

## DRAFT

# BOROUGH OF HIGH BRIDGE – COUNCIL MEETING MINUTES

Date: May 13, 2020 – 7:30 p.m. – Location: WebEx online Council meeting

### CALL TO ORDER BY MAYOR LEE

### FLAG SALUTE: LEAD BY MAYOR LEE

### ROLL CALL

Councilman Columbus present      Councilwoman Moore present      Mayor Lee present

Councilwoman Ferry present      Councilman Strange present

Councilwoman Hughes present      Councilman Zappa present

Also present were Attorney Barry Goodman, Administrator Bonnie Fleming, Municipal Clerk Adam Young and fifteen members of the public and press.

### ANNOUNCEMENT FROM MAYOR LEE

Mayor Lee announced the lifting of an Executive Order which allows for more construction and non-essential retail to be done, including curb-side pickup, gatherings of vehicles, a possible graduation ceremony in July, working on a Memorial Day ceremony at Veteran's Park which will be live streamed on Facebook, and that Hunterdon County's numbers for the pandemic are looking better.

### READING AND APPROVAL OF MINUTES: REGULAR 4/23/2020 AND SPECIAL 4/30/2020

Motion to dispense with the reading of the April 23, 2020 regular minutes: Hughes / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, absent ; Zappa, yes ;

Motion passes: 5 yes, 1 absent. Councilman Strange's internet connection momentarily ceased during vote.

Motion to approve the April 23, 2020 regular minutes: Hughes / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, absent ; Zappa, yes ;

Motion passes: 5 yes, 1 absent. Councilman Strange's internet connection momentarily ceased during vote.

Motion to dispense with the reading of the April 30, 2020 special minutes: Hughes / Zappa

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

Motion to approve the April 30, 2020 special minutes: Hughes / Zappa

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

### PUBLIC COMMENTS: 5 MINUTES PER PERSON

Gordon Marks asked about the progress of the Committee Ordinances. Mayor Lee stated that they are in progress and progressing well and the Mayor is hoping to have them introduced at the next meeting.

### OATHS

A. Priscilla Racke – Swearing in - Historical Committee – Mayor Lee administered the Oath and welcome Ms. Racke to the Committee. Ms. Racke briefly spoke about the history of suffragettes in High Bridge.

### PUBLIC HEARINGS: NONE

### DISCUSSION ITEMS: NONE

### INTRODUCTION OF ORDINANCES

A. Ordinance 2020-025: Construction Records Clearance – Councilman Zappa spoke about the intent of this Ordinance.

Motion to introduce Ordinance 2020-025: Hughes / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

Mayor Lee states that the **Ordinance 2020-025** shall be published in its entirety in the Express Times and/or the Hunterdon County Democrat along with the public hearing date of May 28, 2020.

**B. Ordinance 2020-026:** Washington Ave - Phase III - Road Improvements - Councilman Zappa spoke about the intent of this Ordinance.

Motion to introduce **Ordinance 2020-026**: Strange / Ferry

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

Mayor Lee states that the **Ordinance 2020-026** shall be published in its entirety in the Express Times and/or the Hunterdon County Democrat along with the public hearing date of June 11, 2020.

**C. Ordinance 2020-027:** River Road - Improvements

Motion to introduce **Ordinance 2020-027**: Strange / Zappa

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

Mayor Lee states that the **Ordinance 2020-027** shall be published in its entirety in the Express Times and/or the Hunterdon County Democrat along with the public hearing date of June 11, 2020.

**D. Ordinance 2020-028:** Water - River Road Water Mains

Motion to introduce **Ordinance 2020-028**: Moore / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

Mayor Lee states that the **Ordinance 2020-028** shall be published in its entirety in the Express Times and/or the Hunterdon County Democrat along with the public hearing date of June 11, 2020.

**E. Ordinance 2020-029:** Chapter 145

Motion to introduce **Ordinance 2020-029**: Moore / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

Mayor Lee states that the **Ordinance 2020-029** shall be published in its entirety in the Express Times and/or the Hunterdon County Democrat along with the public hearing date of June 11, 2020.

## CONSENT AGENDA

RESOLUTION #	TITLE
Resolution - 125 - 2020	Event dates
Resolution - 126 - 2020	Estimated tax bills
Resolution - 127 - 2020	Extension of grace period for utility billings
Resolution - 128 - 2020	Field usage fees
Resolution - 129 - 2020	Hiring of Department of Public Works employee - 1
Resolution - 130 - 2020	Contract for cleaning services
Resolution - 131 - 2020	Approval of historic site management grant application
Resolution - 132 - 2020	Golf fees

Mayor and Council discussed the intent of some Resolutions.

Motion to approve the consent agenda: Hughes / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

**PUBLIC COMMENTS: NONE**

**LEGAL ISSUES: NONE**

## COMMUNICATIONS

**A.** Landlord letter

**B.** April – Monthly Zoning report

## BILL LIST

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$2,631,101.49**

Motion to approve bill list: Moore / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

**ADJOURNMENT: PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS**

Motion to adjourn: Strange / Moore

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

**Next Council Meeting:** May 28, 2020 - 7:30 pm – Fire House, 7 Maryland Ave., High Bridge, NJ or WebEx

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**SUPPORT FOR NATIONAL PUBLIC WORKS WEEK – May 17<sup>th</sup> to 23<sup>rd</sup>**

**PROCLAMATION: 003-2020**

**ADOPTED:**

**WHEREAS**, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of The Borough of High Bridge; and,

**WHEREAS**, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

**WHEREAS**, it is in the public interest for the citizens, civic leaders and children in The Borough of High Bridge to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

**WHEREAS**, the year 2020 marks the 60th annual National Public Works Week sponsored by the American Public Works Association be it now,

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of High Bridge Borough, that we do hereby designate the week May 17 – 23, 2020 as National Public Works Week, and we urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**SUPPORT FOR NATIONAL POLICE WEEK – May 10<sup>th</sup> to 16<sup>th</sup>**

**PROCLAMATION: 004-2020**

**ADOPTED:**

**WHEREAS**, Police Officers focus on the safety and protection of our citizens with service of great importance to our community, to our public health, and to our quality of life in the Borough of High Bridge; and,

**WHEREAS**, In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week which was a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others.

**WHEREAS**, the year 2020 marks the 58th annual National Police Week, and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of High Bridge Borough, that we do hereby recognize May 10<sup>th</sup> through May 16<sup>th</sup>, 2020 as National Police week , we urge all citizens to remember and thank our Police Officers, and to recognize the substantial contributions they make to protecting our health, safety, and quality of life.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**SUPPORT FOR EMS WEEK – May 17<sup>th</sup> to 23<sup>rd</sup>**

**PROCLAMATION: 005-2020**

**ADOPTED:**

**WHEREAS**, EMS workers focus on the safety and health of our citizens with services of great importance to our community, to our public health, and to our quality of life in the Borough of High Bridge; and,

**WHEREAS**, EMS Week brings together local communities and medical personnel to honor the dedication of those who provide the day-to-day lifesaving services of medicine's "front line."

**WHEREAS**, In 1974, President Gerald Ford authorized EMS Week to celebrate EMS practitioners and the important work they do in our nation's communities.

**WHEREAS**, the year 2020 marks the 46th annual National EMS Week, and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of High Bridge Borough, that we do hereby recognize May 17<sup>th</sup> through May 23<sup>rd</sup>, 2020 as EMS Week, we urge all citizens to remember and thank our EMS workers, and to recognize the substantial contributions they make to protecting our health, safety, and quality of life.

Introduction 03/12/2020  
Publication (summary) 03/19/2020  
Tabled 03/26/2020  
Adoption  
Publication (Title)

**Ordinance 2020-013**

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

ORDINANCE APPROPRIATING \$75,000 FROM WATER CAPITAL IMPROVEMENT FUND FOR THE PURCHASE OF WATER METERS AND EQUIPMENT, IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

Section 1. \$75,000 is hereby appropriated from the Water Capital Improvement Fund for the Purchase of Water Meters and Equipment, including all work and materials necessary therefore and incidental thereto in and by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall effect as provided by the law.

Introduction 05/13/2020  
Publication 05/21/2020  
Adoption  
Publication

**ORDINANCE 2020-025**

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**AN ORDINANCE OF THE BOROUGH OF HIGH BRIDGE AMENDING CHAPTER 56  
OF THE CODE OF HIGH BRIDGE TO CREATE A CONSTRUCTION RECORDS  
CLEARANCE POLICY**

BE IT ORDAINED, by the Mayor & Council of the Borough of High Bridge, County of Hunterdon, State of New Jersey that the following item will be added to the Borough Code:

Ch. 56-5: Construction Records Clearance (CRC)

A. No building or structure shall be occupied in whole or in part prior to the issuance of a certificate of construction records clearance (CRC). A CRC shall be required prior to the sale of any residential or commercial structure.

B. The following transactions are exempt from obtaining a CRC as long as no change in physical occupancy occurs:

1. Transfer of title to correct a previously recorded deed.
2. Title eligible to be recorded as an ancient deed pursuant to N.J.S.A. 46:16-7.
3. Transfer of title between husband and wife, whether or not relating to divorce, or between former spouses if the transfer is incident to an order or judgment from any court of competent jurisdiction.
4. Transfer of title relating to new construction for which a certificate of occupancy is required.
5. Transfer of title by or to an executor, administrator or court which affects a distribution of a descendant's estate in accordance with the provisions of the descendant's will or the interstate of laws of the State.
6. Transfer of title due to refinancing, home equity loans, second mortgages.
7. Transfer of title by or to a receiver, trustee in bankruptcy or liquidation, or assignee for the benefit of creditors.
8. Residential rentals.

C. No owner shall permit the sale of residential or commercial premises covered under this section unless the requisite CRC has been issued. No Purchaser or tenant shall occupy any premises covered under this section until the requisite CRC has been issued. Owners, tenants, and

occupants shall be jointly and separately responsible for failure to obtain the requisite CRC required hereunder. The owner or his authorized agent shall submit a written application and payment of fees at least twenty five (25) business days prior to the change of ownership and /or occupancy on the form provided by the Town.

**D. PRE-OCCUPANCY RECORDS INSPECTION**

Prior to the issuance of any certificate for any transaction, the enforcing agency shall conduct a records inspection to ensure that there are no open construction permits on subject premises. Should there be open permits on subject premises, all final inspections and prior approvals shall be obtained and appropriate Uniform Construction Code Certificates shall be issued prior to the issuance of the CRC.

**E. FEES:**

The applicant shall submit the application fees for the CRC, as follows to cover the administrative cost:

CRC Fee: \$100.00 (submitted within 25 days)

CRC Fee: \$150.00 (submitted within 10 days)

**F. VIOLATIONS AND PENALTIES:**

Any person, firm or corporation violating any provisions of this section shall, upon conviction, be punishable by a fine not exceeding one thousand (\$1,000) dollars, imprisonment for a period not exceeding 90 days and /or a period of community service not exceeding ninety (90) days. The issuance of a CRC shall not preclude the imposition of penalties upon subsequent discovery of violations.

This Ordinance shall take effect upon final passage and publication as provided for by law.

Introduction 05/13/2020  
Publication 05/21/2020  
Adoption  
Publication

**ORDINANCE: 2020-030**

**ORDINANCE SETTING CONSTRUCTION FEES IN THE  
BOROUGH OF HIGH BRIDGE, COUNTY OF HUNTERDON,  
STATE OF NEW JERSEY**

**NOW THEREFORE BE IT RESOLVED** The Mayor and Council of the Borough of High Bridge set the fees for Construction as listed:

**A. General.**

(1) The fee for plan review shall be a percentage of the fee for a construction permit and shall be paid at the time of submission of an application for a permit. The amount of this fee shall then be deducted from the amount of the fee due for a construction permit when the permit is issued.

Plan review fees are not refundable.

(2) The fee to be charged for a construction permit will be the sum of the subcode fees plus all applicable special fees, such as elevator or sign fees. This fee shall be paid before a permit is issued. Fees for elevator device inspections and tests shall be as set forth in N.J.A.C. 5:23-12.

(3) The fee to be charged for a certificate of occupancy shall be paid before a certificate is issued. This fee shall be in addition to the construction permit fee.

(4) The fee for a mechanical inspection in a Use Group R-5 structure by a mechanical inspector shall be \$150. No separate fee shall be charged for gas, oil or water piping connections associated with the mechanical equipment inspected.

**B.** Plan review fees. Fees shall be computed as 25% of the fee for the construction permit.

**C.** Construction permit fees. The fee for a construction permit shall be the sum of all subcode fees, the required certificate fee, and the New Jersey training fee. A minimum construction permit fee for any one subcode shall be \$75.

**(1) Building Subcode Fees:**

(a) New construction and additions for all use groups:

[1] \$0.05 per cubic foot for buildings of R-1 to R-5 occupancy.

[2] \$0.05 per cubic foot of volume for Use Groups A1-4, F1-2, S1-2 and U.

[3] \$0.001 per cubic foot of volume for farm structures not to exceed \$1,145.

(b) Alteration work, including but not limited to roofing, siding, repairs and modifications to a structure:

<b>Estimated Cost</b>	<b>Fee (per \$1,000)</b>
Per \$1,000 up to \$50,000	\$30
\$50,001 to \$100,000	\$24
Over \$100,000	\$20

- (c) Fees for minor work shall be based upon estimated cost of work. The fee shall be in the amount of \$30 per \$1,000 of the estimated cost or fraction thereof or a minimum fee of \$75, whichever is greater.
- (d) Removal permit fee, for moving a structure from one location to another, shall be \$20 per \$1,000 of all cost incurred in moving the structure plus the permit fee for the new foundation.
- (e) Demolition permit fee (removal of structure or in-ground pool from property).
  - [1] One- and two-family dwellings, Use Group R3 and R4: \$100.
  - [2] Removal of accessory structures or miscellaneous structures, Use Group U: \$75.
  - [3] All other use groups: \$200.
- (f) Demolition permit fee removal or abandonment of a tank.
  - [1] Tank located on Use Group R-3 and R-4 property: \$75.
  - [2] Tank located on all other use groups' property: \$120.
- (g) Other fees.
  - [1] Fence permits for higher than 6': \$75.
  - [2] Signs: \$3.50 per square foot of surface area calculated on only one side, minimum fee is \$46.
  - [3] Swimming Pools:
    - [a] In-ground for Use Groups R-3 and R-4: \$300.
    - [b] Aboveground for Use Groups R-3 and R-4: \$75.
    - [c] All other use groups, in-ground pools: \$150.
    - [d] Pool barrier (fence) \$60.00
  - [4] Asbestos abatement as per UCC 5:23.
  - [5] Open structural tower: cost of foundation \$30 per 1000.
  - [6] Tents in excess of 900 square feet or more than 30 feet in any dimension: \$150.

**(2) Plumbing Subcode Fees:**

- (a) Fixtures which include water closet, urinal, bathtub, lavatory, shower, floor drain, sink, dishwasher, drinking fountain, washing machine, hose bib, garbage disposal, stacks, bidet, and fuel oil piping (each): \$20.
- (b) Interceptor/Separator, grease traps, oil separators, water cooled or A/C, refrigeration unit, utility service connections, steam boilers, hot water boilers, furnaces, back flow preventer, gas piping, gas service entrances, sewer pumps and active solar system (each): \$82.
- (c) Backflow preventer when it is broken down and tested annually \$120.
- (d) The fee for fuel oil piping, R-3 and R-4 use shall be \$75.
- (e) HVAC/Heat Pump Replacement \$150.
- (f) Hot Water Heater \$75
- (g) In-ground Pool \$75

**(3) Electrical Subcode Fees shall be as follows:**

**(a) Electrical Fixtures and Devices:**

- [1] From 1 to 20 receptacles, fixtures or switches: \$75.
- [2] Increments of 25 additional items: \$20.

For the purposes of computing this fee, the term receptacles, fixtures or switches shall include: lighting outlets, smoke detectors, heat detectors, fluorescent fixture, burglar

alarm devices, intercom devices, thermostats, telephone outlets, CRT outlets, light standards.

**(b) Motors:**

- [1] Greater than one horsepower or less than or equal to 10 horsepower: \$20 each.
- [2] Greater than 10 horsepower or less than or equal to 50 horsepower: \$60 each.
- [3] Greater than 50 horsepower or less than or equal to 100 horsepower: \$120 each.
- [4] Greater than 100 horsepower: \$600 each.

**(c) Electrical Devices ( includes transformers and generators):**

- [1] Greater than one kilowatt or less than or equal to 10 kilowatt: \$20 each.
- [2] Greater than 10 kilowatt or less than or equal to 45 kilowatt: \$60 each.
- [3] Greater than 45 kilowatt or less than or equal to 112.5 kilowatt: \$120 each.
- [4] Greater than 112.5 kilowatt: \$600 each.

**(d) Services Equipment ( includes service panel, service entrance and subpanels):**

- [1] Greater than 0 ampere or less than or equal to 200 ampere: \$75 each.
- [2] Greater than 200 ampere or less than or equal to 1,000 ampere: \$200 each.
- [3] Greater than 1,000 ampere: \$800 each.

**(e) Pool Permit:**

- [1] Spa/hot tub: \$100 each.
- [2] Above ground pool: \$100 each.
- [3] In ground pool: \$150 each.
- [4] Public pool: \$300 each.

**(f) Annual inspection for commercial pool: \$100 each.**

**(g) Photovoltaic Systems:**

- [1] One to 17 kilowatts: \$100 .
- [2] 18-50 kilowatts: \$200.
- [3] 51-100 kilowatts: \$400.
- [4] 101-1000 kilowatts: \$600.
- [5] greater than 1000 kilowatts: \$900 plus \$300 per additional 1000 kilowatts

**(h) Minimum Fee on Electrical Subcode: \$75.**

**(4) Fire Subcode Fees:**

**(a) Sprinklers.**

<b>Number of Heads</b>	<b>Fee</b>
Up to 20	\$ 200
21 to 100	\$ 300
101 to 200	\$ 450
201 to 400	\$ 650
401 to 1,000	\$1,000
Over 1,000	\$1,400

**(b) Smoke and Heat Detectors.**

<b>Quantity</b>	<b>FEE</b>
1 to 10 for 110 V and low voltage	\$ 75
11 to 50, for each additional 10 low voltage	\$ 35
Over 50 for each additional 10 low voltage	\$200

**(c) Pre-engineered systems which include CO<sub>2</sub> suppression, halon suppression, foam suppression wet chemical and dry chemical (each): \$200.**

**(d) Miscellaneous.**

- [1] Chimney liners (each): \$75.
- [2] Stand pipes (each): \$229.
- [3] Kitchen hood exhaust system (each): \$100.
- [4] Incinerators (each): \$365.
- [5] Crematoriums (each): \$365.
- [6] Gas- and oil-fired appliances (each): \$65.
- [7] Installation of underground storage tank:
  - [a] Use Groups R-3 and R-4 (each): \$100.
  - [b] All other use groups (each): \$200.
- [8] Installation of aboveground storage tank:
  - [a] Up to 5,000 gallons (each): \$65.
  - [b] Over 5,000 gallons (each): \$250.
- [9] Fireplaces, wood-burning stoves, etc.: \$65.
- [10] Smoke control systems: \$200.

**(5) Certificate of Occupancy Fees:**

**(a)** For a certificate of occupancy (CO) indicating that construction authorized by a construction permit is completed in accordance with the approved plans and the Uniform Construction Code regulations. A certificate of occupancy is required when there are two or more subcodes and one of the subcodes is building. Prepayment at the time of issuing the construction permit is required; 10% of the total of all subcode fees, minimum fee: \$50.

**(6) Reinstatement of a Lapsed Construction Permit shall be:**

**(a)** Recalculation of the construction permit shall be required utilizing the most current Building Department fee schedule applied to all work which is to be performed.

**(b)** The reinstatement fee shall be 25% of the recalculated value.

**(c)** Minimum reinstatement fee: \$100.

**(7) Annual Construction Permit.**

**(a)** The fee for an annual construction permit shall be paid annually. This fee shall be first fee based on the number of maintenance workers who are employed by the facility, and who are primarily engaged in work that is governed by a subcode.

**(b)** Fees shall be as follows:

<b>Number of Workers</b>	<b>Fee (per worker)</b>
1 to 25	\$667
Each over 25	\$232

(c) Training fee per subcode: \$140, payable to Treasurer, State of New Jersey or it's designee.

**(8) Application to the Construction Board of Appeals: \$100.**

**(9) Application for a variation: Class I & II \$150.**

**Class III - \$100 .**

**D.** Exemption from fees. Any religious, charitable, benevolent, fraternal or nonprofit association, corporation, or organization shall be exempt from the payment of fees under this chapter.

**E.** The Construction Official shall, on or before February 10, of each year, with the advice of the subcode officials and in consultation with the Municipal Finance Officer, prepare and submit to the governing body a report recommending a fee schedule based on the operating expenses of the agency.

**F.** In order to provide for the certification and technical support programs required by the Uniform Construction Code, the enforcing agency shall collect, in addition to the fees specified above, a surcharge fee of \$0.00371 per cubic foot of volume of new construction. Volume shall be computed in accordance with N.J.A.C. 5:23-2.28. Also, a surcharge fee of \$1.90 per \$1,000 of alteration costs shall be collected by the enforcing agency. Said surcharge fees shall be remitted to the Bureau of Housing Inspection, Department of Community Affairs, on a quarterly basis for the fiscal quarter ending September 30, December 31, March 31 and June 30, and no later than one month next succeeding the end of the quarter for which it is due.

**H.** Fees for any other permits not specifically set forth herein shall be as established by the New Jersey Department of Community Affairs pursuant to the Uniform Construction Code Act, its amendments and supplements.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**APPROVAL FOR ADMISSION TO ACTIVE MEMBERSHIP  
IN THE STATE OF NEW JERSEY FIREMAN'S ASSOCIATION**

**RESOLUTION: 133-2020**

**APPROVED:**

**WHEREAS**, Randall A. DeMark Jr. of 235 Harvard Drive, Hackettstown NJ, has made application to be a member of the NJ. State Firemen's Association, and

**WHEREAS**, Randall A. DeMark Jr. undergone the required physical examination,

**NOW, THEREFORE, BE IT REOLVED** by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and the State of New Jersey that Randall A. DeMark Jr. be admitted to active membership in the NJ State Firemen's Association.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**APPROVAL OF CONSTRUCTION RECORDS CLEARANCE APPLICATION**

**RESOLUTION: 134-2020**

**ADOPTED:**

**WHEREAS**, the Borough Council wishes to adopt the Construction Records Clearance Application attached;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon, State of New Jersey, that the below Construction Records Clearance Application be adopted for use:

**Borough of High Bridge**

97 West Main Street | High Bridge NJ, 08829 | Phone: 908.638.6455 | Fax: 908.638.9374

**Construction Records Clearance Application**

**Application fees:      \$100.00 within 25 days of closing or \$150.00 within 10 days of closing**

**Property address:** \_\_\_\_\_

**Seller name:** \_\_\_\_\_

**Seller address:** \_\_\_\_\_

**City:** \_\_\_\_\_      **State:** \_\_\_\_\_      **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Block and Lot:**      (if known)      B: \_\_\_\_\_      L: \_\_\_\_\_

**Aprox. year built:** \_\_\_\_\_

**Check those which apply:**      Single family [ ]      Two family [ ]      Condominium [ ]

3+ family [ ]      Commercial [ ]

**Swimming pool on site:**      Yes [ ]      No [ ]

**If yes, is there a pool barrier:**      Yes [ ]      No [ ]

**Did you install or replace any of the following:**      HVAC [ ]      Woodstove [ ]

Fireplace insert [ ]

**Did you construct or install any of the following:**      Deck [ ]

Hot tub [ ]

Shed or outbuilding [ ]

Finished basement area [ ]

**Have you applied for a Continuing Certificate of Occupancy:**      Yes [ ]      No [ ]

**Contact name:** \_\_\_\_\_

**Contact address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Closing date:** \_\_\_\_\_

*I hereby certify that I am the (agent) owner of record and am authorized to make this application. I further certify that all information is true and accurate.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**OFFICE USE BELOW THIS LINE**

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**Amount paid:** \_\_\_\_\_

**Payment date:** \_\_\_\_\_

**Payment type:** Cash  Check  Check# \_\_\_\_\_

**Are there any open permits:** Yes  No

**If so, list appropriate identifying information below:** (Permit number, permit type, ID number, type of work, etc.)

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**Certificate of records clearance number:** \_\_\_\_\_

**Date issued:** \_\_\_\_\_

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION IN SUPPORT OF ASSEMBLY BILL A-3971 AUTHORIZING THE ISSUANCE  
“CORONAVIRUS RELIEF BONDS” BY MUNICIPALITIES AND COUNTIES**

**RESOLUTION: 135-2020**

**ADOPTED:**

**WHEREAS**, A-3971 was introduced on May 4, 2020, which authorizes the issuance of “coronavirus relief bonds” by municipalities and counties; and

**WHEREAS**, municipalities and counties are experiencing revenue short falls and expenses overrun because of the COVID-19 pandemic; and

**WHEREAS**, these fiscal consequences of the pandemic are likely to continue and further impact the Borough of High Bridge; and

**WHEREAS**, the Borough of High Bridge has significant fixed statutory expenses and provides essential services; and

**WHEREAS**, the cost of providing many essential services is likely to increase as a result of the COVID-19 pandemic for an extended period afterwards; and

**WHEREAS**, A-3971 would allow counties and municipalities to borrow moneys through the issuance of bonds and notes to cover the revenue shortfalls and additional costs that are directly attributable to the COVID-19 pandemic; and

**WHEREAS**, This Bill would establish a new financing mechanism to enable the Borough to borrow moneys to address the costs attributable to increased expenses and revenue shortfalls due to COVID-19 and allow the Borough to pay back that money over a ten year period; and

**WHEREAS**, the Bill would also require the Borough to thoroughly investigate and apply for financial assistance that may be available to it from the federal government, the State and other sources due to revenue shortfalls and expenditures because of the pandemic, prior to authorizing the issuance of the “coronavirus relief bonds”; and

**WHEREAS**, under A-3971 a municipality may use the proceeds from the sale and issuance of the coronavirus relief bonds to address a revenue shortfall experienced by the municipality and cover the cost of unanticipated expenses that are directly attributable to the COVID-19 pandemic and which occurred within 24 months after the end of the Public Health Emergency and State of Emergency; and

**WHEREAS**, A-3971 would be of great financial assistance to the Borough to help address all revenue shortfalls and expenditures directly attributable to this pandemic;

**NOW THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of High Bridge that:

1. The Borough hereby supports A-3971, which will offer relief to municipalities and counties to address their revenue shortfalls and expenditures directly attributable to the COVID-19 pandemic.

2. That a copy of this resolution be sent to the Office of the Governor, our State Legislators, and the New Jersey League of Municipalities.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**CONTRACT FOR CLEANING SERVICES**

**RESOLUTION: 136-2020**

**ADOPTED:**

**WHEREAS**, Governor Philip D. Murphy issued Executive Order No. 143 on May 14, 2020 stating restrooms in municipal parks shall be open to the public and subject to frequent sanitization; and

**WHEREAS**, the governing body of the Borough of High Bridge seeks to enter a contract with Gary Mills to provide said cleaning services;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey that the attached contract with Gary Mills, subject to the terms noted, be approved, effective immediately.



# *Borough of High Bridge*

97 WEST MAIN STREET, HIGH BRIDGE NJ 08829-1905

BFLEMING@HIGHBRIDGE.ORG

Telephone: (908) 638-6455 x223

Fax: (908) 638-4703

www.highbridge.org

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## CONTRACT FOR CLEANING SERVICE-UNION FORGE PARK RESTROOMS

This will confirm that you have agreed to daily cleaning of the restrooms in the Union Forge Park for the period starting May 14, 2020 pursuant to Executive Order #143 issued by Governor Philip J. Murphy and continuing on a week-to-week basis. The Borough of High Bridge will supply you with the cleaning products and will compensate you at the rate of \$150 per week. The Borough may terminate this agreement on one-week's notice.

In consideration of the compensation you will be receiving, you agree that you will be responsible for maintaining your health and safety in the cleaning of the restrooms, and you release, discharge, and agree to indemnify and hold harmless the Borough of High Bridge from any and all claims and demands for injury to your person or damage to your property, as a result of the performance of this work.

Accepted:

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Gary Mills

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**PARKS CLOSED FROM DUSK UNTIL DAWN UNTIL AUGUST 13, 2020  
AMENDING CHAPTER 261-2 HOURS, SUBSECTION A**

**RESOLUTION: 137-2020**

**ADOPTED:**

**WHEREAS**, The Borough of High Bridge code 261-2, subsection A, provides for hours of operations for all public parks, playgrounds, and open space areas, excluding the Borough golf course, which are owned and operated by the Borough of High Bridge shall be open to the public 24 hours a day, seven days per week; provided, however, that when any supervised program duly authorized by the High Bridge Parks and Recreation Committee is in progress that particular section or part of the public park or playground in which the program is being conducted shall not be entered or interfered with until the program has concluded;

**WHEREAS**, the Council wishes to amend that code to the following until August 13, 2020:

Borough of High Bridge code 261-2, subsection A, all public parks, playgrounds and open space areas owned and operated by the Borough of High Bridge shall be closed to the general public for all purposes, including sports activities or group congregations of any size for any purpose, during the period from sunset to 7:00 a.m., except as shall be specifically permitted to any person or group of persons by permit issued in accordance with code 261-4 Permits for special events or otherwise approved by formal action of the Mayor and Council.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**TEMPORARY SIGNAGE BOROUGH COMMONS**

**RESOLUTION: 138-2020**

**ADOPTED:**

**WHEREAS**, Section 145-302 (2) of the High Bridge Borough Land Use Code states that a sign used for advertising must be located on the premises for which the product or service is described. No signs may be attached to utility poles, trees, fences, or other signs; and

**WHEREAS**, the governing body of the Borough of High Bridge seeks to allow the placement of signs as described in Exhibit A at the entrance of the Borough Commons for a period of 60 days from the date of enactment of this resolution; and

**WHEREAS**, signs will be limited to six (6) square feet in size;

**WHEREAS**, the Borough Administrator shall be authorized to approve the signs prior to placement in the Borough Commons and shall have the authority to have removed from the site any signage placed therein without prior approval;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey that temporary signs, consistent with the design noted in Exhibit A, shall be allowed for a period of 60 days from enactment of this resolution with prior approval of the Borough Administrator.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**APPOINTMENT FOR PART-TIME, TEMPORARY HYDRANT TESTING  
PERSONNEL**

**RESOLUTION: 139-2020**

**ADOPTED:**

**WHEREAS**, there is a need for part-time, temporary laborer(s) for the hydrant testing program;  
and

**WHEREAS**, the following applicant list has been deemed eligible in meeting the requirements  
for the position:

- Thomas Crampton
- Sean Smith
- Timothy Hinson
- Kevin Ritz
- Randall DeMark
- James Crampton
- Vincent Cicala
- Michael Hannigan
- Devin Strange

**WHEREAS**, the position(s) will not exceed twenty-nine (29) hours per week;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of High  
Bridge, in the County of Hunterdon, State of New Jersey, that the above listed individuals shall  
be hired to fill the position of part-time, temporary personnel for hydrant testing at the hourly  
rate of \$15.00, effective immediately.

# Memo

**To:** Mayor Lee

**From:** Bonnie Ann Fleming, Administrator/CFO/CTC *BFL*

**CC:** Borough Council

**Date:** 05/26/2020

**Re:** Monthly Report-April

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Attached please find copies of the Weekly /Monthly Tax and Finance Department Reports for the month of April:

Including:

- Tax Collector's Monthly Receipts
- Capital Project Balances
- YTD Interest
- YTD Revenues
- Monthly Receipts and Disbursements

User friendly budget was filed with the State.

The adopted budget was submitted to the County.

The audit began with scanning of documents for review.

The Annual Pension payments were submitted on-line.

An ordinance appropriating additional grant funding received in the amount of \$80,354 for Streetscape-Phase 2, was prepared for introduction.

A resolution for approval of 2019 LOSAP awards was prepared for Council along with a resolution providing a stipend to the OEM Coordinator.

A request was made to NJ-Moves for a financial summary of the savings to be realized by using their funding services through the Infrastructure bank as opposed to regular market funding for the Washington Avenue Phase II and River Road projects. After reviewing costs of financing with NJ-Moves, it was determined that short term financing with BANS would be less expensive due to our expectation of paying the debt off in ten years.

New payroll codes were set up for Covid-19 tracking of DPW split shifts and continuation of pay to hourly employees.

Coding for Covid-19 expenses were set up for new purchases. This will assist with submissions to FEMA for reimbursement.

A tax rate was calculated for estimated 3<sup>rd</sup> quarter billing and a resolution prepared for Council approval at a Special Meeting held on April 30.

Articles were prepared and submitted for the upcoming newsletter from the Tax Collector's office.

Copies of electric bills for all Borough properties were submitted to Tara Pasca from Concord Energy Services to begin the process of joining the HEAC.

Adjustments to an employee's benefits due to an event, were processed on-line.

Amendments to interest rates for 2<sup>nd</sup> qtr. tax and utility payments were considered based on information provided by the League. After further examination, the extension of the grace periods for each proved to be a better alternative.

Payroll documents were setup for viewing and downloading in Primepoint, the new payroll provider for access by employees through the website.

Pricing for generator maintenance and repairs was sought from Foley Inc. Our current contract with P3 expires in June.

Fence pricing for the Huskies field was received and work authorized for Hollywood fence to install.

#### Administrator Duties:

An extension of the installation of the Well 8 generator was requested from FEMA until December 31, due to the delays experienced getting Board of Adjustment approvals from Clinton Township.

A notice of the Clinton Twp. hearing date on the Use and Bulk Variance application for the Well 8-generator was prepared and advertised as instructed. Certified letters to property owners within 200' were also prepared and mailed. The hearing was held via Cisco WebEx on April 27 with the Borough Attorney, Steve Firkser, Borough Engineer, Bill Burr and Borough Planner, Darlene Green providing testimony. The variance was granted. A zoning application will now need to be filed with the Township before a construction permit can be issued.

Prospective signs for the Trails were submitted to NJ Water Supply Authority for approval prior to printing. Signs were ordered from Raritan Twp. for trail closings.

Copies of tax maps and water/sewer maps highlighting the area of Hart/Center/Bridge streets were provided to the design engineers for the Safe Routes to School project.

Open burning regulations were researched and reviewed with the Fire Official, Fire Chief and Police Chief for a concerned resident. An article was prepared for the upcoming Newsletter outlining the restrictions.

Administrative Order #2 closing trails and leaving parks open for walking, jogging, and biking only was prepared for posting to the website and as a PSA. The Emergency Proclamation was updated on the website, to extend 30 days or until otherwise rescinded.

Upon opening Golf Courses by the Governor, calls were held with BCG to review best practices, procedures to fulfill the order and temporary rates. Administrative Order #3 was updated on the website and as a PSA.

NJEM Grants initial application for Coronavirus Event was filed online. The EMMA application with supporting documents provided by the OEM Coordinator was uploaded to the FEMA sight.

The SCJIF was contacted regarding loss of revenue coverage in our policy for the Golf Course. It was suggested that we keep track for the possibility of filing a claim at the conclusion of the event.

A reminder notice regarding the deadline to submit articles for the next Newsletter was sent to previous advertisers and submitters.

Century link was contacted to request replacement of a pole on MacArthur St.

I supplied information to the Claims Adjuster for SCJIF on open claims under investigation.

Progress on the website development was reviewed with Elwood Studios.

Information was sought on weight limits for the Cregar Road NJ Transit bridge. The engineering firm working for NJ Transit was contacted for an update on scheduling of repairs.

Pricing for paving of easement was sought from Black Rock and Pip's Paving.

A Streetscape Pre-construction conference call with NJDOT, County and Borough representatives was held on April 27. Details on requirements and project reports were reviewed.

The Hunterdon County Soil Conservation District was contacted to review the soil erosion issue on 21A West Main Street in advance of an upcoming ZOOM meeting.

I contacted Kevin Appleget from Green Acres to review the proposed bid document for a caretaker at Solitude House. There are several amendments to be made to the document. A sample was provided for guidance.

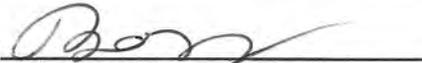
## COLLECTOR'S REPORT OF RECEIPTS

To the Borough of High Bridge Council:

I herewith submit to you my report of receipts for the Month ending:

**April 30, 2020**

	QTR	CURRENT	YTD
CURRENT 2020	22.41%	\$ 717,411.71	\$ 4,054,109.97
TAXES YEAR 2019		\$ 6,905.00	\$ 44,758.96
TAXES YEAR 2021		\$ -	\$ -
MISC REV		\$ -	\$ -
TAX SALE COST		\$ -	\$ -
LIENS		\$ -	\$ 18,816.05
PILOT		\$ -	\$ 20,347.86
INTEREST/PENALTY		\$ 1,105.06	\$ 4,709.26
PREMIUM		\$ -	\$ -
DUE UTILITY COLLECTOR		\$ -	\$ -
REDEMPTIONS - MUNI LIENS		\$ -	\$ -
TOTAL		\$ 725,421.77	\$ 4,142,742.10

  
 \_\_\_\_\_  
 Bonnie Ann Fleming  
 Tax Collector

05/28/2020  
 \_\_\_\_\_  
 Date

2014 - 2020 CAPITAL PROJECT BALANCES

ORD	PROJECT	TOTAL APPROPRIATED	CASH ON HAND-CIF	TOTAL COST	BORROWED	CANCELLED	GRANTS	BALANCE
#22-2020	Road Improvements	\$ 65,000.00	\$ 65,000.00		\$ -	\$ -	\$ -	\$ 65,000.00
#21-2020	Sewer Pump	\$ 50,000.00	\$ 50,000.00		\$ -	\$ -	\$ -	\$ 50,000.00
#16-2020	Prelim Eng-Road Imp	\$ 25,000.00	\$ 25,000.00		\$ -	\$ -	\$ -	\$ 25,000.00
#15-2020	Water-McDonald St.	\$ 37,500.00	\$ 37,500.00		\$ -	\$ -	\$ -	\$ 37,500.00
#15-2020	Engineering - McDonald St.	\$ 35,000.00	\$ 35,000.00		\$ -	\$ -	\$ -	\$ 35,000.00
#10-2020	Bucket Truck	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ -	\$ -	\$ -	\$ -
#8-2020	Sewer Alarm	\$ 10,000.00	\$ 10,000.00		\$ -	\$ -	\$ -	\$ 10,000.00
#7-2020	Sewer Camera	\$ 10,000.00	\$ 10,000.00	\$ 8,920.95	\$ -	\$ -	\$ -	\$ 1,079.05
#42-2019	Golf Improvements	\$ 62,800.00	\$ 62,800.00	\$ 35,995.00	\$ -	\$ -	\$ -	\$ 26,805.00
#38-2019	McDonald Street Improvements	\$ 365,000.00	\$ 20,000.00	\$ 362,653.00	\$ -	\$ -	\$ 345,000.00	\$ 2,347.00
#30-2019	Pole Lighting	\$ 35,000.00	\$ 50,000.00	\$ 33,450.00				\$ 1,550.00
#26-2019	Water Meters & Equipment	\$ 50,000.00	\$ 50,000.00	\$ 45,740.00				\$ 4,260.00
#17-2019	Water System Improvements	\$ 1,000,000.00	\$ -	\$ 6,000.00	\$ 1,000,000.00	\$ -	\$ -	\$ 994,000.00
#14-2019	LiveScan Equipment	\$ 26,000.00	\$ 26,000.00	\$ 23,953.00	\$ -	\$ -	\$ -	\$ 2,047.00
#11-2019	McDonald St-Water Main	\$ 121,000.00	\$ 121,000.00	\$ 120,540.00	\$ -	\$ -	\$ -	\$ 460.00
#10-2019	Sewer Pump	\$ 20,000.00	\$ 20,000.00	\$ 19,324.00	\$ -	\$ -	\$ -	\$ 676.00
#9-2019	Washington Ave-Phase II	\$ 360,000.00	\$ 112,500.00	\$ 356,176.88	\$ -	\$ -	\$ 247,500.00	\$ 3,823.12
#35-2018	Surveillance Equipment	\$ 65,000.00	\$ 65,000.00	\$ 62,328.81	\$ -	\$ -	\$ -	\$ 2,671.19
#29/#33-2018	Mine Rd.-Bypass	\$ 135,000.00	\$ 135,000.00	\$ 107,384.00	\$ -	\$ -	\$ -	\$ 27,616.00
#13-2018	Asset Management Plan	\$ 100,000.00	\$ -	\$ 80,000.00	\$ 100,000.00	\$ -	\$ -	\$ 20,000.00
#06-2018	Washington Ave -Phase I	\$ 421,000.00	\$ -	\$ 398,660.92	\$ 175,000.00	\$ -	\$ 180,000.00	\$ 22,339.08
#16-2013/#4-2014	Streetscape Phase 2	\$ 647,864.00	\$ 250,000.00	\$ 484,407.45	\$ -	\$ -	\$ 397,864.00	\$ 163,456.55



YEAR TO DATE REVENUE AS OF: APRIL 2020

	Estimated	Received	Bal Due	Receivable
Amount to be Raised by Taxation	\$ 13,983,900.34	\$ (4,054,109.97)	\$ 9,929,790.37	71.01%
Delinquent Taxes	\$ 163,900.00	\$ (44,758.96)	\$ 119,141.04	72.69%
PILOT	\$ -	\$ (20,347.86)	\$ (20,347.86)	#DIV/0!
<b>Local Revenues:</b>				
Alcoholic Bev	\$ 5,400.00	\$ -	\$ 5,400.00	100.00%
Other (Amuse/Food/Handlers/Raffle/Vendor)	\$ 580.00	\$ (130.00)	\$ 450.00	77.59%
Municipal Court	\$ 20,000.00	\$ (9,314.74)	\$ 10,685.26	53.43%
Interest and Costs on Taxes	\$ 35,000.00	\$ (4,709.26)	\$ 30,290.74	86.54%
Interest	\$ 40,000.00	\$ (12,829.35)	\$ 27,170.65	67.93%
Utility Surplus	\$ -	\$ -	\$ -	#DIV/0!
Golf Revenues	\$ 1,000,000.00	\$ (75,587.17)	\$ 924,412.83	92.44%
Misc Rev - Unanticipated	\$ -	\$ (31,885.79)	\$ (31,885.79)	#DIV/0!
<b>State Aid:</b>				
Consolidated Prop Tax Relief Aid	\$ 17,579.00	\$ -	\$ 17,579.00	100.00%
Energy Receipts Tax	\$ 274,330.00	\$ -	\$ 274,330.00	100.00%
Garden State Trust	\$ 19,947.00	\$ -	\$ 19,947.00	100.00%
<b>Fees &amp; Permits:</b>				
Uniform Construction Fees	\$ 70,000.00	\$ (17,178.00)	\$ 52,822.00	75.46%
<b>Public/Private Revenue Anticipated:</b>				
<b>Misc Revenues: Other</b>				
Recreation Fees	\$ -	\$ -	\$ -	#DIV/0!
Cable TV	\$ 11,177.00	\$ -	\$ 11,177.00	100.00%
Hunt Cty Open Space	\$ 10,920.00	\$ -	\$ 10,920.00	100.00%
Green Acres Grant	\$ 30,483.00	\$ -	\$ 30,483.00	100.00%
Body Armor Fund	\$ 1,087.54	\$ (1,087.54)	\$ -	0.00%
CH 159 Drunk Driving Enfrmnt Fund	\$ -	\$ -	\$ -	
Clean Community Grant	\$ -	\$ -	\$ -	#DIV/0!
Hunterdon Cty Development Grant	\$ 4,500.00	\$ -	\$ 4,500.00	#DIV/0!
Distracted Driving Grant	\$ -	\$ -	\$ -	#DIV/0!
DWI Grant - somerset County	\$ -	\$ -	\$ -	#DIV/0!
Sustainable Jersey Grant	\$ -	\$ -	\$ -	#DIV/0!
Recycling Tonnage	\$ 3,046.05	\$ -	\$ 3,046.05	100.00%
Open Space & Rec Plan	\$ -	\$ -	\$ -	#DIV/0!
Highlands - WWMP	\$ -	\$ -	\$ -	#DIV/0!
Highlands - Master Plan	\$ -	\$ -	\$ -	#DIV/0!
<b>Surplus:</b>	\$ 900,000.00	\$ -	\$ 900,000.00	100.00%
<b>Total Revenue Anticipated&amp;MRNA</b>	\$ 2,607,949.59	\$ (217,828.67)	\$ 2,390,120.92	91.65%
<b>Amnt to be Raised - Municipal</b>	\$ 3,484,068.46	\$ -	\$ 3,484,068.46	100.00%
<b>Local/Reg/Cty/Lib/Open Taxes</b>	\$ 10,500,000.00	\$ (4,054,109.97)	\$ 6,445,890.03	61.39%
<b>Total Tax Levy</b>	\$ 13,984,068.46	\$ -	\$ -	

**DETAIL:**Misc Revenue : other

Parking Permits	\$	400.00
Certified Tax List	\$	20.00
Newsletter Ads	\$	290.00
CCO Permits	\$	2,000.00
Zoning	\$	720.00
Copies	\$	-
Driveway /Opening Permits	\$	-
Tree Removal Permits	\$	30.00
Planning Bd Applications	\$	300.00
Road Opening Permits	\$	150.00
Vender Permit - Franchise	\$	-
Towing Application	\$	-
Landlord Registration	\$	8,250.00
Vacant Property Registration	\$	17,000.00
Exemption Fee	\$	-
Misc F&P-Hunting Lease/Permit	\$	-
Misc-Police/Clerk/CFO/Tax Coll	\$	2,653.79
FEMA	\$	-
Misc-Workmans Comp Claim	\$	-
Insurance - Claim	\$	-
Misc-Board of Ed	\$	-
Recycling Day	\$	-
RMC Courses	\$	-
Tax/Lien Refunds	\$	-
Vital Statistics	\$	72.00
<b>Total</b>	\$	<b>31,885.79</b>

High Bridge Hills - HBH  
For the Month Ending April 30th, 2020

	April				YTD				
	Actual	Budget	Budget Variance	Last Year	Actual	Budget	Budget Variance	Last Year	Variance
<b>Rounds</b>									
Rounds - Member	0	398	(398)	629	430	784	(354)	1,300	(870)
Rounds - Outing	0	305	(305)	284	1	305	(304)	284	(283)
Rounds - Public	0	2,498	(2,498)	2,353	2,257	3,952	(1,695)	4,067	(1,810)
<b>Total Rounds</b>	<b>0</b>	<b>3,202</b>	<b>(3,202)</b>	<b>3,266</b>	<b>2,688</b>	<b>5,041</b>	<b>(2,353)</b>	<b>5,651</b>	<b>(2,963)</b>
<b>Revenue</b>									
Green Fees	0	83,486	(83,486)	57,612	53,107	114,454	(61,347)	88,370	(35,263)
Cart Fees	0	13,026	(13,026)	10,813	10,609	20,549	(9,940)	17,747	(7,138)
Driving Range	0	6,313	(6,313)	6,045	5,390	10,766	(5,386)	12,068	(6,688)
Golf Cards/Passes	0	0	0	0	25,000	20,000	5,000	0	25,000
Other Golf Revenues (Club Rent, Handcarts)	0	700	(700)	964	318	1,050	(732)	1,599	(1,281)
Initiation Fee Income / Annual Member	1,400	5,000	(3,600)	16,251	15,664	13,500	2,164	44,168	(28,503)
Miscellaneous Income and Discounts	0	2,680	(2,680)	2,705	1,726	3,905	(2,180)	4,293	(2,567)
<b>Total Revenue</b>	<b>1,400</b>	<b>111,205</b>	<b>(109,805)</b>	<b>94,390</b>	<b>111,804</b>	<b>184,225</b>	<b>(72,421)</b>	<b>168,244</b>	<b>(56,441)</b>
<b>GROSS INCOME</b>	<b>1,400</b>	<b>111,205</b>	<b>(109,805)</b>	<b>94,390</b>	<b>111,804</b>	<b>184,225</b>	<b>(72,421)</b>	<b>168,244</b>	<b>(56,441)</b>
<b>Expenses</b>									
<b>Labor</b>									
Golf Operation Labor	3,203	13,156	9,953	12,417	24,989	34,371	9,382	31,850	6,862
General and Administrative	6,758	7,000	242	6,758	27,258	27,700	442	26,538	(720)
Maintenance and Landscaping	12,028	18,800	6,772	19,245	54,600	63,250	8,650	60,103	5,503
<b>Total Direct Labor</b>	<b>21,989</b>	<b>38,956</b>	<b>16,967</b>	<b>38,420</b>	<b>106,847</b>	<b>125,321</b>	<b>18,474</b>	<b>118,492</b>	<b>11,645</b>
Total Payroll Burden	5,130	7,696	2,566	6,916	23,728	26,633	2,906	24,843	1,115
<b>Total Labor</b>	<b>27,119</b>	<b>46,652</b>	<b>19,533</b>	<b>45,336</b>	<b>130,575</b>	<b>151,954</b>	<b>21,380</b>	<b>143,334</b>	<b>12,760</b>
<b>Other Operational Expenses</b>									
G&A	450	3,150	2,700	5,866	1,722	7,785	6,063	6,386	4,665
Maintenance	10,913	12,441	1,528	12,210	46,010	46,790	780	47,394	1,384
Sales and Marketing	17,283	23,511	6,228	23,147	35,146	42,640	7,494	35,426	280
Insurance - P&C	2,400	2,360	(40)	1,976	6,023	9,595	3,512	5,166	(857)
<b>Total Other Operational Expenses</b>	<b>34,751</b>	<b>44,762</b>	<b>10,011</b>	<b>46,517</b>	<b>103,771</b>	<b>120,251</b>	<b>16,530</b>	<b>107,644</b>	<b>3,923</b>
<b>Total Expenses</b>	<b>61,870</b>	<b>91,414</b>	<b>29,544</b>	<b>91,853</b>	<b>234,296</b>	<b>272,205</b>	<b>37,909</b>	<b>250,978</b>	<b>16,683</b>
<b>EBITDAR</b>	<b>(60,470)</b>	<b>19,791</b>	<b>(80,261)</b>	<b>2,537</b>	<b>(122,492)</b>	<b>(87,980)</b>	<b>(34,511)</b>	<b>(82,734)</b>	<b>(59,758)</b>
<b>EBITDA</b>	<b>(60,470)</b>	<b>19,791</b>	<b>(80,261)</b>	<b>2,537</b>	<b>(122,492)</b>	<b>(87,980)</b>	<b>(34,511)</b>	<b>(82,734)</b>	<b>(59,758)</b>
<b>Net Income</b>	<b>(60,470)</b>	<b>19,791</b>	<b>(80,261)</b>	<b>2,537</b>	<b>(122,492)</b>	<b>(87,980)</b>	<b>(34,511)</b>	<b>(82,734)</b>	<b>(59,758)</b>

RECEIPTS DISBURSEMENTS APRIL 2020

FUND	BEGIN BALANCE	RECEIPTS	DISBURSEMENTS	END BALANCE
Green Acres	12,741.49	1.57	0.00	12,743.06
Premium	40,400.00	4.97	4.97	40,400.00
Dog	8,275.17	101.02	12.00	8,364.19
Capital	692,535.68	86.03	2,310.99	690,310.72
Water Utility	253,622.22	78,342.78	50,376.46	281,588.54
Water Capital	54,078.50	6.16	6.16	54,078.50
Sewer Utility	552,023.51	116,303.47	31,419.47	636,907.51
Sewer Capital	108,826.99	13.12	8,934.07	99,906.04
Solid Waste Utility	38,552.68	43,397.12	38,315.95	43,633.85
Solid Waste Cap	6,280.78	0.77	0.77	6,280.78
Sui	115,615.07	98.24	0.00	115,713.31
Historic Preservation	4,344.29	0.53	0.00	4,344.82
Rehab Escrow	55,698.75	6.85	0.00	55,705.60
Recreation Trust	4,800.05	0.59	0.00	4,800.64
Special Events	17,024.64	2.09	247.50	16,779.23
Dev Escrow	500,667.12	40.98	2,375.25	498,332.85
Current	2,801,821.60	146,678.55	2,287,622.51	660,877.64
<b>TOTAL FUNDS</b>	<b>\$ 5,267,308.54</b>	<b>\$ 385,084.84</b>	<b>\$ 2,421,626.10</b>	<b>\$ 3,230,767.28</b>

**GOLF**

	P&L Receipts	P&L Exp	Difference
Jan	\$ 50,470.00	\$ 56,805.00	\$ (6,335.00)
Feb	\$ 31,002.00	\$ 50,200.00	\$ (19,198.00)
Mar	\$ 28,932.00	\$ 65,421.00	\$ (36,489.00)
Apr	\$ 1,400.00	\$ 61,870.00	\$ (60,470.00)
May			\$ -
Jun			\$ -
Jul			\$ -
Aug			\$ -
Sep			\$ -
Oct			\$ -
Nov			\$ -
Dec			\$ -
<b>TOTAL</b>	<b>\$ 111,804.00</b>	<b>\$ 234,296.00</b>	<b>\$ (122,492.00)</b>

# Expenditure Budget

## CURRENT FUND

### Activity to 04/30/2020

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Account Number	Description	Budget	Activity	Encumbered	Balance
10510010	GENERAL ADMIN: SALARIES & WAGES	29,800.00	13,799.86	-	16,000.14
10510020	GENERAL ADMIN: OTHER EXPENSES	3,500.00	650.00	770.02	2,079.98
10510120	INTERNET	7,050.00	2,296.37	4,715.73	37.90
10511010	MAYOR AND COUNCIL: SALARIES & WAGES	6,000.00	-	-	6,000.00
10511020	MAYOR AND COUNCIL: OTHER EXPENSES	1,300.00	893.00	100.02	306.98
10511032	ADVERTISING	10,000.00	1,733.55	6,076.45	2,190.00
10511520	NEWSLETTER	13,800.00	6,700.43	4,200.02	2,899.55
10512010	MUNICIPAL CLERK: SALARIES & WAGES	33,514.54	10,562.16	-	22,952.38
10512020	MUNICIPAL CLERK: OTHER EXPENSES	4,870.00	1,160.52	583.21	3,126.27
10512520	ELECTION EXPENSE	2,850.00	-	-	2,850.00
10512720	CODIFICATION OF ORDINANCES	6,500.00	-	-	6,500.00
10513010	FINANCIAL ADMIN: SALARIES & WAGES	51,634.48	14,828.12	-	36,806.36
10513020	FINANCIAL ADMIN:OTHER EXPENSES	6,470.00	525.35	1,455.00	4,489.65
10513520	AUDIT SERVICES: OTHER EXPENSES	27,365.00	-	-	27,365.00
10514510	TAX COLLECTOR: SALARIES & WAGES	53,376.44	16,936.32	-	36,440.12
10514520	TAX COLLECTOR: OTHER EXPENSES	6,265.00	200.00	924.75	5,140.25
10515010	TAX ASSESSMENT: SALARIES & WAGES	45,878.50	13,472.54	-	32,405.96
10515020	TAX ASSESSMENT: OTHER EXPENSES	4,100.00	100.00	50.00	3,950.00
10515520	LEGAL: OTHER EXPENSES	80,000.00	-	21,000.00	59,000.00
10516520	ENGINEERING SERVICES: OTHER EXPENSES	60,000.00	290.00	7,610.00	52,100.00
10517020	BUILDINGS & GROUNDS	75,345.00	13,953.76	18,150.76	43,240.48
10517120	BUILDINGS & GROUNDS-OFFICE	49,480.00	15,314.25	20,018.72	14,147.03
10518010	PLANNING BOARD: SALARIES & WAGES	6,864.00	2,059.50	-	4,804.50
10518020	PLANNING BOARD: OTHER EXPENSES	15,000.00	1,265.45	9,823.55	3,911.00
10518520	ZONING OFFICER: OTHER EXPENSES	8,000.00	-	-	8,000.00
10519510	CONSTRUCTION OFFICIAL: SALARIES & WAGES	50,328.34	14,224.59	-	36,103.75
10519520	CONSTRUCTION OFFICIAL: OTHER EXPENSES	5,500.00	-	1.00	5,499.00
10520020	ZONING OFFICER: OTHER EXPENSES	-	2,000.00	0.01	(2,000.01)
10520510	CCO-BLDG INSPECTION:SALARIES & WAGES	5,412.12	1,768.64	-	3,643.48
10521020	LIABILITY INSURANCE	75,300.00	27,370.30	-	47,929.70
10521520	WORKER'S COMPENSATION INSURANCE	54,000.00	26,892.30	-	27,107.70
10522020	EMPLOYEE GROUP INSURANCE	157,800.00	49,387.80	92,595.00	15,817.20
10524010	POLICE DEPARTMENT: SALARIES & WAGES	890,083.90	276,240.51	-	613,843.39
10524020	POLICE DEPARTMENT: OTHER EXPENSES	76,500.00	19,149.59	36,409.25	20,941.16
10524520	LEASE/PURCHASE POLICE VEHICLES	14,000.00	-	-	14,000.00
10525220	EMERGENCY MANAGEMENT: OTHER EXPENSES	3,500.00	234.16	2,855.84	410.00
10525510	FIRE-SALARIES & WAGES	8,000.00	-	-	8,000.00
10525520	HIGH BRIDGE VOLUNTEER FIRE DEPT.	70,603.00	10,000.00	60,603.00	-
10526020	RESCUE/FIRST AID	29,000.00	-	-	29,000.00
10526520	LOSAP CONTRIBUTION	27,300.00	27,300.00	-	-
10527020	ECONOMIC DEVELOPMENT	2,500.00	-	-	2,500.00
10529010	DEPT.OF PUBLIC WORKS: SALARIES & WAGES	153,133.21	44,489.05	-	108,644.16
10529020	DEPT.OF PUBLIC WORKS: OTHER EXPENSES	220,000.00	15,581.99	20,429.82	183,988.19
10529055	PARKS & PLAYGROUNDS - OTHER EXPENSES	9,000.00	-	445.00	8,555.00
10529060	FIELD MAINTENANCE - OTHER EXPENSES	19,500.00	772.75	7,848.01	10,879.24
10533020	BOARD OF HEALTH: OTHER EXPENSES	1,500.00	1,327.89	-	172.11
10533520	ENVIRONMENTAL COMMISSION:OTHER EXPENSES	3,000.00	-	-	3,000.00
10537020	SPECIAL EVENTS: OTHER EXPENSES	4,500.00	686.58	0.52	3,812.90
10537120	CULTURAL & HERITAGE	2,000.00	-	-	2,000.00
10537620	GOLF-OTHER EXPENSES	987,000.00	178,971.95	579.30	807,448.75
10539010	LIBRARY: SALARIES & WAGES	23,080.32	7,072.00	-	16,008.32
10539020	LIBRARY - OTHER EXPENSES	200.00	-	50.00	150.00
10543020	ELECTRICITY	26,000.00	4,676.64	16,815.21	4,508.15
10543520	STREET LIGHTING	37,500.00	8,360.57	29,030.90	108.53

# Expenditure Budget CURRENT FUND

Activity to 04/30/2020

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Account Number	Description	Budget	Activity	Encumbered	Balance
10544020	TELEPHONE	16,800.00	5,685.59	11,063.20	51.21
10544620	GASOLINE	48,520.00	5,795.31	20,204.69	22,520.00
10544720	HEATING FUEL	35,000.00	8,952.19	23,587.66	2,460.15
10547120	CONTRIBUTION TO PERS	27,000.00	26,547.30	-	452.70
10547220	SOCIAL SECURITY SYSTEM(OASI)	104,614.23	30,706.08	-	73,908.15
10547520	CONTRIBUTION TO PFRS	211,578.00	211,578.00	-	-
10629021	ENVIRONMENTAL TESTING	7,500.00	-	-	7,500.00
10649020	MUNICIPAL COURT: OTHER EXPENSES	42,500.00	-	9,854.03	32,645.97
10651020	STORMWATER MANAGEMENT	3,000.00	-	-	3,000.00
10671520	BODY ARMOR FUND	1,087.54	-	-	1,087.54
10672620	RECYCLING TONNAGE GRANT	3,046.05	-	-	3,046.05
10676020	DWI GRANT-SOMERSET COUNTY	-	1,320.00	-	(1,320.00)
10676920	HUNT CTY-ECON DEV GRANT-WEBSITE	4,500.00	500.00	4,000.00	-
10687120	SPECIAL EMERGENCY-5 YEARS	5,000.00	-	-	5,000.00
10689920	RESERVE FOR UNCOLLECTED TAXES	327,391.38	-	-	327,391.38
10690020	CAPITAL IMPROVEMENT FUND	338,000.00	-	-	338,000.00
10692020	BOND PRINCIPAL	430,000.00	25,000.00	-	405,000.00
10692520	NOTE PRINCIPAL	136,925.00	-	-	136,925.00
10693020	BOND INTEREST	268,000.00	108,988.75	-	159,011.25
10693520	NOTE INTEREST	25,000.00	-	-	25,000.00
10694020	GREEN ACRES-SPRINGSIDE-#1014-01-008	11,660.00	-	-	11,660.00
10694120	GREEN ACRES-LK SOLITUDE-#1014-95-128	86,292.00	-	-	86,292.00
10694220	NJEIT-LK SOLITUDE	60,200.00	8,490.82	-	51,709.18
10694320	DAM RESTORATION LOAN	237,200.00	118,564.80	-	118,635.20
10694520	CAPITAL LEASE	96,000.00	31,221.92	-	64,778.08
<b>TOTALS</b>		<b>6,092,018.05</b>	<b>1,416,599.25</b>	<b>431,850.67</b>	<b>4,243,568.13</b>



### List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
CURRENT FUND				
769 - CINTAS CORPORATION #101	PO 26578 BUILDINGS & GROUNDS - PD & BH - WEEKLY M		566.12	
10517091	Buildings & Grounds - Police Bldg	383.06		
10517040	Buildings & Grounds - New Boro Hall	183.06		566.12
987 - COMCAST	PO 26540 DPW - INTERNET A/C 09574 832139-01-5 NEW		280.69	
10510120	INTERNET	109.90		
10544122	Telephone - Garage	170.79		280.69
213 - COUNTY OF HUNTERDON	PO 26802 BUILDINGS & GROUNDS - OFFICE - ENVELOPES		225.00	
10517128	BUILDINGS & GROUNDS-ENVELOPES	225.00		225.00
213 - COUNTY OF HUNTERDON	PO 26943 ADMIN - OE - PRINTED MATERIAL - BANNERS		48.00	
10510027	General Admin-OE-Printed Material	48.00		48.00
835 - CRISTAL ASSOCIATES LLC	PO 26689 BUILDNGS/GROUNDS - OE - MISC - JANITORIA		144.55	
10517059	Buildings & Grounds - Janitorial	144.55		144.55
1776 - CUSTOM BANDAG INC	PO 26919 POLICE - OE - VEHICLE REPAIR		2,292.00	
10524028	Police Department-OE-Vehicle Repair	2,292.00		2,292.00
2519 - ELWOOD STUDIO	PO 26559 WEBSITE MAINT		525.00	
10511524	Website Production	525.00		525.00
2519 - ELWOOD STUDIO	PO 26880 WEBSITE MAINT		4,000.00	
10676920	HUNT CTY-ECON DEV GRANT-WEBSITE	4,000.00		4,000.00
2519 - ELWOOD STUDIO	PO 26925 WEBSITE MAINT		214.20	
10511524	Website Production	214.20		214.20
90 - JCP&L	PO 26622 STREET LIGHTING - MAIN STREET - STREETSC		515.82	
10543520	STREET LIGHTING	515.82		
10543520	STREET LIGHTING	2,739.62	4,275.87	
10543024	Electricity - DPW	104.22		
10543025	Electricity - Boro Hall	178.65		
10543034	Electricity - Washington Ave.	6.79		
10543022	Electricity - Fire	513.93		
10543031	Electricity - Rt 513	6.20		
10543021	Electricity - Rescue Squad	178.19		
10543032	Electricity - Boro Commons	35.90		
10543027	Electricity - Solitude Museum/Garage	22.92		
10543033	Electricity - Bridge Street	5.46		
10543023	Electricity - Police	483.99		4,791.69
758 - MAGLIO ELECTRIC LLC	PO 26944 INSURANCE CLAIM - OE - REPAIRS		11,116.40	
10141013	RESERVE - FAIRVIEW TRAFFIC LITE/HYDRANT	11,116.40		11,116.40
1398 - MASER CONSULTING PA	PO 26783 ENGINEERING - OE		11,894.25	
10516560	Engineering Services-Municipal Issues	11,894.25		11,894.25
1398 - MASER CONSULTING PA	PO 26952 WELL 8 EMERGENCY GENERATOR - HIB062		6,616.40	

## List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
10141748	FEMA-GENERATOR GRANT-NJ4086-468R	5,066.54		
10516592	Engineering Services-EmergencyGenerators	1,549.86		6,616.40
960 - MILLS, GARY	PO 26949 BUILDINGS & GROUNDS - JANITORIAL		300.00	
10517059	Buildings & Grounds - Janitorial	300.00		300.00
2567 - MITCHELL HUMPHREY & CO	PO 26556 CONSTRUCTION - OE - SOFTWARE		4,625.00	
10519521	Construction Official-OE-Office Supplies	4,625.00		4,625.00
149 - MUNICIPAL SOFTWARE, INC	PO 26871 BUILDINGS & GROUNDS - OFFICE EQUIPMENT		897.00	
10517133	BUILDINGS & GROUNDS-DATA PROCES/SOFTWARE	897.00		897.00
149 - MUNICIPAL SOFTWARE, INC	PO 26881 BUILDINGS & GROUNDS - NEW COMPUTER		725.00	
10517122	BUILDINGS & GROUNDS-OFFICE EQPMT REPAIRS	725.00		725.00
214 - NJ ADVANCE MEDIA	PO 26542 ADVERTISING - ACCT #1160892 / 1164892		563.59	
10511032	ADVERTISING	563.59		563.59
157 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 26599 ADMIN - 2020 MEMBERSHIP / BULLETINS		50.00	
10511020	MAYOR AND COUNCIL: OTHER EXPENSES	50.00		50.00
157 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 26816 DPW - OE - ADVERTISEMENT FOR DPW - FT -		115.00	
10529038	Dept. of Public Works--OE- Employee Exp	115.00		115.00
2583 - PRINCIPAL LIFE INSURANCE CO	PO 26699 GROUP INSURANCE - DENTAL - POLICY #11121		1,628.15	
10522072	Employee Group Insurance:Dental	1,628.15		1,628.15
2301 - SEAMLESSDOCS	PO 26555 BUILDINGS & GROUNDS - OFFICE - DATA PROC		5,500.00	
10517133	BUILDINGS & GROUNDS-DATA PROCES/SOFTWARE	5,500.00		5,500.00
2438 - STANDARD INSURANCE CO	PO 26703 GROUP INSURANCE - LIFE - POLICY #00-1641		418.40	
10522073	Employee Group Insurance:Life Ins	418.40		418.40
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 26506 INSURANCE - GROUP HEALTH - MAY 2020 ID#		14,843.68	
10522071	Employee Group Insurance:Health	9,306.90		
101408	RESERVE - HEALTH BENEFITS	5,536.78		14,843.68
1978 - STAVOLA	PO 26917 DPW - OE - BLACKTOP		217.33	
10529039	Dept. of Public Works-OE-Blacktop	217.33		217.33
246 - TOWN OF CLINTON	PO 26767 ZONING OFFICER - ALLISON WITT		2,000.00	
10518520	ZONING OFFICER: OTHER EXPENSES	2,000.00		2,000.00
2380 - TRAFFIC LOGIX	PO 26878 POLICE - OE - MAINTENANCE CONTRACTS		1,600.00	
10524026	Police Department-OE-Maintenance Contras	1,600.00		1,600.00
2397 - UNUM	PO 26707 GROUP INSURANCE - LTD - POLICY #0658658		155.21	
10522073	Employee Group Insurance:Life Ins	155.21		155.21
199 - VAN DOREN OIL COMPANY	PO 26563 HEATING FUEL - SOLITUDE HOUSE - ACCT # 0		1,878.09	

### List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
10544726	Heating - Solitude House		1,878.09	1,878.09
1500 - VERIZON WIRELESS	PO 26664 POLICE - OE - WIRELESS DEVICES -		368.13	
10524030	Police Department-OE-Wireless Devices	190.37		
10544127	TELEPHONE-POLICE-CELL PHONES	177.76		368.13
2141 - VSP VISION CARE	PO 26711 GROUP INSURANCE - VISION - ACCOUNT #30 0		230.28	
10522074	Employee Group Insurance:Vision	230.28		230.28
2547 - YU, BENJAMIN	PO 26688 AGREEMENT CHARGES FOR LIBRARY		225.00	
10517097	Buildings & Grounds - Library	225.00		225.00
<b>GENERAL CAPITAL FUND</b>				
1398 - MASER CONSULTING PA	PO 26955 CAPITAL - McDONALD ST IMPROVEMENTS - OE		12,229.46	
309822	MCDONALD ST-ENG--#2020-14-\$35,000	12,229.46		12,229.46
<b>WATER UTILITY FUND</b>				
90 - JCP&L	PO 26638 WATER- STREET LIGHT - APR 2020 - ACCT 20		4,633.35	
60510098	WATER - OE - ELECTRIC	4,633.35		4,633.35
1398 - MASER CONSULTING PA	PO 26784 WATER - ENGINEERING - OE		1,196.25	
60510042	WATER - OE - ENGINEERING/LEGAL/PROF FEES	1,196.25		1,196.25
146 - MGL PRINTING SOLUTIONS	PO 26674 WATER/SEWER/SOL WAS - DATA PROCESSING/B		366.94	
60510031	WATER - OE - DATA PROCESSING	366.94		366.94
1694 - ONE CALL CONCEPTS, INC	PO 26561 WATER - OE - MISC - ONE CALL MESSAGES -		48.74	
60510099	WATER - OE - MISCELLANEOUS	48.74		48.74
2583 - PRINCIPAL LIFE INSURANCE CO	PO 26700 WATER - GROUP INSURANCE - DENTAL - POLIC		338.57	
60510040	WATER - OE - INSURANCE - GROUP	338.57		338.57
2438 - STANDARD INSURANCE CO	PO 26704 WATER - GROUP INSURANCE - LIFE - POLICY		91.52	
60510040	WATER - OE - INSURANCE - GROUP	91.52		91.52
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 26506 INSURANCE - GROUP HEALTH - MAY 2020 ID#		4,881.45	
60510040	WATER - OE - INSURANCE - GROUP	4,881.45		4,881.45
2397 - UNUM	PO 26708 WATER - GROUP INSURANCE - LTD - POLICY #		24.43	
60510040	WATER - OE - INSURANCE - GROUP	24.43		24.43
2141 - VSP VISION CARE	PO 26712 WATER - GROUP INSURANCE - VISION -ACCOU		61.72	
60510040	WATER - OE - INSURANCE - GROUP	61.72		61.72
<b>SEWER UTILITY FUND</b>				
90 - JCP&L	PO 26650 SEWER- STREET LIGHTING - APR 2020 -20000		1,054.18	
62510098	SEWER - OE - ELECTRIC	1,054.18		1,054.18

### List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
1398 - MASER CONSULTING PA	PO 26785 SEWER - ENGINEERING - OE - HIB018 / HIB0		1,245.50	
62510042	SEWER - OE - ENG/LEGAL/PROF FEES	1,245.50		1,245.50
2499 - MCGOWAN LLC	PO 26780 WATER / SEWER - OE - CONTRACTS - BACKUP		650.00	
62510051	SEWER - OE - REPAIRS/CONTRACTS	650.00		650.00
146 - MGL PRINTING SOLUTIONS	PO 26674 WATER/SEWER/SOL WAS - DATA PROCESSING/B		366.93	
62510031	SEWER - OE - DATA PROCESSING	366.93		366.93
2583 - PRINCIPAL LIFE INSURANCE CO	PO 26701 SEWER - GROUP INSURANCE - DENTAL - POLIC		277.21	
62510040	SEWER - OE - INSURANCE - GROUP	277.21		277.21
2438 - STANDARD INSURANCE CO	PO 26705 SEWER - GROUP INSURANCE - LIFE - POLICY		63.45	
62510040	SEWER - OE - INSURANCE - GROUP	63.45		63.45
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 26506 INSURANCE - GROUP HEALTH - MAY 2020 ID#		2,868.56	
62510040	SEWER - OE - INSURANCE - GROUP	2,868.56		2,868.56
246 - TOWN OF CLINTON	PO 26762 2020 - 1ST QUARTER - SEWER TREATMENT CHA		102,503.16	
62510062	SEWER - OE - SEWER TREATMENT CHARGE	102,503.16		102,503.16
2397 - UNUM	PO 26709 SEWER - GROUP INSURANCE - LTD - POLICY #		19.00	
62510040	SEWER - OE - INSURANCE - GROUP	19.00		19.00
2141 - VSP VISION CARE	PO 26713 SEWER - GROUP INSURANCE - VISION -ACCOUN		37.98	
62510040	SEWER - OE - INSURANCE - GROUP	37.98		37.98
SOLID WASTE UTILITY FUND				
146 - MGL PRINTING SOLUTIONS	PO 26674 WATER/SEWER/SOL WAS - DATA PROCESSING/B		366.93	
64510031	SOLID WASTE-OE-DATA PROCESSING	366.93		366.93
2583 - PRINCIPAL LIFE INSURANCE CO	PO 26702 SOLID WASTE - GROUP INSURANCE - DENTAL -		167.57	
64510040	SOLID WASTE-OE-GROUP INSURANCE	167.57		167.57
2438 - STANDARD INSURANCE CO	PO 26706 SOLID WASTE - GROUP INSURANCE - LIFE - P		39.49	
64510040	SOLID WASTE-OE-GROUP INSURANCE	39.49		39.49
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 26506 INSURANCE - GROUP HEALTH - MAY 2020 ID#		2,088.89	
64510040	SOLID WASTE-OE-GROUP INSURANCE	2,088.89		2,088.89
2397 - UNUM	PO 26710 SOLID WASTE - GROUP INSURANCE - LTD - PO		10.67	
64510040	SOLID WASTE-OE-GROUP INSURANCE	10.67		10.67
2141 - VSP VISION CARE	PO 26714 SOLID WASTE - GROUP INSURANCE - VISION -		26.11	
64510040	SOLID WASTE-OE-GROUP INSURANCE	26.11		26.11
DEVELOPER ESCROW TRUST FUND				
1398 - MASER CONSULTING PA	PO 26953 ESCROW - ELIZABETHTOWN GAS - 34 MACARTHU		145.00	
7118589	E'TOWN GAS-34 MACARTHUR-2020-001	145.00		145.00

**List of Bills - (All Funds)**

Vendor Description Account PO Payment Check Total

1398 - MASER CONSULTING PA PO 26954 ESCROW - RIVERVIEW VILLAGE - 81 WEST MAI 793.25 793.25  
 7118564 RIVERVIEW VILLAGE-81 WEST MAIN-#18-001 793.25 793.25

TOTAL 215,650.47

Total to be paid from Fund 10 CURRENT FUND 79,054.16  
 Total to be paid from Fund 30 GENERAL CAPITAL FUND 12,229.46  
 Total to be paid from Fund 60 WATER UTILITY FUND 11,642.97  
 Total to be paid from Fund 62 SEWER UTILITY FUND 109,085.97  
 Total to be paid from Fund 64 SOLID WASTE UTILITY FUND 2,699.66  
 Total to be paid from Fund 71 DEVELOPER ESCROW TRUST FUND 938.25  
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 215,650.47

**Checks Previously Disbursed**

424202 HIGH BRIDGE BOROUGH-PAYROLL CASH 3,087.23 4/24/2020  
 424202 HIGH BRIDGE BOROUGH-PAYROLL CASH 5,718.51 4/24/2020  
 424202 HIGH BRIDGE BOROUGH-PAYROLL CASH 7,902.82 4/24/2020  
 424202 HIGH BRIDGE BOROUGH-PAYROLL CASH 50,321.54 4/24/2020  
 417201 POSTMASTER POSTAGE 1,000.00 4/17/2020  
 18548 POSTMASTER PO# 26951 CLEAN COMMUNITIES - NEWSLETTER 355.49 5/21/2020  
 18512 ELWOOD STUDIO Multiple: 4,739.20 5/14/2020  
 18512 ELWOOD STUDIO Combined check -4,739.20 5/25/2020 \*VOID\*  
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 73,124.79  
 -4,739.20 \*VOIDED  
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 68,385.59

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 10 CURRENT FUND	50,677.03	79,054.16	<b>129,731.19</b>
Fund 30 GENERAL CAPITAL FUND		12,229.46	<b>12,229.46</b>
Fund 60 WATER UTILITY FUND	7,902.82	11,642.97	<b>19,545.79</b>
Fund 62 SEWER UTILITY FUND	6,718.51	109,085.97	<b>115,804.48</b>
Fund 64 SOLID WASTE UTILITY FUND	3,087.23	2,699.66	<b>5,786.89</b>
Fund 71 DEVELOPER ESCROW TRUST FUND		938.25	<b>938.25</b>
<b>BILLS LIST TOTALS</b>	<b>68,385.59</b>	<b>215,650.47</b>	<b>284,036.06</b>

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