

UNAPPROVED
BOROUGH OF HIGH BRIDGE – COUNCIL MEETING MINUTES

Date: April 26, 2018 – 7:30 p.m. – Location: 7 Maryland Ave., High Bridge, NJ 08829

Please note: This meeting may contain discussion of items not mentioned on the agenda and, alternatively, any items specifically listed may be omitted.

CALL TO ORDER BY MAYOR DESIRE

FLAG SALUTE: LED BY MAYOR DESIRE

Also present were Attorney Barry Goodman, Administrator Michael Pappas, Acting Clerk Adam Young, Chief Finance Officer Bonnie Fleming, and fifteen public and press.

COUNCIL ROLL CALL:

Councilman Columbus	present	Councilman LoIacono	present	Mayor Desire	present
Councilwoman Ferry	present	Councilman Strange	present		
Councilwoman Hughes	present	Councilman Zappa	present		

READING AND APPROVAL OF MINUTES:

Motion to dispense with the reading of the April 12, 2018 minutes: Motion / Second: Hughes / Strange
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, abstain ; Strange, yes ; Zappa, yes ;
Motion passes: 5 yes, 1 abstain

Motion to approve the April 12, 2018 minutes: Motion / Second: Hughes / Strange
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, abstain ; Strange, yes ; Zappa, yes ;
Motion passes: 5 yes, 1 abstain

PROCLAMATION

- A.** Proclamation – 002-2018 – Support for Arbor Day – read by Mayor and Council
- B.** Proclamation – 003-2018 – Support for Earth Day – read by Mayor and Council
- C.** Proclamation – 004-2018 – Fire Alliance – read by Mayor and Council

PUBLIC COMMENTS: 5 MINUTES PER PERSON

Christina Whited states that areas on Main Street have been identified for placement of bike racks and would like to remove the cones on Main Street and place bike racks on the walks and in other areas, noted individuals are making K-turns on Main Street, and a new set of gnome home design guidelines has been released.

Pablo Delgado updated Council on the grant application for the tourism marketing plan, the match of \$2500 needed from the Borough, and gave an overview of the purpose of the grant. Council discussed the raising of funds, the terms of the online declaration of intent, that there is very little room in the budget and that it may need to come from another budget.

Nancy Hunt thanked Mike and his team for their work on getting the grant for the Solitude House, noted another grant that is available for the grounds of Solitude House. Discussion of the specifics of what the grant covers ensued. A request was made to add Resolution 131-2018.

Paul Lipani asked about specifics for the repair of Hillcrest Lane. Administrator Pappas spoke about the deficiency in the public notice and the intent to hold the public hearing on the Bond for Hillcrest on May 10, and the note from JTG allowing the extension of time to accept the bid. Paul Lipani asked about the sale of old Borough Hall, 71 Main Street. Council noted that the request for proposals are still out, described the bidding process; spoke about the considerations for having a new Borough Hall. Mr. Lipani asked about the sale of Old Borough Hall paying for new Borough Hall. Council spoke about the costs of new Borough Hall, and saving thousands of dollars with the new building's efficiencies.

Motion to amend the agenda to add Resolution 131-2018 to the consent agenda: Council to approve the subject matter of the grant being approved by the Cultural and Heritage Chair and the monies of \$2500.00 be made available of the grant application pending certification of the availability of funds from the Borough CFO. Motion / Second: LoIacono / Hughes
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

PUBLIC HEARINGS: AMEND AND ADOPT BUDGET

- A. Resolution 123-2018:** Set sewer utility rates: Motion / Second: LoIacono / Strange
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes
- B. Resolution 124-2018:** Set solid waste utility rates: Motion / Second: Strange / LoIacono
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes
- C.** Motion to open public hearing on budget **Resolution 105-2018**: Motion / Second: Strange / Zappa
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

Councilman LoIacono presented the budget presentation. Discussion ensued about the amount of open land, open space which cannot be taxed, and past plans to utilize that space. Michele Lee asked about selling green acres land. Council discussed how green acres property can be sold within the state, how the golf course will be able to generate revenue after it is paid off, utilizing a five year capital improvement plan, how the tax abatement plan is working for buildings on, and near, Main Street, the sewer utility rate not changing for nearly five years, the most recent rate change, a discussion of the effects of the Town of Clinton litigation on the sewer utility costs, and the commitment that once the litigation ceases the rates will be looked at and adjusted accordingly as they should go down. Pablo Delgado asked about costs of the golf course. Council commented that will be in the capital improvement plan with the aging of the course but that the amount needed will not significantly skew the numbers shown tonight.

Motion to close the public hearing on budget **Resolution 105-2018**:

Motion / Second: LoIacono / Columbus

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

Motion to adopt **Resolution 125-2018** amending the budget: Motion / Second: Strange / Hughes

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

Motion to adopt budget **Resolution 105-2018** the budget: Motion / Second: LoIacono / Hughes

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

PUBLIC HEARINGS: ORDINANCES

- A. Ordinance 2018-017:** Bond Ordinance providing for the water meter replacement project
Motion to table the public hearing for Ordinance 2018-017 to May 10, 2018:
Motion / Second: LoIacono / Hughes
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

DISCUSSION ITEMS:

- A.** Water utility - water meters – Councilman LoIacono stated that he wished to state the facts to correct some of the misrepresentations from some of the emails that he, and other members of Council, receives. Councilman LoIacono discussed how Bonds operate, and that no money has been spent but that grants are being sought for the replacement of the water meters to at least offset some of the cost of the meters. Councilman Zappa noted how replaced meters are found to be running slowly and the time it takes to read the meters.
- B.** 100 West Main redevelopment plan – Administrator Pappas described the proposed amendment to the Ordinance for the redevelopment plan of 100 West Main Street to add

- C.** Certificate of insurance for 5K race – Councilman Columbus was able to get the contract adjusted to decrease the fiscal issues which were holding up getting the insurance certificate for the 5k race.
- D.** Solitude House – Council discussed the May 10th meeting which may contain items which will help to resolve issues with the Solitude House being used for a coming wedding as well as other needed repairs to the Solitude House.

INTRODUCTION OF ORDINANCES:

- A.** **Ordinance 2018-018:** Amending the 100 West Main Street Redevelopment plan
 Motion to introduce: Motion / Second: Strange / Hughes
 Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;
 Motion passes: 6 yes

The presiding officer states that Ordinance 2018-018 shall be published in whole or summary in the Express Times and/or the Hunterdon County Democrat with the public hearing date of May 24, 2018.

- B.** **Ordinance 2018-019:** Golf rates
 Motion to table Ordinance 2018-019 to next meeting: Motion / Second: LoIacono / Strange
 Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, yes ; Strange, yes ; Zappa, yes ;
 Motion passes: 6 yes

COUNCIL COMMITTEE ASSIGNMENTS AND GOALS:

Official	Department
Councilman Zappa	Engineering, Department of Public Works Engineers have been finishing Washington Ave. designs for sidewalks, curbs, and parking, DPW has been cleaning up after the storms and the hope to have a form they will distribute to help with cleanup, no Planning Board meeting this month,
Councilwoman Hughes	Environmental, Solid Waste / Recycling, Public Health & Open Space River cleanup was a great success with 50 volunteers, please pick up trash as you walk, electronics recycling this Saturday, two free trees have been donated to the ball fields, the Veteran's park tree needs to be replaced, volunteers needed to weed
Councilman LoIacono	Education, Finance, Emergency Services Emergency Service goals are to make sure they have the equipment they need and to attend any support meetings which will help to that end
Councilman Strange	Economic Development Committee, Recreation Meetings with County and advertising professionals attended to have the recreation of the town have a brand, a recreation website component, utilizing the train station, recreation goal to rebuild the recreation committee, identify, maintain, and expand recreation activities with a new team structure
Councilwoman Ferry	Cultural and Heritage, Golf Cultural and Heritage update about successful talks throughout the year, two possible appointments of individuals pending for the Committee and other eager to help with the preservation of the Solitude House, preparing the Solitude House for the coming wedding, the Golf Committee will be meeting Monday
Councilman Columbus	Events Meeting for the logistics for the Soap Box Derby, spoke about type of sponsor involvement, reviewed goals for increasing sponsors for events, utilization of timeliness for development of events, keep events sponsored, find headcounts, 2018 fireworks show
Michael Pappas	Administrator Spoke about a nice letter from a resident who was In need of assistance and received it from the Fire Department, a note about adding a layer of review for Committees to utilize liaisons for expenditure requests into Borough Hall, presentation given on Finance goals and achievements, Bonnie Fleming was thanked for her fantastic efforts, finance goals, public works goals, Communication goals, management of assets and facilities, economic development and land use goals,
Mayor Mark Desire	Executive Services Progress on sustainable growth with continued economic measures, public involvement with community outreach, move Mayor meetings around town, protect and reduce the cost of our

	resources and utilities with formalized sewer contract and water and infrastructure upgrades, revenue generation through alternative methods such as private investment in the golf course and transit village opportunities and shared service agreements which can be utilized
--	--

Councilman LoIacono exited the meeting at 9:52 P.M.

CONSENT AGENDA:

RESOLUTION #	TITLE
Resolution – 126 - 2018	LOSAP
Resolution – 127 - 2018	Rabies clinic
Resolution – 128 - 2018	Approval to submit grant application – Solitude House repairs
Resolution – 129 - 2018	Request for fireworks display
Resolution – 131 - 2018	Approval for submission of the Cultural and Heritage grant application

Motion to approve the consent agenda items as amended: Motion / Second: Strange / Zappa
 Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, absent ; Strange, yes ; Zappa, yes ;
 Motion passed; 5 yes, 1 absent

WRITTEN COMMUNICATIONS:

- A.** End of month Tax and Finance reports
- B.** 100 West Main Redevelopment Plan amended

PUBLIC COMMENTS: 3 MINUTES PER PERSON

Christina Whited stated that special events signs have been removed and disposed of. Administrator Pappas stated that complaints have been made about signage on Borough property and that signs have been removed as per the Ordinances. The signs are being retained at the Department of Works temporarily. Discussion ensued about how to handle signs in the future, the Ordinance and how it is handled.

Karyn Gove of the events committee thanked Council for paving Mill Street, asked for access to restrooms on the fields at the different location, asked that money not be taken from the Events committee, commented that her shirt was taken away but that she will show up with another color shirt, commented about the timing on the Soap Box Derby, the advertising on the hay bales and keeping High Bridge spirit in the events rather than making events political. Councilman Zappa explained some of the benefits and drawbacks of how the timer was proposed to be used. Councilwoman Ferry commented about the shirts and how the issue was handled as there may have been a liability issue.

LEGAL ISSUES:

BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$2,178,092.77**
 Motion to approve bill list: Motion / Second: Hughes / Columbus
 Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, absent ; Strange, yes ; Zappa, yes ;
 Motion passed; 5 yes, 1 absent

EXECUTIVE SESSION: LEGAL ADVICE FOR TOWN OF CLINTON

Resolution 130-2018 - Motion to move into executive session: Motion/Second: Zappa / Columbus
 Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, absent ; Strange, yes ; Zappa, yes ;
 Motion passed; 5 yes, 1 absent
 Action may now be taken.

Motion to move into open session: Motion/Second: Columbus / Hughes
 Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, absent ; Strange, yes ; Zappa, yes ;
 Motion passed; 5 yes, 1 absent

ADJOURNMENT: PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS.

Motion to amend the agenda to add **Resolution 132-2018**: Appraisal of the Town of Clinton sewage treatment plant and development of a High Bridge sewage treatment plant

Motion / Second: Strange / Zappa

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, absent ; Strange, yes ; Zappa, yes ;

Motion passed; 5 yes, 1 absent

Motion to adopt **Resolution 132-2018**: Motion / Second: Strange / Zappa

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, absent ; Strange, yes ; Zappa, yes ;

Motion passed; 5 yes, 1 absent

Motion to adjourn: Motion / Second: Zappa / Columbus

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; LoIacono, absent ; Strange, yes ; Zappa, yes ;

Motion passed; 5 yes, 1 absent

Next regular meeting: May 10, 2018 – 7:30 pm – 97 West Main St., High Bridge, NJ

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**APPOINTMENT OF JAMES HARR TO THE CULTURAL AND HERITAGE
COMMITTEE**

RESOLUTION: XXX-2018

ADOPTED:

WHEREAS, there is a vacancy in the Cultural and Heritage Committee, and

WHEREAS, the Mayor wishes to make an appointment of James Harr to the Cultural and Heritage Committee with a term expiring 12/31/2019, and

WHEREAS, Resolution 013-2018, Board and Committees, will be amended to reflect this appointment,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of High Bridge that James Harr be appointed to the Cultural and Heritage Committee, expiring 12/31/2019.

Introduction: 02/08/2018
Publication: 02/15/2018
Tabled: 03/08/2018
Republished: 05/02/2018
Adoption:
Publication:

ORDINANCE 2018-006

BOND ORDINANCE PROVIDING FOR VARIOUS ROAD IMPROVEMENTS IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$602,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$387,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3, there is hereby appropriated the sum of \$602,000, including a \$180,000 grant expected to be received from the State of New Jersey Department of Transportation (the "State Grant"). Although no down payment is required pursuant to N.J.S.A. 40A:2-11(c) as the improvement or purpose referred to in Section 3(a) is being partially funded by a state grant, a \$35,000 down payment is being made from the Capital Improvement Fund of the Borough.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the above referenced State Grant and the down payment, negotiable bonds are

hereby authorized to be issued in the principal amount of \$387,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is for various road improvements to Hillcrest Lane, Mill Street and Washington Avenue, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with

the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. Any grant monies received for the purposes described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or if other than the State Grant referred to in Section 1 to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$387,000, and the issuance of the obligations authorized herein is permitted by the exception to the debt limitation authorized by N.J.S.A. 40A:2-7(d).

(d) An aggregate amount not exceeding \$100,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

(e) This bond ordinance authorizes obligations of the Borough solely for a purpose described in N.J.S.A. 40A:2-7(d). This purpose is in the public interest and is for the health, welfare, convenience or betterment of the inhabitants of the Borough. The amounts to be expended for this purpose pursuant to this bond ordinance are not unreasonable or exorbitant, and the issuance of the obligations authorized by this bond ordinance will not materially impair the credit of the Borough or substantially reduce its ability to pay punctually the principal of and the interest on its debts and to supply other essential public improvements and services. The Local Finance Board in the Division of Local Government Services of the Department of Community Affairs of the State of New Jersey has heretofore made a determination to this effect and has caused its consent to be endorsed upon a certified copy of this bond ordinance as passed upon first reading.

Section 8. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction: 03/08/2018
Publication: 03/15/2018
Republished: 05/02/2018
Adoption:
Publication:

ORDINANCE 2018-013

BOND ORDINANCE PROVIDING FOR THE PREPARATION OF A WATER UTILITY ASSET MANAGEMENT STUDY IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$70,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$70,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$70,000. No down payment is required as the purpose authorized herein is deemed self-liquidating and the obligations authorized herein are deductible from the gross debt of the Borough, as more fully explained in Section 6(e) of this ordinance.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$70,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes

are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is for the preparation of a water utility asset management study to consider improvements to the water utility in connection with an application to the State of New Jersey Environmental Infrastructure Bank, including all related costs and expenditures incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this

ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a self-liquidating purpose of a municipal public utility. No part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 20 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$70,000, but that the net debt of the

Borough determined as provided in the Local Bond Law is not increased by this bond ordinance. The obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$70,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

(e) This bond ordinance authorizes obligations of the Borough solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized herein are to be issued for a purpose that is deemed to be self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and are deductible from gross debt pursuant to N.J.S.A. 40A:2-44(c).

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to

comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction 04/12/2018
Publication 04/19/2018
Re-publication 05/02/2018
Adoption
Publication

Ordinance 2018-017

BOND ORDINANCE PROVIDING FOR THE WATER METER REPLACEMENT PROJECT IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$900,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$900,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$900,000. Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the improvement since the project described in Section 3(a) hereof is being funded by the New Jersey Infrastructure Bank and because the purpose authorized herein is deemed self-liquidating and the bonds and bond anticipation notes authorized herein are deductible from the gross debt of the Township, as more fully explained in Section 6(e) of this bond ordinance.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$900,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is The Water Meter Replacement Project, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the

provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a self-liquidating purpose of a municipal public utility. No part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$900,000, but that the net debt of the Borough determined as provided in the Local Bond Law is not increased by this bond ordinance. The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$135,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

(e) This bond ordinance authorizes obligations of the Borough solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized herein are to be issued for a purpose that is deemed to be self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and are deductible from the gross debt of the Borough pursuant to N.J.S.A. 40A:2-44(c).

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond

ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by

this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

DEBT STATEMENT CERTIFICATE

I, Adam Young, Acting Clerk of the Borough of High Bridge, in the County of Hunterdon, New Jersey (herein called the "Borough"), HEREBY CERTIFY that annexed hereto is a true and complete copy of the Supplemental Debt Statement of the Borough that was prepared as of _____, 2018 by Bonnie Fleming, who was then chief financial officer of the Borough and filed in my office on _____, 2018, and that a complete, executed copy of such statement was filed in the office of the Director of the Division of Local Government Services of the State of New Jersey on _____, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Borough this _____ day of _____, 2018.

Adam Young, Acting Clerk

(SEAL)

EXTRACT from the minutes of a _____ meeting of the Borough Council of the Borough of High Bridge, in the County of Hunterdon, New Jersey held at the _____ in the Borough on _____, 2018 at _____ o'clock _____.m.

PRESENT:

ABSENT:

[Attach appropriate minutes hereto]

CERTIFICATE

I, Adam Young, Acting Clerk of the Borough of High Bridge, in the County of Hunterdon, State of New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the governing body of the Borough duly called and held on _____, 2018 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Borough this _____ day of _____, 2018.

Adam Young, Acting Clerk

(SEAL)

EXTRACT from the minutes of a _____ meeting of the Borough Council of the Borough of High Bridge, in the County of Hunterdon, New Jersey held at the _____ in the Borough on _____, 2018 at _____ o'clock _____.m.

PRESENT:

ABSENT:

[Attach appropriate minutes hereto]

CERTIFICATE

I, Adam Young, Acting Clerk of the Borough of High Bridge, in the County of Hunterdon, State of New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the governing body of the Borough duly called and held on _____, 2018 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Borough this _____ day of _____, 2018.

Adam Young, Acting Clerk

(SEAL)

CLERK'S CERTIFICATE

I, Adam Young, Acting Clerk of the Borough of High Bridge, in the County of Hunterdon, State of New Jersey, HEREBY CERTIFY as follows:

1. I am the duly appointed Acting Clerk of the Borough of High Bridge, in the County of Hunterdon, State of New Jersey (herein called the "Borough"). In this capacity, I have the responsibility to maintain the minutes of the meetings of the governing body of the Borough and the records relative to all ordinances and resolutions of the Borough. The representations made herein are based upon the records of the Borough.

2. Attached hereto is a true and complete copy of a bond ordinance passed by the governing body of the Borough on first reading on _____, 2018 and finally adopted by the governing body on _____, 2018 and, where necessary, approved by the Mayor on _____, 2018.

3. On _____, 2018, a copy of the bond ordinance and a notice that copies of the bond ordinance would be made available to the members of the general public of the Borough who requested copies, up to and including the time of further consideration of the bond ordinance by the governing body, was posted in the principal municipal building of the Borough at the place where public notices are customarily posted. Copies of the bond ordinance were made available to all who requested them.

4. A certified copy of the bond ordinance and a copy of the amended capital budget form has been filed with the Director of the Division of Local Government Services.

5. After final passage, the bond ordinance, a copy of which is attached hereto, was duly published on _____, 2018. No protest signed by any person against making the improvement or incurring the indebtedness authorized therein, nor any petition requesting that a referendum vote be taken on the action proposed in the bond ordinance has been presented to the governing body or to me or filed in my office within 20 days after the publication or at any other time after the final passage thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Borough this _____ day of _____, 2018.

Adam Young, Acting Clerk

[SEAL]

NOTICE OF PENDING BOND ORDINANCE AND SUMMARY

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Borough of High Bridge, in the County of Hunterdon, State of New Jersey, on _____, 2018. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held at the _____, in the Borough on _____, 2018 at _____ o'clock __.m. During the week prior to and up to and including the date of such meeting, copies of the full bond ordinance will be available at no cost and during regular business hours at the Clerk=s office for the members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE PROVIDING FOR THE WATER METER REPLACEMENT PROJECT IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$900,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$900,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF

Purpose: The Water Meter Replacement Project, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto

Appropriation: \$900,000

Bonds/Notes Authorized: \$900,000

Grant Appropriated: N/A

Section 20 Costs: \$135,000

Useful Life: 15 years

Adam Young, Acting Clerk

This Notice is published pursuant to N.J.S.A. 40A:2-17.

BOND ORDINANCE STATEMENT AND SUMMARY

The bond ordinance, the summary terms of which are included herein, has been finally adopted by the Borough of High Bridge, in the County of Hunterdon, State of New Jersey on _____, 2018 and the 20 day period of limitation within which a suit, action or proceeding questioning the validity of such bond ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full bond ordinance are available at no cost and during regular business hours, at the Clerk=s office for members of the general public who request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE PROVIDING FOR THE WATER METER REPLACEMENT PROJECT IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$900,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$900,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF

Purpose: The Water Meter Replacement Project, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto

Appropriation: \$900,000

Bonds/Notes Authorized: \$900,000

Grant Appropriated: N/A

Section 20 Costs: \$135,000

Useful Life: 15 years

Adam Young, Acting Clerk

Item Tabled: April 26, 2018
Introduced:
Published:
Passed:
Published:

ORDINANCE #2018-019

AN ORDINANCE TO AMEND CHAPTER 167, ARTICLE IV, HIGH BRIDGE HILLS GOLF, OF THE CODE OF THE BOROUGH OF HIGH BRIDGE, ESTABLISHING GOLF RATES

BE IT ORDAINED by the Mayor and Common Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey as follow:

SECTION I: Chapter 167-7, Article IV, is hereby amended to establish ranges for High Bridge Hills Golf Club In-Season rates as follows:

A. General Public Golf Rates	Monday - Friday \$20-\$65	Weekends & Holidays \$20-\$85
B. Borough of High Bridge Resident/Taxpayer Rates	Monday - Friday \$13-\$50	Weekends & Holidays \$15-\$65

Prices Include Green Fee, Cart Fee & any applicable taxes.

Senior Rates are honored for players over the age of 60. Valid ID must be presented.

Replay Rates are available M-F for \$20 and Sat-Sun for \$30 - includes Green Fee, Cart Fee, GPS & any applicable taxes. Replays are based on availability and cannot be booked in advance.

Any player may purchase the Advantage Card for \$19 which saves \$5 off each 18 hole rate, and Mid-Day, Twilight, Super Twilight or 9 Hole Rate, Senior Special or Junior Special. Benefits are non-transferable, and expire on 12/31. Advantage Card rates cannot be combined with any other offer.

Player Development Program Cards are \$225 and include unlimited Range Balls. PDP Card holders may also play after 4:30pm every day of the week for \$10 - includes Green Fee, Cart Fee, GPS & any applicable taxes. Benefits are non-transferable, and expire on 12/31. Driving range is open weather permitting.

*Junior Rate (17 or younger) is walking only and not available Saturdays, Sundays & Holidays before 12pm. Cart fee is an additional \$8 if a junior rides with a licensed adult

driver.

SECTION II: The actual rates and charges shall be established from time to time by the Mayor and Council by Resolution. The operator of the Golf Course may also provide discounts on particular rates in order to maximize scheduling opportunities, provided that the rates are within the ranges established by this ordinance.

SECTION III: REPEALER

All ordinances or parts of ordinances deemed to be inconsistent with this ordinance are hereby repealed.

SECTION IV: EFFECTIVE DATE

This ordinance shall take effect immediately upon adoption and publication in accordance with the laws of the State of New Jersey and remain in effect until changed by Ordinance.

Introduced:
 Published:
 Passed:
 Published:

ORDINANCE #2018-xxx

AN ORDINANCE TO AMEND CHAPTER 167, ARTICLE IV, HIGH BRIDGE HILLS GOLF, OF THE CODE OF THE BOROUGH OF HIGH BRIDGE, ESTABLISHING GOLF RATES

BE IT ORDAINED by the Mayor and Common Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey as follow:

SECTION I: Chapter 167, Article IV is hereby amended to establish High Bridge Hills Golf Club in season rates as follows:

General Public Golf Rates	Monday - Friday	Weekends & Holidays
Daily	\$59	\$77
Mid Day (1:00 PM)	\$51	\$67
Twilight (3:00 PM)	\$37	\$43
Super Twilight (5:00 PM)	\$19	\$25
Senior (60+)*	\$45	N/A
Junior (17-)**	\$25	\$30
9 Holes	\$36	N/A

Hunterdon County Resident Rates	Monday - Friday	Weekends & Holidays
Daily	\$49	\$65
Mid Day (1:00 PM)	\$42	\$54
Twilight (3:00 PM)	\$29	\$35
Super Twilight (5:00 PM)	\$19	\$25
Senior (60+)*	\$35	N/A
Junior (17-)**	\$25	\$30
9 Holes	\$31	N/A

Borough of High Bridge Resident/Taxpayer Rates	Monday - Friday	Weekends & Holidays
Daily	\$36	\$50
Mid Day (1:00 PM)	\$26	\$40
Twilight (3:00 PM)	\$23	\$25
Super Twilight (5:00 PM)	\$19	\$19
Senior (60+)	\$28	N/A
Junior (17-)*	\$10	\$15
9 Holes	\$23	N/A

All rates include applicable sales tax.
 Rates are subject to change without notice.
 All Rates include Green Fee, Carts and GPS.

*Juniors(17-) must play with an adult Saturday/Sunday/Holidays before 2pm.
 Player Development Program Card \$225.00
 Weekday Replay \$20 Weekend \$30.

Practice Facility Rates

	<u>Everyday</u>
Small Bucket	\$5
Medium Bucket	\$10
Large Bucket	\$15

SECTION II: REPEALER

All ordinances or parts of ordinances deemed to be inconsistent with this ordinance are hereby repealed.

SECTION III: EFFECTIVE DATE

This ordinance shall take effect immediately upon adoption and publication in accordance with the laws of the State of New Jersey and remain in effect until changed by Ordinance.

Mark Desire, Mayor

ATTEST:

Adam Young, Acting Municipal Clerk

Introduced: May 10, 2018

Published:

Adopted:

Published:

CERTIFICATION

I, , Municipal Clerk, hereby certify that this ordinance was duly adopted by the Borough of High Bridge at the meeting duly held on the day of , 2018; that this ordinance has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Adam Young, Acting Municipal Clerk,

Introduction:
Publication:
Adoption:
Publication:

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE #2018-020

ORDINANCE APPROPRIATING \$27,000.00 FROM THE CAPITAL IMPROVEMENT FUND FOR HILLCREST LANE ENGINEERING EXPENSES FOR INSPECTIONS IN THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

Section 1. \$27,000.00 is hereby appropriated from the Capital Improvement Fund for Hillcrest Lane Engineering expenses for Inspections, including all work and materials necessary therefore and incidental thereto in and by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect as provided by the law.

Introduction:
Publication:
Adoption:
Publication:

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE #2018-021

ORDINANCE APPROPRIATING \$35,000.00 FROM THE CAPITAL IMPROVEMENT FUND FOR MILL STREET ENGINEERING EXPENSES FOR INSPECTIONS IN THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

Section 1. \$35,000.00 is hereby appropriated from the Capital Improvement Fund for Mill Street Engineering expenses for Inspections, including all work and materials necessary therefore and incidental thereto in and by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect as provided by the law.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AMENDMENT OF PROFESSIONAL SERVICE CONTRACT

RESOLUTION: xxx-2018

ADOPTED:

WHEREAS, a professional service contract was awarded to Maser Consulting P.A.. by Resolution #24-2018 on January 4, 2018, and

WHEREAS, a proposal to provide planning services associated with the Highlands Council's updated Plan Conformance Grant Program for the Housing Element and Fair Share Plan totaling \$2,898.00 has been submitted; and

WHEREAS, a certification of funds available has been completed by the CFO for said project.

NOW THEREFORE BE IT RESOLVED that the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey that the contract originally awarded to Maser Consulting P.A., shall hereby be amended to include an additional \$2,898.00 for the Housing Element and Fair Share Plan

I, Bonnie Ann Fleming, Chief Financial Officer of the Borough of High Bridge, do hereby certify funds are available for this contract from: Acct #10141730-Plan Conformance Grant.



Bonnie Ann Fleming
Chief Financial Officer

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

2018 GENERAL APPOINTMENTS LIST

RESOLUTION xxx-2018

NOT ADOPTED:

WHEREAS, The Council of the Borough of High Bridge, Hunterdon County, New Jersey, wishes to make the General Appointments found below ; and,

WHEREAS, these appointments provide necessary services to the community.

NOW, THEREFORE, The Mayor and Council of the Borough of High Bridge, Hunterdon County, New Jersey, hereby approve the General Appointments as outlined below.

	OFFICE	APPOINTED
1.	Administrator	Michael Pappas
2.	Acting Clerk	Adam Young
3.	Water, Sewer, Solid Waste Utilities Collector	Jennifer Harrington
4.	1 st Assistant Water, Sewer, Solid Waste Utilities Collector	Gabrielle Oliver
5.	Certified Recycling Professional	Jo Ann Fascenelli
6.	Assessment Search Officer	Bonnie Fleming
7.	Dog Licensing Agent	Adam Young
8.	Municipal Housing Liaison (COAH)	TBD
9.	Administrative Agent (COAH)	TBD
10.	Registrar of Vital Statistics	Adam Young
11.	Deputy Registrar of Vital Statistics	Michael Pappas
12.	Qualified Purchasing Agent	Bonnie Fleming
13.	Assistant Qualified Purchasing Agent	Jennifer Harrington
14.	Public Agency Compliance Officer (P.A.C.O.)	Michael Pappas
15.	Public Employees Occupational Safety and Health (PEOSH)	Michael Pappas
16.	Deputy Zoning Officer	TBD
17.	Somerset JIF Commissioner	Michael Pappas
18.	Construction Code Official, Building, Inspector	Ralph Price
19.	Electrical Inspector	Kevin Fleming
20.	Plumbing Inspector	Dan Niro
21.	Planning Board/Board of Adjustment Secretary	Barbara Kinsky
22.	Deputy Planning Board/Board of Adjustment Secretary	Adam Young
23.	Fire Official	State of NJ Fire Official
24.	Continuing Certificate of Occupancy (CCO) Officer	Frederick Roll
25.	Zoning Officer	Michael Pappas
26.	Coordinator to the Hunterdon County Office On Aging	Fred Loozen
27.	Librarian	Theresa Steets
28.	Librarian – Substitute	Patricia Bielcik
29.	Librarian - Substitute	Vacant
30.	School Crossing Guards	Michelle Winzenried
31.		Melissa Winzenried
32.		Robert Bork
33.		Sandy Banks
34.	Substitute School Crossing Guards	TBD
35.	Police Matron	TBD
	Summer Recreation Co-Director	Barbara Kinsky
	Summer Recreation Co-Director	Tracy Denkovic
	Summer Recreation Assistant Director	Lisa Desire
	Summer Recreation Assistant Director	Mary Raefski
	DPW Part Time	Brian Labuta-CDL
		Jeff Smith-CDL
		Robert Heitz-CDL
		Sean Smith

William Pyke
David Banks
Timothy Hinson
William Harrington-CDL
Timothy Stemple

- 36. Right to Know Coordinator
- 37. Deputy OEM Coordinator

Scott Hammel
Frederick Roll
Gabrielle Oliver

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Solitude House Reservation Application

RESOLUTION: xxx-2018

ADOPTED:

WHEREAS, the Borough has received a request from Alexander Maxwell and Stephanie Butikis (the “applicants”) to utilize the Solitude House for an event to be held at 7 River Road, High Bridge NJ, 08829 on July 6th, 2018, from 9am to 12noon and 2pm to 5pm, July 7th, 2018, from 8am to 10:30pm, July 8th, 2018, from 9am to 12 noon, and July 9th, 2018, for an hour between 9 am and 5 pm, and

WHEREAS, the reservation application contains a request to distribute and consume alcohol on Borough property on July 7th, 2018 from 4pm to 10pm, and

WHEREAS, the Borough requires liquor liability coverage of \$1,000,000.00 naming the Borough as additionally insured which has been provided by the applicants, and

WHEREAS, the applicants agree to abide by all federal, state, and local laws, including but not limited to those pertaining to the distribution and consumption of alcohol, and

WHEREAS, the Borough agrees to permit the consumption of alcohol on the Borough grounds listed above providing all provisions of distribution are met, and

WHEREAS, the applicants agree to abide by all requirements of federal, state, and local fire codes and building codes, and will further ensure that all required inspections for the proposed event will be conducted and satisfied, and

WHEREAS, the application requires the payment of an application fee for the usage of the grounds based on the request of the applicants and is due prior to the approval of the application, and

WHEREAS, the utilization of the Solitude House for this event will require disposal of solid waste in conjunction with the Department of Works or the utilization of a private dumpster at the Solitude Dam parking lot, which will affect the fee, which is due as listed on the Solitude House and Grounds Fee Schedule and Payment form as follows:

1. **July 6th**

9 am to 12 noon - 3 hours - \$300, 2pm to 5pm - 3 hours - \$1000

July 7th

8 am to 10:30 pm - 1 day - (included in \$1000 above)

July 8th

9 am to 12 noon - 3 hours (included in \$1000 above)

July 9th

9 am to 5 pm - 1 hour - \$100 for additional hour scheduled in advance for port-o-john pickup. A private solid waste dumpster to be kept at the Solitude Dam parking lot area which does not hinder access to the dam.

TOTAL: \$1400.00

-Or-

2. **July 6th**

9 am to 12 noon - 3 hours - \$300, 2pm to 5pm - 3 hours - \$1000

July 7th

8 am to 10:30 pm - 1 day - (included in \$1000 above)

July 8th

9 am to 12 noon - 3 hours (included in \$1000 above)

July 9th

9am to 5pm - 1 hour - \$100 for additional hour scheduled in advance for port-o-john pickup

Garbage and recycling to be placed out on River Road adjacent to the Solitude House grounds by the applicants and picked up by the Department of Works utilizing Borough garbage stickers – 1 hour - \$100

TOTAL: \$1500.00

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of High Bridge, in the County of Hunterdon, New Jersey, hereby approves this permit for the utilization of the Solitude House and grounds for the proposed listed event above, with the consumption of alcohol on the Borough grounds of 7 River Road on July 7th, 2018 from 4pm to 10pm, contingent upon the following:

1. The applicants agree to the disposition of recycling and solid waste either by having a private solid waste dumpster or having the garbage and recycling picked up by the Department of Public Works as stated above utilizing the solid waste sticker program.
2. The payment of the applicable fees as listed above.
3. The applicants comply with all the terms as set forth above.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Award of Contract – Solitude Roof Repairs

RESOLUTION: xxx-2018

DATE:

WHEREAS, the Borough of High Bridge wishes to repair the slate roof at Solitude House, and

WHEREAS, three quotes were received:

The Fania Roofing Company	\$4,500.00
Dannucci Roofing Co., Inc	\$5,500.00
Jeff Alte Roofing, Inc	\$5,575.00

WHEREAS, The Fania Roofing Company had the lowest price of \$4,500.00, and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey approve the award of contract to The Fania Roofing Company.

I, Bonnie Ann Fleming, Chief Financial Officer of the Borough of High Bridge, do hereby certify funds are available for this contract from: Historic Preservation Grant-Roof Repair -#10672420 – Cultural & Heritage O/E - #10537120.



Bonnie Ann Fleming
Chief Financial Officer

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION: xxx-2018

ADOPTED:

**Resolution Requesting Approval of Items of Revenue Appropriation
NJS 40A:4-87**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of High Bridge, in the County of Hunterdon, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$2,898.00, which is now available as a revenue from Miscellaneous Revenues Section F: Public and Private Revenues Offset with Appropriations: Plan Conformance Grant-Housing and Fair Share Plan. Pursuant to the provision of the statute, and

BE IT FURTHER RESOLVED that the like sum of \$2,898.00 is hereby appropriated under the caption Public and Private Programs Offset by Revenues: Plan Conformance Grant-Housing and Fair Share Plan.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION: xxx-2018

ADOPTED:

**Resolution Requesting Approval of Items of Revenue Appropriation
NJS 40A:4-87**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of High Bridge, in the County of Hunterdon, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$480.00, which is now available as a revenue from Miscellaneous Revenues Section F: Public and Private Revenues Offset with Appropriations: Safe Passage. Pursuant to the provision of the statute, and

BE IT FURTHER RESOLVED that the like sum of \$480.00 is hereby appropriated under the caption Public and Private Programs Offset by Revenues: Safe Passage.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION TO ESTABLISH TREE BOARD

RESOLUTION: xxx-2018

Adopted:

WHEREAS, the Mayor and Council of the Borough of High Bridge are interested in protecting and increasing the Borough's stock of trees; and

WHEREAS, it is the policy of the Borough to line its streets with trees and to conduct a consistent and adequate program for maintaining and preserving these trees; and

WHEREAS, it is the policy of the Borough to encourage new tree planting on public and private property and to cultivate the forested character of the Borough; and

WHEREAS, the Environmental Committee is charged with reviewing and commenting on all Borough plans that may affect protected trees; and

WHEREAS, the Environmental Committee is charged to consult the Borough on tree replacement and reforestation provisions in Landscaping plans submitted for proposed major subdivisions in the Borough that involve the destruction or removal of any tree; and

WHEREAS, the Environmental Committee is charged with collecting and maintaining all records and data necessary to objectively evaluate whether progress is being made toward the stated goals of the Borough Tree Protection Ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of High Bridge in the County of Hunterdon and in the State of New Jersey that we do hereby establish a Tree Board to formally conduct the Environmental Committee's tree-related duties specified above, and to recommend new initiatives to the Mayor and Borough Council for improving the Borough's stock of trees and forested character.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Borough Council of the Borough of High Bridge, in the County of Hunterdon and in the State of New Jersey that the Tree Board shall consist of 3 Environmental Committee members who shall be appointed annually, but whose initial term of appointment shall be through December 31, 2018, and that these three representatives shall be comprised of the following members of the High Bridge Environmental Committee:

Environmental Committee Chair (currently Jeanie Baker)

At-large members from Environmental Committee (Sue Song and Crissy McConnell)

Town Council liaison (currently Lynn Hughes)

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

NJDOT Grant – Mill Street Improvement Project

RESOLUTION: xxx-2018

ADOPTED:

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Washington Avenue improvement project – section I project.

NOW, THEREFORE, BE IT RESOLVED that Council of High Bridge Borough formally approves the grant application for the above project.

BE IT FURTHER RESOLVED that the Borough Engineer and Clerk are hereby authorized to submit an electronic grant application identified as Pro 2016 – High Bridge Borough – 04135 to the New Jersey Department of Transportation on behalf of the Borough of High Bridge.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of High Bridge and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this tenth (10th) day of May, 2018.

Clerk

My signature and the Clerk’s seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL _____

Clerk

Presiding Officer

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Support Safe Routes to School

RESOLUTION: xxx-2018

ADOPTED:

Whereas, the Mayor and Council are wish to Support the High Bridge Elementary Schools application for the Safe Routes to School Grant; and

Whereas, School District has teamed up HART Commuter Information Services to provide a designated Safe Route; and

Whereas, having a designated safe route shall be used to encourage walking to and from school which will have the benefit among others of reducing traffic congestion, related pollution, and increase the health and wellbeing of the public; and

Now, therefore, be it resolved that the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and in the State of New Jersey hereby support the High bridge Schools Safe Route to School Plan as attached.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

2018 Salaries & Wages

RESOLUTION: xxx-2018

Adopted:

Be it resolved by the Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey that the salary and wages for compensation of Officers and Employees of the Borough of High Bridge having a salary and wage pursuant to Ordinance #2018-1 are as follows. All such salaries and wages are retroactive to January 1, 2018.

Mayor	\$0.00	Per annum
Council Members	\$2,000.00	Per annum
Police Chief	\$110,605.00	Per annum
School Crossing Guards	\$7,100.00	Per annum
Director of Public Works/Water Supervisor	\$86,038.00	Per annum
Laborer #1	\$36,420.00	Per annum
Laborer #2	\$36,046.00	Per annum
Laborer #3	\$30,769.00	Per annum
Road Supervisor	\$56,827.00	Per annum
Right to Know Coordinator	\$1,060.00	Per annum
Utility Collector	\$10,000.00	Per annum
Asst. Utility Collector	\$15.00	Per hour
Recycling Coordinator	\$530.00	Per annum
Assistant Recycling Coordinator	\$2,123.00	Per annum
Acting Municipal Clerk	\$50,408.00	Per annum
Tax Assessor	\$17,280.00	Per annum
Construction Sub-Code Official	\$5,974.00	Per annum
Building Sub-Code Official	\$5,974.00	Per annum
Fire Sub-Code Official	\$5,974.00	Per annum
Electrical Sub-Code Official	\$5,974.00	Per annum
Plumbing Sub-Code Official	\$5,974.00	Per annum
Substitute Sub-Code Official	\$31.80	Per hour
Administrator	\$112,200.00	Per annum
CFO/Tax Collector/Treasurer	\$102,430.00	Per annum
Finance Assistant I	\$38,753.00	Per annum
Finance Assistant II	\$16.00	Per hour
Librarian	\$20,800.00	Per annum
Assistant Librarian	\$13.50	Per hour
Zoning Officer	\$5,202.00	Per annum

CCO Officer	\$5,202.00	Per annum
Planning Board Secretary	\$18.00	Per hour
Substitute/Special Crossing Guards	\$11.50	Per hour
Matrons – Police Department	\$11.50	Per hour
Summer Recreation Counselor – 1 st year	\$8.60	Per hour
Summer Recreation Counselor – 2 nd year	\$8.70	Per hour
Summer Recreation Counselor – 3 rd year	\$8.80	Per hour
Summer Recreation Director#1	\$1,150.00	Per annum
Summer Recreation Director#2	\$1,150.00	Per annum
Summer Recreation Assistant Director#1	\$650.00	Per annum
Summer Recreation Assistant Director#2	\$650.00	Per annum
Extra Clerical-Administration	\$15.00	Per hour
Extra Laborer-Public Works & Utilities	\$14.50	Per hour
Extra Laborer-Public Works & Utilities w/CDL	\$16.13	Per hour

The Rate for mileage reimbursements shall be at the current federal limit.



State of New Jersey

Highlands Water Protection and Planning Council
100 North Road (Route 513)
Chester, New Jersey 07930-2322
(908) 879-6737
(908) 879-4205 (fax)
www.nj.gov/njhighlands



PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

KURT W. ALSTEDE
Acting Chair

MARGARET NORDSTROM
Executive Director

April 27, 2018

Michael Pappas, Administrator
Borough of High Bridge
71 Main Street
High Bridge, NJ 08829

Re: Module 3 Update, Approval of Additional Funding
Plan Conformance Amended Grant Agreement #09-033-011-1014

Dear Mr. Pappas:

We are in receipt of your request, received via email on April 24, 2018, to expand the scope of work for the preparation of a Housing Element and Fair Share Plan (Module 3 Update) and request for additional funding to accomplish this task. A copy of the expanded scope of services is attached. Please consider this letter authorization to proceed with the additional work as outlined and approval of additional funds in the amount of \$2,898. The new grant amount for the Module 3 Update task is \$15,398.

Should you have any questions about this letter or the plan conformance process, please feel free to contact your Highlands Council liaison, Maryjude Haddock-Weiler, Planning Manager, at extension 110 or maryjude.haddock-weiler@highlands.nj.gov. Thank you for your continued collaboration in our efforts to protect the vital resources of the Highlands Region.

Sincerely,

Margaret Nordstrom
Executive Director

c: The Honorable Mark Desire



State of New Jersey

Highlands Water Protection and Planning Council
100 North Road (Route 513)
Chester, New Jersey 07930-2322
(908) 879-6737
(908) 879-4205 (fax)
www.nj.gov/njhighlands



PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

KURT W. ALSTEDE
Acting Chair

MARGARET NORDSTROM
Executive Director

May 1, 2018

Adam Young
Municipal Clerk
Borough of High Bridge
97 West Main Street
High Bridge, NJ 08829

Dear Ms. Young,

The Highlands Council is pleased to announce the availability of funding in the Highlands Open Space Partnership Funding Program. This matching grant program offers up to a 50% match for eligible projects in the Highlands Region. The 2018 round of funding consideration is now open with an application deadline of **Friday, June 1, 2018**.

The Highlands Open Space Partnership Funding Program is being administered under the provision of N.J.A.C. 7:70, in which state agencies, Highlands Region county or municipal governments, and charitable conservancies are eligible to apply. Applications will be considered for acquisition of property in fee simple, or through conservation easements for passive recreation or conservation purposes. Complete applications will be reviewed on a priority basis that will consider, among other things, conservation priority as assessed in the Highlands Regional Master Plan and adjacency to existing preserved lands/open space.

The Highlands Council anticipates that approximately \$2.5M will be available for this funding round. Please note, however, that funding availability and level is contingent upon the Highlands Council's application to and receipt of an award in the Federal Highlands Conservation Act Grant Program.

Complete details and application materials are enclosed and available online (www.nj.gov/njhighlands/grantprograms/#4) or by contacting Drew Siglin, Highlands Open Space and TDR Coordinator, at 908-879-6737 or drew.siglin@highlands.nj.gov. In addition, the Highlands Council would be happy to meet with agencies and organizations to provide additional information if necessary.

Sincerely,

Margaret Nordstrom
Executive Director

Enclosures: Program Details and Application



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

Shelbourne at Hunterdon
53 Frontage Road, Suite 110
Hampton, NJ 08827
T: 908.238.0900
F: 908.238.0901
www.maserconsulting.com

April 19, 2018

VIA EMAIL

Michael Pappas, Administrator
Borough of High Bridge
71 Main Street
High Bridge, NJ 08829

Re: Proposal for Professional Planning Services
Borough of High Bridge
Highlands Housing Element Fair Share Plan
MC Proposal No. HIP-025B

Dear Mr. Pappas:

Maser Consulting P.A. is pleased to submit the following proposal for professional planning services to assist the Borough in meeting the requirements of the Fair Housing Act and the March 10, 2015 Supreme Court's decision through the Highlands Water Protection and Planning Council's updated Plan Conformance Grant Program. The grant funding was announced in 2015 when the implementation process was unknown. Now, we have a much better understanding of the process and requirements, which are greater than the original scope of work.

The following scope of work is proposed:

Task 2.0 Housing Element and Fair Share Plan

The original scope of work indicated that we would prepare a Housing Element and Fair Share Plan compliant with the Fair Housing Act, provide a total of 25 copies of said document and attend two meetings.

The prior scope omitted the following, which is required to be submitted in conjunction with the Housing Element and Fair Share Plan in order for the Borough to request a compliance hearing before Judge Miller:

1. Spending Plan

N.J.A.C. 5:93-5.1(c) states "if a municipality intends to collect development fees, it shall prepare a plan to spend development fees". The rules require the following components:

- a. A projection of revenues anticipated from imposing fees on development, based on historic development activity;
- b. A description of the administrative mechanism that the municipality will use to collect and distribute revenues;



- c. A description of the anticipated use of all development fees;
- d. A schedule for the creation or rehabilitation of housing units;
- e. If the municipality envisions being responsible for public sector or non-profit construction of housing, a pro-forma statement of the anticipated costs and revenues associated with the development; and
- f. The manner through which the municipality will address any expected or unexpected shortfall if the anticipated revenues from development fees are not sufficient to implement the plan.

This office will prepare a Spending Plan with the latest data and incorporating any new mechanisms that the Borough intends to fund fully or partially with development fees.

2. **Development Fee Ordinance**
A revised Development Fee Ordinance is required that conforms to the Settlement Agreement. Maser will prepare the ordinance and work with the Borough Attorney ensure it is properly located within the greater ordinance.
3. **Affordable Housing Ordinance**
This ordinance provides the details of implementation of affordable housing. The Borough has an Affordable Housing Ordinance, but it doesn't comply with the regulations. A revised ordinance must be drafted and adopted to reflect all the terms of the Settlement Agreement. Maser Consulting will work with the Borough Attorney to craft this ordinance.
4. **Coordinate a Rehabilitation Program**
The Settlement Agreement provides that the Borough will implement a Rehabilitation Program. This office will work with the Borough to find an Administrative Agent and ensure a Rehabilitation Program Manual is prepared.
5. **Coordinate an Affirmative Marketing Plan**
This document outlines how the Borough, and/or any builders of affordable housing, will solicit affordable households. Maser Consulting will work with the Municipal Housing Liaison to ensure this plan is prepared and complies with the FSHC Settlement Agreement.
6. **Coordinate Resolution of Intent to Bond**
As the Settlement Agreement includes a Rehabilitation Program, the Borough will need to adopt a Resolution of Intent to Bond. This document essentially states that High Bridge will fund any shortfall of the Rehabilitation Program. Maser Consulting will prepare this Resolution.



7. **Coordinate Administrative Agent**
Maser Consulting will assist the Borough in finding an Administrative Agent for the general affordable housing program as well as the Rehabilitation Program. This will include soliciting proposals and coordinating documents.
8. **Prepare Amendments to the Zoning Ordinance**
A condition of the Settlement Agreement was the amendment of the Mixed-use Corridor Zone to conditionally permit mixed-use multi-family development. Maser Consulting will prepare this ordinance as part of the compliance process.
9. **Attend Compliance Hearing**
The only way the Borough can achieve the equivalent of COAH's Substantive Certification is through the courts, specifically a compliance hearing. Maser Consulting will be required to attend said hearing as we are the author of the Housing Element and Fair Share Plan.

Deadlines and Deliverables

1. **Module 3: Housing Element and Fair Share Plan**
 - a. **Deadline: September 1, 2018**
 - b. **Deliverable: Final version of the Housing Element and Fair Share Plan and all supplemental information and attachments including the Module 7 Highlands Implementation Plan and Schedule with proposed completion dates submitted in the form of one electronic copy in Adobe® file will be posted by the Highlands Council to its website for public information.**
 - Spending Plan
 - Development Fee Ordinance
 - Affordable Housing Ordinance
 - Affirmative Marketing Plan
 - Rehabilitation Program Manual
 - Resolution of Intent to Bond
 - Resolution Appointing Administrative Agent
 - Adopted Zoning Ordinance
 - Judgment of Repose/Compliance from Judge Miller

Fee and Hours

Maser Consulting's work shall be invoiced on an hourly basis in accordance with the rates that are contained in the 2018 Schedule of Hourly Rates that is included in the professional services agreement between the Borough and Maser Consulting P.A. The maximum anticipated fee that will not be exceeded without prior authorization is as follows:

Task 2.0	HEFSP – Additional Services Outlined Above	\$ 2,898.00
	• 21 hours	



All work shall be invoiced in accordance with the terms and provisions of the agreement between the Borough and Maser Consulting P.A. for professional services.

Conclusion

We want to thank the Borough for providing the opportunity to perform this most important work. If you have any questions or clarifications regarding the scope of work, please do not hesitate to call our office.

Very truly yours,

MASER CONSULTING P.A.

Darlene A. Green, P.P., AICP
Borough Planner

I hereby declare that I am duly authorized to sign binding contractual documents. I also declare that I have read, understand, and accept this contract.

Signature

04/30/18

Date

Michael Pappas

Printed Name

Administrator

Title

DAG:hk
cc: Steven Firsker, Esq.
Leo Ponzio

r:\projects\hip\hip-025b\proposals\180419_dag_highlands hefsp proposal.docx

Chapter 303. Sewers

Article I. Sewer Use

§ 303-7. Charges for sewer service.

- A. Commencement of charges. The charges for sewer service as hereinafter set forth shall commence as the first day of the month following connection or 90 days after such owner has received notice to connect, whichever event first occurs. Upon failure to pay the charges, whether or not connection is made, the owner shall be liable for the penalties and fine provisions hereinafter set forth in this article. The sewer charges shall be made by the Borough and billed to the owners of real property upon which there are improvements, at a sanitary sewer rental or charge as shall be set pursuant to N.J.S.A. 40:14A-8 for each sewer rental unit in the Borough.
- B. Sewer renting units; formulas for metered and nonmetered use.^[1]
- (1) The number of sewer renting units shall be determined in different instances as set forth by the New Jersey Department of Environmental Protection in N.J.A.C. 7:14A-23.3 entitled "Projected Flow Criteria."
 - (2) Notwithstanding the provisions of N.J.A.C. 7:14-23.3, the standard sewer rental projected flow criteria for all single-family dwellings within the Borough shall be 300 gallons per day.
 - (3) The projected flow of users of the Borough sewerage system not specified in N.J.A.C. 7:14-23.3 shall be determined as a result of an engineering study by the Borough's engineer, using, as a unit basis, 300 gallons per day or a major fraction hereof.
 - (4) If the use of the criteria in N.J.A.C. 7:14-23.3 results in fractional units, the number of units shall be increased to the next whole unit. No rate shall be billed on the basis of less than a minimum of one full unit. Any user required to meter their flow by the Borough, either temporarily or permanently, shall install a sewage meter to measure continuously the flow of sewage for the purpose of determining the number of gallons of effluent per day produced by the user. The cost of the installation shall be borne by the owner, who will and shall grant to the Borough, its agents and officers, the right of access to such meter at all reasonable times and the right to inspect all flow records at reasonable times. Sewage meters shall be subject to annual calibration by H.B.S.U., and the cost for calibration and any maintenance upon meters shall be borne by the owner.
 - (5) Measurement units as included N.J.A.C. 7:14-23.3 shall be based on units as approved by the High Bridge Borough Planning Board, where available, or as established by the H.B.S.U. The approved capacity shall at all times control rather than the temporal use.
 - (6) The Mayor and Council shall have the right to verify the measurement units used for determination of sewer rental units and shall have the right to modify as necessary sewer rental units as deemed appropriate.
- ^[1] *Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).*
- C. Determination of sewer bill, fixed costs and treatment costs.
- (1) Fixed costs are all costs, excluding treatment costs. Each active sewer unit shall be charged a pro-rata share of the fixed costs of operating the Sewer Utility; that is, the sum of all fixed costs will be divided by the number of active sewer units. The number obtained shall be the charge for the fixed costs of a calendar year and will be billed in four quarterly installments.
 - (2) The treatment rate per 1,000 gallons of water shall be computed by dividing the annual Sewer Utility budget for treatment by the gallons billed by the Town of Clinton. Each active sewer unit shall be assessed a treatment charge based on the gallons of water delivered to such unit as billed.

- 
- (3) The computation of sanitary sewer rental charges shall be set by resolution of the Mayor and Council as may be required to meet budgetary requirements. Said rental charges may, from time to time, be revised to meet the financial needs of the Sewer Utility.
 - (4) For those units having a private water supply, the treatment charge shall be based upon 14,000 gallons of water use per quarter, unless there is recent documentation that the treatment charge shall be based upon a different usage amount.
 - (5) Billing of the State of New Jersey for Spruce Run Recreation Area and the Voorhees State Park will remain as specified in the agreements between the Borough of High Bridge and the State of New Jersey.
 - (6) Billing of the North Hunterdon Regional School District will remain as specified in the agreement between the Borough of High Bridge and North Hunterdon Regional School District, with a sewer unit being defined as the average billing of all the active residential units in the Borough.
 - (7) Those residents filling a new permanent swimming pool may apply for a deduction from their sewer bill by requesting a reading of the water meter before and after the filling of the pool to determine the deduction. All requests should be made, in writing, to the Borough Administrator, 71 Main Street, High Bridge, NJ 08829. Readings must be performed during normal DPW weekday work hours and a fee of \$40 will be charged. The fee will be deposited in the Sewer Utility.

D. Billing for sewer service.

- (1) All charges for service are billed quarterly as follows:
 - (a) For the first quarter; February.
 - (b) For the second quarter; May.
 - (c) For the third quarter; August.
 - (d) For the fourth quarter; November.
- (2) Payment is expected within 25 days from date of billing.
- (3) Billings for sewer service shall be rendered in accordance with the billing procedure presently employed by the Borough. Bills remaining unpaid shall accrue interest from the billing date at the maximum rate permitted pursuant to N.J.S.A. 40:14A-21, which at the present time is 8% per year for the first \$1,500 and 18% per year over \$1,500 of the delinquency or at such greater rate of interest as may hereinafter be permitted by future amendment to the foregoing statute.
- (4) Whenever service commences after the first day of any quarterly period, sanitary sewer rentals for the first quarterly period shall be prorated equitably.
- (5) Qualifications for rate exemption from payment of annual fixed charges.
[Added 7-15-2006 by Ord. No. 2006-25; amended 6-13-2013 by Ord. No. 2013-13]
 - (a) In order to qualify for the disabled/senior citizen rental (fixed) rate exemption from payment of an annual sewer rental (fixed) charge, the person must be eligible for the New Jersey real property tax deduction.
 - (b) Submittal of the annual post tax year income statement to the Tax Collector shall be necessary to maintain eligibility.
 - (c) The Tax Collector shall notify the utility collector of the block and lot of all persons qualified.
 - (d) These property owners are still responsible for payment of the sewer treatment charge.
- (6) Sewer fees:
[Amended 1-12-2006 by Res. No. 17-2006]
 - (a) Sewer utility connection fees: the fee per unit is \$1,770.
 - (b) Sewer utility fixed costs fees: the fee per unit is \$308 per annum, billed at \$77 per quarter.
 - (c) Sewer utility treatment costs: the rate is \$4.42 per thousand gallons of water.

E. Basis for sewer charges. Sewer charges are based upon estimated annual operating and capital costs of H.B.S.U. and may be changed from time to time, as the needs generated by such costs may be required.

Proposed Guidelines for High Bridge Borough Committees

Annual Budget

1. By November 15 of the preceding year, all budget requests for the new year must be submitted to the Committee Liaison. Requests for consideration shall include ordinary operating expenses as well as any appropriations anticipated as matching funds necessary for Grant applications.
2. Review of all prospective grant submissions should be reviewed with the Committee Liaison who will then seek support of the Borough Council prior to application.
3. The CFO shall certify availability of funds as provided in the adopted budget, upon request.

Revenue

1. An ordinance establishing all rates and fees to be collected must be adopted by HB Borough Council 60 days prior to collection and receipt. Established ordinances will be required to be reintroduced/adopted should rates and fees be amended.
2. Funds collected will be deposited into the designated High Bridge Borough account.
3. Any funds collected by individuals should be delivered to Borough Hall within 48 hours for deposit with supporting documentation.
4. Direct expenditures from the receipts collected is not permitted.

Expenses

1. All expenditures will be processed through the Finance Department.
2. Expenditures can only be made from the budget available. A purchase order must be created before any purchases are made. Please contact the Finance Department to determine if sufficient funding exists for a Purchase Order prior to issuance.
3. The Committee Liaison must approve all anticipated purchases, in writing (e-mail), prior to the issuance of a Purchase Order.
4. After the Purchase Order is authorized, it will be mailed to the vendor for signature. Upon receipt of the product(s)/service(s), payment to the vendor can be processed.
5. Each Purchase Order must be signed by the vendor before payment is released.
6. A Bill List is prepared on the Friday preceding the Borough Council meeting. Only signed Purchase Orders received by this date will be added to the list for payment.
7. Reimbursements to individuals for expenses will only be made with prior approval of the Committee Liaison.

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
CURRENT FUND				
33 - ALLIED OIL LLC	PO 24770 DIESEL - DPW - ACCT #171330/001		2,183.58	
10544630	DIESEL	2,183.58		2,183.58
950 - AMERICAN WEAR, INC	PO 25027 DPW - OE - UNIFORMS - 66% OF MONTHL		234.96	
10529029	Dept. of Public Works-OE-Uniforms	234.96		234.96
1331 - AMERIGAS	PO 24855 HEATING FUEL - PROPANE - FIRE HOUSE		180.15	
10545023	Propane - Firehouse	180.15		180.15
2025 - BANK OF AMERICA	PO 24746 BUILDINGS & GROUNDS/WATER/SPECIAL E		561.09	
10512021	Municipal Clerk-OE-Office Supplies	55.98		
10517120	BUILDINGS & GROUNDS-OFFICE	505.11		561.09
2025 - BANK OF AMERICA	PO 25071 ADMIN - OE - OFFICE SUPPLIES		45.00	
10510021	General Admin-OE-Office Supplies	45.00		45.00
1530 - HIGH BRIDGE HILLS GOLF COURSE	PO 24915 GOLF - OE - APR		38,174.88	
10537620	GOLF-OTHER EXPENSES	38,174.88		38,174.88
1530 - HIGH BRIDGE HILLS GOLF COURSE	PO 24916 GOLF - OE - MAY		35,197.29	
10537620	GOLF-OTHER EXPENSES	35,197.29		35,197.29
46 - CALIFON LUMBER	PO 25169 POLICE - OE - MISC		43.62	
10524099	Police Department-OE-Misc.	43.62		43.62
987 - COMCAST	PO 24757 POLICE - INTERNET - 2018 - A/C 0957		427.05	
10510120	INTERNET	129.90		
10544126	Telephone - Police	297.15		
	PO 24758 INTERNET/PHONE - BOROUGH HALL - ACC		247.87	
10510120	INTERNET	94.95		
10544121	Telephone - Boro Hall	152.92		
	PO 24759 INTERNET/PHONE - FIRE DEPT - ACCT #		301.45	
10510120	INTERNET	109.95		
10544124	Telephone - Fire	191.50		976.37
2210 - CONSTELLATION NewENERGY, INC	PO 24873 STREET LIGHTING - APR 2018 - CUST I		526.22	
10543520	STREET LIGHTING	503.61		
10543024	Electricity - DPW	16.44		
10543022	Electricity - Fire	6.17		526.22
2061 - DIRECT DEVELOPMENT, LLC	PO 24750 WEBSITE MAINTENANCE 2018		510.00	
10511524	Website Production	510.00		510.00
2386 - EAST COAST TITLE AGENCY	PO 25142 BUILDINGS & GROUNDS - BORO HALL - T		350.00	
10517040	Buildings & Grounds - New Boro Hall	350.00		350.00
160 - ELIZABETHTOWN GAS	PO 24854 HEATING - BORO GARAGE - ACCTS # 503		682.76	
10544722	Heating - Garage	682.76		682.76

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
2297 - FOVEONICS TECHNOLOGIES	PO 25145 BUILDINGS & GROUNDS - NEW BORO HALL		600.00	
10517040	<i>Buildings & Grounds - New Boro Hall</i>	600.00		600.00
190 - FRANK RYMON & SONS, INC	PO 24713 DPW - OE - VEHICLE MAINT		56.50	
10529036	<i>Dept. of Public Works-OE-Vehicle Maintee</i>	56.50		56.50
87 - GENERAL CODE LLC	PO 25155 CLERK - PRINTED MATERIAL		1,195.00	
10512027	<i>Municipal Clerk-OE-Printed Material</i>	1,195.00		1,195.00
1496 - HARRINGTON, JENNIFER	PO 25174 FINANCE - OE - CONFERENCE REIMBURSE		223.45	
10513024	<i>Financial Admin-OE-Conferences/Seminars</i>	223.45		223.45
453 - HIGH BRIDGE FIRE DEPT.	PO 24768 FIRE DEPT - ANNUAL APPROPRIATION		59,538.00	
10525520	<i>HIGH BRIDGE VOLUNTEER FIRE DEPT.</i>	59,538.00		59,538.00
1206 - HUNTERDON CO. MUNICIPAL CLERK'S AS.	PO 25048 CLERK - OE - SEMINARS - ADAM YOUNG		20.00	
10512024	<i>Municipal Clerk-OE-Conferences/Seminars</i>	20.00		20.00
111 - HUNTERDON MILL & MACHINE	PO 25150 POLICE - OE - MISC		104.58	
10524099	<i>Police Department-OE-Misc.</i>	104.58		104.58
2064 - IMAGE SYSTEMS FOR BUSINESS INC	PO 24754 BUILDINGS & GROUNDS - POLICE BLDG -		144.00	
10517123	<i>BUILDINGS & GROUNDS-COPIER LEASE</i>	144.00		144.00
2312 - IMPERIAL COPY PRODUCTS, INC	PO 24821 BUILDINGS & GROUNDS - COPIER LEASE		44.76	
10517123	<i>BUILDINGS & GROUNDS-COPIER LEASE</i>	44.76		44.76
90 - JCP&L	PO 24775 SOLITUDE HOUSE - 7 & 9 RIVER ROAD A		17.81	
10543027	<i>Electricity - Solitude Museum/Garage</i>	17.81		
	PO 24777 STREET LIGHTING - MAIN STREET - STR		32.71	
10543520	<i>STREET LIGHTING</i>	32.71		
	PO 24778 STREET LIGHTING - SHOP E - 1 WASHIN		11.45	
10543520	<i>STREET LIGHTING</i>	11.45		61.97
90 - JCP&L	PO 24783 STREET LIGHTING - APR 2018 - ACCT#2		3,892.96	
10543520	<i>STREET LIGHTING</i>	2,337.77		
10543025	<i>Electricity - Boro Hall</i>	218.11		
10543026	<i>Electricity - Library</i>	36.50		
10543024	<i>Electricity - DPW</i>	96.11		
10543034	<i>Electricity - Washington Ave.</i>	-44.16		
10543022	<i>Electricity - Fire</i>	531.01		
10543031	<i>Electricity - Rt 513</i>	10.42		
10543021	<i>Electricity - Rescue Squad</i>	207.01		
10543032	<i>Electricity - Boro Commons</i>	3.18		
10543027	<i>Electricity - Solitude Museum/Garage</i>	17.85		
10543033	<i>Electricity - Bridge Street</i>	8.15		
10543023	<i>Electricity - Police</i>	471.01		3,892.96
131 - L&L LAWN & GARDEN EQUIPMENT, INC	PO 24934 DPW - OE - VEHICLE MAINT		65.96	
10529036	<i>Dept. of Public Works-OE-Vehicle Maintee</i>	65.96		65.96

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
1592 - MAJOR POLICE SUPPLY	PO 25129 POLICE - OE - EQUIPMENT REPAIRS		162.50	162.50
10524031	Police Department-OE-Equipment Repair	162.50		162.50
1398 - MASER CONSULTING PA	PO 24368 PLAN CONFORMANCE - HIB033		597.75	597.75
10141730	PLAN CONFORMANCE GRANT	597.75		597.75
1398 - MASER CONSULTING PA	PO 24700 PLAN CONFORMANCE - HIP025A		1,059.50	1,059.50
10141730	PLAN CONFORMANCE GRANT	1,059.50		1,059.50
1398 - MASER CONSULTING PA	PO 24866 PLANNING BOARD - OE - ENGINEERING -		1,320.75	1,320.75
10518033	Planning Board-OE-Engineering	1,320.75		1,320.75
2233 - MICHAEL PAPPAS	PO 25093 ADMIN - OE - MISC - MILEAGE		19.08	19.08
10510099	General Admin-OE-Misc.	19.08		19.08
214 - NJ ADVANCE MEDIA	PO 24844 ADVERTISING - ACCT #1160892 / 11648		88.11	88.11
10511032	ADVERTISING	88.11		88.11
2218 - RIVER NET COMPUTERS, LLC	PO 25148 POLICE - OE - MAINTENANCE CONTRACTS		249.99	249.99
10524026	Police Department-OE-Maintenance Contras	249.99		249.99
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 24951 DCRP BILLING 2018		95.88	95.88
10547521	DEFINED CONTRIBUTION RETIREMENT PL	95.88		95.88
1978 - STAVOLA	PO 24905 DPW - OE - BLACKTOP		261.90	261.90
10529039	Dept. of Public Works-OE-Blacktop	261.90		261.90
416 - THE DOCTOR IS IN	PO 25087 POLICE - OE - MISC		246.00	246.00
10524099	Police Department-OE-Misc.	246.00		246.00
199 - VAN DOREN OIL COMPANY	PO 24849 HEATING FUEL - FIREHOUSE - ACCT # 0		1,430.66	1,430.66
10544724	Heating Fuel-Firehouse	1,430.66		1,430.66
	PO 24850 HEATING FUEL - SOLITUDE HOUSE - ACC		739.05	739.05
10544726	Heating - Solitude House	739.05		2,169.71
1500 - VERIZON WIRELESS	PO 24772 POLICE - OE - WIRELESS DEVICES -		403.99	403.99
10524030	Police Department-OE-Wireless Devices	160.10		160.10
10544127	TELEPHONE-POLICE-CELL PHONES	243.89		403.99
1500 - VERIZON WIRELESS	PO 24773 EMERGENCY MANAGEMENT - OE - AIRCARD		80.02	80.02
10525230	EMERGENCY MANAGEMENT: WIRELESS DEVICES	80.02		80.02
1500 - VERIZON WIRELESS	PO 24774 TELEPHONE - DPW - CELL PHONES ACC		98.74	98.74
10544128	TELEPHONE-DPW-CELL PHONES	98.74		98.74
1606 - W.B. MASON COMPANY	PO 24720 OFFICE SUPPLIES		1,160.11	1,160.11
10517121	BUILDINGS & GROUNDS-OFFICE SUPPLIES	806.22		806.22

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
10513021	Financial Admin-OE-Office Supplies		85.44	
10529021	Dept. of Public Works-OE-Office supplies		40.68	
10514521	Tax Collector-OE-Office Supplies		100.41	
10512021	Municipal Clerk-OE-Office Supplies		93.77	
10510021	General Admin-OE-Office Supplies		33.59	1,160.11
1777 - WESTERN PEST SERVICES	PO 24859 BUILDINGS & GROUNDS - POLICE - RAT			92.50
10517091	Buildings & Grounds - Police Bldg		92.50	
	PO 24860 BUILDINGS & GROUNDS - RESCUE - RAT			92.50
10517098	Buildings & Grounds - Rescue Squad		92.50	
	PO 24861 BUILDINGS & GROUNDS - BORO HALL - A			42.00
10517040	Buildings & Grounds - New Boro Hall		42.00	227.00
890 - ZEP MANUFACTURING COMPANY	PO 24721 DPW - OE - WINTER MATERIALS - SALT			1,797.96
10529032	Dept. of Public Works-OE-Winter Material		1,797.96	1,797.96
DOG FUND				
153 - NJ DEPT OF HEALTH & SENIOR SERVICES	PO 24947 APRIL 2018 DOG FEES			30.00
231320	RESERVE FOR STATE DEPT OF HEALTH FEES		30.00	30.00
2293 - ST. HUBERT'S ANIMAL WELFARE CENTER	PO 25078 BOARD OF HEALTH - DOG			1,327.88
231315	RESERVE FOR ANIMAL CONTROL EXPENSES		1,327.88	1,327.88
GENERAL CAPITAL FUND				
1592 - MAJOR POLICE SUPPLY	PO 24523 CAPITAL - 2018 FORD POLICE INTERCEP			6,530.78
30970701	CONTRACT AMOUNT		6,530.78	6,530.78
WATER UTILITY FUND				
950 - AMERICAN WEAR, INC	PO 25028 WATER - OE - UNIFORMS - 22% OF MONT			78.32
60510034	WATER - OE - UNIFORMS/CLOTHING		78.32	78.32
1148 - BUCKMAN'S INC.	PO 24847 WATER - OE - CHEMICALS			449.12
60510053	WATER - OE - CHEMICALS		449.12	449.12
2394 - GARDEN STATE LABORATORIES, INC	PO 24718 WATER - OE - ANAYLSIS			180.00
60510045	WATER - OE - WATER ANAYLSIS		180.00	180.00
90 - JCP&L	PO 24795 WATER- STREET LIGHT - APR 2018 - AC			7,022.66
60510098	WATER - OE - ELECTRIC		7,022.66	7,022.66
146 - MGL PRINTING SOLUTIONS	PO 25114 WATER/SEWER/SOL WAS - DATA PROCESS			208.67
60510031	WATER - OE - DATA PROCESSING		208.67	208.67
1694 - ONE CALL CONCEPTS, INC	PO 24952 WATER - OE - MISC - ONE CALL MESSAG			26.25
60510099	WATER - OE - MISCELLANEOUS		26.25	26.25
2142 - SBP INDUSTRIES	PO 25009 WATER - OE - TRAILER MOUNTED GENERA			2,043.50
60510052	WATER - OE - HARDWARE & EQUIPMENT		2,043.50	2,043.50

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
WATER CAPITAL FUND				
1398 - MASER CONSULTING PA	PO 24940 WATER CAPITAL - ENGINEERING - ASSET		296.00	
615329	ASSET MANAGEMT PLAN-ORD#2018-13-\$70,000	296.00		296.00
SEWER UTILITY FUND				
950 - AMERICAN WEAR, INC	PO 25029 SEWER - OE - UNIFORMS - 12% OF MONT		42.72	
62510034	SEWER - OE - UNIFORMS/CLOTHING	42.72		42.72
92 - GREENBAUM ROWE SMITH & DAVIS LLP	PO 24138 LEGAL - TOC		882.23	
6251004201A	(2017) TOC-LEGAL-GREENBAUM	882.23		882.23
90 - JCP&L	PO 24807 SEWER- STREET LIGHTING - APR 2018 -		1,352.55	
62510098	SEWER - OE - ELECTRIC	1,352.55		1,352.55
146 - MGL PRINTING SOLUTIONS	PO 25114 WATER/SEWER/SOL WAS - DATA PROCESS		208.67	
62510031	SEWER - OE - DATA PROCESSING	208.67		208.67
SOLID WASTE UTILITY FUND				
146 - MGL PRINTING SOLUTIONS	PO 25114 WATER/SEWER/SOL WAS - DATA PROCESS		208.66	
64510031	SOLID WASTE-OE-DATA PROCESSING	208.66		208.66
1813 - PREMIER DISPOSAL, INC	PO 24832 SOLID WASTE - CONTRACTED HAULER- 20		21,776.00	
64510090	SOLID WASTE-OE-CONTRACTED HAULER	21,776.00		21,776.00
DEVELOPER ESCROW TRUST FUND				
1398 - MASER CONSULTING PA	PO 24893 ESCROW - ELIZABETHTOWN GAS - CREGAR		2,387.50	
7118544	ELIZABETHTOWN-CREGAR RD	2,387.50		2,387.50
1398 - MASER CONSULTING PA	PO 25151 ESCROW - FLOREZ - DENNIS AVE		1,074.50	
7118550	FLOREZ-DENNIS AVE-PB#02-2017	1,074.50		1,074.50
TOTAL				----- 201,778.10
Total to be paid from Fund 10 CURRENT FUND				155,652.09
Total to be paid from Fund 23 DOG FUND				1,357.88
Total to be paid from Fund 30 GENERAL CAPITAL FUND				6,530.78
Total to be paid from Fund 60 WATER UTILITY FUND				10,008.52
Total to be paid from Fund 61 WATER CAPITAL FUND				296.00
Total to be paid from Fund 62 SEWER UTILITY FUND				2,486.17
Total to be paid from Fund 64 SOLID WASTE UTILITY FUND				21,984.66
Total to be paid from Fund 71 DEVELOPER ESCROW TRUST FUND				3,462.00
				----- 201,778.10

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
Checks Previously Disbursed				
51018	HIGH BRIDGE BOROUGH-PAYROLL	CASH	2,817.65	5/10/2018
51018	HIGH BRIDGE BOROUGH-PAYROLL	CASH	5,363.06	5/10/2018
51018	HIGH BRIDGE BOROUGH-PAYROLL	CASH	6,844.67	5/10/2018
51018	HIGH BRIDGE BOROUGH-PAYROLL	CASH	52,801.65	5/10/2018
42518	HIGH BRIDGE BOROUGH-PAYROLL	CASH	2,796.12	4/25/2018
42518	HIGH BRIDGE BOROUGH-PAYROLL	CASH	5,397.68	4/25/2018
42518	HIGH BRIDGE BOROUGH-PAYROLL	CASH	7,601.30	4/25/2018
42518	HIGH BRIDGE BOROUGH-PAYROLL	CASH	55,548.14	4/25/2018
50118	INVESTORS BANK	CASH	8,036.58	5/01/2018
50118	INVESTORS BANK	CASH	7,805.48	5/01/2018
62653	POSTMASTER	PO# 25165 SEWER - OE - POSTAGE - 2ND QTR 201	455.00	5/07/2018

				155,467.33
Total paid from Fund 10 CURRENT FUND			124,191.85	
Total paid from Fund 60 WATER UTILITY FUND			14,445.97	
Total paid from Fund 62 SEWER UTILITY FUND			11,215.74	
Total paid from Fund 64 SOLID WASTE UTILITY FUND			5,613.77	

				155,467.33

Total for this Bills List: **357,245.43**