

Permit # _____
Submission Date _____
Deemed Complete _____
Fee Paid: _____
(amt) (date) (ck no.)

Submit to: ZONING OFFICER
BOROUGH OF HIGH BRIDGE
97 West Main Street
High Bridge, New Jersey 08829
908-638-6455

**BOROUGH OF HIGH BRIDGE
APPLICATION FOR A SIGN PERMIT**

Name of Owner _____ Date _____
Address _____ Phone _____
Classification: Residential _____ Commercial/ Industrial _____ Public or Institutional _____
Sign Location: Block _____ Lot _____ Zone _____
Street Address _____

Submit design and fee showing pertinent details for review by the Zoning Officer. The Zoning Officer must approve the application prior to erection of the sign. Any modification to a sign other than a name change will require a new sign permit. Sign must be erected within 4 months of issuance or permit will become null and void.

- A. **Type of Sign** (check all that apply)
- Ground or Freestanding Cantilevered Wall Mounted
 Window Flag or Banner Seasonal Agricultural
 Temporary Portable Other _____
 Real Estate or Open House (if >4 sq ft in area)
Illuminated: Yes No , if yes please describe: _____

Purpose of Sign Name Event or Sale Describe Services Other _____
Give duration _____

B. **Sign Dimension and Location**

1. Submit sign design showing all dimensions and the **EXACT** text of the sign.

Sign Length X Sign Height = Sign Area (measured within frame) Area _____ sq. ft.

For Window Signs only: Max. sign size = 0.5 X (Window Length X Window Height)

Please complete: 0.5 X (_____ ft X _____ ft) = **max. sign area** _____ sq. ft.

For Commercial Signs only: Max. sign size = 0.15 x (Front Building Width X Front Building Height)

Please complete: 0.15 X (_____ ft X _____ ft) = **max. sign area** _____ sq. ft.

2. Submit a sketch showing the location of the proposed sign in relation to the building, edge of roads, property lines, and the height of the top and bottom of the sign above ground. Include the location of any external lights used and the distance the sign will project beyond the building face (for projecting signs only).

Application Fee: \$150.00 submitted with application. No fee required for Public or Institutional signs.

C. **Certification**

The applicant agrees to comply with the provisions of the Sign Ordinance of the Borough of High Bridge (Chapter 145, Section 302). A copy of the approved permit and supporting plans shall be available at the location of the sign.

Applicant's Signature _____ Date _____

Permit Approved and Issued

Zoning Officer's Signature _____ Date _____

Permit Denied

Zoning Officer's Signature _____ Date _____

Reason for Denial: _____