INC.	PO 24400 WATER - OE - HARDWARE		72.30	72.30
60510052	WATER - OE - HARDWARE & EQUIPMENT	72.30		72.30
90 - JCP&L	PO 23892 WATER - ELECTRIC - SOLITUDE PUMP -		481.20	481.20
60510098	WATER - OE - ELECTRIC	481.20		481.20
758 - MAGLIO ELECTRIC LLC	PO 24323 WATER - OE - REPAIRS		125.00	125.00
60510051	WATER - OE - REPAIRS/CONTRACTS	125.00		125.00
331 - SAMUEL STOTHOFF CO., INC.	PO 24072 WATER - OE - REPAIRS - TANK		8,019.60	8,019.60
60510051	WATER - OE - REPAIRS/CONTRACTS	8,019.60		8,019.60
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 23834 INSURANCE - GROUP HEALTH - JULY 20		5,130.47	5,130.47
60510040	WATER - OE - INSURANCE - GROUP	5,130.47		5,130.47
247 - STATEWIDE INSURANCE FUND	PO 24064 INSURANCE - WORKMANS COMP 2017 - SP		5,225.78	5,225.78
60510039	WATER - OE - INSURANCE - WORKERS COMP	1,588.93		1,588.93
60510041	WATER - OE - INSURANCE - OTHER	3,636.85		3,636.85
2141 - VSP VISION CARE	PO 23792 WATER - GROUP INSURANCE - VISION -A		59.36	59.36
60510040	WATER - OE - INSURANCE - GROUP	59.36		59.36
SEWER UTILITY FUND				
950 - AMERICAN WEAR, INC	PO 23920 SEWER - OE - UNIFORMS - 12% OF MONT		23.16	23.16
62510034	SEWER - OE - UNIFORMS/CLOTHING	23.16		23.16

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
2140 - SUN LIFE FINANCIAL	PO 23789 SEWER - GROUP INSURANCE - DENTAL &			380.52
62510040	SEWER - OE - INSURANCE - GROUP	380.52		380.52
92 - GREENBAUM ROWE SMITH & DAVIS LLP	PO 24138 LEGAL - TOC		11,262.62	
6251004201	TOC-LEGAL-GREENBAUM	11,262.62		11,262.62
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 23834 INSURANCE - GROUP HEALTH - JULY 20		3,751.60	
62510040	SEWER - OE - INSURANCE - GROUP	3,751.60		3,751.60
247 - STATEWIDE INSURANCE FUND	PO 24065 INSURANCE - WORKMANS COMP - SPLIT W		5,225.78	
62510039	SEWER - OE - INSURANCE - WORKERS COMP	1,588.93		
62510041	SEWER - OE - INSURANCE - OTHER	3,636.85		5,225.78
2141 - VSP VISION CARE	PO 23793 SEWER - GROUP INSURANCE - VISION -		41.90	
62510040	SEWER - OE - INSURANCE - GROUP	41.90		41.90
SOLID WASTE UTILITY FUND				
2140 - SUN LIFE FINANCIAL	PO 23790 SOLID WASTE - GROUP INSURANCE - DEN		246.45	
64510040	SOLID WASTE-OE-GROUP INSURANCE	246.45		246.45
218 - POSTMASTER	PO 24385 SOLID WASTE - OE - POSTAGE - 3RD QT		544.00	
64510029	SOLID WASTE-OE-POSTAGE	544.00		544.00
1813 - PREMIER DISPOSAL, INC	PO 23905 SOLID WASTE - CONTRACTED HAULER- 20		19,978.00	
64510090	SOLID WASTE-OE-CONTRACTED HAULER	19,978.00		19,978.00
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 23834 INSURANCE - GROUP HEALTH - JULY 20		2,560.04	
64510040	SOLID WASTE-OE-GROUP INSURANCE	2,560.04		2,560.04
247 - STATEWIDE INSURANCE FUND	PO 24066 INSURANCE - WORKMANS COMP LIABILITY		5,225.78	
64510041	SOLID WASTE-OE-INSURANCE OTHER	5,225.78		5,225.78
2141 - VSP VISION CARE	PO 23794 SOLID WASTE - GROUP INSURANCE - VIS		27.94	
64510040	SOLID WASTE-OE-GROUP INSURANCE	27.94		27.94
DEVELOPER ESCROW TRUST FUND				
1398 - MASER CONSULTING PA	PO 24339 ESCROW - FERNANDES - GATEWAY		621.25	
7118538	20 MAIN-FERNANDES-PP01-2016	621.25		621.25
1398 - MASER CONSULTING PA	PO 24340 ESCROW - JSS - 6 DRIFTWAY		1,318.75	
7118545	JSS-6 DRIFTWAY-D'WAY-#1-17	1,318.75		1,318.75
RECREATION TRUST FUND-2015				
1785 - ANY EXCUSE FOR A PARTY, INC.	PO 24337 RECREATION - OE - SUMMER REC - FRID		650.00	
771001	SUMMER RECREATION PROGRAM	650.00		650.00

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
2303 - BALSAMELLO, SUSAN 771001	PO 24358 SUMMER REC OVERPAYMENT SUMMER RECREATION PROGRAM		60.00	60.00
1593 - BROWN & BIGELOW 771001	PO 24381 RECREATION - OE - EQUIPMENT - TSHIR SUMMER RECREATION PROGRAM		702.81	702.81
2021 - DENKOVIC, TRACY 771001	PO 24383 SUMMER REC SUPPLIES - REIMBURSEMENT SUMMER RECREATION PROGRAM		65.93	65.93
1621 - FIRST STUDENT, INC 771001	PO 24376 RECREATION - OE - SUMMER REC - ROLL SUMMER RECREATION PROGRAM		220.00	220.00
2076 - KINSKY, BARBARA 771001	PO 24387 RECREATION - TABLES SUMMER RECREATION PROGRAM		130.18	130.18
1307 - ORIENTAL TRADING COMPANY, INC 771001	PO 24363 SUMMER REC PROGRAM - SUPPLIES - CUS SUMMER RECREATION PROGRAM		620.04	620.04
973 - SOMERSET SYRUP & CONCESSION SUPPLY 771001	PO 24392 RECREATION 2017 SUMMER RECREATION PROGRAM		205.45	205.45
1620 - VILLA ROLLER RINK 771001	PO 24377 RECREATION - OE - SUMMER REC - ROLL SUMMER RECREATION PROGRAM		125.00	125.00
SPECIAL EVENTS				
2183 - ARF RENTAL SERVICES, INC 781006 781005 781004	PO 24345 SPECIAL EVENTS - EXTRA POTTY CLEANI POOCH PARADE MOVIES CONCERTS		144.00 24.00 72.00 48.00	144.00
2178 - NATALIE FERRY 781011	PO 24096 SPECIAL EVENTS - REIMBURSEMENT EASTER/FALL EVENTS		50.00	50.00
2290 - ROSS GRISWOLD 781004	PO 24304 CONCERTS 2017 - AUGUST 5, 2017 CONCERTS		420.00	420.00
1155 - SWANK MOTION PICTURES 781005	PO 24108 MOVIES 2017 MOVIES		1,164.00	1,164.00
2272 - TOM STERNO 781004	PO 24228 CONCERTS 2017 - AUGUST 5, 2017 CONCERTS		300.00	300.00

TOTAL

2,317,188.23

Total to be paid from Fund 10 CURRENT FUND
Total to be paid from Fund 22 PREMIUM FUND

2,210,792.23
18,800.00

List of Bills - (All Funds)

Vendor Description Account PO Payment Check Total

Total to be paid from Fund 23 DOG FUND	1,079.26			
Total to be paid from Fund 30 GENERAL CAPITAL FUND	10,740.00			
Total to be paid from Fund 60 WATER UTILITY FUND	19,711.54			
Total to be paid from Fund 62 SEWER UTILITY FUND	20,685.58			
Total to be paid from Fund 64 SOLID WASTE UTILITY FUND	28,582.21			
Total to be paid from Fund 71 DEVELOPER ESCROW TRUST FUND	1,940.00			
Total to be paid from Fund 77 RECREATION TRUST FUND-2015	2,779.41			
Total to be paid from Fund 78 SPECIAL EVENTS	2,078.00			

	2,317,188.23			

Checks Previously Disbursed

9999	NJ DEPT OF TREASURY		CASH - TREASURER	43,145.62	6/08/2017
9999	NJ DEPT OF TREASURY		CASH - TREASURER	5,829.68	6/27/2017
15631	POSTMASTER	PO# 24386	PLANNING BOARD - ZONING MAP CERTIF	214.54	7/13/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL		CASH	2,612.18	7/10/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL		CASH	5,236.84	7/10/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL		CASH	6,944.81	7/10/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL		CASH	53,180.95	7/10/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL		CASH	3,715.59	6/23/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL		CASH	6,340.25	6/23/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL		CASH	7,636.00	6/23/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL		CASH	55,030.56	6/23/2017
9999	CHASE MANHATTAN BANK		CASH - TREASURER	109,392.30	6/23/2017

				299,279.32	

Total paid from Fund 10 CURRENT FUND	266,793.65
Total paid from Fund 60 WATER UTILITY FUND	14,580.81
Total paid from Fund 62 SEWER UTILITY FUND	11,577.09
Total paid from Fund 64 SOLID WASTE UTILITY FUND	6,327.77

	299,279.32

Total for this Bills List: 2,616,467.55

**Borough of High Bridge
County of Hunterdon
State of New Jersey**

RESOLUTION: 171-2017

ADOPTED: pending

AUTHORIZATION TO MEET IN EXECUTIVE SESSION

WHEREAS, the Mayor and Council of the Borough of High Bridge seek to discuss legal advice pertaining to the Town of Clinton sewer issue, and such other issues as are announced during the open session of the Council Meeting on July 20, 2017 that can be discussed in Executive Session; and

WHEREAS, pursuant to the provisions of N.J.S.A. 10:4-12b, matters concerning personnel, pending litigation, contracts and land acquisition may be discussed in sessions from which members of the public may be excluded; and

WHEREAS, the Mayor and Council are of the opinion that such discussions should, in the best interest of the citizens of the Borough of High Bridge, be held in Executive Session.

WHEREAS, the executive session minutes will be released if and as required by law, including as to (1) pending or anticipated contract negotiations in which the Borough is or may become a party, the purchase, lease or acquisition of real property, and the setting of banking rates or investment of public funds, after the contract is signed or it is clear that negotiations will not resume, (2) pending or anticipated litigation, after the conclusion of the lawsuit in which the Borough is or may become a party, including the time for any appeals, or, if no lawsuit is filed, after the statute of limitations has run on the issue or it is otherwise clear that no lawsuit will be filed, (3) tactics and techniques utilized in protecting the safety and property of the public, if the disclosure would not impair such protection, and (4) matters that would impair the right to receive funds from the US Government if and when the impairment no longer exists. The Borough does not anticipate that executive session minutes covered by the following sections of the Open Public Meetings Act will be released: N.J.S.A. 10:4-12b(1)(information rendered confidential by State or Federal statute), b(3)(material constituting an unwarranted invasion of privacy), b(7)(advice falling within the attorney-client privilege), b(8)(certain employment matters, unless the affected employees or appointees request the release in writing) and b(9)(deliberations regarding the imposition of specific civil penalties)."

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey as follows:

1. The general public shall be excluded from the discussions in these matters pursuant to the provisions of N.J.S.A. 10:4-12B.
2. Matters discussed in Executive Session shall, when appropriate, be made public.
3. It is anticipated that formal action may be taken following this Executive Session.