RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

NOMINATION OF CHAIRMAN FOR THE YEAR 2024

NUMBER: PB01-2024 **ADOPTED: January 8, 2024**

WHEREAS, the Borough of High Bridge Planning Board takes nominations and elects a Chairman annually; and

WHEREAS, having taken nomination at this reorganization meeting and votes were counted.

NOW, THEREFORE, BE IT RESOLVED that the Planning Board of the Borough of High Bridge does hereby approve the nomination of _____as Chairperson for the year 2024.

_____ _____

Planning Board Secretary
Barbara Kinsky

Vice-Chairperson

RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

NOMINATION OF VICE-CHAIRMAN FOR THE YEAR 2024

NUMBER: PB02-2024 **ADOPTED: January 8, 2024**

WHEREAS, the Borough of High Bridge Planning Board takes nominations and elects a Vice-Chairman annually; and

WHEREAS, having taken nomination at this reorganization meeting and votes were counted.

NOW, THEREFORE, BE IT RESOLVED that the Planning Board of the Borough of High Bridge does hereby approve the nomination of _____ as Vice-Chairman for the year 2024.

_____ _____

Planning Board Secretary
Barbara Kinsky

Chairman

RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
CONTRACTED PROFESSIONALS FOR THE YEAR 2024

NUMBER: PB03-2024 **ADOPTED: January 8, 2024**

WHEREAS, on January 1, 2007, the "New Jersey Local Unit Pay-to-Play" Law, *N.J.S.A.* 19:44A-20.5 et. seq., became effective; and

WHEREAS, the Borough of High Bridge has a need to award certain professional contracts for services required by the municipality in calendar year 2018; and

WHEREAS, the Pay-to-Play Law permits such services to be acquired through two processes, including the "non-fair and open" process as defined in *N.J.S.A.*19:44A-20.7 on those contracts where it is anticipated that the total cost will exceed $17,500.00; and

WHEREAS, the public good and interest of the citizens of the Borough of High Bridge will best be served by the "non-fair and open" process to secure experienced professional services, rather than the "fair and open" process of awarding a contract to the lowest bidder; and

WHEREAS, the Borough C.F.O. has determined and certified in writing that the value of each of these professional services may, in the aggregate, exceed $17,500.00; and

WHEREAS, each professional will be required to first complete and submit a Business Entity Disclosure Certification which will certify that the said professional consultant and their firm have not made any reportable contributions to a political or candidate committee in the previous one year, and that their contract will prohibit the said professional consultant and their firm from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Planning Board of the Borough of High Bridge, County of Hunterdon and in the State of New Jersey as follows:

1. The following 2024 professional contracts shall be awarded under the "non-fair and open" process:
   - Attorney, Mason, Griffin & Pierson, Kevin Van Hise
   - Planner, Colliers Engineering & Design (formerly known as Maser Consulting)
   - Engineer, Colliers Engineering & Design (formerly known as Maser Consulting)
   - Princeton Hydro

2. The said professionals, prior to securing such contract, shall execute and file with the Clerk of the municipality, a 2024 Business Entity Disclosure Certification pursuant to *N.J.S.A.* 19:44A-20.8 and the CFO shall provide a Determination of Value to be placed on file with this Resolution.

3. Each Contract is awarded without competitive bidding and the Board and Borough Clerk are authorized to execute Contracts for these professional services.

4. A notice of this action shall be published in the Borough's legal newspaper.

_____ _____

Planning Board Secretary
Barbara Kinsky

Chairman

RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

SELECTIONS OF NEWSPAPERS FOR PUBLICATION OF LEGAL NOTICE

NUMBER: PB04-2024 **ADOPTED: January 8, 2024**

BE IT RESOLVED by the Planning Board of the Borough of High Bridge, County of Hunterdon, in the State of New Jersey that pursuant to the N.J.S.A. 40:53-1 et seq. the Hunterdon Democrat, the Hunterdon Review and the Star Ledger be designated as the official newspapers.

_____ _____

Planning Board Secretary
Barbara Kinsky

Chairman

RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

NOMINATION OF BOARD SECRETARY FOR THE YEAR 2024

NUMBER: PB05-2024 **ADOPTED: January 8, 2024**

WHEREAS, the Planning Board and Board of Adjustment require a Board Secretary, and

WHEREAS, Barbara Kinsky is qualified to be Board Secretary, and

WHEREAS, the Planning Board and Board of Adjustment require a Deputy Board Secretary, and

WHEREAS, Adam Young is qualified to be Deputy Board Secretary,

NOW, THEREFORE, BE IT RESOLVED by the Planning Board of the Borough of High Bridge in the County of Hunterdon and State of New Jersey that Barbara Kinsky is hereby appointed as Planning Board and Board of Adjustment Secretary and Adam Young is hereby appointed as Deputy Planning Board and Deputy Board of Adjustment Secretary.

_____ _____

Planning Board Secretary Chairman

RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

PLANNING BOARD MEETING DATES FOR THE YEAR OF 2023

NUMBER: PB06-2024 **ADOPTED: January 8, 2024**

WHEREAS, the Open Public Meetings Act (Ch. 231, P.L. 1975) provides for the giving of annual notice by public bodies of the time, date and location of the regular meetings of such public body to be held during the succeeding year, and

WHEREAS, the Open Public Meetings Act (Ch. 231, P.L. 1975), hereinafter referred to as the Act, authorizes a public body to make certain other determinations and take certain other actions in conformance therewith.

NOW, THEREFORE, BE IT RESOLVED by the Planning Board of the Borough of High Bridge, County of Hunterdon and State of New Jersey as follows:

1. Regular meetings of this Board shall be held during the 2024 calendar year at 7:30 pm at the High Bridge Rescue Squad, 95 West Main St., High Bridge, NJ, New Jersey, on the following dates:

a. The third Monday of each and every month **except for** January and February. Those meetings will be held on January 8th (for reorganizational meeting) January 22rd for regular meeting and February 26th, The full set dates for the Planning Board/Board of Adjustment meetings is as follows:
b. January 8 &22, February 26, March 18, April 15, May 20, June 17, July 15, August 19, September 16, October 21, November 18, and December 16 of 2024.

2. Copies of this Resolution and any revisions or modifications thereof, certified to be true copies by the Secretary of this Board, will be disseminated and distributed as required by the Act as follows:

a. Posted and maintained throughout the 2023 calendar year on the bulletin board at the High Bridge Borough Hall.

b. Mailed, emailed, or hand delivered to the newspaper designated as the official newspaper of the Borough.

c. Filed with the Clerk of this Municipality.

d. Mailed, emailed, or hand delivered to such other persons as may be entitled thereto under the terms of the Act and this Resolution.

3. Pursuant to Section 14 of the Act, the Clerk of the Municipality is hereby authorized and directed to mail such notice as may be required and authorized under the Act to any person requesting the same providing that person has first complied with the following term and condition:

a. Any and all requests for notice under the Act shall be made in writing as an OPRA request.

Planning Board Secretary Barbara Kinsky	Chairman

RESOLUTION
BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

COMPLETENESS DETERMINATION

NUMBER: PB07-2024 **ADOPTED: January 8, 2024**

WHEREAS, on January 13, 2022, the High Bridge Planning Board ("The Board") proposed amendments to the Borough Council to Chapter 145, Article VI, §§ 605, 606 and 607 of the Borough Code regarding the review of applications before the Board for completeness; and

WHEREAS, previously, the Board was charged with determining completeness of applications under the above referenced section of the Borough Code;

WHEREAS, this procedural step for completeness review has become both unduly burdensome to the Board and unnecessarily expensive at times to certain applicants with the need to have each member of the Board review the full contents of an application prior to it being heard; and

WHEREAS, on January 27, 2022, the Borough Council introduced Ordinance #2022-004, which amended the applicable code sections above to reflect that **"the Board, a subcommittee of the Board, the Board's professionals, or a designee or designees of the Board"** is to be responsible for completeness review of applications before the Board; and

WHEREAS, upon introduction, the Borough Clerk has provided to the High Bridge Borough Planning Board pursuant to N.J.S.A. 40:55D-26a a copy of said ordinance and a request for said Board to conduct a consistency review of said ordinance with the High Bridge Borough Master Plan; and

WHEREAS, at its meeting on February 28, 2022, the Board reviewed the Master Plan along with the proposed ordinance and found that it was consistent with the goals of the Master Plan for the Borough; and

WHEREAS, on March 17, 2022, the Borough Council formally adopted Ordinance #2022-004; and

WHEREAS, the Board held discussions at its regularly scheduled meeting on March 21, 2022 to determine who will be responsible for reviewing applications for completeness based upon the amendments to the Township code above.

NOW, THEREFORE, BE IT RESOLVED, by the High Bridge Borough Planning Board as follows:

1. Pursuant to Ordinance #2022-004, the Board has determined that completeness of Planning Board and Board of Adjustment application be determined by the Board's professionals.

_____ _____

Planning Board Secretary
Barbara Kinsky

Chairman