

DRAFT
BOROUGH OF HIGH BRIDGE – COUNCIL MEETING MINUTES

Date: May 9, 2019 – 7:30 p.m. – Location: 7 Maryland Ave., High Bridge, NJ 08829

Please note: This meeting may contain discussion of items not mentioned on the agenda and, alternatively, any items specifically listed may be omitted.

CALL TO ORDER: MEETING CALLED TO ORDER BY COUNCIL PRESIDENT CHRIS ZAPPA

FLAG SALUTE: LED BY COUNCIL PRESIDENT

COUNCIL ROLL CALL:

Councilman Columbus	present	Councilwoman Moore	present	Mayor Lee	present
Councilwoman Ferry	present	Councilman Strange	present		
Councilwoman Hughes	present	Councilman Zappa	present		

Also present were Attorney Barry Goodman, Administrator Michael Pappas, Police Chief Brett Bartman, Director of Public Works Rick Roll, Clerk Adam Young, and six members of the public and press.

Mayor Lee entered at 8:23 p.m.

READING AND APPROVAL OF MINUTES:

Motion to dispense with the reading of the regular April 25, 2019 minutes: Hughes / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

Motion to approve April 25, 2019 regular minutes: Hughes / Strange

Roll call vote: Columbus, abstain ; Ferry, yes ; Hughes, yes ; Moore, absent ; Strange, yes ; Zappa, yes ;

Motion passes: 4 yes, 2 abstain

PROCLAMATIONS:

A. Proclamation – 006-2019 – National DPW week – Council President Chris Zappa read the proclamation.

PUBLIC COMMENTS: 5 MINUTES PER PERSON

Adam Borchin from High Bridge Youth Basketball spoke about getting a storage container at the Union Forge Field for basketball supplies used throughout the season, showed photos of proposed container and area, and stated that they would pay for the container.

PUBLIC HEARINGS:

A. **Ordinance 2019-013:** Ordinance appropriating \$11,000.00 from the Capital Improvement Fund for a replacement of the utility body for DPW F450

Motion to open the public hearing for Ordinance 2019-013: Hughes / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ;

Motion passes: 5 yes

Councilman Zappa spoke about the need to replace the rusty parts on the 12 year old truck.

Motion to close the public hearing for Ordinance 2019-013: Strange / Columbus

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ;

Motion passes: 5 yes

Motion to adopt Ordinance 2019-013: Hughes / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ;

Motion passes: 5 yes

B. **Ordinance 2019-014:** Ordinance appropriating \$26,000 from the Capital Improvement Fund for Police Livescan equipment

Motion to open the public hearing for Ordinance 2019-014: Columbus / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ;

Motion passes: 5 yes

Council spoke about the updating of the system for maintenance purposes.

Motion to close the public hearing for Ordinance 2019-014: Strange / Columbus

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ;

Motion passes: 5 yes

Motion to adopt Ordinance 2019-014: Moore / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ;

Motion passes: 5 yes;

C. **Ordinance 2019-015:** Ordinance appropriating \$65,000.00 from the Capital Improvement Fund for a leaf vacuum

Motion to open the public hearing for Ordinance 2019-015: Strange / Moore

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ;

Motion passes: 5 yes;

Councilman Zappa spoke about the need for the purchase of a leaf vacuum. Pablo Delgado of 9 Hickory Circle spoke about the possibility of looking at the current leaf pickup policy, looking at the cost perspective and possibly finding alternatives. Administrator Pappas spoke about hosting a leaf composting event at Community Day hosted by a Master Gardner John Moskway. Discussion ensued about the current process of leaf pickup and alternative methods for the use of leaves.

Motion to close the public hearing for Ordinance 2019-015: Strange / Moore

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ;

Motion passes: 5 yes

Motion to adopt Ordinance 2019-015: Strange / Moore

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ;

Motion passes: 5 yes

D. **Ordinance 2019-016:** Chemical sprayer for High Bridge Hills Golf Course

Motion to open the public hearing for Ordinance 2019-016: Strange / Columbus

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ;

Motion passes: 5 yes

Councilman Columbus spoke about the need to replace the old equipment, finding a good used version, and the purchase.

Motion to close the public hearing for Ordinance 2019-016: Strange / Moore

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ;

Motion passes: 5 yes

Motion to adopt Ordinance 2019-016: Columbus / Moore

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ;

Motion passes: 5 yes

E. **Ordinance 2019-017:** Water System Improvements

Motion to open the public hearing for Ordinance 2019-017: Moore / Ferry

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ;

Motion passes: 5 yes;

Councilman Zappa spoke about the need for securing of funds for the Ordinance, the need for the repairs in the water system, and the involvement of the sub-committee approving.

Michele Schwartz asked if this impacts the utility bill. Council spoke about the history of the utility billing and that this legislation will not effect the rate yet. Mrs. Schwartz asked if securing the funds will effect the rate. Council and Administrator Pappas spoke about the Ordinance securing the funds rather than being used to spend money, that the cost of maintaining the water system will likely cause some

increase in the bills but that the grants will help cushion the impact. Dennis Ferrera at 24 Chestnut Ct. asked what the impact would have been if the proposed private company would have managed the system, if there would have been any savings, and could the system be sold in the future. Council stated that the rates would have been frozen for two years under American Water, that gradual increases over 10 years would have put the rates in line with other users of that system, that larger repairs would probably have been accomplished more quickly, that payment for the system would have offset current debts, that the Department of Public Works would have been unburdened by not needing to maintain the system, that the system could be put out for bid again in the future, that people view the utility as an asset and that it could be if it were in good condition, that the asset management plan was \$75,000 in cost and may have had an impact in the past. Pablo Delgado stated that the rates are currently higher than the state average, stated his feelings about the communication needed between the Borough and residents on the issue, the handling of rate increases, and the use of a future discussion.

Council spoke about the challenges of getting the message out to the Borough and that it is responsible to get the water system in order.

Motion to close the public hearing for Ordinance 2019-017: Columbus / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ;

Motion passes: 5 yes

Motion to adopt Ordinance 2019-017: Hughes / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ;

Motion passes: 5 yes

DISCUSSION ITEMS:

A. Fire Official - Administrator Pappas spoke about the possibility of having a Borough Fire Official, the current status of having the State official carry out this function for the Borough, that the costs of carrying out the function are covered by the fees generated, the advantage of having someone on staff for faster service to the residents, a local official not being rotated out as a State Official has been, the use of possible shared services available with the position, and the timeline to begin the service. Department of Public Works Director Rick Roll spoke about items covered by a Fire Official, required inspections, fund collection by the Borough, when the inspections would be done, shared service handling, and that notification to the State and Council action would be needed to begin the process. Council spoke about the hours this would be utilized, how the Borough events would utilize the Fire Official, and what steps would be needed to begin the process. Attorney Goodman spoke about the Council action needed.

Motion to amend the agenda to add Resolution 180-2019 to move forward to explore the possibility of hiring a Fire Inspector, drafting of a letter to the State, and drafting the Ordinance to take this action: Strange / Hughes

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ;

Motion passes: 5 yes

Motion to adopt Resolution 180-2019: Hughes / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ;

Motion passes: 5 yes

B. Energy Cooperative - Administrator Pappas spoke about information gathering and perhaps pursuing an energy cooperative in the future.

C. Pool Fill Ordinance - Administrator Pappas and Clerk Young spoke about the intent behind vacating the pool filling Ordinance as the cost to the Borough is high and the benefit is extremely minimal to the residents. Discussion of tabling the Ordinance ensued to gather more information.

D. Historical Ordinance - Councilwoman Ferry discussed the history of amending the draft of the new Historical Ordinance, the discussion by the current Committee, and the hope to have it introduced June 13th.

E. Youth basketball - Council spoke about the request to put a container at a location in the Borough to contain Youth Basketball equipment. Attorney Goodman spoke about the Council reaching consensus with a straw poll being appropriate. Administrator Pappas spoke about working with Dir. Roll to find an adequate spot.

INTRODUCTION OF ORDINANCES:

A. Ordinance 2019-018: Washington Phase 1

Motion to table introduction of **Ordinance 2019-018** to the next meeting: Zappa / Strange
 Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
 Motion passes: 6 yes

B. Ordinance 2019-019: Amending Borough Code, Chapter 303-7, C.(7)

Motion to table **Ordinance 2019-019:** Strange / Zappa
 Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
 Motion passes: 6 yes

Mayor Lee states that the **Ordinance 2019-019** shall be published in its entirety in the Express Times and/or the Hunterdon County Democrat along with the public hearing date of May 23, 2019.

CONSENT AGENDA:

RESOLUTION #	TITLE
Resolution – 164 – 2019	Amend capital budget
Resolution – 165 – 2019	Award of Bid – Washington Ave Phase 1 – 1A
Resolution – 166 – 2019	Award of Bid – Washington Ave Phase 1 – 1B
Resolution – 167 – 2019	Award of Bid – Washington Ave Phase 1 – Base Bid
Resolution – 168 – 2019	Emergency Appropriation – Washington Ave Phase 1
Resolution – 169 – 2019	Opposing an Amendment to the New Jersey Surface Water Quality Standards
Resolution – 170 – 2019	Rabies Clinic
Resolution – 171 – 2019	Refund of escrow
Resolution – 172 – 2019	Reject bids and authorize rebidding – McDonald St.
Resolution – 173 – 2019	Reject bids and authorize rebidding – Washington Ave. Phase 2
Resolution – 174 – 2019	Special Events Fees Updated
Resolution – 175 – 2019	Monarch Butterfly Conservation
Resolution – 176 – 2019	Approval of Fire Department Raffle 1
Resolution – 177 – 2019	Approval of Fire Department Raffle 2
Resolution – 178 – 2019	Authorize RFP for Administrative Agent

Motion to approve the consent agenda items: Zappa / Columbus
 Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
 Motion passes: 6 yes

WRITTEN COMMUNICATIONS: NONE AT THIS TIME

PUBLIC COMMENTS: 5 MINUTES PER PERSON

Adam Borchin showed the Mayor photos of the proposed container for High Bridge Youth Basketball.
 Pablo Delgado asked about the trigger event for getting a local Fire Official, stated that it may not be favorable to a business, and that these seem like more inspections by the Borough which can be onerous to businesses.
 Administrator Pappas spoke about current fees being paid yearly to the state by business but inspections only being done by the State every five years, that a local Official may have more knowledge and be more easily reached if needed. Discussion ensued about how the Fire Official can be utilized.

LEGAL ISSUES:

Attorney Goodman updated Council with the current status of the drafting of a service agreement with the Town of Clinton, receiving a preliminary draft of the service agreement, and that providing a reasonable amount of time for the Clinton Town Sewerage Authority to settle with the Town of Clinton is appropriate prior to getting a service agreement in place, and that three parties agreeing upon the agreement up front is easier.

BILL LIST:

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$390,780.77**
 Motion to approve bill list: Strange / Zappa
 Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
 Motion passes: 6 yes

EXECUTIVE SESSION: LEGAL ADVICE FOR CONTRACT NEGOTIATIONS FOR THE CHIEF OF POLICE

Resolution 179-2019 - Motion to move into executive session: Zappa / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

Action may now be taken.

Motion to move into open session: Zappa / Hughes

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

Motion to table **Resolution 146-2019**: Authorization to enter into employment agreement with Police Chief Brett Bartman: Zappa / Ferry

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

ADJOURNMENT: PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS

Motion to adjourn: Zappa / Columbus

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

Next Council Meeting: May 23, 2019 - 7:30 pm – Fire House, 7 Maryland Ave., High Bridge, NJ

Introduction 05/09/2019
Publication (summary) 05/16/2019
Adoption
Publication (Title)

Ordinance 2019-018
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

ORDINANCE APPROPRIATING \$66,000 FROM CAPITAL
IMPROVEMENT FUND FOR ADDITIONAL FUNDING FOR
WASHINGTON AVENUE IMPROVEMENT PROJECT-SECTION 1,
IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY
OF HUNTERDON, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE
BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY
AS FOLLOWS:

Section 1. \$66,000 is hereby appropriated from the Capital Improvement Fund for the Washington Avenue Improvement Project – Section 2, including all work and materials necessary therefore and incidental thereto in and by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the “Borough”).

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. An emergency resolution appropriating \$66,000 will be provided for awarding any contracts applicable to this Ordinance until funding shall become available through adoption.

Section 4. This ordinance shall effect as provided by the law.

Introduction tabled: 05/09/2019 to next meeting
Introduced:
Publication (summary)
Adoption
Publication (Title)

Ordinance 2019-019

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Amending Borough Code, Chapter 303-7,C.(7)

WHEREAS, the Borough Code, Chapter 303-7, C, (7) currently reads

Those residents filling a new permanent swimming pool may apply for a deduction from their sewer bill by requesting a reading of the water meter before and after the filling of the pool to determine the deduction. All requests should be made, in writing, to the Borough Administrator, 71 Main Street, High Bridge, NJ 08829. Readings must be performed during normal DPW weekday work hours and a fee of \$40 will be charged. The fee will be deposited in the Sewer Utility.

Whereas, the Common Council of the Borough of High Bridge wishes to delete the section of the Borough Code Chapter 303-7,C.(7) in its entirety.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and the State of New Jersey, hereby delete Chapter 303-7,C.(7), effective upon passage.

Introduction
Publication (summary)
Adoption
Publication (Title)

Ordinance 2019-020
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

**AN ORDINANCE PROVIDING FOR LOCAL ENFORCEMENT OF THE NEW JERSEY
UNIFORM FIRE CODE AND AMENDING CHAPTER 180 OF THE BOROUGH
ORDINANCES.**

WHEREAS, the Uniform Fire Safety Act, (P.L. 1983, c.383) was enacted for the purpose of establishing a system for the enforcement of minimum fire safety standards throughout the State of New Jersey; and

WHEREAS, the New Jersey Department of Community Affairs has promulgated minimum fire safety standards which have been made part of the Uniform Fire Code (N.J.A.C. 5:70.1 et seq.).

WHEREAS, the Uniform Fire Safety Act authorizes municipalities to provide for local enforcement of these standards and to establish local enforcement agencies for that purpose; and

WHEREAS, it is in the best interest of the Borough of High Bridge to have the Uniform Fire Code enforced locally; and

WHEREAS, the local fire service has agreed to the plan, which is set forth herein, for the administration and enforcement of the Uniform Fire Code.

NOW, THEREFORE BE IT ORDAINED by the governing body of the Borough of High Bridge in the County of Hunterdon and the State of New Jersey, as follows:

Section 1. LOCAL ENFORCEMENT

Pursuant to Section 11 of the Uniform Fire Safety Act (P.L. 1983 c. 383), the New Jersey Uniform Fire Code (N.J.A.C. 5:70-1 et seq.) shall be locally enforced in the Borough of High Bridge.

Section 2. AGENCY DESIGNATION

The local enforcing agency shall be the Borough of High Bridge Fire Department through its Bureau of Fire Prevention which is hereby created therein. The Bureau of Fire Prevention shall hereinafter be known as the local enforcing agency.

Section 3. DUTIES

- (A) The local enforcing agency shall enforce the Uniform Fire Code in all buildings, structures, and premises within the established boundaries of the Borough of High

Bridge other than one and two unit owner-occupied dwellings used exclusively for dwelling purposes and buildings, structures, and premises owned or operated by Federal Government, Interstate Agencies or the State.

- (B) The local enforcing agency shall faithfully comply with all the pertinent requirements of the Uniform Fire Safety Act and the Uniform Fire Code.

Section 4. ORGANIZATION

- (A) The Bureau of Fire Prevention established by Section 2 of this ordinance shall be under the direct supervision and control of a fire official who shall be appointed by the governing body and shall report to the Business Administrator.

- (B) The Bureau of Fire Prevention shall have at least one paid inspector.

Section 5. APPOINTMENTS, QUALIFICATIONS, TERM OF OFFICE, REMOVAL (Note 2)

- (A) Appointment and Qualifications of the Fire Official.

The fire official shall be certified by the State and appointed by the governing body from a list of three names submitted by the Chief of the Fire Department.

- (B) Appointment and Qualifications of Inspectors and Other Employees.

Inspectors and other employees of the enforcing agency shall be appointed by the governing body upon recommendation of the fire official. All life hazard use inspectors shall be certified by the State.

- (C) Appointment of Legal Counsel.

The governing body shall specifically appoint legal counsel to assist the agency in enforcing the Uniform Fire Code.

- (D) Term of Office.

The fire official shall serve for a term of a minimum of one year. Any vacancy shall be filled for the unexpired term

- (E) Removal from Office.

The fire official, inspectors and other employees of the agency shall be subject to removal by the governing body for just cause. Before removal from office, all persons shall be afforded an opportunity to be heard by the governing body or a hearing officer designated by the same

Section 6. LIFE HAZARD USES

The Bureau of Fire Prevention established by Section 2 of this ordinance shall carry out the periodic inspections of life hazard uses required by the Uniform Fire Code on behalf of the Commissioner of the New Jersey Department of Community Affairs.

Section 7. NON LIFE HAZARD USES

(A) In addition to the registrations required by the Uniform Fire Code, the following non life hazard uses shall register with the Bureau of Fire Prevention. These uses shall be inspected once per year [SUBJECT TO REVIEW WITH FIRE CHIEF IN RELATION TO EXISTING CODE 180-17]

A Assembly

A-1	Eating establishment under 50 (No alcohol)	\$25	
A-2	Take-out food service (no seating)		\$25
A-3	House of Worship		\$25

B Business/Professional

B-1	Professional use 1 & 2 story less than 5,000 sq. ft. per floor		\$25
B-2	1 & 2 story more than 5,000 sq. ft. less than 10,000 sq. ft. per floor		\$50
B-3	1 & 2 story more than 10,000 sq. ft.	\$75	
B-4	3 to 5 story less than 5,000 sq. ft. per floor	\$100	
B-5	3 to 5 story more than 5,000 sq. ft. less than 10,000 sq. ft. per floor		\$150
B-6	3 to 5 story over 10,000 sq. ft. per floor		\$200

C Retail (mercantile)

M-1	1 & 2 story less than 5,000 sq. ft. per floor	\$125	
M-2	1 & 2 story more than 5,000 sq. ft. less than 10,000	\$150	

M with the exception of hardware store 3,000 sq. ft., retail store over 12,000 sq. ft. are life hazard uses.

D Manufacturing (factory)

F-1	1 & 2 story less than 5,000 sq. ft. per floor	\$75	
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F exception life hazard uses.

S Storage S-1 (moderate hazard S-1, low hazard S-2)

S-1	1 & 2 story less than 5,000 sq. ft. per floor	\$50	
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S exception life hazard uses.

F Residential (LEA listed with multi family BHI)

Fee is for each building

R-1	1 to 6 units	\$25
R-2	7 to 12 units	\$50
R-3	13 to 20 units	\$75
R-4	21 to 50 units	\$100
R-5	for each additional unit	\$25

R Common areas (each building)

R-1	1 & 2 story less than 5,000 sq. ft. per floor	\$50
R-2	1 & 2 story more than 5,000 sq. ft. less than 10,000 sq. ft. per floor	\$75
R-3	1 & 2 story more than 10,000 sq. ft.	\$100
R-4	3 to 5 story less than 5,000 sq. ft. per floor	\$125
R-5	3 to 5 story more than 5,000 sq. ft. less than 10,000 sq. ft.	\$150
R-6	3 to 5 story over 10,000 sq. ft.	\$200

Common areas (LEA not listed with BHI) (each building)

R-1	1 & 2 story less than 5,000 sq. ft. per floor	\$50
R-2	1 & 2 story more than 5,000 sq. ft. less than 10,000 sq. ft. per floor	\$75
R-3	1 & 2 story more than 10,000 sq. ft.	\$100
R-4	3 to 5 story less than 5,000 sq. ft. per floor	\$125
R-5	3 to 5 story more than 5,000 sq. ft. less than 10,000 sq. ft. per floor	\$150
R-6	3 to 5 story over 10,000 sq. ft.	\$200

- (B) R-A uses shall be inspected and charged a fee only upon sale or change of tenant.
- (C) Uses not classified above that are subject to the Uniform Fire Code will be classified as business uses.
- (D) Uses required to register with the State as life hazard uses shall not be required to register under this section.
- (E) In the discretion of the fire official, vacant buildings will be charged and inspected according to the previous use of the building.
- (F) All residential uses except R-A uses shall be inspected in the common areas only.

Section 8. PERMITS AND CERTIFICATE OF FIRE CODE STATUS(Note4)

(A) The application fees for the permits listed in N.J.A.C. 5:70-2.7(b) shall be as provided by State regulation and are currently as follows:

Type 1 \$42

Type 2	\$166
Type 3	\$331
Type 4	\$497

(B) The cost for the issuance of a Certificate of Fire Code Status shall be **\$35**

Section 9. FEES FOR SMOKE DETECTOR AND CARBON MONOXIDE ALARMS

Fees for Certificate of smoke detector and carbon monoxide alarm (CSDCMAC) as required by N.J.A.C. 5:70-2.3, shall be based upon the amount of time remaining before the change of occupant is expected, as follows:

1. Requests for CSDCMAC received more than 10 business days prior to the change of occupant: \$35.00;
2. The application fee for a certificate of smoke detector and carbon monoxide alarm compliance Requests for a CSDCMAC received four to 10 business days prior to the change of occupant: \$70.00;
3. Requests for a CSDCMAC received fewer than four business days prior to the change of occupant: \$125.00.

Section 10. TECHNICAL AMENDMENTS

“Reserved”

Section 11. BOARD OF APPEALS

Pursuant to Sections 15 and 17 of the Uniform Fire Safety Act, any person aggrieved by any action of the local enforcing agency shall have the right to appeal to the Construction Board of Appeals of the County of Hunterdon.

Section 12. ENFORCEMENT, VIOLATIONS, AND PENALTIES

Enforcement, violations, and penalties shall be managed in conformity with the Uniform Fire Safety Act, the Uniform Fire Code and all other laws of the State of New Jersey.

Section 13. CONFLICTS WITH OTHER PROVISIONS

The provisions of this article shall be read in conjunction with the provisions of the Fire Prevention Code of the Borough of High Bridge. If any inconsistencies exist between the contents of these two articles, the provisions governing the Uniform Fire Safety Code shall take precedence and be entitled to full force and effect.

Section 14. REPEALS

The following ordinances or portions thereof are hereby repealed: 180-10 through 180-19. The Borough shall also adopt any other necessary amendments to Chapter 180 to conform to the provisions in this ordinance.

Section 15. EFFECTIVE DATE.

This ordinance shall be effective upon passage and publication as required by law.

Michele Lee, Mayor

ATTEST:

Adam Young, Municipal Clerk

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

NON-FAIR AND OPEN PROCESS FOR PROFESSIONAL CONTRACTS

RESOLUTION: 181-2019

ADOPTED:

WHEREAS, on January 1, 2007, the “New Jersey Local Unit Pay-to-Play” Law, *N.J.S.A. 19:44A-20.5 et. seq.*, became effective; and

WHEREAS, the Borough of High Bridge has a need to award certain professional contracts for services required by the municipality in calendar year 2019; and

WHEREAS, the Pay-to-Play Law permits such services to be acquired through two processes, including the “non-fair and open” process as defined in *N.J.S.A. 19:44A-20.7* on those contracts where it is anticipated that the total cost will exceed \$17,500.00; and

WHEREAS, the public good and interest of the citizens of the Borough of High Bridge will best be served by the “non-fair and open” process to secure experienced professional services, rather than the “fair and open” process of awarding a contract to the lowest bidder; and

WHEREAS, the Borough C.F.O. has determined and certified in writing that the value of each of these professional services may, in the aggregate, exceed \$17,500.00; and

WHEREAS, each professional will be required to first complete and submit a Business Entity Disclosure Certification which will certify that the said professional consultant and their firm have not made any reportable contributions to a political or candidate committee in the previous one year, and that their contract will prohibit the said professional consultant and their firm from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of High Bridge, County of Hunterdon and in the State of New Jersey as follows:

1. The following 2019 professional contracts shall be awarded under the “non-fair and open” process:
 - Community Action Services-Steven J. Weinberg, Director as Housing Rehabilitation Program Administrative Agent
2. The said professionals, prior to securing such contract, shall execute and file with the Clerk of the municipality, a Business Entity Disclosure Certification pursuant to *N.J.S.A. 19:44A-20.8* and the CFO shall provide a Determination of Value to be placed on file with this Resolution.
3. Each Contract is awarded without competitive bidding and the Mayor, Council President and Borough Clerk are authorized to execute Contracts for these professional services, and which Contracts are subject to review and approval by the Borough Attorney.
4. A notice of this action shall be published in the Borough’s legal newspaper.

I, Bonnie Ann Fleming, Chief Financial Officer of the Borough of High Bridge, do hereby certify funds are available for this contract from: Acct#10518020.



Bonnie Ann Fleming
Chief Financial Officer

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AMENDMENT OF PROFESSIONAL SERVICE CONTRACT

RESOLUTION: 182-2019

ADOPTED:

WHEREAS, a professional service contract for Borough Planner was awarded to Maser Consulting P.A. by Resolution #24-2019 on January 3, 2019; and

WHEREAS, additional professional services are required for planning services to review and revise the Highlands Wastewater Management Plan as part of the Highlands Plan Conformance Grant in the Current Fund budget in the amount of \$9,785.00;

WHEREAS, a certification of funds available has been completed by the CFO for said project.

NOW THEREFORE BE IT RESOLVED that the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey that the contract originally awarded to Maser Consulting P.A. for Borough Planner shall hereby be amended to include an additional \$9,785.00 for planning services associated with the Highlands Wastewater Management Plan as part of the Highlands Plan Conference Grant in the Current Fund Budget.

I, Bonnie Ann Fleming, Chief Financial Officer of the Borough of High Bridge, do hereby certify funds are available for this contract from: Account#10676620-Highlands—WWMP.



Bonnie Ann Fleming
Chief Financial Officer

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

APPOINTMENT AS A SEASONAL PART-TIME PUBLIC WORKS LABORER

RESOLUTION: 183-2019

ADOPTED:

WHEREAS, there is a need for a seasonal part-time laborer in the Public Works Department for various duties throughout the year; and

WHEREAS, the following applicant has been deemed eligible in meeting the requirements of the position:

Ian Harris

WHEREAS, the position will not exceed twenty-nine (29) hours per week;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon, State of New Jersey, that Ian Harris shall be hired to fill the position of Seasonal Department of Public Works Laborer, at the hourly rate of \$10.00, effective immediately.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

PLAYGROUND EQUIPMENT FOR UNION FORGE PARK

RESOLUTION: xxx-2019

ADOPTED:

WHEREAS, the Borough of High Bridge solicited quotes for Playground Equipment for Union Forge Park, and

WHEREAS, the results of the quotes were as follows for installation of a KidStuff Model 7550 Playground including installation and removal of the existing playground equipment:

Safety Down Under, Inc.	\$ 19,275.00
All Things Recreation, LLC.	\$ 28,362.27

WHEREAS, Safety Down Under quoted the lowest total price of \$19,275.00, and

WHEREAS, the CFO has certified funding is available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey approve the award of contract to Safety Down Under.

I, Bonnie Ann Fleming, Chief Financial Officer of the Borough of High Bridge, do hereby certify funds are available for this contract from: Parks & Recreation/Field Maintenance-Acct#10529055/#10529060.



Bonnie Ann Fleming
Chief Financial Officer

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

CANCELLATION OF CAPITAL APPROPRIATION BALANCES

RESOLUTION: 185-2019

ADOPTED:

WHEREAS, the following capital budget appropriation balance(s) remain unexpended and:

WHEREAS, the capital project(s) for which these funds were originally appropriated have been completed and no further expenditures are anticipated and:

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to fund balance or to the capital improvement fund from which the appropriation originated:

NOW THEREFORE, BE IT RESOLVED, by the Council of the Borough of High Bridge, County of Hunterdon, State of New Jersey, that the listed unexpended balances shall be canceled.

Name:	Funding:	Ord#	Amount
Solitude Pump House	CIF	2018-14	\$26,483.91
Cregar Road-Phase 6-Water	Water CIF	2016-07	\$677.50
Cregar Road-Phase 6	CIF	2017-07	\$65,842.30
Hillcrest Lane	CIF	2018-06	\$5,308.20

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**Resolution Requesting Approval of Items of Revenue Appropriation
NJS 40A:4-87**

RESOLUTION: 186-2019

ADOPTED:

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of High Bridge, in the County of Hunterdon, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$9,785.00, which is now available as a revenue from Miscellaneous Revenues Section F: Public and Private Revenues Offset with Appropriations: Highlands Grant – Wastewater Management Plan. Pursuant to the provision of the statute, and

BE IT FURTHER RESOLVED that the like sum of \$9,785.00 is hereby appropriated under the caption Public and Private Programs Offset by Revenues: Highlands Grant – Wastewater Management Plan.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Approval of Special Events fees for 2019 - Update

RESOLUTION: 187-2019

ADOPTED:

NOW, THEREFORE BE IT RESOLVED The Mayor and Council of the Borough of High Bridge set the fees for Special Events Programs as listed

Fee schedule:

Annual Sponsorship Packages

Premier Sponsor: \$10,000

Gold Sponsor: \$5,000

Silver Sponsor: \$2,500

Bronze Sponsor: \$1,250

A. Soap Box Derby

(1) Sponsorships

(a) Gold Sponsor: \$300

(b) Silver Sponsor: \$200

(c) Bronze Sponsor: \$100

(d) Hay bale ad: \$60 each

(2) Race day program ads

(a) Back cover:

[1] Half page: \$300

[2] Full page: \$500

(b) Inside front/inside back cover: \$300 full page

(c) Full page: \$150

(d) 2/3 page: \$100

(e) 1/3 page: \$60

(3) Registration fees

(a) Child: \$25

(b) Child (families with two or more entrants): \$20

B. Pooch Parade

(1) Sponsorships

(a) Gold Sponsor: \$300

(b) Silver Sponsor: \$200

(c) Bronze Sponsor: \$100

(2) Registration fees: \$5 per pooch

C. Friday Night Flicks

(1) Sponsorships

(a) Premier Sponsor: \$500

(b) Gold Sponsor: \$300

(c) Silver Sponsor: \$200

(d) Bronze Sponsor: \$100

D. Concerts

- (1) Sponsorships
 - (a) Premier Sponsor: \$1,000
 - (b) Gold Sponsor: \$500
 - (c) Silver Sponsor: \$250
 - (d) Patron: \$100

E. Community Day

- (1) Sponsorships
 - (a) Title Sponsor: \$5,000
 - (b) Game/Attraction Sponsor: \$2,500
 - (c) Gold Sponsor: \$1,000
 - (d) Silver Sponsor: \$500
 - (e) Bronze Sponsor: \$250

F. Plein Air – Paint Out

- (1) Sponsorships
 - (a) Title Sponsor: \$3,000
 - (b) Gold Sponsor: \$200
 - (c) Silver Sponsor: \$100
 - (e) Bronze Sponsor: \$50
- (2) Registration fees: \$25 per artist
 - (a) workshop: \$30 per artist
- (3) Prize Sponsorships
 - (a) First Prize Sponsor \$1,000
 - (b) Second Prize Sponsor \$500
 - (c) Third Prize Sponsor \$300

G. Salsa Night Sizzle: Dance and Live Orchestra

- (1) Sponsorships
 - (a) Premier Sponsor: \$500
 - (b) Gold Sponsor: \$300
 - (c) Silver Sponsor: \$200
 - (d) Bronze Sponsor: \$100

H. Commons and Community Day Banners

- (1) Sponsorships
 - (a) Full Banner Sponsor: \$500
 - (b) Half Banner Sponsor: \$250

I. General Event Sponsorship

- (a) \$2,500 (b) \$1,000 (c) \$500 (d) \$250 (e) \$125

J. Trunk/ Treat and Easter

- (a) Premier Sponsor: \$500
- (b) Gold Sponsor: \$300
- (c) Silver Sponsor: \$200
- (d) Bronze Sponsor: \$100

K. Holiday Planter Decorating Contest- 2019 Theme, Holidays Around the Globe (Gift Certificate or Cash Prize), December 7, 2019

- First Prize Sponsor: \$200
- Second Prize Sponsor: \$100
- Third Prize Sponsor: \$50

L. High Bridge Adventure Race – June 9th at 12 noon with rain date of June 23rd

- (a) Premier Sponsor: \$500
 - (b) Gold Sponsor: \$300
 - (c) Silver Sponsor: \$200
 - (d) Bronze Sponsor: \$100

- (b) A fee of \$20 per participant

**Borough of High Bridge
County of Hunterdon
State of New Jersey**

RESOLUTION: 188-2019

ADOPTED:

REFUND OUTSIDE DUTY ESCROW

WHEREAS, the application for Police Outside Duty has been accepted and;

WHEREAS, a balance remains in the escrow account of this applicant, for which no further action is required and;

WHEREAS, the Chief of Police has acknowledged the work has been completed as directed;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of High Bridge, County of Hunterdon, State of New Jersey, that the monies held shall be refunded as follows:

APPLICANT	ACCOUNT #	AMOUNT
Frederick Zerilli	10141619	\$ 230.05

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

REFUND OF TAX OVERPAYMENT

RESOLUTION: 189-2019

ADOPTED:

WHEREAS, the High Bridge Tax Collector has received duplicate funds for the same tax payment; and

WHEREAS, the property taxes for 2019 were up to date prior to receipt of said payment(s) or a credit balance has existed on the account for prior years, or the amount received exceeded the amount due.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon that the Tax Collector is hereby authorized to issue said refund of overpayment as follows:

<u>Block</u>	<u>Lot</u>	<u>Qualifier</u>	<u>Issued To:</u>	<u>Amount Due:</u>
4.05	56		Lereta Tax & Flood Services	\$1,434.62

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Lien Redemptions

RESOLUTION: 190-2019

ADOPTED:

WHEREAS, the High Bridge Tax Collector has received funds from a property owner(s) or other party of interest for redemption of a Tax Sale Lien(s), and

WHEREAS, lien holders are entitled to payment for redemption of the Tax Lien(s) upon receipt of funds by the Tax Collector, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey that the High Bridge Tax Collector is hereby authorized to redeem said lien(s) and return applicable premiums in the following amount(s):

<u>TAX LIEN CERT NO.</u>	<u>BLOCK</u>	<u>LOT</u>	<u>LIEN HOLDER</u>	<u>AMOUNT</u>
#2017-005	33	45	US Bank Cust BV002	\$51,379.49
Premium	33	45	US Bank Cust BV002	\$31,900.00

Memo

To: Mayor Lee

From: Bonnie Ann Fleming, CFO/CTC *B.A.F.*

CC: Borough Council

CC: Borough Administrator

Date: 05/22/19

Re: Monthly Report-Apr

Attached please find copies of the Weekly /Monthly Tax and Finance Department Reports for the month of April:

Including:

- Tax Collector's Monthly Receipts
- Capital Project Balances
- YTD Interest
- YTD Revenues
- Monthly Receipts and Disbursements
- YTD Budget Balances

The auditors were in the office April 22-May 3 compiling information in preparation of the annual audit report.

A meeting was held with the Borough Engineer, Administrator and Public Works Director to review the status of existing and prospective projects, including Phase I of the Water System improvements.

After determining that the NJIB application for funding Phase 1 of the improvement projects should be all-inclusive, our Bond Counsel, in conjunction with the itemized list prepared by the Borough Engineer, completed the \$1M Bond Ordinance for introduction at the 04/25 Council Meeting.

I prepared and submitted the Supplemental Debt Statement to support the \$1M Bond Ordinance introduction.

Information for the Spring/Summer newsletter was provided to the Administrator.

Coverage for the construction official and technical assistant, out on medical leave, was supplied with the joint efforts of Borough Hall staff and sub code officials.

The SAM registration was updated. This allows the Borough to apply for certain federal grants.

Bid submissions of contractors for the McDonald Street project were reviewed with the Borough Attorney and Engineer. Various options were considered and evaluated.

Legal notifications regarding the State Health Benefits Plan were prepared and mailed to eligible enrollees as per State guidelines.

Final certification of the CFO, along with copies of invoices and payments for the Mill Street project was supplied to the Borough Engineer for submission to the State DOT for release of the balance of our grant award.

Invoices for field usage were prepared and submitted to the Youth Soccer League, Adult Softball, and Huskies representatives. An accounting of the past due balance due to the Borough by the Adult Softball league was also provided and discussed with the Administrator.

An analysis of the property tax and financial agreement of three abated properties was provided to the Mayor upon request.

An opportunity for the Borough employees to discuss the AIG deferred compensation plan with our representative was provided on April 17.

Approved LOSAP awards for the Rescue Squad were credited to members accounts. Two new members have been requested to fill out an application setting up an account before funds can be transferred to them.

Acquisition of the chemical sprayer for the Golf Course was reviewed with the HBHGC Manager. An Ordinance appropriating funds and amending the Capital budget was prepared for Council approval.

Ordinances for additional appropriations for Washington Phase 2, the McDonald Street Water Main, and the purchase of a new sewer pump were prepared for the April 11 Council Meeting. Ordinances for capital projects including purchase of Live Scan Equipment, a Leaf Vacuum, and replacement of the utility truck body were prepared for introduction at the April 25 Council Meeting.

A resolution to amend the professional service contract for the Borough Engineer to increase the asset management plan by \$17,500 to include additional expenses for locating the water line to Bunnevale Well was prepared for Council approval on April 11. Upon approval, inclusion of the additional work was requested to be included in our NJIB loan forgiveness proposal with the State.

A resolution to amend the professional service contract for the Borough Engineer to perform an Infiltration and Inflow Evaluation study as part of the Highlands Plan Conformance Grant was prepared for Council approval. A Ch. 159 Resolution, amending the budget to include this project, was also prepared for Council approval on April 25.

Various resolutions for award of contracts for the Newsletter, Website Maintenance and Field Maintenance were prepared for Council approval at the April 11 and 25 Council meetings.

I contacted Frank Boenning, the Attorney handling the assignment of the garbage contract with Republic to get a status update. Approval from the NJDEP is still pending.

A discussion was held with the Administrator and Vicki Molloy of Concord Energy to evaluate the Borough's inclusion in the newly established Hunterdon County Electric Cooperative. Currently, the Borough is a participant in the NJSEM pricing thru June 2020. Starting in January of 2020 the Borough may wish to investigate other options, such as this, for the 2020 bid cycle.

COLLECTOR'S REPORT OF RECEIPTS

To the Borough of High Bridge Council:

I herewith submit to you my report of receipts for the Month ending:

April 30, 2019

	QTR	CURRENT	YTD
CURRENT 2019	69.50%	\$ 2,170,832.84	\$ 5,367,650.19
TAXES YEAR 2018		\$ 1,092.30	\$ 80,808.08
TAXES YEAR 2020		\$ -	\$ -
MISC REV		\$ -	\$ -
TAX SALE COST		\$ -	\$ -
LIENS		\$ -	\$ 65,797.17
PILOT		\$ -	\$ 13,412.59
INTEREST/PENALTY		\$ 786.01	\$ 7,711.63
PREMIUM		\$ -	\$ -
DUE UTILITY COLLECTOR		\$ 512.72	\$ 512.72
REDEMPTIONS - MUNI LIENS		\$ -	\$ -
TOTAL		\$ 2,173,223.87	\$ 5,535,892.38



Bonnie Ann Fleming
Tax Collector

05/21/19

Date

HIGH BRIDGE INTEREST EARNED 2019

	CURRENT	GREEN	DOG	WATER	WATER	SEWER	SEWER	SEWER	SOLID	SW	SUI	HISTORIC	REHAB	REC	DEV	SPECIAL	TOTAL
A/C #	417	441	433	567+utility	575	492+util	508	516+utility	524	591	954	REHAB	TRUST	ESC	ESC	EVENTS	TOTAL
JANUARY	4,677.54	13.33	10.75	246.07	106.28	455.92	129.50	156.56	6.67	118.12	3.91	58.25	8.42	0.28	8.52	8.52	6,000.12
FEBRUARY	5,556.37	13.98	11.16	234.57	108.82	409.20	132.71	137.20	6.99	124.02	4.34	61.10	8.83	0.30	8.54	8.54	6,818.13
MARCH	5,731.28	15.49	12.27	321.40	119.73	598.04	145.28	229.14	7.74	137.92	4.82	67.72	9.79	0.33	10.48	10.48	7,411.43
APRIL	5,879.65	15.01	11.19	299.69	108.71	652.80	139.67	201.98	7.49	134.23	4.70	65.62	7.49	0.32	17.13	17.13	7,545.68
MAY	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
JUNE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
JULY	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
AUGUST	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SEPTEMBER	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OCTOBER	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NOVEMBER	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
DECEMBER	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	21,844.84	57.81	45.37	1,101.73	443.54	2,115.96	547.16	724.88	28.89	514.29	17.77	252.69	34.53	1.23	44.67	44.67	27,775.36

YEAR TO DATE REVENUE AS OF: APRIL 2019

	Estimated	Received	Bal Due	Receivable
Amount to be Raised by Taxation	\$ 12,877,549.26	\$ (5,367,650.19)	\$ 7,509,899.07	58.32%
Delinquent Taxes	\$ 174,000.00	\$ (80,808.08)	\$ 93,191.92	53.56%
PILOT	\$ -	\$ (13,412.59)	\$ (13,412.59)	#DIV/0!
Local Revenues:				
Alcoholic Bev	\$ 5,400.00	\$ -	\$ 5,400.00	100.00%
Other (Amuse/Food/Handlers/Raffle/Vendor)	\$ 580.00	\$ (120.00)	\$ 460.00	79.31%
Municipal Court	\$ 20,000.00	\$ (8,513.39)	\$ 11,486.61	57.43%
Interest and Costs on Taxes	\$ 35,000.00	\$ (7,711.63)	\$ 27,288.37	77.97%
Interest	\$ 13,223.00	\$ (21,844.84)	\$ (8,621.84)	-65.20%
Utility Surplus	\$ -	\$ -	\$ -	#DIV/0!
Golf Revenues	\$ 950,000.00	\$ (73,854.18)	\$ 876,145.82	92.23%
Misc Rev - Unanticipated	\$ -	\$ (86,783.94)	\$ (86,783.94)	#DIV/0!
State Aid:				
Consolidated Prop Tax Relief Aid	\$ 25,690.00	\$ -	\$ 25,690.00	100.00%
Energy Receipts Tax	\$ 266,219.00	\$ -	\$ 266,219.00	100.00%
Garden State Trust	\$ 12,931.00	\$ -	\$ 12,931.00	100.00%
Fees & Permits:				
Uniform Construction Fees	\$ 40,000.00	\$ (24,150.00)	\$ 15,850.00	39.63%
Public/Private Revenue Anticipated:				
Misc Revenues: Other				
Recreation Fees	\$ -	\$ (4,000.00)	\$ (4,000.00)	#DIV/0!
Cable TV	\$ 11,177.00	\$ (11,177.64)	\$ (0.64)	-0.01%
Hunt Cty Open Space	\$ 10,920.00	\$ -	\$ 10,920.00	100.00%
Green Acres Grant	\$ 97,952.00	\$ -	\$ 97,952.00	100.00%
Body Armor Fund	\$ 1,136.99	\$ (1,136.99)	\$ -	0.00%
Clean Community Grant	\$ -	\$ -	\$ -	#DIV/0!
Body Camara Grant	\$ -	\$ -	\$ -	#DIV/0!
Click It or Ticket Grant-Somerset County	\$ -	\$ -	\$ -	#DIV/0!
Driver Sober Grant	\$ -	\$ -	\$ -	#DIV/0!
Distracted Driving Grant	\$ -	\$ -	\$ -	#DIV/0!
DWI Grant - somerset County	\$ 360.00	\$ (360.00)	\$ -	0.00%
Sustainable Jersey Grant -	\$ 1,256.60	\$ (1,256.60)	\$ -	0.00%
Recycling Tonnage	\$ 1,759.61	\$ (1,759.61)	\$ -	0.00%
Open Space & Rec Plan	\$ 25,000.00	\$ -	\$ 25,000.00	100.00%
Surplus:	\$ 800,000.00	\$ (800,000.00)	\$ -	0.00%
Total Revenue Anticipated&MRNA	\$ 2,492,605.20	\$ (1,136,889.49)	\$ 1,355,715.71	54.39%
Amnt to be Raised - Municipal	\$ 3,453,104.10	\$ -	\$ 3,453,104.10	100.00%
Local/Reg/Cty/Lib/Open Taxes	\$ 9,733,000.00	\$ (5,367,650.19)	\$ 4,365,349.81	44.85%
Total Tax Levy	\$ 13,186,104.10	\$ -	\$ -	

RECEIPTS AND DISBURSEMENTS APRIL 2019

FUND	BEGIN BALANCE	RECEIPTS	DISBURSEMENTS	END BALANCE
Green Acres	12,588.13	15.01	0.00	12,603.14
Premium	54,000.00	64.39	64.39	54,000.00
Dog	9,228.34	411.19	17.40	9,622.13
Capital	1,042,790.92	1,204.94	17,965.34	1,026,030.52
Water Utility	173,470.08	95,017.32	57,769.24	210,718.16
Water Capital	96,976.08	108.71	11,271.46	85,813.33
Sewer Utility	440,073.03	170,147.84	49,114.71	561,106.16
Sewer Capital	117,262.79	139.67	937.67	116,464.79
Solid Waste Utility	91,377.82	49,192.87	36,859.65	103,711.04
Solid Waste Cap	6,280.78	7.49	7.49	6,280.78
Sui	112,434.23	578.21	0.00	113,012.44
Historic Preservation	3,933.34	120.70	0.00	4,054.04
Rehab Escrow	55,028.33	65.62	0.00	55,093.95
Recreation Trust	7,956.59	7.49	3,145.00	4,819.08
Special Events	10,507.31	7,122.13	149.77	17,479.67
Dev Escrow	73,082.80	317.91	3,879.75	69,520.96
Current	2,901,762.07	2,110,779.39	2,735,547.28	2,276,994.18
TOTAL FUNDS	5,208,752.64	2,435,300.88	2,916,729.15	4,727,324.37

GOLF

	P&L Receipts	P&L Exp	Difference
Jan	\$ 18,203.00	\$ 51,552.00	\$ (33,349.00)
Feb	\$ 9,367.00	\$ 48,115.00	\$ (38,748.00)
Mar	\$ 46,283.00	\$ 59,457.00	\$ (13,174.00)
Apr	\$ 94,390.00	\$ 91,853.00	\$ 2,537.00
May			\$ -
Jun			\$ -
Jul			\$ -
Aug			\$ -
Sep			\$ -
Oct			\$ -
Nov			\$ -
Dec			\$ -
TOTAL	\$ 168,243.00	\$ 250,977.00	\$ (82,734.00)

Expenditure Budget

CURRENT FUND

Activity to 4/30/2019

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Account Number	Description	Budget	Activity	Encumbered	Balance
10510010	GENERAL ADMIN: SALARIES & WAGES	53,839.80	19,421.98	-	34,417.82
10510020	GENERAL ADMIN: OTHER EXPENSES	6,500.00	2,073.29	1,601.72	2,824.99
10510120	INTERNET	7,050.00	1,972.30	4,777.70	300.00
10511010	MAYOR AND COUNCIL: SALARIES & WAGES	6,000.00	-	-	6,000.00
10511020	MAYOR AND COUNCIL: OTHER EXPENSES	1,300.00	463.00	62.02	774.98
10511032	ADVERTISING	10,000.00	2,488.50	5,511.50	2,000.00
10511520	NEWSLETTER	7,500.00	510.00	4,080.00	2,910.00
10512010	MUNICIPAL CLERK: SALARIES & WAGES	30,357.26	9,023.74	-	21,333.52
10512020	MUNICIPAL CLERK: OTHER EXPENSES	7,645.00	879.13	281.87	6,484.00
10512520	ELECTION EXPENSE	2,750.00	-	-	2,750.00
10512720	CODIFICATION OF ORDINANCES	5,500.00	-	-	5,500.00
10513010	FINANCIAL ADMIN: SALARIES & WAGES	46,608.86	15,703.02	-	30,905.84
10513020	FINANCIAL ADMIN: OTHER EXPENSES	7,470.00	1,569.79	1,702.60	4,197.61
10513520	AUDIT SERVICES: OTHER EXPENSES	27,365.00	-	-	27,365.00
10514510	TAX COLLECTOR: SALARIES & WAGES	46,608.86	15,733.02	-	30,875.84
10514520	TAX COLLECTOR: OTHER EXPENSES	7,265.00	783.00	803.00	5,679.00
10515010	TAX ASSESSMENT: SALARIES & WAGES	45,526.60	15,295.82	-	30,230.78
10515020	TAX ASSESSMENT: OTHER EXPENSES	4,700.00	250.00	1,500.00	2,950.00
10515520	LEGAL: OTHER EXPENSES	80,000.00	9,362.50	1,637.50	69,000.00
10516520	ENGINEERING SERVICES: OTHER EXPENSES	50,000.00	1,592.00	3,408.00	45,000.00
10517020	BUILDINGS & GROUNDS	87,752.00	10,934.12	43,524.11	33,293.77
10517120	BUILDINGS & GROUNDS-OFFICE	44,180.00	21,624.54	16,154.96	6,400.50
10518010	PLANNING BOARD: SALARIES & WAGES	5,928.00	1,698.30	-	4,229.70
10518020	PLANNING BOARD: OTHER EXPENSES	19,500.00	1,518.75	481.25	17,500.00
10518510	ZONING OFFICER: SALARIES & WAGES	5,306.04	1,768.72	-	3,537.32
10519510	CONSTRUCTION OFFICIAL: SALARIES & WAGES	42,383.40	14,000.72	-	28,382.68
10519520	CONSTRUCTION OFFICIAL: OTHER EXPENSES	1,200.00	-	1.00	1,199.00
10520510	CCO-BLDG INSPECTION: SALARIES & WAGES	5,306.04	1,768.72	-	3,537.32
10521020	LIABILITY INSURANCE	80,200.00	26,286.90	-	53,913.10
10521520	WORKER'S COMPENSATION INSURANCE	54,000.00	26,594.70	-	27,405.30
10522020	EMPLOYEE GROUP INSURANCE	162,120.00	51,984.18	97,898.90	12,236.92
10524010	POLICE DEPARTMENT: SALARIES & WAGES	875,609.07	285,440.81	-	590,168.26
10524020	POLICE DEPARTMENT: OTHER EXPENSES	65,000.00	19,295.91	29,766.66	15,937.43
10525220	EMERGENCY MANAGEMENT: OTHER EXPENSES	3,500.00	392.06	859.94	2,248.00
10525520	HIGH BRIDGE VOLUNTEER FIRE DEPT.	80,237.00	80,237.00	-	-
10526020	RESCUE/FIRST AID	29,000.00	-	-	29,000.00
10526520	LOSAP CONTRIBUTION	28,000.00	25,200.00	2,800.00	-
10527020	ECONOMIC DEVELOPMENT	2,500.00	165.00	-	2,335.00
10529010	DEPT.OF PUBLIC WORKS: SALARIES & WAGES	146,993.81	45,188.39	-	101,805.42
10529020	DEPT.OF PUBLIC WORKS: OTHER EXPENSES	255,000.00	26,199.15	121,502.71	107,298.14
10529055	PARKS & PLAYGROUNDS - OTHER EXPENSES	19,000.00	-	19,000.00	-
10529060	FIELD MAINTENANCE - OTHER EXPENSES	19,500.00	859.80	-	18,640.20
10533020	BOARD OF HEALTH: OTHER EXPENSES	1,500.00	-	-	1,500.00
10533520	ENVIRONMENTAL COMMISSION: OTHER EXPENSES	3,000.00	-	-	3,000.00
10537020	SPECIAL EVENTS: OTHER EXPENSES	3,500.00	463.52	2,317.60	718.88
10537120	CULTURAL & HERITAGE	2,000.00	-	-	2,000.00
10537620	GOLF-OTHER EXPENSES	950,000.00	217,083.53	43,795.89	689,120.58
10539010	LIBRARY: SALARIES & WAGES	22,656.00	7,072.00	-	15,584.00
10539020	LIBRARY - OTHER EXPENSES	200.00	-	200.00	-
10543020	ELECTRICITY	26,000.00	5,611.16	15,465.21	4,923.63
10543520	STREET LIGHTING	37,500.00	8,415.31	24,069.91	5,014.78
10544020	TELEPHONE	16,800.00	4,478.76	12,284.55	36.69
10544620	GASOLINE	48,520.00	4,796.48	43,303.52	420.00
10544720	HEATING FUEL	38,000.00	10,545.17	11,054.83	16,400.00
10547120	CONTRIBUTION TO PERS	26,000.00	24,991.22	-	1,008.78
10547220	SOCIAL SECURITY SYSTEM(OASI)	101,306.52	31,618.18	-	69,688.34
10547520	CONTRIBUTION TO PFRS	205,105.00	205,105.00	-	-

Expenditure Budget

CURRENT FUND

Activity to 4/30/2019

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Account Number	Description	Budget	Activity	Encumbered	Balance
10547521	DEFINED CONTRIBUTION RETIREMT PL	10,000.00	1,630.52	-	8,369.48
10629021	ENVIRONMENTAL TESTING	7,000.00	-	-	7,000.00
10649020	MUNICIPAL COURT: OTHER EXPENSES	40,000.00	9,854.00	29,562.00	584.00
10651020	STORMWATER MANAGEMENT	3,000.00	-	-	3,000.00
10671520	BODY ARMOR FUND	1,136.99	-	-	1,136.99
10672620	RECYCLING TONNAGE GRANT	1,759.61	1,718.84	-	40.77
10676020	DWI GRANT-SOMERSET COUNTY	360.00	360.00	-	-
10676320	SUSTAINABLE JERSEY GRANT	1,256.60	-	701.35	555.25
10676420	OPEN SPACE & REC PLAN ELEMENT	25,000.00	-	-	25,000.00
10687120	SPECIAL EMERGENCY-5 YEARS	35,000.00	-	-	35,000.00
10689920	RESERVE FOR UNCOLLECTED TAXES	308,554.84	-	-	308,554.84
10690020	CAPITAL IMPROVEMENT FUND	200,000.00	-	-	200,000.00
10692020	BOND PRINCIPAL	415,000.00	25,000.00	-	390,000.00
10692520	NOTE PRINCIPAL	120,000.00	-	-	120,000.00
10693020	BOND INTEREST	293,000.00	109,379.37	-	183,620.63
10693520	NOTE INTEREST	25,000.00	-	-	25,000.00
10694020	GREEN ACRES-SPRINGSIDE-#1014-01-008	11,660.00	-	-	11,660.00
10694120	GREEN ACRES-LK SOLITUDE-#1014-95-128	86,292.00	-	-	86,292.00
10694220	NJEIT-LK SOLITUDE	60,200.00	9,357.83	-	50,842.17
10694320	DAM RESTORATION LOAN	237,200.00	118,564.80	-	118,635.20
10694520	CAPITAL LEASE	96,000.00	31,221.92	-	64,778.08
TOTALS		5,945,709.30	1,565,546.47	540,110.30	3,840,052.53



Foodstock NJ
20 Randolph Road
Freehold, NJ 07728
www.FoodstockNJ.org

Dear Bonnie:

I am writing on behalf of Foodstock, a grassroots 501c3 organization that has been formed to assist with the needs of our less fortunate community members who are struggling to put food on their tables and to provide an opportunity for your organization to participate in a community event. This successful effort began in 2010 with a small food drive event and to date we have collected 380,000 pounds of food. These efforts have greatly benefited local food pantries which have come to depend on the great work of the Foodstock organization.

We have raised the bar again to reach our goal of 500,000 pounds and this is where you can help. You are invited to join **Foodstock Week from July 7th through July 12th** where each employee will be provided with a brown bag to fill with non-perishable food donations and return to a location(s) you define. All food donations collected will be donated to one of the following choices:

1. A Pantry or Foodbank of your choice by going to www.foodpantries.org and delivered by you/your organization. Please note your lead will need to call and coordinate the delivery.
2. A Pantry or Foodbank of your choice by going to www.foodpantries.org and delivered and coordinated by our Foodstock team.
3. A Pantry or Foodbank of Foodstock's choice that will be picked up at your location and delivered by our Foodstock team.

Please RSVP by May 15, 2019 by contacting Foodstocknj.org with the following information so we can get you started:

- Your lead contact name, email and cell
- How many employees will receive brown bags
- Your Food Donation will go to _____ and be delivered by _____.

Thank you in advance for considering being a part of our effort. Many families will be touched by your contribution.

Sincerely,

Bob Swisher

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
CURRENT FUND				
2411 - AHPNJ	PO 25989 ADMIN - OE - SEMINARS - JUNE 19, 20		110.00	
10510024	<i>General Admin-OE-Conferences/Seminars</i>	110.00		110.00
950 - AMERICAN WEAR, INC	PO 25768 DPW - OE - UNIFORMS - 66% OF MONTHL		105.44	
10529029	<i>Dept. of Public Works-OE-Uniforms</i>	105.44		105.44
2183 - ARF RENTAL SERVICES, INC	PO 25719 SPECIAL EVENTS - PORTABLE TOILETS -		231.76	
10537099	<i>Special Events-Misc.</i>	231.76		231.76
2025 - BANK OF AMERICA	PO 25736 BUILDINGS & GROUNDS/WATER/SPECIAL E		1,483.24	
10517040	<i>Buildings & Grounds - New Boro Hall</i>	634.00		
10510021	<i>General Admin-OE-Office Supplies</i>	160.00		
10517121	<i>BUILDINGS & GROUNDS-OFFICE SUPPLIES</i>	600.00		
10512028	<i>Municipal Clerk-OE-Office Equipment</i>	89.24		
10517099	PO 25927 BUILDINGS & GROUNDS - MISC - MEETIN <i>Buildings & Grounds - Misc</i>	312.08	312.08	1,795.32
2397 - UNUM	PO 25598 GROUP INSURANCE - LTD - POLICY #06		154.03	
10522073	<i>Employee Group Insurance:Life Ins</i>	154.03		154.03
1530 - HIGH BRIDGE HILLS GOLF COURSE	PO 24923 GOLF - OE - DEC		2,836.48	
10537620A	<i>(2018) GOLF-OTHER EXPENSES</i>	2,836.48		2,836.48
1530 - HIGH BRIDGE HILLS GOLF COURSE	PO 25817 GOLF - OE - MAY		45,631.97	
10537620	<i>GOLF-OTHER EXPENSES</i>	45,631.97		45,631.97
769 - CINTAS CORPORATION #101	PO 25715 BUILDINGS & GROUNDS - PD & BH - WEE		230.52	
10517091	<i>Buildings & Grounds - Police Bldg</i>	115.26		
10517040	<i>Buildings & Grounds - New Boro Hall</i>	115.26		230.52
98 - CLINTON NAPA	PO 26059 DPW - OE - VEHICLE REPAIRS		98.95	
10529028	<i>Dept. of Public Works-OE-Vehicle Repair</i>	98.95		
10529028	PO 26065 DPW - OE - VEHICLE REPAIR <i>Dept. of Public Works-OE-Vehicle Repair</i>	91.60	91.60	
10529028	PO 26073 DPW - OE - VEHICLE REPAIRS - TRAILE <i>Dept. of Public Works-OE-Vehicle Repair</i>	41.08	41.08	231.63
987 - COMCAST	PO 25638 DPW - INTERNET A/C 09574 832139-01-		262.18	
10510120	<i>INTERNET</i>	109.90		
10544122	<i>Telephone - Garage</i>	152.28		262.18
213 - COUNTY OF HUNTERDON	PO 25943 CONSTRUCTION - OE		283.00	
10519521	<i>Construction Official-OE-Office Supplies</i>	283.00		283.00
2279 - CUSTOM WORKFLOW SOLUTIONS, LLC	PO 25749 BUILDINGS & GROUNDS - BORO HALL		170.00	
10517133	<i>BUILDINGS & GROUNDS-DATA PROCES/SOFTWARE</i>	170.00		170.00
1349 - DEER CARCASS REMOVAL SERVICE LLC	PO 25730 BUILDINGS & GROUNDS - DEER CARCASS		114.00	

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
10517050	Buildings & Grounds - Deer Carcass Remv		114.00	114.00
73 - EASTSIDE SERVICE, INC	PO 26066 POLICE - OE - VEHICLE REPAIR 14-13			137.40
10524028	Police Department-OE-Vehicle Repair		137.40	
	PO 26067 POLICE - OE - VEHICLE REPAIR 14-12			120.27
10524028	Police Department-OE-Vehicle Repair		120.27	
	PO 26068 POLICE - OE - VEHICLE REPAIR 14-13			2,151.00
10524028	Police Department-OE-Vehicle Repair		2,151.00	2,408.67
2519 - ELWOOD STUDIO	PO 26054 WEBSITE MAINT			525.00
10511524	Website Production		525.00	525.00
1888 - EXAMINETICS	PO 25382 DPW - OE - MISC - HEARING TEST - in			500.00
10529099A	(2018) Dept. of Public Works-OE-Misc.		500.00	500.00
2516 - FAIRWAY GREEN INC	PO 26043 FIELD MAINTENANCE - UNION FORGE FIE			2,157.00
10529060	FIELD MAINTENANCE - OTHER EXPENSES		2,157.00	2,157.00
1923 - FM GENERATOR INC	PO 26030 B&G -GENERATOR MAINT - GOLF COURSE			1,007.79
10537620	GOLF-OTHER EXPENSES		400.00	
10517092	Buildings & Grounds - DPW		607.79	1,007.79
2422 - GREATAMERICA FINANCIAL SVCS.	PO 25753 BUILDINGS & GROUNDS - OFFICE EQUIPM			142.00
10517125	BUILDINGS & GROUNDS-OFFICE EQUIPMENT		142.00	142.00
2064 - IMAGE SYSTEMS FOR BUSINESS INC	PO 25729 BUILDINGS & GROUNDS - POLICE BLDG -			144.00
10517123	BUILDINGS & GROUNDS-COPIER LEASE		144.00	144.00
2296 - WELLS FARGO VENDOR FIN	PO 25714 BUILDINGS & GROUNDS - COPIER LEASE			338.89
10517123	BUILDINGS & GROUNDS-COPIER LEASE		338.89	338.89
2312 - IMPERIAL COPY PRODUCTS, INC	PO 25713 BUILDINGS & GROUNDS - COPIER LEASE			79.99
10517123	BUILDINGS & GROUNDS-COPIER LEASE		79.99	79.99
90 - JCP&L	PO 25646 ELECTRIC - SPRINGSIDE - ACCT#100050			16.46
10543520	STREET LIGHTING		16.46	
	PO 25654 STREET LIGHTING - APR 2019 - ACCT#2			1,833.47
10543520	STREET LIGHTING		37.33	
10543025	Electricity - Boro Hall		175.69	
10543026	Electricity - Library		33.57	
10543024	Electricity - DPW		89.60	
10543034	Electricity - Washington Ave.		38.44	
10543022	Electricity - Fire		619.70	
10543031	Electricity - Rt 513		3.15	
10543021	Electricity - Rescue Squad		270.37	
10543032	Electricity - Boro Commons		3.15	
10543027	Electricity - Solitude Museum/Garage		13.39	
10543033	Electricity - Bridge Street		5.83	
10543023	Electricity - Police		543.25	1,849.93
131 - L&L LAWN & GARDEN EQUIPMENT, INC	PO 26064 DPW - OE - VEHICLE MAINT			39.98
10529036	Dept. of Public Works-OE-Vehicle Maintee		39.98	39.98

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
2520 - LERETA TAX & FLOOD SERVICE REFUND & RETURN	PO 26077 TAX OVERPAYMENT REFUND BY RESOLUTIO			1,434.62
101310	TAX OVERPAYMENTS	1,434.62		1,434.62
1398 - MASER CONSULTING PA	PO 25792 PLANNING BOARD - OE - ENGINEERING -		272.50	
10518033	Planning Board-OE-Engineering	272.50		272.50
1398 - MASER CONSULTING PA	PO 26046 OPEN SPACE REC PLAN ELEMENT - HIB07		2,226.25	
10676420	OPEN SPACE & REC PLAN ELEMENT	2,226.25		2,226.25
1398 - MASER CONSULTING PA	PO 26076 HIGHLANDS - WASTEWATER MANAGEMENT P		6,660.50	
10676620	HIGHLANDS-WWMP	6,660.50		6,660.50
2233 - MICHAEL PAPPAS	PO 25878 ADMIN - MILEAGE		107.14	
10510099	General Admin-OE-Misc.	107.14		107.14
149 - MUNICIPAL SOFTWARE, INC	PO 25918 BUILDINGS & GROUNDS - NEW COMPUTER		997.00	
10517122	BUILDINGS & GROUNDS-OFFICE EQPMT REPAIRS	997.00		997.00
214 - NJ ADVANCE MEDIA	PO 25640 ADVERTISING - ACCT #1160892 / 11648		405.78	
10511032	ADVERTISING	405.78		405.78
157 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 25745 ADMIN - 2019 MEMBERSHIP / BULLETIN		50.00	
10511020	MAYOR AND COUNCIL: OTHER EXPENSES	50.00		50.00
630 - NJMMA	PO 26044 ADMIN - OE - CONFERENCE - MICHAEL P		185.00	
10510024	General Admin-OE-Conferences/Seminars	185.00		185.00
2508 - PEIRCE-EAGLE EQUIPMENT CO	PO 26072 DPW - OE - VEHICLE MAINT - 2000 ODB		3,567.02	
10529036	Dept. of Public Works-OE-Vehicle Maintee	3,567.02		3,567.02
189 - RUTGERS CTR FOR GOV SERVICES	PO 26057 FINANCE - OE - EDUCATION - QPA REVI		658.00	
10513025	Financial Admin-OE-Education/Training	658.00		658.00
2521 - S&K TRUCK PARTS, INC	PO 26080 DPW - OE - VEHICLE MAINT -		24.35	
10529036	Dept. of Public Works-OE-Vehicle Maintee	24.35		24.35
1595 - SAMR, INC	PO 25778 CLEAN COMMUNITIES - ELECTRONIC RECY		3,650.00	
10141739	CLEAN COMMUNITIES	3,250.00		
10429005	MISC. REVENUE - MISC	400.00		3,650.00
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 25610 INSURANCE - GROUP HEALTH - MAY 2019		16,152.32	
10522071	Employee Group Insurance:Health	10,059.82		
101408	RESERVE - HEALTH BENEFITS	6,092.50		16,152.32
499 - STATE TOXICOLOGY LABORATORY	PO 25564 POLICE - OE - MISC		45.00	
10524099A	(2018) Police Department-OE-Misc.	45.00		45.00

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
2209 - SUPERIOR TOWING & TRANSPORT, LLC 10524099	PO 26052 POLICE - OE - MISCELLANEOUS Police Department-OE-Misc.	251.00	251.00	251.00
1397 - SUPLEE, CLOONEY & COMPANY 10513524	PO 26058 AUDIT SERVICES - OE - 2018 AUDIT Audit Services - LOSAP	925.00	925.00	925.00
2396 - THE STANDARD INSURANCE CO 10522072	PO 25590 GROUP INSURANCE - DENTAL - POLICY # Employee Group Insurance:Dental	1,521.38	1,521.38	1,521.38
2438 - STANDARD INSURANCE CO 10522073	PO 25594 GROUP INSURANCE - LIFE - POLICY #00 Employee Group Insurance:Life Ins	377.99	377.99	377.99
366 - TOWNSHIP OF LEBANON, TREASURER 10141619	PO 26060 RESERVE - POLICE OUTSIDE DUTY - T. RESERVE - ZERILLI	369.95	369.95	369.95
2242 - US BANK CUST BV002 TRUST & CREDITOR 104156	PO 26078 OUTSIDE LIEN REDEMPTION-CERT #2017- REVENUE - O/S LIEN REDEMPTION	51,379.49	51,379.49	51,379.49
199 - VAN DOREN OIL COMPANY 10544726	PO 25691 HEATING FUEL - SOLITUDE HOUSE - ACC Heating - Solitude House	1,928.87	1,928.87	1,928.87
2429 - VIRTRU CORP 10524026	PO 26041 POLICE - OE - MAINTENANCE CONTRACTS Police Department-OE-Maintenance Contras	420.00	420.00	420.00
2141 - VSP VISION CARE 10522074	PO 25602 GROUP INSURANCE - VISION - ACCOUNT Employee Group Insurance:Vision	226.98	226.98	226.98
1777 - WESTERN PEST SERVICES 10517040	PO 25693 BUILDINGS & GROUNDS - BORO HALL - A Buildings & Grounds - New Boro Hall	44.00	44.00	44.00
10517098	PO 25694 BUILDINGS & GROUNDS - RESCUE - RAT Buildings & Grounds - Rescue Squad	97.00	97.00	97.00
10517091	PO 25695 BUILDINGS & GROUNDS - POLICE - RAT Buildings & Grounds - Police Bldg	97.00	97.00	238.00
2522 - ZERILLI, FREDERICK 10141619	PO 26083 RESERVE - OUTSIDE DUTY - REFUND BY RESERVE - ZERILLI	230.05	230.05	230.05
PREMIUM FUND				
2242 - US BANK CUST BV002 TRUST & CREDITOR 221400	PO 26079 PREMIUM-OUTSIDE LIEN REDEMPTION-CER TAX SALE PREMIUMS	31,900.00	31,900.00	31,900.00
DOG FUND				
153 - NJ DEPT OF HEALTH & SENIOR SERVICES 231320	PO 25752 APR 2019 DOG FEES RESERVE FOR STATE DEPT OF HEALTH FEES	36.00	36.00	36.00
WATER UTILITY FUND				

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
950 - AMERICAN WEAR, INC 60510034	PO 25769 WATER - OE - UNIFORMS - 22% OF MONT WATER - OE - UNIFORMS/CLOTHING		35.15	35.15
2397 - UNUM 60510040	PO 25599 WATER - GROUP INSURANCE - LTD - POL WATER - OE - INSURANCE - GROUP		23.24	23.24
176 - EUROFINS QC, INC 60510045	PO 25912 WATER - OE - ANAYLSIS WATER - OE - WATER ANAYLSIS		3,080.20	3,080.20
90 - JCP&L 60510098	PO 25666 WATER- STREET LIGHT - APR 2019 - AC WATER - OE - ELECTRIC		4,577.52	4,577.52
426 - MCMANIMON ,SCOTLAND, & BAUMANN LLC 60510042	PO 25787 WATER - OE - LEGAL - BOND COUNSEL WATER - OE - ENGINEERING/LEGAL/PROF FEES		600.00	600.00
146 - MGL PRINTING SOLUTIONS 60510031	PO 25947 WATER/SEWER/SOL WAS - DATA PROCESS WATER - OE - DATA PROCESSING		130.66	130.66
1694 - ONE CALL CONCEPTS, INC 60510099	PO 25696 WATER - OE - MISC - ONE CALL MESSAG WATER - OE - MISCELLANEOUS		38.08	38.08
590 - PENN BOWER, INC 60510051	PO 25700 WATER - OE - REPAIRS/CONTRACTS - RE WATER - OE - REPAIRS/CONTRACTS		3,733.00	3,733.00
169 - STATE OF NJ-DIV PENSIONS&BENE 60510040	PO 25610 INSURANCE - GROUP HEALTH - MAY 2019 WATER - OE - INSURANCE - GROUP		4,127.38	4,127.38
2396 - THE STANDARD INSURANCE CO 60510040	PO 25591 WATER - GROUP INSURANCE - DENTAL - WATER - OE - INSURANCE - GROUP		396.36	396.36
2438 - STANDARD INSURANCE CO 60510040	PO 25595 WATER - GROUP INSURANCE - LIFE - PO WATER - OE - INSURANCE - GROUP		57.15	57.15
2141 - VSP VISION CARE 60510040	PO 25603 WATER - GROUP INSURANCE - VISION -A WATER - OE - INSURANCE - GROUP		58.20	58.20
SEWER UTILITY FUND				
950 - AMERICAN WEAR, INC 62510034	PO 25770 SEWER - OE - UNIFORMS - 12% OF MONT SEWER - OE - UNIFORMS/CLOTHING		19.17	19.17
2397 - UNUM 62510040	PO 25600 SEWER - GROUP INSURANCE - LTD - POL SEWER - OE - INSURANCE - GROUP		18.76	18.76
90 - JCP&L 62510098	PO 25678 SEWER- STREET LIGHTING - APR 2019 - SEWER - OE - ELECTRIC		1,178.14	1,178.14
146 - MGL PRINTING SOLUTIONS	PO 25947 WATER/SEWER/SOL WAS - DATA PROCESS		130.67	

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
62510031	SEWER - OE - DATA PROCESSING		130.67	130.67
122 - MSI PLUMBING, INC	PO 25846 SEWER - OE - METER CALIBRATION - BA			125.00
62510051	SEWER - OE - REPAIRS/CONTRACTS		125.00	125.00
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 25610 INSURANCE - GROUP HEALTH - MAY 2019			2,722.38
62510040	SEWER - OE - INSURANCE - GROUP		2,722.38	2,722.38
2396 - THE STANDARD INSURANCE CO	PO 25592 SEWER - GROUP INSURANCE - DENTAL -			301.40
62510040	SEWER - OE - INSURANCE - GROUP		301.40	301.40
2438 - STANDARD INSURANCE CO	PO 25596 SEWER - GROUP INSURANCE - LIFE -POL			46.09
62510040	SEWER - OE - INSURANCE - GROUP		46.09	46.09
2141 - VSP VISION CARE	PO 25604 SEWER - GROUP INSURANCE - VISION -			40.74
62510040	SEWER - OE - INSURANCE - GROUP		40.74	40.74
SOLID WASTE UTILITY FUND				
2397 - UNUM	PO 25601 SOLID WASTE - GROUP INSURANCE - LTD			8.42
64510040	SOLID WASTE-OE-GROUP INSURANCE		8.42	8.42
2246 - DOWN 2 EARTH FARMS, LLC	PO 25734 SOLID WASTE - OE - RECYCLING - LEAV			2,275.00
64510080	SOLID WASTE-OE-RECYCLING		2,275.00	2,275.00
146 - MGL PRINTING SOLUTIONS	PO 25947 WATER/SEWER/SOL WAS - DATA PROCESS			130.67
64510031	SOLID WASTE-OE-DATA PROCESSING		130.67	130.67
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 25610 INSURANCE - GROUP HEALTH - MAY 2019			1,765.57
64510040	SOLID WASTE-OE-GROUP INSURANCE		1,765.57	1,765.57
2396 - THE STANDARD INSURANCE CO	PO 25593 SOLID WASTE - GROUP INSURANCE - DEN			151.18
64510040	SOLID WASTE-OE-GROUP INSURANCE		151.18	151.18
2438 - STANDARD INSURANCE CO	PO 25597 SOLID WASTE - GROUP INSURANCE - LI			20.73
64510040	SOLID WASTE-OE-GROUP INSURANCE		20.73	20.73
2141 - VSP VISION CARE	PO 25605 SOLID WASTE - GROUP INSURANCE - VIS			23.28
64510040	SOLID WASTE-OE-GROUP INSURANCE		23.28	23.28
DEVELOPER ESCROW TRUST FUND				
130 - MOTT MACDONALD	PO 26056 ESCROW - RIVERVIEW VILLAGE - 30/13-			76.50
7118564	RIVERVIEW VILLAGE-81 WEST MAIN-#18-001		76.50	76.50
SPECIAL EVENTS				
2324 - DELGADO, ERIN	PO 26061 EVENTS - SBD - PRIZES			117.85
781010	SOAP BOX DERBY		117.85	117.85

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
2434 - P&W SERVICES, LLC 781010 SOAP BOX DERBY	PO 25991 SOAP BOX DERBY 2019 - PORTABLE TOIL		295.00	295.00 295.00
2510 - REDENTOR JIMENEZ 781004 CONCERTS	PO 26023 CONCERTS 2019 - JUNE 1, 2019		300.00	300.00 300.00
1914 - RILEY'S PUBLIC HOUSE 781010 SOAP BOX DERBY	PO 26026 SOAP BOX DERBY 2019 - FOOD		472.00	472.00 472.00
2277 - RUSSELL PURSELL 781010 SOAP BOX DERBY	PO 26025 SOAP BOX DERBY 2019 - ENTERTAINMENT		500.00	500.00 500.00
2149 - WAYNE S. VILLANTE 781004 CONCERTS	PO 26022 CONCERTS 2019 - JUNE 1, 2019		700.00	700.00 700.00

TOTAL

215,865.26

Total to be paid from Fund 10 CURRENT FUND	155,653.77
Total to be paid from Fund 22 PREMIUM FUND	31,900.00
Total to be paid from Fund 23 DOG FUND	36.00
Total to be paid from Fund 60 WATER UTILITY FUND	16,856.94
Total to be paid from Fund 62 SEWER UTILITY FUND	4,582.35
Total to be paid from Fund 64 SOLID WASTE UTILITY FUND	4,374.85
Total to be paid from Fund 71 DEVELOPER ESCROW TRUST FUND	76.50
Total to be paid from Fund 78 SPECIAL EVENTS	2,384.85

	215,865.26

Checks Previously Disbursed

51019 HIGH BRIDGE BOROUGH-PAYROLL	CASH	3,323.46	5/10/2019
51019 HIGH BRIDGE BOROUGH-PAYROLL	CASH	6,863.33	5/10/2019
51019 HIGH BRIDGE BOROUGH-PAYROLL	CASH	8,804.30	5/10/2019
51019 HIGH BRIDGE BOROUGH-PAYROLL	CASH	57,714.35	5/10/2019
517191 POSTMASTER	CASH - TREASURER	500.00	5/17/2019

		77,205.44	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 10 CURRENT FUND	58,214.35	155,653.77	213,868.12
Fund 22 PREMIUM FUND		31,900.00	31,900.00
Fund 23 DOG FUND		36.00	36.00
Fund 60 WATER UTILITY FUND	8,804.30	16,856.94	25,661.24
Fund 62 SEWER UTILITY FUND	6,863.33	4,582.35	11,445.68
Fund 64 SOLID WASTE UTILITY FUND	3,323.46	4,374.85	7,698.31
Fund 71 DEVELOPER ESCROW TRUST FUND		76.50	76.50
Fund 78 SPECIAL EVENTS		2,384.85	2,384.85
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BILLS LIST TOTALS	77,205.44	215,865.26	293,070.70
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**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AUTHORIZATION TO MEET IN EXECUTIVE SESSION

RESOLUTION: 191-2019

ADOPTED:

WHEREAS, the Mayor and Council of the Borough of High Bridge seek to discuss legal advice for contract negotiations for the Chief of Police Brett Bartman and such other issues as are announced during the open session of the Council Meeting on May 23, 2019 that can be discussed in Executive Session; and

WHEREAS, pursuant to the provisions of N.J.S.A. 10:4-12b, matters concerning personnel, pending litigation, contracts and land acquisition may be discussed in sessions from which members of the public may be excluded; and

WHEREAS, the Mayor and Council are of the opinion that such discussions should, in the best interest of the citizens of the Borough of High Bridge, be held in Executive Session.

WHEREAS, the executive session minutes will be released if and as required by law, including as to (1) pending or anticipated contract negotiations in which the Borough is or may become a party, the purchase, lease or acquisition of real property, and the setting of banking rates or investment of public funds, after the contract is signed or it is clear that negotiations will not resume, (2) pending or anticipated litigation, after the conclusion of the lawsuit in which the Borough is or may become a party, including the time for any appeals, or, if no lawsuit is filed, after the statute of limitations has run on the issue or it is otherwise clear that no lawsuit will be filed, (3) tactics and techniques utilized in protecting the safety and property of the public, if the disclosure would not impair such protection, and (4) matters that would impair the right to receive funds from the US Government if and when the impairment no longer exists. The Borough does not anticipate that executive session minutes covered by the following sections of the Open Public Meetings Act will be released: N.J.S.A. 10:4-12b(1)(information rendered confidential by State or Federal statute), b(3)(material constituting an unwarranted invasion of privacy), b(7)(advice falling within the attorney-client privilege), b(8)(certain employment matters, unless the affected employees or appointees request the release in writing) and b(9)(deliberations regarding the imposition of specific civil penalties)."

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey as follows:

1. The general public shall be excluded from the discussions in these matters pursuant to the provisions of N.J.S.A. 10:4-12B.
2. Matters discussed in Executive Session shall, when appropriate, be made public.
3. It is anticipated that formal action may be taken following this Executive Session.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING THE BOROUGH TO ENTER INTO AN
EMPLOYMENT AGREEMENT WITH CHIEF OF POLICE BRETT J. BARTMAN**

RESOLUTION: 146-2019

TABLED TO 04/25/2019 ON 04/11/2019

HELD TO 05/09/2019

TABLED TO 05/23/2019 ON 05/09/2019

WHEREAS, the Borough of High Bridge and its Chief of Police, Brett J. Batman, are desirous of entering into an Employment Agreement for Chief Bartman; and

WHEREAS, the Borough of High Bridge acknowledges and appreciates the outstanding services provided by Chief Bartman; and

WHEREAS, the Borough of High Bridge believes it is mutually advantageous for the Borough and Chief Bartman to memorialize the terms of his employment in an Employment Agreement;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of High Bridge, in the County of Hunterdon and in the State of New Jersey that the Mayor is authorized to sign the Employment Agreement between the Borough of High Bridge and Chief of Police Brett J. Bartman in the form annexed hereto.

ATTEST:

Adam Young
Municipal Clerk

Michele Lee
Mayor