

ZONING PERMIT APPLICATION FOR STRUCTURE, USE, OR ACCESSORY STRUCTURE

A Zoning Permit is required for any new construction, reconstruction, or modification of a structure.

Location of property seeking permit: _____

Block: _____ Lot: _____ Zone: _____ Acres: _____

Name of applicant: _____ Applicant phone: _____

Applicant address: _____

Applicant email: _____

Property owner: _____ Owner phone: _____

Existing use of lot or structure: _____

Proposed use of lot or structure: _____

Property is/will be served by: public sewer: septic: public water: well:

The following are required for all applications:

- \$150.00 - Application Fee – Check made out to the “Borough of High Bridge”
- Property survey delineating all existing buildings, yard setbacks, wells and septic systems, general topography, trees >8” diameter within 25 ft. of construction area, streams, floodplains, wetlands, and transition areas.
- If applying for a retaining wall higher than four feet you will need to start an escrow account by submitting a W-9 and \$1000.00 of escrow monies.

Check off below the purpose(s) of the Zoning Permit and attach the indicated information in addition to the information required above for all applicants. Check all that apply.

- New Construction of Primary Structure.** **Fee \$150.00**
- Submit plans showing all proposed construction, grading, driveways, and tree removal.
- Modification to Existing Building (including porches).** **Fee \$150.00**
- Plans are to expand: alter: reconstruct/replace existing structure:
 - Show footprint of proposed modification on the property survey.
 - Change of Business Use / Tenant _____
- Deck (open with no roof)** **Fee \$150.00**
- Show the location and size of the proposed deck on the survey with distances to property lines, or critical areas (floodplains, steep slopes, wetlands, transition areas) when present.

Accessory Structure. **Fee \$150.00**

- Plans are to construct new: modify existing: reconstruct/replace existing accessory structure:
- Identify the type(s) of accessory structure proposed.
Shed: detached garage: swimming pool: gazebo:
Other: _____
- Show the location of the proposed structure on the survey with distances to property lines, or critical areas (floodplains, steep slopes, wetlands, transition areas) when present.
- The size of the proposed structure is: _____ sq. ft.
- Number of existing accessory structures on property: _____
- For a pool, hot tub, Jacuzzi, etc., also complete the following:
Permanent: or Temporary:
Below Ground Pool: or Above Ground Pool:
Proposed surface area of water = _____ sq. ft.
Water depth below ground = _____ and water depth above ground = _____

Hedge, Fence or Wall. **Fee \$150.00**

- Type of barrier: Vegetation Hedge: Fence: Deer Fence: Wall:
- Show the location of the proposed Hedge, Fence or Wall on the survey with distances to property lines, or critical areas, (floodplains, steep slopes, wetlands, transition areas) when present.
- Height of proposed fence or wall is: In Front Yard: _____ In Rear Yard: _____
In Side Yard: _____
- Identify the type of plant material proposed for a hedge _____.
- Fence will be the following type: Open Wire: Wood:
Closed-Sight (e.g. stockade): Barbed Wire: Plastic-Mesh Deer Fencing:
- Identify the type of material proposed for construction of a wall: _____.

[Note: Chap. 145, Section 304 of the Borough Code requires the following setbacks for these structures: closed-sight fence = 2 ft; open-sight fence = 6 in.; hedge = one-half the projected width of the plant at maturity; wall = 2 ft. from property line of critical area.]

Retaining Walls (greater than 4 feet high) **Fee \$150.00 Plus \$1000.00 Escrow Fee.**

- Show the location of the proposed retaining wall on the survey with distances to property lines, or critical areas (floodplains, steep slopes, wetlands, transition areas) when present.
- Height of proposed wall is: Front Yard; _____ Rear Yard; _____ Side Yard; _____
- Identify the type of material proposed for construction of the wall: _____
- Submit plans prepared by a licensed engineer showing details and specifications for how the wall will be constructed.
- You will need to submit a blank W-9 form to set up an escrow account.
- Is a Fence Proposed at the top of the wall? Yes: No:

Applicant Signature: _____ Date: _____

Property Owner Signature: _____ Date: _____

----- **BOROUGH USE BELOW THIS LINE** -----

Utility / Tax Collector: Taxes Paid: Utilities Paid:

Escrow/W-9 Received if applicable:

Borough Staff Signature: _____ Date: _____

----- **ZONING OFFICER USE BELOW THIS LINE** -----

Permit Number: _____ Approved: Denied:

Comments:

Zoning Officer Signature: _____ Date: _____