

**UNAPPROVED**  
**BOROUGH OF HIGH BRIDGE – COUNCIL MEETING MINUTES**

Date: March 08, 2018 – 7:30 p.m. – Location: 7 Maryland Ave., High Bridge, NJ 08829

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Please note: This meeting may contain discussion of items not mentioned on the agenda and, alternatively, any items specifically listed may be omitted.

**CALL TO ORDER:**

Presiding Officer calls meeting to order and states: “Pursuant to the Open Public Meetings Act, notice of 2018 Meeting Dates were published in the Hunterdon County Democrat on December 28, 2017, and posted on the bulletin board at Borough Hall. Action may now be taken.”

**FLAG SALUTE: LED BY MAYOR OR PRESIDING OFFICER**

**COUNCIL ROLL CALL:**

Councilman Columbus	present	Councilman LoIacono	present	Mayor Desire	present
Councilwoman Ferry	absent	Councilman Strange	present		
Councilwoman Hughes	present	Councilman Zappa	present		

Also present were Administrator Michael Pappas, Acting Clerk Adam Young, Attorney Barry Goodman, OEM Lead Coordinator Joe Trilone, and twenty members of the press and public.

**READING AND APPROVAL OF MINUTES: MINUTES – FEBRUARY 22, 2018**

Mayor asks if any corrections or for a motion to dispense with the reading of the prior meeting minutes.

Motion to dispense with the reading of the February 22, 2018 minutes: Motion / Second: Strange / Hughes  
Roll call vote: Columbus, yes ; Ferry, absent ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;  
Motion passes. 5 yes, 1 absent

Motion to approve the February 22, 2018 minutes: Motion / Second: LoIacono / Strange  
Roll call vote: Columbus, yes ; Ferry, absent ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;  
Motion passes. 5 yes, 1 absent

**ANNOUNCEMENT:**

**A.** Storm and power outage update – The Mayor gave an update on the current situation concerning the storms and power in the Borough, the warming center, communications with the utility companies with the Borough, neighbors helping neighbors, the good work of the Department of Works, and the frustrations with the amount of time the Borough has been without power. Council encouraged the public to help their neighbors get help as well as to call JCP&L when needed.

**PUBLIC COMMENTS: 5 MINUTES PER PERSON**

Alex Kinsky stated he is against the sale of marijuana on Main Street and that the sale of marijuana on Main Street would cause him to not be allowed to walk to Main Street.

Jessica Banich stated that she supports the decision to not allow the sale of marijuana in High Bridge, spoke about the effects of marijuana on adults and children, effects of the sales of the substance locally and globally, having sales draw those from outside High Bridge, how that may affect schools, and asked what the positive sale of marijuana really is.

Tom Wescoe thanked Council for their help with the storm, stated that Council should not rush to ban marijuana, and stated veterans may be helped by the sale marijuana in High Bridge.

Linda Demarzo stated that Council should not rush to ban marijuana, that Council should focus on current Ordinances concerning safety and beautification, that she visited Colorado and saw an economic boost to a community.

Sophia Desire stated that she is against the sale of marijuana in High Bridge, that she cannot travel particular areas in the woods any longer as some children do drugs in the woods, that they are leaving trash there, and that is not good for High Bridge.

Marybeth Strange stated that she supports the passage of the Ordinance as the decision can be changed in the future and that other towns can perhaps be the first to push forward.

Leah Epstein thanked younger citizens for being involved, stated that she does not understand the rush to pass the proposed Ordinance, that it appears to be a partisan move, and that the content of the Ordinance seems broad. Christina Whited spoke about an article to Council concerning real estate as it relates to the sale of marijuana in High Bridge, asked Council to reconsider the manufacturing portions of the Ordinance. Stephanie Bugis, a member of HBBA, spoke in support of keeping business options open for the sale of marijuana, urged Council not to rush to pass the Ordinance.

## **PUBLIC HEARINGS:**

**A.** **Ordinance 2018-006:** Various road improvements in and by the Borough of High Bridge appropriating \$602,000 therefor and authorizing the issuance of \$387,000 bonds or notes of the Borough for financing the cost thereof

Motion to open the public hearing for **Ordinance 2018-006:** Motion / Second: LoIacono, Hughes  
Roll call vote: Columbus, yes ; Ferry, absent ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;  
Motion passes. 5 yes, 1 absent

Council discussed the projects covered by this Ordinance, the bids submitted for the project, the Mill Street project being the beginning of the Washington Street project, and large grants being utilized for these projects. Christina Whited asked about Main Street grant utilization. Discussions about restrictions ensued, contractor issues with submissions, logistics and scope with the project. Pablo Delgado asked Council to speak about the long range plan for the streets and Councilman Zappa commented that his plan is to update the streets project plan for everyone.

Motion to table the public hearing for **Ordinance 2018-006** to March 22, 2018: Motion/Second: Strange, Columbus  
Roll call vote: Columbus, yes ; Ferry, absent ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;  
Motion passes. 5 yes, 1 absent

**B.** **Ordinance 2018-007:** Supplement Chapter 145, Land Use and Development  
Motion to open the public hearing for **Ordinance 2018-007:** Motion / Second: LoIacono, Strange  
Roll call vote: Columbus, yes ; Ferry, absent ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;  
Motion passes. 5 yes, 1 absent

Mayor Desire spoke about High Bridge being a family town, asked if the sale will be a draw from homeowners or a deterrent to future buyers, commented about how children will be affected by this, spoke about the the current status of Main Street being full of businesses, and spoke about the challenges of local schools if there is the sale of marijuana in High Bridge.

Councilman Zappa stated that the Ordinance being utilized is the slow approach, that discussion on the topic is critical, stated his background with pharmaceutical machinery and that the smell of the marijuana processing facility was overpowering and would not be a good fit for High Bridge.

Councilman Strange spoke about similar types of regulations already in place in High Bridge, how different Colorado's budget and economic process is from New Jersey, and explained Manitou Springs' sales revenue being far less than previously claimed by another speaker.

Councilwoman Hughes spoke on being an educator in town and how the Ordinance is in line with education objectives.

Linda Demarzo stated that she is frustrated about how information is being presented from Council about moving slowly with this Ordinance. Council discussed how Ordinance process operates with business applicants as it pertains to this issue. Pablo Delgado commented about the land use Ordinances as they stand and stated that other changes could have a positive impact to the town.

Alex Maxwell of 45 Highland Ave. stated that he moved to High Bridge because he felt that it is a progressive town and encouraged High Bridge to be a pilot town.

Leah Epstein of 83 North Main commented that there seems to be an age difference in groups supporting each side of the issue, negativity about the issue, presented a story to Council, and views High Bridge as a hopeful progressive town.

Stephanie Butikis spoke on behalf of Nicole Poko, via text, which was read and supports commerce in town similar to other large tech companies in the United States.

Christina Whited spoke about no space being available in High Bridge for businesses to go in at this time, dispensaries being regulated like pharmacies, and values beginning at home.

Motion to close the public hearing for **Ordinance 2018-007**: Motion / Second: Zappa, LoIacono  
Roll call vote: Columbus, yes ; Ferry, absent ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;  
Motion passes. 5 yes, 1 absent

Motion to adopt **Ordinance 2018-007**: Motion / Second: Zappa, Hughes  
Roll call vote: Columbus, yes ; Ferry, absent ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;  
Motion passes. 5 yes, 1 absent

## **DISCUSSION ITEMS:**

**A.** Water utility - Solitude Village pump – Council spoke about the damaged pump, estimates for relocation of the controls, specification changes, and the wait for further quotes.

**B.** Sale of Old Borough Hall – 71 Main St. - Administrator Pappas and Attorney Goodman spoke about getting the easement in place prior to the sale of Borough Hall so that the easement will be legally recorded.

**C.** Status of Solitude House bid proposals – Administrator Pappas spoke about the desire to move forward and the clarification of how the property taxes will be handled with the proposals, updates from the Tax Assessor about the value of the property, the annual property tax amount for the property, and that the Borough cannot waive part of the taxes for the school or County portion. Discussion ensued about terms of the lease, the history of Borough buildings and how they can be utilized, and setting a standard for future utilization.

**D.** Police Department firing range lease – Nothing to report at this time.

**E.** Raritan Valley Line task force report – Administrator Pappas spoke about the invitation to attend a meeting which will support a single ride proposition, logistics of building the proposed tunnel needed, and communication coming with other entities

## **INTRODUCTION OF ORDINANCES:**

**A.** **Ordinance 2018-010**: Authorizing easement on Borough Hall property  
Motion to introduce Ordinance 2018-010: Motion / Second: Hughes, Columbus  
Roll call vote: Columbus, yes ; Ferry, absent ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;  
Motion passes. 5 yes, 1 absent

The presiding officer states that the Ordinance 2018-010 shall be published in whole or summary in the Express Times and/or the Hunterdon County Democrat along with the public hearing date of March 22, 2018.

**B.** **Ordinance 2018-011**: CAP bank  
Motion to introduce Ordinance 2018-011: Motion / Second: Zappa, Strange  
Roll call vote: Columbus, yes ; Ferry, absent ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;  
Motion passes. 5 yes, 1 absent

The presiding officer states that the Ordinance 2018-011 shall be published in whole or summary in the Express Times and/or the Hunterdon County Democrat along with the public hearing date of April 12, 2018.

**C.** **Ordinance 2018-012**: Adopting the 100 West Main redevelopment plan  
Motion to introduce Ordinance 2018-012: Motion / Second: LoIacono, Strange  
Roll call vote: Columbus, yes ; Ferry, absent ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;  
Motion passes. 5 yes, 1 absent

The presiding officer states that the Ordinance 2018-012 shall be published in whole or summary in the Express Times and/or the Hunterdon County Democrat along with the public hearing date of March 22, 2018.

**D.** **Ordinance 2018-013**: Bond Ordinance for the preparation of a water utility asset management study appropriating \$70,000  
Motion to introduce Ordinance 2018-013: Motion / Second: LoIacono, Zappa

Roll call vote: Columbus, yes ; Ferry, absent ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;  
Motion passes. 5 yes, 1 absent

The presiding officer states that the Ordinance 2018-013 shall be published in whole or summary in the Express Times and/or the Hunterdon County Democrat along with the public hearing date of March 22, 2018.

**E. Ordinance 2018-014:** Appropriating \$50,000 from water capital improvement fund for replacement of electrical equipment at the Solitude Pump

Motion to introduce Ordinance 2018-014: Motion / Second: Strange, Zappa

RRoll call vote: Columbus, yes ; Ferry, absent ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;

Motion passes. 5 yes, 1 absent

The presiding officer states that the Ordinance 2018-014 shall be published in whole or summary in the Express Times and/or the Hunterdon County Democrat along with the public hearing date of March 22, 2018.

### **CONSENT AGENDA:**

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

<b>RESOLUTION #</b>	<b>TITLE</b>
Resolution 098 – 2018	Lien redemption
Resolution 099 – 2018	Landlord refunds
Resolution 100 – 2018	Approval of application for Open Space funds
Resolution 101 – 2018	Appropriation reserve transfers
Resolution 102 – 2018	Raritan Valley Line Mayors Task Force

Motion to approve the consent agenda items (add “as amended” if needed): Motion / Second: Hughes, Strange

Roll call vote: Columbus, yes ; Ferry, absent ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;

Motion passes. 5 yes, 1 absent

### **WRITTEN COMMUNICATIONS:**

- A.** Borough Hall access easement
- B.** 100 West Main Redevelopment plan draft
- C.** CAP bank email

### **PUBLIC COMMENTS: 3 MINUTES PER PERSON**

Christina Whited commended Council for being willing to consider dropping the municipal portion of taxes for the new business and to consider this again in the future.

Pablo Delgado thanked Council for discussing the Annex issue, asked that reviews of the current Ordinances be considered to remove some restrictions for future businesses including tattoo studios, massage parlors, etc. Council spoke about looking at some items for review and looking to bring more business to Main St.

### **LEGAL ISSUES: NONE AT THIS TIME**

### **BILL LIST:**

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$94,417.24**

Motion to approve bill list: Motion / Second: LoIacono, Strange

Roll call vote: Columbus, yes ; Ferry, absent ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;

Motion passes. 5 yes, 1 absent

### **EXECUTIVE SESSION: LEGAL ADVICE FOR TOWN OF CLINTON ARBITRATION**

**Resolution 103-2018** - Motion to move into executive session: Motion / L, Columbus

Roll call vote: Columbus, yes ; Ferry, absent ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;  
Motion passes. 5 yes, 1 absent  
Action may now be taken.

Motion to move into open session: Motion / Second: Zappa, LoIacono  
Roll call vote: Columbus, yes ; Ferry, absent ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;  
Motion passes. 5 yes, 1 absent

**ADJOURNMENT: PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS.**

Motion to adjourn: Motion / Second: LoIacono, Hughes  
Roll call vote: Columbus, yes ; Ferry, absent ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;  
Motion passes. 5 yes, 1 absent

Next regular meeting: March 22, 2018 – 7:30 pm – 7 Maryland Ave., High Bridge, NJ

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Adam Young  
Acting Municipal Clerk

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Mark Desire  
Mayor

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**Appoint honorary Administrators for the day**

**RESOLUTION: xxx-2018**

**ADOPTED:**

**WHEREAS**, Cassie Lincoln and Dina LoIacono are students of the High Bridge Elementary School who participated in the visit to the Borough of High Bridge Borough Hall, and

**WHEREAS**, the above stated students submitted essays about how the Borough helps them, and the public, and have been selected for recognition by the Council and Borough of High Bridge,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey approves the appointment of Cassie Lincoln and Dina LoIacono as honorary Assistant Administrators for March 22, 2018.

Introduction: 02/08/2018  
Publication: 02/15/2018  
Tabled: 03/08/2018  
Adoption:  
Publication:

## **ORDINANCE 2018-006**

BOND ORDINANCE PROVIDING FOR VARIOUS ROAD IMPROVEMENTS IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$602,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$387,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3, there is hereby appropriated the sum of \$602,000, including a \$180,000 grant expected to be received from the State of New Jersey Department of Transportation (the "State Grant"). Although no down payment is required pursuant to N.J.S.A. 40A:2-11(c) as the improvement or purpose referred to in Section 3(a) is being partially funded by a state grant, a \$35,000 down payment is being made from the Capital Improvement Fund of the Borough.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the above referenced State Grant and the down payment, negotiable bonds are

hereby authorized to be issued in the principal amount of \$387,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is for various road improvements to Hillcrest Lane, Mill Street and Washington Avenue, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with

the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. Any grant monies received for the purposes described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or if other than the State Grant referred to in Section 1 to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$387,000, and the issuance of the obligations authorized herein is permitted by the exception to the debt limitation authorized by N.J.S.A. 40A:2-7(d).

(d) An aggregate amount not exceeding \$100,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

(e) This bond ordinance authorizes obligations of the Borough solely for a purpose described in N.J.S.A. 40A:2-7(d). This purpose is in the public interest and is for the health, welfare, convenience or betterment of the inhabitants of the Borough. The amounts to be expended for this purpose pursuant to this bond ordinance are not unreasonable or exorbitant, and the issuance of the obligations authorized by this bond ordinance will not materially impair the credit of the Borough or substantially reduce its ability to pay punctually the principal of and the interest on its debts and to supply other essential public improvements and services. The Local Finance Board in the Division of Local Government Services of the Department of Community Affairs of the State of New Jersey has heretofore made a determination to this effect and has caused its consent to be endorsed upon a certified copy of this bond ordinance as passed upon first reading.

Section 8. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction 02/22/2018  
Publication (summary) 03/01/2018  
Planning Board No action  
Adoption  
Publication (Title)

**Ordinance 2018-008**  
**BOROUGH OF HIGH BRIDGE**  
**COUNTY OF HUNTERDON**  
**STATE OF NEW JERSEY**

**Amending the Official Zoning Map and Land Use Ordinance**  
**To Extend Boundaries of DB Downtown Business District**  
**To Include Additional Lot**

**WHEREAS**, the official Zoning Map designates certain properties in the R-4 High Density Residential zone that neighbor the DB Downtown Business Zone; and

**WHEREAS**, the property is of a character that should be considered for inclusion in the DB Zone.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey, as follows:

1. The Official Zoning Map of the Borough is hereby amended in order to remove the following property from the R-4 zoning district and to include the property in the DB zoning district:

Block 7, Lot 5

2. Chapter 145 of the Code of the Borough of High Bridge, “Land Use and Development” (2005), Section 202 entitled “Zoning Map,” is hereby amended and supplemented so that it shall now reference that an amendment to the Official Zoning Map of the Borough of High Bridge has been effectuated with the adoption of this Ordinance.

3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby amended only as to such inconsistency.

4. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

5. This Ordinance shall take effect upon final passage and publication in accordance with the law, and upon filing a certified copy thereof with the Hunterdon County Planning Board.

Introduction 03/08/2018  
Publication (summary) 03/15/2018  
Adoption  
Publication (Title)

**Ordinance 2018-010**  
**BOROUGH OF HIGH BRIDGE**  
**COUNTY OF HUNTERDON**  
**STATE OF NEW JERSEY**

**Authorizing Access Easement on Borough Hall Property – 71 Main Street**

**WHEREAS**, the Borough of High Bridge is the record owner of the property at 71 Main Street, Block 19.02, Lot 81, the former location of Borough Hall; and

**WHEREAS**, N.J.S.A. 40A:12-4 authorizes a municipality to enter into easement agreements for public purposes; and

**WHEREAS**, the Borough believes it is a proper exercise of its power to confirm and maintain a pedestrian access easement on its property at 71 Main Street, Block 19.02, Lot 81 for the public purpose of providing pedestrian access between Van Syckle Street and the Commons park bordering the Borough's property; and

**WHEREAS**, the Borough seeks to authorize such easement

**NOW, THEREFORE, BE IT ORDAINED**, by the Borough Council of the Borough of High Bridge:

1. The Mayor of the Borough of High Bridge and other necessary Borough officials are hereby authorized to provide an easement on the property owned by the Borough at 71 Main Street, Block 19.02, Lot 81 in accordance with N.J.S.A. 40A:12-1 et seq. to confirm that the public will retain a right of pedestrian access on the property, and to take all reasonable, necessary and lawful steps to effectuate the easement, including execution of the appropriate easement documents. The easement will provide that the public will have unrestricted pedestrian access from the Commons park to the sidewalk on Van Syckle Street, and the owner of the property shall be responsible for maintenance of the easement area.
2. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.
3. All ordinances or parts of ordinances deemed to be inconsistent with his ordinance are hereby repealed.
4. This ordinance shall become effectively immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

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Mark Desire, Mayor

ATTEST:

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Adam Young, Acting Municipal Clerk

Introduction: 03/08/2018  
Publication: 03/15/2018  
Adoption:  
Publication:

## **ORDINANCE 2018-012**

AN ORDINANCE OF THE BOROUGH OF HIGH BRIDGE, COUNTY OF HUNTERDON,  
STATE OF NEW JERSEY, ADOPTING THE 100 WEST MAIN STREET  
REDEVELOPMENT PLAN, DATED FEBRUARY 2018, PREPARED BY MASER  
CONSULTING P.A.

**WHEREAS**, the Borough of High Bridge Borough Planner has prepared the 100 West Main Street Redevelopment Plan, dated February 2018, a copy of which is attached hereto and incorporated herein as if set forth at length, be formally adopted; and

**WHEREAS**, the Mayor and Council of the Borough of High Bridge reviewed the recommendations of the Borough Planner and determines it is in the best interests of the Borough to adopt the 100 West Main Street Redevelopment Plan, dated February 2018; and

**WHEREAS**, the Planning Board reviewed the report on February 26, 2018 and offered no comments or changes; and

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Council that the 100 West Main Street Redevelopment Plan, dated February 2018, be adopted.

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistencies.

**SECTION 3.** If any article, section, subsection, paragraph, phrase, or sentence is for any reasons held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed separable.

**SECTION 4.** This Ordinance shall take effect upon final public as provided by law.

**SECTION 5.** The Borough Clerk is hereby directed to publish notice of the passage thereof and to file a copy of this Ordinance as finally adopted with the Hunterdon County Planning Board as required by N.J.S.A. 40:55d-16, the Borough Tax Assessor, and Commissioner of the Department of Community Affairs, Sheila Oliver.

Introduction: 03/08/2018  
Publication: 03/15/2018  
Adoption:  
Publication:

**ORDINANCE 2018-013**

BOND ORDINANCE PROVIDING FOR THE PREPARATION OF A WATER UTILITY ASSET MANAGEMENT STUDY IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$70,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$70,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$70,000. No down payment is required as the purpose authorized herein is deemed self-liquidating and the obligations authorized herein are deductible from the gross debt of the Borough, as more fully explained in Section 6(e) of this ordinance.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$70,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes

are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is for the preparation of a water utility asset management study to consider improvements to the water utility in connection with an application to the State of New Jersey Environmental Infrastructure Bank, including all related costs and expenditures incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this

ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a self-liquidating purpose of a municipal public utility. No part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 20 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$70,000, but that the net debt of the

Borough determined as provided in the Local Bond Law is not increased by this bond ordinance. The obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$70,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

(e) This bond ordinance authorizes obligations of the Borough solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized herein are to be issued for a purpose that is deemed to be self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and are deductible from gross debt pursuant to N.J.S.A. 40A:2-44(c).

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to

comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.



Introduction 03/08/2018  
Publication (summary) 03/15/2018  
Adoption (*Tentative*)  
Publication (Title)

**Ordinance 2018-014**

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

ORDINANCE APPROPRIATING \$50,000 FROM WATER CAPITAL IMPROVEMENT FUND FOR REPLACEMENT OF ELECTRICAL EQUIPMENT AT THE SOLITUDE PUMP HOUSE, IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

Section 1. \$50,000 is hereby appropriated from the Water Capital Improvement Fund for the replacement of electrical equipment at the Solitude Pump House, including all work and materials necessary therefore and incidental thereto in and by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. An emergency resolution appropriating \$50,000 will be provided for awarding any contracts applicable to this Ordinance until funding shall become available through adoption.

Section 4. This ordinance shall effect as provided by the law.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**BUDGET INTRODUCTION**

**RESOLUTION: xxx-2018**

**INTRODUCED:  
PASSED:**

**WHEREAS**, the local municipal budget is required to be introduced for the year of 2018;

**WHEREAS**, the public hearing on the budget is to be held on April 26, 2018; and

**WHEREAS**, a complete copy of the approve budget shall be made available for public inspection,

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey that the 2018 budget be introduced and read by title for 2018.

Introduction  
Publication (summary)  
Adoption  
Publication (Title)

**Ordinance 2018-00x**  
**BOROUGH OF HIGH BRIDGE**  
**COUNTY OF HUNTERDON**  
**STATE OF NEW JERSEY**

**Authorizing Sale of Borough Hall Property – 71 Main Street**

**WHEREAS**, the Borough of High Bridge is the record owner of the property at 71 Main Street, Block 19.02, Lot 81, the former location of Borough Hall; and

**WHEREAS**, N.J.S.A. 40A:12-13(a) authorizes a municipality to enter into an open public sale at auction to the highest bidder for property that is not needed for public use; and

**WHEREAS**, the Borough has determined that the property at 71 Main Street, Block 19.02, Lot 81 is not needed for public use, and that the property should be sold by open public sale at auction to the highest bidder; and

**WHEREAS**, the Borough seeks to retain an interest in the property to secure the use of the present or any future building for library purposes; and

**WHEREAS**, N.J.S.A. 40A:12-13(a) requires the Borough advertise the sale of the property.

**NOW, THEREFORE, BE IT ORDAINED**, by the Borough Council of the Borough of High Bridge:

1. The Mayor of the Borough of High Bridge and other necessary Borough officials are hereby authorized to enter into a public sale of the property owned by the Borough at 71 Main Street, Block 19.02, Lot 81 in accordance with N.J.S.A. 40A:12-13(a) and to take all reasonable, necessary and lawful steps to effectuate the sale of the property, including execution of the appropriate deed and transfer documents.
2. The Borough shall advertise the sale of the property in a newspaper circulating in the Borough by two insertions at least once a week during two consecutive weeks, the last publication to be not earlier than seven days prior to such sale.
3. The terms of sale shall be as follows:
  - a. Minimum bid price of \$250,000.

- b. The sale shall be subject to restrictions of record and local ordinances.
  - c. Building tear down is acceptable, however the design of the new building façade must be similar in appearance to a building that was built in the period of the current Borough Hall (mid 1800s) and the façade must be approved by the Borough Council.
  - d. The Borough shall consider two options for the sale. The first option shall be subject to the following conditions and restrictions: (1) the Borough library with a minimum of nine hundred and thirty five (935) square feet and access to Main Street must be placed within any existing or future building, and (2) the public will have unrestricted pedestrian access from the Commons park to the sidewalk on Van Syckle Street, and the owner shall be responsible for maintenance of the easement area. The second option shall be a sale without these conditions. The advertisement shall require each bidder to submit one bid under each option.
  - e. The Borough shall retain the right to reject all bids
4. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.
5. All ordinances or parts of ordinances deemed to be inconsistent with his ordinance are hereby repealed.
6. This ordinance shall become effectively immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

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Mark Desire, Mayor

ATTEST:

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Adam Young, Acting Municipal Clerk

Introduction  
Publication (summary)  
Adoption  
Publication (Title)

**ORDINANCE 2018-00x**

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**Amend Chapter 284, Rental Unit Registration**

**WHEREAS**, the Borough of High Bridge has need to amend Chapter 284-6 to add the calculation of the date of accepting completed applications with proper payment for the registration of rental units and application of late registration fees, and

**WHEREAS**, the Borough of High Bridge will accept mailed applications in post marked envelopes dated prior to February 1 in the application year without late registration fees being due from the applicant, and

**WHEREAS**, Chapter 284-14C, provides “Interest and penalties for arrears shall be assessed at the rate of 8%” but a new fee structure set forth in Chapter 284-6, has been adopted and such interest no longer is warranted.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey that completed, mailed applications with proper payment for the purpose of registering rental units with a post mark by the United States Post Office prior to February 1 in the application year will be accepted without late registration fees being due from the applicant, and that the interest set forth in Chapter 284-14C will not be charged on any penalties or arrears.

**RESOLUTION  
BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**APPROPRIATION RESERVE TRANSFERS**

**NUMBER: XXX-2018**

**ADOPTED: March**

**WHEREAS**, N.J.S.A. 40A: 4-59 provides that during the first three months of any fiscal year, when the amount of any appropriation reserve for the immediately preceding fiscal year is insufficient to pay the claims authorized or incurred during said preceding year which were chargeable to said appropriation, and there shall be an excess in any appropriation reserves over and above the amount deemed to be necessary to fulfill its purpose, the municipality may transfer from accounts in which there are excess amounts of appropriations to an appropriation reserve deemed insufficient ; and

**WHEREAS**, no transfers shall be made from appropriations for contingent expenses or deferred charges;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey that the Chief Financial Officer is hereby authorized to make the following line-item transfers in the Appropriation Reserve Budget:

<b>Current Fund</b>		
<b>Account</b>	<b>Transfer Amount From:</b>	<b>Transfer Amount To:</b>
Tax Assessment S&W		\$ 200.00
Planning Board S&W	\$ 200.00	
<b>Current Fund Totals</b>	<b>\$ 200.00</b>	<b>\$ 200.00</b>

**RESOLUTION  
BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**Award of Contract – Electrical Equipment at the Solitude Pump House**

**NUMBER: xxx-2018**

**DATE: pending adoption**

**WHEREAS**, the Borough of High Bridge wishes to replace the electrical equipment at the Solitude Pump House, and

**WHEREAS**, one bid was received:

Preferred Electrical Contractors	\$46,241.90
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**WHEREAS**, Preferred Electrical Contractors has the lowest price of \$46,241.90, and

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey approve the award of contract to Preferred Electrical Contractors

I, Bonnie Ann Fleming, Chief Financial Officer of the Borough of High Bridge, do hereby certify funds are available for this contract from: Capital -#309XXX – not to exceed \$50,000.00



Bonnie Ann Fleming  
Chief Financial Officer

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**REFUND OF OVERPAYMENT ON LANDLORD REGISTRATION**

**RESOLUTION xxx-2018**

**ADOPTED:**

**WHEREAS**, the Borough Council adopted Ordinance #2016-26 on November 10, 2016 for the enforcement of late fees on Landlord Registration, and

**WHEREAS**, the list below is landlords who have overpaid for the 2018 registration.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey hereby refunds the landlords on the attached list, totaling \$50.00.

	Owner's Name	Date Paid	Amount Paid	Amount Due	Refund Amount
	John Humen, 41 Indian Spring Ln.	02/04/18	50.00	300.00	
	John Humen, 41 Indian Spring Ln.	03/13/18	300.00	250.00	50.00
				Feb 1-28, 2018	\$50.00

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**TEMPORARY EMERGENCY APPROPRIATION**

**RESOLUTION: xxx-2018**

**ADOPTED:**

**WHEREAS**, it is necessary for the Borough of High Bridge, in the County of Hunterdon and State of New Jersey to meet commitments and make payment of claims prior to the adoption of the 2018 Municipal Budget; and

**WHEREAS**, The Local Finance Board has revised the statutory budget deadline as authorized in Title 40A: 4-5.1 of the New Jersey Statutes Annotated.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey that the following increase to the temporary budget be adopted as provided for in Title 40A: 4-20.

**WATER UTILITY**

Capital Improvement Fund	\$ 50,000.00
<b>Total Water Utility</b>	<b>\$ 50,000.00</b>



Engineers  
Planners  
Surveyors  
Landscape Architects  
Environmental Scientists

Shelbourne at Hunterdon  
53 Frontage Road, Suite 110  
Hampton, NJ 08827  
T: 908.238.0900  
F: 908.238.0901  
[www.maserconsulting.com](http://www.maserconsulting.com)

## MEMORANDUM

**To: Borough of High Bridge Mayor and Council**

**From: Darlene A. Green, P.P., AICP**

**Date: March 20, 2018**

**Re: 100 West Main Street Redevelopment Plan  
Planning Board Review and Recommendations  
MC Project No. HIB-033**

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The Local Redevelopment and Housing Law requires the governing body to refer the Redevelopment Plan to the Planning Board for review and comment prior to Second Reading. The Planning Board has up to 45 days to review the proposed Redevelopment Plan and prepare a report offering its recommendations. The report must identify any inconsistencies between the Redevelopment Plan and the Borough's Master Plan. The Board also may make recommendations regarding the document.

This memorandum serves as the report of the High Bridge Planning Board. The Board convened on March 19, 2018. This office provided an overview of the draft 100 West Main Street Redevelopment Plan and answered questions posed by Board members.

Chapter IV "Relationship to Local Objectives" of the report discusses the relationship of the Redevelopment Plan to the Borough's planning documents. Four reports have noted that the subject property should be designated as an area in need of redevelopment and/or redeveloped. Based on this information, a motion was made by Member Howell, seconded by Member Giordano that the draft 100 West Main Street Redevelopment Plan is consistent with the Borough's Master Plan documents. A roll call was performed, and all members present voted yes on the motion.

Next, the members were asked if they had any comments or recommendations for changes to the document. Member Zappa made a suggestion that indoor recreation for sports, rock climbing, etc. be added to the list of permitted uses. The Board discussed this suggestion. Member Zappa made a motion to recommend that the Council consider adding indoor recreation to the list of permitted uses. This motion was seconded by Member Giordano. A roll call was performed, and all members present voted yes on the motion.

No other motions for changes to the text were made.



If the Council is inclined to include the Board's suggestion, we have included a definition and parking standards below, which could be incorporated into the Redevelopment Plan.

**INDOOR RECREATION** – A recreational land use conducted entirely within a building, including but not limited to a bowling alley, rock climbing, gymnasium, pool, skating rink, swimming pool, sports training or tennis courts.

Indoor recreation – 1 space for each 300 square feet of gross floor area.



## State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION  
Division of Water Quality  
Municipal Finance and Construction Element  
Bureau of Environmental, Engineering and Permitting  
Mail Code 401-03D, P.O. Box 420  
Trenton, NJ 08625-0420  
Tel. (609) 633-1170  
Fax (609) 633-8165

PHILIP D. MURPHY  
*Governor*

SHEILA Y. OLIVER  
*Lt. Governor*

CATHERINE R. McCABE  
*Acting Commissioner*

MAR 12 2018

Michael Pappas, Administrator  
High Bridge Borough  
97 West Main Street  
High Bridge, NJ 08829

Subject: New Jersey Environmental Infrastructure Financing Program (NJEIFP)  
Project No. 1014001-001  
High Bridge Borough, Hunterdon County  
Asset Management Plan for High Bridge Water System

Dear Mr. Pappas:

A review of the scope of work and agreement dated February 21, 2018 between the Borough of High Bridge and Maser Consulting P.A. for the above referenced project have been completed. The agreement for an asset management plan in the amount of \$70,000 has been found acceptable.

Should you have any questions regarding the above, please contact Ryan Chumley, Project Manager, at (609) 984-4429.

Sincerely,

Gautam R. Patel, Chief  
Bureau of Engineering and Environmental Reviews  
Municipal Finance and Construction Element

Enclosure

- c. Kelsey Howard, Maser Consulting (khoward@maserconsulting.com)
- Mary Pearsall, NJEIT
- Scott Shymon, Bureau Chief, BCPA, MFCE
- Paul Hauch, Section Chief, Payments Section, MFCE
- Ryan Chumley, Project Manager, BEEP, MFCE

### List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
<b>CURRENT FUND</b>				
2176 - AMANJ	PO 25064 TAX ASSESSOR - MEMBERSHIP DUES - 10		75.00	
10515023A	(2017) Tax Assessment-OE-Dues/Membership	75.00		75.00
950 - AMERICAN WEAR, INC	PO 25027 DPW - OE - UNIFORMS - 66% OF MONTHL		205.26	
10529029	Dept. of Public Works-OE-Uniforms	205.26		205.26
1331 - AMERIGAS	PO 24855 HEATING FUEL - PROPANE - FIRE HOUSE		280.36	
10545023	Propane - Firehouse	280.36		280.36
2396 - THE STANDARD	PO 24822 GROUP INSURANCE - DENTAL & LIFE - P		1,993.20	
10522072	Employee Group Insurance:Dental	1,576.21		
10522073	Employee Group Insurance:Life Ins	416.99		1,993.20
2397 - UNUM	PO 24826 GROUP INSURANCE - LTD - POLICY #06		162.36	
10522073	Employee Group Insurance:Life Ins	162.36		162.36
1530 - HIGH BRIDGE HILLS GOLF COURSE	PO 24913 GOLF - OE - FEB		71,240.81	
10537620	GOLF-OTHER EXPENSES	71,240.81		71,240.81
46 - CALIFON LUMBER	PO 24834 BUILDINGS & GROUNDS / DPW - OE - IN		213.17	
10517040	Buildings & Grounds - New Boro Hall	18.32		
10529033	Dept. of Public Works-OE-Road Repair Mat	194.85		213.17
769 - CINTAS CORPORATION #101	PO 24904 BUILDINGS & GROUNDS - PD & BH - WEE		288.20	
10517091	Buildings & Grounds - Police Bldg	144.10		
10517040	Buildings & Grounds - New Boro Hall	144.10		288.20
98 - CLINTON NAPA	PO 24719 DPW - OE - VEHICLE		120.28	
10529028	Dept. of Public Works-OE-Vehicle Repair	120.28		120.28
987 - COMCAST	PO 24761 DPW - INTERNET A/C 09574 832139-01-		267.86	
10510120	INTERNET	129.90		
10544122	Telephone - Garage	137.96		267.86
213 - COUNTY OF HUNTERDON	PO 25026 NEWSLETTER - PRINTING		775.00	
10141739	CLEAN COMMUNITIES	775.00		775.00
2061 - DIRECT DEVELOPMENT, LLC	PO 25024 CLEAN COMMUNITIES - NEWSLETTER		672.00	
10141739	CLEAN COMMUNITIES	672.00		672.00
714 - FLEMINGTON DEPARTMENT STORE	PO 24684 RESERVE - POLICE DONATION - HATS		183.75	
101403	RESERVE - POLICE DONATIONS	183.75		183.75
190 - FRANK RYMON & SONS, INC	PO 24713 DPW - OE - VEHICLE MAINT		19.70	
10529036	Dept. of Public Works-OE-Vehicle Maintee	19.70		19.70

### List of Bills - (All Funds)

Vendor	Description	Account	PO	Payment	Check	Total
608 - <b>G.F.O.A OF NJ</b> 10513023 <i>Financial Admin-OE-Dues/Membership</i>	PO 25035 FINANCIAL ADMIN - MEMBERSHIPS - DUE				90.00	90.00
		90.00				<b>90.00</b>
1931 - <b>GLOBAL WASTE INDUSTRIES</b> 10141739 <i>CLEAN COMMUNITIES</i>	PO 24080 CLEAN COMMUNITIES - RIGID RECYCLING				325.00	325.00
		325.00				<b>325.00</b>
2422 - <b>GREATAMERICA FINANCIAL SVCS.</b> 10517125 <i>BUILDINGS &amp; GROUNDS-OFFICE EQUIPMENT</i>	PO 25080 BUILDINGS & GROUNDS - OFFICE EQUIPM				231.50	231.50
		231.50				<b>231.50</b>
100 - <b>HERSCO, INC</b> 10517093 <i>Buildings &amp; Grounds - Fire House</i>	PO 25077 BUILDINGS & GROUNDS - FIREHOUSE				15.75	15.75
		15.75				<b>15.75</b>
2424 - <b>HUMEN, JOHN</b> 10410514 <i>MISC F&amp;P - LANDLORD REGISTRATION</i>	PO 25084 REFUND BY RESOLUTION - OVERPAYMENT				50.00	50.00
		50.00				<b>50.00</b>
2064 - <b>IMAGE SYSTEMS FOR BUSINESS INC</b> 10517123 <i>BUILDINGS &amp; GROUNDS-COPIER LEASE</i>	PO 24754 BUILDINGS & GROUNDS - POLICE BLDG -				114.64	114.64
		114.64				<b>114.64</b>
2296 - <b>WELLS FARGO VENDOR FIN</b> 10517123 <i>BUILDINGS &amp; GROUNDS-COPIER LEASE</i>	PO 24752 BUILDINGS & GROUNDS - COPIER LEASE				338.89	338.89
		338.89				<b>338.89</b>
2312 - <b>IMPERIAL COPY PRODUCTS, INC</b> 10517123 <i>BUILDINGS &amp; GROUNDS-COPIER LEASE</i>	PO 24821 BUILDINGS & GROUNDS - COPIER LEASE				56.98	56.98
		56.98				<b>56.98</b>
90 - <b>JCP&amp;L</b> 10543520 <i>STREET LIGHTING</i>	PO 24781 STREET LIGHTING - FEB 2018 - ACCT#2				4,231.91	4,231.91
10543025 <i>Electricity - Boro Hall</i>		2,408.10				
10543026 <i>Electricity - Library</i>		251.05				
10543024 <i>Electricity - DPW</i>		42.59				
10543034 <i>Electricity - Washington Ave.</i>		105.47				
10543022 <i>Electricity - Fire</i>		34.63				
10543031 <i>Electricity - Rt 513</i>		563.05				
10543021 <i>Electricity - Rescue Squad</i>		10.80				
10543032 <i>Electricity - Boro Commons</i>		284.96				
10543027 <i>Electricity - Solitude Museum/Garage</i>		3.32				
10543033 <i>Electricity - Bridge Street</i>		13.90				
10543023 <i>Electricity - Police</i>		9.57				
		504.47				<b>4,231.91</b>
2408 - <b>JERSEY MAIL SYSTEMS, LLC</b> 10517125 <i>BUILDINGS &amp; GROUNDS-OFFICE EQUIPMENT</i>	PO 24992 BUILDINGS & GROUNDS - OFFICE EQUIME				377.95	377.95
		377.95				<b>377.95</b>
131 - <b>L&amp;L LAWN &amp; GARDEN EQUIPMENT, INC</b> 10529036 <i>Dept. of Public Works-OE-Vehicle Maintee</i>	PO 24934 DPW - OE - VEHICLE MAINT				118.00	118.00
		118.00				<b>118.00</b>
1398 - <b>MASER CONSULTING PA</b> 10141730 <i>PLAN CONFORMANCE GRANT</i>	PO 24368 PLAN CONFORMANCE - HIB033				1,567.25	1,567.25
		1,567.25				<b>1,567.25</b>
1398 - <b>MASER CONSULTING PA</b> 10141730 <i>PLAN CONFORMANCE GRANT</i>	PO 24700 PLAN CONFORMANCE - HIP025A				3,846.25	3,846.25
		3,846.25				<b>3,846.25</b>

**List of Bills - (All Funds)**

Vendor	Description	Account	PO Payment	Check Total
2364 - MORTON SALT	PO 24714 DPW - OE - WINTER MATERIAL - SALT -		12,782.35	12,782.35
10529032	Dept. of Public Works-OE-Winter Material	12,782.35		12,782.35
149 - MUNICIPAL SOFTWARE, INC	PO 24817 FINANCE / TAX/ B&G - NEW COMPUTER F		865.00	
10513021	Financial Admin-OE-Office Supplies	375.00		
10514521	Tax Collector-OE-Office Supplies	375.00		
10517040	Buildings & Grounds - New Boro Hall	115.00		865.00
214 - NJ ADVANCE MEDIA	PO 24844 ADVERTISING - ACCT #1160892 / 11648		255.95	
10511032	ADVERTISING	255.95		255.95
298 - NJ DEP.BUREAU OF REVENUE	PO 25083 ACCTS PAYABLE - KOMLINE SANDERSON S		10,505.00	
101110	ACCOUNTS PAYABLE	10,505.00		10,505.00
1975 - NORTHERN NJ CHAPTER OF NIGP	PO 25065 FINANCE - OE - DUES - BONNIE FLEMIN		160.00	
10513023	Financial Admin-OE-Dues/Membership	160.00		160.00
1857 - OFFICE CONCEPTS GROUP	PO 24910 OFFICE SUPPLIES		149.95	
10517124	BUILDINGS & GROUNDS-COPY PAPER	149.95		149.95
287 - PERFORMANCE TIRE CO., INC.	PO 25059 DPW - OE - VEHICLE REPAIR -TIRES		293.81	
10529028	Dept. of Public Works-OE-Vehicle Repair	293.81		293.81
1495 - PRAXAIR DISTRIBUTION, INC	PO 24955 DPW-OE-MISC- CUSTOMER #71761637 - 1		26.97	
10529025	Dept. of Public Works-OE-Equipment/Hdwr	26.97		26.97
2142 - SBP INDUSTRIES	PO 25009 BUILDINGS & GROUNDS - MISC - TRAILE		43.50	
10517099	Buildings & Grounds - Misc	43.50		43.50
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 24749 INSURANCE - GROUP HEALTH - MAR 2018		17,805.20	
10522071	Employee Group Insurance:Health	12,200.95		
101408	RESERVE - HEALTH BENEFITS	5,604.25		17,805.20
199 - VAN DOREN OIL COMPANY	PO 24849 HEATING FUEL - FIREHOUSE - ACCT # 0		308.59	
10544724	Heating Fuel-Firehouse	308.59		
	PO 24850 HEATING FUEL - SOLITUDE HOUSE - ACC		939.69	
10544726	Heating - Solitude House	939.69		1,248.28
2141 - VSP VISION CARE	PO 24731 GROUP INSURANCE - VISION - ACCOUNT		243.28	
10522074	Employee Group Insurance:Vision	243.28		243.28
2409 - WELDON ASPHALT	PO 24998 DPW - OE - BLACKTOP - ACCOUNT #3095		604.41	
10529039	Dept. of Public Works-OE-Blacktop	604.41		604.41
1777 - WESTERN PEST SERVICES	PO 24859 BUILDINGS & GROUNDS - POLICE - RAT		393.00	
10517091	Buildings & Grounds - Police Bldg	393.00		393.00

## List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
950 - AMERICAN WEAR, INC	PO 25028 WATER - OE - UNIFORMS - 22% OF MONT			68.42
60510034	WATER - OE - UNIFORMS/CLOTHING	68.42		68.42
2396 - THE STANDARD	PO 24823 WATER - GROUP INSURANCE - DENTAL &			448.61
60510040	WATER - OE - INSURANCE - GROUP	448.61		448.61
2397 - UNUM	PO 24827 WATER - GROUP INSURANCE - LTD - POL			25.23
60510040	WATER - OE - INSURANCE - GROUP	25.23		25.23
1381 - CORE & MAIN	PO 24715 WATER - OE - REPAIRS - REPAIR PARTS			100.20
60510043	WATER - OE - METER EQUIPMENT	100.20		100.20
176 - EUROFINS QC, INC	PO 24717 WATER - OE - ANALYSIS			1,316.60
60510045	WATER - OE - WATER ANALYSIS	1,316.60		1,316.60
90 - JCP&L	PO 24793 WATER- STREET LIGHT - FEB 2018 - AC			2,675.78
60510098	WATER - OE - ELECTRIC	2,675.78		2,675.78
758 - MAGLIO ELECTRIC LLC	PO 24941 WATER - OE - REPAIRS			112.50
60510051	WATER - OE - REPAIRS/CONTRACTS	112.50		112.50
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 24749 INSURANCE - GROUP HEALTH - MAR 2018			4,578.92
60510040	WATER - OE - INSURANCE - GROUP	4,578.92		4,578.92
2141 - VSP VISION CARE	PO 24732 WATER - GROUP INSURANCE - VISION -A			59.36
60510040	WATER - OE - INSURANCE - GROUP	59.36		59.36
<b>SEWER UTILITY FUND</b>				
950 - AMERICAN WEAR, INC	PO 25029 SEWER - OE - UNIFORMS - 12% OF MONT			37.32
62510034	SEWER - OE - UNIFORMS/CLOTHING	37.32		37.32
2396 - THE STANDARD	PO 24824 SEWER - GROUP INSURANCE - DENTAL &			347.12
62510040	SEWER - OE - INSURANCE - GROUP	347.12		347.12
2397 - UNUM	PO 24828 SEWER - GROUP INSURANCE - LTD - POL			20.75
62510040	SEWER - OE - INSURANCE - GROUP	20.75		20.75
260 - ELECTRONIC DRIVES & CONTROLS, INC.	PO 24996 SEWER - OE - REPAIRS/CONTRACTS - IN			850.15
62510051	SEWER - OE - REPAIRS/CONTRACTS	850.15		850.15
426 - MCMANIMON ,SCOTLAND, & BAUMANN LLC	PO 25046 SEWER - LEGAL - SPECIAL COUNSEL			150.00
62510042	SEWER - OE - ENG/LEGAL/PROF FEES	150.00		150.00
2295 - PFEIFFERGOV, LLC	PO 25047 SEWER - OE - LEGAL			3,500.00
62510042	SEWER - OE - ENG/LEGAL/PROF FEES	3,500.00		3,500.00
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 24749 INSURANCE - GROUP HEALTH - MAR 2018			3,200.06

**List of Bills - (All Funds)**

Vendor	Description	Account	PO	Payment	Check	Total
62510040	SEWER - OE - INSURANCE - GROUP	3,200.06				<b>3,200.06</b>
2141 - VSP VISION CARE	PO 24733 SEWER - GROUP INSURANCE - VISION -				41.90	
62510040	SEWER - OE - INSURANCE - GROUP	41.90				<b>41.90</b>
<b>SOLID WASTE UTILITY FUND</b>						
2396 - THE STANDARD	PO 24825 SOLID WASTE - GROUP INSURANCE - DEN				207.11	
64510040	SOLID WASTE-OE-GROUP INSURANCE	207.11				<b>207.11</b>
2397 - UNUM	PO 24829 SOLID WASTE - GROUP INSURANCE - LTD				10.87	
64510040	SOLID WASTE-OE-GROUP INSURANCE	10.87				<b>10.87</b>
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 24749 INSURANCE - GROUP HEALTH - MAR 2018				2,284.27	
64510040	SOLID WASTE-OE-GROUP INSURANCE	2,284.27				<b>2,284.27</b>
2141 - VSP VISION CARE	PO 24734 SOLID WASTE - GROUP INSURANCE - VIS				27.94	
64510040	SOLID WASTE-OE-GROUP INSURANCE	27.94				<b>27.94</b>
<b>SUI</b>						
253 - STATE OF NJ DEPT OF LABOR & WORKFOR	PO 25081 SUI				839.44	
7350020	SUI-EXPENDITURES	839.44				<b>839.44</b>
TOTAL						<b>154,140.32</b>

Total to be paid from Fund 10 CURRENT FUND	133,237.77
Total to be paid from Fund 60 WATER UTILITY FUND	9,385.62
Total to be paid from Fund 62 SEWER UTILITY FUND	8,147.30
Total to be paid from Fund 64 SOLID WASTE UTILITY FUND	2,530.19
Total to be paid from Fund 73 SUI	839.44
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	<b>154,140.32</b>

**Checks Previously Disbursed**

30118	INVESTORS BANK	CASH	8,036.58	3/01/2018
30118	INVESTORS BANK	CASH	7,805.48	3/01/2018
20171	HIGH BRIDGE BOROUGH-PAYROLL	CASH - TREASURER	1,538.71	3/14/2018
30918	HIGH BRIDGE BOROUGH-PAYROLL	CASH	2,839.18	3/09/2018
30918	HIGH BRIDGE BOROUGH-PAYROLL	CASH	5,615.30	3/09/2018
30918	HIGH BRIDGE BOROUGH-PAYROLL	CASH	8,021.37	3/09/2018
30918	HIGH BRIDGE BOROUGH-PAYROLL	CASH	54,329.19	3/09/2018
22318	HIGH BRIDGE BOROUGH-PAYROLL	CASH	2,823.04	2/23/2018
22318	HIGH BRIDGE BOROUGH-PAYROLL	CASH	5,363.06	2/23/2018
22318	HIGH BRIDGE BOROUGH-PAYROLL	CASH	7,978.01	2/23/2018
22318	HIGH BRIDGE BOROUGH-PAYROLL	CASH	57,971.49	2/23/2018
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			<b>162,321.41</b>	

### List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
Total paid from Fund 10	CURRENT FUND			129,681.45
Total paid from Fund 60	WATER UTILITY FUND			15,999.38
Total paid from Fund 62	SEWER UTILITY FUND			10,978.36
Total paid from Fund 64	SOLID WASTE UTILITY FUND			5,662.22
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				162,321.41

Total for this Bills List: **316,461.73**

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**AUTHORIZATION TO MEET IN EXECUTIVE SESSION**

**RESOLUTION: xxx-2018**

**ADOPTED:**

**WHEREAS**, the Mayor and Council of the Borough of High Bridge seek to discuss legal advice for the Town of Clinton arbitration and such other issues as are announced during the open session of the Council Meeting on March 22, 2018 that can be discussed in Executive Session; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 10:4-12b, matters concerning personnel, pending litigation, contracts and land acquisition may be discussed in sessions from which members of the public may be excluded; and

**WHEREAS**, the Mayor and Council are of the opinion that such discussions should, in the best interest of the citizens of the Borough of High Bridge, be held in Executive Session.

**WHEREAS**, the executive session minutes will be released if and as required by law, including as to (1) pending or anticipated contract negotiations in which the Borough is or may become a party, the purchase, lease or acquisition of real property, and the setting of banking rates or investment of public funds, after the contract is signed or it is clear that negotiations will not resume, (2) pending or anticipated litigation, after the conclusion of the lawsuit in which the Borough is or may become a party, including the time for any appeals, or, if no lawsuit is filed, after the statute of limitations has run on the issue or it is otherwise clear that no lawsuit will be filed, (3) tactics and techniques utilized in protecting the safety and property of the public, if the disclosure would not impair such protection, and (4) matters that would impair the right to receive funds from the US Government if and when the impairment no longer exists. The Borough does not anticipate that executive session minutes covered by the following sections of the Open Public Meetings Act will be released: N.J.S.A. 10:4-12b(1)(information rendered confidential by State or Federal statute), b(3)(material constituting an unwarranted invasion of privacy), b(7)(advice falling within the attorney-client privilege), b(8)(certain employment matters, unless the affected employees or appointees request the release in writing) and b(9)(deliberations regarding the imposition of specific civil penalties)."

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey as follows:

1. The general public shall be excluded from the discussions in these matters pursuant to the provisions of N.J.S.A. 10:4-12B.
2. Matters discussed in Executive Session shall, when appropriate, be made public.
3. It is anticipated that formal action may be taken following this Executive Session.