

## DRAFT

# BOROUGH OF HIGH BRIDGE – COUNCIL MEETING MINUTES

Date: June 25, 2020 – 7:30 p.m. – Location: WebEx online Council meeting

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Please note: This meeting may contain discussion of items not mentioned on the agenda and, alternatively, any items specifically listed may be omitted.

### CALL TO ORDER

Presiding Officer calls meeting to order and states: “Pursuant to the Open Public Meetings Act, notice of this meeting date were posted online, published in the Hunterdon County Democrat and the Easton Express times on June 18, 2020, and posted on the door at Borough Hall. Action may now be taken.”

### FLAG SALUTE: LEAD BY MAYOR OR PRESIDING OFFICER

### ROLL CALL

Councilman Columbus	present	Councilwoman Moore	present	Mayor Lee	present
Councilwoman Ferry	present	Councilman Strange	present		
Councilwoman Hughes	present	Councilman Zappa	present		

Also present were Attorney Barry Goodman, Administrator Bonnie Fleming, Municipal Clerk Adam Young and eight members of the public and press.

### ANNOUNCEMENT FROM MAYOR LEE: HELD TO THE REPORTS SECTION

### PROCLAMATIONS: NONE

### READING AND APPROVAL OF MINUTES: REGULAR 06/11/2020

Motion to dispense with the reading of the June 11, 2020 regular minutes: Hughes / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

Motion to approve the June 11, 2020 regular minutes: Hughes / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

### PUBLIC COMMENTS: 5 MINUTES PER PERSON

Jeff Oliver from 52 Fine Road spoke about the trails being an asset to the community, spoke about the extensive process of getting approvals to do the work which has been done on the trails, spoke about unknown people starting to build other trails without approvals and being transparent with the building of trails. Mayor Lee spoke about the addition of other trails and keeping open communication with all builders and users.

### PUBLIC HEARINGS:

**A. Ordinance 2020-017:** Ordinance appropriating \$50,000 from current Capital Improvement Fund for the purchase of a 2020 Durango Police Vehicle and equipment

Motion to re-open the public hearing for Ordinance 2020-017: Strange / Ferry

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

Steve Strange spoke about the proactive budgeting process of P.D. fleet management.

Motion to close the public hearing for Ordinance 2020-017: Hughes / Ferry

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

Motion to adopt Ordinance 2020-017: Strange / Columbus

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

- B.**     **Ordinance 2020-018:** Ordinance appropriating \$70,000 from current Capital Improvement Fund for the purchase of a tractor with a boom mower attachment  
Motion to re-open the public hearing for Ordinance 2020-018: Zappa / Ferry  
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;  
Motion passes: 6 yes  
Mayor Lee spoke about the need to have a boom mower. Councilman Zappa spoke about the need being present for a long time, struggling with other types of equipment to do this work, and prioritizing this item. Councilman Columbus spoke about this being able to be used at the golf course in the colder months as well.  
Motion to close the public hearing for Ordinance 2020-018: Hughes / Columbus  
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;  
Motion passes: 6 yes  
Motion to adopt Ordinance 2020-018: Zappa / Columbus  
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;  
Motion passes: 6 yes
- C.**     **Ordinance 2020-019:** Ordinance appropriating \$35,000 from current Capital Improvement Fund for the purchase of a Public Works F350 Pickup Truck  
Motion to re-open the public hearing for Ordinance 2020-019: Columbus / Zappa  
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;  
Motion passes: 6 yes  
Mayor Lee spoke about the intent of the Ordinance and the need to be utilized for snow plowing.  
Motion to close the public hearing for Ordinance 2020-019: Hughes / Strange  
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;  
Motion passes: 6 yes  
Motion to adopt Ordinance 2020-019: Zappa / Columbus  
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;  
Motion passes: 6 yes
- D.**     **Ordinance 2020-031:** Amend Borough Code, Article II, Special Events Committee  
  
Motion to open the public hearing for Ordinance 2020-031: Columbus / Ferry  
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;  
Motion passes: 6 yes  
Mayor Lee spoke about the intent of the Ordinance. Councilwoman Ferry spoke about aligning the Ordinance to some other Ordinances and defining more duties for the Committee within the Ordinance.  
Motion to close the public hearing for Ordinance 2020-031: Hughes / Strange  
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;  
Motion passes: 6 yes  
Motion to adopt Ordinance 2020-031: Strange / Ferry  
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;  
Motion passes: 6 yes
- E.**     **Ordinance 2020-032:** Creation of Chapter 8, Boards, Committees, and Commissions, Article VIII, Golf Committee  
Motion to open the public hearing for Ordinance 2020-032: Strange / Zappa  
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;  
Motion passes: 6 yes  
Mayor Lee spoke about the intent of the Ordinance to recreate the Golf Committee.  
Motion to close the public hearing for Ordinance 2020-032: Hughes / Ferry  
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;  
Motion passes: 6 yes  
Motion to adopt Ordinance 2020-032: Strange / Ferry  
Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;  
Motion passes: 6 yes

## DISCUSSION ITEMS:

**A.** Nassau Trail - Mayor Lee spoke about an issue of disagreement over the usage of trails, blockage of paths, reopening of paths, the need for Council to take ownership of the trails to make sure all users are enjoying the trails, and that no one should be making alterations to the trails without approval, supporting the trail builders, and ensuring that changes are approved, that the Recreation Committee, the Economic Development Committee, and the Environmental Committee will be involved. Councilman Strange spoke in support of protecting the trails the Borough has and making sure that developing recreation is done in the right way, and spoke in favor of having consistent signage. Jeff Oliver and Thatcher Simpson thanked Council for the support, spoke about working with the residents to keep the trails sustainable and of quality, and thanked Council for the support to closing the trails during Covid-19.

## INTRODUCTION OF ORDINANCES

**A.** **Ordinance 2020-033:** Amend Borough Code, Chapters 261 Parks and Playgrounds, Article 1 General Provisions and Chapter 8, Article IV, Parks and Recreation Committee

Motion to introduce **Ordinance 2020-033:** Strange / Zappa

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

Mayor Lee states that the **Ordinance 2020-033** shall be published in its entirety in the Express Times and/or the Hunterdon County Democrat along with the public hearing date of July 16, 2020.

**B.** **Ordinance 2020-034:** Hydrants

Motion to introduce **Ordinance 2020-034:** Strange / Zappa

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

Mayor Lee states that the **Ordinance 2020-034** shall be published in its entirety in the Express Times and/or the Hunterdon County Democrat along with the public hearing date of July 16, 2020.

## CONSENT AGENDA

RESOLUTION #	TITLE
Resolution - 146 - 2020	Amend Professional Service Contract - Maser
Resolution - 147 - 2020	Apply for Department of Transportation Grant Application
Resolution - 148 - 2020	Chapter 159 - Clean Communities
Resolution - 149 - 2020	Change Order for StreetScape
Resolution - 150 - 2020	Award of Contract - Contract for Cleaning Borough Hall
Resolution - 151 - 2020	Contract for Police Radios
Resolution - 152 - 2020	Counter Tax Appeal
Resolution - 153 - 2020	Exempt Veteran/Refund
Resolution - 154 - 2020	Fire House Policies and Procedures
Resolution - 155 - 2020	HAEC Contract
Resolution - 156 - 2020	Parking on Main Street
Resolution - 157 - 2020	Police Comp Time
Resolution - 158 - 2020	Waiving alcoholic beverage license fees for 2020

Motion to approve the consent agenda: Strange / Zappa

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

## COUNCIL COMMITTEE ASSIGNMENTS

Councilman Zappa - Department of Public Works / Engineering

The McDonald Street road project is completed, the County doing landscaping and last corrections to the X-6 bridge, the DPW has repaired three water main breaks, repairing street water valves, service lines, a leak at the water tank, replaced a water pump motor, repaired some fire hydrants, filled in pot holes, replaced water meters, mowing grass, putting down mulch, moving dirt from the Commons, trimming of trees, new parking spots on Main Street, Borough Hall work, spoke about the new member working out quite well, and continuing to fix pot holes.

Councilwoman Hughes - Public Health / Environmental / Solid Waste / Recycling

Spoke about Environmental, Environmental certifications being completed, watering planters on Main Street, document shredding, a sub-committee formed for the mini-park, and electronics recycling coming up.

Councilwoman Moore - Finance

Spoke about the 2020 tax rate, note sales, estimated 3rd quarter bills being sent out, reviewing refunding of 2010 bonds this summer, and the deadline July 1 for tax appeals.

Councilman Strange - Emergency Services / Education / Open Space / Recreation

Spoke about the first virtual Summer Recreation being out in the first week of July, the moving of mulch piles in the Commons, Clinton Township connecting to trails in High Bridge, maps for trails becoming available, the Recreation Ordinance being introduced, getting the new maps up on the website, the Adventure Race as a virtual race, the highlights of the Fire Department statistics, the Fire Department awards for response to the Mrs. Riley's fire, spoke about the South Branch Emergency Services (combined group) agreement moving along, minor P.D. vehicle repairs, thanked all Emergency Services for the job they are doing during the Covid-19 pandemic.

Councilwoman Ferry - Website / Newsletter / Historical / Special Events

Spoke about the July 11th concert, focusing one month at a time with the Events Committee for events, a family movie event coming up, the Historical Committee still working on projects, and the new website coming along soon.

Councilman Columbus - Golf / Economic Development Committee

Spoke about the Golf Committee Ordinance being introduced, read the golf statistics, spoke about the number of people per golf cart allowed, and that tee times are about twelve minutes long right now which is positive.

Administrator Bonnie Fleming - Administrator's Report

Spoke about receiving a grant from the Highlands Council, spoke about StreetScape finishing around Labor Day as of now, a Clean Communities grant being received, continuing preparation of opening Borough Hall with improvements, bids going out for West Main Street, working with the auditors electronically, the well eight generator being approved, tracking Covid-19 expenses, and following up on Borough claims.

Mayor Michele Lee - Executive Services Report

Spoke about New Jersey entering Phase 2 of the reopening, working with local businesses to reopen and be successful, entering into a contract for a better electric rate, continuing digital meetings for now, parking on Main Street being addressed with the potential of an additional twelve spots on Main Street,

#### **PUBLIC COMMENTS: 5 MINUTES PER PERSON**

Sally Ward read a poem reflecting on the times.

#### **LEGAL ISSUES: NONE**

#### **COMMUNICATIONS**

- A.** Vapor Intrusion Testing Results
- B.** Tax and Finance Monthly Reports
- C.** High Bridge Police Collective Bargaining Agreement

#### **BILL LIST**

Approval of Bills as signed and listed on the Bill Payment List. **Total Amount: \$1,066,232.37**

Motion to approve bill list: Moore / Strange

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

#### **ADJOURNMENT: PRESIDING OFFICER ASKS IF THERE IS ANY FURTHER BUSINESS**

Steve Strange thanked Mayor Lee for her efforts during the Covid-19 pandemic. Mayor Lee spoke about the High Bridge numbers remaining low and thanked everyone for that effort.

Motion to adjourn: Strange / Ferry

Roll call vote: Columbus, yes ; Ferry, yes ; Hughes, yes ; Moore, yes ; Strange, yes ; Zappa, yes ;

Motion passes: 6 yes

**Next Council Meeting:** July 16, 2020 - 7:30 pm – Fire House, 7 Maryland Ave., High Bridge, NJ or Online

Introduction	03/12/2020
Publication (summary)	03/19/2020
Tabled	03/26/2020
Adoption	
Publication (Title)	

**Ordinance 2020-020**

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

ORDINANCE APPROPRIATING \$17,000 FROM CURRENT CAPITAL IMPROVEMENT FUND FOR REPLACEMENT OF FIREHOUSE GARAGE DOORS, IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

Section 1. \$17,000 is hereby appropriated from the Current Capital Improvement Fund for Replacement of Firehouse Garage Doors, including all work and materials necessary therefore and incidental thereto in and by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall effect as provided by the law.

Introduction	03/12/2020
Publication (summary)	03/19/2020
Tabled	03/26/2020
Adoption	
Publication (Title)	

**Ordinance 2020-023**

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

ORDINANCE APPROPRIATING \$60,000 FROM CURRENT CAPITAL IMPROVEMENT FUND FOR GOLF COURSE IMPROVEMENTS AND PURCHASE OF EQUIPMENT, IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

Section 1. \$60,000 is hereby appropriated from the Current Capital Improvement Fund for Golf Course Improvements and Purchase of Equipment, including all work and materials necessary therefore and incidental thereto in and by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall effect as provided by the law.

Introduction: 06/25/2020  
Publication: 07/02/2020  
Adoption:  
Publication:

## ORDINANCE 2020-033

### BOROUGH OF HIGH BRIDGE COUNTY OF HUNTERDON STATE OF NEW JERSEY

#### **Amend Borough Code, Chapters 261 Parks and Playgrounds Article 1 General Provisions and Chapter 8 Article IV Parks and Recreation Committee**

**WHEREAS**, the Borough of High Bridge has adopted Parks and Playgrounds regulations in Chapter 261-1 to Chapter 261-6 of the Borough Ordinances which currently read;

#### Article I **General Provisions**

##### **§ 261-1 Purpose; interpretation.**

This entire chapter shall be deemed and construed to be an exercise of the police power of the Borough of High Bridge, in the County of Hunterdon, for the preservation and protection of public safety, and all of its provisions shall be liberally construed with a view to the effectuation of such purpose.

##### **§ 261-2 Hours.**

**[Amended 2-28-2008 by Ord. No. 2008-1; 2-26-2009 by Ord. No. 2009-6]**

- A. All public parks, playgrounds, and open space areas, excluding the Borough golf course, which are owned and operated by the Borough of High Bridge shall be open to the public 24 hours a day, seven days per week; provided, however, that when any supervised program duly authorized by the High Bridge Parks and Recreation Committee is in progress that particular section or part of the public park or playground in which the program is being conducted shall not be entered or interfered with until the program has concluded. **[Amended 6-13-2013 by Ord. No. 2013-13]**
- B. The recycling area at the rear of the Commons on the Wye located on Main Street shall be closed from dusk (sunset) to dawn (sunrise).
- C. The brush collection area at the rear of the Commons on the Wye located on Main Street shall be open to High Bridge residents only two Saturdays per month from 9:00 a.m. through 1:00 p.m., March 15 through November 15. The area shall remain closed November 16 through March 14. Council shall approve the Saturday schedule each February. Said schedule shall be posted on the Borough website and shall be published in the Borough newsletter. **[Added 8-18-2011 by Ord. No. 2011-21]**

**§ 261-3 Request for use.**

Any formalized program in which the participants shall use or utilize any of the public parks or playgrounds or any part or parts thereof or any of the facilities therein in any way or for any purpose whatever must be duly authorized by the High Bridge Parks and Recreation Committee of said Borough or by a duly authorized representative of said Committee, by having first submitted to said Committee written request in compliance with its rules and regulations and obtained its written consent or permission to the use thereof. There shall be provided and the Clerk shall have in possession a current schedule of events and uses of all parks and recreation areas. The athletic groups or park users shall have in their possession the approval of use of the park or field during their usage.

**§ 261-4 Permits for special events.**

A. Permits for special events in parks shall be obtained by application to the Parks and Recreation Committee which application shall contain the following information:  
**[Amended 6-13-2013 by Ord. No. 2013-13]**

- (1) The name, address, daytime phone number, and e-mail of the applicant.
- (2) The name, address, daytime phone number, and e-mail of the person, persons, corporation or association sponsoring the activity.
- (3) The day and hours for which the permit is desired.
- (4) The park or portion thereof for which such permit is desired.
- (5) Evidence of insurance liability coverage designated by the sponsoring activity naming the Borough as additionally insured.
- (6) Any other information which the Council shall find reasonably necessary for a fair determination as to whether a permit should be issued hereunder.

B. Council will issue a use permit based upon:

- (1) The proposed activity will not detract or interfere with the general public's enjoyment of the park.
- (2) Public health, welfare and safety will be promoted.
- (3) Violence, crime or disorderly conduct will not escalate.
- (4) The proposed activity will not give rise to expenses of emergency services.
- (5) The proposed activity will not interfere with other events on or near the requested date.

C. Within 15 working days after the receipt of an application, the Parks and Recreation Committee shall explain to the applicant its decision. In the event that the Committee refuses the event, the aggrieved party may appeal to Borough Council by

serving written notice, and Council shall respond within 15 working days. The decision by Borough Council is final.

- D. Council reserves the right to revoke any park or recreation permit upon finding of a violation of any rule or ordinance or upon good cause shown.

**§ 261-5 Disorderly conduct.**

**[Amended 1-26-2012 by Ord. No. 2012-01]**

- A. No person shall, within any of the public parks, playgrounds, open space, golf course, Lake Solitude Dam complex, and any other Borough-owned property:

**[Amended 2-23-2012 by Ord. No. 2012-06; 12-18-2014 by Ord. No. 2014-22A]**

- (1) Curse, use any threatening, abusive, obscene or insulting language.
- (2) Perform any obscene or indecent act or disrobe.
- (3) Throw any stone or other object, substance or missile at or to annoy any other person or persons.
- (4) Engage in, instigate, aid or encourage any contention or fight.
- (5) Possess, use or be under the influence of any intoxicating beverage or drug.
- (6) Drive an unauthorized vehicle into a restricted driving area. A restricted area is that which is not authorized for vehicular use, including but not limited to field, grass or playground area(s) outside of designated parking locations. **[Amended 9-26-2019 by Ord. No. 2019-030]**
- (7) (Reserved)
- (8) (Reserved)
- (9) Park overnight from 1/2 hour after sunset until sunrise unless otherwise permitted.
- (10) Harm or destroy any wildlife or flora in any method contrary to New Jersey State fish, game and wildlife rules and Borough ordinances.
- (11) Tie or hitch an animal to any tree or plant.
- (12) Remove any soil, rocks, flora or fauna, objects of historic significance or historic artifacts as defined by P.L. 2004, c. 170, slag or other recyclables. **[Amended 3-31-2016 by Ord. No. 2016-12]**
- (13) Willfully mark, deface, damage or remove any park buildings, play equipment, bathrooms, monuments, or park furniture.
- (14) Construct any structure without approval from Mayor and Council.
- (15) Pollute or dump in any waters.

- (16) Picnic, fish, hunt, camp, ride horses or boat in restricted areas.
- (17) Dump or deposit any rubbish or trash except in proper receptacles.
- (18) Prepare a fire outside a designated area or leave a fire unextinguished.
- (19) Set up a temporary shelter, tent or park a camping vehicle in restricted areas.
- (20) Bring a pet into an undesignated area or allow domestic animals to be out of your control.
- (21) Allow domestic animals to defecate without removing feces.
- (22) Jump from any dam or precipice into water.
- (23) Swim in any undesignated area.
- (24) Sell, hawk, peddle or concessionaire without a permit from the Borough.
- (25) Paste, glue, tack or post any sign, placard or advertisement or inscription.
- (26) Fail to obey or interfere in any way with any police officer or park or recreation supervisor in the proper performance of his duties.
- (27) Park or drive motorized vehicles on the Lake Solitude Dam.
- (28) Enter upon Lake Solitude Dam historic spillway.
- (29) Skateboard, snow board, sleigh ride, toboggan or otherwise enter upon the Lake Solitude Dam auxiliary spillway.

**§ 261-6 Entering lawns and grounds of public parks.  
[Added 6-13-2013 by Ord. No. 2013-13]**

No person shall enter upon any portion of the lawn or grounds within a public park when notified by a sign placed in such park or by a guardian of such park or by a police officer not to enter upon such lawn or grounds.

**WHEREAS**, the Borough seeks to amend Chapter 261-1 to Chapter 261-6 as follows:

Chapter 261  
**Parks and Playgrounds**

**§ 261-1 Purpose; interpretation.**

This entire chapter shall be deemed and construed to be an exercise of the Police power of the Borough of High Bridge, in the County of Hunterdon, for the preservation and protection of public safety, and all of its provisions shall be liberally construed with a view to the effectuation of such purpose.

**§ 261-2 Hours.**

**[Amended 2-28-2008 by Ord. No. 2008-1; 2-26-2009 by Ord. No. 2009-6]**

- A. All public parks, playgrounds, and open space areas, excluding the Borough golf course, which are owned and operated by the Borough of High Bridge shall be open to the public from 6:00 a.m. to 11 p.m., seven days per week; provided, however, that when any program or event duly authorized by the Borough of High Bridge or its designee is in progress that particular section or part of the public park or playground in which the program or event is being conducted shall not be entered or interfered with until the program has concluded.
- B. The recycling area at the rear of the Commons on the Wye located on Main Street shall be open to High Bridge residents two Saturdays per month from 9:00 a.m. through 1:00 p.m., March 15 through November 15. The area shall remain closed from November 16 through March 14. Council shall approve the Saturday schedule each February. Said schedule shall be posted on the Borough website and shall be published in the Borough newsletter. **[Added 8-18-2011 by Ord. No. 2011-21]**

**§ 261-3 Request for use.**

Any formalized program or event organizing 30 or more people , or requesting exclusive use of any town property or facility for any period of time regardless of the number of people, must be duly authorized by the Borough of High Bridge, or designee, by having first received an approved “Permit for use of Borough Property”. The Borough Clerk, or designee, shall be authorized to approve such applications on behalf of the municipality.

**§ 261-4 Permit for Use of Borough Property.**

- A. Permission for use of Borough property shall be obtained by application to the Borough Clerk, or their designee, using the “Request for use of Borough Property” application form. Said application shall contain the following information:
  - (1) The name, address, daytime phone number, and e-mail address of the applicant.
  - (2) The name, address, daytime phone number, and e-mail of the person, persons, corporation, or association sponsoring the activity.
  - (3) The day and hours for which the permit is desired.
  - (4) The Borough property, park, or portion thereof for which such permit is desired.
  - (5) Evidence of insurance liability coverage designated by the sponsoring activity naming the Borough as additionally insured.
  - (6) Any other information which the Council shall find reasonably necessary for a fair determination as to whether a permit should be issued hereunder.
- B. A Permit for Use of Borough Property will be issued based upon:
  - (1) The proposed activity will not detract or interfere with the general public's enjoyment of other Borough properties.
  - (2) Public health, welfare and safety will be promoted.

- (3) Violence, crime, or disorderly conduct will not escalate.
- (4) The proposed activity will not give rise to expenses of emergency services.
- (5) The proposed activity will not interfere with other events outside of the requested date and time.
- C. Within 15 working days after the receipt of a complete application, the Clerk, or their designee can provide the status of the application with a written request from the applicant. In the event that the permit is denied, the aggrieved party may appeal to Borough Council by serving written notice to the Clerk, and Council may respond within 35 working days.
- D. Council reserves the right to revoke any park or recreation permit upon good cause shown.

**§ 261-5 Disorderly conduct.**

**[Amended 1-26-2012 by Ord. No. 2012-01]**

A. No person shall, within any of the public parks, playgrounds, open space, golf course, Lake Solitude Dam complex, and any other Borough-owned property:

**[Amended 2-23-2012 by Ord. No. 2012-06; 12-18-2014 by Ord. No. 2014-22A]**

- (1) Curse, use any threatening, abusive, obscene or insulting language.
- (2) Perform any obscene or indecent act or disrobe.
- (3) Throw any stone or other object, substance, or missile at or to annoy any other person or persons.
- (4) Engage in, instigate, aid, or encourage any contention or fight.
- (5) Possess, use or be under the influence of any intoxicating beverage or drug.
- (6) Drive a vehicle into a restricted driving area.
- (7) Park outside an established parking area, except for a reasonable time to take up or discharge passengers or equipment.
- (8) Park or drive on an athletic field except for the assistance of an injured player.
- (9) Harm or destroy any wildlife or flora in any method contrary to New Jersey State fish, game and wildlife rules and Borough ordinances.
- (10) Tie or hitch an animal to any tree or plant.
- (11) Remove any soil, rocks, flora or fauna, objects of historic significance or historic artifacts as defined by P.L. 2004, c. 170, slag or other recyclables. **[Amended 3-31-2016 by Ord. No. 2016-12]**

- (12) Willfully mark, deface, damage or remove any park buildings, play equipment, bathrooms, monuments or park furniture.
- (13) Construct any structure without approval from the Mayor and Council.
- (14) Pollute or dump in any waters.
- (15) Picnic, fish, hunt, camp, ride horses or boat in restricted areas.
- (16) Dump or deposit any rubbish or trash except in proper receptacles.
- (17) Prepare a fire outside a designated area or leave a fire unextinguished.
- (18) Set up a temporary shelter, tent or park a camping vehicle in restricted areas.
- (19) Bring a pet into an undesignated area or allow domestic animals to be out of your control.
- (20) Allow domestic animals to defecate without removing feces.
- (21) Jump from any dam or precipice into water.
- (22) Swim in any undesignated area.
- (23) Sell, hawk, peddle or concessionaire without a permit from the Borough.
- (24) Paste, glue, tack or post any sign, placard, advertisement, or inscription without first receiving Borough approval.
- (25) Fail to obey or interfere in any way with any police officer or park or recreation supervisor in the proper performance of his duties.
- (26) Park or drive motorized vehicles on the Lake Solitude Dam except with approval of Mayor and Council.
- (27) Enter upon Lake Solitude Dam historic spillway.
- (28) Skateboard, snow board, sleigh ride, toboggan or otherwise enter upon the Lake Solitude Dam auxiliary spillway.
- (29) Disregard, established rules of conduct for use of parks, trails, and other grounds.
- (30) Barricade, block, disallow access, or travel on any Borough property without first being granted Borough approval.

**§ 261-6 Entering lawns, trails, and grounds of public parks.  
[Added 6-13-2013 by Ord. No. 2013-13]**

No person shall enter upon any portion of the lawn, trails, or grounds within a public park when notified by a sign placed in such park when said grounds are identified as closed by

other approved notification methods. Park closures and re-openings shall be determined by the Borough Administrator, their designee(s) or police department representatives for matters of public safety.

**§ 261-7 Selling, advertising, or distributing circulars in parks.  
[Added 6-13-2013 by Ord. No. 2013-13]**

No person shall offer any article for sale, display any advertising device or distribute any circulars or cards in a public park unless otherwise approved by the Mayor and Council.

**§ 261-8 Agreement with the Board of Education.**  
The Borough of High Bridge reserves the right with respect to any or all of the public park and recreation areas and any facilities located therein to enter into any agreement with the Board of Education of the Borough of High Bridge concerning the control and use thereof, and anything contained in this chapter to the contrary notwithstanding, any use of said premises or said facilities by the Board of Education pursuant to any agreement with the Borough Council heretofore or hereafter entered into shall be free and exclusive from any control or supervision of or by the Borough Council. Field reservation requests should be submitted to the Clerk or designee to ensure availability.

**§ 261-09 Violations and penalties.**  
Any person, corporation or other organization who shall violate any of the provisions of this chapter shall, upon conviction thereof, be liable to imprisonment in the county jail or in any place provided by the Borough of High Bridge for the detention of prisoners for any term not exceeding 90 days, or to a fine not exceeding \$500, or both. The court before which any person, corporation or other organization is convicted of violating any of the provisions of this chapter shall have power to impose any fine or term of imprisonment not exceeding the maximum fixed in this chapter.

**WHEREAS**, the Borough of High Bridge has adopted Chapter 8 Article IV Parks and Recreation Committee in Chapters 8-24 through Chapter 8-26 of the Borough Code which currently read:

Article IV  
**Parks and Recreation Committee**

**[Adopted 2-9-2006 as Sec. 2-71 of the 2006 Code of the Borough of High Bridge]  
§ 8-24 Committee established; purpose.**

- A. The purpose of the Parks and Recreation Committee shall be to provide the finest recreational opportunities in the Borough of High Bridge for all citizens. The Committee will oversee the daily operation of all passive and active recreational activity. This includes the Boroughs system of parks, playgrounds, recreational centers, facilities, and recreational programs, including community sports, celebrations, special events and other recreational activities. Furthermore, the Parks and Recreation Committee shall provide a means of encouraging community involvement to park development and recreational programming. Recreational

operations will be funded primarily through user fees and less significantly from Borough tax revenues.

- B. Jurisdiction. The Parks and Recreation Committee shall have supervisory jurisdiction over the Parks and Recreational areas owned by the Borough, but shall report to the Mayor and Council. It shall be the duty of this Committee to maintain and develop the Borough park system, provide quality sporting fields, provide forestry and turf maintenance services and to provide leisure services for the residents of the Borough of High Bridge. If necessary, a Director of Parks and Recreation may be hired by the Borough and will serve as an advisory member of the Committee.

**§ 8-25 Duties and responsibilities; annual audit.**

- A. The Parks and Recreation Committee shall have the following duties as determined by Mayor and Council:

- (1) Identify areas of the Borough where new parks or recreation facilities may be required.
  - (2) Review existing recreational programs and improve recreational curriculum.
  - (3) Review existing facilities and recommend future park improvements and major purchases to Borough Council for consideration.
  - (4) Interface with private recreational programs and sports organizations for the betterment of recreational opportunities for our citizens.
  - (5) Identify sources of funding, such as grants, for facility and program improvement.
  - (6) Provide a yearly budget to Council for specific needs in the parks and recreational areas which identifies and meets recreational priorities.
  - (7) Maintain a schedule for all park usage for various groups, including sports teams and events.
  - (8) Be responsible for all playground, field, and park equipment and grounds. Responsibility includes all maintenance, repairs and preservation with specific attention committed to the safety of our residents.
  - (9) Unite and interface with various Borough committees as necessary to provide for quality, established, enduring events and activities.
  - (10) Encourage citizen involvement.
  - (11) Undertake special projects as desired by the Borough Council.
- B. An annual audit/accounting of all financial records shall be conducted by the Borough pursuant to accepted accounting procedures. **[Added 6-11-2009 by Ord. No. 2009-17]**

**WHEREAS**, the Borough seeks to amend Chapters 8-24 to Chapter 8-26 as follows:

Article IV  
**Parks and Recreation Committee**

**[Adopted 2-9-2006 as Sec. 2-71 of the 2006 Code of the Borough of High Bridge]**

**§ 8-24 Committee established; purpose.**

- A. The purpose of the Parks and Recreation Committee shall be to provide the finest recreational opportunities in the Borough of High Bridge for all citizens. The Committee will make recommendations to the Mayor and Council about the daily operation of all passive and active recreational activity. This includes the Boroughs system of parks, playgrounds, recreational centers, facilities, and recreational programs, including community sports, celebrations, special events and other recreational activities. Furthermore, the Parks and Recreation Committee shall provide a means of encouraging community involvement to park development and recreational programming. Recreational operations will be funded primarily through user fees, sponsors, and grants, and less significantly from Borough tax revenues.
- B. Jurisdiction. The Parks and Recreation Committee shall have supervisory jurisdiction over the Parks and Recreational areas owned by the Borough but shall report to the Mayor and Council. It shall be the duty of this Committee to oversee and guide development and maintenance of the Borough park system, sporting fields, forestry and turf maintenance services and leisure services for the residents of the Borough of High Bridge.

**§ 8-25 Duties and responsibilities; annual audit.**

- A. The Parks and Recreation Committee shall have the following duties as determined by Mayor and Council:
  - (1) Identify areas of the Borough where new parks or recreation facilities may be desired.
  - (2) Review existing recreational programs and improve recreational curriculum.
  - (3) Review existing facilities and recommend future park improvements and major purchases to Borough Council for consideration.
  - (4) Interface with private recreational programs and sports organizations for the betterment of recreational opportunities for our citizens.
  - (5) Identify sources of funding, such as grants, for facility and program improvement.
  - (6) Provide a yearly budget to Council for specific needs in the parks and recreational areas which identifies and meets recreational priorities.
  - (7) (Reserved)

- (8) Be responsible for overseeing all playground, field, and park equipment and grounds. Responsibility includes identifying maintenance, repair, and preservation needs with specific attention committed to public safety.
- (9) Unite and interface with various Borough committees as necessary to provide for quality established enduring events and activities.
- (10) Encourage volunteer involvement.
- (11) Undertake special projects as desired by the Mayor and Borough Council.

**§ 8-26 Membership and terms.**

- A. The Parks and Recreation Committee shall consist of seven members appointed by the Mayor with the advice and consent of the Borough Council.
- B. Committee membership may be other than residents of the Borough.
- C. The term of membership shall be three years.
- D. A Borough Councilperson or his/her designee shall be a member of the Committee and act as liaison.

**§ 8-27 Voting.**

**[Amended 2-24-2011 by Ord. No. 2011-1]**

Each Committee member shall be entitled to one vote with the exception of the Council liaison who shall not be a voting member. Approval of any matter requires an affirmative vote from the majority of the members present, provided a quorum of four is present and voting.

**§ 8-28 Termination of membership.**

If any member misses more than three consecutive meetings of the Committee, without prior authorization from the Chairperson, such members shall be considered to have resigned from the Committee. In addition, any member of the Committee may be removed at any time and without cause by a majority vote of the Mayor and Borough Council.

**§ 8-29 Meetings of members.**

- A. Regular meetings of the Committee shall be scheduled at least monthly, with the exception of August and December, at a time and place determined by the Committee and convenient for the public in order to encourage community involvement.
- B. Special meetings may be called at any time by, or under the approval of, the Chairperson or four or more members; provided, however, that notification to the public and press is made in accordance with applicable state laws.

**§ 8-30 Appointment of officers.**

- A. The officers of the Committee shall be a Chairperson, Vice Chairperson, and Secretary. Other officers may be appointed as necessary to carry out the work of the Committee.
- B. The officers shall be appointed annually by the Mayor, with the advice and consent of Council. The term for an officer shall be one year.
- C. The term for an officer shall run from January 1 and expire December 31 of each year, or until such time as a new officer is appointed.
- D. The Chairperson can be a member of the Borough Council. If the Chairperson is a member of Council, then the member shall only vote in the case of a tie vote by other Members.

**§ 8-31 Duties of officers.**

- A. Duties of the Chairperson. The Chairperson shall preside at all meetings of the Committee. When appropriate, the Chairperson will attend meetings of the Borough Council. If the Chairperson is a Councilmember, Vice Chair or a surrogate (member of the committee) may attend in his or her place.
- B. Duties of the Vice Chairperson. In the absence or disqualification of the Chairperson, the Vice Chairperson shall assume all the duties and responsibilities of the Chairperson.
- C. Duties of the Secretary. The Secretary shall keep or cause to keep a book of minutes of all meetings of the Committee. The Secretary shall prepare agendas under direction of the Chairperson and shall give notice of regular and special meetings of the Committee. The Secretary shall forward all approved meeting minutes to the Borough Clerk monthly.

**§ 8-32 Ad hoc committees.**

The Chairperson may create such ad hoc committees as the business of the Committee may require, each of which shall exist for such a period of time and perform such duties as the Committee may determine.

**§ 8-33. Compensation and Committee Expenses**

- A. Members of the Committee shall serve without compensation.
- B. Members shall be reimbursed for expenses incurred in carrying out the duties of the Committee as approved by the Borough Council. A request for preapproval of available funds must be made to the Finance Department prior to the expenditure.

**§ 8-34. Financial Disclosure**

- A. In accordance with the State of New Jersey Administrative Code, the Parks and Recreation Committee members shall be required to file disclosure statements as required by the Local Government Ethics Law.

**NOW, THEREFORE BE IT ORDAINED**, by the governing body of the Borough of High Bridge, in the County of Hunterdon, and the State of New Jersey that all ordinances or parts of ordinances deemed to be inconsistent with this ordinance are hereby repealed and that this ordinance shall become effective immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

Introduction 06/25/2020  
Publication 07/02/2020  
Adoption  
Publication (Title)

**Ordinance 2020-034**  
**BOROUGH OF HIGH BRIDGE**  
**COUNTY OF HUNTERDON**  
**STATE OF NEW JERSEY**

ORDINANCE APPROPRIATING \$20,000 FROM WATER CAPITAL IMPROVEMENT FUND FOR FIRE HYDRANTS, IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COMMON COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

Section 1. \$20,000 is hereby appropriated from the Water Capital Improvement Fund for fire hydrants, including all work and materials necessary therefore and incidental thereto in and by the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall effect as provided by the law.

Introduction:  
Publication:  
Adoption:  
Publication:

## ORDINANCE 2020-035

### BOROUGH OF HIGH BRIDGE COUNTY OF HUNTERDON STATE OF NEW JERSEY

#### Amend Borough Code, Chapters 261 Parks

WHEREAS, the Borough of High Bridge has adopted Parks and Playgrounds regulations in Chapter 261-5 to Chapter 261-10 of the Borough Ordinances which currently read;

#### § 261-5 Disorderly conduct.

[Amended 1-26-2012 by Ord. No. 2012-01]

- A. No person shall, within any of the public parks, playgrounds, open space, golf course, Lake Solitude Dam complex, and any other Borough-owned property: [Amended 2-23-2012 by Ord. No. 2012-06; 12-18-2014 by Ord. No. 2014-22A]
- (1) Curse, use any threatening, abusive, obscene or insulting language.
  - (2) Perform any obscene or indecent act or disrobe.
  - (3) Throw any stone or other object, substance or missile at or to annoy any other person or persons.
  - (4) Engage in, instigate, aid or encourage any contention or fight.
  - (5) Possess, use or be under the influence of any intoxicating beverage or drug.
  - (6) Drive an unauthorized vehicle into a restricted driving area. A restricted area is that which is not authorized for vehicular use, including but not limited to field, grass or playground area(s) outside of designated parking locations. [Amended 9-26-2019 by Ord. No. 2019-030]
  - (7) (Reserved)
  - (8) (Reserved)
  - (9) Park overnight from 1/2 hour after sunset until sunrise unless otherwise permitted.
  - (10) Harm or destroy any wildlife or flora in any method contrary to New Jersey State fish, game and wildlife rules and Borough ordinances.
  - (11) Tie or hitch an animal to any tree or plant.
  - (12) Remove any soil, rocks, flora or fauna, objects of historic significance or historic artifacts as defined by P.L. 2004, c. 170, slag or other recyclables. [Amended 3-31-2016 by Ord. No. 2016-12]
  - (13) Willfully mark, deface, damage or remove any park buildings, play equipment, bathrooms, monuments or park furniture.
  - (14) Construct any structure without approval from Mayor and Council.

- (15) Pollute or dump in any waters.
- (16) Picnic, fish, hunt, camp, ride horses or boat in restricted areas.
- (17) Dump or deposit any rubbish or trash except in proper receptacles.
- (18) Prepare a fire outside a designated area or leave a fire unextinguished.
- (19) Set up a temporary shelter, tent or park a camping vehicle in restricted areas.
- (20) Bring a pet into an undesignated area or allow domestic animals to be out of your control.
  
- (21) Allow domestic animals to defecate without removing feces.
- (22) Jump from any dam or precipice into water.
- (23) Swim in any undesignated area.
- (24) Sell, hawk, peddle or concessionaire without a permit from the Borough.
- (25) Paste, glue, tack or post any sign, placard or advertisement or inscription.
- (26) Fail to obey or interfere in any way with any police officer or park or recreation supervisor in the proper performance of his duties.
- (27) Park or drive motorized vehicles on the Lake Solitude Dam.
- (28) Enter upon Lake Solitude Dam historic spillway.
- (29) Skateboard, snow board, sleigh ride, toboggan or otherwise enter upon the Lake Solitude Dam auxiliary spillway.

**§ 261-6 Entering lawns and grounds of public parks.**

[Added 6-13-2013 by Ord. No. 2013-13] No person shall enter upon any portion of the lawn or grounds within a public park when notified by a sign placed in such park or by a guardian of such park or by a police officer not to enter upon such lawn or grounds.

**§ 261-7 Selling, advertising or distributing circulars in parks.**

[[Added 6-13-2013 by Ord. No. 2013-13]

No person shall offer any article for sale, display any advertising device or distribute any circulars or cards in a public park.

**§ 261-8 Agreement with Board of Education.**

The Borough of High Bridge reserves the right with respect to any or all of the public park and recreation areas and any facilities located therein to enter into any agreement with the Board of Education of the Borough of High Bridge concerning the control and use thereof, and anything contained in this article to the contrary notwithstanding, any use of said premises or said facilities by the Board of Educations pursuant to any agreement with the Borough Council heretofore or hereafter entered into shall be free and exclusive from any control or supervision of or by the Borough Council.

**§ 261-9 Open space tax.**

[Added 2-23-2012 by Ord. No. 2012-06]

The amount equivalent to \$0.01 of the municipal tax rate shall be dedicated from fees collected by the High Bridge Hills Golf Course for the preservation of Borough owned open space.

**§ 261-10 Violations and penalties.**

[Amended 3-21-2019 by Ord. No. 2019-008]

Any person, corporation or other organization who shall violate any of the provisions of this article shall, upon conviction thereof, be liable to imprisonment in the county jail or in any place

provided by the Borough of High Bridge for the detention of prisoners for any term not exceeding 90 days, or to a fine not exceeding \$500, or both. Violations of the no-smoking provision in Article II, § 261-13, will be subject to N.J.S.A 2c:33-13(b). The court before which any person, corporation or other organization is convicted of violating any of the provisions of this article shall have power to impose any fine or term of imprisonment not exceeding the maximum fixed in this article.

**WHEREAS**, the Borough seeks to amend Chapter 261-5 to Chapter 261-9 as follows:

**§ 261-5 Disorderly conduct.**

[Amended 1-26-2012 by Ord. No. 2012-01]

A. No person shall, within any of the public parks, playgrounds, open space, golf course, Lake Solitude Dam complex, and any other Borough-owned property: [Amended 2-23-2012 by Ord. No. 2012-06; 12-18-2014 by Ord. No. 2014-22A]

- (1) Curse, use any threatening, abusive, obscene or insulting language.
- (2) Perform any obscene or indecent act or disrobe.
- (3) Throw any stone or other object, substance, or missile at or to annoy any other person or persons.
- (4) Engage in, instigate, aid, or encourage any contention or fight.
- (5) Drive a vehicle into a restricted driving area.
- (6) Park outside an established parking area, except for a reasonable time to take up or discharge passengers or equipment.
- (7) Park or drive on an athletic field except for the assistance of an injured player.
- (8) Harm or destroy any wildlife or flora in any method contrary to New Jersey State fish, game and wildlife rules and Borough ordinances.
- (9) Tie or hitch an animal to any tree or plant.
- (10) Remove any soil, rocks, flora or fauna, objects of historic significance or historic artifacts as defined by P.L. 2004, c. 170, slag or other recyclables. [Amended 3-31-2016 by Ord. No. 2016- 12]
- (11) Willfully remove any park buildings, play equipment, bathrooms, monuments or park furniture.
- (12) Construct any structure without approval from the Mayor and Council.
- (13) Pollute or dump in any waters.
- (14) Picnic, fish, hunt, camp, ride horses or boat in restricted areas.
- (15) Dump or deposit any rubbish or trash except in proper receptacles.
- (16) Prepare a fire or use an open grill.

- (17) Set up a temporary shelter, tent or park a camping vehicle without an approved field use permit.
- (18) Allow domestic animals to be out of your control or to defecate without removing feces.
- (19) Jump from any dam or precipice into water.
- (20) Swim in any undesignated area.
- (21) Sell, hawk, peddle or concessionaire without a permit from the Borough.
- (22) Paste, glue, tack or post any sign, placard, advertisement, or inscription without first receiving Borough approval.
- (23) Park or drive unauthorized motorized vehicles on the Lake Solitude Dam except with approval of Mayor and Council.
- (24) Climbing, jumping from or otherwise entering upon Lake Solitude Dam historic spillway or other structures.
- (25) Skateboard, snow board, sleigh ride, toboggan or otherwise enter upon the Lake Solitude Dam auxiliary spillway.
- (26) Disregard, established rules of conduct for use of parks, trails, and other grounds.
- (27) Barricade, block, disallow access, or travel on any Borough property without first being granted Borough approval.
- (28) Defecate or urinate anywhere other than an established public restroom.
- (29) Possess or transport glass containers of any kind, unless authorized by permit.
- (30) Possess alcoholic beverages or other intoxicating beverages, sealed or unsealed, without prior Borough approval.
- (31) Park in space not designed for parking.
- (32) Smoke, as defined by N.J.S.A. 26:3D-57 in and around Lake Solitude Dam.

**§ 261-6 Entering lawns, trails, and grounds of public parks.  
[Added 6-13-2013 by Ord. No. 2013-13]**

No person shall enter upon any portion of the lawn, trails, or grounds within a public park when notified by a sign placed in such park when said grounds are identified as closed by other approved notification methods. Park closures and re-openings shall be determined by the Borough Administrator, their designee(s) or police department representatives for matters of public safety.

**§ 261-7 Selling, advertising, or distributing circulars in parks.  
[Added 6-13-2013 by Ord. No. 2013-13]**

No person shall offer any article for sale, display any advertising device or distribute any circulars or cards in a public park unless otherwise approved by the Mayor and Council.

**§ 261-8 Agreement with the Board of Education.**

The Borough of High Bridge reserves the right with respect to any or all of the public park and recreation areas and any facilities located therein to enter into any agreement with the Board of Education of the Borough of High Bridge concerning the control and use thereof, and anything contained in this chapter to the contrary notwithstanding, any use of said premises or said facilities by the Board of Education pursuant to any agreement with the Borough Council heretofore or hereafter entered into shall be free and exclusive from any control or supervision of or by the Borough Council. Field reservation requests should be submitted to the Clerk or designee to ensure availability.

**§ 261-09 Violations and penalties.**

Any person, corporation or other organization who shall violate any of the provisions of this chapter shall, upon conviction thereof, be liable to imprisonment in the county jail or in any place provided by the Borough of High Bridge for the detention of prisoners for any term not exceeding 90 days, or to a fine not exceeding \$2,000.00, or both. The court before which any person, corporation or other organization is convicted of violating any of the provisions of this chapter shall have power to impose any fine or term of imprisonment not exceeding the maximum fixed in this chapter.

**NOW, THEREFORE BE IT ORDAINED**, by the governing body of the Borough of High Bridge, in the County of Hunterdon, and the State of New Jersey that all ordinances or parts of ordinances deemed to be inconsistent with this ordinance are hereby repealed and that this ordinance shall become effective immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

Introduction  
Publication (summary)  
Adoption  
Publication (Title)

**Ordinance 2020-036**

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**Authorizing Lease Agreement with South Branch Emergency Services, Inc.**

**WHEREAS**, the Borough has entered into an agreement with South Branch Emergency Services, Inc. (the “Squad”) for the provision of emergency medical services to the Borough; and

**WHEREAS**, the Borough owns property at 95 West Main Street, which was previously used by the High Bridge Emergency Squad, and the Borough wishes to have the Squad utilize a portion of the property for its operations and storage of its equipment so that it can continue providing the services previously provided by the High Bridge Emergency Squad from the same location; and

**WHEREAS**, the Borough believes it is a proper exercise of its power to enter into a Lease Agreement with the Squad for an initial five-year term.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Borough Council of the Borough of High Bridge:

1. The Borough is authorized to enter into a Lease of a portion of the existing High Bridge Emergency Squad building at 95 West Main Street, High Bridge, New Jersey, to South Branch Emergency Services, Inc., pursuant to the terms of a Lease in a form approved by the Borough attorney.
2. The Mayor of the Borough of High Bridge and other necessary Borough officials are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Ordinance, including the preparation of a formal lease agreement consistent with this Ordinance, and to take all reasonable, necessary and lawful steps to effectuate the lease agreement, including execution of the lease.
3. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

4. All ordinances or parts of ordinances deemed to be inconsistent with his ordinance are hereby repealed.
5. This ordinance shall become effectively immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

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Michele Lee, Mayor

ATTEST:

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Adam Young, Borough Clerk

Introduction  
Publication (summary)  
Adoption  
Publication (Title)

**Ordinance 2020-037**

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**Authorizing Shared Services Agreement for Emergency Medical Services**

**WHEREAS**, the Borough has provided for volunteer emergency medical services to residents of the Borough through the High Bridge Fire Department Emergency Squad, Inc., doing business as High Bridge Emergency Squad, supplemented with service provided by the Clinton First Aid and Rescue Squad; and

**WHEREAS**, the membership and leadership of the High Bridge Emergency Squad and Clinton First Aid and Rescue Squad have agreed to pool their resources and merge their membership to better serve their communities; and

**WHEREAS**, the membership of the High Bridge Emergency Squad has determined the best way to continue to provide emergency medical service to the residents of the Borough is to join with the Town of Clinton in a combined entity known as South Branch Emergency Services, Inc. (the “Squad”); and

**WHEREAS**, the Borough wishes to support and receive services from the Squad’s volunteer and paid EMTs and wishes for the Squad to continue providing the reliable and quality emergency medical services and response services previously provided by the Clinton First Aid and Rescue Squad and High Bridge Emergency Squad; and

**WHEREAS**, High Bridge Emergency Squad was previously based out of the municipal building at 95 West Main Street, High Bridge, New Jersey and the Borough wishes for the Squad to continue providing the services previously provided by the High Bridge Emergency Squad from the same location; and

**WHEREAS**, the Borough has established a length of service program as an incentive for its volunteers and wishes to continue the program previously created for Borough volunteers who serve on the new Squad; and

**WHEREAS**, the Borough has reached an agreement with the Town of Clinton and the Squad to provide emergency medical services on a shared services basis, and

**WHEREAS**, such a shared services agreement is authorized pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-4; and

**WHEREAS**, the Borough believes it is a proper exercise of its power to enter into agreements to effectuate the shared services and the continuation of emergency medical services pursuant to certain agreements.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Borough Council of the Borough of High Bridge:

1. A Shared Services Agreement between the Borough and the Town of Clinton for the provision of emergency medical services through South Branch Emergency Services is hereby authorized and approved, and the Mayor of the Borough of High Bridge and other necessary Borough officials are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Ordinance, including the preparation of a formal shared service agreement consistent with this Ordinance, and to take all reasonable, necessary and lawful steps to effectuate the Shared Services Agreement, including execution of the agreement.
2. As part of the Shared Services Agreement, the Borough is authorized to contribute the use of the Borough property at 95 West Main Street and the use of various equipment utilized by the prior High Bridge Emergency Squad, and the Borough shall not be required to pay any other compensation for the services provided by the Squad.
3. The Borough is authorized to transfer its existing level of service award program to the Squad for future administration pursuant to the terms of the Shared Services Agreement.
4. The Clerk shall forward a copy of this Ordinance and the agreement to the Director of the Division of Local Government Services, Department of Community Affairs, in accordance with N.J.S.A. 40A:65-4.
5. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.
6. All ordinances or parts of ordinances deemed to be inconsistent with his ordinance are hereby repealed.
7. This ordinance shall become effectively immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

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Michele Lee, Mayor

ATTEST:

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Adam Young, Borough Clerk

Introduction  
Publication (summary)  
Adoption  
Publication (Title)

**Ordinance 2020-038**  
**BOROUGH OF HIGH BRIDGE**  
**COUNTY OF HUNTERDON**  
**STATE OF NEW JERSEY**

**Authorizing Agreement for Emergency Medical Services**

**WHEREAS**, the Borough has provided for volunteer emergency medical services (“EMS”) to residents of the Borough through the High Bridge Fire Department Emergency Squad, Inc., doing business as High Bridge Emergency Squad, supplemented with service provided by the Clinton First Aid and Rescue Squad; and

**WHEREAS**, the membership and leadership of the High Bridge Emergency Squad has determined the best way to continue to provide emergency medical service to the residents of the Borough is to join with the Town of Clinton in a combined entity known as South Branch Emergency Services, Inc. (the “Squad”); and

**WHEREAS**, the Squad has been created with a merger of resources and membership between the former Clinton First Aid and Rescue Squad and the former High Bridge Emergency Squad such that the Squad will be providing emergency medical services to the residents of the Borough; and

**WHEREAS**, the Borough wishes to support and receive services from the Squad’s volunteer and paid EMTs and wishes for the Squad to continue providing the reliable and quality emergency medical services and response services previously provided by the High Bridge Emergency Squad; and

**WHEREAS**, the Borough has entered into an agreement with the Squad to effectuate the continuation of emergency medical services to the Borough.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Borough Council of the Borough of High Bridge:

1. The Borough is authorized to enter into an Agreement with South Branch Emergency Services, Inc. for the provision of basic life support emergency medical services and emergency response services to the residents of the Borough, in a form acceptable to the Borough attorney and to take all reasonable, necessary and lawful steps to effectuate the Agreement.
2. The Mayor of the Borough of High Bridge and other necessary Borough officials are

hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Ordinance, including the preparation and execution of a formal agreement consistent with this Ordinance, and to take all reasonable, necessary and lawful steps to effectuate the agreement.

3. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.
4. All ordinances or parts of ordinances deemed to be inconsistent with his ordinance are hereby repealed.
5. This ordinance shall become effectively immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

\_\_\_\_\_  
Michele Lee, Mayor

ATTEST:

\_\_\_\_\_  
Adam Young, Borough Clerk

Introduction  
Publication (summary)  
Adoption  
Publication (Title)

**ORDINANCE 2020-039**

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**Amending Chapter 244 Noise, Code 244-5, Industrial, commercial, and residential operations**

**WHEREAS**, the Borough of High Bridge code currently reads as:

Chapter 244, code 244-5, Industrial, commercial and residential operations

Prohibited actions.

(2) No person shall cause, suffer, allow or permit the following acts:

- (a) Sound reproduction systems. Operating, playing or permitting the operation or playing of any radio, television, tape or CD player or similar audio device that reproduces amplified sound in such a manner to create a noise disturbance across a residential real property boundary.

**WHEREAS**, the Council wishes to amend the code as follows:

Prohibited actions.

(2) No person shall cause, suffer, allow, or permit the following acts:

- (a) Use or operate any noise producing machine, vehicle, device, or instrument in a manner that in the judgment of the designated law enforcement personnel, is disturbing to other park visitors, or residents of neighboring properties.

**NOW, THEREFORE, BE IT ORDAINED**, by the Borough Council of the Borough of High Bridge that Chapter 244, code 244-5 is hereby amended to the Code of the Borough of High Bridge.

Introduction  
Publication (summary)  
Adoption  
Publication (Title)

**Ordinance - 2020-040**

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**Amending Article III Parking, Standing, and Stopping, Code 184-10 Parking prohibited at all times**

**WHEREAS, the Borough of High Bridge code currently reads as:**

Article III Parking, Standing, and Stopping, Code 184-10 Parking prohibited at all times

- C. No owners or operators of any motor vehicle are to park said motor vehicle outside the painted lines which mark out the regulated parking space on designated streets, all municipal parking lots and/or any regulated parking areas. No owner or operator shall park or stand a motor vehicle so as to block or impede the progress of any other vehicle, or access by another vehicle to a vacant parking space, or exit from a parking space occupied by another motor vehicle.

**WHEREAS, the Council wishes to amend the code as follows:**

- C. No owners or operators of any motor vehicle are to park said motor vehicle outside the painted lines, signs and / or markings which indicate the regulated parking space on designated streets, all municipal parking lots and/or any regulated parking areas. No owner or operator shall park or stand a motor vehicle so as to block or impede the progress of any other vehicle, or access by another vehicle to a vacant parking space, or exit from a parking space occupied by another motor vehicle.

**NOW, THEREFORE, BE IT ORDAINED,** by the Borough Council of the Borough of High Bridge that Article III, Code 184-10 is hereby amended to the Code of the Borough of High Bridge.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**ACCEPT RESIGNATION OF ANTHONY DUARTE  
DEPARTMENT OF PUBLIC WORKS LABORER**

**RESOLUTION: 159-2020**

**ADOPTED:**

**WHEREAS**, the Borough received a resignation letter from Anthony Duarte, Department of Public Works Laborer, and

**WHEREAS**, this resignation is effective July 10, 2020; and

**NOW, THEREFORE, BE IT REOLVED** by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and the State of New Jersey, hereby accepts the resignation of Anthony Duarte as a Department of Public Works Laborer as of July 10, 2020.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**ACCEPT NEW NAME FOR BILLY CASPER GOLF, LLC  
TO ANTERES GOLF, LLC**

**RESOLUTION: 160-2020**

**ADOPTED:**

**WHEREAS**, a contract exists between the Borough of High Bridge and Billy Casper Golf, LLC for the Golf Course Management, Maintenance and Golf Shop, and Food and Beverage Service Concession Agreement for High Bridge Hills Golf Course effective January 1, 2017-December 31, 2021, and

**WHEREAS**, Billy Casper Golf, LLC has requested a legal name change to Anteres Golf, LLC, and

**WHEREAS**, no amendments to the existing contract are necessary.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey hereby accepts Anteres Golf, LLC as the new name for Billy Casper Golf, LLC.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**AUTHORIZATION TO BID**

**RESOLUTION 161-2020**

**ADOPTED:**

**WHEREAS**, the Borough of High Bridge is seeking authorization to bid for solid waste management, and

**WHEREAS**, it is the desire of the Borough Council to solicit a new three (3) year contract;

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and in the State of New Jersey that the Administrator is hereby directed to solicit bids for the Borough's Solid Waste Contract.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**APPROVAL OF SOCIAL AFFAIR PERMITS FOR THE  
HIGH BRIDGE FIRE DEPARTMENT**

**RESOLUTION: 162-2020**

**ADOPTED:**

**WHEREAS**, the High Bridge Fire Department has applied to the Borough of High Bridge and State of New Jersey for a Plenary Special Permit for Social Affair; and

**WHEREAS**, the High Bridge Fire Department, as a Non-Profit Organization, is allowed to hold a social affair under N.J.S.A.33:74-1.

**WHEREAS**, the High Bridge Fire Department has scheduled an event at the High Bridge Hills Golf Club, 203 Cregar Rd, High Bridge NJ, 08829 on September 18, 2020 from 7 a.m. to 2 p.m.,

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey approve of the Plenary Special Permits for Social Affair for the non-profit group High Bridge Fire Department for the event times and dates listed above.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**AMENDMENT OF PROFESSIONAL SERVICE CONTRACT - MASER**

**RESOLUTION: 163-2020**

**ADOPTED:**

**WHEREAS**, a professional service contract for Borough Engineer was awarded to Maser Consulting P.A. by Resolution #010-2020 on January 2, 2020, and amended by Resolution#146-2020 on June 25, 2020; and

**WHEREAS**, additional professional services are required for engineering expenses for a Cost Benefit Analysis for soil erosion in the amount of \$1,500.00 in the Current Fund Engineering budget; and

**WHEREAS**, a certification of funds available has been completed by the CFO for said project.

**NOW THEREFORE BE IT RESOLVED** that the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey that the contract originally awarded to Maser Consulting P.A. for Borough Engineer shall hereby be amended to include \$1,500.00 allocated for a Cost Benefit Analysis for soil erosion.

I, Bonnie Ann Fleming, Chief Financial Officer of the Borough of High Bridge, do hereby certify funds are available for this contract from: Current Fund-Engineering-O/E-Account#10516520



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Bonnie Ann Fleming  
Chief Financial Officer

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**AUTHORIZING AN AWARD OF CONTRACT FOR ELECTRIC SUPPLY SERVICES**

**RESOLUTION: 164-2020**

**ADOPTED:**

**WHEREAS**, the Borough of High Bridge, as a member of the Hunterdon County Cooperative Pricing System (HCCPS), publicly advertised bids for the purpose of procuring Electric Energy Services; and

**WHEREAS**, the HCCPS received bids via an online reverse auction provided by the HCCPS Energy Consultant, Concord Energy Services, on August 20, 2019 for Retail Electric Services for the HCCPS participants; and

**WHEREAS**, the HCCPS Energy Consultant has recommended award to MidAmerican Energy Services LLC as the lowest responsive, responsible bidder for Electric Supply Services for the HCCPS.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of High Bridge, County of Hunterdon and State of New Jersey, that a contract is awarded to MidAmerican Energy Services, LLC for Electric Supply Services as per the following rate:

Bid Group	Utility	Rate Class	Term (months)	Awarded Supplier	Bid Price \$/kWh
1	PSE&G	GLP	15	MidAmerican Energy Services, LLC	\$0.08073/kWh

**NOW THEREFORE, BE IT FURTHER RESOLVED**, that:

1. This is a 15-month contract beginning on the first available meter read date in July 2020 and ending on the first available meter read date in September 2021.
2. A copy of this Resolution shall be forwarded to Concord Energy Services, MidAmerican Energy Services, LLC, and the Purchasing Agent.

**CERTIFICATION**

I, ADAM YOUNG, Municipal Clerk of the Borough of High Bridge, County of Hunterdon and State of New Jersey, do certify that the foregoing resolution was duly passed by the Borough Council of the Borough of High Bridge at a regular meeting held on the 16th day of July, 2020.

\_\_\_\_\_  
Adam Young, Municipal Clerk

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**REJECT BIDS – “West Main Street Water Main Replacement Project”**

**RESOLUTION: 165-2020**

**ADOPTED:**

**WHEREAS**, on July 14, 2020 bids were opened for “West Main Street Water Main Replacement Project”, and

**WHEREAS**, NJSA 40A:11-13.2 allow the Governing Body to reject bids that are substantially over budget,

**WHEREAS**, the Council authorizes going back out to rebid the project,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey hereby reject all bids received for “West Main Street Water Main Replacement Project” and approves going out to bid on the project again.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**DESIGNEE FOR ALCOHOLIC BEVERAGE PERMIT LICENSES**

**RESOLUTION: 166-2020**

**ADOPTED:**

**WHEREAS**, N.J.S.A. 33:1-19.1 provides for:

33:1-19. Municipal board or body to administer issuance of certain licenses; "other issuing authority" construed

It shall be the duty of the governing board or body of each municipality, except in such municipalities as shall have created municipal boards pursuant to this chapter, in which latter event it shall be the duty of such respective municipal boards, to administer the issuance of all other licenses within their respective municipalities, in accordance with this chapter, and forthwith to report the issuance of all such licenses to the commissioner. The issuing authorities constituted by this section are sometimes hereinafter referred to as "other issuing authority" .

**WHEREAS**, the Mayor and Council wish to appoint a designee to administer the issuance of social affair licenses, extension of premises licenses, expansion of promises licenses, and limited brewery off-premises event permit licenses,

**NOW, THEREFORE, BE IT REOLVED** by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and the State of New Jersey, that the Municipal Clerk be the appointed designee to administer the issuance of social affair licenses, extension of premises licenses, expansion of promises licenses, and limited brewery off-premises event permit licenses.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**ELECTRIC FEES**

**RESOLUTION: 167-2020 ADOPTED:**

**WHEREAS**, as requests of electric usage has been received, and

**WHEREAS**, within the Field Reservation Form a fee of \$100 will be established, and

**WHEREAS**, the Council is waiving the fee for High Bridge Taxpayers for 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey hereby accepts the fee and waiver for 2020.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**APPROVAL OF POLICIES & PROCEDURES-  
SOUTH BRANCH EMERGENCY SERVICES RE-OPENING**

**RESOLUTION: 168-2020**

**ADOPTED:**

**WHEREAS**, the South Branch Emergency Services has been closed to the Public since March 16, as a result of the COVID-19 pandemic and Executive Orders of Governor Philip D. Murphy as well as Administrative Orders of Mayor Michele Lee; and

**WHEREAS**, Governor Philip D. Murphy has lifted the stay at home order and raised the indoor limits from 10 to 100 people or 25% of a building's capacity — whichever number is lower, effective immediately, under Executive Order No. 156, issued June 22 2020; and

**WHEREAS** Policies and Procedures setting forth the re-opening and re-staffing of High Bridge Borough owned, and occupied buildings shall be subject to approval of the governing body.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of High Bridge, County of Hunterdon, State of New Jersey, that the following Policies and Procedures for Re-opening the South Branch Emergency Services are hereby approved for adoption.

**SOUTH BRANCH EMERGENCY SERVICES RE-OPENING**

**SEE ATTACHED PLAN**



# South Branch Emergency Services COVID-19 Building Usage PLAN

## PROTECTIVE MEASURES

PREPARED BY: SHANNON GIULIANI, SBES LOGISTICS

APPROVED BY: FRANK SETNICKY, CHIEF / SHARON BURHAM, PRESIDENT

# SBES COVID-19 BUILDING USE PLAN PROTECTIVE MEASURES

## Purpose:

As South Branch Emergency Services begins to relax access to buildings and services to the public this plan will serve as guidance for procedures and activities to ensure proper and safe reopening to the public and employees alike. This plan will aid our department in our efforts to maintain a safe and healthy workforce and help prevent the spread of COVID-19 in our work areas and our community.

## Summary:

On Monday, March 16, 2020 the Clinton First Aid & Rescue Squad, Inc. began our restrictions to buildings and issuing guidance to our members due to local and State Public Health Emergencies being declared. At that time the scheduled classes, blood drives, and hall rentals were all suspended until further notice.

CFARS continued to supply emergency 9-1-1 BLS Ambulance & Rescue services to the community, continuing briefings for our employees and instituting updated PPE guidance per State & Federal regulations.

On March 16, 2020, the Borough of High Bridge placed restrictions on the building utilized by the High Bridge Emergency Squad, and cancelled all public use of the community room. .

Since this time, additional PPE and access policies have been put in place by South Branch Emergency Squad to protect members, students and the public at our multiple locations.

On July 1, 2020, the High Bridge Emergency Squad and the Clinton First Aid & Rescue Squad, Inc. merged to become the South Branch Emergency Services, Inc. (SBES). All documentation that relates to either of the former agencies shall be the same as if issued by SBES

Additional protective measures shall be added as the need arises.

# SBES COVID-19 BUILDING USE PLAN PROTECTIVE MEASURES

## **Work Areas and Social Distancing**

*For everyone's safety, it's critical to maintain the required social distance to help minimize risk of exposure. The minimum requirement for social distancing is six (6') feet.*

### **General and common Work areas**

- ❖ Minimize in-person contact whenever possible by engaging in phone and email communication for routine business
- ❖ Engage in hosting virtual meeting (ex. Google Meet) with members & other agencies.
- ❖ Employees must wear facemasks (cloth or other styles) any time there is a reasonable expectation they will encounter others – walking around SBES buildings, while in personal work areas with other people present, in common areas of buildings whether other people are present or not, and anytime social distancing measures may be difficult to maintain. SBES Logistics Manager should ensure sufficient facemasks are available for all members.
- ❖ Restricting visitors to SBES occupied buildings if not in compliance with proper face covering protocols
- ❖ Where possible, rearrange office layouts, workstations, and employee positioning to meet social distancing. This can include markings on the floor and removal or rearrangement of furniture.
- ❖ Re-arrange classroom and class size to meet NJ Department of Health guidance for both public and educational facilities.
- ❖ Establish daily cleaning routines, to include but not limited to high-contact areas, sleeping areas, laundry areas, and all vehicles, per NJ Department of Health requirements.

### **High Contact Work Areas Include:**

- ❖ **Door Knobs**
- ❖ **Office furniture**
- ❖ **Vehicles**
- ❖ **Rest room**
- ❖ **Work areas**

The following cleaning measures shall be put in effect to help mitigate “high contact” work spaces

- ❖ Frequent wipe down of high touch areas
- ❖ Daily cleaning/sanitization of high touch areas
- ❖ Cleaning schedule for carpets or floor coverings
- ❖ Installation of hand sanitizing stations throughout the building

# SBES COVID-19 BUILDING USE PLAN PROTECTIVE MEASURES

## **Common Areas including classroom, rest rooms, vestibule, meeting rooms, day rooms and radio rooms**

- ❖ These areas may be used by members and students, but should maintain social distancing while in these spaces.
- ❖ Members and students should limit the sharing of common touchpoints in these settings (ex. Equipment, surfaces, etc)
- ❖ Providing sanitizing spray, gloves, and towels in different common areas around the buildi

## **Communication**

*It is important to communicate required safety measures to all members and the public.*

- ❖ Access signage stating masks must be worn, and a self-check is to be performed and entered on all entrance doors requiring all members, students and visitors to not enter the facility if they are feeling ill, or exhibit any of the listed signs/symptoms on the self-check process.
- ❖ Temperature checks and medical questionnaire will be completed by all personnel entering any SBES occupied buildings.
- ❖ Place personal hygiene tips throughout the building especially in areas of high contact (e.x. bathrooms/breakrooms).
- ❖ Establish a work flow document explaining procedures (example: cleaning procedures, entrance requirements etc...) for all members

## **Hygiene and Sanitation**

*The regular washing of our hands and the cleaning/disinfection of our work areas promotes a safe and healthy work area*

- ❖ Provide adequate amounts of soap and water, hand sanitizer, facemasks, and cleaning/disinfecting products for members, students & visitors use.
- ❖ Continue increased cleaning and sanitation for all SBES occupied buildings
- ❖ Remind members to and be an example of frequently washing hands (soap and water/20 seconds) or using an alcohol based (60-95% alcohol) hand sanitizer.
- ❖ Remind employees to frequently clean/disinfect their personal workspace.
- ❖ Ensure deep-cleaning and disinfection of the whole building or work space is performed in the event of a confirmed exposure of a member to COVID-19, or tested positive or has symptoms of COVID-19 while on SBES occupied property

# SBES COVID-19 BUILDING USE PLAN PROTECTIVE MEASURES

## Employee Safety and Health

*The safety and health of SBES members are of utmost importance.*

- ❖ Members exhibiting COVID-19 symptoms at work will be asked to go home and seek medical attention.
- ❖ Employees who are at increased risk for complications from COVID-19 due to serious chronic health conditions or age, and who believe returning to work would make them more susceptible to contracting COVID-19, are asked to notify Deputy Chief of EMS H. Bucky Buchanan so appropriate accommodations can be made in compliance with State and Federal guidelines in reference to COVID-19.
- ❖ Members who were previously excused from duty have been brought back into work as of July 1, 2020 on a voluntary basis (for under the age of 18 with parental permission), or they may resign their membership without prejudice until the conclusion of the Public Health Emergency.
- ❖ Employees should follow the travel restrictions as issued by the State of New Jersey, as updated on the Squad's "COVID-19 Members Blog".

## TRAINING

*Training is important to help members maintain a high level of safety awareness*

South Branch Emergency Services will continue to provide members with both internal and external training such as:

- ❖ Training in proper use and limitations of facemasks.
- ❖ Training in the proper use and limitations of required PPE (ex. Gloves, Masks, Protective suites)
- ❖ Training in the proper use of hazards of chemicals (ex. Sanitizers, cleaning solutions, etc.)
- ❖ Members will be aware if they need additional info on Protective measures to contact their Department Supervisors.

Additional information can be located by clicking the link below

<https://www.ClintonEMS.org/Covid19>

<https://covid19.nj.gov>

## Stations

*Stations this plan applies to, but not limited too, include:*

South Branch Emergency Services utilize the following stations, which should be covered by this plan (ownership):

Station 1 – 48 Old Highway 22, Clinton NJ (South Branch Emergency Services, Inc.)

Station 2 – 92 Main St, Lebanon NJ (Lebanon Borough)

Station 3 – 95 W Main St, High Bridge NJ (High Bridge Borough)

Station 4 – 9 Wells Ave, Hampton, NJ (Hampton Emergency Squad)

Station 54 – 21 Park Ave, Somerville NJ (The First Aid & Rescue Squad of Somerville, NJ)

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**APPROVAL OF POLICIES & PROCEDURES-LIBRARY RE-OPENING**

**RESOLUTION: 169-2020**

**ADOPTED:**

**WHEREAS**, the High Bridge Library has been closed to the Public since March 16, as a result of the COVID-19 pandemic and Executive Orders of Governor Philip D. Murphy as well as Administrative Orders of Mayor Michele Lee; and

**WHEREAS**, Governor Philip D. Murphy has lifted the stay at home order and raised the indoor limits from 10 to 100 people or 25% of a building's capacity — whichever number is lower, effective immediately, under Executive Order No. 156, issued June 22 2020; and

**WHEREAS** Policies and Procedures setting forth the re-opening and re-staffing of High Bridge Borough owned, and occupied buildings shall be subject to approval of the governing body.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of High Bridge, County of Hunterdon, State of New Jersey, that the following Policies and Procedures for Re-opening the Library are hereby approved for adoption.

**HIGH BRIDGE BOROUGH LIBRARY RE-OPENING**

**PURPOSE:**

To provide guidelines to all members, borough employees, visitors, as well as the general public who enter/utilize the building.

**DEFINITIONS:**

Social Distancing – Also called “physical distancing” means keeping space between yourself and other people outside of your home. Stay at least 6 feet, “2 arms” length from other people. Do not gather in groups. Stay out of crowded spaces and avoid mass gatherings.

Facial Coverings – CDC recommends wearing cloth face coverings in public settings where other social distancing measures are difficult to maintain.

Disinfectant – a chemical liquid that destroys bacteria.

Disinfect – Practice routine cleaning of frequently touched surfaces. High touch surfaces include tables, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.

**POLICY:**

Effective July 20, 2020 the High Bridge Library will return to regular operating hours with modifications.

**Modified Services Include:**

**Limited Capacity:** Per the Governor's Executive Order our capacity will be limited to 25%. As a result, we ask that all our residents limit their time in the library during this phase.

**Face Coverings and Social Distancing:** Also, per the Executive Order, face coverings are required for all staff and library users, and we ask that everyone adhere to social distancing guidelines.

**No Contact Curbside Pickup:** No-Contact Curbside Pickup will continue to be offered at the High Bridge Library.

**Cleaning:** Routine disinfectant of surfaces will occur between usage.

**Computer Use:** Usage of public computers will be by reservation only and sessions are limited to one hour per day.

**Returns:** returned items will not be accepted at the desks. All returned items must be returned to the outdoor book drops. All returned items are quarantined for a minimum of 96 hours.

**Other:** Due to modified services, the library is not accepting any donations at this time. No fines will be collected until authorized by the Hunterdon County Library.

It is important to us at the High Bridge Library that we re-open in a way that maintains a safe and healthy environment for our staff and the library users. We appreciate your patience, and we look forward to this next phase in our plan to resume full services at the library.

**Borough of High Bridge  
County of Hunterdon  
State of New Jersey**

**RESOLUTION: 170-2020**

**ADOPTED:**

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**Lien Redemptions**

**WHEREAS**, the High Bridge Tax Collector has received funds from a property owner(s) or other party of interest for redemption of a Tax Sale Lien(s), and

**WHEREAS**, lien holders are entitled to payment for redemption of the Tax Lien(s) upon receipt of funds by the Tax Collector, and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey that the High Bridge Tax Collector is hereby authorized to redeem said lien(s) and return applicable premiums in the following amount(s):

<u>TAX LIEN CERT NO.</u>	<u>BLOCK</u>	<u>LOT</u>	<u>LIEN HOLDER</u>	<u>AMOUNT</u>
#2019-015	39.11	810	Bala Partners, LLC	\$ 1,384.66

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**Amending Chapter 244 Noise, Code 244-5, Industrial, commercial, and residential  
operations**

**RESOLUTION: 171-2020**

**ADOPTED:**

**WHEREAS**, the Borough seeks to amend Chapter 244 Noise, Code 244-5, Industrial, commercial, and residential as follows:

Prohibited actions.

(2) No person shall cause, suffer, allow, or permit the following acts:

- (a) Use or operate any noise producing machine, vehicle, device, or instrument in a manner that in the judgment of the designated law enforcement personnel, is disturbing to other park visitors, or residents of neighboring properties.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Borough of High Bridge, in the County of Hunterdon, and the State of New Jersey that this resolution shall become effective immediately upon adoption.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**AMEND CHAPTER 261-5 TO CHAPTER 261-9**

**RESOLUTION: 172-2020**

**ADOPTED:**

**WHEREAS**, the Borough seeks to amend Chapter 261-5 to Chapter 261-9 as follows:

**§ 261-5 Disorderly conduct.**

[Amended 1-26-2012 by Ord. No. 2012-01]

A. No person shall, within any of the public parks, playgrounds, open space, golf course, Lake Solitude Dam complex, and any other Borough-owned property: [Amended 2-23-2012 by Ord. No. 2012-06; 12-18-2014 by Ord. No. 2014-22A]

- (1) Curse, use any threatening, abusive, obscene or insulting language.
- (2) Perform any obscene or indecent act or disrobe.
- (3) Throw any stone or other object, substance, or missile at or to annoy any other person or persons.
- (4) Engage in, instigate, aid, or encourage any contention or fight.
- (5) Drive a vehicle into a restricted driving area.
- (6) Park outside an established parking area, except for a reasonable time to take up or discharge passengers or equipment.
- (7) Park or drive on an athletic field except for the assistance of an injured player.
- (8) Harm or destroy any wildlife or flora in any method contrary to New Jersey State fish, game and wildlife rules and Borough ordinances.
- (9) Tie or hitch an animal to any tree or plant.
- (10) Remove any soil, rocks, flora or fauna, objects of historic significance or historic artifacts as defined by P.L. 2004, c. 170, slag or other recyclables. [Amended 3-31-2016 by Ord. No. 2016- 12]
- (11) Willfully remove any park buildings, play equipment, bathrooms, monuments or park furniture.
- (12) Construct any structure without approval from the Mayor and Council.

- (13) Pollute or dump in any waters.
- (14) Picnic, fish, hunt, camp, ride horses or boat in restricted areas.
- (15) Dump or deposit any rubbish or trash except in proper receptacles.
- (16) Prepare a fire or use an open grill.
- (17) Set up a temporary shelter, tent or park a camping vehicle without an approved field use permit.
- (18) Allow domestic animals to be out of your control or to defecate without removing feces.
- (19) Jump from any dam or precipice into water.
- (20) Swim in any undesignated area.
- (21) Sell, hawk, peddle or concessionaire without a permit from the Borough.
- (22) Paste, glue, tack or post any sign, placard, advertisement, or inscription without first receiving Borough approval.
- (23) Park or drive unauthorized motorized vehicles on the Lake Solitude Dam except with approval of Mayor and Council.
- (24) Climbing, jumping from or otherwise entering upon Lake Solitude Dam historic spillway or other structures.
- (25) Skateboard, snow board, sleigh ride, toboggan or otherwise enter upon the Lake Solitude Dam auxiliary spillway.
- (26) Disregard, established rules of conduct for use of parks, trails, and other grounds.
- (27) Barricade, block, disallow access, or travel on any Borough property without first being granted Borough approval.
- (28) Defecate or urinate anywhere other than an established public restroom.
- (29) Possess or transport glass containers of any kind, unless authorized by permit.
- (30) Possess alcoholic beverages or other intoxicating beverages, sealed or unsealed, without prior Borough approval.
- (31) Park in space not designed for parking.
- (32) Smoke, as defined by N.J.S.A. 26:3D-57 in and around Lake Solitude Dam.

**§ 261-6 Entering lawns, trails, and grounds of public parks.**  
**[Added 6-13-2013 by Ord. No. 2013-13]**

No person shall enter upon any portion of the lawn, trails, or grounds within a public park when notified by a sign placed in such park when said grounds are identified as closed by other approved notification methods. Park closures and re-openings shall be determined by the Borough Administrator, their designee(s) or police department representatives for matters of public safety.

**§ 261-7 Selling, advertising, or distributing circulars in parks.**  
**[Added 6-13-2013 by Ord. No. 2013-13]**

No person shall offer any article for sale, display any advertising device or distribute any circulars or cards in a public park unless otherwise approved by the Mayor and Council.

**§ 261-8 Agreement with the Board of Education.**

The Borough of High Bridge reserves the right with respect to any or all of the public park and recreation areas and any facilities located therein to enter into any agreement with the Board of Education of the Borough of High Bridge concerning the control and use thereof, and anything contained in this chapter to the contrary notwithstanding, any use of said premises or said facilities by the Board of Education pursuant to any agreement with the Borough Council heretofore or hereafter entered into shall be free and exclusive from any control or supervision of or by the Borough Council. Field reservation requests should be submitted to the Clerk or designee to ensure availability.

**§ 261-09 Violations and penalties.**

Any person, corporation or other organization who shall violate any of the provisions of this chapter shall, upon conviction thereof, be liable to imprisonment in the county jail or in any place provided by the Borough of High Bridge for the detention of prisoners for any term not exceeding 90 days, or to a fine not exceeding \$2,000.00, or both. The court before which any person, corporation or other organization is convicted of violating any of the provisions of this chapter shall have power to impose any fine or term of imprisonment not exceeding the maximum fixed in this chapter.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Borough of High Bridge, in the County of Hunterdon, and the State of New Jersey that this resolution shall become effective immediately upon adoption.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**Renewal Plenary Retail Consumption License**

**RESOLUTION: 173-2019**

**ADOPTED:**

**BE IT RESOLVED** by the Mayor and Council of the Borough of High Bridge that pursuant to R.S. Title 33 et seq., the following have made application for the annual renewal of their liquor license in the Borough of High Bridge; and

**BE IT FURTHER RESOLVED** that the Mayor and Council of the Borough of High Bridge in the County of Hunterdon and State of New Jersey approve the said license effective October 1, 2020, subject to prior approval by the NJ Alcoholic Beverage Commission:

Renewal Term:	10/01/2020 to 06/30/2021
License Number:	1014-44-003-008
License Type:	Plenary Retail Distribution License
Licensee:	Michael Cedro
Legal Entity (Licensee)	MDC Liquor, Inc. 45 Main Street, High Bridge, NJ 08829
Establishment:	Riverside Liquors

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING PARTICIPATION IN NJ BODY ARMOR  
REPLACEMENT FUND GRANT PROGRAM FOR PROCUREMENT OF LIFESAVING  
EQUIPMENT FOR LAW ENFORCEMENT OFFICERS AND DELEGATION OF  
AUTHORITY FOR LOCAL ADMINISTRATION OF PARTICIPATION IN THE  
PROGRAM.**

**RESOLUTION: 174-2019**

**ADOPTED:**

WHEREAS, the Legislature appropriates funding to the Division of Law and Public Safety to provide assistance to Law Enforcement agencies within the State to procure lifesaving equipment for law enforcement officers; and

WHEREAS, the program known as the NJ Body Armor Replacement Fund Grant requires application by the Chief Law Enforcement Officer and Chief Financial Officer of the Municipality; and

WHEREAS, the Borough of High Bridge intends to participate in said grant program; and

WHEREAS, the Mayor and Borough Council approves the application for enrollment and authorizes the Chief of Police and Chief Financial Officer to submit such application; and

WHEREAS, the Borough hereby certifies its requirements as per the state's anti-discrimination and affirmative action laws and regulations, including N.J.A.C. 17:27, applicable provisions of N.J.S.A. 10:5-1, et seq, as amended, and all implementing regulations and state circulars as amended or superseded.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of High Bridge in the County of Hunterdon, State of New Jersey that it hereby approves the application and subsequent award of funding by the State of New Jersey.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**APPROVAL OF POLICIES & PROCEDURES – SOLITUDE HOUSE RE-OPENING**

**RESOLUTION: 175-2020**

**ADOPTED:**

WHEREAS, Solitude House has been closed to the Historical Committee and the Public since March 16, as a result of the COVID-19 pandemic and Executive Orders of Governor Philip D. Murphy as well as Administrative Orders of Mayor Michele Lee, and

WHEREAS Governor Philip D. Murphy has lifted the stay at home order and raised the indoor limits from 10 to 100 people or 25% of the capacity of the room in which the activity takes place – whichever number is lower, under Executive Order No. 156, issued June 22, 2020, and Executive Order No. 157, issued June 16, 2020, effective July 2, 2020, which permits museums to “allow the public into their indoor spaces”,

WHEREAS Policies and Procedures setting for the re-opening and re-staffing of High Bridge Borough owned and occupied buildings shall be subject to approval of the governing body,

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of High Bridge, County of Hunterdon, State of New Jersey, the following Policies and Procedures for Re-opening Solitude House are hereby approved for adoption.

**SOLITUDE HOUSE RE-OPENING**

**PURPOSE:**

To provide guidelines to all Historical Committee members and volunteers, Borough employees, other Borough committees and commissions, contractors, visitors and the general public who visit the Solitude buildings.

**DEFINITIONS:**

Social Distancing – Also called “physical distancing” means keeping space between yourself and other people outside of your home. Stay at least 6 feet – “two arms’ length” - from other people.

Facial Coverings – CDC recommends wearing cloth face coverings over the mouth and nose in public settings where other social distancing measures are difficult to maintain.

Disinfectant – a chemical liquid that destroys viruses.

Disinfect - Utilize disinfectant to routinely clean frequently touched surfaces. High touch surfaces include: handrails, door knobs, padlocks, door jambs, light switches, handles, tables, countertops, cabinets, faucets, sinks, toilets, etc.

## POLICY:

All Historical Committee members and volunteers, Borough employees, other Borough committees and commissions, contractors, visitors and the general public who visit the building are expected to follow and adhere to this guideline.

Members of the Historical Committee and their assisting volunteers and contractors need access to Solitude House and its related buildings in order to resume repair and maintenance activities which include, but are not limited to: repairs; cleaning; painting; updating inventory; cataloguing historic items; developing exhibits; architectural study and documentation; developing a new tour program and training new tour guides. An initial task will be a deep cleaning of the building. Historic items are to be cleaned in a manner that does not harm the items or the finishes on the items.

Members, volunteers and contractors will practice social distancing. Facial coverings will be required whenever individuals from more than one household are within six feet of each other. Hand sanitizer and soap will be available. Disinfectant wipes will be available throughout the building for each individual to wipe down anything that they may happen to come in contact with, i.e.: handrails, door knobs, padlocks, door jambs, light switches, handles, countertops, cabinets, faucets, sinks, toilets, etc. Signs reminding about the Covid-19 guidelines will be posted throughout the building. Before leaving on any day, the individuals are expected to disinfect surfaces they have come in contact with. In that there are historic items which cannot be readily disinfected without being damaged such as printed materials, leather, wood, fabric and some metal objects, if these need to be handled, a schedule is to be worked out to allow sufficient time between their contact by different individuals for the Covid-19 virus to expire.

Although no date when Solitude will be open to the public is yet determined, when it is open to the public, adequate amounts of hand sanitizer, facial coverings, and disinfectant wipes for anyone who enters the building will be available. A facial covering over the nose and mouth will be required for everyone entering the building who is over two, unless they have a health condition. The building will be cleaned and disinfected before and after any time it is open to the public. High touch areas will be cleaned during the open to the public hours. Markings will be put in place to designate the tour route. Covid-19 guidance reminders will be posted in several locations.

All Borough employees have been and are continuing to maintain cleanliness of their assigned buildings and to practice social distancing. Therefore, when they enter/utilize the buildings at Solitude, they are expected to follow that same practice.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**REFUND OF UTILITY OVERPAYMENT**

**RESOLUTION: 176-2020**

**ADOPTED:**

**WHEREAS**, the previous owner made a payment to the utility fund causing an overpayment;  
and

**WHEREAS**, a real estate closing took place, and

**WHEREAS**, the overpayment was still on the utility account, and

**WHEREAS**, the payment has been verified, and a request for refund has been made.

**NOW THEREFORE BE IT RESOLVED** by Mayor and Council of the Borough of High Bridge hereby authorizes a refund to be processed as requested in the amount of \$476.00 made payable to Mr. Stuart Sahulka whose address is 552 Willow Ave, Garwood, NJ 07027.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**PARKING REGULATIONS**

**RESOLUTION: 177-2020**

**ADOPTED:**

**WHEREAS**, the Council wishes to amend the code Article III Parking, Standing, and Stopping, Code 184-10 Parking prohibited at all times as follows:

- C. No owners or operators of any motor vehicle are to park said motor vehicle outside the painted lines, signs and / or markings which indicate the regulated parking space on designated streets, all municipal parking lots and/or any regulated parking areas. No owner or operator shall park or stand a motor vehicle so as to block or impede the progress of any other vehicle, or access by another vehicle to a vacant parking space, or exit from a parking space occupied by another motor vehicle.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Borough of High Bridge, in the County of Hunterdon, and the State of New Jersey that this resolution shall become effective immediately upon adoption.

**BOROUGH OF HIGH BRIDGE  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**TEMPORARY SIGNAGE BOROUGH PARKS**

**RESOLUTION: 178-2020**

**ADOPTED:**

**WHEREAS**, Section 145-302 (2) of the High Bridge Borough Land Use Code states that a sign used for advertising must be located on the premises for which the product or service is described. No signs may be attached to utility poles, trees, fences, or other signs; and

**WHEREAS**, Resolution #138-2020 adopted on May 28, 2020 allowed for the placement of specific signs at the entrance of the Borough Commons for a period of 60 days from the date of enactment of the resolution with the approval of the Borough Administrator; and

**WHEREAS**, the governing body of the Borough of High Bridge seeks to allow the extension for temporary signage and the area for placement of signage;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey that temporary signs, consistent with the design noted in Resolution 138-2020 adopted May 28, 2020, shall be allowed through September 7, 2020 in the areas of the Borough Commons and Union Forge and Lake Solitude Parking areas.

# BUFFALO STRONG

June 22, 2020  
VIA CERTIFIED MAIL

Borough of High Bridge  
Adam Young, Municipal Clerk  
97 West Main Street  
High Bridge, NJ 08829

**RE: High Bridge Hills Golf Course**  
**Antares Golf, LLC - Rebrand and Entity Name Change**

Dear Valued Partner,

We hope you are staying safe and healthy.

We are writing to inform you that we have been focusing on the future and modernization of our 31-year-old brand. As such, our partnership with the family of Billy Casper has come to an end and we are moving forward without use of the Billy Casper Golf name.

Our legal entity name has changed to Antares Golf, LLC; our structure and management, as well as FEIN and tax registrations, remain the same. Please note that the necessary filings and registrations are already being modified from Billy Casper Golf, LLC to Antares Golf, LLC. The new W-9 is enclosed. There is no action required from you as this is a name change only and the entity itself has not changed. Further, as we remain the same party to our contract, an amendment is not required.

Rest assured, it is business as usual. Our team is as passionate and determined as ever about delivering exceptional experiences in every interaction.

We will officially roll out our new brand name in the coming months. It will align with our company's core values and feature a contemporary look and feel.

Should you have any questions, please contact me at (571) 830-2532.

Thank you for your support and attention to this important matter.

Sincerely,



Alex Elmore  
President  
Antares Golf, LLC

Enclosure

*Union Forge Heritage Association*  
*Solitude Heritage Museum*  
*1760 Joseph Turner House*  
*UFHA Cultural and Environmental Center*  
*117 Van Syckel's Road, Hampton New Jersey 08827*

July 15, 2020

Mayor Michele Lee  
High Bridge Borough Hall  
97 West Main Street  
High Bridge NJ 08829

Re: Taylor Steelworkers Historic Greenway  
Easement and Bridge liability

Dear Mayor Lee,

Thank you for meeting with me, William Honachefsky and Mr. Brent Croasdale with the Custom Alloy Corporation on July 14th to discuss concerns regarding the substantially increased use of the Taylor Steelworkers Historic Greenway trail, and in particular the associated easement and bridge, that traverses the Custom Alloy Corporation property.

The Greenway hiking trail, that was created and established in 2009 by the Union Forge Heritage Association (UFHA), begins at the Columbia Trail and connects the Borough's historic properties including TISCO, Solitude, Lake Solitude and Springside Farm via a passive hiking trail. The UFHA negotiated an easement with the Custom Alloy Corporation that connects the TISCO and Solitude properties through Custom Alloy's property, creating a contiguous hiking trail. This easement also includes a portion of the existing Union Forge Bridge. The UFHA has, and continues to maintain, insurance on the easement that approved by Custom Alloy Corporation.

A downed tree, vandalism, removal of our liability sign / barricade post and needed minor bridge decking repair prompted the UFHA to temporarily close the gates at the hiking easement on July 13<sup>th</sup> so that repairs could take place and to avoid any undue liability issues. The easement was then re-opened by Custom Alloy with repairs made by their work crews to some of the affected areas.

With the very recent and substantial increase of use at Lake Solitude and parking area that has caused a parking and traffic nightmare for the borough, people have found or have been directed to park at the TISCO property and use the bridge and easement for access to the lake for recreational purposes. This increased and unregulated use of the trail to Lake Solitude has prompted the UFHA to raise an issue of concern regarding intended use, and the boroughs directives to use the trail as a main thoroughfare for visitors who need a place to park at TISCO and to gain access to the lake.

Pursuant to our conversations at our meeting on July 14<sup>th</sup>, you had indicated that the borough can assume responsibility for the insurance coverage for the trail as the intended use, volume of use, and increased liability due to the parking situation has changed the nature and intended use of the bridge and easement. The UFHA is in favor of that and wishes to discuss this with the borough at its earliest convenience.

I have reached out to our insurance agent to also discuss this matter further and will advise of our findings. Pursuant to my conversations with Borough Administrator Bonnie Fleming, I will be forwarding her a copy of our policy and coverages. Any proposed change in insurance will be discussed and approved by the Custom Alloy Corporation first. The UFHA requests that until such time it is confirmed what our coverages include with regards to this change in intended use of the trail, that the borough consider the liability concerns imposed upon the UFHA when directing visitors to use TISCO for overflow parking and directing to use the trail from TISCO to Lake Solitude.

On behalf of the Union Forge Heritage Association, I wish to thank you for your consideration in this matter, and look forward to furthering our discussions to an agreeable conclusion.

Sincerely,

Michael Gronsky Jr.

Michael Gronsky  
President - Union Forge Heritage Association

CC: Bonnie Fleming - High Bridge Borough Administrator  
Brent Croasdale - Custom Alloy Corporation  
High Bridge Borough Council  
UFHA trustees / file

*The Union Forge Heritage Association is a 501(c)(3) Non-profit Corporation dedicated to preserving and protecting the rich history of Hunterdon County, the State of New Jersey and the United States of America.*



**BOROUGH OF HIGH BRIDGE**  
97 WEST MAIN STREET, HIGH BRIDGE NJ 08829-1900

E: ZONING@HIGHBRIDGE.ORG

OFFICE OF THE ZONING OFFICER

## Monthly Zoning Officer's Report:

### June 2020

#### Zoning Permits – Residential Use:

1. Block 25 Lot 6.01	187 SF Addition	Approved 6-1-2020
2. Block 19 Lot 44.02	Deck Extension	Approved 6-1-2020
3. Block 13 Lot 7	Fence	Approved 6-4-2020
4. Block 25 Lot 22	Tree Removal	Approved 6-5-2020
5. Block 24 Lot 20	Monument Sign	Denied 6-6-2020
6. Block 20.04 L.10	Tree Removal	Approved 6-8-2020
7. Block 24 Lot 20	Monument sign	Resubmitted approved 6-10-2020
8. Block 36 lot 17	Tree Removal	Approved 6-16-2020
9. Block 25 Lot 16	Hot Tub	Approved 6-16-2020
10. Block 2 Lot 24.01	Deck	Approved 6-16-2020
11. Block 22 Lot 20	Tree Removal	Approved 6-16-2020
12. Block 20.03 Lot 28	Deck	Approved 6-19-2020

#### Zoning Permits- Commercial Use:

1. Block 19.03 Lot 93	Expansion of Coffee Shop	Approved 6-30-2020
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#### Zoning Signs:

#### General Inquiries/ Letters:

#### Complaints:

1. Grass
2. Brush
3. Dead tree

#### Violations:

1. Block 39.03 Lot 37- Brush

#### Land Use Board Referrals:

1. St Josephs' Church Sign Variance
2. Block 24 Lot 20 Sign Variance
3. Block 33 Lot 45 Certificate of non-conformity or Use Variance- Pre-existing 2<sup>nd</sup> residential dwelling on lot

Respectfully submitted

Allison Witt  
Zoning Officer

It has been several months with Covid-19, and we all know it has been a very trying time, and changes happen daily. High Bridge is one of the few areas in the state with outdoor activities that have been available to the public that they need to manage. The Columbia Trail was closed for some weeks, and was then opened as the State went through their phases. This created capacity changes to parking in the Commons limiting the number of vehicles. Ken Lockwood Gorge was also limiting their capacity as well. These two changes have forced many to park in HB at the lake and jump onto the Columbia trail via the Solitude bridge into town, or up the mountain by Shop E, and some even traveled down River Road to the gorge/trail entrance on Cokesbury Road. This increase has changed the normal dynamic of the area.

These changes have brought more garbage, and unfortunately human waste to our environment. As a resident that starts a daily trek into the gorge for decades from the gazebo on the lake in High Bridge, I have seen this degradation occurring first hand for weeks. It has reached a hazardous level this weekend with the 4<sup>th</sup> of July holiday, as a result of the volume of visitors that inundated the area. This isn't the first overload of visitors to this area, as it has been growing continuously for several weeks. First the gravel lot with the chain across the grassy knoll of the dam has been blocked with cars double and triple parked continuously for weeks. We have observed temporary cones/signage don't block emergency entrance. The signs were here today and gone tomorrow, as they were either trashed or removed regularly, and replaced. Permanent signage would be an improvement. I would strongly recommend putting up guard rails defining the parking area by paving the lot with lines and limiting the number of spaces. There were signs don't park on the grass as well that were either trashed or removed for weeks. An even better suggestion would be to close the lot and put grass back in its place, and force visitors to the football parking lot, as this current situation appears to be hopeless. I won't even start on handicap accessibility and attempting to park or visit the falls, as that is another issue for resolve.

We have had many out of state license plates from New York for weeks with tax/limo designations that have been continuously parking at the lake. Either they live local or are bringing fares in from N.Y. On the 4<sup>th</sup> we also had vehicles from Utah, Maryland, and Massachusetts all parking from 7am to beyond 7pm. With Covid-19 this would bring about the issues and questions of quarantine compliance being met and/or addressed by local government, with respect to so many out of state visitors daily.

So, what else is the draw to the lake? Is it the fishing? Could be...why it was quite surprising to see that football field hash mark lines had to be installed on the grassy knoll to let uneducated visitors know safe distances. That was short lived as a onetime effort, and the warmer weather seemed to bring an end to the fishing, as the shallow water heated up. This set up the new opportunity for so many more to visit the falls now that they became aware of them. These visitors don't migrate to main street and are a revenue sink. I would suggest that you consider closing the lake parking lot to the hundreds of daily visitors, and enter from the football field road closer to the borough main street activities. Yes, that was hundreds that have been flocking to this area for weeks all day long. You see it all about the Commons and this side of the borough is neglected. I observed visitors being directed to park on the gravel at the base of Wilson and trek to the falls. Uh huh, no sidewalks on uneven pavement carrying kids, chairs, coolers, tents, and grandma. It's bad enough after living here getting closer to 50 years, that the road from the firehouse to the bottom of Wilson couldn't have received sidewalks. In the winter on dark

nights anyone walking there takes their life in their hands. The sidewalk stops at the firehouse abruptly! 50 Years and this Mayor and Council failed to improve life for the children that live in the solitude area.

The signage no swimming, diving, and jumping needs to be addressed. If anyone took the time to visit during the last few months, they would have found throngs of people just standing in the mist of the falls, in the falls, in the river, or climbing up the steps of the dam all day long.

At 8am on the 4<sup>th</sup> over 30 people were in the falls many fully clothed to start the days festivities. We had ten by ten tents, hammocks, grills, garbage, umbrellas, and coolers, as if they were going to the beach for the day. Maybe a life guard is needed or you should post no guard on duty signs. If you are in the water, maybe you should have a valid fishing license? Either Mayor and Council need to look at these conditions and current ordinances for changes, and/or the police department needs to address enforcement, even if they are suffering from scheduling limitations in manpower due to Covid-19. In 1982 I had Chief Lacey attempt to chase my children who were with me from the falls. I had to advise him I just purchased a home in the Village, and had a right of way giving me access. After much pressure from him, he finally relented. This was when you had to hunt to find the falls, as a hidden treasure. I'm sure today he would have had a stroke seeing what has been going on.

The 4<sup>th</sup> of July was a complete mess that will be repeated all summer long until Labor Day and beyond, and then as they say down the shore into the shoulder season. Some might opine this was a flash mob driven by the internet, but I will tell you it was just building up all season as the number of visitors coming to this area became knowledgeable to the opportunities available. The Commons has porta-potties, but the lake has none. This area has for weeks had people leaving the immediate area and relieving themselves on the Solitude House property in the bushes, and along River Road away from the gazebo in the trees. It also had a non-stop conga line going up the mountain from the parking lot to the old girl scout camp onto the private property of Solitude Village for weeks now and the 4<sup>th</sup> was insane. How can such conditions be healthy? Human waste is a problem in the Covid-19 era, with the closing of food establishments, and limiting the number of bathroom facilities available to people they are left to their own decisions. Even facilities that are open and available need to address cleaning after each use, and with so many individuals using our open space areas and depositing physical waste and personal waste changes must be considered immediately as a threat to the public health of residents and visitors. This doesn't include the personal safety of individuals exposing themselves to harm in secluded areas where they seek some measure of privacy to relieve themselves, and leaving them vulnerable.

The holiday had a wedding on the gazebo at 8am, and at 9:30 we had a new group using the gazebo. At noon we had a new bunch of folks inhabiting the gazebo with a 4ft grill fired up and celebrating. At 6pm to 7pm we had two newer groups also using the benches on the gazebo that day. Gone was the yellow caution tape that like the no parking signs was here today, and gone tomorrow all these months. This was an area out of control all day long, and how does that happen? You should consider removing the benches as a high traffic common area for the time being, and installing lumber to prevent sitting on the edge of the dock as well for the personal safety these individuals seem to ignore. The garbage left there at the end of the day had many plastic garbage bags stacked outside of the single can the borough provides, and many empty cases of corona beer mingled with the bags. Photos are available for your use if need be. The crowds brought food and drink to the area, and that might need to be addressed and possibly banned as a control measure for the time being as a health risk.

Vehicles also were parked on the roads of Solitude Village by the entrance to the lake. I might like to commend DPW who have after 10 years paved many of the holes in the curbing of the village this past month. I had asked Mayor Desire on two occasions on the record in 2011 to address these curbs, and they were never filled. I would be remiss if I didn't ask that Mayor and Council continue filling/fixing these curbs on the road by the lake entrance, as we have a resident that is blind walking the curb line there, as we have no sidewalks to guide this individual. The holes in these curbs and the rocks that are on the curbs at the roads edge are more than a dangerous condition right outside of their residence.

The overflow of cars into Solitude Village continues on 7/9/20 as pictures are available, and the lot at 4pm is full with double and triple parked vehicles with no tickets on any of the cars. Pictures are available again. Why must a private community endure this parking overflow because of your failure to govern this parking lot, lake, dam, and open space? Why must Solitude Village land (girl scout camp) be used the bathroom for visitors you can't control? Or the Solitude House property?

Today I see that Ken Lockwood Gorge is closed due to furloughs for the month of July, and maybe you could follow this lead. At no or little cost to fix/change/build, it seems closing the lake parking area based on furloughs for the remainder of the year might be a cheap solution. Maybe you could furlough a part time DPW snow removal worker as justification. Unusual conditions might require unusual solutions that cost little, and solve problems you haven't been controlling.

I know you had a mix or match meeting this week, and participation wasn't on my agenda. Instead please put this letter in the minutes under correspondence for your next meeting, as I'd like it on the record.

Today 7/12 conditions haven't improved we have traffic down to a single lane, and one police officer hard at work writing summons. One single Police Officer in these conditions is not a safe environment, and I have photos of cars all around the police car, and far too many people in the area for safe working conditions. So, with public safety health issues, and the perception of the safety of our Public Servants being overwhelmed by the sheer volume of visitors, please get engaged fast resolving this matter of public safety.

Your attention to these conditions and possibly correcting them quickly would serve High Bridge well,

Dr. Brenden Coughlin

### List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
CURRENT FUND				
2610 - ANTARES GOLF, LLC	PO 27020 GOLF - OE - MANAGEMENT FEE		4,700.00	
10537620	GOLF-OTHER EXPENSES	4,700.00		4,700.00
2189 - ASPHALT PAVING SYSTEMS, INC	PO 26963 DPW - OE - BLACKTOP - WEST MAIN ST SEAL		5,175.00	
10529039	Dept. of Public Works-OE-Blacktop	5,175.00		5,175.00
2564 - BALA PARTNERS, LLC	PO 27033 OUTSIDE LIEN REDEMPTION-CERT #2019-015		1,384.66	
104156	REVENUE - O/S LIEN REDEMPTION	1,384.66		1,384.66
2025 - BANK OF AMERICA	PO 26595 BUILDINGS & GROUNDS/WATER/SPECIAL EVENTS		1,383.97	
10517121	BUILDINGS & GROUNDS-OFFICE SUPPLIES	408.00		
10510021	General Admin-OE-Office Supplies	80.00		
10517040	Buildings & Grounds - New Boro Hall	426.98		
10512028	Municipal Clerk-OE-Office Equipment	139.99		
10513021	Financial Admin-OE-Office Supplies	329.00		
10524021	PO 26962 POLICE - OE - OFFICE SUPPLIES		34.99	
	Police Department-OE-Office Supplies	34.99		
10524021	PO 26975 POLICE - OE - OFFICE SUPPLIES		69.00	
	Police Department-OE-Office Supplies	69.00		
10524021	PO 26985 POLICE - OE - OFFICE SUPPLIES		154.95	
	Police Department-OE-Office Supplies	154.95		
10524021	PO 26999 POLICE - OE - OFFICE SUPPLIES		67.16	
	Police Department-OE-Office Supplies	67.16		1,710.07
98 - CLINTON NAPA	PO 27021 DPW - OE - VEHICLE REPAIR		7.08	
10529028	Dept. of Public Works-OE-Vehicle Repair	7.08		7.08
987 - COMCAST	PO 26536 POLICE - INTERNET - 2020 - A/C 8499-0527		524.57	
10510120	INTERNET	169.94		
10544126	Telephone - Police	354.63		
10510120	PO 26537 INTERNET/PHONE - BOROUGH HALL - ACCT #84		430.88	
10544121	INTERNET	169.94		
	Telephone - Boro Hall	260.94		
10510120	PO 26538 INTERNET/PHONE - FIRE DEPT - ACCT # 8499		378.54	
10544124	INTERNET	155.94		
	Telephone - Fire	222.60		
10510120	PO 26539 INTERNET/PHONE - RESCUE SQUAD - ACCT # 8		250.93	
10544123	INTERNET	89.95		
	Telpehone - Squad	160.98		1,584.92
213 - COUNTY OF HUNTERDON	PO 26801 NEWSLETTER - PRINTING		961.00	
10511522	Newsletter - Printing	961.00		961.00
213 - COUNTY OF HUNTERDON	PO 26802 BUILDINGS & GROUNDS - OFFICE - ENVELOPES		326.00	
10517128	BUILDINGS & GROUNDS-ENVELOPES	326.00		326.00
213 - COUNTY OF HUNTERDON	PO 26884 MAYOR & COUNCIL - OE - BROCHURES		159.00	
10511020	MAYOR AND COUNCIL: OTHER EXPENSES	159.00		159.00
835 - CRISTAL ASSOCIATES LLC	PO 26689 BUILDNGS/GROUNDS - OE - MISC - JANITORIA		636.65	
10517059	Buildings & Grounds - Janitorial	636.65		636.65
1917 - DENNIS BERTLAND	PO 27030 BUILDINGS & GROUNDS - SOLITUDE HOUSE		1,500.00	

## List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
10517081	Buildings & Grounds - Solitude House	1,500.00		1,500.00
160 - ELIZABETHTOWN GAS	PO 26565 HEATING - RESCUE SQUAD - ACT# 7167962582		31.65	
10544725	Heating - Squad Bldg	31.65		
10544721	Heating - Boro Hall	34.46		
10544722	Heating - Garage	505.02		571.13
2519 - ELWOOD STUDIO	PO 26559 WEBSITE MAINT		525.00	
10511524	Website Production	525.00		525.00
452 - ERCOLANO'S NURSEY, LLC	PO 26998 ENVIRONMENTAL COMM - OE - PLANTS		121.92	
10533599	Environmental Comm.-OE-Misc.	121.92		121.92
2602 - EXECUTIVE CLEANING SERVICES, LLC	PO 26957 BUILDINGS & GROUNDS - JANITORIAL - PD CL		495.00	
10517059	Buildings & Grounds - Janitorial	495.00		
10517059	Buildings & Grounds - Janitorial	465.00		960.00
2422 - GREATAMERICA FINANCIAL SVCS.	PO 26683 BUILDINGS & GROUNDS - OFFICE EQUIPMENT -		142.00	
10517125	BUILDINGS & GROUNDS-OFFICE EQUIPMENT	142.00		142.00
2175 - GREEN ROCK RECYCLING	PO 27000 SOLID WASTE/DPW - OE - RECYCLING		507.00	
10529049	Dept. of Public Works-OE-Mulch Site-	507.00		507.00
92 - GREENBAUM ROWE SMITH & DAVIS LLP	PO 26863 LEGAL - OE		9,778.44	
10515566	Legal-OE-General Borough Matters	3,040.94		
105155619	Legal-OE-Vacated Alleys	1,190.00		
105155622	Legal-OE-Well 8 Generator	1,942.50		
105155623	Legal-OE-COVID-19	647.50		
10515593	Legal-OE-Personnel Issues	245.00		
10515560	Legal-OE-Municipal Meetings	1,855.00		
105155621	Legal-OE-HB Emerg Squad	175.00		
10515578	Legal-OE-HBGC	332.50		
10515583	Legal-OE-OPRA	350.00		9,778.44
97 - HIGH BRIDGE BD OF ED	PO 26483 AUGUST 2020 - LOCAL SCHOOL TAX LEVY		2,095,163.50	
101330	LOCAL SCHOOL TAX - PAYABLE	2,095,163.50		2,095,163.50
1530 - HIGH BRIDGE HILLS GOLF COURSE	PO 26722 GOLF - OE - JUNE		54,683.60	
10537620	GOLF-OTHER EXPENSES	54,683.60		54,683.60
548 - HOLLYWOOD FENCE	PO 26942 BUILDINGS & GROUNDS - DPW		2,113.00	
10517092	Buildings & Grounds - DPW	2,113.00		2,113.00
449 - HUNTERDON COUNTY CLERK	PO 27043 ELECTIONS EXPENSE - 2020		1,463.95	
10512520	ELECTION EXPENSE	1,463.95		1,463.95
111 - HUNTERDON MILL & MACHINE	PO 27022 DPW - OE - EQUIPMENT		133.12	
10529025	Dept. of Public Works-OE-Equipment/Hdwr	133.12		133.12
2312 - IMPERIAL COPY PRODUCTS, INC	PO 26576 BUILDINGS & GROUNDS - COPIER LEASE		50.55	

### List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
10517123	BUILDINGS & GROUNDS-COPIER LEASE	50.55		50.55
2523 - IN-HOUSE PRINTS	PO 26918 DPW - OE - OFFICE SUPPLIES		130.00	
10529021	Dept. of Public Works-OE-Office supplies	130.00		130.00
90 - JCP&L	PO 26620 SOLITUDE HOUSE - 7 & 9 RIVER ROAD ACCT #		19.57	
10543027	Electricity - Solitude Museum/Garage	19.57		
	PO 26622 STREET LIGHTING - MAIN STREET - STREETSC		27.61	
10543520	STREET LIGHTING	27.61		47.18
90 - JCP&L	PO 26628 STREET LIGHTING - JUN 2020 - ACCT#200000		4,774.71	
10543520	STREET LIGHTING	2,740.22		
10543024	Electricity - DPW	126.71		
10543025	Electricity - Boro Hall	209.91		
10543034	Electricity - Washington Ave.	3.10		
10543022	Electricity - Fire	633.06		
10543031	Electricity - Rt 513	3.24		
10543021	Electricity - Rescue Squad	228.04		
10543032	Electricity - Boro Commons	31.56		
10543027	Electricity - Solitude Museum/Garage	15.21		
10543033	Electricity - Bridge Street	5.53		
10543023	Electricity - Police	778.13		4,774.71
1582 - LAWREN SUPPLY	PO 26897 POLICE - OE - SAFETY EQUIPMENT/VESTS		806.00	
10524032	Police Department-OE-Safety Eqpmt/Vests	806.00		806.00
976 - LOWE'S	PO 26831 DPW - OE - EQUIPMENT		84.67	
10529025	Dept. of Public Works-OE-Equipment/Hdwr	84.67		84.67
1774 - M & W COMMUNICATIONS, INC	PO 26987 POLICE - OE - EQUIPMENT REPAIRS		4,940.00	
10524031	Police Department-OE-Equipment Repair	4,940.00		4,940.00
2064 - MARCO TECHNOLOGIES, LLC	PO 27012 BUILDINGS & GROUNDS - POLICE BLDG - COPI		60.98	
10517123	BUILDINGS & GROUNDS-COPIER LEASE	60.98		60.98
1398 - MASER CONSULTING PA	PO 26783 ENGINEERING - OE		1,054.00	
10516560	Engineering Services-Municipal Issues	1,054.00		1,054.00
1398 - MASER CONSULTING PA	PO 26786 PLANNING BOARD - OE - ENGINEERING - HIPO		1,031.25	
10518033	Planning Board-OE-Engineering	1,031.25		1,031.25
1398 - MASER CONSULTING PA	PO 27040 PLAN CONFORMANCE GRANT - HIB026		507.50	
10141730	PLAN CONFORMANCE GRANT	507.50		507.50
2300 - MAXX'S FLEET REPAIRS	PO 26980 POLICE - OE - EQUIPMENT REPAIR 14-12		195.49	
10524031	Police Department-OE-Equipment Repair	195.49		195.49
1540 - MCANJ	PO 27026 CLERK - OE - MEMBERSHIP FOR ADAM YOUNG		100.00	
10512023	Municipal Clerk-OE-Dues/Membership	100.00		100.00
426 - MCMANIMON ,SCOTLAND, & BAUMANN LLC	PO 26865 LEGAL - BOND COUNSEL		1,800.00	
10515579	Legal-OE-Bond Counsel	1,800.00		1,800.00

### List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
960 - MILLS, GARY 10517059	PO 26949 BUILDINGS & GROUNDS - JANITORIAL Buildings & Grounds - Janitorial	300.00	300.00	300.00
214 - NJ ADVANCE MEDIA 10511032	PO 26542 ADVERTISING - ACCT #1160892 / 1164892 ADVERTISING	440.89	440.89	440.89
1857 - OFFICE CONCEPTS GROUP 10517040	PO 26979 BUILDINGS & GROUNDS - DESK FOR MEETING R Buildings & Grounds - New Boro Hall	360.00	360.00	360.00
2493 - P3 GENERATOR SERVICES 10517091	PO 26809 B&G -GENERATOR MAINT - FIRE HOUSE & POLI Buildings & Grounds - Police Bldg	294.00	294.00	294.00
2607 - PORT-A-BOWL RESTROOM CO. 10537099	PO 27010 SPECIAL EVENTS - PORTABLE TOILETS -JULY Special Events-Misc.	218.00	218.00	218.00
1495 - PRAXAIR DISTRIBUTION, INC 10529025A	PO 25728 DPW-OE-MISC- CUSTOMER #71761637 - 12 MON (2019) Dept. of Public Works-OE-Equipmen	29.00	29.00	29.00
2583 - PRINCIPAL LIFE INSURANCE CO 10522072	PO 26699 GROUP INSURANCE - DENTAL - POLICY #11121 Employee Group Insurance:Dental	1,669.85	1,669.85	1,669.85
2218 - RIVER NET COMPUTERS, LLC 10524026	PO 27003 POLICE - OE - MAINTENANCE CONTRACTS Police Department-OE-Maintenance Contras	249.99	249.99	249.99
2218 - RIVER NET COMPUTERS, LLC 10524026	PO 27004 POLICE - OE - MAINTENANCE CONTRACTS Police Department-OE-Maintenance Contras	249.99	249.99	249.99
2218 - RIVER NET COMPUTERS, LLC 10524031	PO 27032 POLICE - OE - EQUIPMENT REPAIR Police Department-OE-Equipment Repair	99.00	99.00	99.00
2608 - SEALS, RICHARD 101310	PO 27011 TAXES - REFUND BY RESOLUTION TAX OVERPAYMENTS	19,900.36	19,900.36	19,900.36
195 - SHERWIN-WILLIAMS CO. 10529034	PO 26984 DPW - OE - BUILDING SUPPLIES - PAINT Dept. of Public Works-OE-Building Mats	712.20	712.20	712.20
2438 - STANDARD INSURANCE CO 10522073	PO 26703 GROUP INSURANCE - LIFE - POLICY #00-1641 Employee Group Insurance:Life Ins	409.44	409.44	409.44
169 - STATE OF NJ-DIV PENSIONS&BENE 10522071 101408	PO 26508 INSURANCE - GROUP HEALTH - JULY 2020 ID Employee Group Insurance:Health RESERVE - HEALTH BENEFITS	9,695.58 5,686.38	15,381.96	15,381.96
499 - STATE TOXICOLOGY LABORATORY 10524099	PO 26948 POLICE - OE - MISCELLANEOUS Police Department-OE-Misc.	45.00	45.00	45.00
1978 - STAVOLA 10529039	PO 26524 DPW - OE - BLACKTOP Dept. of Public Works-OE-Blacktop	629.03	629.03	629.03

## List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
2238 - SYSTEM ONE ALARM SERVICES, INC	PO 26602 BUILDINGS & GROUNDS - BOROUGH HALL - NEW		270.00	
10517040	Buildings & Grounds - New Boro Hall	270.00		
	PO 26603 BUILDINGS & GROUNDS - POLICE DEPT - NEW		270.00	
10517091	Buildings & Grounds - Police Bldg	270.00		540.00
1586 - TIRPOK GROUP, INC	PO 26947 POLICE - OE - MAINTENANCE CONTRACTS		22.45	
10524033	Police Department-OE-Uniforms/CLothing	22.45		22.45
2606 - TOWNE GLASS CORP	PO 26988 BUILDINGS & GROUNDS - BORO HALL - NEW FR		1,320.00	
10517040	Buildings & Grounds - New Boro Hall	1,320.00		1,320.00
466 - TOWNSHIP OF CLINTON	PO 26694 QTRLY 2020 COURT SERVICES RENDERED - IN		10,051.00	
10649021	Municipal Court-OE-Court Services Fee	10,051.00		10,051.00
67 - TREASURER - STATE OF NEW JERSEY	PO 26886 QUARTERLY 2020 DCA FEES		420.00	
101405	RESERVE - DCA FEES	420.00		420.00
1789 - TREASURER, STATE OF NEW JERSEY	PO 26887 RESERVE - VITAL STATS - MARRIAGE REPORT		125.00	
101404	RESERVE - VITAL STATS	125.00		125.00
2397 - UNUM	PO 26707 GROUP INSURANCE - LTD - POLICY #0658658		152.84	
10522073	Employee Group Insurance:Life Ins	152.84		152.84
1500 - VERIZON WIRELESS	PO 26664 POLICE - OE - WIRELESS DEVICES -		367.81	
10524030	Police Department-OE-Wireless Devices	190.05		
10544127	TELEPHONE-POLICE-CELL PHONES	177.76		367.81
1500 - VERIZON WIRELESS	PO 26665 EMERGENCY MANAGEMENT - OE - AIRCARD - 20		78.20	
10525230	EMERGENCY MANAGEMENT: WIRELESS DEVICES	78.20		78.20
1500 - VERIZON WIRELESS	PO 26666 TELEPHONE - DPW - CELL PHONES ACCT #		156.73	
10544128	TELEPHONE-DPW-CELL PHONES	156.73		156.73
1500 - VERIZON WIRELESS	PO 26667 TELEPHONE - ADMIN/ASSESSOR CELL PHONE -		150.83	
10544129	TELEPHONE-ADMIN-CELL PHONE	112.80		
10544130	TELEPHONE-ASSESSOR-CELL PHONE	38.03		150.83
2141 - VSP VISION CARE	PO 26711 GROUP INSURANCE - VISION - ACCOUNT #30 0		220.78	
10522074	Employee Group Insurance:Vision	220.78		220.78
1606 - W.B. MASON COMPANY	PO 25738 OFFICE SUPPLIES		379.42	
10517121A	(2019) BUILDINGS & GROUNDS-OFFICE SUPPLI	379.42		379.42
1606 - W.B. MASON COMPANY	PO 26596 OFFICE SUPPLIES		494.57	
10517121	BUILDINGS & GROUNDS-OFFICE SUPPLIES	278.73		
10512021	Municipal Clerk-OE-Office Supplies	91.76		
10513021	Financial Admin-OE-Office Supplies	124.08		494.57
2296 - WELLS FARGO VENDOR FIN	PO 26577 BUILDINGS & GROUNDS - COPIER LEASE		338.89	
10517123	BUILDINGS & GROUNDS-COPIER LEASE	338.89		338.89

### List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
1777 - WESTERN PEST SERVICES	PO 26570 BUILDINGS & GROUNDS - BORO HALL - ACCT #		46.00	
10517040	Buildings & Grounds - New Boro Hall	46.00		
	PO 26571 BUILDINGS & GROUNDS - RESCUE - RAT - ACC		102.00	
10517098	Buildings & Grounds - Rescue Squad	102.00		
	PO 26572 BUILDINGS & GROUNDS - POLICE - RAT - ACC		102.00	
10517091	Buildings & Grounds - Police Bldg	102.00		250.00
<b>GENERAL CAPITAL FUND</b>				
1398 - MASER CONSULTING PA	PO 27015 CAPITAL - WASHINGTON AVE - ENGINEERING -		362.50	
30982502	SECT 20 COSTS-ARCH/ENG/LEGAL	362.50		362.50
1398 - MASER CONSULTING PA	PO 27018 CAPITAL - STREETSCAPE PHASE 2 ENGINEERIN		5,116.25	
30920302	ENG/LEGAL SECTION 20 COSTS	5,116.25		5,116.25
<b>WATER UTILITY FUND</b>				
1148 - BUCKMAN'S INC.	PO 26594 WATER - OE - CHEMICALS		478.46	
60510053	WATER - OE - CHEMICALS	478.46		478.46
90 - JCP&L	PO 26640 WATER- STREET LIGHT - JUN 2020 - ACCT 20		2,874.61	
60510098	WATER - OE - ELECTRIC	2,874.61		2,874.61
758 - MAGLIO ELECTRIC LLC	PO 26617 WATER - OE - REPAIRS		250.00	
60510051	WATER - OE - REPAIRS/CONTRACTS	250.00		250.00
1694 - ONE CALL CONCEPTS, INC	PO 26561 WATER - OE - MISC - ONE CALL MESSAGES -		32.53	
60510099	WATER - OE - MISCELLANEOUS	32.53		32.53
2583 - PRINCIPAL LIFE INSURANCE CO	PO 26700 WATER - GROUP INSURANCE - DENTAL - POLIC		321.53	
60510040	WATER - OE - INSURANCE - GROUP	321.53		321.53
2609 - SAHULKA, STUART & PAOLA	PO 27014 UTILITY REFUND - OVERPAYMENT		476.00	
604200	WATER RENTS	476.00		476.00
2438 - STANDARD INSURANCE CO	PO 26704 WATER - GROUP INSURANCE - LIFE - POLICY		83.68	
60510040	WATER - OE - INSURANCE - GROUP	83.68		83.68
169 - STATE OF NJ-DIV PENSIONS&BENE	PO 26508 INSURANCE - GROUP HEALTH - JULY 2020 ID		4,544.77	
60510040	WATER - OE - INSURANCE - GROUP	4,544.77		4,544.77
2397 - UNUM	PO 26708 WATER - GROUP INSURANCE - LTD - POLICY #		22.35	
60510040	WATER - OE - INSURANCE - GROUP	22.35		22.35
2141 - VSP VISION CARE	PO 26712 WATER - GROUP INSURANCE - VISION -ACCOUN		53.42	
60510040	WATER - OE - INSURANCE - GROUP	53.42		53.42
<b>WATER CAPITAL FUND</b>				
1398 - MASER CONSULTING PA	PO 27017 WATER CAPITAL - WEST MAIN - ENGINEERING		224.00	
61533304	WATER MAIN UPGRADES	224.00		224.00

### List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
1762 - RIO SUPPLY, INC 615337	PO 26971 WATER CAP - OE - METER EQUIPMENT WATER METERS & EQPMT-ORD#2020-013-\$75K		15,600.00	15,600.00
SEWER UTILITY FUND				
987 - COMCAST 62510097	PO 26541 SEWER - 2020 - TELEPHONE - ACCT# 8499 05 SEWER - OE - TELEPHONE		53.47	53.47
90 - JCP&L 62510098	PO 26652 SEWER- STREET LIGHTING - JUN 2020 -20000 SEWER - OE - ELECTRIC		36.16	36.16
1398 - MASER CONSULTING PA 62510042A	PO 25791 SEWER - ENGINEERING - OE - HIB018 / HIBO (2019) SEWER - OE - ENG/LEGAL/PROF FEES		175.00	175.00
1398 - MASER CONSULTING PA 62510042	PO 26785 SEWER - ENGINEERING - OE - HIB018 / HIBO SEWER - OE - ENG/LEGAL/PROF FEES		1,377.50	1,377.50
2499 - MCGOWAN LLC 62510051	PO 26780 WATER / SEWER - OE - CONTRACTS - BACKUP SEWER - OE - REPAIRS/CONTRACTS		650.00	650.00
2583 - PRINCIPAL LIFE INSURANCE CO 62510040	PO 26701 SEWER - GROUP INSURANCE - DENTAL - POLIC SEWER - OE - INSURANCE - GROUP		272.34	272.34
2438 - STANDARD INSURANCE CO 62510040	PO 26705 SEWER - GROUP INSURANCE - LIFE - POLICY SEWER - OE - INSURANCE - GROUP		61.21	61.21
686 - STATE OF NEW JERSEY 62510099	PO 27027 SEWER - OE - MISC - PERMIT RENEWAL SEWER - OE - MISC		1,050.00	1,050.00
169 - STATE OF NJ-DIV PENSIONS&BENE 62510040	PO 26508 INSURANCE - GROUP HEALTH - JULY 2020 ID SEWER - OE - INSURANCE - GROUP		2,772.36	2,772.36
2397 - UNUM 62510040	PO 26709 SEWER - GROUP INSURANCE - LTD - POLICY # SEWER - OE - INSURANCE - GROUP		18.41	18.41
2141 - VSP VISION CARE 62510040	PO 26713 SEWER - GROUP INSURANCE - VISION -ACCOUN SEWER - OE - INSURANCE - GROUP		35.61	35.61
SOLID WASTE UTILITY FUND				
2604 - BRITTON INDUSTRIES 64510015	PO 26981 SOLID WASTE - RECYCLING SOLID WASTE-S&W-RECYCLING		4,670.00	4,670.00
2583 - PRINCIPAL LIFE INSURANCE CO 64510040	PO 26702 SOLID WASTE - GROUP INSURANCE - DENTAL - SOLID WASTE-OE-GROUP INSURANCE		160.27	160.27
476 - REPUBLIC SERVICES OF NJ LLC 64510090	PO 26516 SOLID WASTE - CONTRACTED HAULER- 2020 - SOLID WASTE-OE-CONTRACTED HAULER		21,956.00	21,956.00
2438 - STANDARD INSURANCE CO 64510040	PO 26706 SOLID WASTE - GROUP INSURANCE - LIFE - P SOLID WASTE-OE-GROUP INSURANCE		36.13	36.13

List of Bills - (All Funds)

Vendor	Description	Account	PO Payment	Check Total
169 - STATE OF NJ-DIV PENSIONS&BENE 64510040	PO 26508 INSURANCE - GROUP HEALTH - JULY 2020 ID SOLID WASTE-OE-GROUP INSURANCE	1,944.60	1,944.60	1,944.60
2397 - UNUM 64510040	PO 26710 SOLID WASTE - GROUP INSURANCE - LTD - PO SOLID WASTE-OE-GROUP INSURANCE	9.78	9.78	9.78
2141 - VSP VISION CARE 64510040	PO 26714 SOLID WASTE - GROUP INSURANCE - VISION - SOLID WASTE-OE-GROUP INSURANCE	22.55	22.55	22.55
DEVELOPER ESCROW TRUST FUND				
2441 - COMMUNITY GRANTS, PLANNING & HOUSIN 711333	PO 27007 HOUSING REHAB PROGRAM GROWTH SHARE FEE	1,460.60	1,460.60	1,460.60
1398 - MASER CONSULTING PA 7118586	PO 27025 ESCROW - 38 MAIN ST - ANGSTADT - HIP033 AANGSTADT- PB#03-2019	37.50	37.50	37.50
1398 - MASER CONSULTING PA 7118591	PO 27028 ESCROW - 147 WEST MAIN ST - OHL - HIP03 OHL-PL BD 02-2020	606.25	606.25	606.25
130 - MOTT MACDONALD 7118591	PO 26986 ESCROW - 145 WEST MAIN - OHL OHL-PL BD 02-2020	657.90	657.90	657.90
SPECIAL EVENTS				
2367 - ALEX MAXWELL 781004	PO 27041 SPECIAL EVENTS - SHIRTS CONCERTS	359.00	359.00	359.00
2611 - CAROLYN JABLONSKI - CC 781004	PO 27023 CONCERTS 2020 CONCERTS	750.00	750.00	750.00
2614 - FASOLINO, SAL 781004	PO 27036 CONCERTS 2020 - REIMBURSEMENT FOR PAINT CONCERTS	38.26	38.26	38.26
1444 - FASTSIGNS 781004	PO 26965 SPECIAL EVENTS - BANNER CHANGES CONCERTS	140.00	140.00	140.00
1824 - SHOUT! 781004	PO 27034 SPECIAL EVENTS - SIGNS CONCERTS	208.00	208.00	208.00

TOTAL

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2,325,945.60

Total to be paid from Fund 10 CURRENT FUND	2,255,946.60
Total to be paid from Fund 30 GENERAL CAPITAL FUND	5,478.75
Total to be paid from Fund 60 WATER UTILITY FUND	9,137.35
Total to be paid from Fund 61 WATER CAPITAL FUND	15,824.00
Total to be paid from Fund 62 SEWER UTILITY FUND	6,502.06
Total to be paid from Fund 64 SOLID WASTE UTILITY FUND	28,799.33
Total to be paid from Fund 71 DEVELOPER ESCROW TRUST FUND	2,762.25
Total to be paid from Fund 78 SPECIAL EVENTS	1,495.26

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### List of Bills - (All Funds)

Vendor Description Account PO Payment Check Total

2,325,945.60

**Checks Previously Disbursed**

Vendor	Description	Account	PO Payment	Check Total
601201	CHASE MANHATTAN BANK	CASH - TREASURER	24,800.00	6/01/2020
627201	NJ DEPT OF TREASURY	CASH - TREASURER	5,829.67	6/27/2020
7012020	INVESTORS BANK	CASH	7,805.48	7/01/2020
62520	HIGH BRIDGE BOROUGH-PAYROLL	CASH	4,226.03	6/25/2020
62520	HIGH BRIDGE BOROUGH-PAYROLL	CASH	7,134.13	6/25/2020
62520	HIGH BRIDGE BOROUGH-PAYROLL	CASH	10,093.15	6/25/2020
62520	HIGH BRIDGE BOROUGH-PAYROLL	CASH	60,101.70	6/25/2020
61020	HIGH BRIDGE BOROUGH-PAYROLL	CASH	3,132.35	6/10/2020
61020	HIGH BRIDGE BOROUGH-PAYROLL	CASH	5,421.20	6/10/2020
61020	HIGH BRIDGE BOROUGH-PAYROLL	CASH	7,336.54	6/10/2020
61020	HIGH BRIDGE BOROUGH-PAYROLL	CASH	55,560.77	6/10/2020
619201	TD BANK	CASH - TREASURER	160,497.09	6/19/2020
608201	NJ DEPT OF TREASURY	CASH - TREASURER	43,145.63	6/08/2020
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			395,083.74	

Totals by fund	Previous Checks/Voids	Current Payments	Total
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Fund 10 CURRENT FUND	357,740.34	2,255,946.60	<b>2,613,686.94</b>
Fund 30 GENERAL CAPITAL FUND		5,478.75	<b>5,478.75</b>
Fund 60 WATER UTILITY FUND	17,429.69	9,137.35	<b>26,567.04</b>
Fund 61 WATER CAPITAL FUND		15,824.00	<b>15,824.00</b>
Fund 62 SEWER UTILITY FUND	12,555.33	6,502.06	<b>19,057.39</b>
Fund 64 SOLID WASTE UTILITY FUND	7,358.38	28,799.33	<b>36,157.71</b>
Fund 71 DEVELOPER ESCROW TRUST FUND		2,762.25	<b>2,762.25</b>
Fund 78 SPECIAL EVENTS		1,495.26	<b>1,495.26</b>
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BILLS LIST TOTALS	395,083.74	2,325,945.60	<b>2,721,029.34</b>
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