

BOROUGH OF HIGH BRIDGE
COUNCIL RE-ORGANIZATIONAL MEETING MINUTES

Date: January 2, 2020 – 7:30 p.m. – Location: 7 Maryland Ave., High Bridge, NJ 08829

CALL TO ORDER: CALLED TO ORDER BY MAYOR LEE

FLAG SALUTE: LEAD BY MAYOR LEE

ROLL CALL

Councilman Columbus present	Councilwoman Moore present	Mayor Lee present
Councilwoman Ferry present	Councilman Strange present	
Councilwoman Hughes present	Councilman Zappa present	

Also present were Attorney Steve Firkser, Administrator/CFO Bonnie Fleming, Police Chief Brett Bartman, Municipal Clerk Adam Young, and six members of the public and press.

SWEARING IN

A. Councilman Steve Strange	Term expiring 12/31/2022 - Sworn in by Mayor Lee
B. Councilwoman Lynn Hughes	Term expiring 12/31/2022 - Sworn in by Mayor Lee

COMMENTS OF COUNCIL:

Council welcomes CFO Bonnie Fleming to the position of Administrator, and congratulates Councilman Steve Strange and Councilwoman Lynn Hughes for returning as Council members.

NEW BUSINESS

A. Nomination and Election of Council President – Mayor Lee asks for nominations. Councilwoman Hughes nominates Councilman Chris Zappa for Council President. Councilwoman Ferry seconds.

Resolution 001-2020 - Motion to approve nomination and adopt **Resolution 001-2020**: Columbus / Strange
Roll call vote: Columbus, yes; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, abstain ;
Motion passes: 5 yes, 1 abstain

B. Temporary Budget

Resolution 002-2020 – Motion to adopt the temporary budget: Moore / Strange
Roll call vote: Columbus, yes; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
Motion passes: 6 yes

PUBLIC COMMENTS: 5 MINUTES PER PERSON: NONE

INTRODUCTION OF NEW ORDINANCES

A. **Ordinance 2020-001**: Salary and Wage Ranges

Motion to introduce **Ordinance 2020-001**: Zappa / Strange

Roll call vote: Columbus, yes; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

Mayor Lee states that the **Ordinance 2020-001** shall be published in its entirety in the Express Times and/or the Hunterdon County Democrat along with the public hearing date of January 23, 2020.

B. **Ordinance 2020-002**: Electronic payroll

Motion to introduce **Ordinance 2020-002**: Zappa / Strange

Roll call vote: Columbus, yes; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

Mayor Lee states that the **Ordinance 2020-002** shall be published in its entirety in the Express Times and/or the Hunterdon County Democrat along with the public hearing date of January 23, 2020.

DISCUSSION ITEMS: NONE

CONSENT AGENDA

RESOLUTION #	TITLE
Resolution – 003 – 2020	Updated Boards and Committees
Resolution – 004 – 2020	Annual 2020 meeting dates
Resolution – 005 – 2020	Borough Newspapers
Resolution – 006 – 2020	Tax and utility delinquencies
Resolution – 007 – 2020	Cancel small balances
Resolution – 008 – 2020	Tax appeals
Resolution – 009 – 2020	Depositories and cash management plan
Resolution – 010 – 2020	Non-fair and open process for professional contracts
Resolution – 011 – 2020	Signatures on checks
Resolution – 012 – 2020	General Borough appointments
Resolution – 013 – 2020	Council Committee assignments
Resolution – 014 – 2020	Adopt personnel policy
Resolution – 015 – 2020	Animal control
Resolution – 016 – 2020	Borough events
Resolution – 017 – 2020	OPRA hours
Resolution – 018 – 2020	Authorization to bid
Resolution – 019 – 2020	Authorize purchases from memberships
Resolution – 020 – 2020	Authorizing professional memberships
Resolution – 021 – 2020	Adopt green purchasing policy
Resolution – 022 – 2020	Dog license late date and fees
Resolution – 023 – 2020	Duplicate tax certificate
Resolution – 024 – 2020	Shredding Event and Litter Clean Up Day
Resolution – 025 – 2020	Newsletter rates
Resolution – 026 – 2020	NSF check charge
Resolution – 027 – 2020	Police rules and regulations
Resolution – 028 – 2020	High Bridge JIF Commissioner
Resolution – 029 – 2020	High Bridge Risk Manager Agreement 2020
Resolution – 030 – 2020	Join Morris County Co-op
Resolution – 031 – 2020	Municipal alliance
Resolution – 032 – 2020	Soil Witness Fees - PERC tests
Resolution – 033 – 2020	Adopt Cyber Security Policy
Resolution – 034 – 2020	Award of contract - Primepoint Payroll
Resolution – 035 – 2020	Volunteer Tuition Credit program
Resolution – 036 – 2020	Recycling grant
Resolution – 037 – 2020	Annual Tree Board appointments
Resolution – 038 – 2020	NJ Wildlife
Resolution – 039 – 2020	Tree City re-certification
Resolution – 040 – 2020	Support water conservation
Resolution – 041 – 2020	Apply for wildlife habitat community re-certification
Resolution – 042 – 2020	Anti-idling
Resolution – 043 – 2020	Nassau Road 2020 wildlife protection
Resolution – 044 – 2020	Amend Ordinance 184-10 Parking prohibited all times 184-24.2 schedule 3B
Resolution – 045 – 2020	Electronics recycling event and Borough Clean Up Day
Resolution – 046 – 2020	Sponsorship packages
Resolution – 047 – 2020	Award of Contract - Occupational Health
Resolution – 048 – 2020	Authorization to advertise - Department of Public Works
Resolution – 049 – 2020	Award of Contract - SeamlessDocs
Resolution – 050 – 2020	Companion animals

Resolution – 051 – 2020	Fee Schedule - Planning Board / Board of Adjustment
Resolution – 052 – 2020	Recognizing the importance of the 2020 Census
Resolution – 053 – 2020	Property assessment program authorization
Resolution – 054 – 2020	Appointment of Annual Assessment Officer

Motion to approve Resolutions 003-2020 to 015-2020 and Resolutions 017-2020 to 054-2020 on the consent agenda: Zappa / Strange

Roll call vote: Columbus, yes; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
 Motion passes: 6 yes

Motion to amend **Resolution 016-2020** to switch the dates of the listed Borough movies due to distributor rules and adopt: Zappa / Strange

Roll call vote: Columbus, yes; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
 Motion passes: 6 yes

PUBLIC COMMENTS: 5 MINUTES PER PERSON: NONE

COMMUNICATIONS

A. High Bridge Police Department Rules and Regulations - Police Chief Brett Bartman spoke about the changes with the occupational agreement added to the Police Department Rules and Regulations for 2020.

BILL LIST

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$322,339.00**

Councilman Strange abstains from any items related to the Board of Health.

Motion to approve bill list: Columbus / Hughes

Roll call vote: Columbus, yes; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
 Motion passes: 6 yes

ADJOURNMENT: PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS

Motion to adjourn: Zappa / Columbus

Roll call vote: Columbus, yes; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;
 Motion passes: 6 yes

Next Council Meeting: January 9, 2020 - 7:30 pm – Fire House, 7 Maryland Ave., High Bridge, NJ

ATTEST:



Adam Young
 Municipal Clerk



Michele Lee
 Mayor