DRAFT
BOROUGH OF HIGH BRIDGE – COUNCIL MEETING MINUTES

Date: January 24, 2019 – 7:30 p.m. – Location: 7 Maryland Ave., High Bridge, NJ 08829

Please note: This meeting may contain discussion of items not mentioned on the agenda and, alternatively, any items specifically listed may be omitted.

CALL TO ORDER: CALLED TO ORDER BY THE MAYOR

FLAG SALUTE: LED BY MAYOR

COUNCIL ROLL CALL:

Councilman Columbus	present	Councilwoman Moore	present	Mayor Lee	present
Councilwoman Ferry	present	Councilman Strange	present		
Councilwoman Hughes	present	Councilman Zappa	present		

Also present were Administrator Michael Pappas, Attorney Barry Goodman, Clerk Adam Young, and twenty-six members of the public and press.

READING AND APPROVAL OF MINUTES:

Motion to dispense with the reading of the regular January 10, 2019 minutes: Hughes / Strange
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

Motion to approve the January 10, 2019 regular minutes: Hughes / Strange
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

Motion to approve the January 10, 2019 executive minutes: Hughes / Strange
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

VISITORS:

A. Jeff Smith – Fire Department 2018 Report – Jeff Smith gave the 2018 Fire Department report statistics, stated the Fire Department involvement in extensive Borough activities, stated safety checks, and spoke about the success of the Hunterdon Fire Alliance in 2018.

DISCUSSION ITEMS:

A. Naming of Borough Hall - Mayor and Council spoke about the history of the dedication of Borough Hall, the intent behind the dedication, the intent to have a plaque for all Mayors with their date they take office, the intent to have a barrier-free A.D.A. accessible building, and that there is no requirement to have an Ordinance for the hanging of a plaque.

B. Cyber security policy – Clerk Young spoke about the intent of the cybersecurity policy.

C. Meeting dates for February and March – Clerk Young spoke about the meeting dates for February and March being shifted but that the dates have been legally advertised and has only a small impact on Borough business.

D. Committee Reorganization/alignment - Councilman Strange and Councilwoman Ferry spoke about the changing of practices vs. Ordinances for Committees, having the Events Committee handle more sponsorship items, having other Committees run other events that are more in line with their purpose, the intent to modify

Ordinances, the creation of sub-committees to assist with different tasks, a Community Day sub-committee to assist with that event, and establish a form Golf Committee.

E. Ad-hoc Committee for Highlands Recreation Plan and Open Space Plan - Administrator Pappas spoke about the grant received, the intent to inform an ad-hoc Committee to assist with the process, and the intent to have a seated Committee appointed at the next meeting.

PUBLIC COMMENTS: 5 MINUTES PER PERSON

Alan Schwartz spoke about sending a letter to the Mayor and Council about background checks and the condition of the fields. Council mentioned that the requests are reasonable.
Mike Gronsky asked about Ordinance 002-2019 of Old Borough Hall and if it will be open for public hearing. Council said that it will be. Mr. Gronsky asked about protecting the facade or architectural elements. Council spoke about the history of the Ordinance allowing a tear-down but having a historical architect advise on putting back historic elements. Discussion about offers received ensued as well as mechanisms of preservation.
Christina Whited seconded Mike Gronsky about having a review board to maintain the buildings on Main St. and asked that it be given consideration, that listing the Mayors on a plaque is a good compromise, and that the construction of the new Borough Hall was challenging and expensive. Administrator Pappas spoke about the task of moving into new Borough Hall and that the budget was met.
Jamie Taylor stated that the new Borough Hall should not be named after Mayor Desire.
Michele Hoffman asked if a new slide is available for the playground, spoke about the current status of the playground, and offered pricing advice for replacement equipment. Administrator Pappas spoke about the original slide breaking and not being safe, the time and effort with finding a vendor, and the request to send the pricing information to the Administrator.
Karen Gove asked about how the budget works with vision benefits and the employees. Council discussed the process of how the budgeting of line items works with Borough employees.
Jason Morales spoke in favor of putting up a plaque for Mark Desire and making the new Borough Hall which is A.D.A. accessible.

PUBLIC HEARINGS:

A. **Ordinance 2019-001**: Salary and wage ranges

Motion to open the public hearing for Ordinance 2019-001: Strange / Zappa
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

Council gave an overview of the intent with the salary and wage Ordinance.

Motion to close the public hearing for Ordinance 2019-001: Columbus / Strange
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

Motion to adopt Ordinance 2019-001: Strange / Hughes
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

B. **Ordinance 2019-002**: Sale of Old Borough Hall, 71 Main Street

Motion to open the public hearing for Ordinance 2019-002: Strange / Columbus
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

Attorney Goodman spoke about the non-substantive update to the Ordinance and the time of noticing.
Michele Schwartz asked about the state of the Library with the Ordinance. Council spoke about three different options of having the library going out five years from now and the intent to keep the Library on Main St.

Motion to close the public hearing for Ordinance 2019-002: Columbus / Ferry

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

Motion to adopt Ordinance 2019-002: Hughes / Strange
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

INTRODUCTION OF ORDINANCES:

A. **Ordinance 2019-003**: Golf rates

Motion to introduce **Ordinance 2019-003**: Columbus / Ferry
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

Mayor Lee states that the **Ordinance 2019-003** shall be published in its entirety in the Express Times and/or the Hunterdon County Democrat along with the public hearing date of February 7, 2019.

COUNCIL COMMITTEE ASSIGNMENTS/GOALS:

Official	Department
Councilman Zappa	Engineering, Department of Public Works Spoke about StreetScape continuing and the grant awarded for this project, McDonald Street rebuild and drainage project and the plans being through the State, the want to redo water lines on McDonald, a grant received for Washington Ave. project, awaiting Safe Routes to School grant results, awaiting Department of Transportation grant results, spoke about ground water saturation, resurfacing West Main St. with pricing, an infiltration study being done to find cracks in pipes. Spoke about the Department of Works filling pot holes, finishing water readings, salt delivery, cleaning leaves out of the Commons, setting up and maintaining the ice rink, spreading salt for snow, a water main break, cleaning up the DPW yard, budgeting, the water asset management plan. Also discussed the curbing by Mr. Rispoli's house.
Councilwoman Hughes	Environmental, Solid Waste / Recycling, Public Health & Open Space Spoke about the Environmental Commmission sub-committee Green Team submission of the Roots for Rivers grant.
Councilwoman Moore	Special Events / Finance Spoke about the first Events Committee meeting, and the need for volunteers for the Committee.
Councilman Strange	Emergency Services / Recreation Spoke about the Police Department camera installation, replacement of tables and chairs, and a prescription drop-off box, and the formation of an annual report, no report on the Frenchtown assistance project, spoke about traffic study on Main Street and the vehicles averaging 25.01 MPH, spoke about the first Recreation meeting, an article in the newsletter, an ice rink update, spoke about background checks for recreation activities and the need to clarify the timeline for how the task is accomplished, spoke about the quality of the fields and how maintenance will continue with a growing program. Gave 2018 goals report and set 2019 goals.
Councilwoman Ferry	Cultural and Heritage / Education Spoke about Cultural and Heritage first meeting, the discussion of sub-committees, preservation of the Solitude House docs being submitted, Mia Baldwin hosting an event at the Solitude House, discussion of the speak series, other activities. Spoke about the re-org meeting of the School Board, budget discussion.
Councilman Columbus	Golf / Economic Development Committee Spoke about the creation of the 2019 golf rates and the Resolution being created, drainage on hole three on the golf course, stats of passes and memberships sold, creation of a Golf Committee, High Bridge Resident's day being planned, the 20 Year Anniversary of the course, stats of rounds. 2018 goals were read aloud for Golf. Spoke about the first Economic Development Meeting, an update for High Rail Brewing, SBA Spring Planning event on the 23rd of April is pending, spoke about EDC looking for new members, researching matching grants, HBBA and EDC being more involved with Events.

Michael Pappas	Administrator Spoke about the outlining of a proposal for getting an agreement together for a Frenchtown shared service agreement, that DPW conducting the meter readings in the 4th quarter did occur, and the last Resolution for the solid waste contract was being pulled until the company gets DEP approval.
Mayor Michele Lee	Executive Services Spoke about getting familiar with the current processes of the Borough, reorganizing the Committees being a good goal, meeting with the School Board President and having a combined meeting of the Boards, having the first Coffee With the Mayor, and getting updated with the sewer litigation.

CONSENT AGENDA:

RESOLUTION #	TITLE
Resolution – 066 - 2019	Cancelation of grants
Resolution – 067 - 2019	Final payment – Mill Street
Resolution – 068 - 2019	Information Technology Cyber Security and Data Privacy Policy
Resolution – 069 - 2019	Lien redemption
Resolution – 070 - 2019	Award of professional contract – Auditor
Resolution – 071 - 2019	Shed at the Commons on the Wye
Resolution – 072 - 2019	Solid waste collection contract

Motion to remove Resolution 072-2019 from the consent agenda: Strange / Columbus
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

Council discussed that the Resolution was pulled as the solid waste collection service is awaiting D.E.P. approval and Council should wait until the company has that approval to pass this Resolution.

Motion to adopt Resolution 072-2019: No motion / No Second
Resolution does not pass due to no motions.

Motion to approve the consent agenda items Resolution 066-2019 to Resolution 071-2019: Zappa / Hughes
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

WRITTEN COMMUNICATIONS:

A. County restriping program letter
B. End of month Tax and Finance reports

PUBLIC COMMENTS: 3 MINUTES PER PERSON

Christina Whited spoke about the water from Church and North Main coming into her basement and volunteered to draft an Ordinance to allow event signs in the Borough.
Jamie Taylor asked why there was no notification about a water main break. Council stated that there should have been notice as the road was closed but that the policy has been changed to notify those who are affected or impacted by the breaks.

LEGAL ISSUES:

BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: $1,728,075.97**
Motion to approve bill list: Strange / Moore
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

EXECUTIVE SESSION: LEGAL ADVICE FOR TOWN OF CLINTON MEDIATION AND PERSONNEL DEVELOPMENT, CONTRACTS, AND AVAILABLE HOURS

Resolution 073-2019 - Motion to move into executive session: Columbus / Strange
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes
Action may now be taken.

Motion to move into open session: Zappa / Columbus
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

ADJOURNMENT: PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS

Motion to adjourn: Strange / Columbus
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

Next Council Meeting: February 7, 2019, 7:30 pm - Borough Hall, 97 West Main Street, High Bridge, NJ

Introduction 01/24/2019
Publication 01/31/2019
Adoption
Publication

ORDINANCE #2019-003
AN ORDINANCE TO AMEND CHAPTER 167, ARTICLE IV, HIGH BRIDGE HILLS GOLF, OF THE CODE OF THE BOROUGH OF HIGH BRIDGE, ESTABLISHING GOLF RATES

BE IT ORDAINED by the Mayor and Common Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey as follow:

SECTION I: Chapter 167-7, Article IV, is hereby amended to establish ranges for High Bridge Hills Golf Club In-Season rates as follows:

A. Annual Membership Program - Public		$1,175-$3,000
Annual Membership Program – Borough of High Bridge Resident/Taxpayer		$ 999-$2,500
B. Public Golf Rates	Monday - Friday $22-$60	Weekends & Holidays $24-$80
C. Hunterdon County Resident Golf Rates	Monday - Friday $20-$55	Weekends & Holidays $22-$75
D. Borough of High Bridge Resident/Taxpayer Rates	Monday - Friday $18-$45	Weekends & Holidays $20-$60

SECTION II: The actual rates and charges shall be established from time to time by the Mayor and Council by Resolution. The operator of the Golf Course may also provide discounts on particular rates in order to maximize scheduling opportunities, provided that the rates are within the ranges established by this ordinance.

SECTION III: REPEALER

All ordinances or parts of ordinances deemed to be inconsistent with this ordinance are hereby repealed.

SECTION IV: EFFECTIVE DATE

This ordinance shall take effect immediately upon adoption and publication in accordance with the laws of the State of New Jersey and remain in effect until changed by Ordinance.

Introduction
Publication (summary)
Adoption
Publication (Title)

BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

ORDINANCE #2019-004

AN ORDINANCE OF THE BOROUGH OF HIGH BRIDGE SETTING FORTH THE SALARY AND WAGE RANGE OF OFFICERS AND EMPLOYEES

BE IT ORDAINED by the Mayor and Common Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey that the 2018 Salary Ordinance be adopted in the form following:

SECTION 1: The salary and wage for compensation of certain Officers and Employees of the Borough of High Bridge having a salary and wage range are as follows:

	SALARY AND WAGE RANGES
Chief of Police	$105,000 ----$116,000 per annum
Sergeant of Police	$99,000------$114,000 per annum
Police Officer - 1st Class	$89,000------$105,000 per annum
Police Officer - 2nd Class	$82,000 -----$88,000 per annum
Police Officer - 3rd Class	$75,000 -----$81,000 per annum
Police Officer - 4th Class	$68,000 -----$74,000 per annum
Police Officer- 5th Class	$61,000 -----.$66,000 per annum
Police Officer- 6th Class	$55,000------$59,000 per annum
Police Officer- 7th Class	$48,000------$52,000 per annum
Police Officer- 8th Class	$41,000------$44,000 per annum
Matrons - Police Dept.	$ 8.85 --------$13.00 per hour
School Crossing Guards	$19.00……..$25.00 per hour
Substitute School/Special Event Crossing Guards	$ 8.85 -------$13.00 per hour
Director of Public Works & Utilities	$55,000 -----$100,000 per annum
Road Supervisor	$40,000------$65,000 per annum
Laborer (CDL) - Public Works & Utilities	$31,000 -----$50,000 per annum
Extra Laborer - Public Works & Utilities	$10.00 -------$20.00 per hour
Extra Laborer – (CDL)Public Works & Utilities	$15.00 -------$25.00 per hour
Director of Public Works Supervisor	$35,000------$65,000 per annum
Utility Collector	$10,000------$15,000 per annum
Assistant Utility Collector	$12.00……...$20.00 per hour
Meter Reader	$4,000--------$6,000 per annum
Librarian	$18,000------ $25,000 per annum
Assistant Librarian	$ 8.85 -------$15.00 per hour
Extra Clerical – All Depts. Not otherwise classified	$ 8.85 -------$20.00 per hour
Temporary Part-Time Office Assistant	$ 8.85-------- $15.00 per hour
Technical Assistant	$ 8.85 --------$20.00 per hour
Mayor	$2,000 -------$3,500.00 per annum
Member of Common Council	$2,000 -------$3,500.00 per annum
Municipal Administrator/Deputy Zoning Officer	$85,000 -----$125,000 per annum
Zoning Officer	$3,900--------$6,000 per annum
CCO Officer	$3,900--------$6,000 per annum
Clerk	$40,000-------$80,000 per annum
Acting Clerk/Registrar	$40,000-------$50,000 per annum
Deputy Municipal Clerk	$25,000-------$35,000 per annum
Deputy Registrar	$ 1,250……...$2,500 per annum
Clerical Assistant	$20,000-------$30,000 per annum
Recycling Coordinator	$500…… $3,000 per annum
Assistant Recycling Coordinator	$500…….$3,000 per annum

Right to Know Coordinator	$1,000---------$2,500 per annum
Municipal Housing Liaison (COAH)	$1,000---------$5,000 per annum
Municipal Administrative Agent (COAH)	$1,000---------$3,000 per annum
Chief Financial Officer/Treasurer/Tax Collector	$75,000------$105,000 per annum
Finance Assistant I	$25,000-------$55,000 per annum
Finance Assistant II	$ 12.00------- $25.00 per hour
Tax Assessor	$10,000 -----$20,000 per annum
Annual Assessment Officer	$50.00------ $65.00 per hour
Planning Board Secretary	$12.00-----..-$20.00 per hour
Construction Sub-code Official	$6,000 -------$12,000 per annum
Building Sub-code Official	$5,000 ------$7,500 per annum
Plumbing Sub-code Official	$5,000 ------$7,500 per annum
Electrical Sub-code Official	$5,000 ------$7,500 per annum
Fire Sub-code Official	$5,000 ------$7,500 per annum
Summer Recreation Counselor	$ 8.85 --------$11.00 per hour
Summer Recreation Director	$1,000 --------$1,700 per annum
Summer Recreation Assistant Director	$600----------$950 per annum

SECTION 2: All ordinance or sections of ordinances deemed to be inconsistent with the terms of this ordinance are hereby repealed.

SECTION 3: This ordinance shall become effective retroactively to January 1, 2019 upon passage and publication in accordance with the laws of the State of New Jersey.

BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

Acceptance of Credit Card Reader for Electronic Receipts

RESOLUTION: 074-2019 ADOPTED:

WHEREAS, the Borough would like to provide greater flexibility and more options for its citizens to make payments to the Borough for taxes, utility charges, recreation fees, special events, and various fees and permits;

WHEREAS, the services provided by MuniciPay, at no charge to the Borough, include the following on-line options:

- Credit and debit card payments
- ACH Payment

WHEREAS, MuniciPay has agreed to offer the Borough, at no cost, a credit card reader for the acceptance of payments at the counter, in addition to its' other services;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon to accept a credit card reader from MuniciPay for electronic receipting for the Borough of High Bridge in accordance with N.J.S.A. 40A:5-47.

BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

Ad-hoc Committee for Open Space and Recreation Plan Element

RESOLUTION: 075-2019 ADOPTED:

WHEREAS, the Mayor and Council wish to appoint and ad-hoc Committee to assist in the creation of the Open Space and Recreation Plan Element for the year of 2019, and

WHEREAS, the ad-hoc Committee will assist the Borough Planner, Darlene Green, with the creation of these plans as needed by the Borough Planner, and

WHEREAS, the following individuals will be members of the ad-hoc Committee

- Councilwoman Lynn Hughes, Liaison to Environmental Commission
- Councilwoman Natalie Ferry, Liaison to Cultural and Heritage Committee
- Councilman Steve Strange, Liaison to Recreation Committee
- Coleen Conroy, Member of the Planning Board and Environmental Commission
- Matt Henderson, Member of the Recreation Committee

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of High Bridge that the ad-hoc Committee is created for 2019 to assist the Borough Planner as needed with the creation of the Open Space and Recreation Plan Element with the members stated above.

BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

APPROVAL OF APPLICATION FOR OPEN SPACE FUNDS

RESOLUTION: 076-2019 ADOPTED:

WHEREAS, The Hunterdon County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Grants Program to provide Program Funds in connection with municipal acquisition of lands for recreation, conservation and general open space purposes, farmland preservation, preparation of plan elements of a municipal Master Plan and/or restoration of county-owned historic facilities.

The Governing Body of Borough of High Bridge desires to obtain Open Space Trust Funds in the amount of $10,920.78 to fund the following project(s):

Lake Solitude Financing.

Now Therefore the Governing Body resolves that:

1. Bonnie Ann Fleming is authorized to: (a) make an application to the County of Hunterdon for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Grants Program and (c) act as the principal contact person and correspondent of the above named municipality.

2. If the County of Hunterdon determines that the application is complete and in conformance with the Hunterdon County Open Space, Farmland and Historic Preservation Trust Fund Plan and the Policies and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality is willing to use the approved Open Space Trust Funds in accordance with such adopted policies and procedures, and applicable state and local government rules, regulations and statutes thereto.

3. The Honorable Mayor Michele Lee is hereby authorized to sign and execute any required documents and agreements with the County of Hunterdon for the approved Open Space Trust Funds.

MUNICIPAL GRANTS PROGRAM APPLICATION

Applicant Information

1. Name of Municipality: High Bridge Borough

   Mailing Address: 97 West Main St., High Bridge, NJ 08829

   Telephone No.: 638-6455

   Telefacsimile No.: 638-4703

   Email address: bfleming@highbridge.org

   Chief Executive Officer: Mayor Michele Lee.

   Principle contact person for this application: Bonnie Ann Fleming CFO/CTC

2. Has the municipality approved and implemented, and currently collecting revenue from an annual open space tax levy, pursuant to P.L. 1997, c. 24? **[ ]** Yes **[X]** No.
   If yes, has a Recreation Plan, Conservation Plan or Farmland Preservation Plan or sub-element of the municipal Master Plan been prepared? **[ ]** Yes **[ ]** No
   Indicate Name and date of Plan:_____

Project Information

3. Type of Project Application
   - [ ] Acquisition of land for public *Recreation and Conservation Purposes*
   - [ ] Acquisition of land for *Farmland Preservation Purposes*
   - [x] Payment of *new* debt service or indebtedness incurred for eligible land acquisition
   - [ ] *Plan* element - *indicate type*: _____
   - [ ] Restoration of *County-owned historic facilities - specify facility*:_____

4. County Open Space Trust Funds requested: $10,920.78

5. Refer to annual Open Space Trust Fund allocation(s), separately provided

- Please indicate other funding sources for the project application in question
  Include all program sources and amount of funds:
  - [x] other state funds: NJEIT / Green Acres
  - [ ] other county funds: _____
  - [ ] another municipality/municipalities: _____
  - [ ] federal funds: _____
  - [ ] private: _____
  - [ ] other: _____

6. Project Title: Lake Solitude Acquisition

7. Complete the following for Land Acquisition Projects

Property location and description:

- Municipal location: River Road/Nassau Road

Block 4.07	Block 37	Block 40	Block 40
Lot 1	Lot 1	Lot 2	Lot 11.01
Acres	Acres	Acres	Acres

- Total area (in acres): 128

- Has this acquisition been completed? **[X]** Yes **[ ]** No
  If yes, indicate date of acquisition: June 26, 2008
  Refer to page 12, Section II. 4.A.I.a) for payment conditions

  If no, indicate anticipated date of closing: _____
  Refer to page 13, Section II, 4A.I.b) for payment conditions

- Do you intend to apply County Open Space Trust Funds toward the purchase of development rights through the SADC and/or CADB farmland preservation program?
  [ ] Yes **[X]** No If yes, indicate program and review status: _____
  Refer to page 10, Section II, 2.C.I. for submission requirement

- Do you intend to apply County Open Space Trust Funds toward the purchase of land through the Green Acres Program? **[X]** Yes **[ ]** No If yes, has the project received funding approval? **[X]** Yes **[ ]** No If yes, indicate the assigned Project #: 1014-03-075

- Please use the space below to describe the project's site characteristics; existing and/or intended use; any public access limitations or restrictions; and method of acquisition, i.e. fee simple or lesser interests such as a perpetual easement or permanent deed restriction.
  Attach easement or restriction – if applicable

The Lake Solitude parcel consists of a man-made lake, earthen dam and two existing dwellings. The property was acquired by taking in 2001. Appeals filed with the court have led to a settlement between the concerned parties. The property remains as open space. Remediation of the dam was completed in November 2012.

Complete the following for Plan Reimbursement Requests

- Please indicate the type of *Plan* for which reimbursement is being sought below.
  Refer to pages 10 & 24, Section II, 2.C.II. & Section IV, Glossary of Terms for criteria-eligibility

  [ ] Recreation Plan or Conservation Plan element of the Municipal Master Plan.
  Please indicate if the plan will be used to satisfy the Green Acres Program – Planning Incentive Open Space and Recreation Plan requirements: **[ ]** Yes **[ ]** No

  [ ] Farmland Preservation Plan Element of Municipal Master Plan.
  Please indicate if the plan will be used to satisfy the S.A.D.C. - Planning Incentive Grant requirements: **[ ]** Yes **[ ]** No

- Please describe the proposed plan element; goals and objectives; who will be completing the plan report, and projected time frame for completion below. Use additional pages as needed.

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

- Has the municipality completed a draft plan element? **[ ]** Yes **[ ]** No
  If yes, please attach a draft copy of the plan.

- Please attach an itemized cost schedule estimating the plan costs.
  Refer to page 9, Section II, 1.D.III. & IV.

Complete the Following for *Restoration of County-owned historic facilities*

Facility location and description:

- Municipal location: _____

Block	Block	Block	Block
Lot	Lot	Lot	Lot
Acres	Acres	Acres	Acres

- Description of facility

_____

_____

_____

- Is the *County-owned historic facility* listed in Table 5 of the Hunterdon County Open Space, Farmland and Historic Preservation Trust Fund Plan? *Refer to Section V, Exhibit C.* **[ ]** Yes **[ ]** No

  If no, does the facility in question meet the criteria for listing on the national or state register of historic places? Use the space below or use additional pages as needed & attach relevant documentation.

_____

_____

_____

_____

_____

_____

- Please describe the proposed restoration/rehabilitation undertaking below. Use the space below or use additional pages as needed. *Refer to page 8, Section II, 1.C.III.*

_____

_____

_____

_____

CERTIFICATION

I, Mayor Michele Lee, hereby certify that the information provided within this Municipal Grants Program application is accurate and complete.

Signature: _____ Attest: _____
Michele Lee, Mayor Date : _____

✓ CHECKLIST OF ATTACHMENTS

_X_ Completed application form
_X_ Enabling resolution of the municipal Governing Body - see Attachment M-1
___ Legible street map with site location clearly indicated (acquisition only)
___ Copy of existing/current deed, including restrictions or encumbrances and utility easements, if any (acquisition only)
___ Current owner(s) of record, including name and address (acquisition only)
___ Existing/current land survey map, if available (acquisition only)
___ Site location and explanation of any known environmental "areas of concern" (acquisition only)
___ Copy of the Accepted Appraisal and summary review or certification by a governmental review agency, if available (acquisition only)
___ Updated Open Space Inventory identifying all *Preserved Lands* in the municipality -see Attachment M-2•
___ Draft plan element of the municipal Master Plan, if available (plan projects only)
___ Letter of support from the local historic preservation commission or committee (restoration of *County-owned historic facilities* only)
_ _ Loan Repayment Refer to Section II. 1.,2, & 4 for other required submissions, as applicable

• Each municipality has been provided a regional Open Space map and a current Open Space Inventory ("OSI") compiled by the County Planning Board identifying all *Preserved Lands*. The current inventory should be reviewed, updated and re-submitted to the County Open Space Trust Fund Program – whether or not it is part of a Municipal Grants Program application request. The OSI will be periodically updated and retransmitted for review.

BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

AUTHORIZATION TO ADVERTISE FOR FULL TIME AND PART TIME DEPARTMENT OF WORKS LABORER

RESOLUTION: 077-2019 ADOPTED:

WHEREAS, there is a vacant, full time position in the Department of Works for a full time laborer; and

WHEREAS, there is a need for a part time laborer in the Department of Works; and

WHEREAS, the positions are required to be advertised,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey that the Borough advertises for the above positions.

BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

APPROVAL OF SOCIAL AFFAIR PERMITS FOR THE NON-PROFIT GROUP FOR HIGH BRIDGE

RESOLUTION: 078-2019 ADOPTED:

WHEREAS, "For High Bridge" has applied to the Borough of High Bridge and State of New Jersey for a Plenary Special Permit for Social Affair; and

WHEREAS, the non-profit group "For High Bridge", as a Non-Profit Organization, is allowed to hold a social affair under N.J.S.A.33:74-1.

WHEREAS, the non-profit group "For High Bridge" has scheduled an event at 1 Washington Ave., High Bridge NJ, 08829 on March 2, 2019 from 6 p.m. to 9 p.m., with a rain date of March 9, 2019 from 6 p.m. to 9 p.m.;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey approve of the Plenary Special Permits for Social Affair for the non-profit group "For High Bridge" for the event times and dates listed above.

BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

Authorize Issuance of requests for proposal – Website maintenance and newsletter production

RESOLUTION: 079-2019 ADOPTED:

WHEREAS, the Borough of High Bridge wishes to contract for newsletter production as well as website maintenance,

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge hereby authorize the Borough to issue a request for proposals for newsletter production and website maintenance.

BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

RESOLUTION: 080-2019 ADOPTED:

AUTHORIZATION TO RELEASE TENANT FROM SOLITUDE HOUSE ANNEX LEASE

WHEREAS, the Borough of High Bridge entered into a Lease with Union Forge Spirits, LLC, dated June 28, 2018, under which Union Forge Spirits, LLC, leased the Solitude House Annex located at 7 River Road, High Bridge, New Jersey; and

WHEREAS, Union Forge Spirits, LLC, has requested a release from the Lease because the principals of the company are moving to Denver, Colorado; and

WHEREAS, Union Forge Spirits, LLC, has paid $261.38, which represents one-quarter of the property taxes due to the Borough of High Bridge under the Lease and there has not been any construction or other work on the property; and

WHEREAS, the Borough of High Bridge is agreeable to releasing Union Forge Spirits, LLC, from the Lease.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of High Bridge, in the County of Hunterdon and in the State of New Jersey hereby agree to release Union Forge Spirits, LLC, from the Lease without any further liability, contingent upon Union Forge Spirits, LLC signing a release to the Borough of any possible claim under the Lease.

BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

AMENDMENT OF PROFESSIONAL SERVICE CONTRACT

RESOLUTION: 081-2019 ADOPTED:

WHEREAS, a professional service contract for Borough Planner was awarded to Maser Consulting P.A. by Resolution #24-2019 on January 3, 2019; and

WHEREAS, additional professional services are required for planning expenses in the Capital Fund budget for close-out engineering for Hillcrest Lane in the amount of $2,800.00;

WHEREAS, additional professional services are required for planning expenses in the Capital Fund budget for preliminary engineering for McDonald Street in the amount of $3,500.00;

WHEREAS, additional professional services are required for planning expenses in the Capital Fund budget for preliminary engineering and construction oversight for Streetscape Phase II in the amount of $2,500.00;

WHEREAS, a certification of funds available has been completed by the CFO for said project.

NOW THEREFORE BE IT RESOLVED that the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey that the contract originally awarded to Maser Consulting P.A. for Borough Planner shall hereby be amended to include an additional $2,800.00 for close-out engineering for Hillcrest Lane, and additional $3,500.00 for preliminary engineering for McDonald Street, and an additional $2,500.00 for preliminary engineering and construction oversight for Streetscape Phase II in the Capital Fund Budget.

I, Bonnie Ann Fleming, Chief Financial Officer of the Borough of High Bridge, do hereby certify funds are available for this contract from: Account# 30980202-Hillcrest Lane, Acct#-30560802-McDonald Road Imp Acct# 30920302-Streetscape Phase II.

Bonnie Ann Fleming
Chief Financial Officer

BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

COMMUNITY DAY SUB-COMMITTEE

RESOLUTION: 082-2019 ADOPTED:

WHEREAS, the Mayor and Council wish to appoint a sub-committee to gather information, plan, and advise Council about the yearly event of Community Day in the Borough of High Bridge for the year of 2019, and

WHEREAS, the sub-committee shall be Stephen Strange, Natalie Ferry, and Leigh Ann Moore,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of High Bridge, that a Stephen Strange, Natalie Ferry, and Leigh Ann Moore are appointed to the Community Day sub-committee for the year of 2019.

BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

PROBATIONARY PERIOD MET FOR THE FULL- TIME DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS WITH EXEMPLARY SERVICE

RESOLUTION: 083-2019 ADOPTED:

WHEREAS, the previous High Bridge Department of Public Works Director retired from the High Bridge Department of Public Works effective October 1st, 2018 and Rick Roll was appointed full-time Director of the Department of Public Works on October 25th, 2018 by Mayor and Council; and

WHEREAS, the position had a probationary period of three (3) months which has been met, and

WHEREAS, on October 25th, 2018 Resolution 250-2018 was passed allowing the Borough Administrator to discontinue or extend the probationary period, and

WHEREAS, the Borough Administrator recommends that the probationary period of three (3) months be discontinued,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon, State of New Jersey, that the Administrator recommends the probationary period for Rick Roll be discontinued and that the three (3) months of probationary time has been met as per Resolution 250-2018.

BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

Establishing a Creative Team

RESOLUTION: 084-2019 ADOPTED:

WHEREAS, The Borough of High Bridge recognizes the need to establish a Creative Team to develop a vision for the community to determine how arts, culture and the creative industries can connect with, and contribute to, the pillars of sustainability; social, economic and environmental, educational; and

WHEREAS, the Creative Team will explore how the arts, creative strategies and initiatives can contribute to livability and quality of life for our community, and select and implement arts-related actions within the approved Sustainable Jersey framework; and

WHEREAS, the Creative Team will encourage participation between a variety of Creatives – painters, writers, actors, musicians, craft people, etc. within our Community: and

WHEREAS, the Creative Team will communicate regularly and maintain a strong relationship with the Borough Green Team; and

WHERAS, the Creative Team will be part of the Hunterdon Creative Team – a countywide Creative Initiative within the Sustainable Jersey^{tm} program - to ensure that arts initiatives and the creative industries are linked within an inclusive understanding of sustainability and establish open processes to engage with a broad cross section of our Communities.

THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of High Bridge do hereby establish a Creative Team that shall be comprised of members of the Green Team and others with no less than 6 members at any given time.

BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

Frenchtown Interlocal Police Services Agreement

RESOLUTION: 085-2019 ADOPTED:

WHEREAS, the Borough of Frenchtown wishes to supplement the State Police during the leave of absence of Frenchtown Chief of Police Allan Kurylka to ensure the safety and welfare of its residents by providing police protection which is professional, comprehensive, and affordable; and

WHEREAS, the Borough of High Bridge has a Police Department that is close, qualified, and able to provide Policing services to Frenchtown Borough; and

WHEREAS, the Borough of High Bridge is willing to provide supplemental services to Frenchtown during that period when Frenchtown's Chief of Police is on leave or until the return of the Frenchtown Chief of Police. Thereafter, High Bridge will provide field training and supplemental Police services as needed; and

WHEREAS, the sharing of Police services will benefit both High Bridge and Frenchtown; and

WHEREAS, the parties have agreed that High Bridge will provide law enforcement services to Frenchtown in accordance with the Uniformed Shared Services and Consolidation Act, *N.J.S.A,* 40A:65-1 et *seq.* ("Shared Services Act ") terms and conditions of this Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of High Bridge, County of Hunterdon, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized to sign an Interlocal Police Services Agreement with the Borough of Frenchtown in a form acceptable to the Mayor and Borough Attorney

2. That a certified copy of this Resolution be sent to the Borough of Frenchtown.

3. That this Resolution shall take effect immediately.

Attest:

_____ By: _____
Adam Young, Clerk Michele Lee, Mayor

Certification

I, Adam Young, hereby certify that the foregoing Resolution is a true, complete, and accurate copy of a Resolution adopted by the Council of the Borough of High Bridge at a meeting held on February 7, 2019.

BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

AWARD OF PROFESSIONAL CONTRACTS – BOROUGH AUDITOR

RESOLUTION: 086-2019 ADOPTED:

WHEREAS, proposals have been received and reviewed for "RFP – Borough Attorney, Auditor, Bond Counsel, Engineer, Environmental Engineer, Planner, and Risk Manager", and

WHEREAS, such proposals have been reviewed to meet the necessary requirements of the Borough of High Bridge;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of High Bridge, that a contract to provide the above services be awarded to:

Borough Risk Manager

Balken Risk Management Services
1741 Route 31
Clinton, NJ 08809

Amount is for a year at the standard Joint Insurance Fund rate

BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

Special Events Chair and Vice Chair Appointments for 2019

RESOLUTION: 087-2019 ADOPTED:

WHEREAS, the Special Events Committee wishes to have a Chairperson and Vice Chairperson, and

WHEREAS, the Borough code provides for these appointments by the Mayor with the advice and consent of the Council as per Ch. 8-52(B), and

WHEREAS, the Special Events Committee has nominated Erin Delgado to be the Chair for the year of 2019, and

WHEREAS, the Special Events Committee has nominated Crissy Darmstadt to be the Vice Chair for the year of 2019, and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of High Bridge that Erin Delgado be appointed the Chair and Crissy Darmstadt be appointed the Vice Chair of the Special Events Committee for 2019.

State of New Jersey
DEPARTMENT OF ENVIRONMENTAL PROTECTION
ENGINEERING & CONSTRUCTION
DIVISION OF DAM SAFETY & FLOOD CONTROL
Mail Code 501-01A
PO Box 420, Trenton, NJ 08625-0420
Telephone: 609-984-0859 Fax: 609-984-1908

PHILIP MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

CATHERINE R. McCABE
Commissioner

JAN 2 9 2019

Mr. Michael Pappas, Administrator
Borough of High Bridge
97 West Main Street
High Bridge, NJ 08829

Re: Dam Safety Inspection Report for Lake Solitude Dam
NJ Dam File No. 24-57
High Bridge Borough, Hunterdon County

Dear Mr. Pappas:

This letter acknowledges receipt of a report for the 2018 regular dam safety inspection for the referenced dam submitted as required by the New Jersey Dam Safety Standards, N.J.A.C. 7:20-1.11.

The Division of Dam Safety and Flood Control (Division) reviewed the report and the structure was found by your engineer to be in **Satisfactory** condition. You must proceed to implement the recommendations of your engineer in accordance with the report and Compliance Schedule. Recommended maintenance/repair work such as grass mowing, brush and debris removal, minor concrete repairs, minor erosion repairs, gate maintenance, etc. may be undertaken without further approval by this office. The Division must approve any repairs that are not considered general maintenance. Please also be reminded that your dam's next inspection is due two years from the date of this current report.

Please note the recommended clearing of trees, brush and woody vegetation should be completed by **April 30, 2019**. Additionally, all contact information in the existing Emergency Action Plan (EAP) should be verified and updated as appropriate. Any updates should also be submitted to this office by **April 30, 2019.**

For further information regarding New Jersey Dam Safety, including copies of the New Jersey Dam Safety Standards and applicable forms, please refer to the Dam Safety web page at http://www.nj.gov/dep/damsafety.

Should you have any questions, please contact Richard Tamagno of this office at (609) 984-0859.

Sincerely,

John H. Moyle, P.E., Director
Division of Dam Safety & Flood Control

c: High Bridge Borough Engineer & Clerk
Hunterdon County Engineer
Chris Marx, P.E., French & Parrello Associates

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Gmail by Google

Adam Young <ayoung@highbridge.org>

Congratulations on your Roots for Rivers Reforestation Grant!

Sustainable Jersey Grants <grants@sustainablejersey.com> Fri, Feb 1, 2019 at 11:22 AM
To: ayoung@highbridge.org, mdesire@highbridge.org, administrator@highbridge.org

Congratulations! We are pleased to inform you that **High Bridge Borough** has been selected to receive a **$1256.60** Roots for Rivers Reforestation grant from the 2019 cycle funded by The Nature Conservancy. Please review the following information about your award below and in the attached Terms and Conditions.

Planting 101

For those interested, The Nature Conservancy will be hosting a planting day in March to show applicants how to properly set-up and plant their project sites. If you are interested in this technical assistance opportunity, please contact Michelle DiBlasio **as soon as possible, but no later than Friday, February 13th** so that a date can be set. A location for the 1-hour field training will be selected depending on the locations of those interested.

Check Distribution

A check for the full amount of your award will be sent to the attention of your fiscal contact within the next few weeks. Please remember that grant funds should be spent according to your approved project budget. **Plantings, tree protection (tubes and stakes), and up to 2 delivery fees are the only eligible expenses for your grant.**

Ordering Plants and Tree Protection Materials

The Nature Conservancy has partnered with Plantra and Pinelands Nursery to offer grant recipients discounted pricing on tree protection materials and selection from a reserved planting list. Information on how to access the special pricing and selections are detailed in the attached Grant Terms and Conditions.

Reporting Requirements

The final fiscal and project report for your grant is due no later than **August 1, 2019**. A link to the reporting form will be sent to the primary and fiscal contacts of the grant no later than one month before the due date. To access the report form, recipients must use the email address and password used to submit the application. The full reporting requirements for your grant project are detailed in the attached Grant Terms and Conditions.

Stewardship Expectations

In order to maintain the integrity of your project sites, routine stewardship will be needed at least once annually to inspect all planted materials for survivability and to identify which tubes and/or support stakes require maintenance because they have been compromised from wind damage, flooding and/or wildlife. The full stewardship expectations for your grant project are detailed in the attached Grant Terms and Conditions.

Questions?

For questions regarding the Roots for Rivers Reforestation Program, contact Michelle Diblasio at michelle.diblasio@tnc.org or 908-955-0342. For questions regarding your grant or the reporting requirements, please contact Kaitlyn Vollmer at grants@sustainablejersey.com or 609-771-3189.

Congratulations again—we wish you the best of luck with your efforts to undertake floodplain reforestation initiatives!

Sincerely,

Kaitlyn R. Vollmer

Sustainable Jersey @
Sustainability Institute at The College of New Jersey
Forcina Hall, 3rd Floor
P.O. Box 7718
Ewing, NJ 08628-0718
grants@sustainablejersey.com
609-771-3189

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5 attachments

SNJ_CertifiedLogo_rgb.png
88K

TNC (RGB) Logo.JPG
192K

SNJ_CertifiedLogo_grayscale.jpg
123K

SNJ_Certifiedlogo_cmyk.jpg
139K

Terms and Conditions for RfRR Grant.pdf
216K

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
	CURRENT FUND			
950 - **AMERICAN WEAR, INC**	PO 25027 DPW - OE - UNIFORMS - 66% OF MONTHL		86.66	
10529029A	*(2018) Dept. of Public Works-OE-Uniforms*	86.66		**86.66**
1331 - **AMERIGAS**	PO 25709 HEATING FUEL - PROPANE - FIRE HOUSE		198.21	
10545023	*Propane - Firehouse*	198.21		**198.21**
2025 - **BANK OF AMERICA**	PO 25736 BUILDINGS & GROUNDS/WATER/SPECIAL E		868.80	
10517121	*BUILDINGS & GROUNDS-OFFICE SUPPLIES*	280.00		
10510021	*General Admin-OE-Office Supplies*	80.00		
10517040	*Buildings & Grounds - New Boro Hall*	317.00		
10512028	*Municipal Clerk-OE-Office Equipment*	191.80		**868.80**
2025 - **BANK OF AMERICA**	PO 25794 POLICE - OE - MISCELLANEOUS		19.27	
10524099	*Police Department-OE-Misc.*	19.27		**19.27**
2025 - **BANK OF AMERICA**	PO 25828 POLICE - OE - MISCELLANEOUS		131.45	
10524099	*Police Department-OE-Misc.*	131.45		**131.45**
1530 - **HIGH BRIDGE HILLS GOLF COURSE**	PO 24923 GOLF - OE - DEC		6,424.81	
10537620A	*(2018) GOLF-OTHER EXPENSES*	6,424.81		**6,424.81**
506 - **BILLY CASPER GOLF, LLC**	PO 25812 GOLF - OE - MANAGEMENT FEE		4,600.00	
10537620	*GOLF-OTHER EXPENSES*	4,600.00		**4,600.00**
1530 - **HIGH BRIDGE HILLS GOLF COURSE**	PO 25813 GOLF - OE - JAN		12,610.48	
10537620	*GOLF-OTHER EXPENSES*	12,610.48		**12,610.48**
769 - **CINTAS CORPORATION #101**	PO 24904 BUILDINGS & GROUNDS - PD & BH - WEE		248.88	
10517091A	*(2018) Buildings & Grounds - Police Bldg*	124.44		
10517040A	*(2018) Buildings & Grounds - New Boro Ha*	124.44		**248.88**
98 - **CLINTON NAPA**	PO 25756 DPW - OE - VEHICLE		27.70	
10529028	*Dept. of Public Works-OE-Vehicle Repair*	27.70		**27.70**
987 - **COMCAST**	PO 25634 POLICE - INTERNET - 2019 - A/C 0957		63.52	
10544126	*Telephone - Police*	63.52		
	PO 25635 INTERNET/PHONE - BOROUGH HALL - ACC		301.78	
10510120	*INTERNET*	109.90		
10544121	*Telephone - Boro Hall*	191.88		
	PO 25636 INTERNET/PHONE - FIRE DEPT - ACCT #		255.88	
10510120	*INTERNET*	95.90		
10544124	*Telephone - Fire*	159.98		
	PO 25637 INTERNET/PHONE - RESCUE SQUAD - ACC		238.37	
10510120	*INTERNET*	89.95		
10544123	*Telpehone - Squad*	148.42		**859.55**
2210 - **CONSTELLATION NewENERGY, INC**	PO 24881 STREET LIGHTING - DEC 2018 - CUST I		459.81	
10543520A	*(2018) STREET LIGHTING*	440.04		
10543024A	*(2018) Electricity - DPW*	14.37		

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
10543022A	*(2018) Electricity - Fire*	5.40		**459.81**
213 - **COUNTY OF HUNTERDON**	PO 25320 SOLID WASTE / B&G - OE - MISC - GAR		127.50	
10517128A	*(2018) BUILDINGS & GROUNDS-ENVELOPES*	127.50		**127.50**
382 - **COUNTY OF HUNTERDON**	PO 25841 1ST QTR 2019 COUNTY TAX - INV #1990		288,467.26	
101320	*COUNTY TAX PAYABLE*	286,725.74		
101332	*DUE TO COUNTY-ADD/OMIT TAXES*	1,741.52		**288,467.26**
382 - **COUNTY OF HUNTERDON**	PO 25842 1ST QTR 2019 LIBRARY TAX - INV #190		27,817.93	
101321	*LIBRARY TAX PAYABLE*	27,642.31		
101332	*DUE TO COUNTY-ADD/OMIT TAXES*	175.62		**27,817.93**
382 - **COUNTY OF HUNTERDON**	PO 25843 1ST QTR 2019 COUNTY OPEN SPACE TAX		26,420.81	
101325	*COUNTY OPEN SPACE TAX PAYABLE*	26,250.17		
101332	*DUE TO COUNTY-ADD/OMIT TAXES*	170.64		**26,420.81**
835 - **CRISTAL ASSOCIATES LLC**	PO 25839 BUILDNGS/GROUNDS - OE - MISC JANITO		149.65	
10517059	*Buildings & Grounds - Janitorial*	149.65		**149.65**
2279 - **CUSTOM WORKFLOW SOLUTIONS, LLC**	PO 25749 BUILDINGS & GROUNDS - BORO HALL		82.00	
10517133	*BUILDINGS & GROUNDS-DATA PROCES/SOFTWARE*	82.00		**82.00**
1349 - **DEER CARCASS REMOVAL SERVICE LLC**	PO 25730 BUILDINGS & GROUNDS - DEER CARCASS		57.00	
10517050	*Buildings & Grounds - Deer Carcass Remv*	57.00		**57.00**
2246 - **DOWN 2 EARTH FARMS, LLC**	PO 25734 SOLID WASTE - OE - RECYCLING - LEAV		1,365.00	
10672620	*RECYCLING TONNAGE GRANT*	1,365.00		**1,365.00**
2449 - **E.A.I.**	PO 25341 POLICE - OE - RANGE QUALIFICATIONS		61.00	
10524025A	*(2018) Police Department-OE-Range Qualif*	61.00		**61.00**
73 - **EASTSIDE SERVICE, INC**	PO 25853 POLICE - OE - VEHICLE REPAIR 14-16		152.00	
10524028	*Police Department-OE-Vehicle Repair*	152.00		
	PO 25854 POLICE - OE - VEHICLE REPAIR 14-16		351.77	
10524028	*Police Department-OE-Vehicle Repair*	351.77		**503.77**
160 - **ELIZABETHTOWN GAS**	PO 25686 HEATING - BOROUGH HALL - ACT#655639		652.65	
10544721	*Heating - Boro Hall*	652.65		
	PO 25687 HEATING - RESCUE SQUAD - ACT# 71679		252.13	
10544725	*Heating - Squad Bldg*	252.13		
	PO 25688 HEATING - BOROUGH HALL - ACT#779535		306.49	
10544721	*Heating - Boro Hall*	306.49		
	PO 25689 HEATING - BORO GARAGE - ACCTS # 503		939.70	
10544722	*Heating - Garage*	939.70		**2,150.97**
230 - **FLYNN'S TRUCK REPAIR INC.**	PO 25809 DPW - OE - VEHICLE REPAIR		26.34	
10529028	*Dept. of Public Works-OE-Vehicle Repair*	26.34		**26.34**
2297 - **FOVEONICS TECHNOLOGIES**	PO 25145 BUILDINGS & GROUNDS - DOC STORAGE		600.00	

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
10517133A	*(2018) BUILDINGS & GROUNDS-DATA PROCES/S*	600.00		
	PO 25701 BUILDINGS & GROUNDS - DOC STORAGE		624.00	
10517040	*Buildings & Grounds - New Boro Hall*	624.00		**1,224.00**
2388 - **GunTRAC, LLC**	PO 25761 POLICE - OE - MAINTENANCE CONTRACTS		175.00	
10524026	*Police Department-OE-Maintenance Contras*	175.00		**175.00**
2312 - **IMPERIAL COPY PRODUCTS, INC**	PO 24821 BUILDINGS & GROUNDS - COPIER LEASE		60.72	
10517123A	*(2018) BUILDINGS & GROUNDS-COPIER LEASE*	60.72		**60.72**
90 - **JCP&L**	PO 25645 SOLITUDE HOUSE - 7 & 9 RIVER ROAD A		17.42	
10543027	*Electricity - Solitude Museum/Garage*	17.42		
	PO 25646 ELECTRIC - SPRINGSIDE - ACCT#100050		17.97	
10543520	*STREET LIGHTING*	17.97		
	PO 25647 STREET LIGHTING - MAIN STREET - STR		45.54	
10543520	*STREET LIGHTING*	45.54		
	PO 25648 STREET LIGHTING - SHOP E - 1 WASHIN		11.30	
10543520	*STREET LIGHTING*	11.30		**92.23**
1774 - **M & W COMMUNICATIONS, INC**	PO 25826 POLICE - INSURANCE CLAIM		102.00	
10141012	*RESERVE - WIFI/SCANNER#2019152087*	102.00		**102.00**
1398 - **MASER CONSULTING PA**	PO 24865 ENGINEERING - OE		2,746.25	
10516560A	*(2018) Engineering Services-Municipal Is*	2,746.25		**2,746.25**
1398 - **MASER CONSULTING PA**	PO 24866 PLANNING BOARD - OE - ENGINEERING -		172.50	
10518033A	*(2018) Planning Board-OE-Engineering*	172.50		**172.50**
1398 - **MASER CONSULTING PA**	PO 25415 FEMA GENERATOR GRANT - HIB062		148.00	
10141748	*FEMA-GENERATOR GRANT-NJ4086-468R*	148.00		**148.00**
146 - **MGL PRINTING SOLUTIONS**	PO 25037 MUNICIPAL CLERK - OE - OFFICE SUPPL		79.80	
10512021A	*(2018) Municipal Clerk-OE-Office Supplie*	79.80		**79.80**
146 - **MGL PRINTING SOLUTIONS**	PO 25797 CLERK - OE - OFFICE SUPPLIES - MAYO		66.00	
10512021	*Municipal Clerk-OE-Office Supplies*	66.00		**66.00**
1333 - **MUNICIPAL CLERKS' ASSOCIATION OF NJ**	PO 25697 CLERK - OE - MEMBERSHIP - ADAM YOUN		100.00	
10512023	*Municipal Clerk-OE-Dues/Membership*	100.00		**100.00**
214 - **NJ ADVANCE MEDIA**	PO 24844 ADVERTISING - ACCT #1160892 / 11648		41.42	
10511032A	*(2018) ADVERTISING*	41.42		**41.42**
214 - **NJ ADVANCE MEDIA**	PO 25640 ADVERTISING - ACCT #1160892 / 11648		125.32	
10511032	*ADVERTISING*	125.32		**125.32**
1659 - **NJ LABOR LAW POSTER SERVICE**	PO 25744 BUILDING - OE - 2019 LABOR POSTERS		254.50	
10517121	*BUILDINGS & GROUNDS-OFFICE SUPPLIES*	254.50		**254.50**

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
2058 - **POWERDMS, INC**	PO 25760 POLICE - OE - MAINTENANCE CONTRACTS		2,105.00	
10524026	*Police Department-OE-Maintenance Contras*	2,105.00		**2,105.00**
2218 - **RIVER NET COMPUTERS, LLC**	PO 25834 POLICE - OE - MAINTENANCE CONTRACTS		249.99	
10524026	*Police Department-OE-Maintenance Contras*	249.99		**249.99**
2218 - **RIVER NET COMPUTERS, LLC**	PO 25835 POLICE - OE - MAINTENACE CONTRACTS		739.20	
10524026	*Police Department-OE-Maintenance Contras*	739.20		**739.20**
2218 - **RIVER NET COMPUTERS, LLC**	PO 25836 POLICE - OE - EQUIPMENT REPAIR		99.00	
10524031	*Police Department-OE-Equipment Repair*	99.00		**99.00**
2238 - **SYSTEM ONE ALARM SERVICES, INC**	PO 25750 BUILDINGS & GROUNDS - BOROUGH HALL		270.00	
10517040	*Buildings & Grounds - New Boro Hall*	270.00		
	PO 25751 BUILDINGS & GROUNDS - POLICE DEPT -		270.00	
10517091	*Buildings & Grounds - Police Bldg*	270.00		**540.00**
199 - **VAN DOREN OIL COMPANY**	PO 25691 HEATING FUEL - SOLITUDE HOUSE - ACC		853.25	
10544726	*Heating - Solitude House*	853.25		**853.25**
1500 - **VERIZON WIRELESS**	PO 25642 EMERGENCY MANAGEMENT - OE - AIRCARD		80.02	
10525230	*EMERGENCY MANAGEMENT: WIRELESS DEVICES*	80.02		**80.02**
1500 - **VERIZON WIRELESS**	PO 25643 TELEPHONE - DPW/ASSESSOR - CELL PH		122.49	
10544128	*TELEPHONE-DPW-CELL PHONES*	84.42		
10544130	*TELEPHONE-ASSESSOR-CELL PHONE*	38.07		**122.49**
2474 - **VERSALIFT-EAST**	PO 25429 DPW - OE - VEHICLE REPAIR - BUCKET		485.00	
10529028A	*(2018) Dept. of Public Works-OE-Vehicle*	485.00		**485.00**
1777 - **WESTERN PEST SERVICES**	PO 25693 BUILDINGS & GROUNDS - BORO HALL - A		44.00	
10517040	*Buildings & Grounds - New Boro Hall*	44.00		
	PO 25694 BUILDINGS & GROUNDS - RESCUE - RAT		97.00	
10517098	*Buildings & Grounds - Rescue Squad*	97.00		
	PO 25695 BUILDINGS & GROUNDS - POLICE - RAT		97.00	
10517091	*Buildings & Grounds - Police Bldg*	97.00		**238.00**

GENERAL CAPITAL FUND

1398 - **MASER CONSULTING PA**	PO 24673 CAPITAL - MILL ST ENGINEERING - HIB		559.50	
30970102	*ARCH/ENG/LEGAL-SECTION 20 COSTS*	559.50		**559.50**
1398 - **MASER CONSULTING PA**	PO 24674 CAPITAL - CREGAR RD 6 ENGINEERING -		506.25	
30970302	*ARCH/ENG/LEGAL-SECTION 20 COSTS*	506.25		**506.25**
1398 - **MASER CONSULTING PA**	PO 25495 CAPITAL - WASHINGTON AVE - SECTION		6,265.50	
30980802	*ENGINEER/LEGAL/SECT 20 COSTS*	6,265.50		**6,265.50**

WATER UTILITY FUND

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
950 - **AMERICAN WEAR, INC**	PO 25028 WATER - OE - UNIFORMS - 22% OF MONT		28.89	
60510034A	*(2018) WATER - OE - UNIFORMS/CLOTHING*	28.89		**28.89**
1148 - **BUCKMAN'S INC.**	PO 24847 WATER - OE - CHEMICALS		468.60	
60510053A	*(2018) WATER - OE - CHEMICALS*	468.60		**468.60**
249 - **CENTURYLINK**	PO 25632 WATER - 2019 - TELEPHONE CUST # 908		48.56	
60510097	*WATER - OE - TELEPHONE*	48.56		**48.56**
176 - **EUROFINS QC, INC**	PO 24717 WATER - OE - ANAYLSIS		25.00	
60510045A	*(2018) WATER - OE - WATER ANAYLSIS*	25.00		**25.00**
331 - **SAMUEL STOTHOFF CO.,INC.**	PO 25692 WATER - OE - REPAIRS -		1,913.53	
60510051	*WATER - OE - REPAIRS/CONTRACTS*	1,913.53		**1,913.53**
327 - **STATE OF NEW JERSEY - PWT**	PO 25712 WATER - OE - PERMITS/FEES		152.92	
60510046	*WATER - OE - PERMITS/FEES*	152.92		**152.92**
	WATER CAPITAL FUND			
1398 - **MASER CONSULTING PA**	PO 24940 WATER CAPITAL - ENGINEERING - ASSET		794.50	
615329	*ASSET MANAGEMT PLAN-ORD#2018-13-$70,000*	794.50		**794.50**
1398 - **MASER CONSULTING PA**	PO 25453 WATER CAPITAL - MINE RD BRIDGE BYPA		74.00	
61533102	*ENG/ARC/LEGAL-SECTION 20 COSTS*	74.00		**74.00**
	SEWER UTILITY FUND			
950 - **AMERICAN WEAR, INC**	PO 25029 SEWER - OE - UNIFORMS - 12% OF MONT		15.76	
62510034A	*(2018) SEWER - OE - UNIFORMS/CLOTHING*	15.76		**15.76**
987 - **COMCAST**	PO 25639 SEWER - 2019 - TELEPHONE - ACCT# 84		48.69	
62510097	*SEWER - OE - TELEPHONE*	48.69		**48.69**
	SOLID WASTE UTILITY FUND			
1813 - **PREMIER DISPOSAL, INC**	PO 25619 SOLID WASTE - CONTRACTED HAULER- 20		21,956.00	
64510090	*SOLID WASTE-OE-CONTRACTED HAULER*	21,956.00		**21,956.00**
	DEVELOPER ESCROW TRUST FUND			
1398 - **MASER CONSULTING PA**	PO 25798 ESCROW - PENN BOWER - 51 FINE RD -		135.00	
7118567	*PENN BOWER-ZONING#23-17*	135.00		**135.00**
1398 - **MASER CONSULTING PA**	PO 25799 ESCROW - ELIZABETHTOWN GAS - 5 WEST		135.00	
7118566	*E'TOWN-5 WEST MAIN ST-#2018-012*	135.00		**135.00**
1398 - **MASER CONSULTING PA**	PO 25800 ESCROW - PERC TEST - 609 COKESBURY		500.00	
711320	*PERC TESTS*	500.00		**500.00**

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
1398 - **MASER CONSULTING PA**	PO 25801 ESCROW - ELIZABETHTOWN GAS - 24 CHU		115.00	
7118565	*E'TOWN-24 CHURCH ST-#2018-011*	115.00		**115.00**
1398 - **MASER CONSULTING PA**	PO 25802 ESCROW - ELIZABETHTOWN GAS - 6 SEAL		365.00	
7118563	*E'TOWN-6 SEAL ST-#2018-010*	365.00		**365.00**
	TOTAL			**418,772.24**

Total to be paid from Fund 10 CURRENT FUND	**384,664.54**
Total to be paid from Fund 30 GENERAL CAPITAL FUND	**7,331.25**
Total to be paid from Fund 60 WATER UTILITY FUND	**2,637.50**
Total to be paid from Fund 61 WATER CAPITAL FUND	**868.50**
Total to be paid from Fund 62 SEWER UTILITY FUND	**64.45**
Total to be paid from Fund 64 SOLID WASTE UTILITY FUND	**21,956.00**
Total to be paid from Fund 71 DEVELOPER ESCROW TRUST FUND	**1,250.00**
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	418,772.24

Checks Previously Disbursed

205191	POSTMASTER		CASH - CHECKING	500.00	2/05/2019
21192	NJEIT		CASH - TREASURER	9,357.83	2/01/2019
21191	NJ DEPT OF TREASURY		CASH - TREASURER	118,564.80	2/01/2019
20119	INVESTORS BANK		CASH	7,805.48	2/01/2019
17263	POSTMASTER	PO# 25708	CLEAN COMMUNITIES - NEWSLETTER - W	251.81	2/01/2019
				136,479.92	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 10 CURRENT FUND	135,979.92	384,664.54	**520,644.46**
Fund 30 GENERAL CAPITAL FUND		7,331.25	**7,331.25**
Fund 60 WATER UTILITY FUND		2,637.50	**2,637.50**
Fund 61 WATER CAPITAL FUND		868.50	**868.50**
Fund 62 SEWER UTILITY FUND	500.00	64.45	**564.45**
Fund 64 SOLID WASTE UTILITY FUND		21,956.00	**21,956.00**
Fund 71 DEVELOPER ESCROW TRUST FUND		1,250.00	**1,250.00**
BILLS LIST TOTALS	136,479.92	418,772.24	**555,252.16**
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BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

AUTHORIZATION TO MEET IN EXECUTIVE SESSION

RESOLUTION: 088-2019 ADOPTED:

WHEREAS, the Mayor and Council of the Borough of High Bridge seek to discuss legal advice for the Town of Clinton mediation, Personnel Development, Contracts, and Available Hours, and such other issues as are announced during the open session of the Council Meeting on February 7, 2019 that can be discussed in Executive Session; and

WHEREAS, pursuant to the provisions of N.J.S.A. 10:4-12b, matters concerning personnel, pending litigation, contracts and land acquisition may be discussed in sessions from which members of the public may be excluded; and

WHEREAS, the Mayor and Council are of the opinion that such discussions should, in the best interest of the citizens of the Borough of High Bridge, be held in Executive Session.

WHEREAS, the executive session minutes will be released if and as required by law, including as to (1) pending or anticipated contract negotiations in which the Borough is or may become a party, the purchase, lease or acquisition of real property, and the setting of banking rates or investment of public funds, after the contract is signed or it is clear that negotiations will not resume, (2) pending or anticipated litigation, after the conclusion of the lawsuit in which the Borough is or may become a party, including the time for any appeals, or, if no lawsuit is filed, after the statute of limitations has run on the issue or it is otherwise clear that no lawsuit will be filed, (3) tactics and techniques utilized in protecting the safety and property of the public, if the disclosure would not impair such protection, and (4) matters that would impair the right to receive funds from the US Government if and when the impairment no longer exists. The Borough does not anticipate that executive session minutes covered by the following sections of the Open Public Meetings Act will be released: N.J.S.A. 10:4-12b(1)(information rendered confidential by State or Federal statute), b(3)(material constituting an unwarranted invasion of privacy), b(7)(advice falling within the attorney-client privilege), b(8)(certain employment matters, unless the affected employees or appointees request the release in writing) and b(9)(deliberations regarding the imposition of specific civil penalties)."

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey as follows:

1. The general public shall be excluded from the discussions in these matters pursuant to the provisions of N.J.S.A. 10:4-12B.
2. Matters discussed in Executive Session shall, when appropriate, be made public.
3. It is anticipated that formal action may be taken following this Executive Session.

BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

SALARY & WAGE AMENDMENT

RESOLUTION: 089-2019 ADOPTED:

WHEREAS, the High Bridge Borough Mayor and Council have reviewed various job descriptions and performances by the designated individuals and determined that salary amendments are in order, as follows:

Director of Public Works/Water Supervisor	$71,200 per annum
Finance Assistant I	$44,028 per annum

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon, State of New Jersey, that the salaries for Director of Public Works/Water Supervisor and Finance Assistant I be amended retroactive to January 1, as defined above.