

UNAPPROVED
BOROUGH OF HIGH BRIDGE – COUNCIL MEETING AGENDA

Date: August 17, 2017 – 7:30 p.m. – Location: 7 Maryland Ave., High Bridge, NJ 08829

CALL TO ORDER: MEETING CALLED TO ORDER

FLAG SALUTE: LED BY MAYOR OR PRESIDING OFFICER

ROLL CALL:

Councilman LoIacono, present; Councilwoman Shipps, present; Councilman Strange, present; Councilwoman Hughes, present; Councilman Stemple, absent; Council President Zappa, present; Mayor Desire, absent. Also present were Attorney Barry Goodman, Chief Brett Bartman, Administrator Michael Pappas, Acting Clerk Adam Young, Tax Assessor Anna Maria Obiedzinski, Borough Planner Darlene Green, and Borough Bond Counsel Ed McManimon, and forty-five public and press.

READING AND APPROVAL OF MINUTES: MINUTES – JULY 13 & JULY 20, 2017

Mayor asks if any corrections are necessary or for a motion to dispense with the reading of the prior meeting(s) minutes.

Motion to dispense with the reading of the July 13 & July 20, 2017 minutes: Zappa; Second: Hughes;
Roll call vote: LoIacono yes for July 13, abstains for July 20th, Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;

Motion to dispense with the reading of the July 13 minutes: 4 yes, 1 abstain, 1 absent. Motion passes.

Motion to dispense with the reading of the July 20 minutes: 4 yes, 1 abstain, 1 absent. Motion passes.

Motion to approve the July 13 & July 20, 2017 minutes: Strange; Second: Zappa;

Roll call vote: LoIacono yes for July 13, abstains for July 20th, Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;

Motion to approve the July 13 minutes: 4 yes, 1 abstain, 1 absent. Motion passes.

Motion to approve the July 20 minutes: 4 yes, 1 abstain, 1 absent. Motion passes.

PROCLAMATIONS/AWARDS:

A. Awards – Summer Recreation Volunteers – Awards were presented by Mayor and Council.

Motion to amend the agenda to add FOP awareness Proclamation: Hughes; Second: Shipps;

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent.

B. Proclamation for FOP awareness presented by Mr. Gary Whyte – Read by the Mayor

VISITORS:

A. Borough Tax Assessor – Anna Maria – Presentation give about taxes, tax abatements, exemptions, the process of assessing, and inspecting.

PUBLIC COMMENTS: 5 MINUTES PER PERSON

Gary Whyte - 289 Old Tote Road, Mountainside - Asked Council to consider adopting a proclamation on FOP. He explained initiatives he has taken for awareness.

Paul Lipani - Addressed issues with a received email about the sewer utility.

PUBLIC HEARINGS:

A. **Ordinance 2017-15:** Appropriating \$41,600.00 from the capital improvement fund for the purchase of a 12” capacity brush chipper

Motion to take **Ordinance 2017-15** from the table: Lolocono; Second, Strange;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Motion to open the public hearing for **Ordinance 2017-15**: Lolocono; Second, Strange;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Councilman Zappa spoke on the size, age, and research done on a used chipper. Council spoke on renting a chipper but found this option to be prohibitive in price, and commended the DPW on record keeping.

Motion to close the public hearing for **Ordinance 2017-15**: Zappa; Second, Strange;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Motion to adopt **Ordinance 2017-15**: Zappa; Second, Strange;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

B. **Ordinance 2017-18**: Appropriating \$10,000 from the capital improvement fund for general improvements to the Police building

Motion to open the public hearing for **Ordinance 2017-18**: Lolocono; Second, Strange;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Council and Chief Bartman explained that this money will be used to repair the sidewalks to ensure water is not encouraged to enter the building and mold remediation repair.

Motion to close the public hearing for **Ordinance 2017-18**: Lolocono; Second, Strange;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Motion to adopt **Ordinance 2017-18**: Strange; Second, Lolocono
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

C. **Ordinance 2017-19**: Appropriating \$38,000 from the capital improvement fund for the purchase of a Ford sedan police interceptor and related equipment

Motion to open the public hearing for **Ordinance 2017-19**: Strange; Second, Lolocono;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Council explained the purpose of this Ordinance being for fleet maintenance and replacement scheduling to save money.

Motion to close the public hearing for **Ordinance 2017-19**: Lolocono; Second, Strange;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Motion to adopt **Ordinance 2017-19**: Strange; Second, Hughes;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

D. **Ordinance 2017-20**: Accepting bid and providing for sale of water system

Motion to open the public hearing for **Ordinance 2017-20**: Zappa; Second, Shipps;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Council explained the purpose of this Ordinance to accept the bid from American Water, the importance of planning education campaigns, and meeting dates proposed.

Margaret Lipani - Asked about the other vendor, Aqua. Council explained the bidding process which necessitated using American Water.

Motion to close the public hearing for **Ordinance 2017-20**: Lolocono; Second, Shipps;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Motion to adopt **Ordinance 2017-20**: Strange; Second, Zappa;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

E. **Ordinance 2017-21**: Appropriating \$40,000 from the capital improvement fund for general improvements for the purchase of a 4-ton asphalt hot-patcher

Motion to open the public hearing for **Ordinance 2017-21**: Zappa; Second, Hughes;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Council and Richard Roll of the High Bridge Department of Works explained the use of an asphalt hot patcher, the benefits of having the time to do quality patching the possibility of shared services.

Motion to close the public hearing for **Ordinance 2017-21**: Zappa; Second, Lolocono
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

Motion to adopt **Ordinance 2017-21**: Zappa; Second, Strange;
Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
Motion passes: 5 yes, 1 absent

DISCUSSION ITEMS:

A. Easement connecting the Commons Park to 71 Main Street – No update for this topic.

B. Proposed special meeting dates and locations - American Water proposed dates for informational meetings and Council proposed using the school for a location. Council discussed the proposed dates and the logistics of planning the coming meetings.

Motion to amend the agenda to include Resolution 183-2017:

Motion: Shipps; Second, Lolocono;

Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent

Motion to adopt Resolution 183-2017:

Motion: Lolocono; Second, Strange;

Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent

C. Fire official – No update for this topic.

D. Solitude House caretaker bid specifications – No update for this topic.

- E.** Sale of old Borough Hall – 71 Main St. - Council discussed the process of receiving bids for the Old Borough Hall and the easement being in place prior to sale,
- F.** OPRA fee structure - Administrator Pappas and Attorney Goodman explained the Statute for charging fees for OPRA requests and the intent to set a standard as guidance for future OPRA requests.
- G.** Redevelopment plan - Council explained the use of a redevelopment plan for 100 West Main Street and the plan for getting input for this project with a committee.

INTRODUCTION OF ORDINANCES: NONE

COUNCIL COMMITTEE ASSIGNMENTS: END OF MONTH

Mayor, member, or official	Department
Councilman Zappa	Planning , Engineering, Department of Public Works Spoke on the gas main on Cregar Road along with paving being done with the use of grant money, final phase set to being on September 6th, work progressing on Hillcrest, DPW has been doing maintenance, leaf bags will be available,
Councilwoman Hughes	Public Health, Environmental, Solid Waste / Recycling, & Open Space Thanks to volunteers for watering Main St. planters, McDonald Street park tree is being managed
Councilman Lolocono	Golf, Recreation Golf had a successful Resident Appreciation day, soccer is starting soon, new playground equipment has been ordered
Councilman Strange	Emergency Services, Municipal Court, Cultural and Heritage Cultural and Heritage received a grant from the Freeholders, plans for the 275th are continuing, workshop for in-kind donations, speaker series, in September the Historic Preservation Element report will be coming out, Fire Department picnic went well, Fire Department statistics were read, Police Department will assist with the resident appreciation day, 275th, surveying for access control, mold remediation wrapping up, rifles being serviced, further parking assessment being done, preventative maintenance report is being read
Councilwoman Shipps	Special Events, Economic Development, Newsletter, Website Events committee working on Community Day and asking for organizations to attend, spoke on Salsa Night, PaintOut information given, EDC working on information, organization being done with 275 th celebration, working with Custom Alloy to repaint float, newsletter will contain info for sale of the water system
Councilman Stemple	Finance, Utilities, & Education Absent
Michael Pappas	Administrator Digitization of building permits has been completed with a demo pending, branding by Kean University
Mayor Mark Desire	Executive Services 100 West Main updated on meetings and Committee being formed, Lake Solitude Dam restoration team coming out to assess the dam, Coffee with the Mayor spoke about retaining wall on Main St., Water Utilities, Tax questions, and Mill Street questions, Community Day kick-off, concerned citizen comments led the Mayor to investigate the issues in the Commons which were found to have occurred years ago

CONSENT AGENDA:

Motion to amend the consent agenda to include Resolution 184-2017, committee appointments: Lolocono; Second, Shipps;
 Roll call vote: Lolocono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
 Motion passes: 5 yes, 1 absent

Motion to amend the consent agenda to include Resolution 185-2017, amending Resolution 168-2017, sponsorship information: LoIacono; Second, Shipps;
 Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
 Motion passes: 5 yes, 1 absent

Motion to amend the consent agenda to include Resolution 186-2017, appointment of Michelle Winzenried to return to part-time crossing guard position: LoIacono; Second: Hughes;
 Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
 Motion passes: 5 yes, 1 absent

RESOLUTION #	TITLE
Resolution 172-2017	Amend professional contract - Maser
Resolution 173-2017	Amend professional contract – Maser – Mill St
Resolution 174-2017	Appointment – Sandy Banks – full-time crossing guard
Resolution 175-2017	Chapter 159 - Click It or Ticket
Resolution 176-2017	Chapter 159 - DWI
Resolution 177-2017	Acceptance of Hunterdon County contract for surface treatment
Resolution 178-2017	Lien redemption
Resolution 179-2017	OPRA special service charges
Resolution 180-2017	Utility refunds
Resolution 181-2017	Approve Highlands redevelopment plan of 100 West Main St.
Resolution 184-2017	Appointment of a committee for 100 West Main redevelopment
Resolution 185-2017	Amending Resolution 168-2017 – Sponsorship information
Resolution 186-2017	Appointment of Michelle Winzenried to part-time crossing guard

Motion to approve the consent agenda items as amended: Zappa ; Second: Strange ;
 Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
 Motion passes: 5 yes, 1 absent

WRITTEN COMMUNICATIONS:

- A.** End of month Tax and Finance reports
- B.** Department of Transportation Grants
- C.** Hunterdon County Surface Treatment Award
- D.** Historic Grant Award
- E.** Highlands Wastewater Management Plan proposal
- F.** Highlands Wastewater Management Plan mapping updates letter

PUBLIC COMMENTS: 3 MINUTES PER PERSON: NONE

LEGAL ISSUES: NONE

BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$1429989.73**
 Motion to approve bill list: Strange ; Second: Hughes ;
 Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
 Motion passes: 5 yes, 1 absent

EXECUTIVE SESSION: LEGAL ADVICE – TOWN OF CLINTON ARBITRATION & LEGAL ADVICE WITH REGARD TO GOLF COURSE

Resolution 182-2017 - Motion to move into executive session: LoIacono; Second: Strange;
 Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;
 Motion passes: 5 yes, 1 absent

Motion to move into open session: Zappa ; Second: Strange ;

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent

ADJOURNMENT: PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS.

Motion to adjourn: LoIacono ; Second: Zappa ;

Roll call vote: LoIacono, yes; Shipps, yes; Stemple, absent; Strange, yes; Hughes, yes; Zappa, yes;

Motion passes: 5 yes, 1 absent

Adjourned at 11:05 p.m.

Next Council Meeting: September 14, 2017 - 7:30 pm – 97 West Main Street, High Bridge NJ, 08829

Adam Young
Acting Municipal Clerk

Mark Desire
Mayor

Introduction: 09/14/2017
Publication:
Adoption:
Publication:

ORDINANCE #2017-22

ORDINANCE APPROPRIATING \$60,000.00 FROM THE CAPITAL IMPROVEMENT FUND FOR LEAF VACUUM IN THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

Section 1. \$60,000.00 is hereby appropriated from the Capital Improvement Fund for leaf vacuum, including all work and materials necessary therefore and incidental thereto in and by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect as provided by the law.

Introduction: 09/14/2017
Publication:
Adoption:
Publication:

ORDINANCE #2017-23

ORDINANCE APPROPRIATING \$17,000.00 FROM THE CAPITAL IMPROVEMENT FUND FOR IMPROVEMENTS TO IRRIGATION SYSTEM AND CART PATHS AT THE HIGH BRIDGE HILLS GOLF COURSE IN THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

Section 1. \$17,000.00 is hereby appropriated from the Capital Improvement Fund for improvements to irrigation system and cart paths at the High Bridge Hills Golf Course, including all work and materials necessary therefore and incidental thereto in and by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect as provided by the law.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

UTILITY ADJUSTMENT FOR PRORATED CHARGES

RESOLUTION: 187-2017

ADOPTED: pending

WHEREAS, the utility meters of the 20 Main Street, block 29.01, lot 3, were installed or activated in the utility system June 1, 2017, and

WHEREAS, the full minimum/base charges for April, May, and June were charged to each utility account at 20 Main Street, and

WHEREAS, the owner, Robert Fernandes, has requested proration of 60 days of charges charged to the following accounts at 20 Main Street:

ID: 96

ID: 15568

ID: 15575

ID: 15582

ID: 15590

ID: 15600

ID: 15617

ID: 15624

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of High Bridge, County of Hunterdon, State of New Jersey, that 60 of 90 days of minimum and base charges be adjusted off of the above accounts.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF
HUNTERDON, NEW JERSEY, PROVIDING FOR AN APPROPRIATION IN THE
AMOUNT OF \$40,000 PURSUANT TO THE PROVISIONS OF N.J.S.A. 40A:4-46 TO
PROVIDE THE FUNDING OF A CONTRACT DISPUTE RESOLUTION**

RESOLUTION: 188-2017

ADOPTED: pending

WHEREAS, the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough") desires to pursue resolution of a sewerage treatment contract dispute adversely affecting the citizens of High Bridge; and

WHEREAS, the Borough desires to engage the services of Greenbaum Rowe Smith & Davis LLP to resolve the dispute; and

WHEREAS, adequate provision was not made in the 2017 Sewer Utility budget of the Borough for the aforesaid purposes, and N.J.S.A. 40A:4-46 provides authorization for the undertaking of appropriations for the purpose mentioned above; and

WHEREAS, the Borough intends to finance the above mentioned service through available funds; and

WHEREAS, the total amount of appropriations created pursuant to N.J.S.A. 40A:4-46, including the appropriation to be created by this resolution, is \$40,000, and 3% of the total current and utility operating appropriations in the budget for FY 2017 is \$175,732; and

WHEREAS, the foregoing appropriation, together with prior similar appropriations pursuant to N.J.S.A. 40A:4-46, does not exceed 3% of the total operating appropriations (including utility operation appropriations) in the budget for FY 2017.

NOW THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 40A:4-46, an appropriation is hereby made in the amount of \$40,000 providing for the funding of the services of Greenbaum Rowe Smith & Davis LLP to resolve the sewerage treatment contract dispute.

Section 2. That said emergency appropriation shall be provided for in full in the 2018 Sewer Utility budget, and

Section 3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Service.

Section 4. This resolution shall take effect immediately.

CERTIFICATION OF CHIEF FINANCIAL OFFICER

Purpose of appropriation pursuant to N.J.S.A. 40A:4-46 : To provide for the funding of the services of Greenbaum Rowe Smith & Davis. to resolve the contract dispute for sewerage treatment adversely affecting the citizens of High Bridge.

Date(s) of occurrence: ongoing

Have any **contracts** been awarded or purchase orders placed in connection with this appropriation? Yes

IN WITNESS WHEREOF, I have hereunto set my hand as of this 14th day of September 2017.

Bonnie Fleming
Chief Financial Officer
Borough of High Bridge

**RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Award of Contract – M&W Communications

NUMBER: 189-2017

DATE: pending adoption

WHEREAS, the Borough of High Bridge wishes to purchase an upgraded antenna tower, and

WHEREAS, quotes were requested and received as follows:

M&W Communications	\$11,773.98
Northeast Communications	\$63,041.29
A/R Communications	No Response

WHEREAS, M&W Communications had the lowest price of \$11,773.98, and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey approve the award of contract to M&W Communications.

I, Bonnie Ann Fleming, Chief Financial Officer of the Borough of High Bridge, do hereby certify funds are available for this contract from: Fire Department –#10525520 – not to exceed \$12,000.00



Bonnie Ann Fleming
Chief Financial Officer

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Award of Contract – McGrath Municipal Equipment

RESOLUTION: 190-2017

ADOPTION: pending

WHEREAS, the Borough of High Bridge wishes to purchase a 4-ton Asphalt Hot Patcher Recycling Dump Trailer, and

WHEREAS, two quotes were received:

McGrath Municipal Equipment, LLC	\$32,662.00
W.E. Timmerman Co	\$40,727.00

WHEREAS, McGrath Municipal Equipment, LLC had the lowest price of \$32,662.00, and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey approve the award of contract to McGrath Municipal Equipment, LLC.

I, Bonnie Ann Fleming, Chief Financial Officer of the Borough of High Bridge, do hereby certify funds are available for this contract from: Capital -#30970401 – not to exceed \$40,000.00



Bonnie Ann Fleming
Chief Financial Officer

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Award of Contract – Garden State Bobcat

RESOLUTION: 191-2017

ADOPTED: pending

WHEREAS, the Borough of High Bridge wishes to purchase a brush chipper, and

WHEREAS, three quotes were received:

Garden State Bobcat	\$38,267.00
Modern Equipment	\$40,865.00
Vermeer	\$42,002.00

WHEREAS, Garden State Bobcat had the lowest price of \$38,267.00, and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey approve the award of contract to Garden State Bobcat.

I, Bonnie Ann Fleming, Chief Financial Officer of the Borough of High Bridge, do hereby certify funds are available for this contract from: Capital -#30970501 – not to exceed \$41,600.00



Bonnie Ann Fleming
Chief Financial Officer

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

CANCELLATION OF CAPITAL APPROPRIATION BALANCES

RESOLUTION: 192-2017

ADOPTED: pending

WHEREAS, the following capital budget appropriation balance(s) remain unexpended and:

WHEREAS, the capital project(s) for which these funds were originally appropriated have been completed and no further expenditures are anticipated and:

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to fund balance or to the capital improvement fund from which the appropriation originated:

NOW THEREFORE, BE IT RESOLVED, by the Council of the Borough of High Bridge, County of Hunterdon, State of New Jersey, that the listed unexpended balances shall be canceled.

Name:	Funding:	Ord#	Amount
Police Vehicle	CIF	2016-06	\$12,917.06

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AUTHORIZATION TO REFUND CCO PERMIT

RESOLUTION: 193-2017

ADOPTED: pending

WHEREAS, the CCO application that was submitted by Robert Buhot for Block 30, Lot 1 on 145 West Main Street has been deemed unnecessary; and

WHEREAS, the applicant is eligible for a refund since it was a vacant lot.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey, that the Borough refund said CCO permit #058-17.

<u>Block</u>	<u>Lot</u>	<u>Permit #</u>	<u>Amount</u>	<u>Issued To:</u>
30	1	CCO #058-17	\$ 80.00	Robert Buhot

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AUTHORIZATION TO REFUND CONSTRUCTION PERMIT

RESOLUTION: 194-2017

ADOPTED: pending

WHEREAS, the construction permit that was submitted by Solar City for Block 31, Lot 7 on 19 Arch Street has been cancelled; and

WHEREAS, the applicant is eligible for 80% of the cost of the permit as a refund.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey, that the Borough refund said permit.

<u>Block</u>	<u>Lot</u>	<u>Permit #</u>	<u>Amount</u>	<u>Issued To:</u>
31	9	16-00194 / 16-00195	\$ 156.00	Solar City

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION AUTHORIZING REFUND OF ESCROW MONIES

RESOLUTION: 195-2017

ADOPTED: pending

WHEREAS, the applications before the Zoning and Construction Departments have been finalized, and;

WHEREAS, a balance remains in the escrow account of this applicant, for which no further action is required and;

WHEREAS, the Borough Engineer has acknowledged the work has been completed as directed;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of High Bridge, County of Hunterdon, State of New Jersey, that the monies held shall be refunded as follows:

APPLICANT	ACCOUNT #	AMOUNT
Peck, Vicki	711320	\$17.50

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

SPECIAL PARKING PERMITS FOR MILL STREET RESIDENTS

RESOLUTION: 196-2017

ADOPTED: pending

WHEREAS, the Borough has contracted to reconstruct Mill Street, and

WHEREAS, the Borough believes that the reconstruction may affect the resident's parking in that area until the completion of the reconstruction, and

WHEREAS, the Borough has parking permits available for Borough parking lots, and

WHEREAS, the Borough has parking available without a permit at 71 Main Street behind old Borough Hall being made available for the duration of the reconstruction,

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of High Bridge, County of Hunterdon, State of New Jersey, that residents of Mill Street may park in the parking spots behind old Borough Hall, 71 Main Street, without a parking permit, or that Mill Street residents may apply for a parking permit in permitted lots at no cost with proof of address during the period of reconstruction.

**Borough of High Bridge
County of Hunterdon
State of New Jersey**

RESOLUTION: 197-2017

ADOPTED: September 14, 2017

AUTHORIZATION OF POLICE VEHICLE PURCHASE

WHEREAS, a new police vehicle was included in the 2017 Municipal Budget to replace vehicle #14-11, the 2007 Ford Crown Vic which will be taken out of the rotation, and;

WHEREAS, pricing is available through the New Jersey Cooperative Purchasing Agreement (T-#2776) for a 2018 Ford Interceptor vehicle as awarded to Winner Ford (Contract #88728) for a total cost of \$23,305.00, and;

WHEREAS, an additional \$5,339.20 for a lighting package and accessory installation will be included with the new vehicle through GSA per NJ State Contract A81330, and;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey hereby approve the purchase of a 2018 Ford Interceptor Vehicle through the New Jersey Cooperative Purchasing Agreement.

I, Bonnie Ann Fleming, Chief Financial Officer of the Borough of High Bridge, do hereby certify funds are available for this contract from: Capital -#30970701 – not to exceed \$38,000.00



Bonnie Ann Fleming
Chief Financial Officer

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

REFUND OF TAX OVERPAYMENT

RESOLUTION: 198-2017

ADOPTED: pending

WHEREAS, the High Bridge Tax Collector has received duplicate funds for the same tax payment; and

WHEREAS, the property taxes for 2017 were up to date prior to receipt of said payment(s) or a credit balance has existed on the account for prior years, or the amount received exceeded the amount due.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon that the Tax Collector is hereby authorized to issue said refund of overpayment as follows:

<u>Block</u>	<u>Lot</u>	<u>Qualifier</u>	<u>Issued To:</u>	<u>Amount Due:</u>
33	55		David Rosen	\$2,183.56

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**AUTHORIZATION TO ACCEPT THE HISTORIC GRANT AGREEMENT FOR
THE REPAIR OF THE ROOF AT THE SOLITUDE HOUSE**

RESOLUTION: 199-2017

ADOPTED: pending

WHEREAS, the Borough has received a historic grant from the Hunterdon County Historic Preservation Grant Program for the slate roof repair on the Solitude House, and

WHEREAS, the amount received is up to \$3,915.00, and

WHEREAS, the agreement requires authorization by the Borough,

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of High Bridge, County of Hunterdon, State of New Jersey, that the Borough is authorized to accept and execute the historic grant agreement for the repair of the slate roof of the Solitude House.

High Bridge Borough (Hunterdon)		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
Answer	Question	Comments
Yes	<p>N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to contracts@perc.state.nj.us. Has your municipality filed all current contracts with PERC?</p>	
Yes	<p>Has your municipality adopted a written vehicle use policy prohibiting personal use of municipal vehicles (except for commuting), and providing that employees authorized to use such vehicles for commuting to/from work have a fringe benefit value added to the gross income reported on the employee's W-2 (unless the vehicle meets the "qualified non-personal vehicle" criteria specified by the IRS)? Only answer "N/A" if your municipality does not have any municipally-owned vehicles.</p>	
Yes	<p>Active monitoring management of a municipality's ratable base is fundamental to helping ensure fiscal stability. There should be communication with the municipal tax assessor to ensure that the municipality has sufficient time to factor potential exposure to tax appeal judgements into their budgetary planning. <u>Does your municipality have an established written policy requiring its tax assessor to notify the chief financial officer and the governing body of all tax appeals upon filing, but no later than June 1st each year?</u> The policy should, at minimum, require the assessor's report to break down by property class the number of pending appeals, the current assessed value, and the reduction in assessed value if all appeals were successful. If there are appeals for which complete information is unavailable as of June 1, those appeals should be reported as information becomes available. Only answer "N/A" if your municipality is in Gloucester County (county assessor pilot program) or participates in the Monmouth County assessment demonstration program.</p>	

High Bridge Borough (Hunterdon)		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
Answer	Question	Comments
4	Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year's proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?	
5	The "Director's Ratio" (the average ratio of assessed to true market value) for each municipality as determined by the Director of the Division of Taxation, in the Table of Equalized Valuations promulgated annually pursuant to <u>N.J.S.A. 54:1-35.1</u> . A Director's Ratio of lower than 85 percent generally denotes lack of uniformity in assessments and indicates a need for revaluation. <u>N.J.A.C. 18:12A-1.14</u> . <u>If the ratio of assessed values to market values in your municipality is presently less than 85%, has your municipality at minimum awarded a contract for the updating of tax maps and earmarked funds in its budget for the hiring of relevant firms and/or professionals?</u>	The Borough is currently undergoing a 5 year reassessment program.
6	The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Forms. Compliance by local elected officials is particularly important. <u>Have all of your local elected officials filed their Financial Disclosure Form in 2017 that covers the 2016 calendar year?</u>	
7	While outside employment by municipal officials can sometimes be acceptable, it is imperative that no conflicts of interest impinge on municipal governance. Does your municipality have 1) an established documented process requiring department heads to submit notice of outside employment, and 2) upon receiving such notice, does your municipality have a documented process within its human resources function to determine whether or not a conflict of interest exists?	

High Bridge Borough (Hunterdon)	
<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question
N/A	<p>Many municipalities have created one or more authorities (including fire districts, utilities authorities, redevelopment authorities, housing authorities, port authorities, etc.) to provide greater focus and attention on addressing a public need, or to reduce governing body burdens. While creation of an authority is often appropriate, and many authorities successfully fulfill their missions, authorities with weak membership or insufficient local-level monitoring can become wasteful, inefficient and unresponsive to the public they serve. N.J.S.A. 40A:5A-20 allows a local governing body to dissolve an authority subject to certain parameters and with Local Finance Board approval. Municipalities should at least annually assess the authority or authorities they created and publicly discuss their findings and conclusions. Findings and conclusions should address whether their existing authorities 1) continue to serve the public interest, and 2) are more efficient than other potential alternatives in providing services and financing public facilities. <u>Within the past year, 1) has the above-referenced discussion appeared as a listed agenda item on a scheduled governing body meeting, and 2) do the findings and conclusion appear in publicly-available meeting minutes? Please identify the meeting date under "Comments".</u></p>
Yes	<p>Audit findings address areas needing improvement. Ignoring these findings devalues the process; therefore, municipalities should correct noted deficiencies. Have all audit findings from the 2015 audit been 1) identified in the corrective action plan and 2) addressed such that they are not repeated in the 2016 audit? If the answer is no, please list the repeat findings, along with the date the corrective action plan was submitted to DLGS, under Comments. Only answer "N/A" if there were no audit findings in 2015.</p>
Yes	<p>Payments In Lieu of Taxed (PILOTs) are often used as a tool for economic development. It is imperative that municipalities monitor PILOT agreements to ensure recipients complying with all agreement terms, including but not limited to timely payment and reporting. Does your municipality 1) have an official designated to monitor exemptions granted pursuant to the Long-Term Tax Exemption Law (N.J.S.A. 40A:20-1 et seq.) and Five-Year Exemptions/ Abatements granted pursuant to N.J.S.A. 40A:21-1 et seq., and 2) have in place a documented process for ensuring compliance with the terms of each PILOT agreement?</p>

High Bridge Borough (Hunterdon)		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
Answer	Question	Comments
11 Yes	<p>N.J.S.A. 40A:5-4 requires municipalities to complete their annual audit for the preceding fiscal year within 6 months after the close of their fiscal year. Further, <u>N.J.S.A. 40A:5-6</u> requires the municipality's auditor to submit a certified duplicate copy of the audit report and recommendations with the Division within 5 days after filing the original with the municipal clerk. <u>Has your municipality received its completed audit for the preceding fiscal year within the statutory timeframe, and confirmed that your auditor has filed a certified duplicate copy of the audit report with the Division? You may only answer this question "N/A" if the Director expressly granted an extension in response to a governing body resolution petitioning for same.</u></p>	
12 Yes	<p>Pursuant to <u>N.J.S.A. 40A: 2-40</u>, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file its Annual Debt Statement with the Division of Local Government Services. The annual debt statement must be filed electronically following the procedure described in Local Finance Notice 2013-3. <u>Did your municipality file its electronic Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?</u></p>	
13 Yes	<p>While the issuance and renewal of bond anticipation notes can be a reasonable and prudent financing mechanism, failing to take advantage of low interest rates on permanent financing can cause municipalities to incur unnecessary carrying costs and inflated costs of issuance. Has your municipality evaluated its outstanding bond anticipation notes and developed a strategy to move toward permanent financing?</p>	

High Bridge Borough (Hunterdon)		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
Answer	Question	Comments
14	<p>Pursuant to <u>N.J.S.A. 40A:11-25</u>, the Director of the Division of Local Government Services must approve all prequalification regulations enacted by contracting units subject to the Local Public Contracts Law. Prequalification requirements can be fixed according to experience, financial ability, capital, and equipment. Absent Director approval, bid prequalification regulations are of no force and effect and may not be required as a condition of bid acceptance on any public contract. Local Finance Notice 2016-12 goes into further detail concerning prequalification regulations under the Local Public Contracts Law. Is your municipality following the process set forth in <u>N.J.S.A. 40A:11-25</u>, including seeking Director approval prior to implementing and enforcing all prequalification regulations? “N/A” is only applicable where the municipality has not adopted any prequalification regulations.</p>	
15	<p><u>N.J.A.C. 5:30-3.8(a)</u> requires that the introduced annual municipal budget incorporate a User-Friendly Budget section. Is your municipality providing the public with its introduced User-Friendly Budget at least one week prior to the date of the public hearing on adopting the annual budget?</p>	
16	<p>Unless the Director sets forth a later date pursuant to <u>N.J.S.A. 40A:4-5.1</u>, <u>N.J.S.A. 40A:4-5</u> requires that calendar year municipalities approve their introduced budgets no later than February 10 (or August 10 for state fiscal year municipalities) and <u>N.J.S.A. 40A:4-10</u> requires that calendar year municipalities adopt their budgets no later than March 20 (or September 20 for state fiscal year municipalities). <u>Did your municipality introduce and adopt its current year budget no later than the dates provided by law or as extended by the Director in Local Finance Notice 2016-20?</u> This question may only be answered N/A if your municipality is under State Supervision or if the Division instructed the municipality to delay budget adoption.</p>	

High Bridge Borough (Hunterdon)		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
Answer	Question	Comments
17	<p>Does your municipality exclude from healthcare coverage part-time elected and appointed officials (less than 35 hours per week)? Only answer "yes" if no part-time elected or appointed officials receive health benefits. If your municipality has part-time elected or appointed officials who elect to take State Health Benefits Program (SHBP) health benefits (or receive a waiver for not doing so) by virtue of serving in their position continuously since May 21, 2010, you must answer "No". If you answered "No", please list in the Comments section the name and title of each elected or appointed official receiving either health benefits or a waiver payment in lieu of health benefits.</p>	
18	<p>Is your municipality collecting at least the amount set forth by the Chapter 78 Grid for health benefit contributions (or 1.5% of base salary, whichever is greater) for all officers and employees?</p>	
19	<p>Payments for waivers filed before May 21, 2010, and maintained continuously since, cannot exceed fifty percent (50%) of the amount saved by the local unit as a result of the employee's waiver of coverage. For waivers filed on or after May 21, 2010, which is the effective date of P.L. 2010, c. 2, payments cannot exceed the lesser of twenty-five percent (25%) of the amount saved by the local unit as a result of the waiver, or \$5,000. When calculating an employee's waiver payment, the local unit must deduct the employee's healthcare contribution obligation from the total premium cost. Local units have sole discretion as to whether or not to offer employees payments for waiver of health benefits, and may offer waiver payments lower than the statutory maximum. Health benefit waiver payments are statutorily excluded from collective bargaining. See Local Finance Notices 2010-12 and 2016-10 for further discussion on health benefit waiver payments. <u>Does your municipality 1) refrain from paying waiver payments in excess of the statutory maximum; 2) deduct employee healthcare contribution obligations from the total premium cost when calculating waiver payments; and 3) refrain from incorporating healthcare waiver payments in any labor agreement? "N/A" is only applicable where the municipality has a policy of not making payments in lieu of health benefits.</u></p>	

High Bridge Borough (Hunterdon)		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
Answer	Question	Comments
20	<p>The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (you should consult with labor counsel for more detailed guidance). Exempt status would also preclude overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered to be a form of overtime pay unless such leave is utilized in the same pay period. <u>Does your municipality refrain from paying overtime to employees classified as exempt under the FLSA?</u></p>	
21	<p>For any employees covered by a collective bargaining agreement, has your municipality <u>instituted a policy to not compensate said employees for sick leave accumulated after a certain date?</u> If such provisions were imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining, your answer can be "N/A". If answering "N/A", the municipality must identify under "Comments" each such provision imposed by an arbitrator, along with the status of the collective bargaining negotiations to eliminate each such provision.</p>	
22	<p>Has your municipality instituted a written policy to not compensate non-union employees for sick leave accumulated after a certain date?</p>	
23	<p>Has your municipality adopted an ordinance, resolution, regulation or written policy eliminating longevity awards, bonuses or payments for non-union employees?</p>	

		High Bridge Borough (Hunterdon)	
1014		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question	Comments	
24 Yes	<p>For any employees covered by a <u>collective bargaining agreement</u>, has your municipality <u>eliminated all longevity awards, bonuses or payments for employees hired on or after a specified date, and refrained from increasing any longevity awards, bonuses or payments for employees hired before a specified date?</u> The answer to this question can be "N/A" if such provisions were imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining. If answering "N/A", the municipality must identify under "Comments" each such provision imposed by an arbitrator, along with the status of the collective bargaining negotiations to eliminate each such provision.</p>		
25 Yes	<p>Employee personnel manuals or handbooks serve as a valuable tool to convey a municipality's policies, procedures and benefits. Many insurance carriers encourage the adoption of such a document and offer discounted rates for their use. These publications should review employees' rights and obligations in areas ranging from discrimination, safety, violence, and harassment to vacation and sick days, holidays, use of township vehicles, smoking and political activity, among others. <u>Has your municipality adopted or updated an employee personnel manual/handbook by resolution or ordinance within the last five years? If yes, please provide in the Comments section the date of the meeting at which the personnel manual was adopted or updated.</u></p>	28-Apr-16	

Best Practices Worksheet CY 2017/SFY2018

High Bridge Borough (Hunterdon)		
1014	Please see Color Key at bottom of sheet for limits on answers	
Answer	Question	Comments
0	Select	
20	Yes	
1	No	
4	N/A	
25	Total Answered:	
24	Score (Yes + N/A)	
96%	Score %	
	Chief Administrative Officer's Certification	
	I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.	Certification #(s)
	Name & Title	Date
	Michael Pappas, Borough Administrator	9/14/2017
	Chief Financial Officer's Certification	
	I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.	Certification #(s)
	Name	Date
	Bonnie Ann Fleming	8/29/2017
	Municipal Clerk's Certification	
	I hereby certify that the Governing Body of the Borough of High Bridge in the County of Hunterdon discussed/will discuss the CY 2017/SFY 2018 Best Practice Inventory as completed herein at a public meeting on 09/14/17, with the Inventory results, and the certification thereof by the Chief Administrative and Chief Financial Officers, respectively, to be stated in the minutes of said public meeting.	Certification #(s)
	Name	Date
	AdamYoung, Acting Clerk	9/14/2017

J. PETER JOST
Attorney at Law
65 West Main Street
P. O. Box 5389
Clinton, New Jersey 08809
E-mail: peterjostatty2@gmail.com

(908) 735-8876
Fax (908) 735-7836

August 9, 2017

Michael Pappas
Administrator, Borough of High Bridge
97 West Main Street
High Bridge, NJ 08829

Dear Michael:

Confirming our phone conversation of August 8, I represent Michael and Nancy Krochta of 9 Mountain Avenue in High Bridge, known as Lot 2 (a/k/a Lot 74) in Block 4 on the Borough Tax Map. There is a 13 foot wide alley shown on the tax map between my client's property and the adjoining property known as Lot 1 (a/k/a Lot 73) in Block 4 on the High Bridge tax map. I enclose copies of my client's survey dated 3/16/12 by Terrell M. Essig, P.E. and L.S.

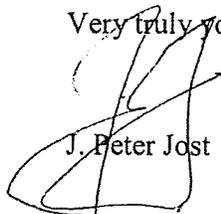
As you know, the Borough adopted Ordinance 2014-19 on July 17, 2014, which ordinance vacates a certain streets located in the Borough. It is my client's understanding from past discussions with you that it was the Borough's intention and understanding by the adoption of said ordinance to vacate said alleyway. However, in consulting with David Hay, of Cortes and Hay Title Agency, Mr. Hay is unable to determine that the alley adjoining my client's property running north south from Mine Road to Mountain Road is among the listed alleyways vacated in this ordinance. The ordinance refers to the alleys on various pages of the Tax Map of High Bridge Borough. The premises in question is on page 6. The list of alleys does not appear to describe the one next to the Krochta property.

I would like to discuss with the appropriate Borough officials what can be done to confirm the vacation of this alley by the Borough, which has apparently been its intention for some time.

When you return from your vacation, would you kindly give me a call so that we can discuss how to proceed in this matter.

Thanking you for your assistance,

Very truly yours,

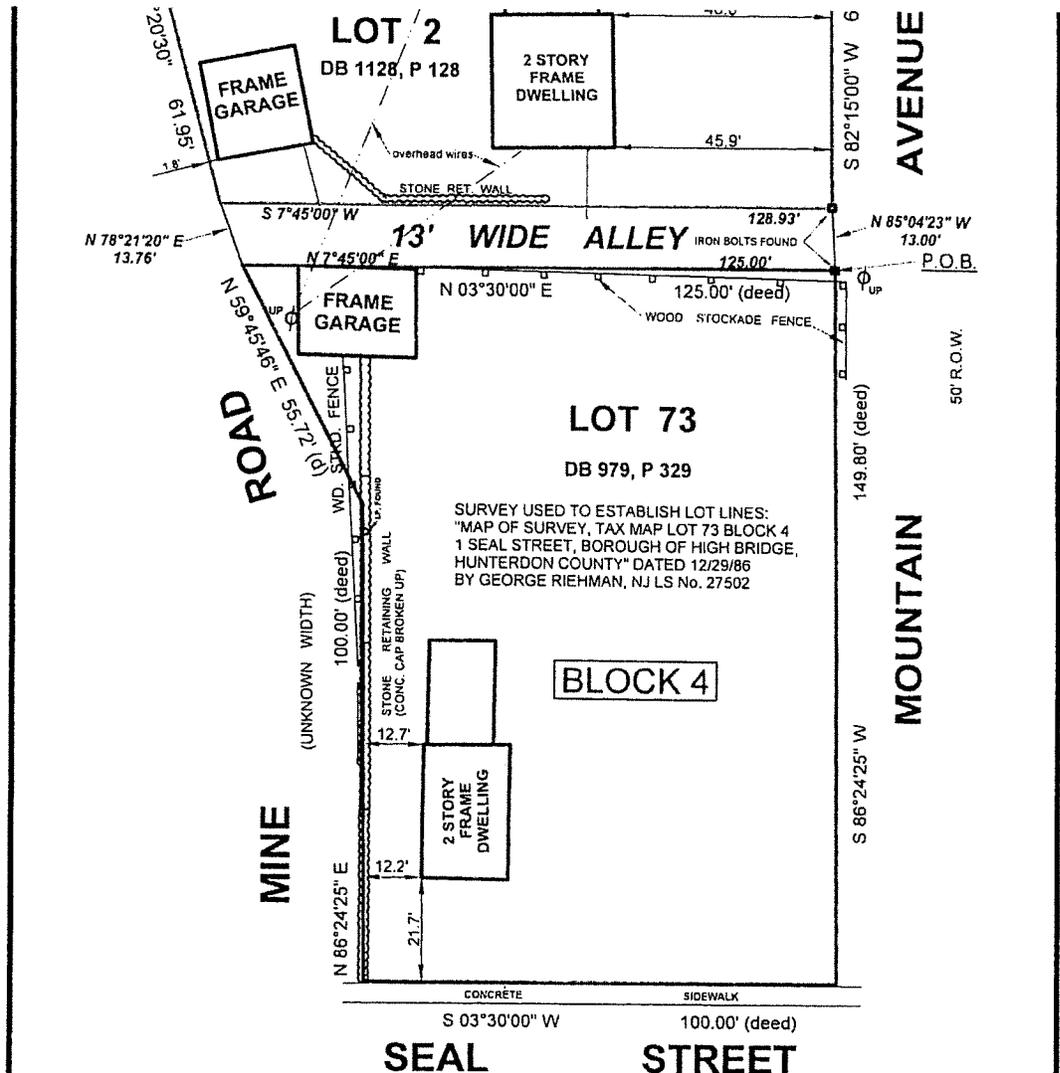


J. Peter Jost

JPJ:sef

Enclosure

cc: Michael and Nancy Krochta



NOTE:

THE PURPOSE OF THIS SURVEY IS TO DETERMINE THE WIDTH OF THE ALLEY BETWEEN LOTS 2 AND 73, SAID ALLEY TO BE ACQUIRED BY MICHAEL G. & NANCY J. KROCHTA FROM THE BOROUGH OF HIGH BRIDGE AND ANEXED TO LOT 2. NOT ALL IMPROVEMENTS ON SAID LOTS ARE LOCATED HEREON. OBJECTS SHOWN ARE USED TO ESTABLISH LOT LINES PER THE SURVEYS SITED. TIES SHOWN ARE PER THIS SURVEY. THE BEARING BASE OF LOT 2 HAS BEEN USED TO ESTABLISH ALLEY DESCRIPTION.

THIS SURVEY IS CERTIFIED TO:

MICHAEL G. KROCHTA and NANCY J. KROCHTA, h/w

LOTS 2 & 73 - BLOCK 4

MAP OF SURVEY
FOR
MICHAEL G. & NANCY J. KROCHTA
SITUATE IN
9 MOUNTAIN AVENUE
HUNTERDON COUNTY
BORO. OF HIGH BRIDGE
NEW JERSEY

TERRELL M. ESSIG
PROFESSIONAL ENGINEER & LAND SURVEYOR
PO BOX 328 GLEN GARDNER, NJ 08826 (908)537-2706

DATE: 03/10/12 | SCALE: 1" = 30' | DATA COL. | SHEET 1 OF 1

Terrell M. Essig 3/14/12
TERRELL M. ESSIG, PE & LS LIC. NO. 19017 DATE

REVISIONS		
DATE	REVISION	BY

Exhibit A

**Description of Streets and Alleys with Tax Map Reference
Located in the Borough of High Bridge, County of Hunterdon, State of New Jersey**

Tax Map Sheet 6

All alleys running East-West between Mine Road and Church Street, intersecting Seal Street, Thomas Street and Taylor Street

The alley running East-West between Mountain Avenue and Church Street intersecting Seal Street and Church Street

The alley running East-West between Church Street and the Columbia Trail intersecting Taylor Street and Thomas Street

✓ The alleys running North-South between Fairview Avenue, Taylor Street, Thomas Street, Seal Street, and Church Street

Tax Map Sheet 7

Larrison Road running East-West from Cregar Avenue starting at the division line of Block 17, Lots 36 and 38

The alley running East-West between Block 17, Lots 41.04 and 42

The alleys running North-South between Cregar Avenue and Fairview Avenue, and West of Cregar Avenue intersecting with Cregar Road

The road known as Hillside Avenue running North-South from Larrison Road and west of Cregar Avenue

Tax Map Sheet 12

The alley running East-West starting at West Main Street Between Block 24, Lots 10 and 11, terminating at Lot 23.01

The alley running North-South and west of West Main Street between Block 24, Lot 16 and Lots 11, 12, 13, 14, and 15

Tax Map Sheet 13

The alley running East-West starting at Thomas Street terminating at Prospect Street and south of New Street

The alley running North and South starting at Church Street, between Mill Street and Taylor Street

All of the road listed as Hill Street starting at Center Street

Tax Map Sheet 17

The alley running East-West starting at Washington Avenue, between Maryland Avenue and East Main Street, terminating at Elm Street

Mark Desire

Mark Desire, Mayor

ATTEST:

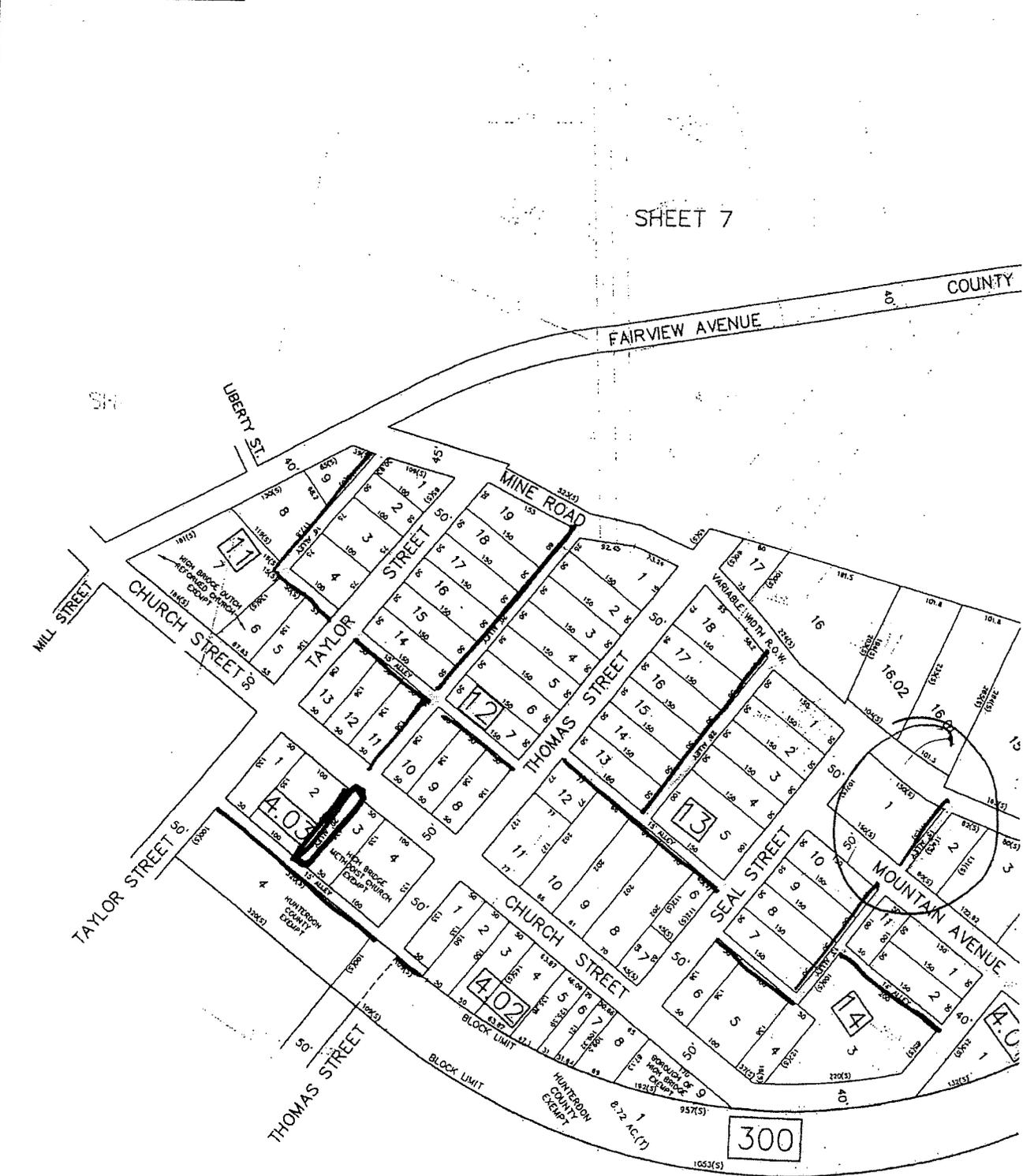
John Gregory

John Gregory, Municipal Clerk, RMC

Introduced: June 26, 2014

REVISIONS		
DATE	L.S. NAME	L.S. No.

SHEET 7



SHEET 13

C:\Users\Public\High Bridge\Bero\328273_08_TAX MAPS\609\TAX MAPS_1-23.dwg: 5/28/2014



**DEPARTMENT OF PLANNING,
ECONOMIC DEVELOPMENT & LAND USE**

Hunterdon County Administration Building #1
Route 12 County Complex, PO Box 2900
Flemington, New Jersey 08822-2900
Telephone: 908-788-1490 Fax: 908-788-1662

*Sue Dziamara, AICP, NJPP, CPM
Department Director*

HUNTERDON COUNTY OPEN SPACE & HISTORIC PRESERVATION TRUST PROGRAMS

September 5, 2017

Michael Pappas, Borough Administrator
Borough of High Bridge
97 West Main St.
High Bridge, NJ 08829

Re: Historic Preservation Grant Program
Renovations to the Solitude House roof

Dear Mr. Pappas,

Thank you for your application to the Hunterdon County Historic Preservation Grant Program for slate roof repair on the Solitude House. I am pleased to inform you that your application for a Historic Preservation Grant was approved in the amount not to exceed \$3,915.00.

Please find enclosed a Grant Agreement for the application. Please have this document executed and returned to this office at your earliest convenience. Once the Grant Agreement is returned and recorded, I will be able to issue payment for 50% of the total award amount, with the final 50% payment available upon project completion.

Please do not hesitate to contact my office if you have any questions or need any further assistance. Thank you for your consideration and cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Millette".

Bill Millette
Program Administrator

Enc.

COUNTY OF HUNTERDON

HUNTERDON COUNTY OPEN SPACE, RECREATION, FARMLAND PRESERVATION AND HISTORIC TRUST FUND
Prepared by:

William J. Millette
Program Administrator

HISTORIC PRESERVATION GRANT AGREEMENT

Made this ____ day of _____ 20__

BETWEEN

THE BOROUGH OF HIGH BRIDGE, a municipal corporation of the State of New Jersey
having its offices at 71 Main Street, High Bridge, New Jersey 08829
hereafter referred to as the "GRANTEE"

AND

THE COUNTY OF HUNTERDON, a body politic and corporate of the State of New Jersey, acting by and through its Board of Chosen Freeholders, c/o Denise B. Doolan, Clerk of the Board, 71 Main Street – Administration Building Annex, P.O. Box 2900, Flemington, New Jersey 08822-2900
hereafter referred to as the "COUNTY"

WHEREAS the COUNTY has established the "Hunterdon County Open Space, Recreation, Farmland Preservation, and Historic Trust Fund" pursuant to Chapter 24 of the Public Laws 1997, N.J.S.A. 40:12-15.1 et seq. And;

WHEREAS the Board of Chosen Freeholders have adopted a Plan in accordance with the requirements of N.J.S.A. 40:12-15.2. and adopted a Policy #: 2008-02 and established a Procedures Manual for the Municipal and Nonprofit Grant Programs; Cooperative Open Space Acquisition Assistance; & Historic Preservation Grant Program. And;

WHEREAS The Board of Chosen Freeholders has allocated a percentage of Trust Funds to municipalities and nonprofit organizations who support and seek to further preservation objectives within Hunterdon County. And;

WHEREAS, the GRANTEE has made an application under the Historic Preservation Grant Program for assistance from the COUNTY and has been approved for a grant in the amount of \$ 3,915.00 and attached as Schedule "A"

NOW THEREFORE, the parties covenant and agree as follows:

1. The GRANTEE shall abide by all applicable Federal, State, and Local laws, rules and regulations.
2. The GRANTEE shall only use the grant monies for the performance of the eligible work relating to the stabilization, repair, rehabilitation, renovation, restoration, improvement, protection, or preservation of the historic property, structure, site, area, or object attached and described in Schedule "B".

IN WITNESS WHEREOF, this Grant Agreement is signed and attested to by The 1759 Vought House Inc.'s proper and authorized officers, directors, or representatives as of the date written at the top of the first page.

GRANTEE
BOROUGH OF HIGH BRIDGE, in
the County of Hunterdon, a
municipal corporation of the State of
New Jersey

ATTEST

_____(Seal) _____
Adam Young, Clerk MARK DESIRE, Mayor

STATE OF NEW JERSEY, COUNTY OF HUNTERDON, SS.:

I CERTIFY that on _____, 20__, Adam Young, personally came before me and this person acknowledged under oath, to my satisfaction, that:

- (a) this person is the Clerk of the Borough of High Bridge, in the County of Hunterdon, a Municipal Corporation of the State of New Jersey, named in the attached Historic Preservation Grant Agreement;
- (b) this person is attesting witness to the signing of this Historic Preservation Grant Agreement by the proper officer who is Mayor of the Borough of High Bridge;
- (c) this Historic Preservation Grant Agreement was signed and delivered by the Township as its voluntary act duly authorized by a proper resolution of the Borough Council;
- (d) this person knows the proper seal of the Borough which was affixed to this Historic Preservation Grant Agreement;
- (e) this person signed this proof to attest to the truth of these facts.

Adam Young, Clerk

Signed and sworn to before me on _____, 20__

Notary Public of the State of New Jersey
My Commission Expires: _____

Record and Return to:
Hunterdon County Planning Board
William J. Millette
P.O. Box 2900
Flemington, NJ 08822-2900

STATE OF NEW JERSEY
 COUNTY OF HUNTERDON

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve, upon the recommendation of the Hunterdon County Cultural and Heritage Commission and the Parks and Open Space Advisory Committee, the following Historic Preservation Grant Program project for an allocation and distribution of County Historic Trust Funds, once verified by the county finance department, as follows:

High Bridge Borough - for slate roof repair on the Solitude House, located at 7 River Road, High Bridge – Block 4.07, Lot 1. The determined eligible and allowable Historic Trust allocation and amount is not to exceed \$3,915.00. The award of this grant is conditioned on the receipt of project authorization by the State Historic Preservation Office and associated detailed specifications for this project.

The Solitude House is eligible for listing on the New Jersey and National Register of Historic Places.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			x			
John W. King, Deputy Director	x		x			
J. Matthew Holt, Freeholder		x	x			
Suzanne Lagay, Freeholder						x
Robert G. Walton, Freeholder			x			

ADOPTED August 01, 2017


 Denise B. Doolan, CLERK

"SCHEDULE B"

The Borough of High Bridge
Solitude House-Annex
Block 4.07, lot 1
9 River Road

Certificate of Eligibility: 10/31/2003

Contact: *Michael Pappas, Administrator*
71 Main Street
High Bridge, NJ 08829
Mark Desire, Mayor

administrator@highbridge.org
908-638-6455

Total Estimated Cost	Eligible ✓	Project Scope	ALLOWED COUNTY COST
\$3,915	✓	Roof Repair - remove broken slate/replace w debris cleanup	<input checked="" type="checkbox"/>
\$3,915			
		County grant application request-amount:	\$ 35,000 \$ 3,915.00

County of Hunterdon Approved Grant Amount:

\$3,915.00

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
CURRENT FUND				
1553 - A GOOD PLUMBER LLC	PO 24177 BUILDINGS & GROUNDS - POLICE		187.50	
10517091	Buildings & Grounds - Police Bldg	187.50		187.50
2020 - ADAM YOUNG	PO 24277 CLERK - OE - EDUCATION - MILEAGE RE		173.24	
10512025	Municipal Clerk-OE-Education/Training	173.24		173.24
2020 - ADAM YOUNG	PO 24512 CLERK - OE - EDUCATION - CLERK EXAM		50.00	
10512025	Municipal Clerk-OE-Education/Training	50.00		50.00
1564 - AQUA TECH HOTSY, INC	PO 24227 DPW - OE - BUILDING - REPAIRS TO WA		303.00	
10517092	Buildings & Grounds - DPW	303.00		303.00
2183 - ARF RENTAL SERVICES, INC	PO 23936 RECREATION & SPECIAL EVENTS - PORTA		231.76	
10537099	Special Events-Misc.	115.88		
10529055	PARKS & PLAYGROUNDS - OTHER EXPENSES	115.88		231.76
2257 - B&B PRESS	PO 24308 TAX ASSESSOR- DOOR HANGERS		101.33	
10515021	Tax Assessment-OE-Office Supplies	101.33		101.33
2025 - BANK OF AMERICA	PO 24480 POLICE - OE - MISC		52.80	
10524099	Police Department-OE-Misc.	52.80		52.80
1211 - BCI BURKE COMPANY (BEN SHAFFER)	PO 24371 PLAYGROUND EQUIPMENT		4,855.26	
10671710	PLAYGROUND GRANT	4,855.26		4,855.26
506 - BILLY CASPER GOLF, LLC	PO 23827 GOLF - OE - MANAGEMENT FEE		4,400.00	
10537620	GOLF-OTHER EXPENSES	4,400.00		4,400.00
1530 - HIGH BRIDGE HILLS GOLF COURSE	PO 24193 GOLF - OE - SEPT		75,080.18	
10537620	GOLF-OTHER EXPENSES	75,080.18		75,080.18
2328 - BUHOT, ROBERT	PO 24455 REFUND BY RESOLUTION - CCO		80.00	
10410504	MISC F&P - CCO	80.00		80.00
46 - CALIFON LUMBER	PO 24040 BUILDINGS & GROUNDS / DPW - OE -		223.77	
10529025	Dept. of Public Works-OE-Equipment/Hdwr	75.77		
10517040	Buildings & Grounds - New Boro Hall	148.00		223.77
2329 - CEUnion	PO 24468 ADMIN - OE - EDUCATION - MICHAEL PA		89.00	
10510025	General Admin-OE-Education/Training	89.00		89.00
98 - CLINTON NAPA	PO 23996 DPW - OE - VEHICLE REPAIR		128.01	
10529028	Dept. of Public Works-OE-Vehicle Repair	128.01		128.01
987 - COMCAST	PO 23849 INTERNET/PHONE - BOROUGH HALL - ACC		246.36	
10510120	INTERNET	94.95		

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
10544121	Telephone - Boro Hall	151.41		
	PO 23850 INTERNET/PHONE - FIRE DEPT - ACCT #			254.89
10510120	INTERNET	109.95		
10544124	Telephone - Fire	144.94		
	PO 23851 INTERNET/PHONE - RESCUE SQUAD - ACC			223.26
10510120	INTERNET	0.05		
10544123	Telephone - Squad	223.21		
	PO 23852 POLICE - INTERNET - 2017 - A/C 0957			404.72
10510120	INTERNET	129.90		
10544126	Telephone - Police	274.82		1,129.23
2210 - CONSTELLATION NewENERGY, INC	PO 24245 STREET LIGHTING - JULY 2017 - CUST			527.00
10543520	STREET LIGHTING	504.31		
10543024	Electricity - DPW	16.49		
10543022	Electricity - Fire	6.20		527.00
2210 - CONSTELLATION NewENERGY, INC	PO 24247 STREET LIGHTING - SEPT 2017 - CUST			527.54
10543520	STREET LIGHTING	504.87		
10543024	Electricity - DPW	16.48		
10543022	Electricity - Fire	6.19		527.54
2349 - COSTCO	PO 24524 BUILDINGS & GROUNDS - MISC - MEMBER			60.00
10517099	Buildings & Grounds - Misc	60.00		60.00
213 - COUNTY OF HUNTERDON	PO 24017 CONSTRUCTION - OE - PRINTED FORMS			162.00
10519521	Construction Official-OE-Office Supplies	162.00		162.00
835 - CRISTAL ASSOCIATES LLC	PO 23925 BUILDNGS/GROUNDS - OE - MISC JANITO			552.55
10517059	Buildings & Grounds - Janitorial	552.55		552.55
2134 - D & J TRUCK & RV REPAIR, LLC	PO 24482 DPW - OE - VEHICLE REPAIR - DUMP TR			1,136.16
10529028	Dept. of Public Works-OE-Vehicle Repair	1,136.16		1,136.16
2319 - DAVIS HEATING AND COOLING	PO 24418 BUILDINGS & GROUNDS			234.00
10517093	Buildings & Grounds - Fire House	234.00		234.00
73 - EASTSIDE SERVICE, INC	PO 24463 POLICE - OE - VEHICLE REPAIR			118.01
10524028	Police Department-OE-Vehicle Repair	118.01		
	PO 24462 POLICE - OE - VEHICLE REPAIR			662.71
10524028	Police Department-OE-Vehicle Repair	662.71		
	PO 24461 POLICE - OE - VEHICLE REPAIR			362.03
10524028	Police Department-OE-Vehicle Repair	362.03		
	PO 24476 POLICE - OE - VEHICLE REPAIR			1,748.89
10524028	Police Department-OE-Vehicle Repair	1,748.89		2,891.64
73 - EASTSIDE SERVICE, INC	PO 24477 POLICE - OE - VEHICLE REPAIR 14-15			148.02
10524028	Police Department-OE-Vehicle Repair	148.02		148.02
160 - ELIZABETHTOWN GAS	PO 23853 HEATING - BOROUGH HALL - ACT#655639			67.63
10544721	Heating - Boro Hall	67.63		
	PO 23854 HEATING - RESCUE SQUAD - ACT# 71679			10.66
10544725	Heating - Squad Bldg	10.66		
	PO 23855 HEATING - BOROUGH HALL - ACT#779535			45.03

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
10544721	Heating - Boro Hall	45.03		
	PO 23856 HEATING - BORO GARAGE - ACCTS # 503		131.86	
10544722	Heating - Garage	131.86		255.18
2133 - FINCH FUEL OIL CO.	PO 24182 DPW - GASOLINE ACCT #45007-02		2,140.64	
10544621	Gas	2,140.64		2,140.64
2297 - FOVEONICS TECHNOLOGIES	PO 24322 BUILDINGS & GROUNDS - BORO HALL - D		19,219.43	
10517040	Buildings & Grounds - New Boro Hall	19,219.43		19,219.43
2327 - GOLDEN NUGGET	PO 24453 DPW - OE - CONFERENCE - MICHAEL HAN		168.00	
10529024	Dept. of Public Works-OE-Conferences/Ses	168.00		168.00
92 - GREENBAUM ROWE SMITH & DAVIS LLP	PO 24137 LEGAL		6,308.62	
10515593	Legal-OE-Personnel Issues	367.50		
10515566	Legal-OE-General Borough Matters	2,065.00		
105155615	Legal-OE-Redevelopment Plan	350.00		
10515560	Legal-OE-Municipal Meetings	1,837.50		
10515594	Legal-OE-Public Contracts Law	1,067.50		
10515574	Legal-OE-Tax Appeals	320.00		
105155613	Legal-OE-Combe Landfill	192.50		
105155614	Legal-OE-Undersized Lots	108.62		6,308.62
2064 - IMAGE SYSTEMS FOR BUSINESS INC	PO 23924 BUILDINGS & GROUNDS - POLICE BLDG -		283.44	
10517123	BUILDINGS & GROUNDS-COPIER LEASE	283.44		283.44
2296 - WELLS FARGO VENDOR FIN	PO 24314 BUILDINGS & GROUNDS - COPIER LEASE		229.99	
10517123	BUILDINGS & GROUNDS-COPIER LEASE	229.99		229.99
2312 - IMPERIAL COPY PRODUCTS, INC	PO 24388 BUILDINGS & GROUNDS - COPIER LEASE		785.91	
10517123	BUILDINGS & GROUNDS-COPIER LEASE	785.91		785.91
470 - J&D AUTO BODY	PO 24483 DPW - OE - VEHICLE MAINT - TOW TO D		250.00	
10529036	Dept. of Public Works-OE-Vehicle Maintee	250.00		250.00
90 - JCP&L	PO 23864 SOLITUDE HOUSE - 7 & 9 RIVER ROAD A		20.56	
10543027	Electricity - Solitude Museum/Garage	20.56		
10543520	PO 23865 ELECTRIC - SPRINGSIDE - ACCT#100050		10.86	
	STREET LIGHTING	10.86		
10543520	PO 23866 STREET LIGHTING - MAIN STREET - STR		26.42	
	STREET LIGHTING	26.42		
10543520	PO 23867 STREET LIGHTING - SHOP E - 1 WASHIN		11.93	
	STREET LIGHTING	11.93		69.77
90 - JCP&L	PO 23875 STREET LIGHTING - AUG 2017 - ACCT#2		5,949.93	
10543520	STREET LIGHTING	2,418.81		
10543025	Electricity - Boro Hall	303.64		
10543026	Electricity - Library	76.77		
10543024	Electricity - DPW	97.04		
10543034	Electricity - Washington Ave.	34.53		
10543022	Electricity - Fire	1,773.39		
10543031	Electricity - Rt 513	8.31		
10543021	Electricity - Rescue Squad	480.25		

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
10543032	Electricity - Boro Commons		3.32	
10543027	Electricity - Solitude Museum/Garage		11.82	
10543033	Electricity - Bridge Street		8.48	
10543023	Electricity - Police		733.57	5,949.93
2332 - LEA ENVIRONMENTAL, LLC	PO 24474 RESERVE - INSURANCE - MOLD AT PD			2,167.14
10141011	RESERVE - MOLD-055071		2,167.14	2,167.14
976 - LOWE'S	PO 24022 BLDGS&GRDS/DPW/WATER - MISC EQUIPME			322.63
10529051	Dept. of Public Works-OE-Drainage		322.63	322.63
1398 - MASER CONSULTING PA	PO 24033 ENGINEERING - OE			3,902.50
10516560	Engineering Services-Municipal Issues		3,902.50	3,902.50
1398 - MASER CONSULTING PA	PO 24034 PLANNING BOARD - OE - ENGINEERING -			682.50
10518033	Planning Board-OE-Engineering		682.50	682.50
1398 - MASER CONSULTING PA	PO 24061 PLAN CONFORMANCE GRANT - HIB030P			12,007.50
10141730	PLAN CONFORMANCE GRANT		12,007.50	12,007.50
1398 - MASER CONSULTING PA	PO 24368 PLAN CONFORMANCE - HIB033			1,020.00
10141730	PLAN CONFORMANCE GRANT		1,020.00	1,020.00
146 - MGL PRINTING SOLUTIONS	PO 24217 CLERK - OE - PRINTED MATERIAL			76.00
10512027	Municipal Clerk-OE-Printed Material		76.00	76.00
214 - NJ ADVANCE MEDIA	PO 23998 ADVERTISING - ACCT #1160892			300.95
10511032	ADVERTISING		300.95	300.95
1495 - PRAXAIR DISTRIBUTION, INC	PO 23959 DPW-OE-MISC- CUSTOMER #71761637 - 1			26.16
10529025	Dept. of Public Works-OE-Equipment/Hdwr		26.16	26.16
1412 - QUEST ENVIRONMENTAL & ENG SVCS, INC	PO 24057 ENVIRONMENTAL TESTING - #092816 - 9			2,745.00
10629021A	(2016) ENVIRONMENTAL TESTING		2,745.00	2,745.00
2321 - R&R PRINTING & COPY CENTER INC	PO 24423 TRAIL GRANT - PRINTING			720.00
10141753	TRAIL GRANT		720.00	720.00
2335 - RICK ALLEN'S AUTO REPAIR	PO 24487 DPW-VEHICLE REPAIR			776.11
10529028	Dept. of Public Works-OE-Vehicle Repair		776.11	776.11
2334 - ROSEN, DAVID	PO 24484 TAX OVERPAYMENT - REFUND BY RESOLUT			2,183.56
101310	TAX OVERPAYMENTS		2,183.56	2,183.56
189 - RUTGERS CTR FOR GOV SERVICES	PO 24307 DPW - OE - EDUCATION - RICK ROLL			1,293.00
10529024	Dept. of Public Works-OE-Conferences/Ses		1,293.00	1,293.00
189 - RUTGERS CTR FOR GOV SERVICES	PO 24485 MUNICIPAL CLERK - OE - EDUCATION -			676.00

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
10512025	Municipal Clerk-OE-Education/Training	676.00		676.00
2314 - SMB SUPPORT CORP	PO 24410 TECHNOLOGY GRANT - BOROUGH HALL MEE		2,142.50	
10141758	COMCAST TECH GRANT	2,142.50		2,142.50
2306 - SOLAR CITY CORPORATION	PO 24471 REFUND BY RESOLUTION - PERMIT CANCE		156.00	
10416001	UCC - BUILDING	48.00		
10416003	UCC - ELECTRICAL	108.00		156.00
825 - STATE OF NJ - DIVISION OF ABC	PO 24415 ALCOHOLIC BEV LICENCE RENEWAL		9.00	
10512027	Municipal Clerk-OE-Printed Material	9.00		9.00
1226 - STATE TREASURER-NJ	PO 24475 TAX COLLECTOR - OE - EDUCATION - RE		50.00	
10514525	Tax Collector-OE-Education/Training	50.00		50.00
862 - TAYLOR RENTAL CENTER	PO 24486 DPW - OE - BLACKTOP - ROLLER RENTAL		545.00	
10529039	Dept. of Public Works-OE-Blacktop	545.00		545.00
1035 - THE UPS STORE	PO 24470 POLICE - OE - OFFICE SUPPLIES		42.97	
10524021	Police Department-OE-Office Supplies	42.97		42.97
1500 - VERIZON WIRELESS	PO 23981 EMERGENCY MANAGEMENT - OE - AIRCARD		80.02	
10525230	EMERGENCY MANAGEMENT: WIRELESS DEVICES	80.02		80.02
1500 - VERIZON WIRELESS	PO 23982 TELEPHONE - DPW - CELL PHONES ACC		233.54	
10544128	TELEPHONE-DPW-CELL PHONES	233.54		233.54
1777 - WESTERN PEST SERVICES	PO 23984 BUILDINGS & GROUNDS - POLICE - RAT		88.00	
10517091	Buildings & Grounds - Police Bldg	88.00		
	PO 23985 BUILDINGS & GROUNDS - RESCUE - RAT		88.00	
10517098	Buildings & Grounds - Rescue Squad	88.00		
	PO 23986 BUILDINGS & GROUNDS - BORO HALL - A		40.00	
10517040	Buildings & Grounds - New Boro Hall	40.00		216.00
UTILITY COLLECTOR				
2342 - 6 MARYLAND AVE LLC	PO 24503 WATER REVENUE - REFUND BY RESOLUTIO		50.72	
20415001	REV - WATER	50.72		50.72
924 - APM MANAGEMENT INC	PO 24506 WATER REVENUE - REFUND BY RESOLUTIO		80.40	
20415001	REV - WATER	80.40		80.40
2336 - BENSON, PETER	PO 24497 WATER REVENUE - REFUND BY RESOLUTIO		10.00	
20415001	REV - WATER	10.00		10.00
2337 - BUTTERWICK, CHRISTOPHER	PO 24498 WATER REVENUE - REFUND BY RESOLUTIO		10.00	
20415001	REV - WATER	10.00		10.00
1308 - CAMBA, LEONA	PO 24496 WATER REVENUE - REFUND BY RESOLUTIO		120.00	

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
20415001	REV - WATER		120.00	120.00
2340 - DION, CLAUDE	PO 24501 WATER REVENUE - REFUND BY RESOLUTIO			10.00
20415001	REV - WATER		10.00	10.00
2343 - FURTIS, AMANDA	PO 24504 WATER REVENUE - REFUND BY RESOLUTIO			10.00
20415001	REV - WATER		10.00	10.00
2344 - GILES, MATHEW	PO 24507 WATER REVENUE - REFUND BY RESOLUTIO			30.00
20415001	REV - WATER		30.00	30.00
2339 - KIEFER, WILMA	PO 24500 WATER REVENUE - REFUND BY RESOLUTIO			20.80
20415001	REV - WATER		20.80	20.80
2338 - MACHOLDT, JAMES	PO 24499 WATER REVENUE - REFUND BY RESOLUTIO			10.00
20415001	REV - WATER		10.00	10.00
1221 - ROBERT W. BROWNE	PO 24508 WATER REVENUE - REFUND BY RESOLUTIO			10.00
20415001	REV - WATER		10.00	10.00
2345 - SCOTT, WILLIAM	PO 24509 WATER REVENUE - REFUND BY RESOLUTIO			10.00
20415001	REV - WATER		10.00	10.00
2346 - SIMS, CURTIS	PO 24511 WATER REVENUE - REFUND BY RESOLUTIO			10.00
20415001	REV - WATER		10.00	10.00
2341 - TIFFANY, BENJAMIN	PO 24502 WATER REVENUE - REFUND BY RESOLUTIO			24.08
20415001	REV - WATER		24.08	24.08
1249 - WATTS, JANA M.	PO 24505 WATER REVENUE - REFUND BY RESOLUTIO			10.00
20415001	REV - WATER		10.00	10.00
2031 - WEXLER, PAUL	PO 24510 WATER REVENUE - REFUND BY RESOLUTIO			10.00
20415001	REV - WATER		10.00	10.00
DOG FUND				
153 - NJ DEPT OF HEALTH & SENIOR SERVICES	PO 24513 AUGUST DOG FEES			11.40
231320	RESERVE FOR STATE DEPT OF HEALTH FEES		11.40	11.40
GENERAL CAPITAL FUND				
86 - GALLS LLC	PO 23670 CAPITAL - POLICE VEHICLE 2016-06 -			874.15
30950203	ADDT'L COSTS		874.15	874.15
1398 - MASER CONSULTING PA	PO 23772 CAPITAL - MILL ST ENGINEERING -			4,542.50
30560802	SECT 20 COSTS-LEGAL/ENG/ARCH		4,542.50	4,542.50

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
1398 - MASER CONSULTING PA	PO 24315 CAPITAL - ENGINEERING - HILLCREST		2,187.50	
30970002	ARCH/ENG/LEGAL-SECTION 20 COSTS	2,187.50		2,187.50
WATER UTILITY FUND				
1553 - A GOOD PLUMBER LLC	PO 24452 WATER - OE - REPAIR		625.00	
60510051	WATER - OE - REPAIRS/CONTRACTS	625.00		625.00
2025 - BANK OF AMERICA	PO 23807 BUILDINGS & GROUNDS/WATER/SPECIAL E		872.20	
60510029	WATER - OE - POSTAGE	833.00		
60510052	WATER - OE - HARDWARE & EQUIPMENT	39.20		872.20
1148 - BUCKMAN'S INC.	PO 23928 WATER - OE - CHEMICALS		199.61	
60510053	WATER - OE - CHEMICALS	199.61		199.61
249 - CENTURYLINK	PO 24024 WATER - 2017 - TELEPHONE CUST # 908		49.51	
60510097	WATER - OE - TELEPHONE	49.51		49.51
1381 - HD SUPPLY WATERWORKS, LTD.	PO 24013 WATER - OE - REPAIRS - REPAIR PARTS		880.80	
60510051	WATER - OE - REPAIRS/CONTRACTS	880.80		880.80
90 - JCP&L	PO 23887 WATER- STREET LIGHT - AUG 2017 - AC		2,886.66	
60510098	WATER - OE - ELECTRIC	2,886.66		
60510098	PO 23892 WATER - ELECTRIC - SOLITUDE PUMP -		225.07	
	WATER - OE - ELECTRIC	225.07		3,111.73
1398 - MASER CONSULTING PA	PO 24466 WATER - OE - ENGINEERING		3,051.25	
60510042	WATER - OE - ENGINEERING/LEGAL/PROF FEES	3,051.25		3,051.25
1874 - METER PRO SERVICE, INC	PO 24093 WATER - OE - METER EQUIPMENT		1,680.00	
60510043	WATER - OE - METER EQUIPMENT	1,680.00		1,680.00
234 - NJ WATER ASSOCIATION	PO 24451 WATER - OE - EDUCATION - MIKE HANN		280.00	
60510024	WATER - OE - EDUCATION/TRAINING	280.00		280.00
SEWER UTILITY FUND				
90 - JCP&L	PO 23900 SEWER- STREET LIGHTING - AUG 2017 -		1,919.25	
62510098	SEWER - OE - ELECTRIC	1,919.25		1,919.25
1398 - MASER CONSULTING PA	PO 24467 SEWER - OE - ENGINEERING		4,400.00	
62510042	SEWER - OE - ENG/LEGAL/PROF FEES	4,400.00		4,400.00
590 - PENN BOWER, INC	PO 24472 SEWER - OE - REPAIRS - 57 THOMAS ST		6,500.00	
62510051	SEWER - OE - REPAIRS/CONTRACTS	6,500.00		6,500.00
171 - POWERCO, INC.	PO 24204 SEWER / DPW - OE - VEHICLE MAINT -		11,157.35	
62510028	SEWER - OE - VEHICLE REPAIR	11,157.35		11,157.35

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
SOLID WASTE UTILITY FUND				
213 - COUNTY OF HUNTERDON	PO 24426 SOLID WASTE - OE - MISC - GARBAGE S			861.00
64510099 SOLID WASTE-OE-MISC		861.00		861.00
1813 - PREMIER DISPOSAL, INC	PO 23905 SOLID WASTE - CONTRACTED HAULER- 20			19,978.00
64510090 SOLID WASTE-OE-CONTRACTED HAULER		19,978.00		19,978.00
DEVELOPER ESCROW TRUST FUND				
1398 - MASER CONSULTING PA	PO 24478 ESCROW - FERNANDES - GATEWAY			905.00
7118538 20 MAIN-FERNANDES-PP01-2016		905.00		905.00
2331 - PECK, VICKI	PO 24469 ESCROW - REFUND BY RESOLUTION - PER			17.50
711320 PERC TESTS		17.50		17.50
RECREATION TRUST FUND-2015				
2323 - CHRISTENSEN, DEBORAH	PO 24441 SUMMER RECREATION - REFUND FOR SCHO			100.00
771001 SUMMER RECREATION PROGRAM		100.00		100.00
SPECIAL EVENTS				
2182 - PSI	PO 24317 SPECIAL EVENTS 2017 - BANNER CHANGE			75.00
781001 COMMUNITY DAY		75.00		75.00
181 - RENTAL CENTER USA OF HUNTERDON, LLC	PO 24306 COMMUNITY DAY 2017			2,029.00
781001 COMMUNITY DAY		2,029.00		2,029.00
TOTAL				----- 228,092.73
Total to be paid from Fund 10 CURRENT FUND				161,358.98
Total to be paid from Fund 20 UTILITY COLLECTOR				426.00
Total to be paid from Fund 23 DOG FUND				11.40
Total to be paid from Fund 30 GENERAL CAPITAL FUND				7,604.15
Total to be paid from Fund 60 WATER UTILITY FUND				10,750.10
Total to be paid from Fund 62 SEWER UTILITY FUND				23,976.60
Total to be paid from Fund 64 SOLID WASTE UTILITY FUND				20,839.00
Total to be paid from Fund 71 DEVELOPER ESCROW TRUST FUND				922.50
Total to be paid from Fund 77 RECREATION TRUST FUND-2015				100.00
Total to be paid from Fund 78 SPECIAL EVENTS				2,104.00
-----				228,092.73

Checks Previously Disbursed

9999	INVESTORS BANK	CASH	8,036.58	9/01/2017
9999	INVESTORS BANK	CASH	7,805.48	9/01/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	2,849.95	9/08/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	5,384.59	9/08/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	6,757.34	9/08/2017

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	53,281.22	9/08/2017
1950	NATALIE FERRY	PO# 24492 COMMUNITY DAY 2017 - BBQ PRIZE	200.00	9/05/2017
1948	Andrew Frey	PO# 24350 CONCERTS 2017 - SEPTEMBER 2, 2017	300.00	8/28/2017
1949	WAYNE S. VILLANTE	PO# 24303 CONCERTS 2017 - SEPTEMBER 2, 2017	420.00	8/28/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	2,844.57	8/25/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	5,379.21	8/25/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	7,395.20	8/25/2017
9999	HIGH BRIDGE BOROUGH-PAYROLL	CASH	64,027.27	8/25/2017
9999	CHASE MANHATTAN BANK	CASH - TREASURER	63,983.13	8/15/2017
9999	CHASE MANHATTAN BANK	CASH - TREASURER	109,829.38	8/15/2017

			338,493.92	

Total paid from Fund 10 CURRENT FUND	242,979.93
Total paid from Fund 60 WATER UTILITY FUND	14,152.54
Total paid from Fund 62 SEWER UTILITY FUND	74,746.93
Total paid from Fund 64 SOLID WASTE UTILITY FUND	5,694.52
Total paid from Fund 78 SPECIAL EVENTS	920.00

	338,493.92

Total for this Bills List: **566,586.65**